



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
630-823-5600 tel 630-823-5786 fax

hpiil.org

Village President
Rodney S. Craig

Village Clerk
Kristy Merrill

Trustees
Yasmeen Bankole
Liza Gutierrez
Syed Hussaini
James Kemper
Herb Porter
Bob Prigge

Village Manager
Juliana A. Mailer

MINUTES OF A REGULAR MEETING OF THE HANOVER PARK POLICE PENSION FUND BOARD OF TRUSTEES JANUARY 11, 2022

A regular meeting of the Hanover Park Police Pension Fund Board of Trustees was held on Tuesday, January 11, 2022 at 4:00 p.m. via videoconference without a quorum of the public body physically present and without any singular member of the public body present at the Board's regular meeting location because of a disaster declaration related to COVID-19 public health concerns affecting the Village of Hanover Park. The Hanover Park Police Pension Fund Board President has determined that an in-person meeting with all participants is not practical, prudent or feasible because of the disaster, pursuant to notice.

CALL TO ORDER: Trustee Sullivan called the meeting to order at 4:02 p.m.

ROLL CALL:

PRESENT: Trustees George Sullivan, Thomas Langhenry, Remy Navarrete, Kevin Pini and Dave Jonen

ABSENT: None

ALSO PRESENT: Craig Larsen, Mission Wealth; Amanda Secor and Sara Gutierrez, Lauterbach & Amen, LLP (L&A); Attorney Robert M. Zelek, Law Offices of Robert M. Zelek

All attendees present acknowledged the meeting as a public meeting and provided their individual consent to be monitored via audioconference and/or videoconference and to be recorded.

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *October 12, 2021 Regular Meeting:* The Board reviewed the October 12, 2021 regular meeting minutes. A motion was made by Trustee Sullivan and seconded by Trustee Navarrete to approve the October 12, 2021 regular meeting minutes as written. Motion carried by roll call vote.

AYES: Trustees Sullivan, Navarrete and Jonen

NAYS: None

ABSENT: Trustees Langhenry and Pini

Semi-Annual Review of Closed Session Meeting Minutes: There were no closed session meeting minutes for review.

Trustee Langhenry joined the meeting at 4:05 p.m.

ACCOUNTANT’S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report and Presentation and Approval of Bills:* The Board reviewed the Monthly Financial Report for the eleven-month period ending November 30, 2021 prepared by L&A. As of November 30, 2021, the net position held in trust for pension benefits is \$44,300,712.64 for a change in position of \$4,843,616.44. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, Payroll Journal and the Vendor Check Report for the period of September 1, 2021 through November 30, 2021 for total disbursements in the amount of \$189,317.56. A motion was made by Trustee Sullivan and seconded by Trustee Jonen to accept the Monthly Financial Report as presented and to approve the disbursements shown on the Vendor Check Report in the amount \$189,317.56. Motion carried by roll call vote.

AYES: Trustees Sullivan, Langhenry, Navarrete and Jonen

NAYS: None

ABSENT: Trustee Pini

Additional Bills, if any: There were no additional bills presented for approval.

Trustee Pini joined the meeting at 4:10 p.m.

INVESTMENT REPORTS: *Mission Wealth Portfolio Review:* Mr. Larsen presented the Portfolio Review for the period ending December 31, 2021. As of December 31, 2021, the quarter-to-date total net return is 3.66% for a change in investment value of \$1,609,741 and an ending market value of \$45,629,627. The current asset allocation is as follows: Fixed Income at 33.75%, Equities at 63.33% and Cash Equivalents at 2.92%. Mr. Larsen reviewed the Market Commentary, Equity Portfolio, Fixed Income Portfolio and Transaction Ledger Report with the Board.

Sawyer Falduto Asset Management, LLC/PNC Quarterly Investment Performance Reports: The Board was provided with the Quarterly Investment Performance Reports prepared by Sawyer Falduto Asset Management, LLC and PNC.

