

Hanover Park^{USA}

Village of Hanover Park

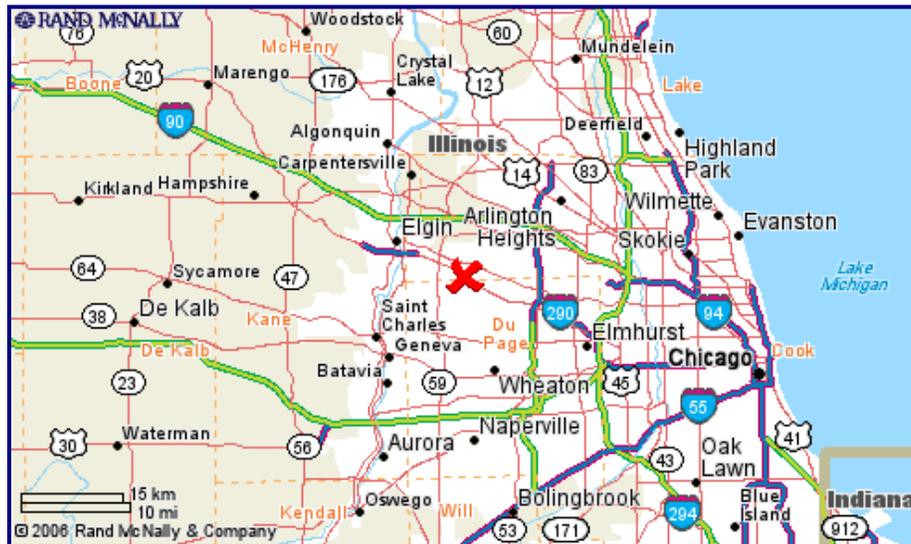
**Annual Fiscal Year Budget
January 1 – December 31, 2021**



VILLAGE OF HANOVER PARK, ILLINOIS GENERAL INFORMATION

The Village of Hanover Park was incorporated in 1958 and operates under the council/manager form of government. It is a residential community located approximately 30 miles northwest of downtown Chicago.

A regional map is shown below:



The Village covers an area of approximately 7 miles including 2.75 miles in Cook County and 4.25 square miles in DuPage County. Population as certified in the 2010 Census is 37,973.

A seven member legislative body comprised of the Village President and six Trustees each elected to a staggered four-year term governs the Village of Hanover Park. The Village Board is responsible for enacting ordinances, adopting the budget, establishing policies and appointing the Village Manager. The Village Manager is the Chief Administrative Officer and is responsible for day-to-day Village operations and appoints Village Department Heads.

The Village provides a full range of services including police and fire protection, maintenance of streets and infrastructure, community development, code enforcement, municipal water and sewer utilities and general administrative services. Separate school districts, park districts and library districts provide educational, recreational and reading services respectively.

While primarily a residential community, the Village has diversified its tax base. Numerous large employers are located in three municipal business parks which generate significant sales tax revenue.

The Village strives to provide excellent municipal services at an affordable cost. An Elected Board encourages public participation and a dedicated professional staff implements services. The Village of Hanover Park is a wonderful place to work, live and do business in.

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Village Board/Village Clerk/Committees/Commissions

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Village of Hanover Park

Fiscal Year 2021 Annual Budget

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Readers' Guide

This book is divided into five major sections highlighted by white tabs. The blue tabs show fund types. A description of each section is described below.

Introductory Section

This section includes overview information and the *Budget Message*. The reader is encouraged to review the Budget Message as it presents the Village's mission and visions, as well as initiatives pertinent to Fiscal Year 2021. It communicates our financial condition and highlights departmental objectives, which support the Board's visions.

Exhibits

The Exhibits Section includes demographic information, financial policies which guide budget development, budgeting procedures and fund descriptions. Also, graphic trends and projections are presented for major revenues and expenditures.

Financial Section

The Financial Section tab includes historical revenue and expenditure data and financial summaries by fund. Budget summary information is presented after the financial section tab.

The blue tabs show fund types as follows:

-  The General Fund is the primary operating fund. Within the General Fund, departments are designated with white tabs. Goals, objectives and performance measures are presented for each cost control center within each department in the fund.
-  The Special Revenue tab lists Road and Bridge Fund, Motor Fuel Tax Fund, MWRD Fields Fund, State Restricted Fund, Federal Restricted Fund, Foreign Fire Insurance Fund, Special Service Area 3, 4 & 5 Funds and Tax Increment Financing Funds 3, 4 and 5.
-  The Debt Service Funds report general obligation indebtedness. Individual bond schedules are also listed.
-  The Capital Projects tab presents the Special Service Area 6 and General Capital Funds.
-  The Enterprise Funds tab reports the Water and Sewer, and Municipal Commuter Parking Lot Funds. Within the Water and Sewer Fund are seven cost control centers that account for water and sewer operations, depreciation and debt service.
-  The Internal Service Fund tab presents the Central Equipment Fund and the IT Equipment Replacement Fund, which accounts for the purchase of all Village vehicles and technology.
-  The Trust and Agency Funds tab reports the Police Pension and Fire Pension Funds.

Capital Improvement Program

The Capital Improvement Program (CIP) tab presents current and five-year schedules of capital projects. Current year projects are listed in Tables I, II and III.

Appendix

At the end of the document is supplemental information including historical head count, property tax data, overlapping governmental entity information and a glossary of terms.

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INTRODUCTORY SECTION

List of Principal Officials

Organization Chart

GFOA Distinguished Budget Presentation Award

Budget Message

Village of Hanover Park

Principal Officials

Mailing Address

2121 W. Lake Street
Hanover Park, IL 60133

Phone (630) 823-5600

Fax (630) 823-5786

TDD (630) 823-5479

Web Site: www.HPIL.org

Village President and Board of Trustees

Rodney S. Craig, Village President
Eira L. Corral Sepúlveda, Village Clerk

Trustees

James Kemper
Lisa Gutierrez
Herb Porter
Bob Prigge
Rick Roberts
Sharmin Shahjahan

Executive Office

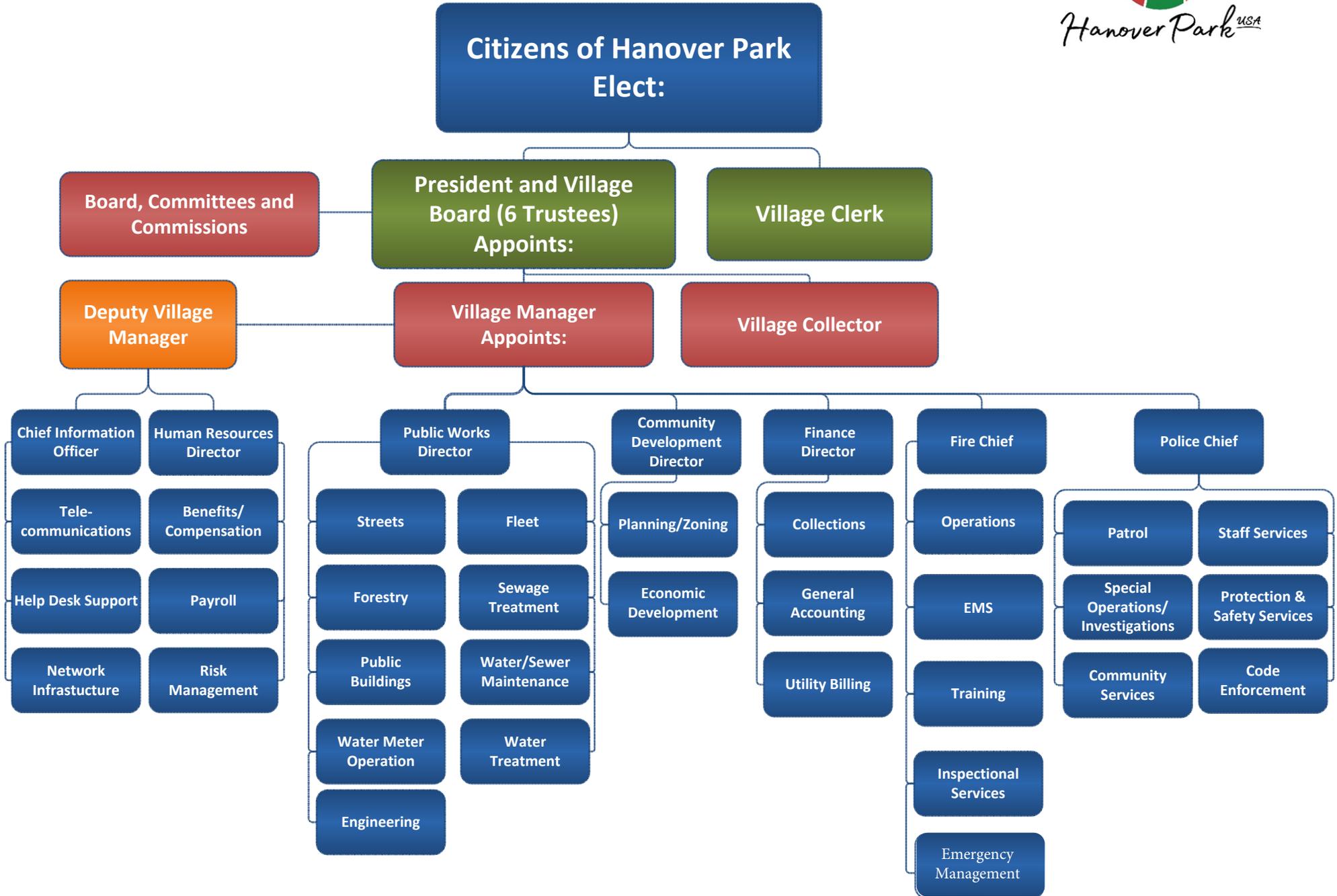
(630) 823-5608

Juliana Maller, Village Manager (jmaller@hpil.org)
David Webb, Deputy Village Manager (dwebb@hpil.org)

Village Departments

Jed Gerstein, Chief Information Officer	(630) 823-5670	jgerstein@hpil.org
Shubhra Govind, Community & Economic Development Director	(630) 823-5781	sgovind@hpil.org
Craig A. Haigh, Fire Chief	(630) 823-5801	chaigh@hpil.org
Barry Kurcz, Human Resources Director	(630) 823-5661	bkurcz@hpil.org
Mike Menough, Police Chief	(630) 823-5501	mmenough@hpil.org
T. J. Moore, Public Works Director	(630) 823-5701	tjmoore@hpil.org
Remy Navarrete, Finance Director	(630) 823-5788	rnavarrete@hpil.org

Village of Hanover Park – Table of Organization





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Village of Hanover Park

Illinois

For the Fiscal Year Beginning

January 1, 2020

Christopher P. Morrill

Executive Director



Village of Hanover Park Fiscal Year 2021 Budget Message

The Honorable Village President, Board of Trustees and Citizens of Hanover Park, Illinois:

Introduction

I am pleased to present the Village of Hanover Park's Budget for the 2021 Fiscal Year. This budget document is a fiscal plan that is responsive to the needs of the citizens and business community of Hanover Park and reflects the goals of the Village Board. The budget provides upcoming revenues and expenditures for the January 1, 2021 through December 31, 2021 Calendar Year. It is designed to provide a comprehensive overview of Village activities during the next twelve months.

The budget is presented in a format recognized by the Government Finance Officers Association (GFOA) for the Distinguished Budget Presentation Award. The Village has obtained the award for the last thirty (30) years. The budget is a policy document, financial plan, operations guide, and communication device.

Mission Statement

The mission of the Village is to deliver exceptional municipal services to enhance our high-quality community.

Strategic Goals

On November 16, 2017 the Village Board adopted the Village's Comprehensive Strategic Plan. As part of the plan, the Board established the vision: 1) To be recognized as a great community to live, visit, work and do business with, 2) Service through innovation and 3) Fiscally responsible and transparent. To that end, all budget goals have been designed to correspond to and accomplish this vision. The Fiscal Year 2021 budget is reflective of the established Board vision and is designed to allow for the progression toward the accomplishment of the strategic goals. Over the course of implementation of the Plan, updates and status reports will be provided to show our progress.

State of the Economy

During the compilation of the budget for the Village of Hanover Park, consideration was given regarding the current state of the economy on the National, State and Local levels. This exercise was done to aid in the development of assumptions related to the earning and receipt of revenues, and the cost of labor and commodities.

Beginning around March 2020, the Novel Coronavirus known as COVID-19 was declared a global pandemic and continues to spread rapidly. The economic impacts of COVID-19 are already shaping up to be significant across the country. The municipality (local government) as a whole has been affected. As the crisis unfolds, the impact on cities and villages bottom line will be driven by overall economic conditions, specifically the parts of the economy where revenue is generated through income tax, and property taxes.

Since the onset of the pandemic, employees across the organization have been dedicated to responding to the virus, working to keeping our residents safe, and to continue to provide vital Village services in frequently changing circumstances. While Village employees work harder than ever, the Village has experienced a significant loss in revenue to the operating fund (General Fund), as a result of the pandemic.

Altogether by the end of FY2020, the Village is expected to lose upward of \$1.1M in General Fund revenue. Income tax and Property Tax are expected to be 9-13% below budget. Some smaller revenue sources such as hotel/motel fees, food & beverage, auto rental taxes, and impound fees show losses of around 17% of the budget.

Due to this pandemic, the Village continues to make COVID-19 related expenditures that were not part of FY2020 budget. We are projecting COVID-19 total expenses of \$600,000 by the end of FY2020 which are not budgeted.

The Village has taken many steps to mitigate the impact of the revenue losses and reduce the Village's deficit in the current fiscal year. Many budgeted expenditures were put on hold or even frozen throughout all Village Departments. Seasonal personnel were not hired this year and hiring was put on hold for several positions. The Village took the deferred employer social security contribution until December 31, 2020 (payable in year 2021 and 2022), and cancelled all upcoming conferences, travel, and special events. Many fines and fees are waived, and due dates extended for residents and businesses resulting in further reduced revenue to the Village.

To offset these losses, the Village expects to receive approximately \$1.3 million in grant funding related to COVID-19 response as listed below. These grants are given on a reimbursement basis, and as of October 14, 2020, about \$1,163,709.11 has been submitted for reimbursement. Grants received in 2020 cover increased expenses due to COVID-19 response.

- Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Funds Cook County \$251,480.63.
- Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Funds DuPage County \$912,228.48.
- Federal Emergency Management Agency (FEMA) Public Assistance \$150,000 approximately (pending).

Illinois continues to face fiscal and economic challenges. The State's population is decreasing each year and its labor force is declining. In fact, since the early 2000s, Illinois' economy is playing a lagging role to the nation in terms of growth. Due to rising individual and corporate tax rates, more and more companies are moving out of state and taking their talented work force with them.

The State of Illinois is responsible for the collection and disbursement of several large sources of revenue for the Village. In total, the State of Illinois Department of Revenue collects approximately 47.25% of the Village's General fund revenue and subsequently deposits these funds into Village accounts. This process leaves the Village particularly vulnerable to any delays in funding or modifications in funding formulas.

- In July 2017 legislation was passed that raised income tax rates (4.95% for individual, 7.00% for corporations) but did not provide a share of increased revenue for local governments. For several years, several proposals and pieces of legislation have been introduced that relied upon diverting the local government share of state collected revenues.
- The FY2018 State of Illinois budget reduced the portion of income tax revenues allocated to the LGDF by 10%. The State effectively held back 10% of funds that would have otherwise been distributed to local governments. Additionally, the State changed the way income tax revenue would be shared with local governments. To speed up payments, it directed that the money go straight to the LGDF rather than passing through the General Revenue Fund. The 10% reduction in payments made to local governments was intended to be just a one-year adjustment. The FY2019 State budget reduced the income taxes to the LGDF from 10% to 5%. The 5% reduction was also intended to be just a one-year adjustment. In the FY2021 State budget the reduction of 5% will remain.
- The FY2018 State budget imposed a 2% administrative fee on sales tax collections distributed to local governments. The fee was intended to cover the State's cost of collecting and distributing locally imposed sales taxes. The Illinois Municipal League advocated for the fee to be reduced from 2% to 1% and two bills reducing the fee to that level were introduced during the spring legislative session. The FY2019 enacted budget reduced the collection fee from 2% to 1.5%. Based on information from the Illinois Department of Revenue (IDOR), the actual percentage needed to cover the cost of the collection is closer to 0.5%. In the FY2021 State budget the collection fee of 1.5% will remain.
- On the national level, the Federal government continues to generate headlines with sweeping legislative changes that impact the national economy. The imposition and/or threats of tariffs have already had a local impact in raising prices on goods commonly used in municipal operations, such as steel, fuel and lumber.

- The novel coronavirus ongoing spread of the COVID-19 has become one of the biggest threats to the global economy and financial markets. From an economic perspective, the key issue is not just the number of cases of COVID-19, but the level of disruption to economies from containment measures — if taken disproportionately — could induce panic and weaken the global economy even more. Fears of the coronavirus impact on the global economy have rocked markets worldwide, plunging stock prices and bond yields. The associated lockdowns, restrictions and continued uncertainty have caused investments, trade, and remittance flows to plummet, eroded jobs and human capital, kept children out of school, and pressured food and medical supply chains.

State of the Village

The budget provides a fiscal plan to provide municipal services to our residents. In order to maintain a positive operating position, expenditures were analyzed on a line-item basis. Expenditure patterns were examined to determine where expenditures could be reduced. Several internal and external environmental factors that pose significant challenges were also considered. They include the following:

- **Pension Liabilities** – Municipalities across the state must continue to address the funding of pension liabilities. Recent changes in pension laws allow municipalities additional time – now until 2040 – to fund 90% of their respective pension obligations. While this modification provides some relief to municipalities, the pension issue still needs to be addressed at the State level. The Village has continued to fund its annual obligation year over year, however, over the last eight years the levy requirement has increased by 70.16% (from \$1,562,318 to \$2,658,387) on the Police Pension side, 100.52% (from \$805,643 to \$1,615,441) on the Fire Pension side, and -24.80% (from \$1,032,824 to \$776,707) on the IMRF side based on the Village’s actual funding FY2012 to FY2019. This is an unsustainable model not only for Hanover Park, but for all Illinois municipalities.
- **Service Requirements of the Community** – The U.S. has been out of the Great Recession for more than a decade, but economists are predicting that the country will be back there again soon. Economic downturns do not have a corresponding reduction in demand for Village services. If we have a wet summer, we sell less water. If we have harsh winter, our cost for providing snow and ice control rises. Freeze-thaw cycles tend to cause water main breaks. Water lines freeze during the winter months and must be de-thawed. The need for police services and property maintenance complaints tend to increase as citizens grapple with increasingly difficult circumstances. The need for maintenance of our municipal infrastructure, including streets and water and sewer systems, remains constant to avoid costly failures in the future.

Despite the challenges, opportunities exist for additional revenue.

- **Adult Use Cannabis** - State revenue derived from the Cannabis Regulation and Tax Act will be deposited into the Cannabis Regulation Fund. The funds will be distributed to multiple state agencies for implementation of the Act. The legalization of adult cannabis also includes a new source of Local Government Distributive Fund (LGDF) dollars. A portion of the Cannabis Regulation Fund revenues (8.00% of deposits) will go to local governments, through LGDF, which will be used to fund crime prevention programs, training and interdiction efforts. The Cannabis Regulation Fund is derived from moneys collected from the state taxes, license fees and other amounts required to be transferred into the Fund. (*Reference IML Fact Sheet*). Recreational cannabis is subject to a variety of different taxes, including existing state, county, and local sales taxes. Cook County may impose a tax of 3% regardless of the location of sale. Municipalities may impose a retailer occupation tax of up to 3% (in increments of .25%) on sales to consumers. Local taxes will be collected by the state and deposited into dedicated funds that will be protected from budgetary sweeps. The funds will then be disbursed to municipalities in the same manner as local sales tax revenue. At the end of FY2020 we are projecting a total revenue of \$20,000 which was not budgeted in FY2020. In FY2021 we have budgeted \$20,000.
- **Motor Fuel Tax** – On June 2, 2019, the Illinois General Assembly passed legislation that would increase the State’s MFT by 19 cents per gallon of gasoline. Municipalities will receive a portion of these new revenues. The legislation also increased the tax on diesel fuel by 24 cents per gallon. All new revenues from both increases will be deposited into the State’s new Transportation Renewal Fund (TRF), with the surcharge on diesel fuel dedicated to the state. A portion of the 19 cents increase in gasoline MFT will be shared with units of local government. At the end of FY2020 we are projecting a total revenue of \$1,321,000, a decrease of \$229,000 from the budgeted amount of \$1,550,000 in FY2020 due to COVID-19 pandemic lockdown from mid-March to end of May 2020. FY2021 budget includes \$1,400,000.
- **Rebuild Illinois Capital Plan** - On June 28, 2019 Governor Pritzker signed the Rebuild Illinois capital plan. A fund for grants to the local public agencies. Illinois Department of Transportation (IDOT) will distribute these funds to the local agencies. The grants will be distributed over a number of years, not all at once. Once the State of Illinois completes the sale of bonds, they will inform the local agencies on when they should expect these funds. The Village is projected to received \$3,379,500.
- **Ground Emergency Medical Transportation (GEMT)** – a voluntary program that allows publicly owned or operated emergency ground ambulance transportation providers to receive supplemental payments that cover the difference between a provider’s actual costs per GEMT transport and the Medicaid base payment, mileage and other sources of reimbursement. This is a new source of revenue. In FY2021 we have budgeted \$100,000.

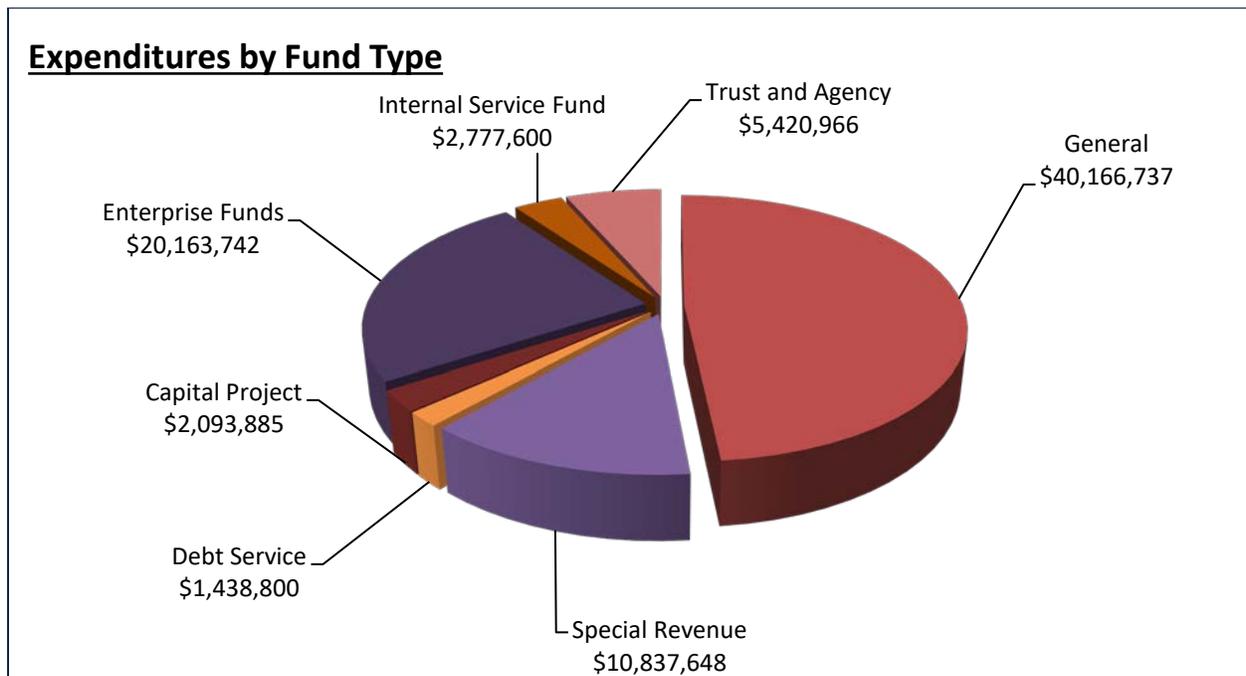
The Village has taken several steps to ensure its fiscal stability; including, but not limited to department restructuring and introduction of newer technologies to improve efficiencies. The FY2021 Budget continues to be a conservative financial plan intended to hold the line on expenditures while making strategic investment in capital, maintaining the Village’s fiscal stability, and providing for excellence in the delivery of Village services.

Staff has diligently prepared for the possibility of further reductions from the State, and contingency plans are in place for FY2021 should the need arise.

Budget Summary

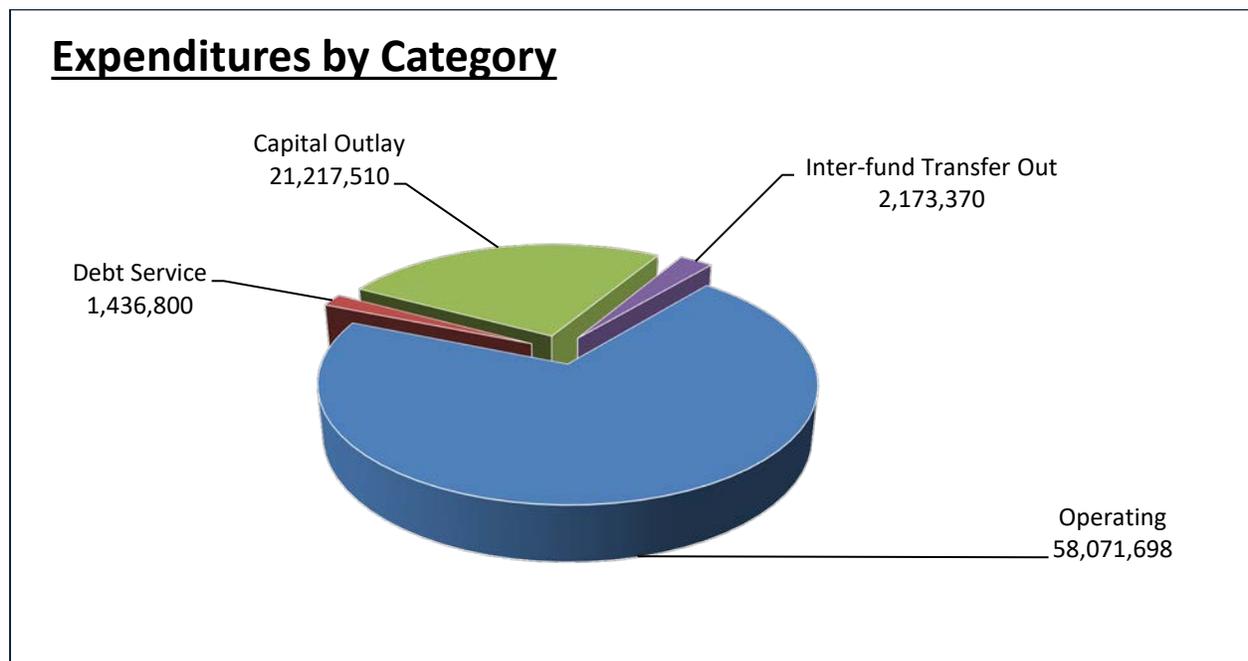
The FY2021 Budget reflects the operating and capital spending plans for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds, Internal Service Funds, and Trust and Agency Funds. Presented below are summary pie charts, which include overall FY2021 expenditures by fund and category:

Expenditures – All Funds



The table below illustrates the changes in the Operating, Debt Service, Capital, and Inter-Fund Transfer appropriation for FY2021, which total \$82,899,378. This is an increase of \$7,980,821 or 10.65% more than FY2020.

Changes in Operating, Debt Service, Capital and Inter-fund Transfers				
Appropriations/All Funds	Budget FY 2020	Budget FY 2021	Increase/Decrease Amount	Increase/Decrease Percent
Operating	55,425,767	58,071,698	\$2,645,931	4.77%
Debt Service	1,874,806	1,436,800	(438,006)	-23.36%
Capital Outlay	16,275,352	21,217,510	4,942,158	30.37%
Inter-fund Transfer Out	1,342,632	2,173,370	830,738	61.87%
Total	\$74,918,557	82,899,378	7,980,821	10.65%

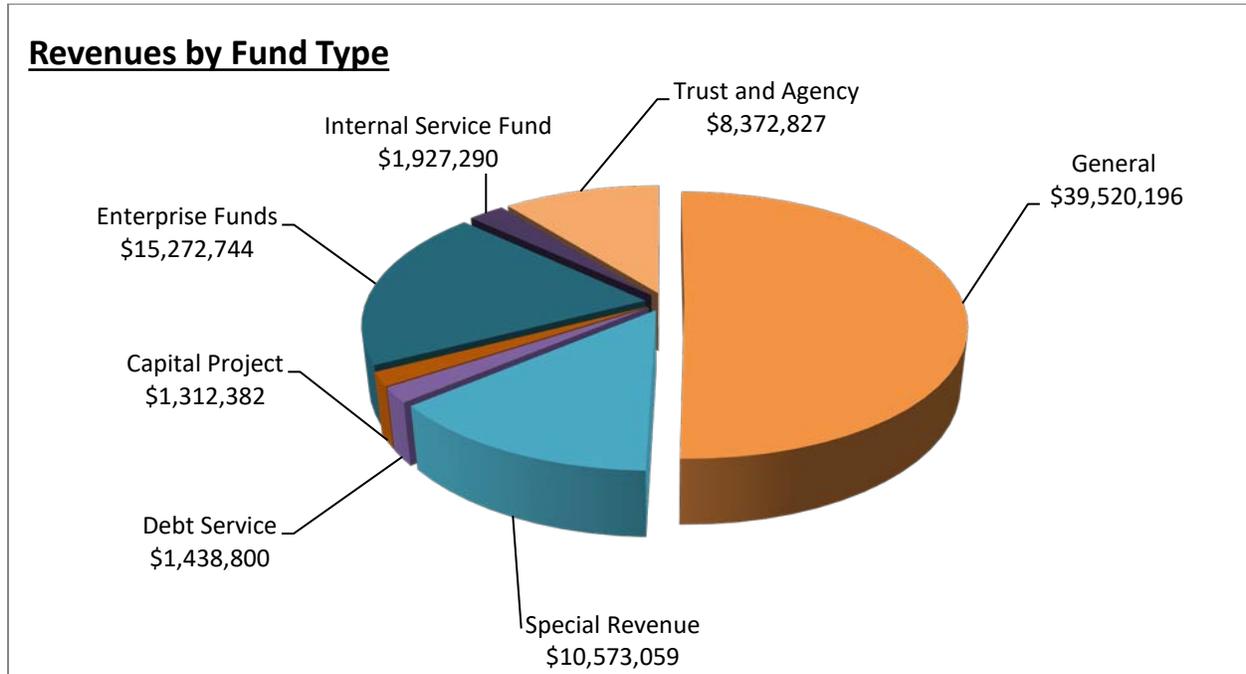


- **Operating** - (excluding debt service, capital outlay and transfers between funds) amounts to \$58,071,698 for FY2021 as compared to FY2020 of \$55,425,767. This is a \$2,645,931 or 4.77% increase from FY2020.
 - **Personnel Services** – amount of \$36,384,876 for FY2021. That is a 7.12% or \$2,418,162 increased from FY2020. Items include: projected compensation in the form of a general wage increase for non-union and union employees; an increase in health insurance cost; an increase in non-union IMRF pension contribution by \$62,960 or 6.64% (FY2020 rate of 12.27% to 12.57% in FY2021); and police and fire pension contributions increased by \$869,102 or 18.78% per the actuarial suggested annual funding requirement.

- **Commodities** – amount of \$1,488,836 for FY2021. This shows a 4.26% or \$66,178 decrease from FY2020. Items include: Gasoline & Lube; the SCADA system spare parts; chlorine booster pump & room explosion proof heater; and R900 radios for water meter read.
- **Contractual** – amount of \$20,197,986 for FY2021. This shows a 1.48% or \$293,947 increase from FY2020. The increases are Intergovernmental Risk Management Agency (IRMA) 2021 contribution, sales tax incentive in the economic development budget, JAWA operating cost, DuComm emergency dispatch, and miscellaneous improvement in SSA#5. Offset some increases by decreasing expenses in vehicle maintenance & replacement, and engineering services for the Ontariville streetscape project will be completed in FY2020.
- **Debt Service** – amount of \$1,436,800 for FY2021. That is a 23.36% or \$438,006 decrease from FY2020. On February 24, 2020, the Village refunded/refinanced the 2011, 2010 and 2010 GO Bonds saving the Village \$2M for the period of 10 years by issuing the 2020 GO Refunding Bond. The Debt service payments are based on debt schedules determined at the time of debt issuance.
- **Capital Outlay** – amount of \$21,217,510 for FY2021. That is a 30.37% or \$4,942,158 increase from FY2020. Fixed Meter Reading System for \$4.9M; Water main replacement \$2.3M. The \$2M funding project will come from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). **Keep in mind the project will only move forward when the funds from DCEO are received by the Village.** Offset some increases by decreasing expenses. The Village Center (Ontariville Streetscape Improvement) will be completed by the end of FY2020 funded by TIF #3. Capital outlay purchases are typically one-time needs that cause the expenditure total to fluctuate year to year. Village departments have replacement cycles for most of their capital outlay needs (i.e. vehicles).
- **Inter-fund transfers Out** – amount of \$2,173,370 for FY2021. That is a 61.87% or \$830,738 increase from FY2020. This is due to a transfer to Road and Bridge to fund the yearly street maintenance for the entire Village.

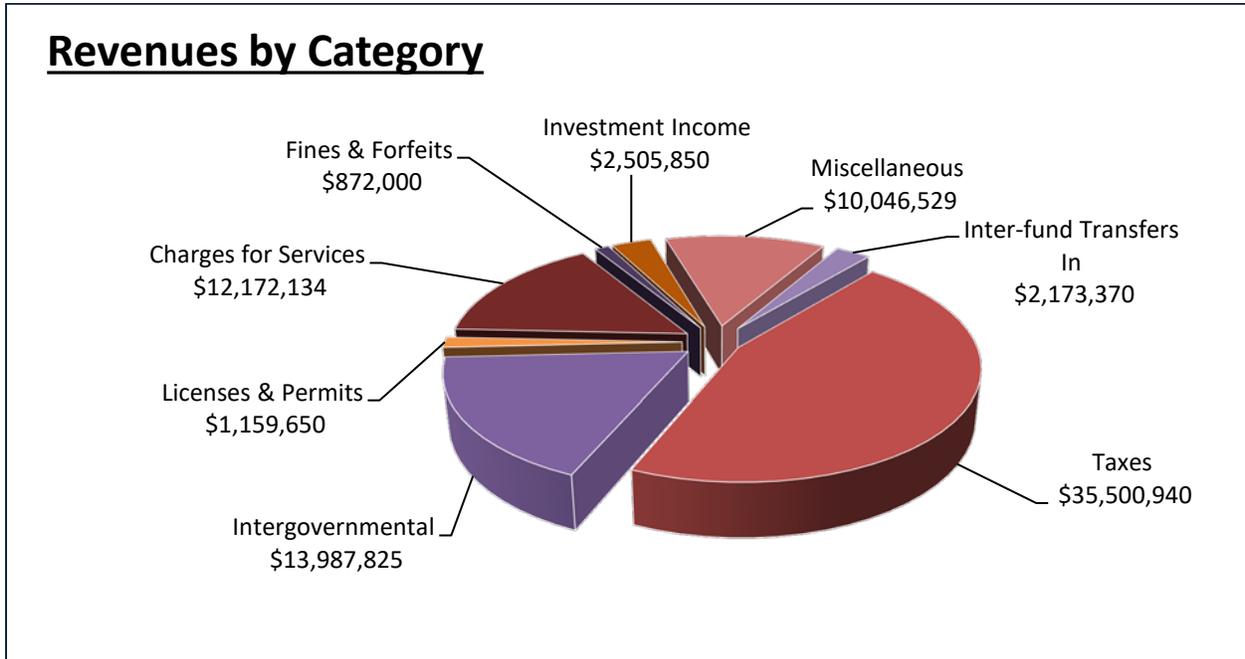
Revenues – All Funds

The FY2021 Budget reflects revenues for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds, Internal Service Funds, and Trust and Agency Funds. Presented below are summary pie charts, which include overall Fiscal Year 2020 revenues by fund and category:



The table below illustrates the changes in the Revenue Classifications (All-Funds) for FY2021 which total \$78,418,298, an increase of \$7,968,201 or 11.31% over the prior FY2020:

Changes in Revenue Classifications				
Revenues /All Funds	Budget FY 2020	Budget FY 2021	Increase/ Decrease Amount	Increase/ Decrease Percent
Taxes	\$32,746,182	\$35,500,940	\$2,754,758	8.41%
Intergovernmental	9,487,704	13,987,825	4,500,121	47.43%
Licenses & Permits	1,267,541	1,159,650	(107,891)	-8.51%
Charges for Services	12,675,492	12,172,134	(503,358)	-3.97%
Fines & Forfeits	809,100	872,000	62,900	7.77%
Investment Income	2,762,382	2,505,850	(256,532)	-9.29%
Miscellaneous	9,359,064	10,046,529	687,465	7.35%
Inter-fund Transfers In	1,342,632	2,173,370	830,738	61.87%
Total	\$70,450,097	\$78,418,298	\$7,968,201	11.31%



The Village of Hanover Park appropriations are supported by several sources. The primary revenue categories are Taxes, Intergovernmental Licenses and Permits, Charges for Services, Fees and Forfeits, Investment Income, Miscellaneous, Transfers and Others.

