



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
630-823-5600 tel 630-823-5786 fax

hpil.org

Village President
Rodney S. Craig

Village Clerk
Kristy Merrill

Trustees
Yasmeen Bankole
Liza Gutierrez
Syed Hussaini
James Kemper
Herb Porter
Bob Prigge

Village Manager
Juliana A. Maller

VILLAGE OF HANOVER PARK HISTORIC COMMITTEE

REGULAR MEETING

2121 W Lake Street, Room 123, Hanover Park, IL

Tuesday, August 23, 2022

6:00 p.m.

AGENDA

1. Call to Order
2. Acceptance of Agenda
3. Presentations/Reports – none
4. Approval of Minutes:
 - 4-a. Approval of the meeting minutes from Tuesday, July 26, 2022
5. Townhall

Persons wishing to address the public body must register prior to Call to Order.
Please note that public comment is limited to 5 minutes per speaker.
6. Old Business
 - 7-a. Historic Preservation of Photographs – ongoing
 - 7-b. Historic Preservation/Organizing Documents/Items of Historical Significance – ongoing
 - 7-c. Identify structures of historical significance including Sears & Montgomery Ward Catalogue homes built in Hanover Park.
 - See attached spreadsheet.

8. **Action Items:** See attached staff memo
 - 8-a. Designate the program name as the 'Heritage Marker Program'.
 - 8-b. The location of the Heritage Marker when placed on a structure/building shall be on the street-facing façade and to the right of the entrance whenever possible. When the Heritage Marker is not placed on a specific building/structure it should be mounted on a large boulder rather than a pedestal.
 - 8-c. The properties selected for the 2022 Heritage Marker Program will be the Lutheran Church (Community of Hope Church) and the church parsonage.
 - 8-c. Village Staff should coordinate with the property owners for the installation of the plaques identified both this year and those selected in the future. The committee will be provided updates on the installation process.

9. **New Business**
 - 8-a. Board Liaison Update
 - 8-b. Staff Liaison Update
 - Next meeting is September 27, 2022

10. **Adjournment**



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VILLAGE OF HANOVER PARK HISTORIC COMMITTEE

REGULAR MEETING
2121 W Lake Street, Room 212, Hanover Park, IL

Tuesday, July 26, 2022
6:00 p.m.

MEETING MINUTES

1. CALL TO ORDER – ROLL CALL

Chairman Jon Kunkel called the meeting to order at 6:64 p.m.

PRESENT: Members: Trustee Liza Gutierrez, Chairman Jon Kunkel, Member Erika Griesemer, Member Lisa Mueller, Member Ruth Carlson

ABSENT: Members: Co-Chair Irene Walther

VILLAGE Officer Kevin Pini
STAFF

PRESENT:

GUESTS:

2. ACCEPTANCE OF AGENDA

Member Griesemer made a motion to approve the Agenda for August with a correction on the date which was seconded by Member Mueller.

Voice Vote. All Ayes.

Motion Passes.

3. PRESENTATIONS / REPORTS:

3-a. None.

4. APPROVAL OF MINUTES:

4-a. Member Griesemer made a motion to approve the minutes from May which was seconded by Member Mueller.

Voice Vote. All Ayes.

Motion Passes.

5. **TOWNHALL SESSION:** None.

6. **ACTION ITEMS:**

6-a. None.

7. **OLD BUSINESS (NON-ACTION ITEMS):**

7-a. Wall of Mayors Project (8 Total) – ongoing

Provided to Manager's Office: Bock, Crawshaw, Packham, Craig

Still researching a higher quality photo: Barone, Baker, Jensen, Dominique

7-b. Historic Preservation of Photographs – ongoing

7-c. Historic Preservation/Organizing Documents/Items of Historical Significance – ongoing

7-d. Discuss process and resources for identifying Sears Catalogue homes built in Hanover Park.

- 08/24/2021 Discussion: Chairperson Kunkel advised there are (2) Sears Homes and no Montgomery Ward Homes.

- 10/26/2021: Chairperson Kunkel to research the property addresses.

7-e. Discuss the application and review process for identifying eligible properties/people/organizations for the Heritage Plaque Program.