Approve Investment Reports/Transactions: The Board reviewed the Investment Reports and transactions in summary listed on the custodial statements. A motion was made by Trustee Sullivan and seconded by Trustee Jonen to approve the Investment Reports and transactions listed on the custodial statements. Motion carried by roll call vote.

AYES: Trustees Sullivan, Langhenry, Navarrete, Pini and Jonen

NAYS: None

ABSENT: None

Review/Update Investment Policy: The Board discussed the Investment Policy and determined that no changes are required at this time.

COMMUNICATIONS AND REPORTS: *Affidavits of Continued Eligibility:* The Board noted that L&A mailed Affidavits of Continued Eligibility to all pensioners with the December payroll cycle and a due date of January 31, 2022. A status update will be provided at the next regular meeting.

Statements of Economic Interest: The Board noted that the List of Files must be submitted to the County by the Village by February 1, 2022. Statements of Economic Interest will be sent to all registered filers who will need to respond by the deadline of May 1, 2022.

TRUSTEE TRAINING UPDATES: The Board reviewed the Trustee Training Summary and discussed upcoming training opportunities. Trustees were reminded to submit any certificates of completion to L&A for recordkeeping.

Approval of Trustee Training Registration Fees and Reimbursable Expenses: There were no trustee training registrations or reimbursable expenses presented for approval.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: *Application for Membership – Kamil Labanowski:* The Board reviewed the Application for Membership submitted by Kamil Labanowski. A motion was made by Trustee Sullivan and seconded by Trustee Pini to accept Kamil Labanowski into the Hanover Park Police Pension Fund effective November 15, 2021 as a Tier II participant, with a starting salary of \$80,329.60. Motion carried by roll call vote.

AYES: Trustees Sullivan, Langhenry, Navarrete, Pini and Jonen
NAYS: None
ABSENT: None

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: *Approve Regular Retirement Benefits – Terrance Sherrill and William Weil:* The Board noted that Deputy Chief Terrance Sherrill notified the Board of his intent to retire December 2021, however, the service retirement application has not been received at this time. L&A will prepare the regular retirement calculation upon receipt of the necessary paperwork.

The Board noted that William Weil's retirement benefit was approved at the October 12, 2021 regular meeting and the member is a deferred pensioner until October 20, 2027.

OLD BUSINESS: *Transfer of Creditable Service from IMRF Pursuant to HB-126 – Kevin Pini:* The Board noted that Kevin Pini's request to transfer creditable service from IMRF to the Hanover Park Police Pension Fund was denied by IMRF. Several officers affected by the denial of their request to transfer creditable service from IMRF are seeking legal advice regarding the matter. A status update will be provided as more information becomes available.

The Board noted there is currently an opportunity for Article 3 members to transfer creditable service from Article 7. However, as the legislation is currently written, only sworn law enforcement officer personnel under IMRF are eligible to pursue the opportunity at this time. All funds must be remitted in full to the Article 3 Fund by January 23, 2022.

NEW BUSINESS: *Portability Request – Daniel Torres:* The Board noted that the balance due from Hanover Park Police Pension Fund to the Aurora Police Pension Fund for Daniel Torres to combine service under portability has been remitted in full. A motion was made by Trustee Sullivan and seconded by Trustee Navarrete to ratify the transfer in the amount of \$42,196.20. Motion carried by roll call vote.

AYES: Trustees Sullivan, Langhenry, Navarrete, Pini and Jonen
NAYS: None
ABSENT: None

Discussion Regarding Holiday Pay Contributions due from Municipality: The Board noted that the affected members were refunded contributions or pursued portability and L&A remitted refunds or transfer amount that included withholdings on holiday pay. The Village subsequently refunded the holiday pay contributions as, rendering the Fund short in the following amounts for the respective members:

Berlin, Seth M.	\$466.54 transfer
Galto, Daniel A.	\$919.65 refund
Kisija, Irmel	\$466.54 refund
Knight, Christopher D.	\$187.24 refund
Lauer, Abigail H.	\$247.77 transfer
O’Herron, Ashley N.	\$498.15 transfer
Parducci, Marco G.	\$732.59 transfer
Pearce, Justin T.	\$243.65 transfer
Wisniewski, John R.	\$128.67 refund

The Village will issue correspondence via USPS Certified Mail to the affected members seeking repayment of the overpaid holiday pay contributions. A status update will be provided at the next regular meeting.