- Taxes** – amount of \$35,500,940 for FY2021. This shows a 8.41% or \$2,754,758 increased from FY2020. There are several sources which comprise the Taxes category such as: Property tax levies increased in the amount of \$132,858 due to Tax Increment Financing (TIF's) and Special Service Area (SSA's) levies. Utility taxes (Telecommunication \$15K increase, Natural Gas \$40K decrease, and Electric Tax \$50K decrease) total decreased in the amount of \$75,000. Natural Gas and Electric Tax are generated based on actual usage and largely dependent on fluctuation in temperature. Sales, Home Rule, Auto Rental and Use Tax increased by the amount of \$2,677,500 (\$900K of that increase is related to the Home Rule Sales Tax increase proposed by 0.25% (from 0.75% to 1.00%) effective July 01, 2021. New source of revenue in FY2020 is the Cannabis Use Tax amount of \$20,000 which is a state excise tax on all adult-use cannabis sales, a portion of which is allocated to local governments based on population. These funds must be used to fund crime prevention programs, training, and interdiction efforts, including detection, enforcement, and prevention efforts, relating to the illegal cannabis market, and driving under the influence of cannabis, The gasoline tax increased by \$2,400 and real estate transfer tax increased by \$10,000 and foreign fire insurance tax decreased by \$13,000.

- **Intergovernmental** – amount of \$13,987,825 for FY2021. That is a 47.43% or \$4,500,121 increase from FY2020. There are several sources which comprise this category; personal property replacement increased by \$3,000, Motor fuel tax allotment decreased by \$150,000 (due to COVID-19 pandemic), fire department expenditure reimbursement decreased by \$25,000, the Build America Bond (BAB) decrease by \$162,000, due to refinance/refunded the 2010 and 2010A bond on February 24, 2020, there is no more BAB subsidy in FY2021, and State/Federal Grant increased by \$4,834,121. A majority of the Grants are from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO).
- **Licenses and Permits** – amount of \$1,159,650 for FY2021. This shows an 8.51% or \$107,891 decrease from FY2020. There are several sources, which comprise the licenses and permits category such as business licenses decreased by \$2,000; liquor licenses increased by \$1,500; contractor licenses decreased by \$5,000; vendor, animal, penalties on licenses, building permit, video gaming terminals, cable and solid waste franchise fees decreased by \$105,716; multi-family rental licenses, sign permit and wastewater discharge increased by \$3,325. The decreases are largely due to COVID-19 pandemic. The Village issued an emergency declaration to waive late fees to businesses and closed the Village Hall to the public to mitigate the spread of corona virus.
- **Charges for Services** – amount of \$12,172,134 for FY2021. This is a 3.97% or \$503,358 decrease from FY2020. This category consists of many revenue sources, the largest of which relates to Water/Sewer Sales, which decreased by \$450,880. Water meter sales decreased by \$3,624, Tap-on fees and leachate treatment fees decreased by \$7,520, water penalties decreased by \$24,000, rental income decreased by \$28,260 due to one company mistakenly double paid the Village for the past 3 years. Ambulance Fees increased by \$30,000, building reinspection fee, plan review fee ADT, Public safety, decreased by \$5,100, commuter parking fees decreased by \$53,974. The decreases are largely attributed to the COVID-19 pandemic and the issuance of emergency declaration by the Village Board to suspend the water Shut-Offs and waive the late fees from March 20th through August 6th. Also, on March 20, the state governor ordered Illinois residents to shelter-in-place starting March 21st through April 7th. On April 23, 2020, the governor extended the shelter-in-place until May 31, 2020.
- **Fines and Forfeits** – amount of \$872,000 for FY2021. This shows a 7.77% or \$62,900 increase from FY2020. This category consists of traffic fines violations which decreased by \$5,000, Village code ordinance violations projected increase of \$80,400 due to the Village Collection Agency and The Illinois Debt Recover Program (IDRP) actively collecting the amount owed by the violators to the Village, and police false alarm and DUI fines decreased by \$12,500 based on data trend.
- **Investment income** – amount of \$2,505,850 for FY2021. This shows a 9.29% or \$256,532 decrease from FY2020. Majority of the investments related to Police and Fire Pension investment portfolio and the Village investments such as Certificate of Deposits (CD) rates. The decrease is due to unstable market driven by the rapid spread of coronavirus around the world. CD's with rates in the upper 2% last year compare to .05% this year. Money market account from 1.75% to .02% this year.

- **Miscellaneous** - amount of \$10,046,529 for FY2021. This shows a 7.35% or \$687,465 increase from FY2020. This category consists of miscellaneous revenues that do not fit into other categories; police and fire employer contributions increased by \$869,102, employee contributions to police and fire pension increased by \$11,100, and funding for the Village replacement fund (Central and I.T. Equipment) decreased by \$186,947.
- **Inter-fund Transfer In** – amount of \$2,173,370 for FY2021. This shows a 61.87% or \$830,738 increase from FY2020. A transfer to Road and Bridge to fund the 2021 street maintenance program; increase of \$670,370 for the yearly transfer to Capital Improvement for scheduled Village property improvements and the Fire Station #2 design. One-time transfer from General Fund to Central Equipment to purchase the Message board unit for \$17,000 and Prime Tack trailer for \$16,000.

Fiscal Policy and Debt Policy

The Village President and Board of Trustees recognize the importance of establishing fiscal and debt policies to guide the Village in its day-to-day operations and to achieve long-term goals. These policies have been established to sustain the continued financial health of the Village. All Village reserves meet or are greater than prescribed by policies.

The Village's debt policy includes provisions discouraging the use of debt financing to fund current operations.

The Fiscal policy includes budget, investment, capital asset, debt, revenue, reserve and fund balance, accounting, auditing, and financial reporting requirements.

New Programs & Budget Highlights

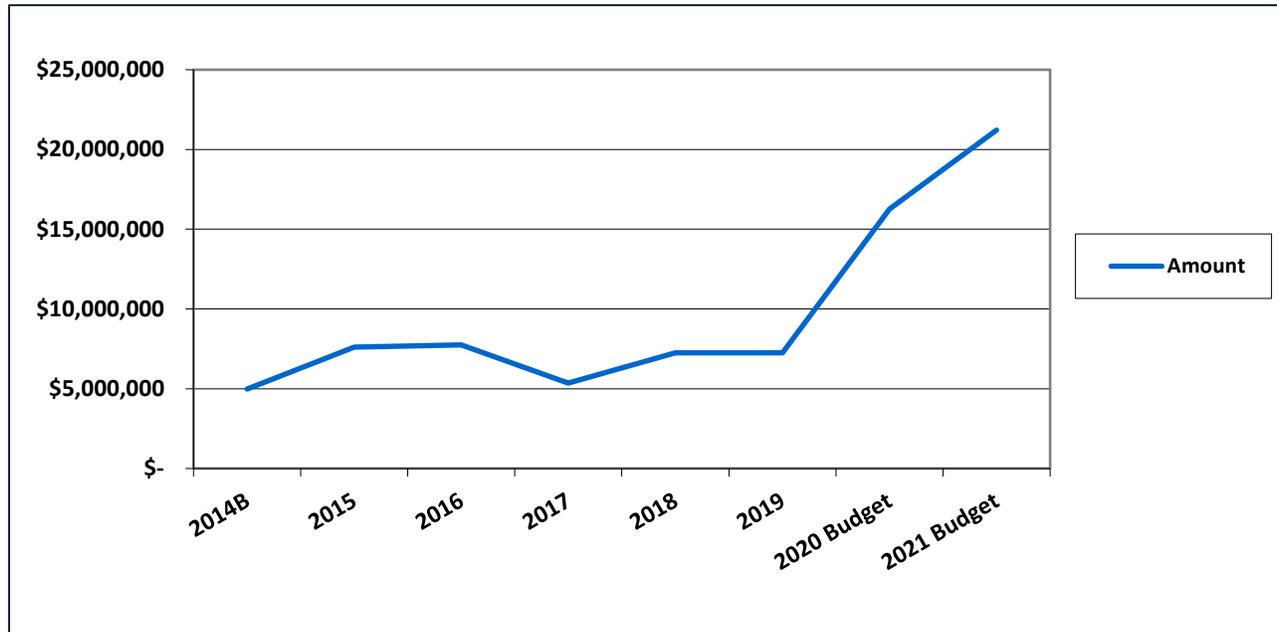
- *Digital Evidence Storage System:* The Police Department currently stores digital evidence from at least three different sources: in-car video, interview room, and various submittals of evidence such as photography and cell phone records. Each of these systems use different storage methods. The Police Department will consolidate these systems, allowing for evidence to be more easily kept and categorized in the same place. Currently, this evidence must be converted to compact disks to be used in court, but the new system will allow prosecutors to access the evidence with a digital link, reducing manpower, physical storage, and material costs. In addition, this system will also allow for the department to expand into new evidence-gathering systems such as police officer body-worn cameras.

- *TIF #3 Village Center/TOD RFP for Development:* Following the TIF 3 amendment to extend the life of the TIF for an additional 12 years and adding the south commuter lot parcels, the next steps entail a fiscal analysis and RFP to recruit development. The Village's TIF consultant, will be performing the analysis and guiding the Village in the issuance of the RFP as well as review and selection of a developer. The area closest to the train station will be the highest priority for development.
- *Village Center Zoning District:* The Village is working with a consultant to amend the Zoning Code to create a new Village Center Zoning District. Given that TOD areas have unique parking and land use requirements, a new zoning district would be created (either as an overlay or underlying zoning), with parking, bulk land use requirements and design guidelines, that would encourage TOD development and streamline the zoning requirements.
- *Village Center Plan:* Work continues in the implementation of the Village Center Plan. Following acquisition, the Marek House was demolished and will be evaluated for redevelopment in the Village Center area. The Streetscape Improvement project is anticipated to be completed in 2020, including burial of overhead wires, utility work, as well as roadway, landscape and other aesthetic improvements. The project will create new civic spaces including a public plaza as well as public parking lots in addition to pedestrian comfort and community engagement.
- *Fire Station No 2 (Station 16) Design:* The existing Fire Station No. 2 (Station 16) does not meet the continuing needs of the department. It is undersized in both apparatus floor and living facilities for on-duty personnel. A long-term strategic plan goal has been to replace and relocate this facility. Under this program a new fire station will be designed. Funds will also be used to design and remodel of the existing station transitioning it into a Special Operations Support Facility." This remodeled fire station will be used to house specialized apparatus and equipment, bulk hazardous materials, and technical rescue supplies. It is expected that an RFQ will be published in Q4 of 2020 and that a design/build team will be established to complete the design and prepare for construction in 2021.
- *DuPage Integrated Justice Information System (Records Management) 3rd year costs:* The Police Department is participating in the DuPage County-wide records management and computer aided dispatch (CAD) system replacement. The system was switched over in June 2019 and allows for the integration and information sharing among participating agencies and DuPage County government. Each participating agency pays their share of the total project cost. \$73,000 represents the third year's costs of the system to the police department. Additionally, \$65,000 has been allocated to cover costs of integrating the new system with existing programs utilized by the police department, including the electronic ticketing, evidence processing and the arrestee booking systems.

- *New DuComm Facility 3rd Year Costs:* The Police and Fire Departments are participating with other DuComm member agencies to pay the construction costs of the DuPage Communications new facility. The \$35,000 cost represents the police department's portion for FY2021. The police department plans to pay its share each year in one annual payment. The estimated total amount for the PD portion of the second facility project is \$571,309. Fire Department share is paid 3 times a year, budgeted for \$74,645 in FY2021.
- *Infrastructure:* In 2021, the Village will be investing \$2,334,000 into the resurfacing of Village streets. \$480,000 as the Village's Share has been budgeted for the long-awaited replacement of the Arlington Drive Bridge. Bartels Road is budgeted for improvements in 2021 with grant funds. Two lighting projects on Irving Park Road are grant funded in 2021 to a total of \$800,000. Funded by a CMAQ grant and in cooperation with the Village of Streamwood, a new sidewalk will be installed on Lake Street from Walnut to Center Avenue.
- *ISO Class 1 and CFAI Accreditation:* The Village Board has identified as part of the 2017, 3-year comprehensive Strategic Plan, a goal of being both ISO Class 1 and CFAI Agency Accredited. Due to time constraints on existing personnel and the unexpected COVID-19 pandemic, the department has been forced to delay CFAI Accreditation as a goal for FY2020. ISO Class 1 will remain as a goal to be completed in FY2021.
- *Emergency Management Transferred to the Fire Department:* As part of the 2021 budget, responsibility for Emergency Management was transferred from the Police Department to the Fire Department. This will include the addition of a 20-hour per week employee to coordinate the work of the program. The Fire Chief had added to his responsibilities that of Emergency Management Director and the Assistant Fire Chief had added to his duties that of Assistant Emergency Management Director. Both led the Village through the response to the Coronavirus Pandemic.

Capital Improvement Program (CIP)

The chart below records the pattern of the Village’s Capital Improvement Program Budget (all funds) over the past eight years. As indicated, this program fluctuates from year to year. Depending upon the needs identified for a given fiscal year, routine improvements are also part of this program. Additionally, funds are budgeted from the Village’s Enterprise funds to account for capital improvements to the water and sewer funds and the commuter parking lot.



Fiscal Year	2014B	2015	2016	2017	2018	2019	2020 Budget	2021 Budget
Amount	\$ 4,979,663	\$ 7,614,594	\$ 7,749,027	\$ 5,352,883	\$ 7,258,919	\$ 7,242,503	\$ 16,275,352	\$ 21,217,510

Improvements other than Buildings - projects in the capital budget include street resurfacing program and preventative maintenance, Arlington Bridge Reconstruction, Bartels Road and road resurfacing (funded by Capital Grant), Irving Park Road lighting and safety improvement, infrastructure (funded by the Illinois Bond Fund to the DCEO), Lake Street pedestrian access, replacement of light fixtures with LED, miscellaneous improvement in the Hanover Parks Sports Complex, Phase 4 of the Hanover Park Sport Complex (funded by the Illinois Bond Fund to the DCEO), arterial fence maintenance, creek bank repairs, diesel fuel tank pad repair, install three new entry sign with the new Village logo, parkway tree planting, street banners (spring and winter season), west branch of DuPage River stabilization Anne fox to Village limits (designs), storm sewers and drainage improvement, façade grant, banners, holiday decorations planting materials at the new Village Center, Pedestrian crossing safety improvement, and solar carport in the commuter train station (funded by the Illinois Bond Fund to the DCEO).

Office Equipment - projects in the capital budget include a thirty six (36) Cisco network access switch replacements, Fire Department reporting software, fifteen (15) Fire and Police department Mobile Data Terminal (MDT) replacements, Police Department video evidence system including body cam, and the scheduled personal computer (PC) replacements.

Building improvements - projects in the capital budget include a police department bullet proof glass replacement, fire station #2 design, fire station #1 boiler, refrigerator, and hot water heater replacement, public works carpet and floor replacement.

Other Equipment - projects in the capital budget include a biphasic cardiac monitor/defibrillator replacement, DuComm second facility police portion of the cost (paid in full in 2030), DuJIS record management and interface system, firefighting protective gear eleven (11) sets, protective vest/CRT vests/equipment, RAD 57 monitors, replacement fire attack hose, speed trailer, tech rescue turnout gear for new part-time firefighters, chipper (replacing #676), message board, prime tack trailer, and trailer (replacing #650),

Water and Sewer - projects in the capital budget include Well #6 rehab, leak detection, water main replacement (funded by the Illinois Bond Fund to the DCEO), fixed network automated meter reading system, emergency pump replacement, muffin monster, Inflow and Infiltration (I&I) MWRD reporting, sanitary force main replacement, sanitary sewer backup prevention and sewer rehab.

The Central Equipment fund - will be replacing ten (8) vehicles and trucks, one (1) fire engine and one (1) street sweeper.

A summary and individual item details of the Village's CIP can be found in the Capital Improvement section of this budget.

General Fund

In the FY2021 budget, General Fund revenue total is \$39,520,196 and operating expenditures total is \$40,166,737. This balanced budget has an operating surplus of \$3,459. A planned use of fund balance totaling \$650,000 to fund the Fire Station #2 design.

A new revenue is proposed to increase the General Fund revenue by \$100,000 to offset this need for use of fund balance.

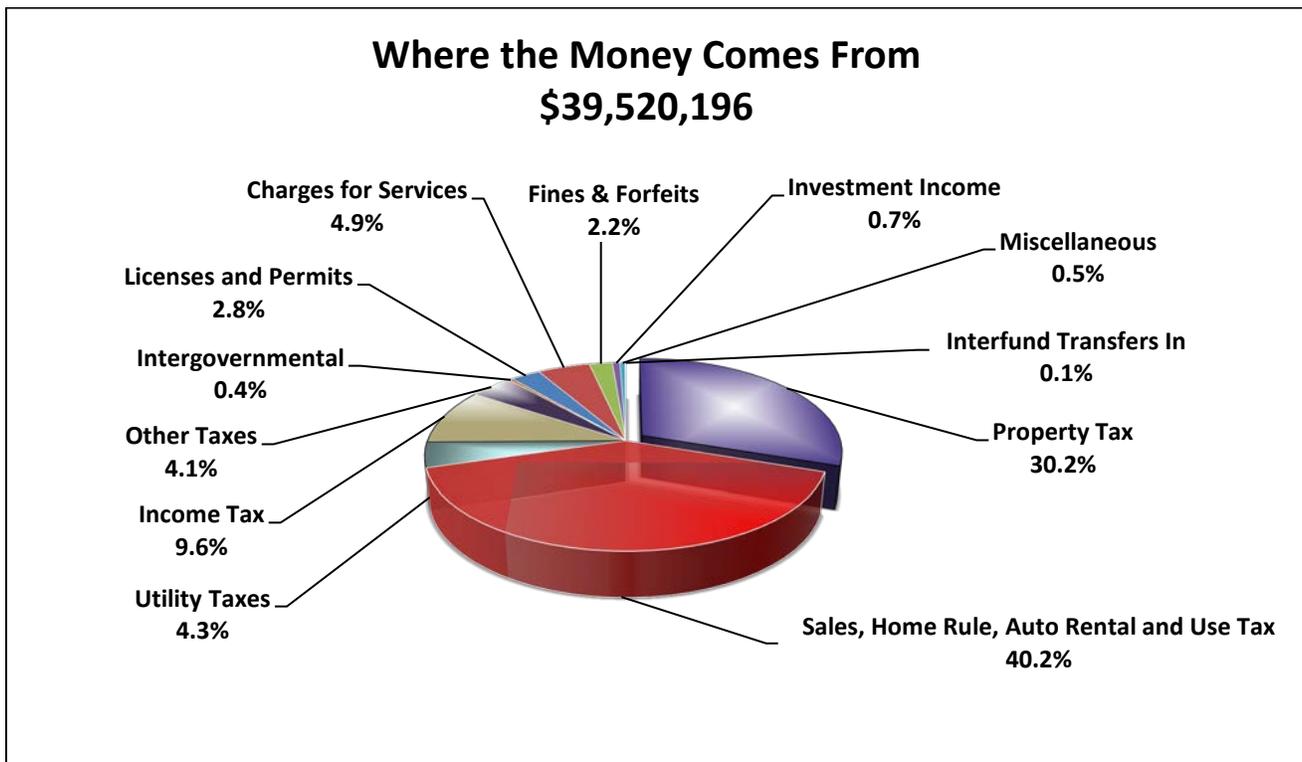
- Impose a "PUSH TAX" – upon any person who participated in the playing of video gaming terminals that takes place in the jurisdictional boundaries of the Village of Hanover Park. The rate of the tax shall be equal to one cent (.01 cents) per play on a video gaming terminal. It would generate approximately \$100,000 in additional revenue in FY2021.

If approved, the General Fund balance budget will have a new operating surplus of \$103,459.

In the Governmental Fund category, the General Fund is the principal operating fund and includes allocations for Police, Fire, Public Works, Community Development, Engineering, Finance, Information Technology and Administrative Departments. It represents 48.45% of total expenditures and provides most of municipal services. Following the General Fund tab in this Budget Document are graphs showing historical revenues and expenditures. Presented below is a chart identifying total General Fund financial information:

Where does our revenue come from?

The following chart shows where the Village's General Fund revenues come from:



General Fund revenue is budgeted at \$39,520,196 for FY2021. This is an increase of \$2,698,471 or 7.33% compared to FY2020 budget.

General Fund - Revenues by Category				
Revenues /All Funds	Budget FY 2020	Budget FY 2021	Increase/ Decrease Amount	Increase/ Decrease Percent
Taxes	\$28,246,200	\$31,151,396	\$2,905,196	10.29%
Intergovernmental	4,020,739	3,950,360	(70,379)	-1.75%
Licenses & Permits	1,215,541	1,108,400	(107,141)	-8.81%
Charges for Services	1,904,400	1,941,040	36,640	1.92%
Fines & Fees	789,100	862,000	72,900	9.24%
Investment Income	281,000	281,000	0	0.00%
Miscellaneous	294,657	196,000	(98,657)	-33.48%
Inter-fund Transfers In	70,088	30,000	(40,088)	-57.20%
Total	\$36,821,725	\$39,520,196	\$2,698,471	7.33%

- Property Tax** – account for 30.93% of the FY2021 compared to 31.70% in FY2020 of General Fund revenues budgeted (Note: The Village Board goal is to reduce the reliance on property tax to 30%). The Village’s 2020 overall tax levy to be collected in FY2021 is \$13,383,696 (Corporate and Debt Service). \$1,436,800 is assigned to pay the 2020 GO Refunding bond while the \$11,946,896 is assigned to General Fund operating. The breakdown of the Corporate levy is \$5,495,827 levied to pay for the Village’s portion of Police and Fire Pension contributions and the remaining \$6,451,069 will be applied to General Fund operating expenditures.
- General Sales Tax** - the sales tax rate for Cook County is 9.75%. This is a combination of rates for the State of Illinois (6.25%), the Cook County Home Rule (1.75%), the Regional Transportation Authority (1.00%) and the Hanover Park Home Rule (0.75%). The sales tax rate for DuPage County is 7.75%. This is a combination of rates for the State of Illinois (6.25%), the Regional Transportation Authority (0.75%) and the Hanover Park Home Rule (0.75%). The State Rate is further divided, with 5.25% going to the State and the other 1.00% being distributed to the Village. It is this 1.00% that represents General Sales Tax. The amount of \$8,200,000 for FY2021 is a 13.89% or \$1,000,000 increase from FY2020. The Village is fortunate that our general sales tax remains stable during the COVID-19 pandemic compared to other municipalities who have seen a decline their sales tax revenue.

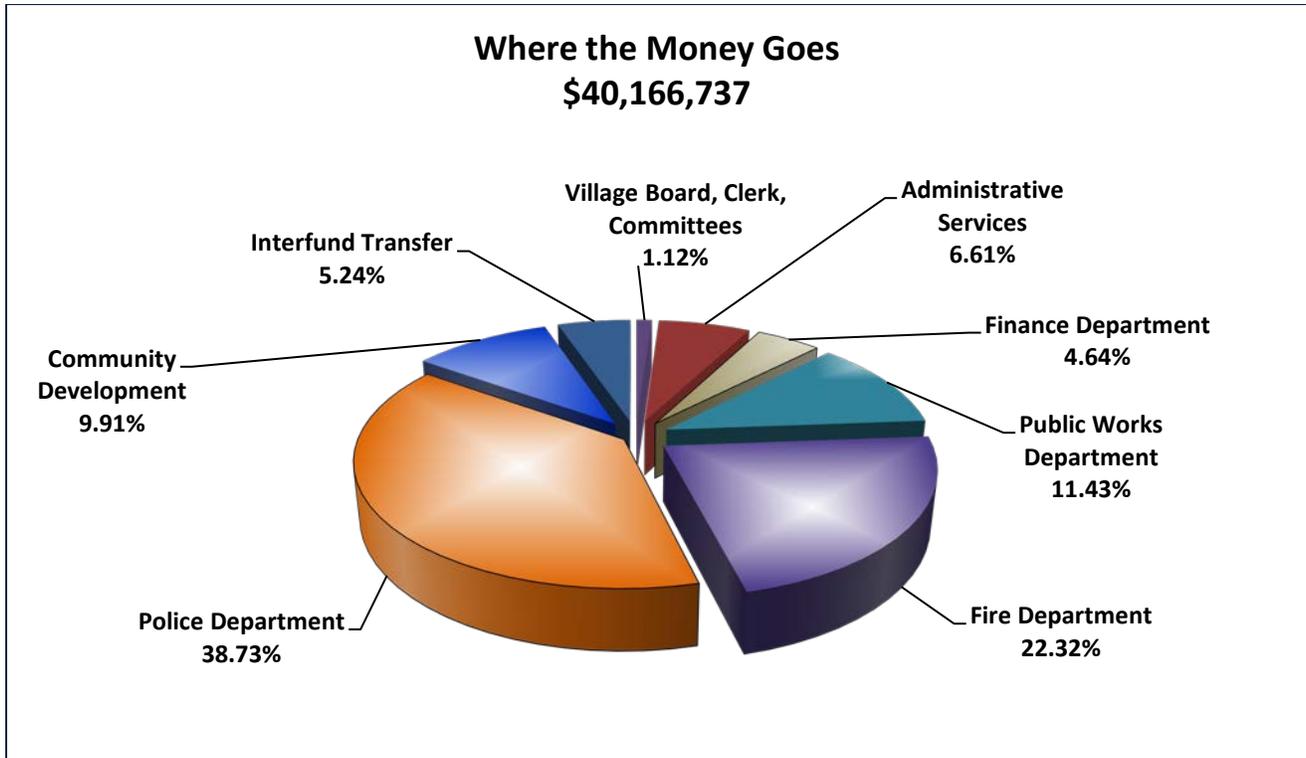
- **Home Rule Sales Tax** - the Village implemented a Home Rule Sales Tax in 1994 at a rate of 0.50%. In March 2013, the Village Board approved a 0.25% increase in the Home Rule Sales Tax rate bringing the new rate to 0.75% effective July 2013. Home Rule Sales Tax does not apply to the sale of vehicles or qualifying food and drugs. The State of Illinois imposed a 2% Administrative Fee on Home Rule Sales Tax collections effective July 1, 2017 with the adoption of their budget in which the Village lost \$59,381 in revenue. The State amended the Administrative Fee to 1.5% effective July 1, 2018 with the adoption of their budget which the Village lost \$72,720 in revenue, and an estimated loss of \$70,700 in FY2019. An amount of \$6,300,000 is budgeted for FY2021, a 31.80% or \$1,520,000 increase from FY2020. Once again, the Village is fortunate that our home rule sales tax remains stable during the COVID-19 pandemic compared to other municipalities.
 - Included in the General Fund budget revenue is a increase of home rule sales tax by 0.25% (from 0.75% to 1.00%) effective July 1, 2021. This will generate an additional \$900,000 of revenue to General Fund in FY2021. The rate of 1.00% is in line with our neighboring communities.
- **Local Use Tax** - based on purchases made outside one's state of residence on taxable items that will be used, stored or consumed in one's state of residence and on which no tax was collected in the state of purchase. The amount of \$1,375,000 for FY2021 is a 13.17% or \$160,000 increase from FY2020. The Village is fortunate that our local use tax remains stable during the COVID-19 pandemic.
- **Utility Taxes - Telecommunications Tax** - through the Simplified Municipal Telecommunications Tax, Hanover Park impose a 6.0% tax on telecommunication services. This tax is collected and distributed by the State and is imposed on voice lines, cellular phones, and any other telecommunication devices. The amount of \$325,000 for FY2021 is a 4.84% or \$15,000 increase from FY2020 due to increase in revenue receipts for FY2020. We are not expecting this revenue to increase in the future it will continue to go downward due to: 1) more customers cancelling their landlines; 2) only calls and texts are taxable as data packages are not subject to the tax; and 3) trends in cell phone packages switched from unlimited data and a fee per call or text to include unlimited talk (including free long distance) and text packages.
- **Utility Taxes - Gas Use Tax** – the Village Board adopted the Gas Use Tax on April 25, 2002 and collections began on June 1, 2002. On November 16, 2017, the Village Board amended the code to increase the rate per therm from \$0.015 cents to \$0.03 cents per therm effective January 1, 2018. It resulted in an increase in revenue. The amount of \$435,000 for FY2021 is an 8.42% or \$40,000 decrease from FY2020. Revenues received from these taxes are generated based on actual usage and largely dependent on fluctuations in temperatures and population.
- **Utility Taxes - Electricity Tax** - the Village tax on electricity is based upon established rates per kilowatt-hours used or consumed in a month. The amount of \$950,000 for FY2021 is a 5.00% or \$50,000 decrease from FY2020. Revenues received from these taxes are generated based on actual usage and largely depend on fluctuations in temperatures and population.

- **Cannabis Use Tax** – this is a state excise tax on all adult-use cannabis sales, a portion of which is allocated to local governments based on population. These funds must be used to fund crime prevention programs, training, and interdiction efforts, including detection, enforcement, and prevention efforts, relating to the illegal cannabis market, and driving under the influence of cannabis. The amount of \$20,000 for FY2021 is a new source of revenue effective January 1, 2020.
- **Other Taxes** – such as Real Estate Transfer Tax, amount of \$395,000 for FY2021, a 2.60% or \$10,000 increase from FY2020; Hotel/Motel Tax budgeted amount of \$44,500 for FY2021 is the same as FY2020; Food and Beverage Tax budgeted amount of \$1,150,000 is the same as FY2020; and Auto Rental Tax budgeted amount of \$10,000 for FY2021, a 20.00% or \$2,500 decrease from FY2020. These businesses have been affected by the COVID-19 pandemic, restriction, social distancing, and number of customers that are allowed to be served are hurting businesses. If these restrictions continue, we can expect to see these revenues continue to decrease.
- **Income Tax** - the Village receives a portion of the total State Income Tax receipts on a per-capita basis. In July 2017, the adopted budget for the State of Illinois included diversions of some local government revenues. Income Tax revenue was reduced by 10% (one-time) which amount to \$220,000 of the FY2017 actual revenues compared to FY2016 actual. The State once again reduced the Income Tax revenue by 5% (one-time) effective July 1, 2018 with the adoption of their budget which accounted for \$59,900 of the FY2018 actual revenues compared to FY2016 actual. The Village continues to monitor the actions by the Illinois Legislature. The amount of \$3,800,000 for FY2021 is the same budgeted amount in FY2020.
- **Intergovernmental** – The amount of \$150,360 for FY2021 is a 1.75% or \$70,379 decrease from FY2020. Personal Property Replacement Tax (PPRT) increased by \$3,000 based on revenue trend, and miscellaneous department program (i.e. DuPage mowing reimbursement, Police Program, Fire expenditures reimbursement, etc.), grant decrease by \$48,379, due to onetime grant for Census 2020 for \$55K, Immigrant Assistant Grant (Youth ambassador) from Secretary of State received in the mid-2019 will carry forward in FY2020 for \$32K (need to spend the entire amount by December 31, 2020, if not the Village will send the remaining grants to the Secretary of State), and expenditure fire (such as Haz Mat billing etc.) by outsource the billing process to a third company who have more experience in dealing with homeowners insurance claims.
- **Licenses and Permits** – The amount of \$1,108,400 for FY2021 is an 8.81% or \$107,141 decrease from FY2020. Business licenses were decreased by \$2,000 as some businesses closed due to COVID-19 pandemic. Liquor licenses were increased by \$1,500. Contractor, Solicitor, and Animal licenses decreased by \$5,900 due to lower volume of permit applications caused by COVID-19. Penalties on licenses were decreased by \$14,000, Single and Multi-Unit Rental Licenses were increased by \$2,425, Building and Sign Permits decreased by \$29,850 due to lower volume of permit applications caused by COVID-19 pandemic. Lastly, Cable Franchise decreased by \$30,000, and Solid Waste Fees also decreased by \$29,316 due to rate changes when renewed in July 2020.

- **Charges for Services** – The amount of \$1,841,040 for FY2021 is a 1.92% or \$36,640 increase from FY2020. Ambulance fees increased by \$30,000 (increased rate in April 2019). Ground Emergency Medical Transportation (GEMT) - is a voluntary program that allows publicly owned or operated emergency ground ambulance transportation providers to receive supplemental payments that cover the difference between a provider's actual costs per GEMT transport and the Medicaid base payment, mileage and other sources of reimbursement for \$100,000 (new revenue source FY2021). Plan Review decreased by \$5,100 due to lower volume of permit application caused by COVID-19. Vehicle Impoundments were decreased by \$60,000 due to trend data. Foreclosure registration fee remains the same budgeted amount for FY2020 in the amount of \$70,000. Rental Income Fees were decreased by \$28,260 due to one company who double paid the Village for the past 3 years.
- **Fines and Forfeits** – The amount of \$862,000 for FY2021 is a 9.24% or \$72,900 increase from FY2020. Traffic Fines decreased by \$5,000 due to switching violation hearing and DUI's from Cook to DuPage County. Ordinance violations increased by \$80,400 due to revenue trend history. Red Light Camera remained the same budgeted amount for FY2020 in the amount of \$140,000. The Police False Alarm fines were decreased by \$2,500 due to the pandemic when most people were forced to work from home. The Fire False Alarm fees remained the same budgeted amount for FY2020 in the amount of \$4,000.
- **Investment Income** (money market and CD's) - The FY2021 budget of \$281,000 is the same budgeted amount as FY2020. Money Market rates are lower compared to last year's which is in the upper 1.75% to as low as 0.02%. CD's rates are from the upper 2.00% to as low as 0.05%.
- **Miscellaneous** The amount of \$196,000 for FY2021 is a 33.48% or \$98,657 decrease from FY2020. Expenditures miscellaneous (Intergovernmental Risk Management Agency (IRMA) claim reimbursement checks, lawn cut fees, reimbursement from other expenses charged to other taxing bodies), OJP Bullet Proof Vest Grant (based on number of new Police Officer), corporate partnership program, equipment funding for vehicle maintenance and miscellaneous income (late fees, NFS fees, lien payments, escrow confiscation, judgement payment, confiscated permit bonds) – Revenues from this category fluctuates from year to year.
- **Transfers** – The amount of \$30,000 for FY2021 is a 57.20% or \$40,088 decrease from FY2020. From restricted funds for the police department vehicle maintenance and tires for \$30,000; SSA #6 to pay the advance loan provided by General Fund, which was paid off fully in April 2020, therefore no need to budget in FY2021.

Where does our money go?

The following chart shows where the Village’s General Fund money goes:



General Fund expenditures are budgeted for \$40,166,737 for FY2021. This is an increase of \$2,918,134 or 7.83% compared to FY2020 amended budget.

General Fund - Expenditures by Category				
Appropriations/All Funds	Budget FY 2020	Budget FY 2021	Increase/Decrease Amount	Increase/Decrease Percent
Personnel Services	\$25,994,242	\$27,704,544	\$1,710,302	6.58%
Commodities	1,074,735	1,064,655	(10,080)	-0.94%
Contractual Services	8,930,482	9,294,168	363,686	4.07%
Inter-fund Transfer Out	1,249,144	2,103,370	854,226	68.38%
Total	\$37,248,603	\$40,166,737	2,918,134	7.83%

- **Personnel Services** – The amount of \$27,704,544 for FY2021 is a 6.58% or \$1,710,302 increase from FY2020. This is due to projected compensation in the form of a General Wage increase for non-union and union employees, an increase in health insurance cost, an increase in non-union IMRF pension contribution by 8.53% (FY2020 of 12.27% to 12.57% in FY2021 contribution), and the police and fire pension contributions increased by 18.78% per the actuarial suggested annual funding requirement.
- **Commodities** – The amount of \$1,064,655 for FY2021 is a 0.94% or \$10,080 decrease from FY2020. This is due to other commodities such as: office supplies, and gasoline & lube which offset the increase in membership dues - celebrite annual subscription (police use to get data from phones), Books - CPR-American Heart Assoc. classes, Automotive parts – tires, Ammunition, material and supplies – taser and CRT supplies, Cleaning supplies – Electrostatic mister disinfectant and supplies for station 1&2 (FD), Non-Auto accessories – replacement thermal imaging camera and heavy equipment parts, uniform – PT firefighters, small tools – EMS triage area identification tarps, replacement of pediatric manikins, evidence – drug field test, employee recognition – milestone and retirement gifts.
- **Contractual Services** – The amount of \$9,294,168 for FY2021 is a 4.07% or \$363,686 increase from FY2020. Increases such as postage, tax incentive agreement, the Intergovernmental Risk Management Agency (IRMA) 2021 contribution, M&R Street & bridges, maintenance agreement, other equipment, equipment rental, consulting services, auditing services, legal publication, tuition reimbursement total \$539,060. These increases offset the decrease for telephone, natural gas, office equipment, buildings, vehicle maintenance, IT equipment replacement funding, legal services, medical examination, uniform rentals, conferences, transportation, elected official initiative, IEPA discharge fee, special events, collection fees and miscellaneous expense total \$175,374.
- **Inter-Fund Transfer Out** – The amount of \$2,103,370 for FY2021 is a 68.38% or \$854,226 increase from FY2020. This is to support the Road and Bridge Fund for street maintenance, the Capital Improvement Program of the Village and the transfer to central equipment to purchase message board and prime tack trailer. All areas of the General Fund budget were reviewed and reduced where possible to improve the Village's overall financial outlook.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessment, expendable trusts, or for major capital projects) that are legally restricted to expenditures for specific purposes. The chart below shows the Appropriation of all Funds under Special Revenue Funds.

