



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
630-823-5600 tel 630-823-5786 fax

hpil.org

Village President
Rodney S. Craig

Village Clerk
Kristy Merrill

Trustees
Yasmeen Bankole
Liza Gutierrez
Syed Hussaini
Jon Kunkel
Herb Porter
Bob Prigge

Village Manager
Juliana A. Maller

SPECIAL EVENTS COMMITTEE

**Wednesday, November 1, 2023, in Room 212
11:30 a.m.**

Agenda

- 1. CALL TO ORDER –**
- 2. ACCEPTANCE OF AGENDA-**
- 3. PRESENTATIONS/REPORTS- none scheduled**
- 4. APPROVAL OF MINUTES-**
4a. September 6, 2023
- 5. ACTION ITEMS- none scheduled**
- 6. TOWNHALL SESSION-**
- 7. NEW BUSINESS-**
7a. Tree Lighting Preparations
7b. Other Special Events Discussion
- 8. OLD BUSINESS-**
- 9. ADJOURNMENT-**



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SPECIAL EVENTS COMMITTEE

Wednesday, September 6, 2023, in Room 212
11:30 a.m.

MINUTES

1. **CALL TO ORDER** – *The meeting was called to order at 1131am by Village Clerk Kristy Merrill due to the absence of Sherry Craig. All other committee members were present. The staff present was Ofc. Alonzo, Ofc. Pini and Tricia Rossi. Also present were Nicole Cox & Kayleigh Pinones from the Park District and Jon Kunkel from the Lion's Club.*
2. **ACCEPTANCE OF AGENDA**- *A motion to accept the agenda was made by Laura Reilly and seconded by Mary Kay Prusnick. All were in favor.*
3. **PRESENTATIONS/REPORTS-**
 - 3a. **Report/Recap for Corks & Crafts**- *DVM Webb provided a short recap of the meeting detailing attendance, sales, feedback from staff and other related topics.*
 - 3b. **Event Budget status**- *DVM Webb reported that the committee's recommendations for the budget were submitted to the Village Manager and the budget is currently under review and a final budget will be submitted to the Village Board for final approval.*
4. **APPROVAL OF MINUTES**- *A motion was made to accept the May 10, May 24 and July 12 minutes by Laura Reilly and seconded by Mary Kay Prusnick. All were in favor.*
 - 4a. **May 10, 2023**
 - 4b. **May 24, 2023**
 - 4c. **July 12, 2023**
5. **ACTION ITEMS**- *none scheduled*
6. **TOWNHALL SESSION**- *No one attended townhall session.*

7. NEW BUSINESS-

7a. 2024 Event Discussion- *The Halloween and Christmas house decorating events were briefly discussed and the committee recommended not purchasing the signs for the events. Village Clerk Merrill gave an overview of the Tree Lighting Ceremony and commented that Mission Church will again be donating toys and that the Santa waiting line will be redesigned this year for greater efficiency.*

8. OLD BUSINESS- none

9. ADJOURNMENT- *A motion to adjourn was made at 1149am by Mary Kay Prusnick and seconded by Laura Reilly. All were in favor. Meeting adjourned.*