Approve Annual Cost of Living Adjustments for Pensioners: The Board reviewed the 2022 Cost of Living Adjustments calculated by L&A. A motion was made by Trustee Sullivan and seconded by Trustee Pini to approve the 2022 Cost of Living Adjustments as required by statute and calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Sullivan, Langhenry, Navarrete, Pini and Jonen
 NAYS: None
 ABSENT: None

Review Trustee Term Expirations and Election Procedures: The Board noted that the active member term currently held by Trustees Langhenry and Pini and the retired member term currently held by Trustee Sullivan are expiring in May 2022. Trustees Langhenry, Pini and Sullivan expressed their interest to remain on the Board, if nominated. L&A will conduct elections on behalf of the Pension Fund for both active member and the retired member Trustee positions.

Acknowledge IPOPIF Notice of Transfer Date, Adopt Resolution 2022-01/Exhibit B and Execute Exhibit(s): The Board acknowledged the IPOPIF Notice of Transfer Date as April 1, 2022. A motion was made by Trustee Sullivan and seconded by Trustee Langhenry to acknowledge the transfer date, to adopt Resolution 2022-01 appointing Trustees Sullivan and Navarrete as authorized agents and to accept Exhibit B notifying Mission Wealth of the transfer of investment assets as presented. Motion carried by roll call vote.

AYES: Trustees Sullivan, Langhenry, Navarrete, Pini and Jonen
 NAYS: None
 ABSENT: None

Discussion/Possible Action – Interim Cash Management Policy: The Board discussed cash requisite for the purpose of remitting pension benefit payments and expenses during the transition period in which assets are frozen. The Board will discuss the interim cash management policy at a special meeting to be scheduled once IPOPIF establishes and disseminates a cash management policy.

Discussion/Possible Action – Cash Reserve Balance: The Board discussed cash requisite for the purpose of remitting pension benefit payments and expenses after consolidation occurs. The Board will discuss the cash reserve balance after guidance is issued by IPOPIF.

Discussion/Possible Action – Local Account Collateralization: The Board reviewed the memorandum prepared by L&A regarding the opportunity to collateralize the BMO Harris Bank operating account in excess of the standard \$250,000 FDIC insurance coverage. The Board will review the memorandum at the special meeting to be scheduled once IPOPIF establishes and disseminates additional guidance.

Discussion/Possible Action – Additional IPOPIF Requests Pertaining to Consolidation: There were no additional IPOPIF requests pertaining to consolidation to discuss.

ATTORNEY’S REPORT: *Legal Updates:* There were no legal updates.

Status Update – Dolores Lane Surviving Spouse Benefit: Attorney Zelek apprised the Board that the Dolores Lane matter remains pending in the appellate court. A status update will be provided at the next regular meeting.

CLOSED SESSION, IF NEEDED: There was no need for closed session.


ADJOURNMENT: A motion was made by Trustee Sullivan and seconded by Trustee Navarrete to adjourn the meeting at 5:38 p.m. Motion carried by roll call vote.

AYES: Trustees Sullivan, Langhenry, Navarrete, Pini and Jonen

NAYS: None

ABSENT: None

The next regular meeting is scheduled for April 12, 2022 at 4:00 p.m.



Board President or Secretary

Minutes approved by the Board of Trustees on 04/12/2022

Minutes prepared by Amanda Secor, Pension Services Administrator, Lauterbach & Amen, LLP