Special Revenue Funds				
Appropriations/All Funds	Budget FY 2020	Budget FY 2021	Increase/Decrease Amount	Increase/Decrease Percent
Motor Fuel Tax	\$2,000,000	\$2,334,000	\$334,000	16.70%
Road and Bridge	2,269,021	5,546,128	3,277,107	144.43%
Special Service Area #3	27,506	27,771	265	0.96%
Special Service Area #4	40,368	40,673	305	0.76%
Special Service Area #5	174,403	343,000	168,597	96.67%
MWRD	1,579,325	1,579,325	0	0.00%
State Restricted	115,651	134,251	18,600	16.08%
Federal Restricted	500	500	-	0.00%
Foreign Fire Insurance	30,000	30,000	0	0.00%
TIF #3	6,123,140	671,000	(5,452,140)	-89.04%
TIF #4	45,000	81,000	36,000	80.00%
TIF #5	30,000	50,000	20,000	66.67%
Total	\$12,434,914	\$10,837,648	(1,597,266)	-12.85%

Motor Fuel Tax Fund –used for street reconstruction, and street resurfacing projects. The funds are authorized by the Illinois Department of Transportation and are appropriated as part of the Village’s share of the gasoline tax. On June 2, 2019 the Illinois General Assembly passed legislation that would increase the State’s MFT by 19 cents per gallon on gasoline. Municipalities will receive a portion of these new revenues. MFT revenues budgeted at 1,407,000 in FY2021 consist of MFT allotment of \$1.4M and interest income of \$7,000. Motor Fuel Tax Fund spending is budgeted at \$2,334,000 in FY2021. This is an increase of \$334,000 or 16.70% in FY2020 amended budget. (Use for street resurfacing program).

Road and Bridge Fund –used for street and bridge maintenance and reconstruction projects. Road and Bridge revenues budgeted at \$5,320,200 consist of; Road and Bridge tax levy of \$105,000, Gasoline tax of \$134,400, Grants \$3,672,800 (Build Illinois Bond, TARP, etc.), and \$7,000 interest income. Road and Bridge Fund spending is budgeted at \$5,546,128 in FY2021. This shows an increase of \$3,277,107 or 144.43% in FY2020 amended budget. The budgeted amount is for purchase of geo melt and salt, streetlight maintenance, crack sealing, pavement striping, curb, gutter and sidewalk repair, Opticom repair, engineering services for Arlington Drive bridge Phase 2 and 3, street program material testing, bridge inspection, Lake street pedestrian access, County Farm trail Phase 2, Ontarioville/Devon survey, Irving Park Road lighting and safety improvement (Astor- Barrington and Barrington – Wise), Irving Park and Barrington Road intersection Improvements. Capital Outlay for Arlington Bridge Reconstruction, Lake Street pedestrian access, New Streetlights, Bartels Road (TARP Grant \$56K & Capital Grant \$269K), Irving Park Road lighting and safety improvement (Astor- Barrington and Barrington – Wise), Street Resurfacing in which funding for these project will come from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). **Keep in mind the project will only move forward when the funds from DCEO are received by the Village.**

Special Service Area # 3 (Astor Avenue) – for scavenger, public improvements and snow removal services for multifamily housing units located on Astor Avenue. SSA#3 revenues budgeted at \$18,537 consist of; \$18,037 tax levy, and \$500 interest income. SSA#3 spending is budgeted at \$27,771 in FY2021. That is an increase of \$265 or 0.96% in FY2020. The budgeted amount is for garbage and snow removal services and replacement of light fixtures with LED. Due to COVID-19, this project was suspended in FY2020 and was re-budgeted in FY2021.

Special Service Area # 4 (Mark Thomas and Leslie Lane) – for scavenger, public improvements and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lane. SSA#4 revenues budgeted at \$21,772 consist of; \$21,272 tax levy, and \$500 interest income. SSA#4 spending is budgeted at \$40,373 in FY2021. This is an increase of \$305 or 0.76% in FY2020. The budgeted amount is for garbage and snow removal services and replacement of light fixtures with LED. Due to COVID-19, this project was suspended in FY2020 and re-budgeted in FY2021.

Special Service Area # 5 (Greenbrook/Tanglewood) – for scavenger, and public improvements services for multifamily housing units located on Greenbrook/Tanglewood. SSA#5 revenues budgeted at \$343,797 consist of; \$342,597 tax levy (1.70% of SSA#5 EAV's), and \$1,200 interest income. SSA#5 spending is budgeted at \$343,000 in FY2021. This is an increase of \$168,597 or 96.67% in FY2020. The budgeted amount is for yearly refuse services, concrete and asphalt repair/ replacement asphalt crack filler, tree trimming (3-year project), tree and scrub removal, and other miscellaneous repairs and improvements.

Metropolitan Water Reclamation District (MWRD) Fields – for scavenger, maintenance, and improvement of the MWRD Fields. MWRD revenues budgeted at \$1,286,300 consist of; \$190,800 video gaming taxes, \$50,500 video gaming terminal (8 businesses 5 terminal each for \$1,000, and 7 extra terminal for \$1,500 each), Grants (Build Illinois Bond), and \$3,000 interest income MWRD Fields spending is budgeted at \$1,579,325 in FY2021 and it is the same as FY2020 budget. This budgeted amount is for miscellaneous repairs to facilities, mowing expenses for public spaces, miscellaneous improvement and phase 4 of sport complex improvement which funding for this project will come from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). **Keep in mind the project will only move forward when the fund from DCEO received by the Village.**

State Restricted Fund – for law enforcement expenses related to assets seizures. It is the result of a sharing agreement with the State of Illinois. State Restricted revenues budgeted at \$32,365 which consist of \$10,000 DUI, \$20,000 drug forfeiture, \$665 sex offender, and \$1,700 interest income. State Restricted Fund spending is budgeted at \$134,251 in FY2021. This is an increase of \$18,600 or 16.08% in FY2020. This budgeted amount is for Armored vehicle maintenance & equipment, surveillance equipment, covert fund, cell phone forensic tools, Be On the Lookout (BOL) training and supplies, Radar, DUI Kit and testing, DUI Detail supplies, transfer to General Fund for PD vehicles maintenance and tires, and cannabis impairment test device.

Federal Restricted Fund – for law enforcement expenses related to assets seizures. It is the result of the equitable sharing agreement with the Department of Justice (DOJ). Federal Restricted revenue budgeted at \$1,100 which consist of \$1,000 share from DOJ cases participation, and \$100 interest income. Federal Restricted Fund spending is budgeted at \$500 in FY2021 and is the same as the FY2020 budget.

Foreign Fire Insurance Fund – the expenses are evaluated and determined by the Foreign Fire Insurance Board, which is comprised of the Fire Department members, per statute. Foreign Fire Insurance revenues budgeted at \$28,000 which consist of; \$27,000 fire insurance tax (once a year rcv'd in October), and \$1,000 interest income. Foreign Fire Insurance Fund spending is budgeted at \$30,000 in FY2021 and is the same as the FY2020 budget. This amount is for miscellaneous supplies, miscellaneous equipment, and kitchen table refinishing.

Tax Increment Financing #3 (TIF#3) – for improvements in the Village Center Redevelopment District located at Barrington Road and Lake Street. This TIF#3 was originally set to expire in 2024. On September 5, 2019, the board approved the extension of TIF# 3 by twelve (12) years beyond its original termination date of 2024. Now, TIF #3 will expire in 2036. TIF#3 revenues budgeted at \$2,040,000 which consists of \$2,000,000 TIF#3 tax increment, and \$40,000 interest income. TIF#3 spending is budgeted at \$671,000 in FY2021. This is a decrease of \$5,452,140 or 89.04% in FY2020 amended budget (two (2) budget amendments in FY2020 total \$1,232,140). This budgeted amount is for consulting, legal fees, engineering service placeholder for future redevelopment, ribbon cutting expense for unveiling the new Village Center, façade grant for historic preservation, and façade improvement grant program, banners, holiday decoration and planting materials for the new Village Center.

Tax Increment Financing #4 (TIF#4) – for improvements in the TIF Redevelopment District located at Barrington Road and Irving Park Road. This TIF#4 will expire in 2028. TIF#4 revenues budgeted at \$166,850 which consist of; \$166,600 tax increment, and \$250 interest income. TIF#4 spending is budgeted at \$81,000 in FY2021. This is an increase of \$36,000 or 80.00% in FY2020. This amount is for consulting, legal, and façade grant incentives. A placeholder for future redevelopment project.

Tax Increment Financing #5 (TIF#5) – for improvements in the TIF Redevelopment District around the intersection of Irving Park and Wise Road. This TIF#5 will expire in 2036. TIF#5 revenues budgeted at \$70,100 which consist of \$70,000 tax increment, and \$100 interest income. TIF#5 spending is budgeted at \$50,000 in FY2021. This is an increase of \$20,000 or 66.67% in FY2020. This amount is for consulting, legal, and façade grant incentives. A placeholder for future redevelopment project.

Capital Projects Funds

The Capital Projects Fund was created to account for financial resources to be used for the acquisition or construction of major capital facilities and equipment, other than those financed by proprietary funds, special assessment funds, and trust funds.

Capital Project Funds				
Appropriations/All Funds	Budget FY 2020	Budget FY 2021	Increase/Decrease Amount	Increase/Decrease Percent
Special Service Area #6	\$75,100	\$0	(\$75,100)	-100.00%
General Capital Project	1,269,768	2,093,885	824,117	64.90%
Total	\$1,344,868	\$2,093,885	749,017	55.69%

Special Service Area # 6 (Hanover Square Condominium) – repayment for public improvements such as installation of twelve (12) masonry dumpster enclosures, improvement of the parking and private streets at the Hanover Square Condominium. SSA#6 spending was budgeted at \$75,100 in FY2020. FY2020 was the final loan payment to the General Fund. SSA#6 Advance loan was paid in full as of April 2020.

Capital Project Fund – accounts for improvement of Village facilities, infrastructures, street, and maintenance. Capital Project revenues budgeted at \$1,313,382 which consist of \$600,000 Grants (Build Illinois Bond), \$5,000 interest income, \$38,012 for SCBA funding, and \$670,370 transfer from General Fund. Capital Project Fund spending is budgeted at \$2,093,885 in FY2021. This is an increase of \$824,117 or 64.90% from FY2020. This budgeted amount is for bullet proof glass replacement in PD, Fire Station #2 Design, Fire Station #1 replacement of Boiler, Water Heater and Refrigerator, Public Works Carpet and Hallway Floor replacement, arterial fence maintenance in various locations, creek bank repairs of the West Branch of DuPage River, Diesel Fuel Tank Pad and rings (4) repairs, three (3) new entryway signs (new Village logo), Spring and Winter banners, (80) parkway tree replacement, storm sewer and drainage improvement, West Branch Stabilization Anne Fox village limit design, and miscellaneous police & fire equipment and safety gear such as; Biphasic Cardiac Monitor/Defibrillator/Pace Maker, Ducomm Second facility, DuJis Police Records Management System, DuJis Interface, Structural Firefighting Protective Gear (11) sets, Protective Vest (15), Rad-57 (monitoring oxygen saturation, pulse rate etc.), Replacement Fire Attack Hose, Speed Trailer (PD), and Hybrid Protective Turnout Gear (8) ensembles.

Engineering Services	\$ -
Building	\$ 820,000
Improvement other than Buildings	\$ 855,000
Other Equipment	\$ 418,885
Total	<u>\$2,093,885</u>

Debt Service Funds

The Debt Service Fund was established to account for the accumulation of resources and the payment of general long-term debt principal and interest.

Debt Service Funds				
Appropriations/All Funds	Budget FY 2020	Budget FY 2021	Increase/Decrease Amount	Increase/Decrease Percent
2020 G.O Bond	\$0	\$1,438,800	\$1,438,800	0.00%
2011 G.O Bond	657,150	-	(657,150)	-100.00%
2010 G.O. Bond	763,128	-	(763,128)	-100.00%
2010A G.O. bond	458,738	-	781,650	170.39%
Total	\$1,879,016	\$1,438,800	800,172	42.58%

General Obligation Refunding Bond Series 2020 Fund – Issued on February 24, 2020 for \$12,980,000. The Bond proceeds will be used to refund the Village’s outstanding 2011 General Obligation Bond for \$7M (refunding the 2004 G.O. Bond), used for the construction of the Fire Station 1, Taxable General Obligation Bond Series 2010 used for the construction of the new Police Station \$10M, Taxable General Obligation Bond Series 2010A used for the construction of the new Police Station in amount of \$5M, and pay the costs of issuance of the Bonds. The sale resulted in savings worth \$1.9M on a net present value basis of refunded principal. With an interest rate of 1.4819%. This General Obligation Refunding Bond Series 2020 will expire on December 1, 2030. GO Bond 2020 revenues budgeted at \$1,436,800 which consist of; \$1,436,800 tax levy (to pay the debt payment schedule in FY2021), and \$2,000 interest income. General Obligation Refunding Bond Series 2011 spending is budgeted at \$1,438,800 in FY2021. It primarily consists of general obligation debt service payment schedule for the year and miscellaneous fees.

General Obligation Series 2011 Fund – refunding the 2004 General Obligation Bond for \$7M, used for the construction of the Fire Station 1. This GO Series 2011 was scheduled to expire on December 1, 2024. Refinanced by the Village on February 24, 2020. The remaining Fund Balance for General Obligation Series 2011 will be transferred to General Obligation Refunding Bond Series 2020 at the end of FY2020.

Taxable General Obligation Series 2010 Fund –used for the construction of the new Police Station \$10M. This Taxable GO Series 2010 was scheduled to expire on December 1, 2029. Refinanced by the Village on February 24, 2020. The remaining Fund Balance for Taxable General Obligation Series 2010 will be transferred to General Obligation Refunding Bond Series 2020 at the end of FY2020.

Taxable General Obligation Series 2010A Fund –used for the construction of the new Police Station in amount of \$5M. This Taxable GO Series 2010A was scheduled to expire on December 1, 2030. Refinanced by the Village on February 24, 2020. The remaining Fund Balance for Taxable General Obligation Series 2010A will be transferred to General Obligation Refunding Bond Series 2020 at the end of FY2020.

Enterprise Funds

Enterprise Funds include business type activities and include services primarily funded through user charges such as the water utility and the parking fees.

Enterprise Funds				
Appropriations/All Funds	Budget FY 2020	Budget FY 2021	Increase/Decrease Amount	Increase/Decrease Percent
Water and Sewer	\$13,076,423	\$18,568,294	\$5,491,871	42.00%
Commuter Parking Lot	1,758,583	1,595,448	(163,135)	-9.28%
Total	\$14,835,006	\$20,163,742	5,328,736	35.92%

Water and Sewer Fund - the Water and Sewer Fund is a self-supporting enterprise fund where revenues generated through water and sewer rates cover the expenses related to operation of utilities. The water rate for Cook and DuPage is \$9.35 per thousand gallons and the sewer rate for Cook is \$2.07 and for DuPage it is \$5.57. In the FY2021 budget, Water and Sewer revenues total \$13,598,854 and operating expenditures total \$18,568,294. This balanced budget has an operating deficit of \$4,969,440. The fund balance will be used to offset the deficit. The deficits occurred because of the planned project to change all Village water meters to a Fixed Meter Reading system that reads meters via radio antennas placed on water towers. Also includes the emergency lift station replacement pumps, replace critical pumps that go down, and submersible well pump assembly (Well #6 rehab). Replacement will occur if the pump capacity drops below its operating range.

Appropriation use for personnel cost (wages, pensions, health insurance), the Intergovernmental Risk Management Agency (IRMA) 2021 contribution, water operating cost to Joint Action Water Agency (JAWA), Village leak detection (water loss over 10% which requires the development of a Water System Improvement Plan), water main replacement (will be using \$2M of \$4M Capital Grant awarded to the Village for public infrastructure), muffin monster cartridge replacement (hydraulic cutter at STP1), 16-inch sanitary force main relocation design engineering services, sanitary force main repairs, Inflow and Infiltration (I&I) MWRD reporting, sanitary sewer backup program, sewer rehabilitation (location to be determine from ongoing televising). The Water and Sewer Fund is balanced without increasing the water and sewer rates. This will be the sixth year that the Village has not increased the water and sewer rates.

Municipal Commuter Parking Lot – used to account for the operations associated with the 1,399 commuter parking spaces at the Hanover Park train station. On November 1, 2017, the parking rate increased from \$1.50 to \$1.75 daily, monthly from \$30.00 to \$35.00 and yearly from \$330.00 to \$385.00 (discounted from October 1st through December 31st).

In the FY2021 budget, Municipal Commuter Parking Lot revenues total \$1,674,290 and operating expenditures total \$1,595,448. This results in a surplus of \$78,842. Due to COVID-19 pandemic, the Village experienced a decrease in parking revenue from commuter spaces in FY2020. We anticipate that it will continue in FY2021 due to the pandemic.

Appropriation used for personnel cost (wages, pensions, health insurance), snow removal maintenance, landscaping, parking machine maintenance, asphalt and street lighting repairs, solar carport and pedestrian crossing safety improvements in which funding for these projects will come from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). **Keep in mind the project will only move forward when the funds from DCEO are received by the Village.**

Internal Service Funds

Internal Service Funds are used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units (if any), or to other governments, on a cost recovery basis.

Internal Service Funds				
Appropriations/All Funds	Budget FY 2020	Budget FY 2021	Increase/Decrease Amount	Increase/Decrease Percent
Central Equipment	\$2,028,300	\$2,422,700	\$394,400	19.44%
I.T. Equipment Replacement	375,000	354,900	(20,100)	0.00%
Total	\$2,403,300	\$2,777,600	374,300	15.57%

Central Equipment Fund - accounts for the funds annually set aside for the timely replacement of vehicles that meet the current business operation. FY2021 revenues totaling \$1,369,820 which come from annual department Charges for Services, are calculated amounts based on the accumulated reserve needs per asset, proceeds from the Sale of Assets, transfer to General Fund (for new message board and prime tack trailer), and Interest Income. The accumulated reserve needs are based on the determined life of an asset and replacement value. Charges for Services are budgeted by department. Charges for Services will be expensed in the department operating budget and recorded as revenue in the Central Equipment Fund. FY2021 expenditures are at \$2,028,300 and this is for the replacement of vehicles that have been fully funded through Charges for Services in previous years such as: 4 police Utility SUV's and accessories, dump truck replacement (frontline snowplow and salt truck), Fire engine replace 15-year-

old unit. Fire Chief’s vehicle (Due to COVID-19 purchases were suspended in FY2020 re-budgeted in FY2021), Fire utility truck – snowplow pickup truck (Due to COVID-19 purchases were suspended in FY2020 re-budgeted in FY2021), Van for Community Service Officer (CSO) (Due to COVID-19 purchases were suspended in FY2020 re-budgeted in FY2021), brush chipper, new message board, prime tack trailer (with new paving program in place, this unit will provide safer and more efficient way to apply prime tack to street surfaces) and flatbed trailer replacing a 30-year-old unit.

I.T. Equipment Fund - accounts for the funds annually set aside for the timely replacement of equipment that meets the current business operation. FY2021 revenues totaling \$557,470 generated from annual department Charges for Services and are calculated based on the accumulated reserve needed per asset, proceeds from the Sale of Assets, GF & W&S transfers, and Interest Income. The accumulated reserve needs are based on the determined life of an asset and replacement value. Charges for Services are budgeted by the I.T. department. Charges for Services will be expensed in the department operating budget and recorded as revenue in I.T. Equipment Fund. FY2021 expenditures of \$354,900 are for network access switch replacement (36), FD Image Trend Reporting Software, FD (5) In-squad Mobile Data Terminal (MDT), PD (10), schedule personal computer (PC) replacements and the PD Video System Replacement (in-car video system, interview room and body worn cameras).

Trust & Agency Funds

Trust and Agency Funds are used to report assets held in a trustee or agency capacity for others and therefore, cannot be used to support the government’s own programs.

Pension Trust Funds are used to report resources that are required to be held in trust for the members and beneficiaries of defined contribution plans.

Trust & Agency Funds				
Appropriations/All Funds	Budget FY 2020	Budget FY 2021	Increase/Decrease Amount	Increase/Decrease Percent
Police Pension	\$3,031,420	\$3,551,741	\$520,321	17.16%
Fire Pension	1,741,430	1,869,225	127,795	7.34%
Total	\$4,772,850	\$5,420,966	648,116	13.58%

Police Pension Fund - the Village’s sworn police employees participate in the Police Pension Employee’s Retirement System (PPERS). PPERS functions for the benefit of these employees and is governed by a five-member pension board consisting of two members appointed by the Village President, one elected pension beneficiary and two elected police employees. The Village and PPERS participants are obligated to fund all PPERS costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Police Pension revenues budgeted at \$5,134,567 which consist of

\$1,100,000 investment income, \$3,462,567 Village contribution (increase by \$571,590 or 19.77% compared to FY2020), and \$572,000 employee contribution (9.9100% of salary). Police Pension Fund spending is budgeted at \$3,551,741 in FY2021 for retiree's pension and other contractual services (i.e. Lauterbach & Amen accounting firm, Legal service, and investment fees).

Fire Pension Fund - the Village's firefighters participate in the Firefighters' Pension. The pension provides retirement benefits to firefighters and is governed by a five-member pension board consisting of the two Village President appointees, two elected fire employees, and one elected pension beneficiary. The Village and the participants are obligated to fund all pension costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Fire Pension revenues budgeted at \$3,238,260 which consist of \$875,000 investment income, \$2,033,260 Village contribution (increase by \$297,512 or 17.14% compared to FY2020), and \$330,000 employee contribution (9.4550% of salary). Fire Pension Fund spending is budgeted at \$1,869,225 in FY2021 for retiree's pension and other contractual services (i.e. Lauterbach & Amen accounting firm, Legal service, and investment fees).

Both the Police and Fire Pension Fund appropriations increased in FY2021. This was due primarily to a retiree benefits percentage increase (3% compounded-per year basis), increase in the number of public safety officers retiring each year and the pension service administration (PSA) expenses. Current annual funding by the Village meets statutory requirements. It requires both funds to be 100% funded by 2033, which is verified by an annual actuarial analysis of each fund.

November 11, 2019. The Illinois Senate passed legislation that will consolidate 650 police and firefighter pensions, sending the bill to Governor JB Pritzker, who signed it into law on December 18, 2019. The bill, which the senate passed 42-12, amends the Cook County Article of the Illinois Pension Code to allow for the pensions to pool their funds into two statewide funds for investment purposes – one for police and one for firefighters. It will also allow contributions to be taken from any revenue source, including, but not limited to, other tax revenue, proceeds of borrowings, or state or federal funds. The move is intended to help improve the financial stability of the pension funds, while easing pressure on local governments to raise taxes to fund those pensions. The law, which is effective Jan. 1, calls for the transfer of investment authority for the municipal pension funds' assets to the Police Officers' Pension Investment Fund and Firefighters' Pension Investment Fund no later than June 30, 2022.

Inter-fund Transfers

Inter-fund transfers represent amounts transferred from one fund to another fund, primarily for purchases or services provided.

Inter-Fund Transfers			
Transfer Out	Amount	Transfer In	Amount
General Fund	\$2,103,370	General Fund	\$30,000
State Restricted Fund	70,000	Road and Bridge	1,400,000
	-	General Capital Project Fund	670,370
	-	Central Equipment	33,000
	-	IT Equipment Replacement Fund	40,000
Total	\$2,173,370	Total	\$2,173,370

Inter-fund transfer in/Out – includes a transfer of \$30,000 to General Fund from Restricted Fund for the Police Department vehicle maintenance and tire replacement. A total of \$1,400,000 was transferred to Road and Bridge from the General Fund for yearly street maintenance expenses. Transfer of \$670,370 to Capital Improvements for overall Village property improvements including \$650,000 for Fire Station #2 design in which the General Fund unassigned fund balance will be utilized. The transfer of \$33,000 to Central Equipment from General Fund for new message board and prime tack trailer which are not in central equipment accumulated reserve. Lastly, the transfer of \$40,000 to IT Replacement from Restricted Fund for the new PD in-car video system which is not an IT equipment accumulated reserve.

Reserves

The Village’s written policy is to maintain a minimum total unassigned fund balance of 25% of annual operating expenditures. In the 2014 Strategic Plan, the Villages set a fund balance goal of 40% to be maintain as a minimum. A reserve balance at this level gives the Village the ability to maintain current operations during down economic cycles and address unexpected emergencies. The main difference between the total fund balance and the total unassigned fund balance is that the total fund balance includes advances the General Fund has made to the Tax Increment Financing (TIF’s), and Special Service Area (SSA’s) Funds (non-spendable portion). Once these funds begin to repay the General Fund, the total unassigned fund balance will be closer to total fund balance. At the end of FY2021, the unassigned fund balance is projected to be 56.74%. Even though the unassigned fund balance exceeds the goal of 40%, the continued deficits of the TIF #4, and TIF #5 Funds restrict the availability of General Fund balances. The fund balance is a critical component that allows the Village to maintain its current bond rating, as well as address any unexpected changes in the economy or other unanticipated expenditures. The Village will continue to plan for maintaining the unassigned fund balance at or above these recommended levels.

GENERAL FUND	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Beginning Fund Balance	19,814,060	21,449,129	22,408,688	23,584,337	23,584,337	23,631,118
Operating Revenues	34,573,365	36,512,716	38,131,186	36,751,637	36,804,749	39,490,196
Transfer In	-	-	-	70,088	70,088	30,000
Total Revenues	34,573,365	36,512,716	38,131,186	36,821,725	36,874,837	39,520,196
Expenditures	31,260,142	33,362,352	33,786,195	35,999,459	35,578,912	38,063,367
Transfer Out	1,678,155	2,190,805	3,169,342	1,249,144	1,249,144	2,103,370
Total Expenditures	32,938,297	35,553,157	36,955,537	37,248,603	36,828,056	40,166,737
Net Surplus (Deficit)	1,635,069	959,559	1,175,649	(426,878)	46,781	(646,541)
Total Ending Fund Balance	21,449,129	22,408,688	23,584,337	23,157,459	23,631,118	22,984,577
Less: Fund Balance Commitments:						
Nonspendable:						
Inventory, Prepaid, Advances	\$ 324,481	\$ 293,222	\$ 192,354	192,354	192,354	192,354
Total Unassigned Fund Balance	21,124,648	22,115,466	23,391,983	22,965,105	23,438,764	22,792,223
Unassigned Fund Balance as a % of Total Expenditures	64.13%	62.20%	63.30%	61.65%	63.64%	56.74%
Fund Balance as a % of Total Expenditures	65.12%	63.03%	63.82%	62.17%	64.17%	57.22%

Budget Program Updates

- *TIF #3 Amendment:* Village initiated the process of extending the life of TIF #3, Village Center/TOD area, for an additional 12 years. Letters of support were received from all taxing bodies within the TIF 3 area, and the Governor approved the extension as well. Several steps were taken, including hiring a consultant, performing an analysis, notifying residents, taxing bodies and businesses in the area, followed by several public meetings for input. Through the analysis, it was determined that the south commuter lots should be added to the TIF boundary. Following the TIF procedures and requirements, a Joint Review Board meeting and a Public Hearing were held, and the TIF #3 Village Center District was formally amended in 2019 to expand its boundaries and also extend the life by 12 years, beyond its original termination date. In FY2020 the Village completed Phase 1, Ontarioville Streetscape improvements and began planning for the Phase 2 redevelopment of the South Commuter lot for mixed use.
- *Village Center Streetscape Project:* Detailed streetscape improvements were designed to implement the vision identified in the updated 2018 Village Center/TOD Plan. The vision for our future downtown includes shops, new homes, and community gathering spaces. The streetscape improvements are being made on publicly owned land along Ontarioville Rd/Devon Avenue, west of County Farm, south of the Metra train station. Project is anticipated to be completed by the end of 2020 and includes the burial of overhead utility lines, roadway reconstruction, landscaping, new parking, lighting, park improvements and a new public plaza. The project will create new civic spaces including public plazas as well as a new public parking lot in addition to pedestrian comfort and community engagement.
- *Next Level NorthWest Program:* The organization has been established as a 501(c)3 and professional coaches have been signed up. Staff identified members for the Community Pitch Panel, and potential businesses that could benefit. The first “Pitch” was held in 2019 and the first business from Hanover Park received professional coaching from the Next Level NorthWest program. While it took time to establish the program with 5 communities working together, each community now has a business that has gone through the program. “Graduates” from the program are demonstrating measurable growth in revenue and/or jobs, which is a positive for the regional economy. Hanover Park’s business saw a 23% increase in their revenue, added jobs and attributes success through the pandemic due to the coaching received through this program. Community Development staff is continuing to identify Stage-2 businesses that want to grow and/or expand through this Business Accelerator.
- *Small Business Resource Forum:* In a continued effort to collaborate and not duplicate the work by the Chambers, Community Development Staff partnered with the WBDC, community colleges, and the Chambers to host the fifth annual Hanover Park Small Business Forum, with topics related to starting, growing, financing and marketing a business. This year, the event was hosted virtually.

- *Irving Park Corridor:* Staff continues working on implementing the recommendations outlined in the Irving Park Road Corridor study. Construction was completed at Menards, for the expansion of the warehouse and installation of a public amenity. An older restaurant building was remodeled for a new restaurant - Hollywood Taste. Several new businesses opened on Irving Park Road.
- *TIF #5:* Verandah Senior Housing is under construction – 22 townhomes have been completed and permits soon to be issued for the next 10 units. On Wise Road, Safari Kabob Cuisine has been replaced by Alibaba Pizza and Grill. Long John Silver’s restaurant closed after 50 years at their location. Staff is recruiting development for vacant land and buildings. New businesses moved into the Olde Salem shopping center. A new 20-unit townhome development is under consideration at Irving Park and Wise Rd, off of Farmstead Rd.
- *Part 1 Crime:* The Police Department has maintained a 5-year average of the rate of Part I crime in the Village. Part I Crime is the benchmark used by the FBI as they determine crime rates throughout the United States. For historical perspective, in 2010 the Village recorded 587 Part I crimes compared to 288 for 2019. This represents a drop of more than 50%. It is important to note that of the 288 total Part I crimes, nearly 90% of those incidents were crimes against property, rather than violent crimes. The Village was also named to the Neighborhood Scout America’s Safest Cities list (#37), as well as #13 in Backgroundchecks.org’s Safest Cities in Illinois list because of the Villages’ low crime rate. This budget continues to provide funding necessary to help maintain these low Part I Crime Statistics.
- *Community Policing:* The Police Department continues to emphasize the role of community policing in its overall service delivery and crime control strategy. Participation in the Police and Citizens Connected community outreach program continues to grow, with the Police Department’s main Facebook page having reached over 8,600 unique “likes.” Members of the Department interact with residents via social media channels which has led to positive public relations encounters as well as helping solve crimes. Tips from the public shared with the Department via social media have led to arrests and the recovery of properties in several instances. The Police Department continues to host quarterly area meetings for residents and maintains an anonymous forum where crime tips can be sent. Members of the Department participate in a variety of Village events and functions, including Kids at Hope, the COPS Day Picnic as well as many other events, however, many were postponed or handled virtually due to the COVID-19 pandemic in 2020. Quarterly Area Response Team (ART) Meetings were streamed live via Facebook, allowing access to police department information to a much greater number than are physically able to attend the meetings. This was especially helpful as most of these meetings were also handled remotely in 2020. The live-streamed videos are archived on the page and can be viewed by residents at their own convenience. In a normal year, at least one of the meetings is held at a location within the ART area to encourage more residents to attend. The Police Department remains committed to providing responsive, professional, and community-focused policing services to the Village.

Volunteer Programs

Citizen Corps Council:

Citizen Corps is FEMA's grassroots strategy to bring together government and community leaders to involve citizens in all-hazards emergency preparedness and resilience. Citizen Corps asks residents to embrace the personal responsibility to be prepared; to get training in first aid and emergency skills; and to volunteer to support local emergency responders, disaster relief, and community safety. The Citizen Corps Council is the governing body that oversees the Village's Citizen's Emergency Response Team (CERT) and Fire Corps. The board consists of elected officials, public safety personnel and board appointed volunteers.

Citizens Emergency Response Team: The CERT Program is a Federal Emergency Management Agency program that educates citizens about hazards they face in their community and trains them in life saving skills. The citizens are trained to assist emergency services in disaster situations which would otherwise overwhelm community emergency resources. Training topics include disaster preparedness, fire suppression, basic disaster medical operations, light search and rescue, disaster psychology, team organization and terrorism.

Fire Corps: Fire Corps is a volunteer organization operating as part of the Fire Department. Their primary role is to provide on-scene rehabilitation services to firefighters suffering the detrimental effects of heat stress. Team members who have graduated from the CERT training program receive extensive training on the physiologic impact of heat stress and overall mitigation and management techniques. The team is an active participant within MABAS (Mutual Aid Box Alarm System) and regularly responds to calls within the Village, as well as mutual aid to neighboring communities. In addition to rehab services, the team also assists in teaching public education programs.

Fire Department Chaplain Program:

Chaplains provide intentional and purposeful holistic care to department members, their families, and command staff, as well as on-scene support for community residents during and after an incident. Fire Chaplains are trained in Fire Department culture and operations, pastoral care, crisis intervention, comprehensive critical incident stress management (CISM), and grief support. They interact with social services provided by the Village and outside agencies such as the Red Cross and The Salvation Army. Chaplains regularly respond to emergency incidents within the Village and mutual aid as part of the MABAS system. Chaplains are part of the MABAS disaster response team and have been deployed both within the state and nationally.

Environmental Committee:

The Environmental Committee has been in existence since the Fall of 2008. For many years the Committee has hosted an annual Household Recycling Day to allow for the disposal of household products such as bicycles and eyeglasses, items not fit for disposal through the weekly scavenger program, and hazardous products such as oil and antifreeze. The event also provides document collection and shredding. This event has been very popular. The Environmental Committee conducts an annual inlet labeling program, marking inlets with “dump no waste, drains to river” and annually participates in the DuPage River Sweep. In 2011, they started a community apiary which continues to grow. An apiary open house is held each year, weather permitting. The Committee was instrumental in making electronic recycling part of the residential refuse program and continues to look for opportunities to advocate for a healthy respect for the environment in the community.

Veterans Committee:

The Veteran’s Committee was established in 2008. In 2012, the Village dedicated the new Veteran’s Memorial in front of Village Hall on Veteran’s Day. The Committee was instrumental in overseeing the completion of this project. The Committee maintains an honor roll list which contains the names of residents and employees of the Village who have served this country. They also continue to collect supplies for soldiers who are serving overseas and continue to host annual Memorial Day and Veterans Day events. In 2014, they launched a fundraising effort to purchase a military dog sculpture, which was installed on the plaza at the 2017 Memorial Day Event. The Committee continues to advocate for those that have served in the Community.

Cultural Inclusion and Diversity Committee:

The Cultural Inclusion and Diversity Committee was created to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village. It creates a sense of shared community among residents and affirms the value of each resident. The Committee acts as a catalyst in promoting social harmony in the Village and helps deter, through educational and action programs, prejudice, discrimination, and intolerance. The Committee assists the members of our community by identifying cultural and social service needs of the residents of the Village and working with existing entities to address these needs in the most meaningful way.

Economic Development Committee (formerly CONECT):

The purpose of the Economic Development Committee is to work with Village Staff and existing and prospective businesses to strengthen the Village’s business community and encourage economic development in the Village. Committee members serve as ambassadors to businesses and liaisons to the Village to support and provide feedback on the impact of economic development activities and regulations on businesses. The committee facilitates formal and informal networking opportunities at various Village events and meetings with representatives of the business community. The Committee regularly provides input for various activities and educational/informational events that would assist the Village in business retention, help businesses grow, and address general concerns of the business community.

Sister Cities Committee:

Membership in the Hanover Park Sister Cities Committee is established through appointment by the Village President. There are presently eleven members on this Committee. The Village of Hanover Park has a Sister Cities relationship with two cities, the first of which was established in 1992 with Cape Coast, Ghana and the second was established in 2010 with Valparaiso, Zacatecas, Mexico. In 2016, the Village of Hanover Park's Sister Cities Committee was awarded the Sister Cities International's 2016 Best Overall Program Award. This award recognizes a sister city program that demonstrated outstanding accomplishments the previous year.