- 08/24/2021 Discussion: The nominations should come from members of the Committee, residents, and business owners. There should be verification of eligibility for the Historic Plaque Program and consent from the property owner to have the plaque placed on the property. Nominations should be received by the regularly scheduled meeting in March of each year.
- 10/26/2021: Trustee Gutierrez suggested an e-Blast and/or an article in the Highlighter.
- 01/25/2022: Executive House/Dairy Manager Building, Prairie Station Pub, Music Arts Building, Lutheran Church, Church Parsonage. The decision to approve the Prairie Station Pub and Lutheran Church (Community of Hope Church) for the 2022 Heritage Plaque Program at the next meeting in February.
- 02/22/2022: Committee voted to approve the Prairie Station Pub and Lutheran Church (Community of Hope Church) for the 2022 Heritage Plaque Program.
- 03/22/2022: Member Mueller provided research on the Lutheran Church (see attached) and Trustee Gutierrez was going to work on documentation for the Prairie Station Pub.
- 05/24/2022: Trustee Gutierrez is working on documentation for the Prairie Station Pub.
- 07/26/2022: Discussion on the Heritage Marker Program and properties selected. See attached memo and attachments. The Committee was asked to provide direction to Village Staff regarding the following issues.
 1. Location of the Historic Place for installation: historic registry, or impact property taxes. The location of the Heritage Marker when placed on a structure/building shall be on the street-facing façade and to the right of the entrance whenever possible. When the Heritage Marker is not placed on a specific building/structure it should be mounted on a large boulder rather than a pedestal.
 2. Process: The properties selected for the 2022 Heritage Marker Program will be the Lutheran Church (Community of Hope Church) and the church parsonage.

3. Logistics: Village Staff should coordinate with the property owners for the installation of the plaques identified both this year and those selected in the future. The committee will be provided updates on the installation process.
4. Program Name: Designate the program name as the 'Heritage Marker Program'.

8. NEW BUSINESS (NON-ACTION ITEMS):

8-a. Board Liaison Update: No Update

8-b. Staff Liaison Update:

- **Budget**

The committee recommends increasing the budget for office supplies from \$500 to \$600 due to a combination of additional supplies needed

- **2022 Accomplishments**

- Heritage Marker Program. The Historic Committee will honor historic properties, structures, individuals and organizations within the Village with a Heritage Plaque program. The Committee has selected the Lutheran Church and Church Parsonage as part of the Heritage Marker Program for 2022.
- 2. The Committee has begun to create a catalogue Sears Catalogue/Montgomery Ward and other historic properties in Hanover Park that fall within the criteria for the Heritage Marker Program. This effort is ongoing.
- Digitization. The Committee is actively working to organize and preserve historic documents including slides, tapes and various other media. Materials, including slides, film, VHS tapes, are being sent out for being digitized, and converting into a usable format.
- The Committee has partnered with the Poplar Creek Library District as a means to more efficiently digitize photographs and printed material and make the material available to the residents of Hanover Park by utilizing the libraries online which can be found at <https://pclib.omeka.net/>.
- The Committee has been actively maintaining the display case in the Village Board Room and routinely changing the theme, making a variety of historic documents, photographs, and items available for the public to view.
- The Committee has increased its visibility with regular articles published in the Village Highlighter Newsletter.
- The Committee has also undertaken the momentous task of deconstructing numerous scrapbooks from the Stanly Sobel American Legion Post in order to better preserve the material from degrading any further.

- **Goals for 2023**

- Heritage Marker Program. The Historic Committee will honor historic properties, structures, individuals, and organizations within the Village with a Heritage Plaque program. The Committee will select two recipients for 2023.
- Continue to catalog historic properties in Hanover Park.
- Digitize historic documents including slides, tapes, and various other media.

- Next meeting will be on August 23, 2022

9. ADJOURNMENT

At 6:50 p.m. Chairman Kunkel made a motion to adjourn the meeting which was seconded by Member Griesemer.

Voice Vote. All Ayes.

Motion Passes.

Recorded and Transcribed by:

Kevin Pini, Staff Liaison
On this 26th day of July 2022

Jon Kunkel, Chairman