All three cities hold membership in Sister Cities International, which is a nonprofit citizen diplomacy network that creates and strengthens partnerships between U.S. and international communities. Its objective is to build global cooperation at the municipal level, promote cultural understanding and stimulate economic development. Sister Cities International is a leader for local community development and volunteer action, motivating and empowering private citizens, municipal officials and business leaders to develop and conduct long-term sister city programs.

Development Commission:

The Development Commission conducts public hearings on petitions for zoning variations, special uses, planned unit developments, re-zonings (zoning map amendments), text amendments, and comprehensive plan amendments, and reviews proposed developments and subdivisions in a timely and professional manner, and provides recommendations to the Village Board. All petitions are considered in a fair and equitable manner in accordance with the established standards and ordinances. The Development Commission also provides long-term policy direction to the Village Board in conjunction with the Comprehensive Plan. They review and provide input on Comprehensive Plan updates, Zoning Ordinance updates and special community plans such as the Village Center Plan and Irving Park Corridor Plan.

Labor & Employee Relations

The Village of Hanover Park has six labor unions which require collective bargaining. The labor contracts for the Teamsters Local 700 (Public Works), MAP (Civilians), and MAP (Sergeants) expired April 30, 2020 and are currently being negotiated. IAFF (Firefighters) and MAP (Police Officers) contracts are currently in effect until April 30, 2021. The SEIU (Part-time Firefighters) is in effect until April 30, 2022.

Bond Rating

The Village's outstanding bond rating is AA from Standard and Poor. This rating is considered to be highly creditable. Standard and Poor has initiated new rating criteria which have generally improved municipal ratings. The rating was most recently updated during the refinancing of the General Obligation Refunding Bonds Series 2020 during Fiscal Year 2020, the Village maintained the rating of AA.

Acknowledgements

I would like to express my appreciation to the Village Board for providing leadership and direction during the preparation of this budget document. I would also like to thank the dedicated Village Department Heads and their key staff members who worked countless hours to prepare this budget. Lastly, I wish to particularly acknowledge the hard work and dedication of Finance Director Remy Navarrete and Executive Assistant Sue Krauser. Their collective contributions were essential to the development of this financial plan and are truly appreciated.

I am confident that this budget will meet the needs of Hanover Park's citizens. I am proud of our accomplishments over this past year and confident the Village will continue to maintain its sound financial condition.

Sincerely,

A handwritten signature in black ink, appearing to read 'Juliana A. Maller', written in a cursive style.

Juliana A. Maller
Village Manager

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EXHIBITS

This supporting section includes the following:

[Exhibit](#)

- A General and Demographic Information**
- B Financial Policies**
- C Basis for Budgeting**
- D Budget Process and Budget Calendar**
- E Fund Structure and Description of Funds**
- F Trends and Projections**
- G Projected Tax Levies and Blended Property Tax Rates**
- H Assessed Valuations/Annual Tax Levies**

VILLAGE OF HANOVER PARK GENERAL AND DEMOGRAPHIC INFORMATION

Location

Hanover Park, Illinois is a suburban community located 30 miles northwest of Chicago. The Village has a population of 37,973 with a land area of over six square miles. The Village is located in both Cook and DuPage Counties.

Hanover Park is situated in the southwest portion of “The Golden Corridor,” so-named because of its phenomenal rate of growth. This corridor stretches northwest from O’Hare Airport along the Northwest Tollway (Interstate 90). As more and more major corporations choose to locate in the Golden Corridor, the halo effect from their presence attracts an increasing number of businesses, both large and small, wanting to locate in this thriving, modern center of commerce and industry. Nearby are some of the finest recreational areas in Chicagoland, where opportunities for hunting, fishing, water sports and leisure activities of all kinds abound. The outstanding cultural and entertainment opportunities in Chicago are an hour away.

History

Hanover Park was incorporated as a Village in 1958 with a population of 305 and a land area of less than one square mile. All of the land within the original boundaries was in Cook County. Some 750 acres of farmland in DuPage County were annexed in 1969, and this area of the Village dominated Hanover Park’s population growth during the 1970’s. The Village’s population was 12,000 in 1970, 28,850 in 1980 and 32,895 in 1990. In 1994, the results of a special census showed a population of 35,579. The 2000 census was 38,278. The 2010 census showed a slight decline to 37,973.

The council/manager form of government was adopted in 1971. The Village is governed by a President/Mayor and six Trustees who are elected at-large. The Village Manager is hired by the President and Board of Trustees to oversee the day-to-day operations of the Village and its 198 full-time employees. Pursuant to the 1970 State of Illinois Constitution, Hanover Park is a Home Rule Community.

The \$1.4 million municipal building complex was built in 1975 and has undergone renovations over the past few years. A \$2.6 million public works building, located adjacent to the municipal complex, was completed in the fall of 1984. A \$462,000 addition to the Butler Building, for increased vehicle storage, was completed in the spring of 2000. A \$450,000 Salt Storage Dome was constructed next to the Public Works Facility in calendar year 2010. A \$7.24 million headquarter Fire Station was completed in July 2006. The \$19 million Police Department headquarters was completed in February 2012. In December, 2011 the Village purchased a \$2.8 million shopping center located on the west side of Barrington Road north of Lake Street. In 2017, the Village began updating sections of Village Hall. This renovation was completed in 2018 with the \$1,778,678.25 project of a new lobby, Finance and Inspectional Services counter, seating and updated landscaping.

Village Services

Police Protection

The Village of Hanover Park is served by 61 sworn full-time police officers and 36 civilian personnel. The Village has a fleet of 16 squad cars and participates in DuPage Communication (DU-COMM), a regional DuPage County telecommunications and emergency dispatch system.

Fire Protection

There are two fire stations located in Hanover Park staffed by 35 sworn full-time firefighters and up to 20 part-time firefighters. Firefighters are supplemented by one volunteer Chaplain and 16 volunteer Fire Corps Members. The department holds an ISO Class 2 fire protection rating. Additionally, the department manages the Village’s Inspectional Services Division staffed by a Chief of Inspections, a plan reviewer/project coordinator, an inspector, a health sanitarian, a contract plumbing inspector and a full and part-time permit coordinator. The Inspectional Services Office (ISO) has an ISO Class 4 rating.

Public Works

A total of 47 full-time and 3 part-time Public Works employees are dedicated to keeping the Village running smoothly and looking its best. Crews plant and trim Village trees; repair curbs, gutters and sidewalks; plow over 99 miles of Village streets and repair potholes; provide water service, sewage treatment, and maintain over 220 miles of storm and sanitary sewers; and maintain the Village’s fleet of 151 vehicles.

Statistics regarding the water utility include:

Population Served	37,973	
JAWA Lake Michigan Supplied	846,489	Kilo Gal.
Village Supplied	3,022.5	Kilo Gal.
Total Distribution Pumpage	849,511	Kilo Gal.
Daily Average Pumpage	2,327.4	Kilo Gal.
Miles of Water Mains	119.08	
Number of Metered Customers	10,821	

Building Statistics

<u>Calendar Year</u>	<u>Permits Issued</u>	<u>Construction Value (\$)</u>
2004	2,028	20,744,576
2005	1,633	31,996,153
2006	1,442	38,546,275
2007	1,794	19,191,323
2008	1,402	17,806,539
2009	1,233	29,395,864
2010	1,886	31,523,365
2011	1,050	10,569,184
2012	1,124	10,477,085
2013	1,102	15,637,308
2014	1,175	18,234,634
2015	1,372	16,636,099
2016	1,950	16,450,000
2017	1,966	22,090,540
2018	2,045	23,000,000
2019	2,980	19,851,467
2020	1,902	16,935,711

Non-Village Services

Park District and Library Services

The Hanover Park Park District provides recreation services to the residents and maintains 22 parks and playgrounds. The Park District occupies a total park area of 171 acres throughout the Village.

The Village is served by two library districts, Poplar Creek and Schaumburg Township, which provide two branch libraries in Cook and DuPage Counties.

Township Services

Hanover Park is divided between four Townships. The Townships offer emergency food and housing assistance, provide services to senior citizens and the disabled, and help counsel youth. They also issue hunting and fishing licenses (Hanover and Schaumburg Townships) and offer notary services.

Water and Sewer Charges (Effective 1/1/2021)		
Water Rate	\$9.35	Per 1,000 gallons of water Used
Service Fee of \$12.50 applied to every Monthly bill		
Sewer Rate		
Cook County	\$2.07	Per 1,000 gallons of water used
DuPage County	\$5.57	Per 1,000 gallons of water used

Demographics ⁽¹⁾

Socio-Economic Data (per 2010 census)

Age, Female and Male Distribution

Population: 37,973	<u>Subject</u>	<u>Number</u>	<u>Percent</u>
Per Capita Income: \$22,643	Male	19,176	50.5
Median Household Income: \$63,649	Female	18,797	49.5
Total Employment: 19,669	Under 5 years	3,000	7.9
Unemployment Rate: 8.9%	Under 18 years	11,164	29.4
Median Value of Owner-Occupied Homes: \$219,400	Ages 19 to 64 years	21,493	56.6
Total Housing Units: 11,483	Age 65 and Older	2,316	6.1
Total Households: 11,019			
Home Ownership Rate: 80.2%			
Housing Units in multi-unit structures: 18.2%			
Persons Per Household: 3.43			

<u>Year</u>	<u>Population</u>	<u>% increase over previous census</u>
1960	451	---
1970	11,735	2,502%
1980	28,850	146%
1990	32,895	14%
1994	35,579	8%
2000	38,278	7%
2010	37,973	-1%

Population Characteristics

	<u>1990</u>		<u>1994</u>		<u>2000</u>		<u>2010</u>	
	<u>Total</u>	<u>%</u>	<u>Total</u>	<u>%</u>	<u>Total</u>	<u>%</u>	<u>Total</u>	<u>%</u>
White:	28,113	85.5%	29,894	84.0%	26,077	68.1%	14,423	38.0%
Hispanic/Latino: (per 2010 Census)							14,532	38.2%
Asian/Pacific Islander:	2,435	7.4%	3,314	9.3%	4,580	12.0%	5,711	15.0%
African/American:	1,188	3.6%	1,689	4.7%	2,348	6.1%	2,509	6.6%
American Indian/Eskimo:	75	.2%	121	.3%	109	.3%	62	.2%
Other:	<u>1,084</u>	3.3%	<u>561</u>	1.6%	<u>5,164</u>	13.5%	<u>736</u>	2.0%
Total:	32,895		35,579		38,278		37,973	
Hispanic Origin (Includes all races):		11.0%		15.4%		26.7%		38.2%

¹ 2010 Census of Population

VILLAGE OF HANOVER PARK
FINANCIAL MANAGEMENT POLICIES

INTRODUCTION

The Village of Hanover Park's financial policies have been formulated to provide for the continued financial health of the Village. The objectives of these policies are to assist the Village Board and Village management in making budgetary decisions based upon sound financial principles and to maintain or improve the Village's bond rating.

BUDGET POLICIES

The Village Manager shall submit an annual budget to the Village Board which is within the Village's ability to pay. The annual budget should provide for the following:

- The balanced annual budget should finance current operating expenditures, excluding major capital expenditures, with current revenues.
- The annual budget should allow for the implementation of as many of the Village Board's goals and objectives as financially possible.
- The annual budget should provide for the adequate funding of all pension systems (IMRF, Police Pension Fund, and Firefighters Pension Fund). An independent actuary should be used to determine the Village contributions to the Police Pension Fund and the Firefighters Pension Fund and determine if these pension funds are adequately funded.
- The annual budget should provide funding for the adequate maintenance of municipal equipment, municipal facilities, and infrastructure.
- The annual budget should set aside adequate funding (depreciation funding) for the future replacement of vehicles and major equipment. Annual funding for these replacements will eliminate major expenditure jumps in the annual budget when these acquisitions are made.
- The format of the annual budget should provide meaningful and understandable information to the Village residents, Village Board, Village Staff, and other readers. To accomplish this goal of a communications document, the Village will prepare its annual budget in conformance with the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award Program which the Village will apply for each fiscal year. Recommended improvements from this award program will be incorporated in the subsequent annual budgets.
- The annual budget will be monitored on a monthly basis. Revenue and expenditure budget reports will be prepared on a monthly basis. These reports will be distributed to Village management staff and will be available to the Village Board and the Finance Committee. A quarterly actual to budget summary report will be presented to the Village Board.

CAPITAL IMPROVEMENT POLICIES

The Village will prepare a multiple-year capital improvement program that is incorporated in the annual budget document. The multiyear capital improvement program will be used to identify and prioritize future capital needs and possible funding sources. This program will be reviewed during the Village's annual budget process.

The operating costs to maintain capital acquisitions and improvements will be included in the annual budget.

Depreciation financing, intergovernmental grant funding, and/or debt financing will be considered to finance capital improvement programs.

INVESTMENT POLICIES

The Village Board approves a separate Investment Policy which provides guidelines for the prudent investment of the Village's temporary uninvested funds. This policy will be reviewed by Village staff on an annual basis and recommended changes, if any, will be submitted to the Village Board for approval.

CAPITAL ASSET POLICY

The Village Board approves a separate Capital Asset Policy to safeguard Village assets and insure compliance with financial reporting standards as promulgated by the Governmental Accounting Standards Board (GASB).

DEBT POLICIES

As a home-rule unit of local government, the Village does not have a debt limit under the 1970 Illinois Constitution. Unlike home-rule units of government, non-home-rule units of government do have a debt limit of 7.50% of their most recent equalized assessed valuation (EAV).

Debt Guidelines

Although depreciation financing is the preferred method to finance capital projects, the Village will explore all options in financing its capital improvement program, including grants, developer contributions, and long-term debt paid by user charges (revenue bonds) or paid by Village wide taxes (general obligation bonds).

The Village will not use debt financing to finance current operating expenditures.

The term of the debt issued for capital improvement projects will not exceed the project's useful life and generally will not exceed 20 years.

Whenever possible, the Village will market its debt through the competitive bid process.

The Village will limit its outstanding general obligation debt to be paid by property taxes to 7.50% of its most recent EAV (using the 2019 EAV, the maximum outstanding general obligation debt to be paid by property taxes would be \$53.4 million).

The Village will comply with its Continuing Disclosure Requirements pursuant to the SEC Rule 15c-12(b)(5), including filing a Comprehensive Annual Financial Report (CAFR) with each of the nationally-recognized municipal information repositories (NRMIR's) within 210 days following the end of each fiscal year and disclosing certain material events on an occurrence basis.

The Village will maintain communications with the bond rating agencies concerning its financial condition and follow a policy of full disclosure on every bond prospectus.

Guidelines on the Refunding of Outstanding Debt by Issuing New Debt

Refunding of outstanding debt may be done to restructure existing debt to achieve annual debt service savings.

A financial advisor should be retained because of the complexities involved in debt refunding.

The term of the bonds issued to refund outstanding debt should not be greater than the term of the outstanding debt being refunded.

A refunding should be considered if the net present value savings exceeds 3% of the refunded principal amount.

A refunding should not be considered if the total costs of the bond issue, including the underwriter's discount, exceeds the net present value savings of the proposed refunding.

REVENUE POLICIES

The Village will diversify its revenue sources in an attempt to avoid the adverse effects of shortfalls from any one revenue source and to reduce the reliance on property tax.

User charges and fees should be set, at a minimum, to recover all direct and indirect costs, including interest and depreciation costs, related to these charges and fees. An analysis of these charges and fees should be conducted on a periodic basis to insure that, at a minimum, those direct and indirect costs are recovered.

RESERVE AND FUND BALANCE POLICIES

The General Fund unreserved fund balance should be maintained at a minimum of 25% of the General Fund total budgeted annual expenditures to provide financing for unanticipated expenditures and revenue shortfalls. The Village Board will be advised annually, during the budget process, of the General Fund unreserved fund balance.

If at any time the unreserved fund balance in the General Fund falls below the required minimum, subsequent years' budgets will be adopted to bring the unreserved fund balance to the required minimum within three years.

General Fund cash reserves should be maintained to address possible delays in the state distribution of shared revenues during economic downturns (state income tax, replacement taxes, local use tax) and other possible delays in revenues collected by the state and distributed to the Village (municipal sales tax, home-rule sales tax, simplified telecommunications and other utility taxes). The reserve level should be established to insure that General Fund obligations are paid on time and to address a potential six-month delay of these revenues.

Many other Funds have been created by the Village to accumulate funds on an ongoing basis for future capital purchases (Central Equipment Fund and IT Replacement Fund), meet temporary needs (Capital Project Funds and Debt Service Funds), account for specific programs (Special Service Area Funds), or meet legal requirements (Motor Fuel Tax Fund). The focus of each Fund is different; each Fund may have significantly different cash requirements, and each Fund may have very different revenue sources. The Village will insure that the reserves of these Funds are maintained at an adequate level to meet their unique needs.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

The Village will have an annual audit conducted on its financial records by a qualified, independent public accounting firm. The Village should request proposals from qualified independent accounting firms to conduct the annual audit of its financial statements every five to seven years by the use of a request for proposal (RFP) process.

The Village will contract with an independent actuary to determine the Village's annual contribution to the Police Pension Fund and Firefighters Pension Fund. The Village should obtain proposals from qualified independent actuaries every five to seven years by the use of a request for proposal (RFP) process.

The Village will submit its Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program.

The Village's financial statements will be prepared according to generally-accepted accounting principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB).

Adopted: March 9, 1981

Revised: February 20, 2003

Revised: May 03, 2012 – Reserve and Fund Balance Policies

BASIS FOR BUDGETING

Individual funds are accounted for as required by Generally Accepted Accounting Principles. The Village implemented Governmental Accounting Standards Board statement number 34 in Fiscal Year 2003. This statement requires two different financial statement presentations for governmental funds. For the governmental fund types, the accrual basis of accounting is used in the entity-wide financial statements, and the modified accrual basis is used in the fund financial statements. The Village's governmental funds are budgeted using the modified accrual basis of accounting, as reported in the Village's fund financial statements. Under the modified accrual system, revenues are recognized when measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recognized when the related fund liability is incurred.

The proprietary and pension trust funds are budgeted using the accrual basis of accounting with a few exceptions. With this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The exceptions are as follows:

1. Capital expenditures are budgeted in the year the item is purchased or constructed.
2. Debt principal payments are budgeted as an expense, rather than the reduction of a liability.
3. Transfers to Internal Service funds are budgeted as expenses.
4. Depreciation expense is only budgeted in the Water and Sewer Fund in order to insure that adequate funds are set aside for future capital replacements.

BUDGET PROCESS

The budget process is developed to provide public input and foster decision-making. The Fiscal Year 2021 Budget calendar is included in this exhibit. A budget instruction manual was prepared and distributed to everyone participating in the budget process on August 04, 2020. Budget kick-Off meeting held on August 05, 2020.

Departments prepare operating and capital project expenditure requests. The budget team, comprised of the Village Manager, Deputy Village Manager, Finance Director, Assistant Finance Director, and Executive Assistant, review departmental submittals. The Finance Director projects General and Water and Sewer Fund revenues. All departmental budgets were submitted to the Village Manager on August 28, 2020

The preliminary budget is developed based on Board policies and the review of departmental submittals. New initiatives and resource enhancement requests are outlined in the preliminary operating and capital budget reports submitted to the Village Board. At the Village Board Workshops on October 15th, October 26th. On October 27th, and November 05, 2020 the proposed budget was presented to the Village Board and public to solicit comments and input. Following public input and Board direction, a final budget document is assembled. The Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award evaluation comments are reviewed and, if possible, improvements are incorporated into the final document.

The final budget was placed on file for public review on November 13, 2020, and a Budget Public Hearing was conducted on December 03, 2020. The document was presented to the President and Board of Trustees for adoption prior to the beginning of the fiscal year on December 03, 2020.

The budget may be amended after its adoption. The Village Manager is authorized to revise the budget within any separate fund as may be required. The Village Board, by a vote of two-thirds of the members then holding office, has the authority to amend the budget by transferring monies from one fund to another or adding to any fund. No revision of the annual budget shall be made increasing the budget in the event monies are not available to do so. (Village of Hanover Park Municipal Code section 94-6).

The document herein is the product of this budgetary process. The budget establishes revenues and expenditures for the period from January 1, 2021 through December 31, 2021.

FISCAL YEAR 2021 BUDGET CALENDAR

2020

AUGUST

- 04 Distribute Budget Instruction Manual
- 05 Budget Kick-Off Meeting
- 10 All specific budget assigned areas, i.e. salaries, insurance, utility costs, etc. are to be available to Department Heads. Departments develop “final” budgets.
- 28 All department, committee and commission budgets are to be submitted to the Village Manager’s Office by 4:30 p.m.

AUGUST- SEPTEMBER

- 31-18 Budget Team review with Department Heads

OCTOBER

- 15 Present preliminary FY ’21 Capital Budget to Village President and Board of Trustees at Board Workshop I
- 23 Submit Proposed FY’21 budget book to Village Board for review
- 26 Present preliminary FY ’21 Capital Budget to Village President and Board of Trustees at Board Workshop II
- 27 FY ’21 Budget Retreat - Village President and Board of Trustees at Board Workshop III

NOVEMBER

- 5 FY ’21 Budget to Village President and Board of Trustees at Board Workshop IV
- 5 Resolution estimating the 2020 Tax Levy in compliance with the Truth in Taxation Law
- 5 Notice of Public Inspection and Public Hearing Notice for FY2021 Annual Budget
- 13 Put FY’21 Budget on file for public review (10 days before Budget Hearing)

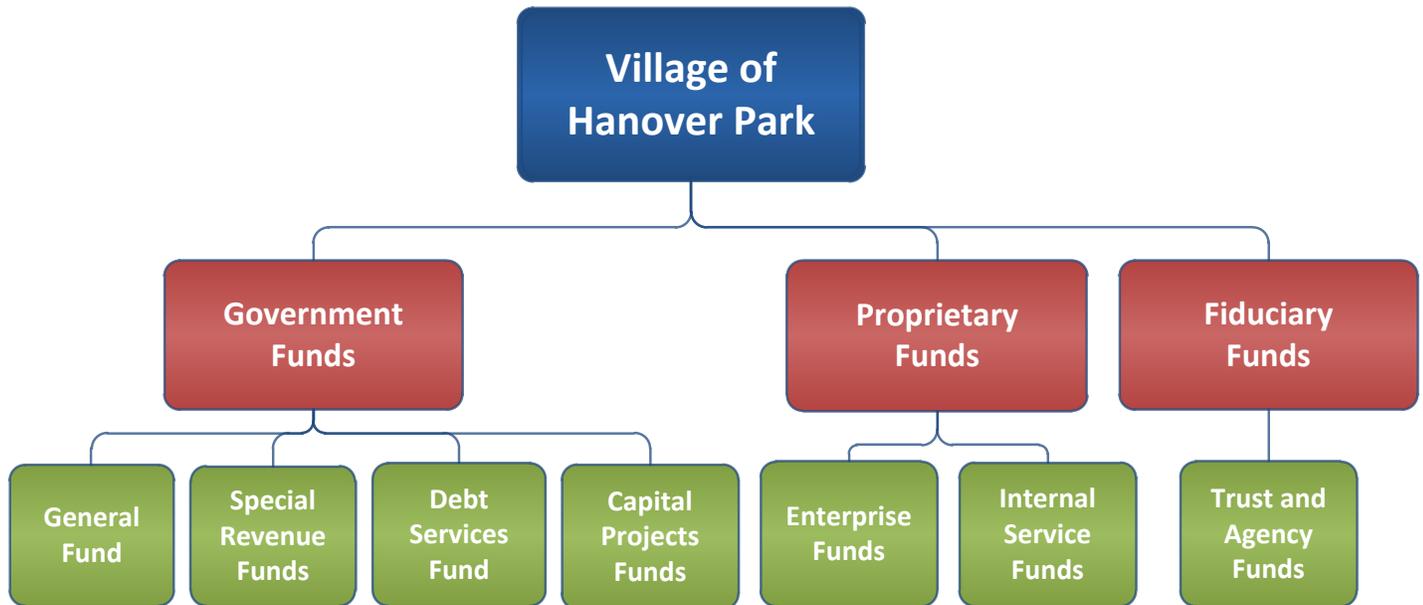
DECEMBER

- 3 7:00 p.m. Budget Public Hearing on FY’21 Budget
- 3 7:00 p.m. Board Meeting - Pass Budget Ordinance adopting FY’21 Budget and 2020 Tax Levy

JANUARY

- 1 Start of Fiscal Year 2021

FUND STRUCTURE AND DESCRIPTION OF FUNDS



Governmental Fund – focus is on determination of the financial position and changes in the financial position (sources, uses, and fund balances).

Proprietary Fund – focus is on business-type activities that recover the full cost of providing services through fees and charges.

The following major funds are budgeted:

Governmental Funds

General Fund, Motor Fuel Tax, Tax Increment Financing #3

Proprietary Fund

Waterworks and Sewerage Fund

All other budgeted funds are non-major funds. All budgeted funds are included in the Village’s Comprehensive Annual Financial Report (CAFR). A description of all of the Village’s funds are as follows:

GOVERNMENTAL FUNDS

General Fund

The General Fund is the main operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund. The Village's General Fund is divided into the following functional areas:

- Village Board/Clerk/Committees/Commissions
- Administrative Services
- Finance Department
- Public Works Department
- Fire Department
- Police Department
- Community Development Department

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Motor Fuel Tax Fund

The Motor Fuel Tax Fund accounts for the revenues and expenditures for the operation and maintenance of street and storm sewer programs and capital projects authorized by the Illinois Department of Transportation. Financing is provided from the Village's share of State motor fuel taxes. State law requires that these taxes be used to maintain streets.

Road and Bridge Fund

The Road and Bridge Fund accounts for the revenues and expenditures for the operation and maintenance of Village roads and bridges. Financing is provided by Township annual property tax levy.

Special Service Area #3 Fund

The Special Service Area #3 Fund accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Astor Avenue. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

Special Service Area #4 Fund

The Special Service Area #4 Fund accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lanes. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

Special Service Area #5 Fund

The Special Service Area #5 Fund accounts for the financing of public improvements, and scavenger and snow removal services, for the Tanglewood multifamily housing units. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

(Metropolitan Water Reclamation District) MWRD Fields Special Revenue Fund

The MWRD Fields Special Revenue Fund accounts for the revenues and expenditures for the maintenance of the MWRD Fields that were acquired in a 39-year lease agreement with the district. Financing is provided from the Village's share of gaming tax revenue and the annual sale of gaming terminal licenses.

State Restricted Fund

The State Restricted Fund accounts for the revenues and expenditures associated with police activities that require the funds generated by those activities to be accounted for in a special revenue fund that can only be spent on approved items directly related to police enforcement activities. Examples of activities that require this type of segregation are Court Supervision fees; DUI seizure fees; Drug Seizure fees.

Federal Restricted Fund

The Federal Restricted Fund accounts for the revenues and expenditures associated with police activities that require the funds generated by those activities to be accounted for in a special revenue fund that can only be spent on approved items directly related to police enforcement activities. Examples of activities that require this type of segregation currently are Drug Seizure fees associated with the department cooperating in enforcement activities with federal law enforcement agencies.

Foreign Fire Insurance Tax Fund

The Foreign Fire Insurance Tax Fund accounts for the revenues and expenditures restricted for the fire department purposes. Financing provided by foreign fire insurance tax proceeds.

Tax Increment Finance Area #3 Fund

The Tax Increment Finance (TIF) District #3 Fund accounts for the financing of improvements in the Village Center Tax Increment Financing Redevelopment Project Area located at Barrington Road and Lake Street. TIF District #3 was created in 2001 and would have expired in 2024. On September 5, 2019 the board approved the extension of TIF# 3 by twelve years beyond its original termination date of 2024. Now, TIF #3 will expire in 2036. Revenues include incremental property taxes from the TIF #3 District.

Tax Increment Finance District #4 Fund

The Tax Increment Finance (TIF) District #4 Fund accounts for the financing of improvements in the TIF redevelopment district located at Barrington and Irving Park Roads. TIF District #4 was created in 2005 and will expire in 2028. Initial funding was provided by an advance from the General Fund. Revenues include incremental property taxes from the TIF #4 District.

Tax Increment Finance Area #5 Fund

The Tax Increment Finance (TIF) District #5 Fund accounts for the financing of improvements in the Irving Park Road west of Wise Road Tax Increment Financing Redevelopment Project Area. TIF District #5 was created in 2013 and will expire in 2036. Initial funding was provided by an advance from the General Fund. Revenues include incremental property taxes from the TIF #5 District.

Debt Service Funds

Debt Service Funds are used to account for the accumulation of resources, and the payment of, general long-term debt principal, interest, and related costs.

General Obligation Refunding Bonds Series of 2020

The General Obligation Refunding Bond Series of 2020 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2011, 2010 and 2010A. Financing is provided by property tax revenues. Proceeds of the 2011 debt were used to refund the 2004 debt, and the 2004 debt were used for the construction of a new fire station and other capital improvements. Proceeds of the 2010 and 2010A debt were used for the construction of a new police station. Scheduled to be paid off 12/01/2030.

General Obligation Bonds Series of 2011

The General Obligation Bond Series of 2011 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2004 and 2011. Financing is provided by property tax revenues. Proceeds of the 2004 debt were used for the construction of a new fire station and other capital improvements. Proceeds of the 2011 debt were used to refund the 2004 debt. Refunded February 24, 2020 resulting in the issuance of General Obligation Refunding Bond Series 2020.

General Obligation Bonds Series of 2010

The General Obligation Bond Series of 2010 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2010. Financing is provided by property tax revenues. Proceeds of the debt were used for the construction of a new police station. Refunded February 24, 2020 resulting in the issuance of General Obligation Refunding Bond Series 2020.

General Obligation Bonds Series of 2010A

The General Obligation Bond Series of 2010A Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2010. Financing is provided by property tax revenues. Proceeds of the debt were used for the construction of a new police station. Refunded February 24, 2020 resulting in the issuance of General Obligation Refunding Bond Series 2020.

Capital Projects Funds

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or projects (other than those financed by the Enterprise funds).

Special Service Area #6 Fund

The Special Service Area #6 Fund accounts for the financing of public improvements and eventually scavenger services, for the Hanover Square multifamily housing units. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes. Paid in full April 30, 2020.

General Capital Projects Fund

The General Capital Projects Fund accounts for the improvement of the Village’s infrastructure. Financing is provided by transfers from other Village funds (General and Water/Sewer).

PROPRIETARY FUNDS

Enterprise Funds

Enterprise Funds are used to account for the financing of self-supporting activities of governmental units that render services on a user charge basis to the general public. The intent of an Enterprise Fund is to earn sufficient profit to ensure the fund’s continued existence without reliance on general tax revenues.

Water and Sewer Fund

The Water and Sewer Fund accounts for the provision of water and sewer services to the residents of the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, billing and collection. The fund includes the following divisions:

- Administration
- Water Treatment
- Water Maintenance
- Water Meter Operations
- Sewage Treatment
- Sewer Maintenance
- Depreciation and Debt Service

Municipal Commuter Parking Lot Fund

The Municipal Commuter Parking Lot Fund accounts for the provision of parking services at the commuter train station located in the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, operations, maintenance and collections.

Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost reimbursement basis.

Central Equipment Fund

The Central Equipment Fund used to account for the replacement of large, expensive and longer lasting equipment of the Village. This fund primarily accounts for replacement equipment and vehicles for police, fire, public works and other Village departments. Annualized funding helps alleviate the unpredictability of high-cost items affecting future year's budget. Financing is provided through transfers from the General and Water and Sewer Funds. This fund is reported in the Governmental Activities column in the Village's Government-Wide Financial Statements.

I.T. Equipment Replacement Fund

The I.T. Equipment Replacement Fund was a newly created fund in the 2015 budget and provides computer equipment throughout the Village. The fund is used to maintain and upgrade the Village's information networks. Financing will be provided through transfers from the General and Water and Sewer Funds. This fund will be reported in the Governmental Activities column in the Village's Government-Wide Financial Statements.

FIDUCIARY FUNDS

Trust and Agency Funds

Trust and Agency funds are used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. **Pension Trust Funds** – used to report resources that are required to be held in trust for the members and beneficiaries of defined contribution plans. **Agency Funds** – used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities). Agency funds typically involve only the receipt, temporary investment, and remittance of fiduciary resources to individual, private organization, or other governments.

Police Pension Fund

The Police Pension Fund accounts for the accumulation of resources to pay pension costs. Resources are contributed by sworn police members at a fixed rate of 9.91% as mandated by the state statute and by the Village as determined by an independent actuary.

Firefighters Pension Fund

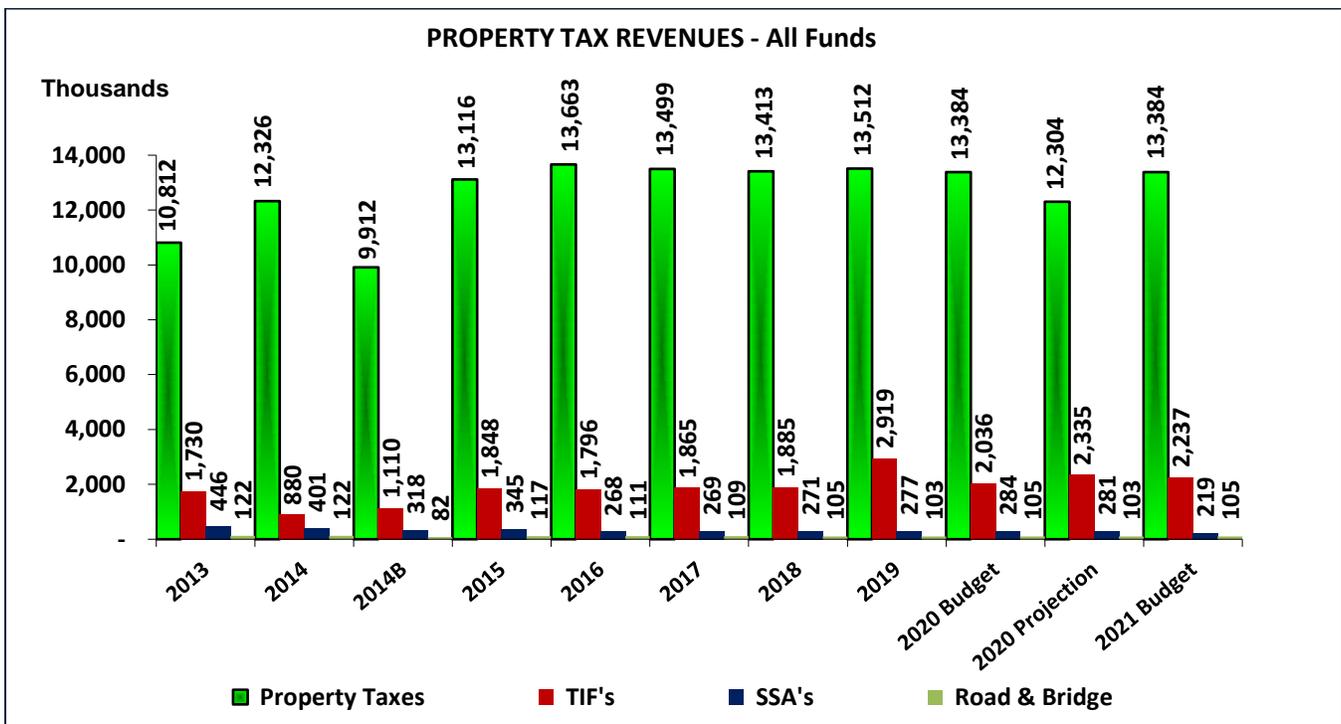
The Firefighters Pension Fund accounts for the accumulation of resources to pay pension costs. Resources are contributed by sworn firefighter members at a fixed rate of 9.455% as mandated by the state statute and by the Village as determined by an independent actuary.

REVENUE TRENDS AND PROJECTIONS

Property Taxes

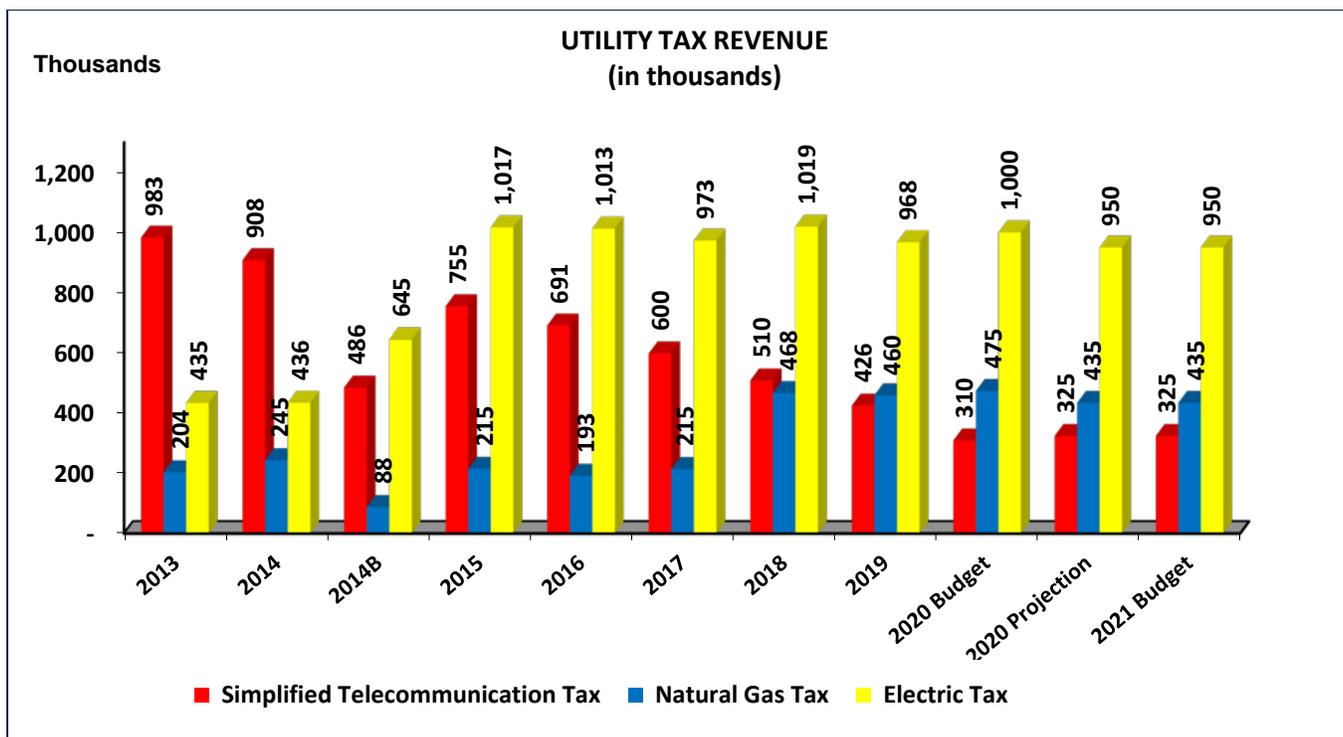
The Village of Hanover Park is located within two counties; DuPage and Cook. Property taxes are assessed on all properties within the Village at one-third the market value. Assessed valuations are determined by the townships and the counties and then an equalization factor is applied by the State Department of Revenue. The Village levies the dollars it requires from property taxes and the County Clerks determine the property tax rate necessary to produce the amount that the Village levies. Property taxes are the Village’s single largest source of revenue. Property taxes including tax revenues for special service areas and tax increment districts account for 20.33% of total revenues for the Village. For General Fund, property taxes account for 30.23% of the total revenue. This essentially meets the Village Board goal to reduce the reliance on property tax to 30.00%.

The Village Board has attempted to limit property tax increases with an emphasis on trying to reduce the impact on the average taxpayer. Attempts are continually made to find other sources of revenue to fund Village operations before property taxes are raised. The FY2021 proposed budget does not include a property tax increase (Corporate and Debt Service, this will be the fifth year of no property tax levy increase). Various user fees and local taxes were increased to reduce the Village’s reliance on property taxes over the years.



Fiscal Year	2013	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Property Tax	10,811,751	12,326,117	9,912,477	13,116,493	13,662,791	13,498,513	13,412,960	13,511,850	13,383,696	12,304,068	13,383,696
TIF's	1,730,410	880,489	1,110,324	1,848,280	1,795,691	1,864,633	1,884,626	2,919,296	2,036,050	2,334,808	2,236,600
SSA's	445,957	400,809	318,094	345,315	267,858	269,479	270,675	277,411	283,618	280,518	218,944
Road & Bridge	122,058	122,016	82,417	116,544	111,415	108,713	105,037	103,379	105,000	103,000	105,000
TOTAL	13,110,176	13,729,431	11,423,312	15,426,632	15,837,755	15,741,338	15,673,297	16,811,936	15,808,364	15,022,394	15,944,240

The decrease in TIF's from FY2013 was due to retirement of Tax Increment Financing #2 – Barrington/Irving Park (TIF#2). The FY2020 budget of \$15,808,364 is a decrease of \$785,970 or 4.97% from the FY2020 projection due to COVID-19 pandemic started on March 2020. State declared shelter-in-place emergency, businesses closed, people lost their job. Some people not paying their property tax bill. In FY2021, total property tax revenues are projected to increase by \$135,876 or 0.86% compared to FY 2020 budget due to Tax Increment Financing (TIF's) and Special Service Area (SSA's). The proposed FY2021 property tax (2020 tax levy) for Corporate and Debt Service is zero percent (0.0%) increase. This is the fifth year that the Village has not increased property taxes. Compared to FY2020 budget, the Tax Increment Financing (TIF's) increased by \$200,550 or 9.85%. This is due to an increase in EAV increment. The Road and Bridge budget is the same budget amount in FY2020, and the Special Services Area (SSA's) decreased by \$64,674 or 22.80% due to retirement of SSA#6. Additional information and graphs regarding property taxes, equalized assessed values and actual tax rate are contained in Exhibit H later in this section.



Fiscal Year	2013	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Telecomm	982,864	908,052	486,368	754,969	690,765	600,186	509,962	426,228	310,000	325,000	325,000
Natural Gas Tax	203,930	244,507	88,079	215,496	192,588	214,965	467,930	460,441	475,000	435,000	435,000
Electric Tax	435,060	435,611	645,153	1,017,092	1,012,647	973,072	1,019,292	967,568	1,000,000	950,000	950,000
TOTAL	1,621,854	1,588,170	1,219,600	1,987,557	1,896,000	1,788,223	1,997,184	1,854,237	1,785,000	1,710,000	1,710,000

Utility Taxes – Telecommunication Tax

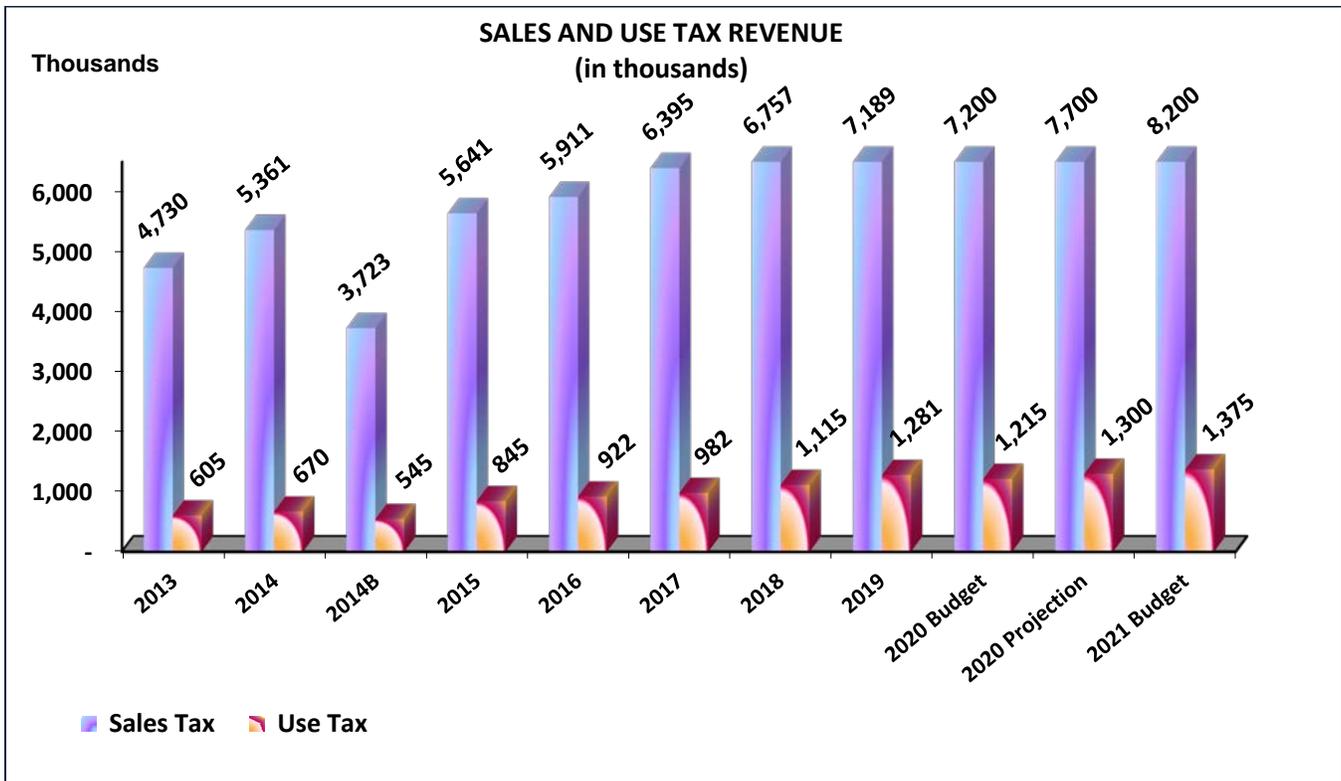
Through the Simplified Municipal Telecommunications Tax, Hanover Park imposed a 6.0% tax on telecommunication services. This tax is collected and distributed by the State and is imposed on voice lines, cellular phones and any other telecommunication devices. The FY2020 budget of \$310,000 is an increase of \$15,000 or 4.84% from the FY2020 projection, due to budget amount slightly lower than projected. In FY2021, revenue is projected to increase by \$15,000 or 4.84% compared to FY2020 budget due to increase in revenue receipts for FY2020. We are not expecting this revenue to increase in the future it will continue to go downward due 1) more customers cancelling their landlines; 2) only calls and texts are taxable as data packages are not subject to the tax; and 3) trends in cell phone packages switched from unlimited data and a fee per call or text to include unlimited talk (including free long distance) and text packages.

Utility Taxes – Natural Gas Tax

The Village Board adopted the Gas Use Tax on April 25, 2002 and collections began on June 1, 2002. On November 16, 2017, the Village Board amended the code to increase the rate per therm from \$0.015 cents to \$0.03 cents per therm that went into effect January 1, 2018. Natural Gas Tax is a fee charged to residents and businesses for the purchase of natural gas. It is calculated on the total amount of therms transported through the Nicor distribution system. Revenue received from this tax is generated based on actual usage and largely depends on fluctuations on high/low weather patterns. The FY2020 budget of \$475,000 is a decrease of \$40,000 or 8.42% from the FY2020 projection due to mild temperature we had during winter season. In FY2021, revenue is projected to decrease by \$40,000 or 8.42% compared to FY 2020 budget due to a prediction of having a very mild winter season.

Utility Taxes – Electric Tax

The Village tax on electricity is based upon established rates per kilowatt-hours used or consumed in a month. Revenue received from these taxes is generated based on actual usage and largely depends on fluctuations in temperature and population. The FY2020 budget of \$1,000,000 is a decrease of \$50,000 or 5.00% from the FY2020 projection due to mild summer temperature, solar power user, and switching to LED lights. In FY2021, revenue is projected to decrease by \$50,000 or 5.00% compared to FY 2020 budget due to a prediction of having another mild summer, residents using solar power, and switching to LED lights.



Fiscal Year	2013	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Sales Tax	4,729,737	5,361,445	3,723,114	5,641,105	5,911,386	6,395,188	6,757,407	7,189,023	7,200,000	7,700,000	8,200,000
Use Tax	605,067	669,932	545,220	844,592	922,304	982,230	1,115,475	1,281,271	1,215,000	1,300,000	1,375,000
TOTAL	5,334,804	6,031,377	4,268,334	6,485,697	6,833,690	7,377,418	7,872,882	8,470,294	8,415,000	9,000,000	9,575,000

General Sales Tax

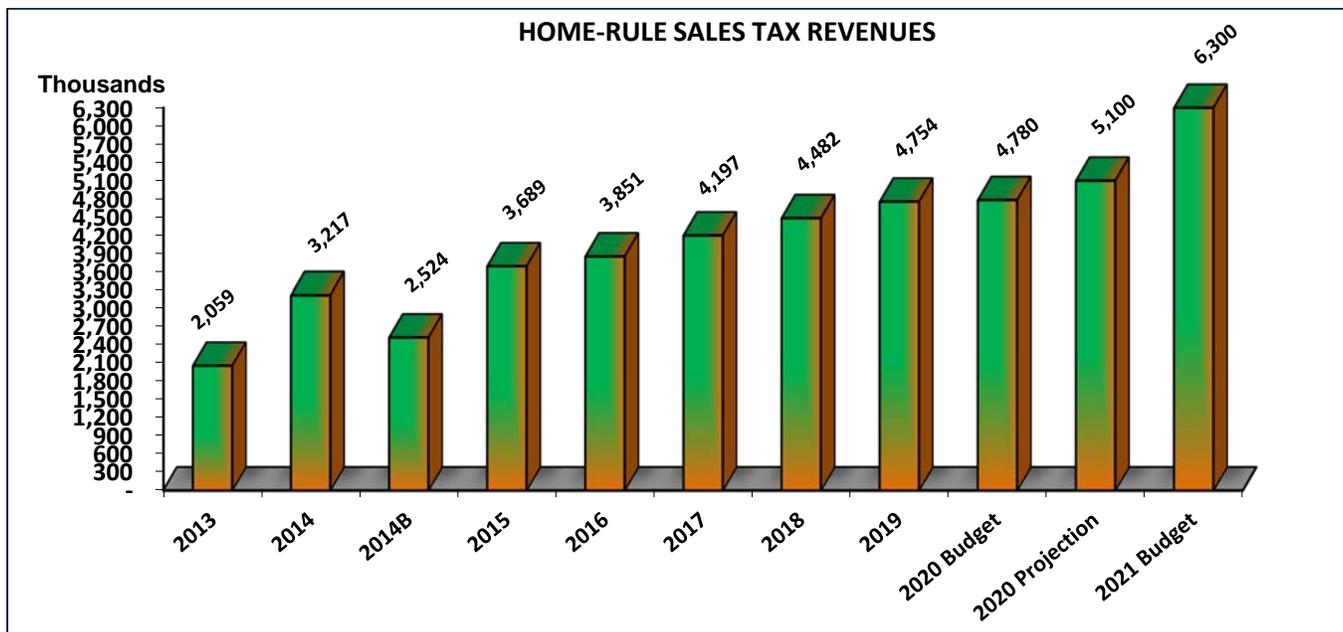
The current general merchandise sales tax rate in Hanover Park (**Cook County**) is 9.75%. This is a combination of rates for the State of Illinois (6.25%), the Cook County Home Rule (1.75%), the Regional Transportation Authority (1.00%) and the Hanover Park Home Rule (0.75%).

Sales tax rate in Hanover Park (**DuPage County**) is 7.75%. This is a combination of rates for the State of Illinois (6.25%), the Regional Transportation Authority (0.75%) and Hanover Park Home Rule (0.75%). The State Rate is further divided with 5.25% going to the State and the other 1.00% being distributed to the Village.

It is this 1.00% that represents General Sales Tax. The local and state economy drives this revenue. The FY2020 budget of \$7,200,000 is an increase of \$500,000 or 6.94% from the FY2020 projection due to one company who is a major contributor to the sales tax revenue. In FY2021, revenue is projected to increase by \$1,000,000 or 13.89% compared to FY 2020 budget due to this one company. The increase of this revenue stream is impacted by steady growth of the economy. The Village is fortunate that even during the COVID-19 pandemic our sales tax revenue remains stable.

State Use Tax

A sales tax that you as the purchaser owe on the items that you buy for use in Illinois. If the seller does not collect at least 6.25 percent (6.25%) sales tax, you must pay the difference to the Illinois Department of Revenue. The most common purchases on which the seller does not collect Illinois Use Tax are those made via the internet from a mail order catalog or purchases made when traveling outside Illinois. The Village receives a portion of the total State Use Tax receipts on a per-capita basis. The FY2020 budget of \$1,215,000 is an increase of \$85,000 or 7.00% from the FY2020 projection due to strong growth in online sales. In FY2021, revenue is projected to increase by \$160,000 or 13.17% compared to FY 2020 budget due to revenue data trend and the steady growth of the on-line sales. The Village is fortunate that even during the COVID-19 pandemic our use tax revenue remains stable.

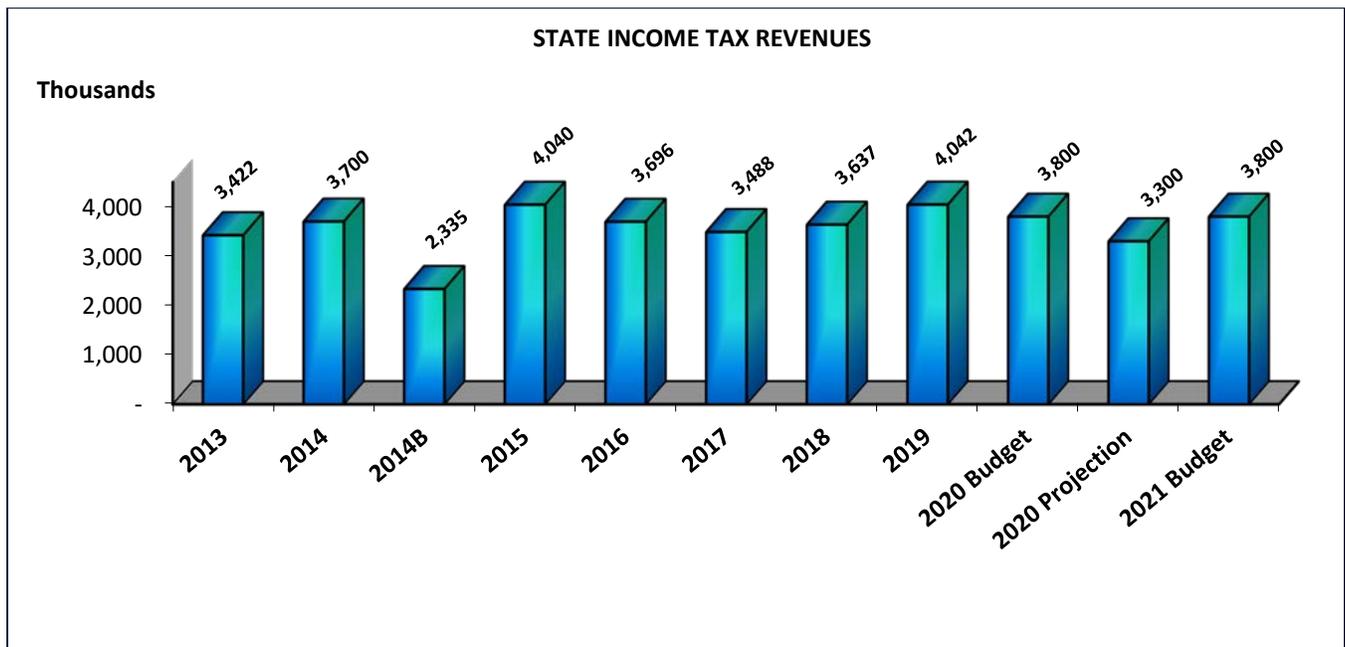


Fiscal Year	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Home Rule	3,217,418	2,524,471	3,689,384	3,851,280	4,197,024	4,481,756	4,753,609	4,780,000	5,100,000	6,300,000
TOTAL	3,217,418	2,524,471	3,689,384	3,851,280	4,197,024	4,481,756	4,753,609	4,780,000	5,100,000	6,300,000

Home-Rule Sales Tax Revenues

The Village implemented a Home Rule Sales Tax in 1994 at a rate of 0.50%. In March 2013 the Village Board approved a 0.25% increase in the Home Rule Sales Tax rate, bringing the new rate to 0.75% effective July 2013. Home Rule Sales Tax does not apply to the sale of vehicles, qualifying food and drugs and registered/titled property purchases (i.e. vehicles). It is often less than the local share of the retailer’s occupation tax (i.e. General Sales Tax). The FY2020 budget of \$4,780,000 is an increase of \$320,000 or 6.69% from the FY2020 projection due to one company who is a major contributor to the home rule sales tax revenue. In FY2021, revenue is projected to increase by \$1,520,000 or 31.80% compared to FY 2020 budget due to a continuous growth of one company who is a large contributor of home rule sales tax to the Village and the \$900K due to a home rule sales tax increase of 0.25% (from 0.75% to 1.00%) effective July 1, 2021. The FY2021 budget should be \$96K more if not for the 1.5% Administrative Fee imposed by the State of Illinois. The State of Illinois imposed a 2.00% Administrative Fee on Home Rule Sales Tax collections effective July 1, 2017 with the adoption of their budget. The State amended the Administrative Fee to 1.5% effective July 1, 2018 with the adoption of their budget. The Village is fortunate that even during the COVID-19 pandemic our use tax revenue remains stable.

This budget includes an increase to the home rule sales tax rate by 0.25%, bringing the new rate to 1.00% effective July 01, 2021. This will generate \$900,000 revenue for the FY2021 budget. This rate is in line with our neighbors.

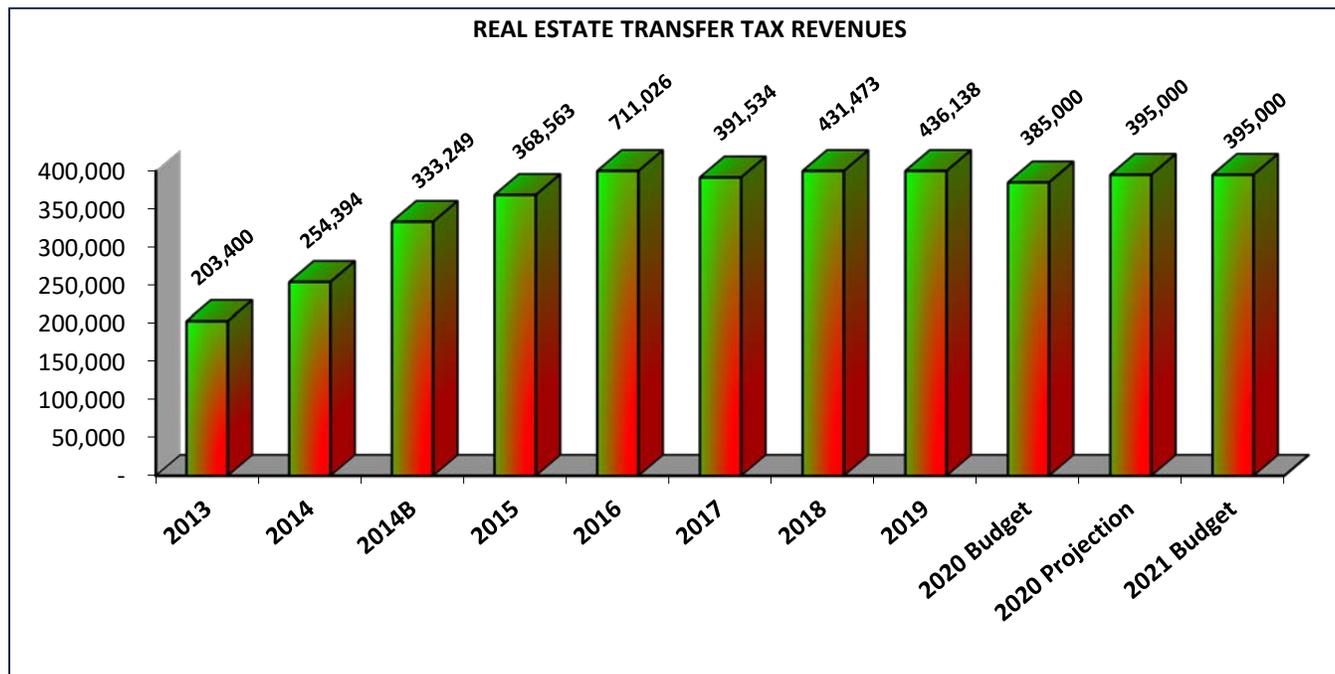


Fiscal Year	2013	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Income Tax	3,422,147	3,700,323	2,335,241	4,040,449	3,696,445	3,487,788	3,636,525	4,041,810	3,800,000	3,300,000	3,800,000
TOTAL	3,422,147	3,700,323	2,335,241	4,040,449	3,696,445	3,487,788	3,636,525	4,041,810	3,800,000	3,300,000	3,800,000

State Income Tax Revenues.

The Village receives a portion of the total State Income Tax receipts on a per-capita basis. A sign of stabilization began to show with an increase of \$325,882 or 10.53% in FY2013. In FY2014 there was an increase of \$278,176 or 8.13%. The FY2014B actual amount of \$2,335,241 is due to the Village switching from Fiscal Year to Calendar Year that took effect on May 1, 2014, reflecting 8 months of revenue collected in FY2014B. In FY2015, receipts increased by 73.02% (compared to FY2014B – eight (8) months of revenue) as many private businesses failed to adjust their tax rate for their employees when the State of Illinois income tax rate dropped from 5% to 3.75% on January 1, 2015. FY2016 actual revenues decreased by \$344,044 or 8.51% and in FY2017 there is a decrease of \$208,657 or 5.64%. FY2017 decline is due to the State of Illinois one-time 10% reduction in local income tax

distributions that took effect on July 1, 2017. The FY2018 increase of \$148,737 or 4.26% from FY2017 is due to the State of Illinois once again reducing the Income Tax revenue by 5% that took effective July 1, 2018. The FY2019 increase of \$405,285 or 11.14% is due to exceptionally high final payment from 2018 individual and corporate income tax returns filed in spring 2019 (IML magazine September 2019 issue). In FY2020, revenue is projected to decrease by \$500,000 or 13.16% compared to FY 2020 projection due to COVID-19 pandemic which started in March 2020. State declared shelter-in-place emergency, businesses closed, people lost their jobs. The FY2021 budget of \$3,800,000 is the same as the FY2020 adopted budget.

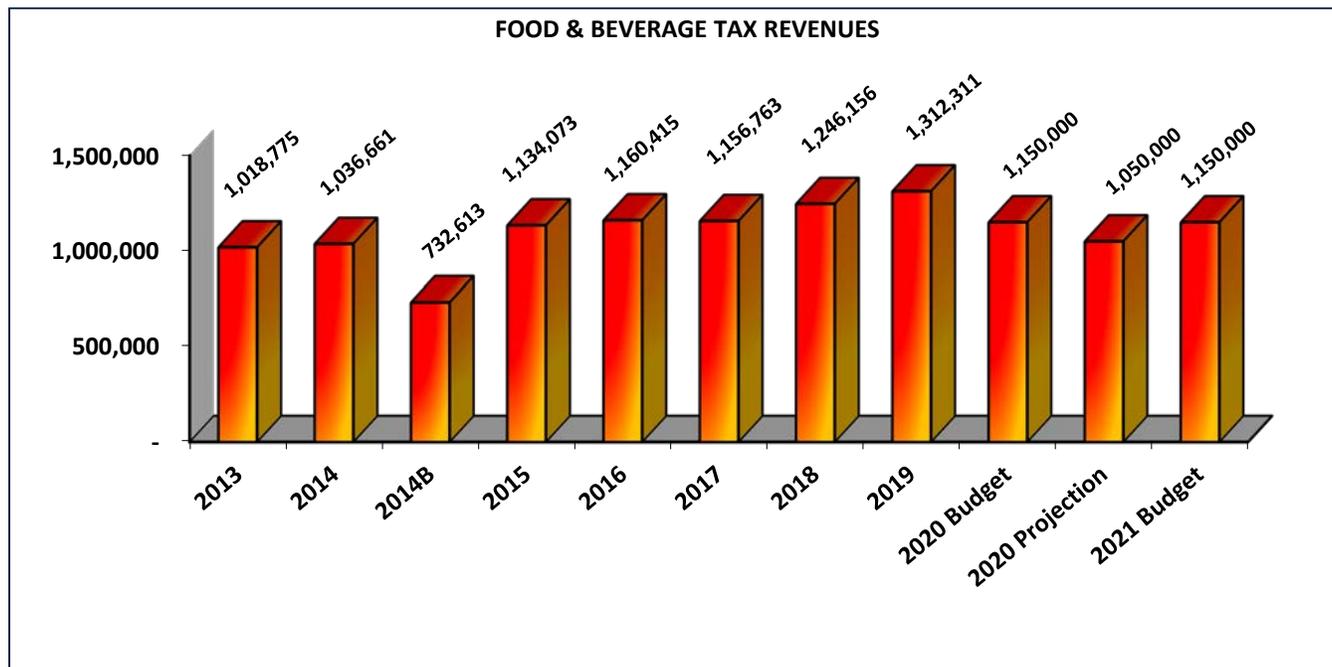


Fiscal Year	2013	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Real Estate Tax	203,400	254,394	333,249	368,563	711,026	391,534	431,473	436,138	385,000	395,000	395,000
TOTAL	203,400	254,394	333,249	368,563	711,026	391,534	431,473	436,138	385,000	395,000	395,000

Real Estate Transfer Tax

The Village’s real estate transfer tax is \$1.50 per \$500 of sales price. This tax was instituted in FY1997 to pay for approximately 50% of the annual debt service of the 1996 General Obligation Bond Issue. This bond issue was refunded by the 2002 General Obligation Refunding Bonds. The tax was intended to fund the majority of the 2002 debt payments through FY2012. Once the Bonds were paid off, all real estate transfer tax revenues began flowing to the General Fund. A benefit of this tax is that the Village can collect unpaid accounts receivable balances for water and sewer services and parking tickets prior to issuance of a transfer stamp. All outstanding amounts must be paid in full before the real estate transfer tax stamp can be issued. This revenue is linked directly to housing sales. In FY2014B, there was a big jump in revenues in the amount of \$78,855 or 31.00% compared to FY2014. The increase was due to the issuance of transfer stamp for two (2) commercial properties. Another jump occurred in FY2016 of \$342,463 or 92.92% compared to FY2015 due to transfer of ownership of four (4) commercial buildings. FY2018 increase of \$39,939 or 10.20% compared to FY2017 was due to the sale of two (2) commercial buildings. The FY2019 increase of \$4.665 or 1.08% from the FY2018 was due to transfer of ownership of Westview shopping center at 7460-7660 Barrington Road. In FY2020, revenue is projected to increase by \$10,000 or 2.60% compared to FY2020 projection due to the interest rate being so low, lots of people buying property in the Village. In FY2021, revenue is projected to increase by \$10,000 or 2.60% compared to FY2020 budget. Any major changes in the

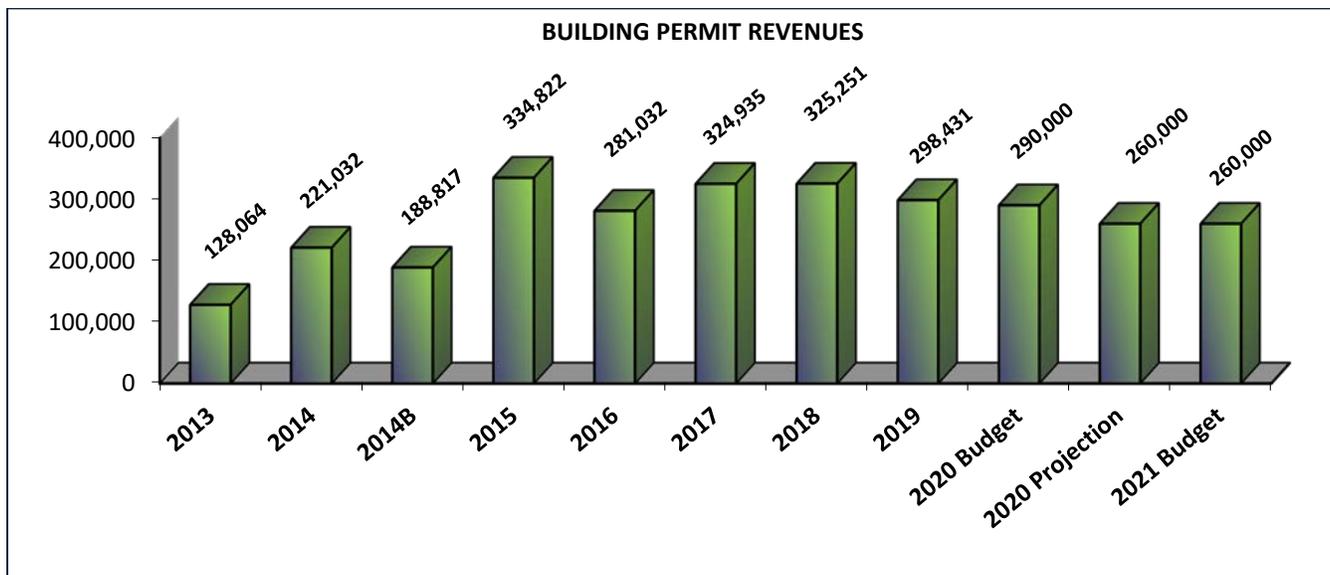
economy as well as mortgage interest rates can have a substantial impact on home sales and the real estate transfer taxes received by the Village.



Fiscal Year	2013	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
F&B Tax	1,018,775	1,036,661	732,613	1,134,073	1,160,415	1,156,763	1,246,156	1,312,311	1,150,000	1,050,000	1,150,000
TOTAL	1,018,775	1,036,661	732,613	1,134,073	1,160,415	1,156,763	1,246,156	1,312,311	1,150,000	1,050,000	1,150,000

Food and Beverage Tax Revenues

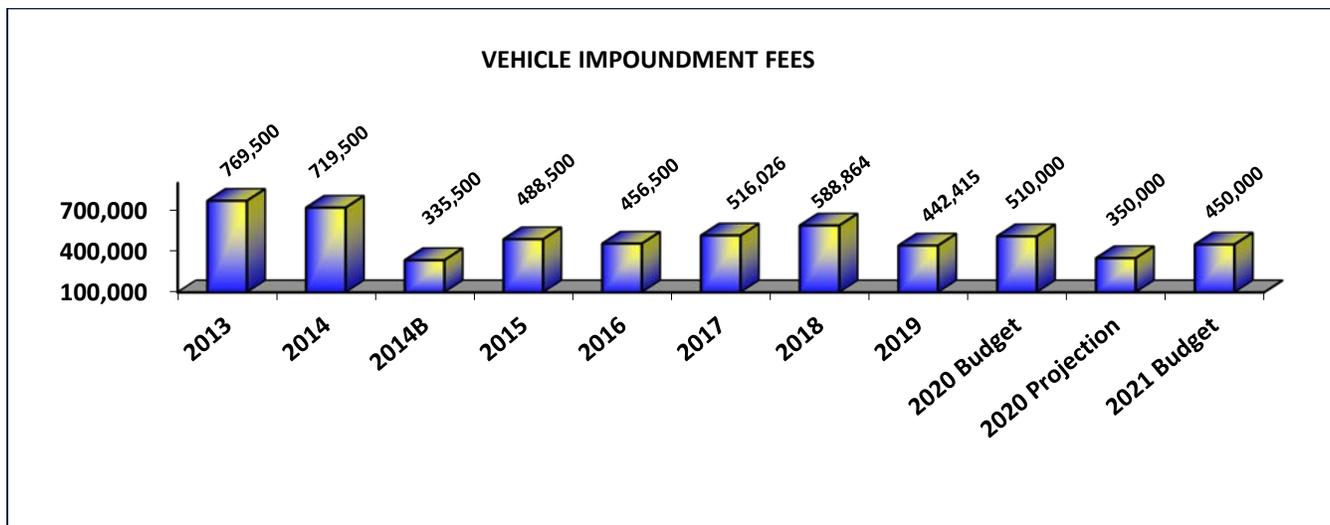
This is a 3% tax on the sale of retail food and alcoholic beverages prepared for immediate consumption. This tax is remitted to the Village on a monthly basis and directly deposited into the General Fund. The Village imposed a three percent (3.00%) tax on prepared food and beverages in 1986. With opening and closing of restaurants and stores, small fluctuations have since occurred. For the most part, this revenue has been relatively constant from FY2013 through FY2014. The FY2014B actual amount of \$732,613 is lower compared to FY2014 because the Village switched from a Fiscal Year to Calendar Year budget effective May 1, 2014. It reflects 8 months of revenue collected in FY2014B. Starting in FY2015 revenue has been constant again, fluctuations will occur depending on a success of a restaurant or fast food establishment. The FY2019 increase of \$66,155 or 5.31% compared to FY2018. FY2020 decrease by \$100,000 or 8.70% compared to FY2020 projection is due to COVID-19 pandemic which started in March 2020. State declared shelter-from-home emergency; only essential businesses remains open. The FY2021 budget of \$1,150,000 is the same as the FY2020 adopted budget.



Fiscal Year	2013	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Building Permit	128,064	221,032	188,817	334,822	281,032	324,935	325,251	298,431	290,000	260,000	260,000
TOTAL	128,064	221,032	188,817	334,822	281,032	324,935	325,251	298,431	290,000	260,000	260,000

Building Permit Revenue

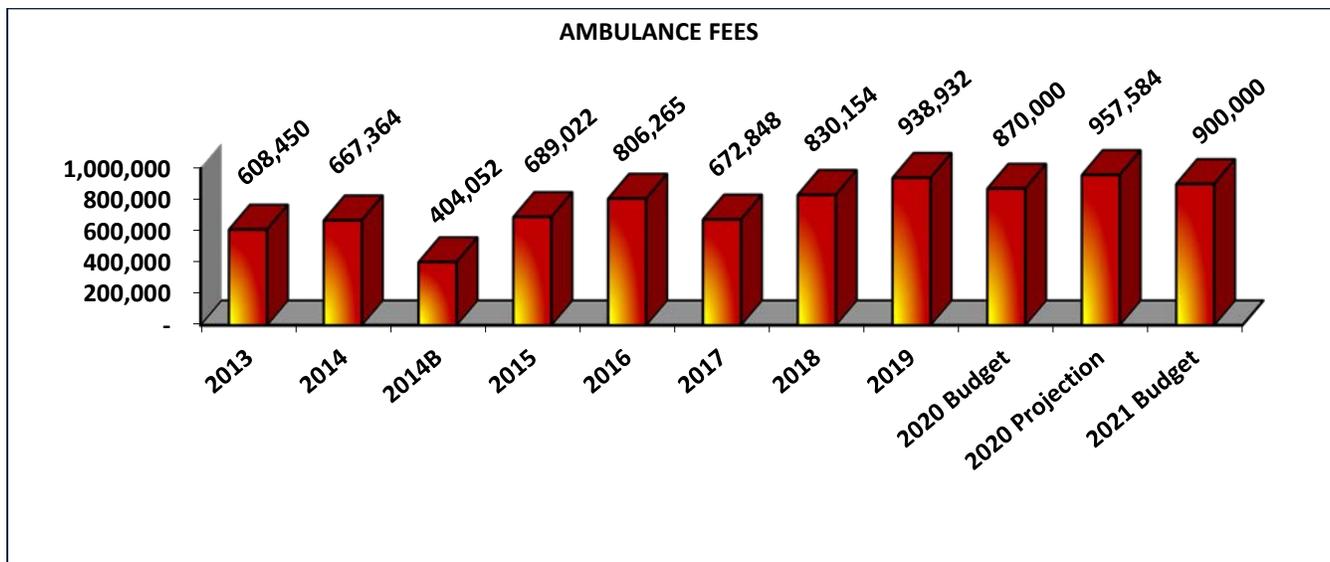
Building Permits must be purchased prior to construction. Permit fees vary depending upon the nature of the construction. Building permit revenues are directly tied to economic growth and development within the Village. FY2013, building permit revenues fluctuates through FY2014B as the economic conditions for building or renovating facilities was slow to recover. In FY2015 revenue collected was \$334,822 due to the remodeling of a commercial building located at 1200 Central Avenue, an addition to a commercial building at 4525 Turnberry Drive and the construction of Barrington Bank and Trust at 6800 Barrington Road. The FY2016 actual is lower by \$53,790 or 16.07% compared to FY2015. In FY2017 revenue collected was \$324,935 an increase of \$43,903 or 15.62% from FY2016 due to roofing construction at 6525 Muirfield Court, 6325 Muirfield Court, remodeling of McDonald’s at 7455 Barrington Rd. and building addition at 1700 Drake Court. FY2018 revenue collected was \$325,251 an increase of \$316 or 0.10% from FY2017 due to commercial building remodeling at 6525 Muirfield Ct. and new construction permit at 2000 Maple Avenue. The FY2019 is a decrease of \$26,820 or 8.25% from the FY2018 due to the Verandah townhomes project slow in construction. In FY2020, revenue is projected to decrease by \$30,000 or 10.34% compared to FY2020 projection due to COVID-19 pandemic, the Village board issued an emergency declaration to closed the Village Hall to the public to mitigate the spread of COVID-19. In FY2021, revenue is projected to decrease by \$30,000 or 10,34% compared to FY2020 budget. We anticipate that businesses will remain slow due to the pandemic.



Fiscal Year	2013	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2019 Projection	2020 Budget
Impound Fee	769,500	719,500	335,500	488,500	456,500	516,026	588,864	442,415	510,000	350,000	450,000
TOTAL	769,500	719,500	335,500	488,500	456,500	516,026	588,864	442,415	510,000	350,000	450,000

Vehicle Impoundment Fees

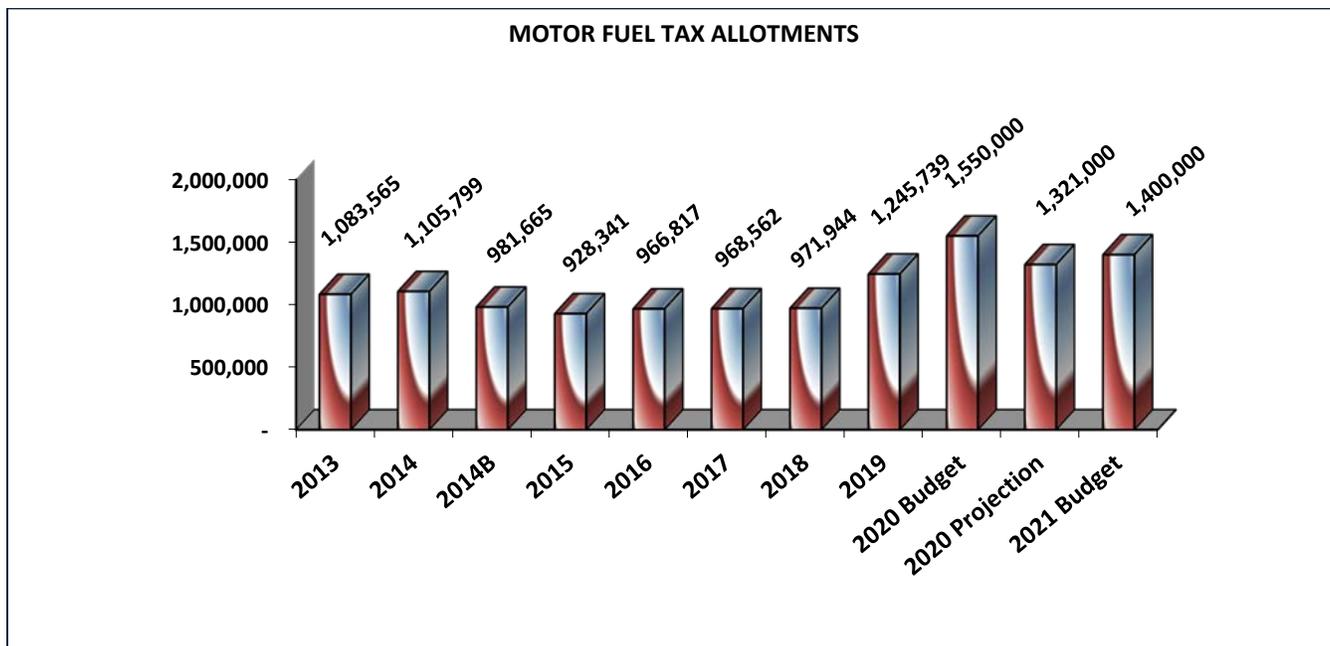
The Village instituted a \$500 vehicle impoundment fee during Fiscal Year 2004. This revenue is intended to partially offset the substantial cost of police officer time on vehicle impoundments associated with driving under the influence and suspended or revoked license enforcement. The fee was expanded during Fiscal Year 2005 to include the following additional violations: driving with no valid driver's license, drag racing, firearms offense and fleeing or attempting to elude. The fee applies when a person is arrested for any of the above violations and their vehicle is impounded. Gradual increases have occurred from FY2012 through FY2014. The FY2014B actual amount of \$335,500 is lower compared to FY2014 of \$719,500 because the Village switched from Fiscal Year to Calendar Year Effective May 1, 2014. It reflects 8 months of revenue collected in FY2014B. FY2016 actual is lower by \$32,000 or 6.55% compared to FY2015 due to fewer traffic violations and criminal offenses that year. FY2017 actual is higher by \$59,526 or 13.04% compared to FY2016 due to Impounds being included in the local adjudication hearing process. FY2018 actual is higher by \$72,838 or 14.12% compared to FY2017. The FY2019 actual decreased by \$146,449 or 24.87%. The FY2020 decreased by \$160,00 or 31.37 from FY2020 projection due to COVID-19 pandemic, Village issue an emergency declaration to suspend the ticketing and impound from March 20, 2020 through August 06, 2020. In FY2021, revenue is projected to decrease by \$60,000 or 11.76% compared to FY2020 budget. This revenue fluctuates from year to year depending on the action of motorist being aware of the Village Code and rules and regulations of the road.



Fiscal Year	2013	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Ambulance Fee	608,450	667,364	404,052	689,022	806,265	672,848	830,154	938,932	870,000	957,584	900,000
TOTAL	608,450	667,364	404,052	689,022	806,265	672,848	830,154	938,932	870,000	957,584	900,000

Ambulance Fees

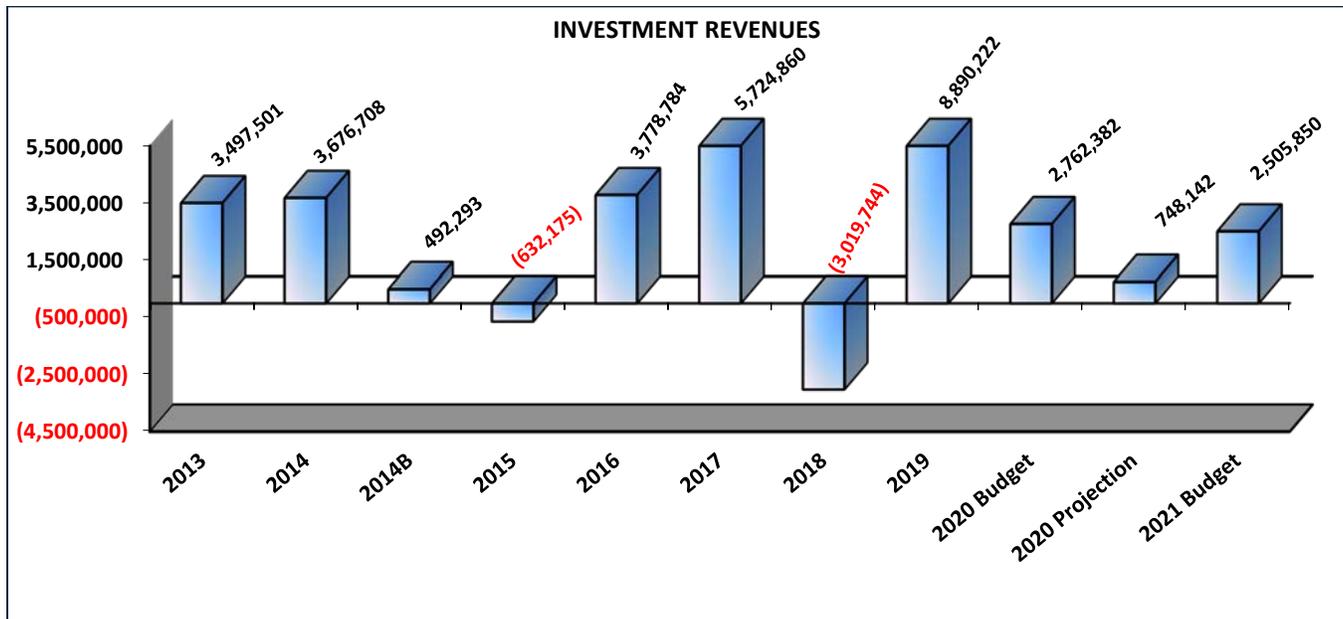
The Village charges a fee for ambulance transport to local hospitals in order to recoup a portion of the cost of providing this service. Ambulance fees are directly associated with Fire Department paramedic activities. From FY2013 through FY2014, revenues gradually increased due to an increase in volume of calls for service. Starting in Fiscal Year 2012, the Fire Department implemented non-emergency ambulance transfers through the Claremont rehabilitation center, as well as village wide. The FY2014B actual amount of \$404,052 is lower compared to FY2014 of \$667,364. This happened because the Village switched from a Fiscal Year to Calendar Year budget that took effect on May 1, 2014. It reflects 8 months of revenue collected in FY2014B. In FY2015 revenue started to increase and in FY2016 the Village passed an ordinance to increase fees for recovery for medical services effective January 1, 2016. It was increased so that it would be comparable with surrounding communities who provides the same services. In October 5, 2017 the Village board approved another rate increase based on a survey gathered by the Fire Department. The new rate is reflected in the FY2018 revenues collected in the amount of \$830,154. The FY2019 an increase of \$108,778 or 13.10% from the FY2018 due to new rate approved on April 18, 2019. In April 18, 2019 the Village Board approved another rate increase based on a survey gathered by the Fire Department. In FY2020, revenue is projected to increase by \$87,584 or 10.07% compared to FY2020 projection due to COVID-19 pandemic. In FY2021, revenue is projected to increase by \$30,000 or 3.45% compared to FY2020 adopted budget due to COVID-19 pandemic.



Fiscal Year	2013	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
MFT	1,083,565	1,105,799	981,665	928,341	966,817	968,562	971,944	1,245,739	1,550,000	1,321,000	1,400,000
TOTAL	1,083,565	1,105,799	981,665	928,341	966,817	968,562	971,944	1,245,739	1,550,000	1,321,000	1,400,000

Motor Fuel Tax

The Illinois Motor Fuel Tax (MFT) is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters of the State of Illinois. MFT is based on a consumption of motor fuel. MFT rates are 19.0 cents per gallon for regular unleaded and 7.5 cents for diesel fuel. The State of Illinois distributes 54.4% of the monies to local taxing districts based on a statutory formula. 49.10% to Municipality, 16.74% to Counties over 1M population, 18.27% to Counties under 1M population and 15.89% to Road districts/Townships. The money from this fund as directed by the State Law, can be utilized for the construction and maintenance of roads and related items. This revenue fluctuated through FY2014 due to gasoline prices. The FY2014B actual amount of \$981,665 is lower by \$124,134 or 11.23% compared to FY2014 due to the Village switched from a Fiscal Year to Calendar Year Budget Effective May 1, 2014. It reflects 8 months of revenue collected in FY2014B. Starting in FY2015 actual revenue collected drastically decreased compared to FY2014B which only accounted for 8 months of revenues due to gasoline and diesel prices. Gradual increases have occurred starting in FY2016 through FY2018. The FY2019 increased by \$273,795 or 28.17% due the MFT law being amended to impose a tax rate increase from 19.0 cents to 38.0 cents per gallon beginning July 1, 2019. It is important to note that although the tax rate on MFT has doubled, municipality will **NOT** receive an amount equal the double the current allotment. Municipality will receive two allotments of different amount effective September 2019. In FY2020, revenue is projected to decrease by \$229,000 or 14.77% compared to FY2020 projection due to COVID-19 pandemic. State issued a shelter-in-place order, businesses closed, from April through May roads were empty. In FY2021, revenue is projected to decrease by \$150,00 or 9.68% compared to FY2020 adopted budget. Reflecting in FY2021 that COVID-19 is expected to still affect our economy. The revenue fluctuates from year to year depending on the consumers’ fuel consumption.

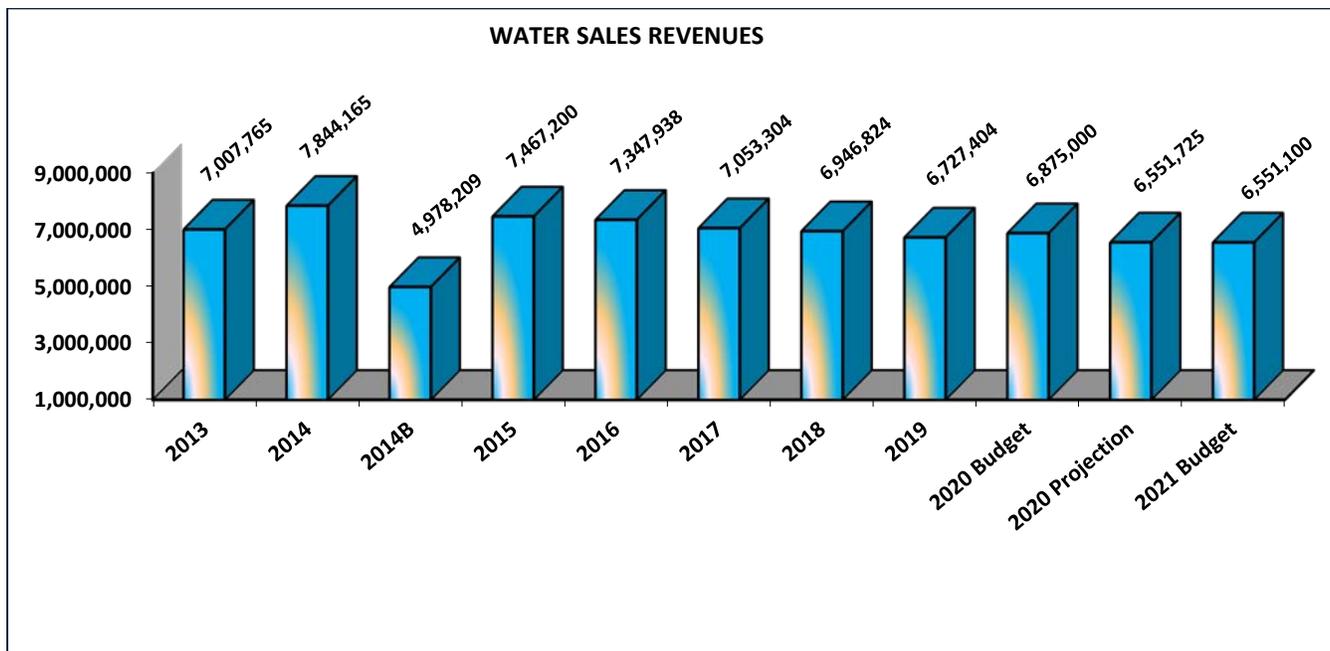


Fiscal Year	2013	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Investment Inc.	3,497,501	3,676,708	492,293	(632,175)	3,778,784	5,724,860	(3,019,744)	8,890,222	2,762,382	748,142	2,505,850
TOTAL	3,497,501	3,676,708	492,293	(632,175)	3,778,784	5,724,860	(3,019,744)	8,890,222	2,762,382	748,142	2,505,850

Investment Revenues

Investment revenues are an important source of funding for Village services. Investment revenues include interest and the Net Change in Fair Value of investments. This category of revenue is dependent upon invested balances, as well as current trends in interest rates nationally and the stock market. As interest rates, equity markets and the invested balances rise, revenues will rise; as they fall, the opposite will occur. Interest and investment results in the Village’s pension funds are the major contributor in this category. The State Legislature has enabled the Village’s two pension funds opportunities for investment in mutual funds and stocks.

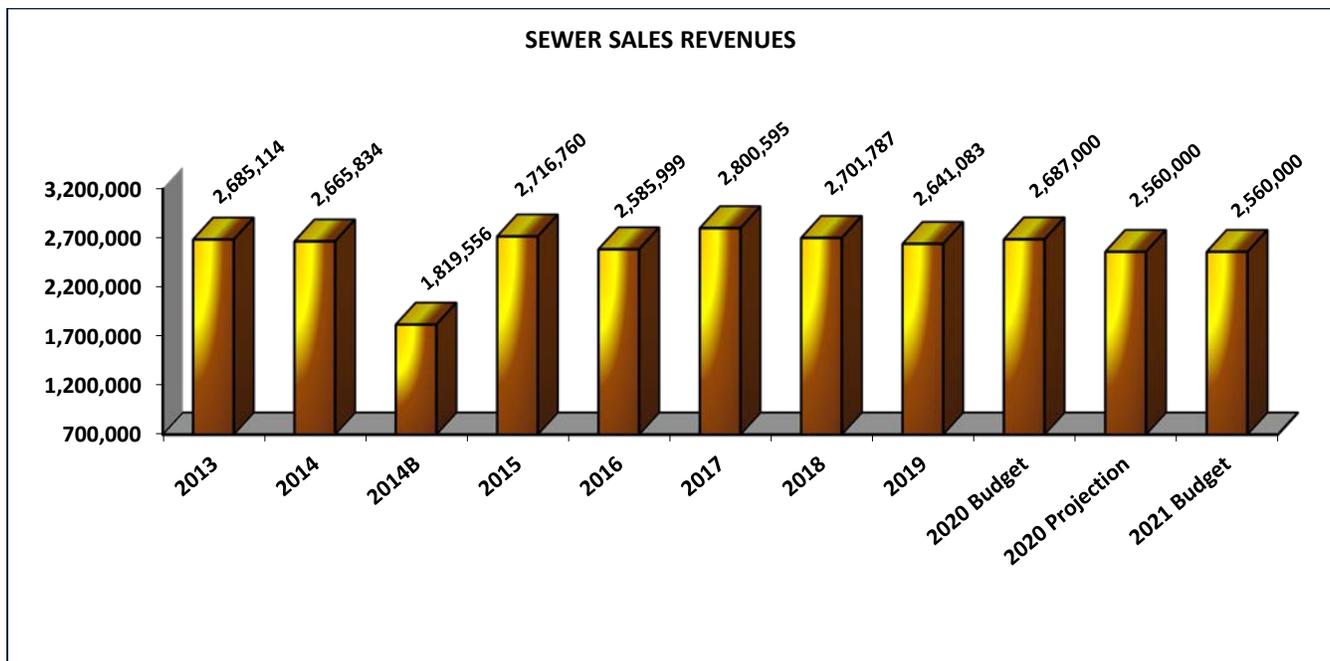
FY2013 and FY2014 increased primarily due to positive rate of return for Police and Firefighter Pensions. The FY2014B actual amount is \$492,293 because the Village switched from a Fiscal Year to a Calendar Year budget effective May 1, 2014. It reflects 8 months of revenue collected in FY2014B. FY2015 there was a decrease due to a negative investment of \$632,175 as a result of market rate and stock prices that went down the last quarter of 2015. FY2016 and FY2017, the increase is primarily due to positive investment year for Police and Fire Pension and Village Investments on CD’s having an excellent rate of return for the Village Operating and Other Funds. FY2018 has a negative investment of \$3,019,744 due to market rate and stock prices that went down the last quarter of 2018 for Police and Firefighter Pensions. The FY2019 actual is an increase of \$5,870,478 or 194.40% compared to FY2018 actual due to a good investment return to police and fire pension, CD’s and Money Market rates are higher than 2.00%. In FY2020, revenue is projected to decrease by \$2,014,240 or 72.92% compared to FY2020 projection. The decrease is due to unstable market driven by the rapid spread of coronavirus around the world. CD’s with rates in the upper 2% last year compare to .05% this year, Money market account from 1.75% to .02% this year. In FY2021, revenue is projected to decrease by \$256,532 or 9.29% compared to FY2020 adopted budget. It is a conservative estimate based on return of investment data and economic conditions and where we are at with the COVID-19 pandemic.



Fiscal Year	2013	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Water Sales	7,007,765	7,844,165	4,978,209	7,467,200	7,347,938	7,053,304	6,946,824	6,727,404	6,875,000	6,551,725	6,551,100
TOTAL	7,007,765	7,844,165	4,978,209	7,467,200	7,347,938	7,053,304	6,946,824	6,727,404	6,875,000	6,551,725	6,551,100

Water Sales Revenues

The Village’s water customer base includes approximately 11,000 customers, a combination of Cook County and DuPage County residents. Customers were billed bi-monthly up to August 2016. Effective September 1, 2016 customers were billed monthly. The Village is a member of the Northwest Suburban Municipal Joint Action Water Agency (JAWA) and receives its water from Lake Michigan through the City of Chicago. In the past, because the Village obtains its water from the City of Chicago, the Village was subject to any increase the City issued. In January 2011, the City of Chicago announced a series of rate increases over a 4-year period equal to 70%, starting in 2012 through 2015. As part of this rate adjustment, the minimum bill consumption amount was eliminated and replaced with a flat service fee (Infrastructure Fee) of \$12.50 per month. To forecast future costs of service and be able to provide the revenue to meet those costs, the Village must project and evaluate trends in water consumption and number of customers. The rate structure includes a flat service fee and a consumption rate. The flat service fee (Infrastructure Fee) billed monthly went into effect September 1, 2016. The consumption of water is reported by actual meter reads on a property. The FY2014B actual amount of \$4,978,209 is lower compared to FY2014 of \$7,844,165. This is because the Village switched from a Fiscal Year to a Calendar Year budget that took effect on May 1, 2014. It reflects 8 months of revenue collected in FY2014B. The FY2015 actual increased by \$2,488,991 or 50.00% compared to FY2014B due to FY2014B only reflecting eight (8) months of revenue collected. The FY2016 actual decreased by \$119,262 or 1.60% compared to FY2015 due to an accounting error. The FY2017 actual amount decreased by \$294,634 or 4.01% compared to FY2016 due to mild summer that year. FY2018 actual amount is \$106,480 or 1.51% lower than FY2017 actual amount. This is the first full year that the Village had been on a monthly billing cycle. FY2019 actual a decrease of \$219,420 or 3.16% from FY2018 due to temperature changes (wet summer). FY2020 is a decrease of \$323,275 or 4.70% compared to FY2020 projection due to temperature changes, and appliances that conserve water. FY2021 revenue is projected to decrease by \$323,900 or 4.71% compared to FY2020 adopted budget. This revenue is entirely dependent on water consumed with weather playing a major role, especially during the summer, appliances that conserve water. This is the sixth consecutive year that the Village has not increased the water rate. It remains \$9.35 per 1,000 gallons since January 2015.



Fiscal Year	2013	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Sewer Sales	2,685,114	2,665,834	1,819,556	2,716,760	2,585,999	2,800,595	2,701,787	2,641,083	2,687,000	2,560,000	2,560,000
TOTAL	2,685,114	2,665,834	1,819,556	2,716,760	2,585,999	2,800,595	2,701,787	2,641,083	2,687,000	2,560,000	2,560,000

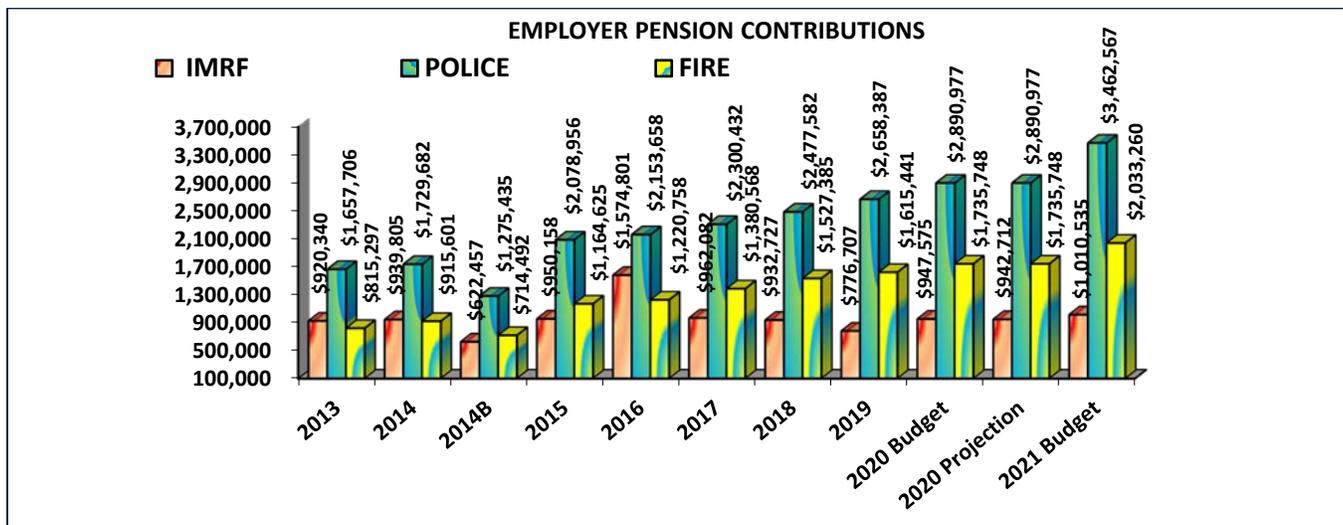
Sewer Sales Revenues

The sewer consumption is assumed to be the same as water consumption. Revenues are determined by the amount of water sold to individual homes and businesses. Sewer sales revenue has increased and decreased in a similar pattern to water sales. Residents in the Cook County portion of the Village pay reduced rates because their sewage is treated by the Metropolitan Water Reclamation District of Greater Chicago’s treatment facilities, which recovers revenues through a property tax levy. DuPage County residents have their sewage treated by the Village’s wastewater treatment plant. In FY2016 the water and sewer ordinance was amended to cancel a summer sewer credit effective March 1, 2016. FY2013 through FY2015 show slight increases due to a yearly rate increase of 3%. The FY2014B actual amount of \$1,819,556 is lower compared to FY2014 of \$2,665,834 because the Village switched from a Fiscal Year to a Calendar Year budget effective May 1, 2014. It reflects 8 months of revenue collected in FY2014B. The FY2015 actual increased by \$897,204 or 49.31% compared to FY2014B due to FY2014B only reflecting eight (8) months of revenue collected. The FY2016 actual decreased by \$130,761 or 4.81% compared to FY2015 due to an accounting error. The FY2017 actual increased by \$214,595 or 8.30% compared to FY2016. FY2018 actual is \$98,808 or 3.53% lower than FY2017 actual amount. This is the first full year that the Village had been on a monthly billing cycle. FY2019 actual a decrease of \$60,704 or 2.25% from FY2018 due to temperature changes (wet summer). FY2020 is a decrease of \$127,000 or 4.73% compared to FY2020 projection due to temperature changes, and appliances that conserve water. FY2021 revenue is projected to decrease by \$127,000 or 4.73% compared to FY2020 adopted budget. This revenue is entirely dependent on water consumed with weather playing a major role, especially during the summer, appliances that conserve water. This is the sixth consecutive year that the Village has not increased the sewer rate. It remains \$2.07 per 1,000 gallons in Cook, \$5.57 per 1,000 gallons in DuPage since January 2015.

EXPENDITURE TRENDS AND PROJECTIONS

Personnel Services – Regular salaries and overtime compensation, together with various benefits, provided to employees, make up the single largest expenditure item in the Village’s budget. Total Personnel Service expenditures are budgeted at \$36,384,876, approximately 43.89% of total Village FY2021 expenditures. The Village currently has six unionized labor groups that have collective bargaining agreements. Teamsters Local No. 714 represents the Public Works employees. The Police Department has three unions. The Police Patrol Officers, Police Sergeants and Police Civilian employees, each belong to a union with the Metropolitan Alliance of Police (MAP). The Firefighters are represented by the International Association of Firefighters (IAFF). The part-time firefighters are represented by the Service Employees International Union (SEIU).

Employer Pension Contributions – The Village funds three pensions including the Police Pension, the Firefighters’ Pension and the Illinois Municipal Retirement Fund (IMRF). The IMRF plan covers all full-time non-sworn municipal employees. The Village is mandated by the State of Illinois to provide its employees with retirement pension benefits. As shown below, the Village’s expense to comply with state mandates (all funds) has increased by nearly forty nine percent (49%) in the last 7 years (difference between 2013 and 2019 actual pension contribution). The Village of Hanover Park tracks the IMRF, Police and Fire Pension Levy within the General Fund. The Police, Fire and IMRF Pensions are within the Corporate Levy. As of December 31, 2019, the Police Pension fund was funded at 55.12% and the Fire Pension fund was funded at 58.94%. The IMRF Pension actuarial funded ratio as of December 31, 2018 was 84.35%.



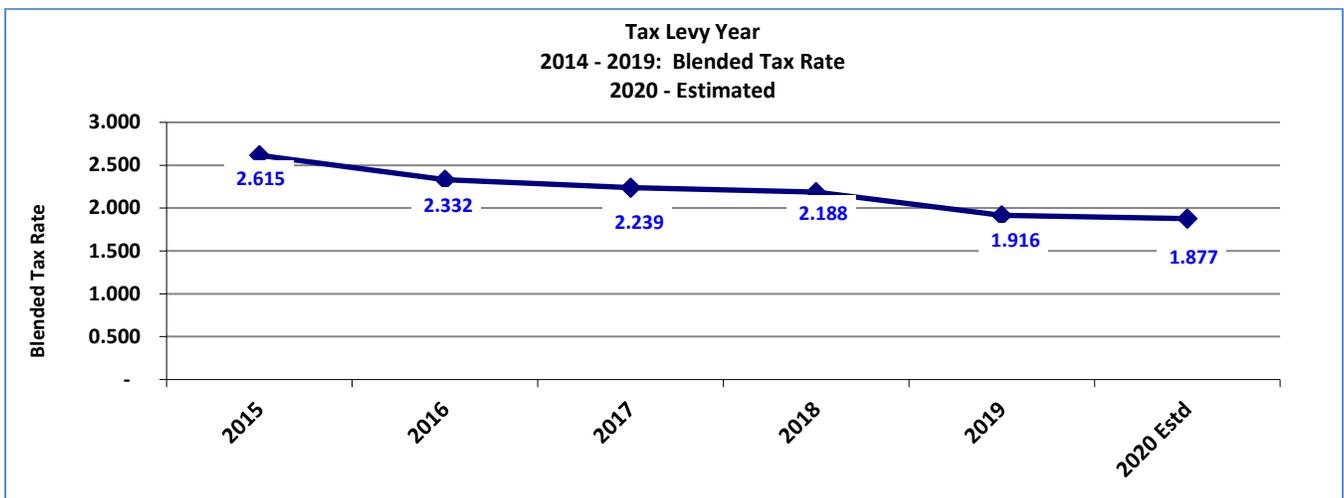
Employer Pension Contributions				
Year	IMRF	POLICE	FIRE	TOTA:
2013	920,340	1,657,706	815,297	3,393,343
2014	939,805	1,729,682	915,601	3,585,088
2014B	622,457	1,275,435	714,492	2,612,384
2015	950,158	2,078,956	1,164,625	4,193,739
2016	1,574,801	2,153,658	1,220,758	4,949,217
2017	962,082	2,300,432	1,380,568	4,643,082
2018	932,727	2,477,582	1,527,385	4,937,694
2019	776,707	2,658,387	1,615,441	5,050,535
2020 Budget	947,575	2,890,977	1,735,748	5,574,300
2020 Projection	942,712	2,890,977	1,735,748	5,569,437
2021 Budget	1,010,535	3,462,567	2,033,260	6,506,362

EXHIBIT H

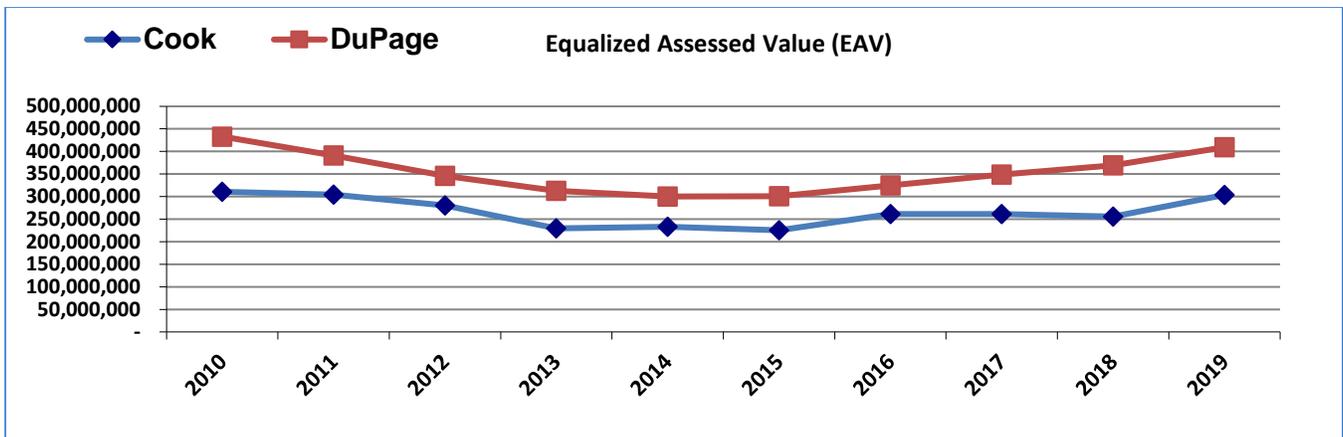
VILLAGE OF HANOVER PARK, ILLINOIS

Property Tax Levies/Blended Tax Rates/Equalized Assessed Valuation (EAV)/Annual Tax Levies and Actual Tax Rate

Fiscal Year	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Tax Levy Year	2014 Extended	2015 Extended	2016 Extended	2017 Extended	2018 Extended	2019 Extended	2020 Tax Levy
Corporate	\$ 5,597,199	\$ 5,460,856	\$ 3,556,451	\$ 3,101,166	\$ 2,685,535	\$ 2,137,735	\$ 1,334,390
Corporate Police Pension		\$ -	\$ 2,293,935	\$ 2,505,035	\$ 2,673,458	\$ 2,947,781	\$ 3,462,567
Corporate Fire Pension		\$ -	\$ 1,378,355	\$ 1,546,626	\$ 1,625,370	\$ 1,769,858	\$ 2,033,260
Corporate - Fire	\$ 6,041,616	\$ 6,446,919	\$ 4,633,633	\$ 4,719,862	\$ 4,903,647	\$ 5,047,544	\$ 5,116,679
Total Corporate	\$ 11,638,815	\$ 11,907,775	\$ 11,862,374	\$ 11,872,689	\$ 11,888,010	\$ 11,902,918	\$ 11,946,896
Debt Service							
2010 GO Bond	\$ 619,170	\$ 729,712	\$ 670,081	\$ 662,136	\$ 658,690	\$ -	\$ -
2010A GO Bond	\$ 343,951	\$ 451,128	\$ 467,670	\$ 458,880	\$ 449,869	\$ -	\$ -
2011 GO Bond	\$ 652,237	\$ 664,215	\$ 665,543	\$ 670,065	\$ 668,338	\$ -	\$ -
2020 GO Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,758,856	\$ 1,436,800
Net Debt Service Levy	\$ 1,615,358	\$ 1,845,055	\$ 1,803,294	\$ 1,791,081	\$ 1,776,897	\$ 1,758,856	\$ 1,436,800
Total Levy	\$ 13,254,173	\$ 13,752,830	\$ 13,665,668	\$ 13,663,770	\$ 13,664,907	\$ 13,661,774	\$ 13,383,696
Blended Tax Rate	2.485	2.615	2.332	2.239	2.188	1.916	1.877

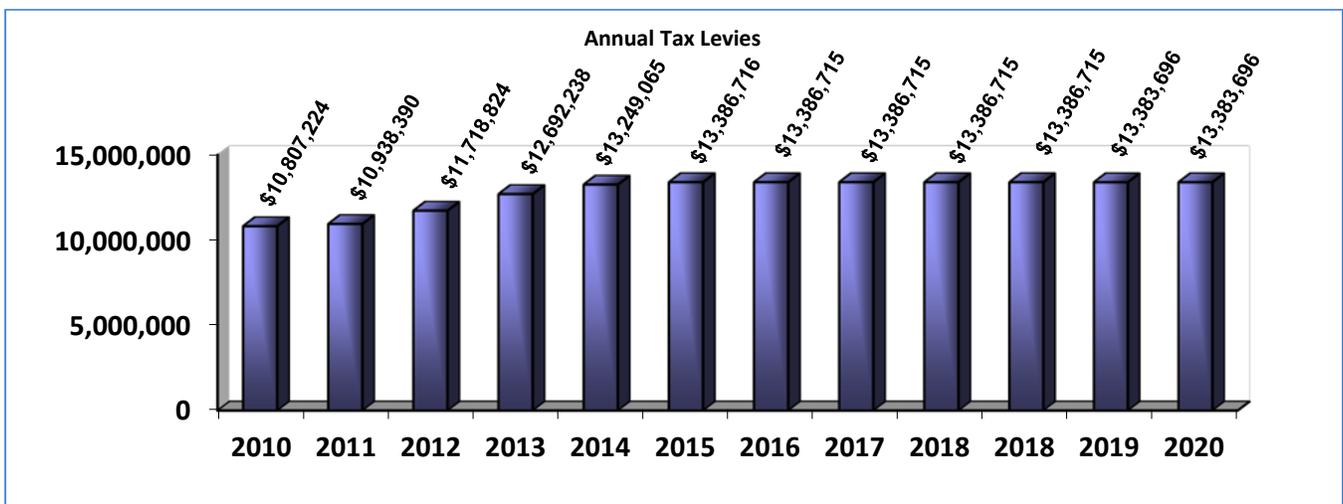


The Village of Hanover Park is located within two counties; DuPage and Cook. The blended tax rate represents an average of both counties. In 2013 Tax Levy year the Village approved a 4.99% increase in taxes (excluding Debt Service). In 2014 Tax Levy year the Village approved a 3.00% increase in overall levy (Corporate and Debt Service). In 2015 Tax Levy year the Village approved a 1.00% increase in overall levy (Corporate and Debt Service). In 2016 through 2019 tax levy the Village approved a zero percent (0.00%) increase in overall levy (Corporate and Debt Service). Once again for 2020 tax levy a zero percent (0.00%) increase in overall levy (Corporate and Debt Service) is propose. As shown above, the blended tax rate starts decreasing from 2016 to the estimated rate in 2020. The overall equalized assessed value (EAV) is increasing slowly within the Village. The end-result is that when the EAV increases the tax rate decreases.



Levy Year	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Cook	310,641,759	304,659,229	280,598,471	229,460,643	233,115,875	225,329,661	261,408,130	261,519,237	255,513,167	303,750,491
DuPage	433,011,569	391,277,073	346,087,146	312,941,156	300,188,124	300,524,657	324,477,820	348,717,427	368,976,132	409,227,433
Total EAV	743,653,328	695,936,302	626,685,617	542,401,799	533,303,999	525,854,318	585,885,950	610,236,664	624,489,299	712,977,924

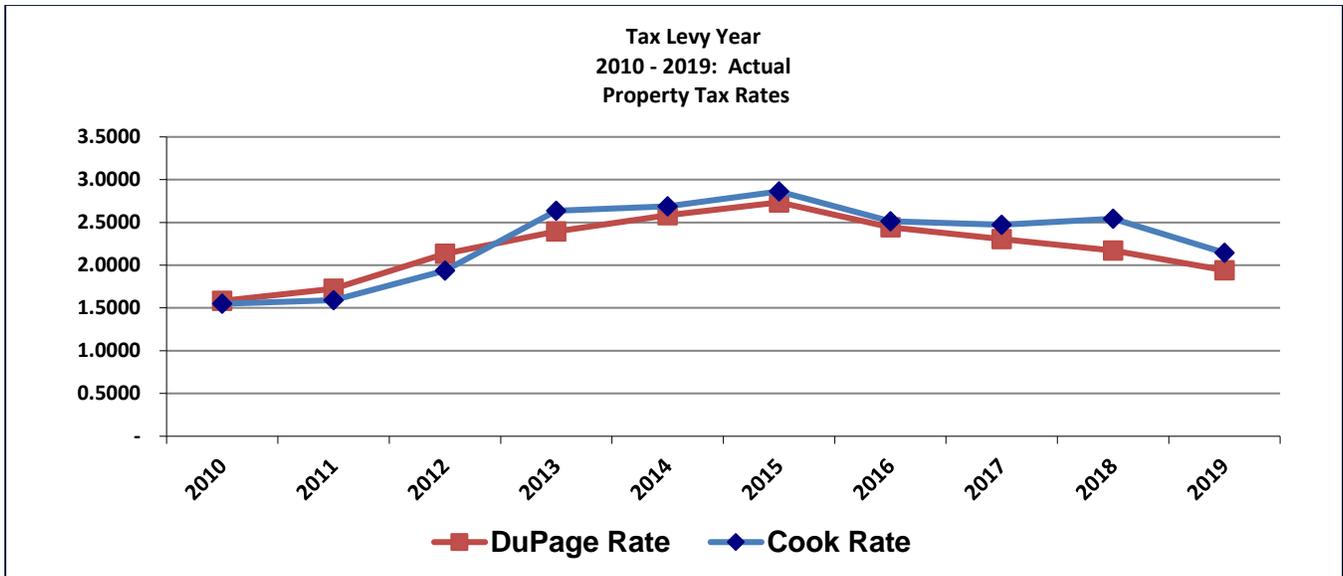
From 2010 to 2013, the Equalized Assessed Value (EAV) decreased in Cook County and DuPage County. The decline in property values is the main cause of this decrease. The 2016 tax levy, the Village’s total EAV increased by 60,031,632 or 11.42% compared to 2015 EAV; the 2017 tax levy, the Village’s total EAV increase by 24,350,714 or 4.16% compared to 2016 EAV; the 2018 tax levy, the Village’s total EAV increase by 14,252,635 or 2.34% compared to 2017 EAV; the 2019 tax levy, the Village’s total EAV increase by 88,488,625 or 14.17% compared to 2018 EAV.



2010-2019: Actual Adopted Levy 2020 - Proposed Levy

The levy increases have been limited to no more than 5% except in 2010. The total levy increases were higher in 2010 as a result of the 2010 and 2010A General Obligation Bonds and refunding of 2004 Bond payment schedule. The Village’s FY2020 property tax levy to be collected in FY2021 is \$13,383,696. \$1,436,800 is assigned to pay specific debt obligations while \$5,495,827 is levied to pay for the Village portion of Police and Fire pension contributions. The staff proposes to the Board to approved a (zero) 0.00% increase in overall 2020 tax levy to be collected in FY2021. This will be the fifth year that the Village has not increased the property tax for overall levy (2016 through 2020).

EXHIBIT H



2010-2019: Actual Tax Rate – Cook and DuPage

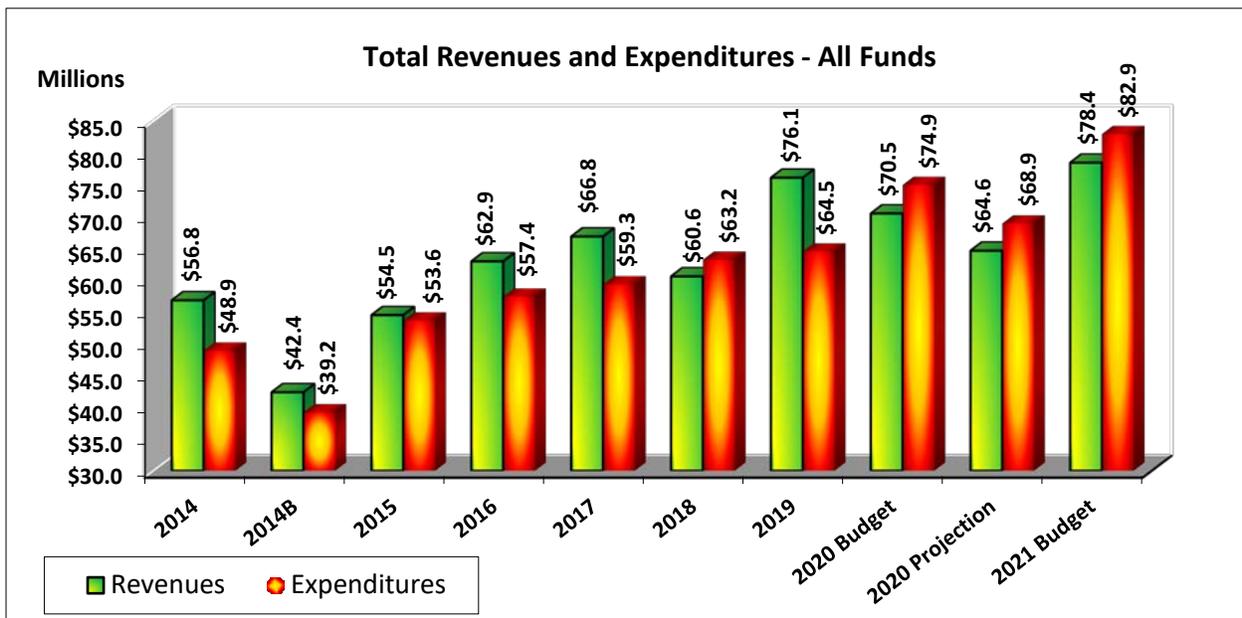
Tax Rate Year	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Cook Rate	1.5489	1.5906	1.9385	2.6367	2.6867	2.8626	2.5129	2.4715	2.5448	2.1460
DuPage Rate	1.5830	1.7266	2.1327	2.3941	2.5856	2.7346	2.4411	2.3051	2.1702	1.9419

Actual tax rate from 2010 through 2019 tax levy year is shown in chart above. In 2010 through 2013 Tax Levy year the Equalized Assessed Valuation (EAV) decreased drastically due to economic downturn. The Village continued to increase the levy to fund their Capital projects and to maintain the services provided to the Village of Hanover Park residents. In 2013 levy year the Village approved a 4.99% increase in taxes (excluding Debt Service). In 2014 Tax Levy year the Village approved a 3.00% increase in overall levy (Corporate and Debt Service). In 2015 Tax Levy year the Village approved a 1.00% increase in overall levy (Corporate and Debt Service).

In 2016 tax levy year the Village started lowering the tax rate from 2.8626 (2015 tax levy – Cook) and 2.7346 (2015 tax levy – DuPage). In 2016 through 2019 tax levy the Village approved a zero percent (0.00%) increase in overall levy (Corporate and Debt Service). Once again for 2020 tax levy (collected in FY2021) a zero percent (0.00%) increase in overall levy (Corporate and Debt Service) is proposed.

BUDGET SUMMARY

- Budget Summary – Total by Fund – Revenues and Other Financing Sources
- Budget Summary – Total by Fund – Expenditures and Other Financing Uses
- Budget Summary – Total by Category and Fund
- Budget Summary by Account – All Funds
- Statement of Revenues, Expenditures and Changes in Fund Balance / Unrestricted Net Assets



ALL FUNDS	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	56,827,403	42,361,718	54,495,346	52,934,862	66,833,593	60,585,651	76,057,668	70,450,097	64,613,551	78,418,298
Expenditures	48,906,567	39,183,337	53,635,456	57,403,946	59,321,810	63,184,400	64,473,408	74,918,557	68,871,006	82,899,378
Difference	7,920,836	3,178,381	859,890	(4,469,084)	7,511,783	(2,598,749)	11,584,260	(4,468,460)	(4,257,455)	(4,481,080)

2014 – 2019: Actual Revenues and Expenditures – All Funds

The FY2014B revenues and expenditures actual amount is lower compared to FY2014 because the Village switched from Fiscal Year to Calendar Year effective May 1, 2014. It reflects 8 months of revenues collected and expenditures in FY2014B. FY2015 is the first full year cycle when we switched to Calendar Year in May 2014. FY2019 exceeded budgeted amount, for example sales tax, home rule sales tax, and investment revenue increased due to improving economy. Expenditures were slightly over budget due to depreciation expenses (*depreciation does not result in the outflow of cash*). FY2020 revenue projection does not meet the budgeted amount due to COVID-19 pandemic, majority of the investments related to Police and Fire Pension investment portfolio and the Village investments such as Certificate of Deposits (CD) rates. The decrease is due to unstable market driven by the rapid spread of coronavirus around the world. CD's with rates in the upper 2% last year compare to .05% this year, Money market account from 1.75% to .02% this year

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Fund
 Calendar Year Ending December 31, 2021

Fund	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
General	\$ 34,573,365	\$ 36,512,716	\$ 38,131,186	\$ 36,821,725	\$ 36,874,837	\$ 39,520,196
Special Revenue Funds						
Motor Fuel Tax	1,492,803	983,276	1,259,281	1,557,000	2,161,790	1,407,000
Road and Bridge	340,749	854,488	2,416,807	1,969,800	816,864	5,320,200
MWRD Fields	181,408	230,908	260,846	1,289,800	186,100	1,286,300
State Restricted	64,138	93,155	67,866	43,665	35,375	32,365
Federal Restricted	7,122	2,865	228	1,150	80	1,100
Foreign Fire Insurance	27,716	53,976	31,967	41,500	27,600	28,000
SSA #3	16,366	15,694	17,505	17,678	17,478	18,537
SSA #4	19,453	20,413	21,041	20,759	20,559	21,772
SSA #5	158,432	164,805	169,547	172,081	172,281	180,835
TIF #3	1,888,909	2,315,788	3,070,514	2,040,000	2,109,395	2,040,000
TIF #4	-	25,262	26,350	25,850	173,256	166,850
TIF #5	174,171	14,362	10,503	10,450	102,532	70,100
	<u>4,371,267</u>	<u>4,774,991</u>	<u>7,352,455</u>	<u>7,189,733</u>	<u>5,823,310</u>	<u>10,573,059</u>
Debt Service Funds						
2020 GO Refunding Bonds	-	-	-	-	1,630,868	1,438,800
2011 General Obligation Bonds	652,036	656,573	659,835	658,650	1,069	-
2010 General Obligation Bonds	811,089	799,917	797,744	764,628	1,513	-
2010A General Obligation Bonds	550,531	540,847	530,773	459,238	805	-
	<u>2,013,656</u>	<u>1,997,337</u>	<u>1,988,352</u>	<u>1,882,516</u>	<u>1,634,255</u>	<u>1,438,800</u>
Capital Projects Funds						
SSA #6	76,366	73,261	74,262	75,580	72,250	-
General Capital Projects	1,789,049	1,923,196	908,803	865,556	667,056	1,313,382
	<u>1,865,415</u>	<u>1,996,458</u>	<u>983,065</u>	<u>941,136</u>	<u>739,306</u>	<u>1,313,382</u>
Enterprise Funds						
Water and Sewer	12,197,582	12,128,917	11,995,670	12,125,928	11,463,512	13,598,454
Commuter Parking Lot	396,197	439,505	409,823	1,729,764	178,200	1,674,290
	<u>12,593,779</u>	<u>12,568,422</u>	<u>12,405,493</u>	<u>13,855,692</u>	<u>11,641,712</u>	<u>15,272,744</u>
Internal Service Fund						
Central Equipment	1,203,583	1,400,611	1,814,416	1,442,978	1,453,114	1,369,820
I.T. Equipment Replacement	308,871	349,191	504,146	585,692	586,392	557,470
	<u>1,512,454</u>	<u>1,749,802</u>	<u>2,318,562</u>	<u>2,028,670</u>	<u>2,039,506</u>	<u>1,927,290</u>
Trust and Agency Funds						
Police Pension	6,222,844	595,557	8,096,324	4,796,877	3,651,877	5,134,567
Fire Pension	3,680,813	390,369	4,782,231	2,933,748	2,208,748	3,238,260
	<u>9,903,657</u>	<u>985,926</u>	<u>12,878,555</u>	<u>7,730,625</u>	<u>5,860,625</u>	<u>8,372,827</u>
Total Revenues	<u>\$ 66,833,593</u>	<u>\$ 60,585,651</u>	<u>\$ 76,057,668</u>	<u>\$ 70,450,097</u>	<u>\$ 64,613,551</u>	<u>\$ 78,418,298</u>

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Fund
 Calendar Year Ending December 31, 2021

Fund	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures and Other Financing Uses						
General	\$ 32,938,297	\$ 35,553,157	\$ 36,955,537	\$ 37,248,603	\$ 36,828,056	\$ 40,166,737
Special Revenue Funds						
Motor Fuel Tax	1,520,995	960,293	1,183,602	2,000,000	1,524,844	2,334,000
Road and Bridge	686,867	858,061	2,195,037	2,269,021	1,254,831	5,546,128
MWRD Fields	473,910	491,164	26,019	1,579,325	33,750	1,579,325
State Restricted	58,989	140,381	34,309	115,651	51,650	134,251
Federal Restricted	-	-	-	500	-	500
Foreign Fire Insurance	989	50,482	22,519	30,000	-	30,000
SSA #3	16,169	17,237	16,867	27,506	18,885	27,771
SSA #4	24,344	25,072	25,740	40,368	27,950	40,673
SSA #5	108,240	109,886	117,747	174,403	126,365	343,000
TIF #3	597,824	910,679	1,931,813	6,123,140	5,441,227	671,000
TIF #4	538	30,135	13,218	45,000	26,000	81,000
TIF #5	175,506	11,226	14,599	30,000	15,000	50,000
	<u>3,664,371</u>	<u>3,604,617</u>	<u>5,581,470</u>	<u>12,434,914</u>	<u>8,520,502</u>	<u>10,837,648</u>
Debt Service Funds						
2020 GO Refunding Bonds	-	-	-	-	1,807,500	1,438,800
2011 General Obligation Bonds	647,515	652,115	650,078	657,150	-	-
2010 General Obligation Bonds	784,883	776,708	772,955	763,128	100	-
2010A General Obligation Bonds	485,540	477,140	468,090	458,738	1,153	-
	<u>1,917,938</u>	<u>1,905,963</u>	<u>1,891,123</u>	<u>1,879,016</u>	<u>1,808,752</u>	<u>1,438,800</u>
Capital Projects Funds						
SSA #6	70,094	70,094	70,094	75,100	70,378	-
General Capital Projects	1,249,392	2,594,521	663,442	1,269,768	435,000	2,093,885
	<u>1,319,485</u>	<u>2,664,614</u>	<u>733,536</u>	<u>1,344,868</u>	<u>505,378</u>	<u>2,093,885</u>
Enterprise Funds						
Water and Sewer	12,725,552	12,610,070	12,128,376	13,076,423	13,819,619	18,568,294
Commuter Parking Lot	545,240	504,052	520,114	1,758,583	356,005	1,595,448
	<u>13,270,792</u>	<u>13,114,122</u>	<u>12,648,490</u>	<u>14,835,006</u>	<u>14,175,624</u>	<u>20,163,742</u>
Internal Service Fund						
Central Equipment	1,815,089	1,766,745	1,813,809	2,028,300	1,773,737	2,422,700
I.T. Equipment Replacement	430,867	409,088	256,709	375,000	291,497	354,900
	<u>2,245,956</u>	<u>2,175,833</u>	<u>2,070,518</u>	<u>2,403,300</u>	<u>2,065,234</u>	<u>2,777,600</u>
Trust and Agency Funds						
Police Pension	2,644,389	2,678,345	3,005,317	3,031,420	3,245,669	3,551,741
Fire Pension	1,320,583	1,487,749	1,587,418	1,741,430	1,721,791	1,869,225
	<u>3,964,971</u>	<u>4,166,094</u>	<u>4,592,735</u>	<u>4,772,850</u>	<u>4,967,460</u>	<u>5,420,966</u>
Total Expenditures	<u>\$ 59,321,810</u>	<u>\$ 63,184,400</u>	<u>\$ 64,473,408</u>	<u>\$ 74,918,557</u>	<u>\$ 68,871,006</u>	<u>\$ 82,899,378</u>

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Category - ALL Fund
 Fiscal Year Ending December 31, 2021

	General Fund FY 2021	Motor Fuel Tax Fund FY 2021	Road and Bridge FY 2021	MWRD FY 2021	State Restricted FY 2021	Federal Restricted FY 2021	Foreign Fire Insurance Fund FY 2021	SSA #3 FY 2021	SSA #4 FY 2021	SSA #5 FY 2021	TIF #3 FY 2021	TIF #4 FY 2021	TIF #5 FY 2021
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Revenues and Other Financing Sources

Property Taxes	\$ 11,946,896	\$ -	\$ 105,000	\$ -	\$ -	\$ -	\$ -	\$ 18,037	\$ 21,272	\$ 179,635	\$ 2,000,000	\$ 166,600	\$ 70,000
Personal Property Rplcmnt	83,000	-	1,000	-	-	-	-	-	-	-	-	-	-
Utility Taxes	1,710,000	-	-	-	-	-	-	-	-	-	-	-	-
State Income Tax	3,800,000	-	-	-	-	-	-	-	-	-	-	-	-
Sales, HR and Use Tax	15,875,000	-	-	-	-	-	-	-	-	-	-	-	-
Other Taxes	1,619,500	-	134,400	190,800	-	-	27,000	-	-	-	-	-	-
Total Taxes	35,034,396	-	240,400	190,800	-	-	27,000	18,037	21,272	179,635	2,000,000	166,600	70,000
Intergovernmental	67,360	1,400,000	3,672,800	1,042,000	20,665	1,000	-	-	-	-	-	-	-
Licenses and Permits	1,108,400	-	-	50,500	-	-	-	-	-	-	-	-	-
Charges for Services	1,941,040	-	-	-	-	-	-	-	-	-	-	-	-
Fines and Forfeits	862,000	-	-	-	10,000	-	-	-	-	-	-	-	-
Investment Income	281,000	7,000	7,000	3,000	1,700	100	1,000	500	500	1,200	40,000	250	100
Miscellaneous	196,000	-	-	-	-	-	-	-	-	-	-	-	-
Interfund Transfers	30,000	-	1,400,000	-	-	-	-	-	-	-	-	-	-
Total Revenues	\$ 39,520,196	\$ 1,407,000	\$ 5,320,200	\$ 1,286,300	\$ 32,365	\$ 1,100	\$ 28,000	\$ 18,537	\$ 21,772	\$ 180,835	\$ 2,040,000	\$ 166,850	\$ 70,100

Expenditures and Other Financing Uses

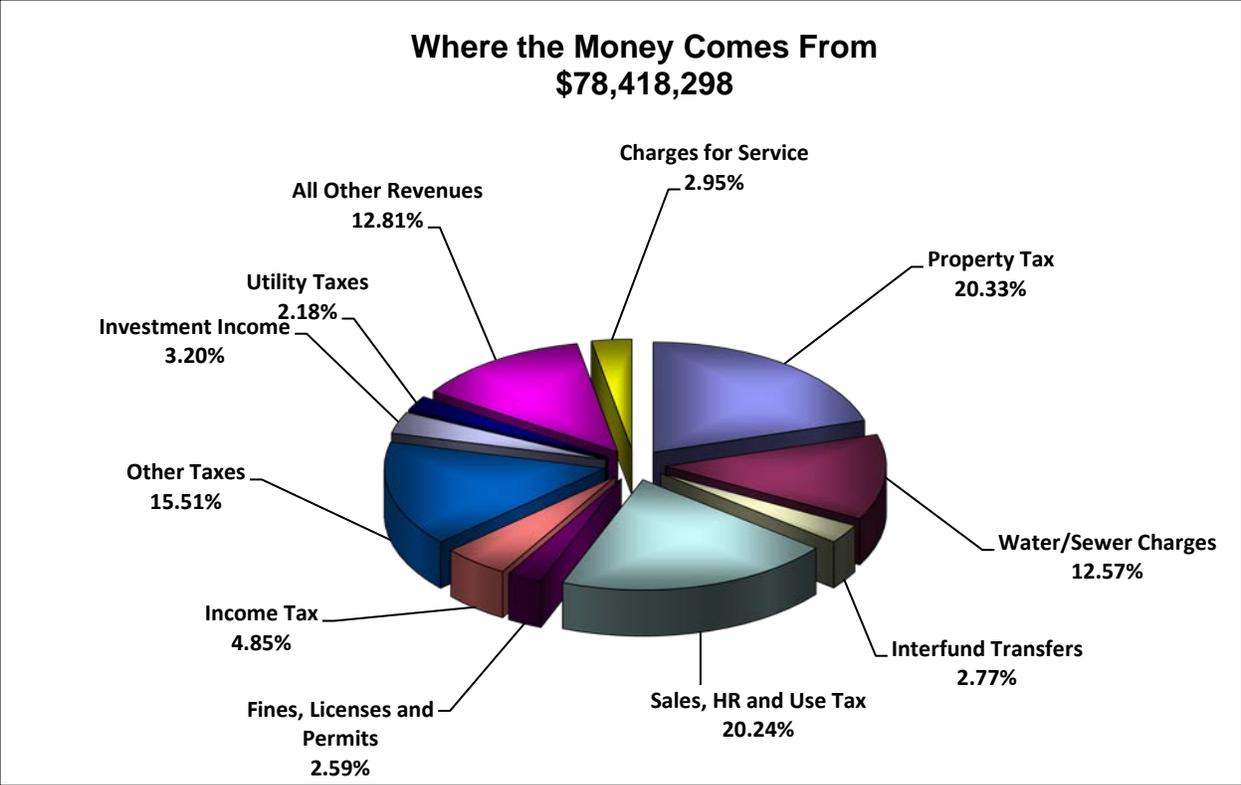
Personnel Services	\$ 27,704,544	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Commodities	1,064,190	-	165,000	-	-	-	30,000	-	-	-	-	-	-
Contractual Services	9,294,633	-	1,440,128	46,300	64,251	500	-	20,771	31,673	343,000	471,000	31,000	20,000
Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-
Interfund Transfers	2,103,370	-	-	-	70,000	-	-	-	-	-	-	-	-
Capital Outlay	-	2,334,000	3,941,000	1,533,025	-	-	-	7,000	9,000	-	200,000	50,000	30,000
Total Expenditures	\$ 40,166,737	\$ 2,334,000	\$ 5,546,128	\$ 1,579,325	\$ 134,251	\$ 500	\$ 30,000	\$ 27,771	\$ 40,673	\$ 343,000	\$ 671,000	\$ 81,000	\$ 50,000

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Category - ALL Fund
 Fiscal Year Ending December 31, 2021

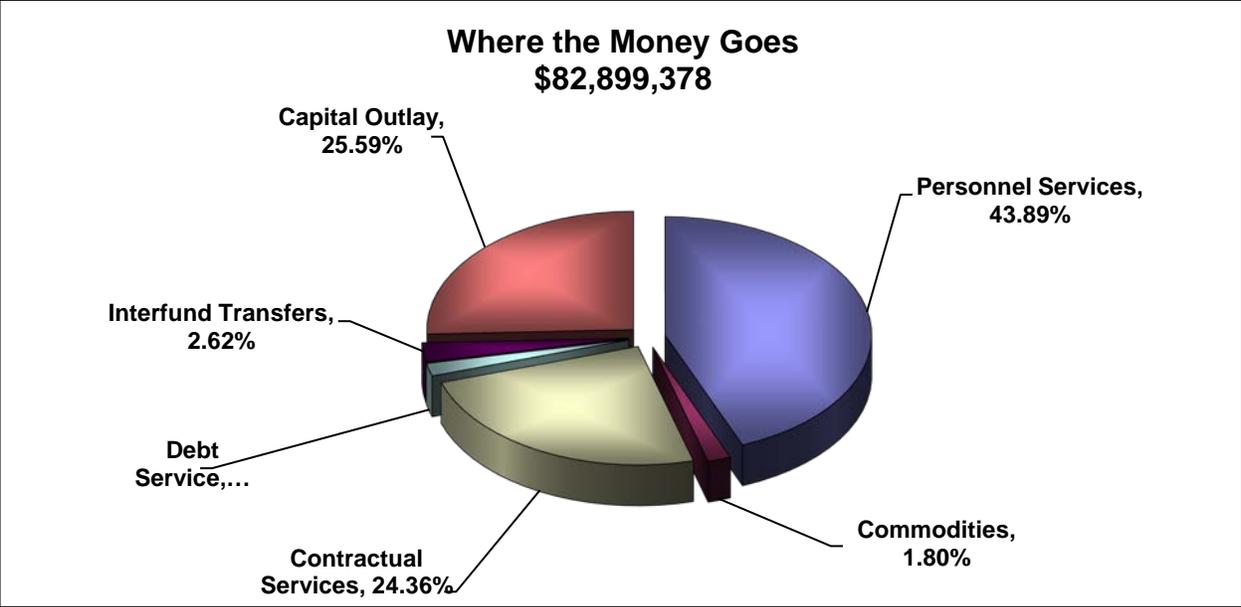
	2020 GO Bond Fund FY 2021	2011 GO Bond Fund FY 2021	2010 GO Bond Fund FY 2021	2010A GO Bond Fund FY 2021	SSA #6 FY 2021	General Capital Project Fund FY 2021	Water & Sewer Fund FY 2021	Municipal Commuter Lot FY 2021	Central Equipment FY 2021	I.T. Equipment Fund FY 2021	Police Pension Fund FY 2021	Fire Pension Fund FY 2021	Total FY 2021
Revenues and Other Financing Sources													
Property Taxes	\$ 1,436,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,107,202
Personal Property Rplcmnt	-	-	-	-	-	-	-	-	-	-	-	-	84,000
Utility Taxes	-	-	-	-	-	-	-	-	-	-	-	-	1,710,000
State Income Tax	-	-	-	-	-	-	-	-	-	-	-	-	3,800,000
Sales, HR and Use Tax	-	-	-	-	-	-	-	-	-	-	-	-	15,875,000
Other Taxes	-	-	-	-	-	-	-	-	-	-	-	-	1,971,700
Total Taxes	1,436,800	-	-	-	-	-	-	-	-	-	-	-	39,547,902
Intergovernmental	-	-	-	-	-	600,000	2,000,000	1,300,000	-	-	-	-	10,103,825
Licenses and Permits	-	-	-	-	-	-	750	-	-	-	-	-	1,159,650
Charges for Services	-	-	-	-	-	-	9,859,304	371,790	-	-	-	-	12,172,134
Fines and Forfeits	-	-	-	-	-	-	-	-	-	-	-	-	872,000
Investment Income	2,000	-	-	-	-	5,000	125,000	2,500	50,000	3,000	1,100,000	875,000	2,505,850
Miscellaneous	-	-	-	-	-	38,012	1,613,400	-	1,286,820	514,470	4,034,567	2,363,260	10,046,529
Interfund Transfers	-	-	-	-	-	670,370	-	-	33,000	40,000	-	-	2,173,370
Total Revenues	\$ 1,438,800	\$ -	\$ -	\$ -	\$ -	\$ 1,313,382	\$ 13,598,454	\$ 1,674,290	\$ 1,369,820	\$ 557,470	\$ 5,134,567	\$ 3,238,260	\$ 78,581,260

Expenditures and Other Financing Uses

Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,294,860	\$ 186,156	\$ -	\$ -	\$ 3,424,916	\$ 1,774,400	\$ 36,384,876
Commodities	-	-	-	-	-	-	223,052	5,794	-	-	800	-	1,488,836
Contractual Services	2,000	-	-	-	-	-	7,153,382	103,498	955,000	-	126,025	94,825	20,196,986
Debt Service	1,436,800	-	-	-	-	-	-	-	-	-	-	-	1,436,800
Interfund Transfers	-	-	-	-	-	-	-	-	-	-	-	-	2,173,370
Capital Outlay	-	-	-	-	-	2,093,885	7,897,000	1,300,000	1,467,700	354,900	-	-	21,217,510
Total Expenditures	\$ 1,438,800	\$ -	\$ -	\$ -	\$ -	\$ 2,093,885	\$ 18,568,294	\$ 1,595,448	\$ 2,422,700	\$ 354,900	\$ 3,551,741	\$ 1,869,225	\$ 82,898,378



The Village’s primary source of revenue is the Property Tax.



Public Safety, including the Police and Fire, accounts for 67.10% of Village personal services expenditures. Public Works provides for the construction and maintenance of Village equipment, buildings and infrastructure including streets, storm sewer and the municipal commuter parking lot.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2021

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources							
311-300	Property Tax - DuPage	\$ 250,596	\$ 259,412	\$ 257,642	\$ 250,000	\$ 260,311	\$ 250,000
311-301	Property Taxes	15,112,550	15,038,173	16,173,505	15,172,764	14,378,565	15,370,296
311-304	Township Tax Levy	108,713	105,037	103,379	105,000	103,000	105,000
311-390	S.S.A. #3, 4, 5 & 6 Property Tax	269,479	270,675	277,411	283,618	280,518	218,944
312-301	Simplified Telecommunications	600,186	509,962	426,228	310,000	325,000	325,000
312-302	Natural Gas Use Tax	214,965	467,930	460,441	475,000	435,000	435,000
312-303	Electric Use Tax	973,072	1,019,292	967,568	1,000,000	950,000	950,000
313-301	Sales Tax	6,395,188	6,757,407	7,189,023	7,200,000	7,700,000	8,200,000
313-302	Use Tax	982,230	1,115,475	1,281,271	1,215,000	1,300,000	1,375,000
313-303	Home Rule Sales Tax	4,197,024	4,481,756	4,753,609	4,780,000	5,100,000	6,300,000
313-304	Real Estate Transfer Tax	391,534	431,473	436,138	385,000	395,000	395,000
313-305	Hotel/Motel Tax	44,408	44,535	46,920	44,500	20,000	44,500
314-301	Food & Beverage Tax	1,156,763	1,246,156	1,312,311	1,150,000	1,050,000	1,150,000
314-302	Gasoline Tax	-	131,129	135,985	132,000	132,000	134,400
314-303	Cannabis Tax	-	-	-	-	20,000	20,000
314-305	Foreign Fire Ins. Tax	27,374	52,829	30,489	40,000	27,000	27,000
314-306	Video Gaming Tax	158,205	181,852	202,271	190,800	131,500	190,800
314-307	Auto Rental Tax	12,143	12,797	14,618	12,500	5,000	10,000
	Total Taxes	30,894,430	32,125,890	34,068,809	32,746,182	32,612,894	35,500,940
331-301	Personal Prop. Replacement	101,644	84,998	101,684	81,000	86,350	84,000
331-302	State Income Tax	3,487,788	3,636,525	4,041,810	3,800,000	3,300,000	3,800,000
331-303	Motor Fuel Tax	968,562	971,944	1,245,739	1,550,000	1,321,000	1,400,000
332-301	State Grants	200,426	291,131	60,309	2,738,679	2,091,499	7,572,800
332-302	Federal Grants	-	66,582	-	-	18,845	-
332-303	Other Government Grants	-	-	-	1,042,000	-	1,042,000
367-300	Drug Forfeiture	27,355	53,384	27,718	21,000	16,000	21,000
367-301	Sex Offender Fees	533	595	490	665	665	665
380-303	ILETSB Boards	857	-	-	-	-	-
380-306	Police Programs	2,371	53,295	45,828	25,000	18,000	25,000
380-307	Expenditures Fire	9,000	9,600	17,478	50,000	18,000	25,000
380-317	DuPage City Mowing Reimb.	16,910	16,910	16,910	16,910	16,910	16,910
380-326	ILEAS Reimbursement	232	448	290	450	450	450
380-380	BAB Federal Subsidy	247,463	241,324	234,761	162,000	-	-
	Total Intergovernmental	5,063,139	5,426,738	5,793,017	9,487,704	6,887,719	13,987,825
321-301	Business Licenses	80,300	72,031	73,571	72,000	70,000	70,000
321-302	Liquor Licenses	54,359	57,249	62,603	60,500	63,961	62,000
321-303	Contractor Licenses	44,410	46,620	46,790	45,000	40,000	40,000
321-304	Vendor/Solicitor Licenses	900	900	1,075	800	-	-
321-306	Animal Licenses	625	515	535	500	400	400
321-307	Penalties on Licenses	265	30,909	53,445	29,000	13,325	15,000
321-308	Multi-Family Licenses	92,323	92,265	92,550	92,175	94,600	94,600
321-309	Single Family Rental Licenses	111,850	85,525	84,750	115,000	85,000	115,000
322-301	Building Permits-Cook	324,935	325,251	298,431	290,000	260,000	260,000
322-303	Sign Permits	913	625	461	750	900	900
322-304	Video Gaming Terminal Permit	18,000	40,500	52,000	52,000	52,000	50,500
322-310	Wastewater Discharge	-	-	6,000	-	2,250	750
323-306	Land Use Development	6,825	10,900	8,450	-	10,175	-
323-307	Cable Franchise Fee	404,399	386,359	378,559	380,000	347,000	350,000
323-301	Solid Waste Franchise Fee	127,858	129,816	141,381	129,816	101,366	100,500
	Total Licenses and Permits	1,267,961	1,279,465	1,300,600	1,267,541	1,140,977	1,159,650

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2021

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources (Continued)							
323-302	Building Reinspection Fee	1,300	1,100	200	600	-	500
323-303	Inspection Fees - Misc.	150	-	-	-	-	-
323-304	Plan Review-Engineering	-	3,297	35,983	-	200	-
323-305	Plan Review-Ins Svc. Fee	16,181	68,644	66,120	65,000	60,000	60,000
323-308	Ground Emergency Medical Transp.	-	-	-	-	-	100,000
323-309	Parking Lot Meter Fees	155,155	166,871	162,161	161,004	40,400	159,600
323-310	Parking Lot Permit Fees	228,655	262,890	236,310	262,360	135,000	209,790
323-312	Ambulance Fees	672,848	830,154	938,932	870,000	957,584	900,000
323-313	CPR Fees	2,950	3,130	8,010	2,900	800	2,900
323-314	Vehicle Impoundment Fees	516,026	588,864	442,415	510,000	350,000	450,000
323-316	ADT Administrative Fee	6,138	6,334	6,701	6,400	6,800	6,900
323-317	Public Safety Admin Fee	2,120	2,900	3,880	1,000	340	500
323-318	Child Safety Seat Install	175	70	170	-	35	-
323-321	Fire Training Course Fees	6,800	75	1,280	-	-	-
323-322	Overweight Vehicle Fee	10,970	6,135	6,310	7,500	4,000	7,500
323-323	Foreclosure Registration Fee	-	-	85,728	70,000	70,000	70,000
344-301	Water Sales-Cook County	3,553,542	3,558,648	3,472,697	3,550,000	3,385,800	3,385,800
344-302	Water Sales-DuPage County	3,491,137	3,354,251	3,253,207	3,325,000	3,165,300	3,165,300
344-303	Water Sales-Cook & DuPage County	8,625	33,926	1,500	-	625	-
345-301	Sewer Sales-Cook County	806,649	787,031	768,288	787,000	750,000	750,000
345-302	Sewer Sales-DuPage County	1,993,946	1,914,756	1,872,795	1,900,000	1,810,020	1,810,020
346-300	Water Penalties	314,842	327,180	291,215	300,000	130,000	276,000
347-301	Water Tap-On Fees-Cook	3,700	32,190	21,090	22,000	14,800	14,800
347-302	Water Tap-On Fees-DuPage	-	2,220	3,700	5,000	7,400	8,000
348-301	Sewer Tap-On Fees-Cook	-	24,974	27,686	22,000	16,629	14,504
348-302	Sewer Tap-On Fees-DuPage	-	2,175	3,626	5,000	21,756	14,504
349-301	Water Meters-Cook County	1,668	6,643	6,777	4,000	3,586	2,688
349-302	Water Meters-DuPage County	2,329	5,200	4,443	5,000	4,446	2,688
363-300	Printed Materials	7,748	7,373	7,371	7,000	5,500	7,000
364-300	Rental Income	360,302	365,068	385,405	366,400	330,193	338,140
389-309	Leachate Treatment	311,591	298,753	395,172	420,328	387,000	415,000
	Total Charges for Services	12,475,546	12,660,849	12,509,171	12,675,492	11,658,214	12,172,134
351-301	Traffic Fines-Cook	116,098	119,312	45,638	20,000	20,000	20,000
351-302	Traffic Fines-DuPage	53,959	76,523	222,210	195,000	150,000	190,000
351-303	Ordinance Violations	525,618	655,642	671,787	421,600	530,500	502,000
351-305	Police False Alarm Fines	7,150	6,225	5,100	7,500	1,100	5,000
351-306	DUI Fines	22,850	16,607	18,545	20,000	15,000	10,000
351-307	Fire False Alarm Fines	3,800	4,175	4,850	4,000	4,000	4,000
351-308	Traffic Court Supervision	18,780	20,741	15,157	-	2,000	-
351-309	Fines-Red Light Cameras	137,266	158,143	148,691	140,000	140,000	140,000
351-310	Kennel Fees	1,315	935	630	1,000	1,000	1,000
351-311	Violent Offender Reg. Fees	40	20	-	-	10	-
	Total Fines and Forfeits	886,876	1,058,324	1,132,609	809,100	863,610	872,000
361-300	Interest on Investments	569,962	1,165,059	2,357,839	761,382	544,942	704,850
362-300	Net Change in Fair Value	5,154,899	(4,184,803)	6,532,384	2,001,000	203,200	1,801,000
	Total Investment Income	5,724,860	(3,019,744)	8,890,222	2,762,382	748,142	2,505,850

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2021

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources (Continued)							
323-319	Elevator Inspection Fee	195	21	21	-	-	-
343-301	Infrastructure Charge Cook County	802,675	793,762	798,585	800,500	799,200	799,200
343-302	Infrastructure Charge DuPage County	783,846	778,696	776,103	777,600	772,200	772,200
365-360	Village Contributions Pension	3,681,001	4,004,968	4,273,828	4,626,725	4,626,725	5,495,827
365-370	Employee Contributions Police	517,272	547,137	625,248	560,900	560,900	572,000
365-371	Misc. Employee Contributions Fire	297,440	313,564	325,933	323,000	323,000	330,000
380-309	Reimbursed Exp. Miscellaneous	305,333	288,591	196,974	75,000	76,364	75,000
380-311	Reimbursed Exp.s MFT	495	-	-	-	-	-
380-327	Hazardous Materials	22,271	2,049	12,748	5,000	-	-
380-328	OJP Bullet Proof Vest Grant	6,905	1,513	-	4,800	4,800	4,500
389-301	Central Equipment Fund - General	871,555	870,460	1,001,569	1,034,138	1,034,138	1,017,285
389-303	Miscellaneous Income	292,982	130,288	95,191	90,000	74,000	87,000
389-307	Corporate Partnership Program	2,550	21,300	15,750	10,000	12,500	12,500
389-308	Loan Interest - SSA#6&DuPage M & M	11,048	7,551	3,566	290	289	-
389-312	Veteran's Memorial	440	180	260	-	-	-
389-313	Other Memorials	1,033	-	-	-	-	-
389-350	Central Equip Funding - W & S	361,585	432,155	419,829	430,407	430,407	328,535
389-352	IT Equip Funding - W & S	120,000	124,164	170,250	112,559	112,559	130,667
389-353	IT Equip Funding - General Fund	180,000	217,589	325,343	470,133	470,133	383,803
389-354	SCBA Funding - General Fund	-	28,012	38,012	38,012	38,012	38,012
Total Miscellaneous		8,258,624	8,562,001	9,079,211	9,359,064	9,335,227	10,046,529
391-301	Transfer from General Fund	1,678,155	2,190,805	3,169,342	1,249,144	1,249,144	2,103,370
391-305	Transfer from Road and Bridge	400,000	-	-	-	-	-
391-316	Transfer from SSA #6	-	-	-	70,088	70,088	-
391-318	Transfer from State Restricted Fund	-	-	-	-	-	70,000
391-350	Transfer from Water & Sewer	100,000	-	-	23,400	23,400	-
Total Interfund Transfers		2,178,155	2,190,805	3,169,342	1,342,632	1,342,632	2,173,370
392-301	Gain on Sale of Capital Assets	121,120	301,324	114,688	-	24,136	-
392-302	Loss on Sale of Capital Assets	(37,118)	-	-	-	-	-
Total Other		84,002	301,324	114,688	-	24,136	-
Total Revenues and Other Financing Sources		66,833,593	60,585,651	76,057,668	70,450,097	64,613,551	78,418,298

VILLAGE OF HANOVER PARK, ILLINOIS
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Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures and Other Financing Uses							
401-403	Refunds	95,865	60,346	121,020	200,000	178,739	225,000
401-411	Salaries-Regular	15,327,660	15,664,760	16,064,736	16,630,817	16,671,623	16,989,572
401-412	Salaries-Part Time	739,827	764,163	692,053	930,053	786,694	1,001,900
401-421	Overtime Compensation	1,407,023	1,372,239	1,619,600	1,266,152	1,100,275	1,270,043
401-422	Court Appearances	169,601	174,229	155,346	175,000	115,000	163,000
401-423	Holiday Pay	154,395	156,490	167,227	199,103	199,103	200,440
401-427	Language Proficiency	20,250	23,659	21,400	24,650	22,000	24,650
401-428	On-Call Premium Pay	31,573	29,594	30,709	30,332	32,398	32,358
401-429	Employee Incentive	12,441	14,072	17,027	12,500	20,000	12,500
401-441	State Retirement	962,082	932,727	776,707	947,575	942,712	1,010,535
401-442	Social Security	1,135,190	1,138,336	1,167,413	1,223,316	1,233,862	1,282,054
401-443	Police/Fire Pension	7,375,168	7,927,257	8,555,368	8,985,115	9,210,125	10,470,143
401-444	Employee Insurance	2,800,422	3,135,314	2,713,111	3,260,601	3,199,190	3,641,985
401-445	Special Pension	56,388	58,035	61,034	56,000	64,505	56,696
401-446	Unempl Compensation	36,629	39,188	3,297	8,500	-	4,000
401-450	OPEB	12,776	(59,892)	438,782	17,000	25,000	-
401-451	Comp. Abs & IMRF (GLTD)	960,908	67,997	(632,351)	-	-	-
Total Personnel Services		31,298,199	31,498,513	31,972,478	33,966,714	33,801,226	36,384,876
402-411	Office Supplies	79,998	92,465	74,168	89,515	96,603	85,043
402-413	Membership & Subscriptions	158,606	176,999	203,428	200,733	195,203	205,559
402-414	Books, Publications, Maps	5,726	21,549	20,857	19,046	16,029	19,532
402-421	Gasoline & Lube	166,740	212,895	249,134	215,250	159,234	175,250
402-422	Auto Parts & Accessories	100,243	104,473	95,929	91,000	64,000	96,000
402-423	Communication Parts	8,373	4,232	4,573	5,604	4,140	5,600
402-425	Ammunition	2,000	2,000	2,000	2,000	2,000	10,000
402-426	Bulk Chemicals	11,364	12,829	11,448	15,400	14,880	15,405
402-427	Materials & Supplies	484,607	491,648	521,824	623,763	607,691	575,210
402-428	Cleaning Supplies	25,754	28,529	27,995	27,700	52,505	27,900
402-429	Part & Access-Non Auto	71,417	57,165	59,753	53,340	52,093	54,250
402-431	Uniforms	89,783	85,199	95,312	100,075	100,630	105,195
402-433	Safety & Protective Equip	22,278	67,512	49,088	48,913	46,984	47,562
402-434	Small Tools	23,291	19,527	23,193	22,280	19,268	22,880
402-435	Evidence	4,667	5,129	4,308	5,000	5,389	5,700
402-436	Photo Supplies	1,190	1,339	1,745	1,000	1,574	1,000
402-490	Employee Recognition	27,555	26,957	25,251	27,645	25,382	30,000
402-499	Miscellaneous Expense	5,041	13,810	6,791	6,750	5,400	6,750
Total Commodities		1,288,634	1,424,258	1,476,796	1,555,014	1,469,005	1,488,836
403-411	Telephone	241,186	243,396	224,759	239,568	224,673	229,101
403-412	Postage	119,027	108,412	106,286	123,055	113,783	126,330
403-413	Light & Power	223,504	219,312	229,162	248,640	229,900	240,140
403-414	Natural Gas	34,047	45,903	47,356	51,494	47,800	50,994
403-415	Street Lighting	65,321	50,387	49,569	60,000	60,000	60,000
403-416	Property Taxes	-	3,115	-	-	5,727	-
403-417	Tax Incentive Payments	2,444,429	3,069,039	2,913,549	3,225,000	3,300,000	3,500,000
403-419	Business Assistance Program	-	-	-	-	30,000	-
403-421	Liability Insurance Program	934,433	613,221	904,740	1,187,131	1,107,734	1,266,138
403-431	M & R- Auto Equipment	75,322	91,197	71,677	78,500	64,700	78,500
403-432	M & R- Office Equipment	1,959	4,084	2,518	3,750	2,800	2,800
403-434	M & R- Buildings	102,525	118,191	100,070	124,045	177,367	120,045

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2021

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures and Other Financing Uses (Continued)							
403-435	M & R- Streets & Bridges	707,046	727,423	702,262	817,021	783,021	863,971
403-436	Maintenance Agreements	673,614	750,347	772,539	849,348	791,529	901,346
403-437	M & R- Other Equipment	26,004	37,815	36,002	36,700	25,338	37,200
403-438	M & R-Forestry	39,072	52,239	98,797	101,000	16,000	101,000
403-439	M & R-Accident Claims	41,084	17,240	8,955	10,000	10,000	10,000
403-441	M & R- Sewage Treat Plant	55,476	46,759	59,494	60,000	53,126	60,000
403-442	M & R- Sewer Lines	27,491	16,640	24,235	22,000	25,730	26,000
403-443	M & R- Wells	4,895	350	-	8,000	3,000	5,000
403-444	M & R- Water Mains	29,665	33,108	36,101	28,500	18,000	28,500
403-445	M & R- Water Tanks	12,315	314,680	288,558	10,400	10,400	3,800
403-446	M & R- Water Meters	13,930	-	-	2,000	-	500
403-451	Equipment Rentals	1,071,300	1,094,377	1,112,389	1,230,790	981,888	1,205,302
403-452	Vehicle Maint & Replace	1,233,140	1,302,615	1,421,398	1,464,545	1,464,845	1,345,820
403-453	Furniture Replacement	1,870	4,368	4,404	1,000	703	1,000
403-456	IT Equipment Maint & Replace	300,000	341,753	495,593	582,692	582,692	514,470
403-457	SCBA Maintenance & Replacement	-	28,012	38,012	38,012	38,012	38,012
403-461	Consulting Services	421,834	620,446	513,834	761,551	503,674	1,012,258
403-462	Legal Services	666,734	556,263	428,809	570,700	419,314	565,740
403-463	Auditing Services	39,585	37,113	36,894	36,607	34,057	37,339
403-464	Engineering Services	370,081	415,302	416,718	1,033,758	861,890	980,000
403-465	Medical Examinations	30,157	24,609	45,637	43,684	44,591	36,634
403-466	Investment Expense	86,179	89,212	93,805	98,000	93,970	98,000
403-467	Legal Publications	8,659	7,958	10,316	9,000	9,000	10,000
403-468	Uniform Rentals	5,403	5,884	4,958	5,000	2,711	3,000
403-469	Testing Services	30,746	45,583	31,042	40,720	35,500	37,040
403-470	Binding & Printing	43,838	27,610	29,677	30,185	36,132	30,185
403-471	Schools, Conf, Meetings	180,229	164,632	175,069	202,876	99,462	196,408
403-472	Transportation	21,413	20,379	17,964	31,880	13,222	27,050
403-473	Elected Officials Initiative	11,817	13,168	12,119	14,000	1,000	13,000
403-474	Tuition Reimbursement	-	3,673	7,000	7,455	7,455	10,506
403-478	Fire Corp	1,715	1,226	3,882	1,500	1,500	1,500
403-479	TIF Redevelopment Agreements	40,357	56,815	12,853	25,000	25,000	11,000
403-482	JAWA-Fixed Cost	1,279,263	1,036,227	994,646	1,077,501	1,429,423	1,052,772
403-485	Miscellaneous Programs	17,668	11,687	16,914	24,300	24,300	24,300
403-486	Court Supervision	-	-	-	40,000	-	40,000
403-489	IEPA Discharge Fee	18,500	20,000	17,500	21,000	20,000	20,000
403-491	Special Events	43,575	213,370	83,355	115,935	89,337	92,833
403-492	Drug Forfeiture	24,757	47,381	29,610	50,850	50,350	7,450
403-493	Depreciation	1,735,667	1,852,643	1,963,794	1,040,000	2,172,282	955,000
403-494	DUI Expense.	34,232	93,000	4,699	25,301	1,300	17,301
403-496	Collection Service	488	2,536	12,855	4,000	1,075	2,000
403-497	JAWA-Operating Costs	3,546,392	3,890,856	3,830,873	3,909,380	3,900,000	4,029,036
403-498	Contingency	-	-	-	15,000	6,000	15,000
403-499	Miscellaneous Expenses	126,611	129,761	66,310	65,665	46,958	56,665
Total Contractual Services		17,264,556	18,721,317	18,609,557	19,904,039	20,098,270	20,197,986

VILLAGE OF HANOVER PARK, ILLINOIS
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Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures and Other Financing Uses (Continued)							
411-400	Interest S.S.A.	11,072	7,431	3,566	290	290	-
411-403	Principal- G.O. Bonds	520,000	535,000	545,000	565,000	1,310,000	970,000
411-404	Interest- G.O. Bonds	126,713	116,313	104,275	90,650	399,496	466,800
411-418	Principal - IEPA Loan	232,911	114,319	36,691	-	-	-
411-421	Interest - IEPA Loan	6,750	3,219	7,733	-	-	-
411-429	Principal - 2010A Go Bonds	510,000	515,000	525,000	530,000	-	-
411-430	Interest - 2010A Go Bonds	758,218	736,643	713,940	688,866	-	-
Total Debt Service		2,165,663	2,027,924	1,936,205	1,874,806	1,709,786	1,436,800
412-401	Interfund General	(226,281)	62,663	66,527	70,088	70,088	30,000
412-403	Interfund MFT	400,000	-	-	-	-	-
412-404	Interfund Road & Bridge	-	325,953	2,098,878	572,000	572,000	1,400,000
412-431	General Capital Outlay	1,778,155	1,864,852	849,764	622,544	622,544	670,370
412-431-2	General Capital Outlay IT Maintenance &	-	-	-	-	-	40,000
412-461	Interfund Central Equipment	-	-	220,700	78,000	78,000	33,000
Total Interfund Transfers		1,951,874	2,253,468	3,235,869	1,342,632	1,342,632	2,173,370
413-411	Land	-	120,000	-	-	-	-
413-421	Buildings	383,274	1,812,918	195,830	465,000	75,000	870,000
413-422	Impr Other Than Buildings	2,015,312	2,344,331	4,719,796	11,632,245	6,923,593	10,224,025
413-431	Office Equipment	737,548	542,803	256,709	375,000	295,576	354,900
413-432	Office Furniture & Fixtures	-	-	4,166	-	-	-
413-441	Automobiles	132,243	201,031	165,075	248,900	175,000	181,200
413-442	Trucks	805,415	685,025	524,361	479,400	382,000	1,187,500
413-443	Other Equipment	772,901	771,293	610,175	806,323	589,237	5,467,885
413-461	Sewage Treatment Plant	-	-	-	47,500	30,055	27,000
413-462	Sewer Lines	236,032	187,825	169,421	418,327	238,276	605,000
413-472	Water Mains	270,159	593,692	596,969	1,287,657	1,300,000	2,300,000
413-473	Water Wells	-	-	-	515,000	441,350	-
Total Capital Outlay		5,352,883	7,258,919	7,242,503	16,275,352	10,450,087	21,217,510
Total Expenditures and Other Financing Uses		59,321,810	63,184,400	64,473,408	74,918,557	68,871,006	82,899,378

VILLAGE OF HANOVER PARK, ILLINOIS
Statement of Revenues, Expenditures and
Changes in Fund Balance/Unassigned Net Assets (Estimated)
Fiscal Year Ending December 31, 2021

	General Fund FY 2021	Special Revenue Funds											
		Motor Fuel Tax Fund FY 2021	Road and Bridge FY 2021	MWRD FY 2021	State Restricted FY 2021	Federal Restricted FY 2021	Foreign Fire Insurance Fund FY 2021	SSA #3 FY 2021	SSA #4 FY 2021	SSA #5 FY 2021	TIF #3 FY 2021	TIF #4 FY 2021	TIF #5 FY 2021
Total Revenues	\$ 39,520,196	\$ 1,407,000	\$ 5,320,200	\$ 1,286,300	\$ 32,365	\$ 1,100	\$ 28,000	\$ 18,537	\$ 21,772	\$ 180,835	\$ 2,040,000	\$ 166,850	\$ 70,100
Total Expenditures	\$ 40,166,737	\$ 2,334,000	\$ 5,546,128	\$ 1,579,325	\$ 134,251	\$ 500	\$ 30,000	\$ 27,771	\$ 40,673	\$ 343,000	\$ 671,000	\$ 81,000	\$ 50,000
Surplus(Deficit) Revenue Over Expenditures	\$ (646,541)	\$ (927,000)	\$ (225,928)	\$ (293,025)	\$ (101,886)	\$ 600	\$ (2,000)	\$ (9,234)	\$ (18,901)	\$ (162,165)	\$ 1,369,000	\$ 85,850	\$ 20,100
Beginning Fund Balance Unassigned Net Assets (Estimated) - January 1, 2021	23,438,764	1,223,726	351,361	553,891	272,097	13,642	126,291	38,828	36,173	251,147	4,937,853	129,766	16,619
Less: Restricted Ending Fund Balance/Unassigned Net Assets (Estimated) - December 31, 2021	\$ 22,792,223	\$ 296,726	\$ 125,433	\$ 260,866	\$ 170,211	\$ 14,242	\$ 124,291	\$ 29,594	\$ 17,272	\$ 88,982	\$ 6,306,853	\$ 215,616	\$ 36,719
Percentage of FY 2021 Expenditures	<u>56.74%</u>												

Fund Balance applies to General, Special Revenue Funds.

VILLAGE OF HANOVER PARK, ILLINOIS
Statement of Revenues, Expenditures and
Changes in Fund Balance/Unassigned Net Assets (Estimated)
Fiscal Year Ending December 31, 2021

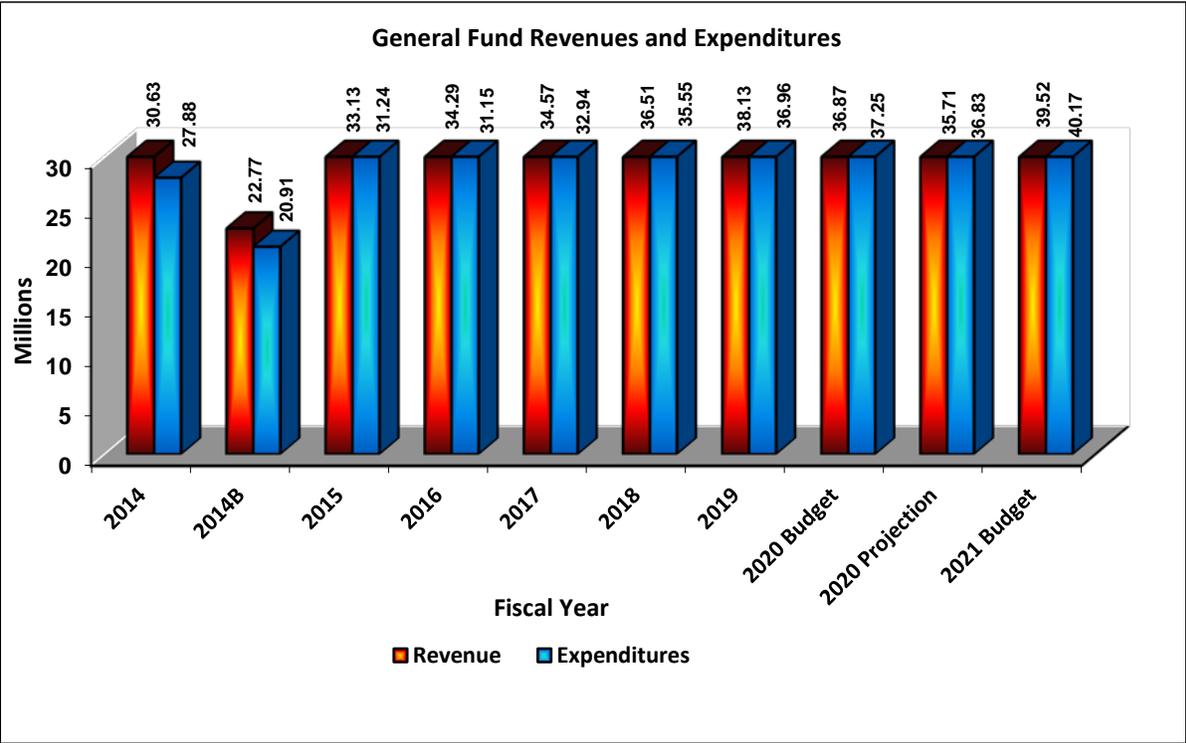
	Debt Service Funds				Capital Project Funds		Enterprise Funds		Internal Service Funds		Pension Trust Funds	
	2020 GO Bond Fund FY 2021	2011 GO Bond Fund FY 2021	2010 GO Bond Fund FY 2021	2010A GO Bond Fund FY 2021	SSA #6 FY 2021	General Capital Project Fund FY 2021	Water & Sewer Fund FY 2021	Municipal Commuter Lot FY 2021	Central Equipment FY 2021	I.T. Equipment Fund FY 2021	Police Pension Fund FY 2021	Fire Pension Fund FY 2021
Total Revenues	\$ 1,438,800	\$ -	\$ -	\$ -	\$ -	\$ 1,313,382	\$ 13,598,454	\$ 1,674,290	\$ 1,369,820	\$ 557,470	\$ 5,134,567	\$ 3,238,260
Total Expenditures	\$ 1,438,800	\$ -	\$ -	\$ -	\$ -	\$ 2,093,885	\$ 18,568,294	\$ 1,595,448	\$ 2,422,700	\$ 354,900	\$ 3,551,741	\$ 1,869,225
Surplus(Deficit) Revenue Over Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (780,503)	\$ (4,969,840)	\$ 78,842	\$ (1,052,880)	\$ 202,570	\$ 1,582,826	\$ 1,369,035
Beginning Fund Balance Unassigned Net Assets (Estimated) - January 1, 2021	(176,632)	137,743	229,887	111,536	83,904	868,529	8,553,432	(9,170)	5,700,718	864,330	36,793,834	22,142,702
Less: Restricted Ending Fund Balance/Unassigned Net Assets (Estimated) - December 31, 2021	\$ (176,632)	\$ 137,743	\$ 229,887	\$ 111,536	\$ 83,904	\$ 50,014	\$ 3,583,592	\$ 69,672	\$ 5,407,867	\$ 1,066,900	\$ 38,376,660	\$ 23,511,737
Percentage of FY 2021 Expenditures												

Fund Balance applies to Debt Services & Capital Funds. Unrestricted Net Position applies to Enterprise, Internal Service and Trust and Agency Funds.

GENERAL FUND

The General Fund accounts for resources traditionally associated with the Village operations, which are not required legally or by sound financial management to be accounted for in another fund. The Village’s General Fund is categorized into functional areas as follows:

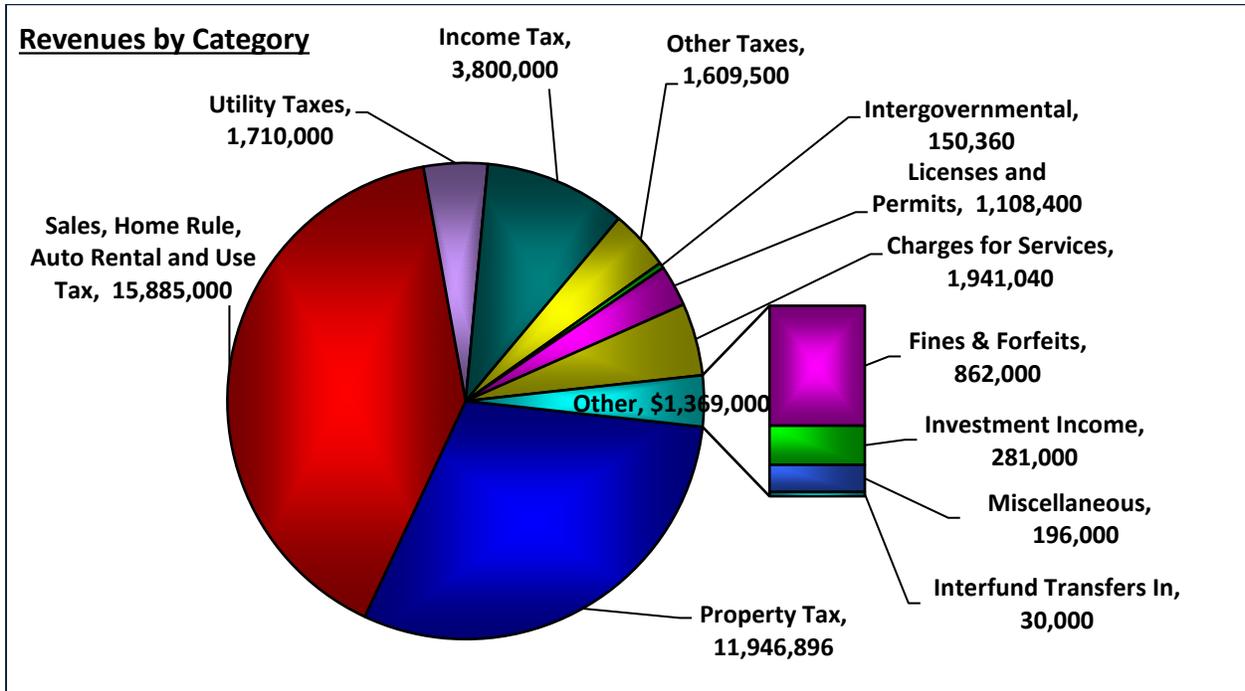
- Village Board, Village Clerk, Committees and Commissions
- Administrative Services
- Finance Department
- Public Works Department
- Fire Department
- Police Department
- Community Development Department



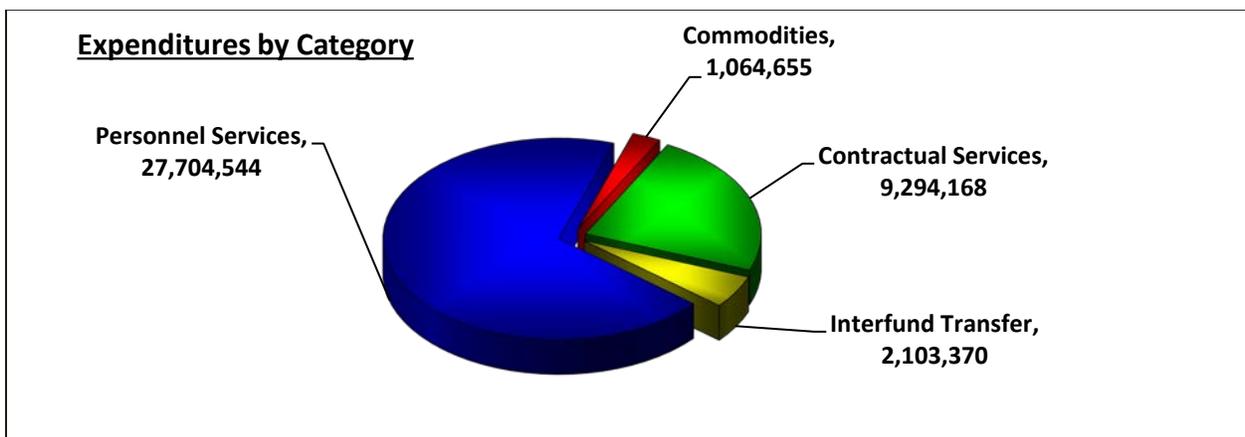
General Fund	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	30,627,230	22,770,829	33,126,656	34,291,821	34,573,365	36,512,716	38,131,186	36,874,837	35,711,128	39,520,196
Expenditures	27,882,634	20,912,406	31,242,853	31,151,413	32,938,297	35,553,157	36,955,537	37,248,603	36,828,056	40,166,737
Difference	2,744,596	1,858,423	1,883,803	3,140,408	1,635,068	959,559	1,175,649	(373,766)	(1,116,928)	(646,541)

In the FY2021 budget, General Fund revenue total is \$39,520,196 and operating expenditures total is \$40,166,737. This balanced budget has an operating deficit of \$646,541. A planned use of fund balance of \$650,000 for the Fire Station #2 design is included in the transfer Out to Capital Project Fund. The ending fund balance for the General Fund remains within the approved Village fund balance policy of 40%.

GENERAL FUND FY2021 Budget



Property tax revenue accounts for 30.23% and is the largest revenue source in the General Fund. The Corporate portion of property tax levy increased by 2.34% or \$272,696 for FY2021 compared to FY2020, but the overall property tax levy did not increase. The decrease in Debt Service schedule levy of \$272,696 is added to the Corporate levy. Overall budgeted revenues increased by 4.88% or \$1,798,471 over the FY2020 Adopted Budget.



Personnel Services accounts for 68.97% of General Fund budget. For FY2021 General Fund budgeted expenditures increased by 7.83% or \$2,918,134 over the FY2020 Adopted Budget.

VILLAGE OF HANOVER PARK, ILLINOIS
 General Fund Budget Summary
 Calendar Year Ending December 31, 2021

Fund	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
Taxes	\$ 26,703,920	\$ 27,759,237	\$ 28,660,286	\$ 28,246,200	\$ 27,974,200	\$ 31,151,396
Intergovernmental Revenue	3,617,568	3,808,020	4,226,982	4,020,739	4,675,014	3,950,360
Licenses & Permits	1,249,961	1,238,965	1,242,600	1,215,541	1,086,727	1,108,400
Charges for Services	1,603,707	1,880,744	1,986,127	1,904,400	1,784,852	1,941,040
Fines & Forfeits	845,205	1,020,955	1,098,907	789,100	846,600	862,000
Investment Income	128,427	378,088	507,010	281,000	153,200	281,000
Miscellaneous	424,576	426,708	409,275	294,657	284,156	196,000
Interfund Transfers IN	-	-	-	70,088	70,088	30,000
Totals	\$ 34,573,365	\$ 36,512,716	\$ 38,131,186	\$ 36,821,725	\$ 36,874,837	\$ 39,520,196
Expenditures and Other Financing Uses						
Personnel Services	23,257,879	24,231,952	24,474,385	25,994,242	25,968,551	27,704,544
Commodities	978,866	1,038,831	1,104,325	1,074,735	1,042,722	1,064,655
Contractual Services	7,023,397	8,091,569	8,207,484	8,930,482	8,552,139	9,294,168
Capital Outlay	-	-	-	-	15,500	-
Interfund Transfer	1,678,155	2,190,805	3,169,342	1,249,144	1,249,144	2,103,370
Totals	32,938,297	35,553,157	36,955,537	37,248,603	36,828,056	40,166,737
Net Change in Fund Balance	\$ 1,635,069	\$ 959,559	\$ 1,175,649	\$ (426,878)	\$ 46,781	\$ (646,541)
Assigned	\$ 324,481	\$ 293,222	\$ 192,354	\$ 192,354	\$ 192,354	\$ 192,354
Unassigned	\$ 21,124,649	\$ 22,115,466	\$ 23,391,983	\$ 22,965,105	\$ 23,438,764	\$ 22,792,223
Ending Fund Balance	\$ 21,449,130	\$ 22,408,688	\$ 23,584,337	\$ 23,157,459	\$ 23,631,118	\$ 22,984,577

VILLAGE OF HANOVER PARK, ILLINOIS
Revenue Summary by Account
Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
311-301 Property Taxes Real Property	\$ 11,736,407	\$ 11,672,455	\$ 11,772,159	\$ 11,674,200	\$ 10,674,200	\$ 11,946,896
312-301 Telecommunications Tax	600,186	509,962	426,228	310,000	325,000	325,000
312-302 Natural Gas Tax	214,965	467,930	460,441	475,000	435,000	435,000
312-303 Electric Tax	973,072	1,019,292	967,568	1,000,000	950,000	950,000
313-301 Sales Tax	6,395,188	6,757,407	7,189,023	7,200,000	7,700,000	8,200,000
313-302 Use Tax	982,230	1,115,475	1,281,271	1,215,000	1,300,000	1,375,000
313-303 Home Rule Sales Tax	4,197,024	4,481,756	4,753,609	4,780,000	5,100,000	6,300,000
313-304 Real Estate Transfer Tax	391,534	431,473	436,138	385,000	395,000	395,000
313-305 Hotel / Motel Tax	44,408	44,535	46,920	44,500	20,000	44,500
314-301 Prepared Food Tax	1,156,763	1,246,156	1,312,311	1,150,000	1,050,000	1,150,000
314-303 Cannabis Use Tax	-	-	-	-	20,000	20,000
314-307 Auto Rental Tax	12,143	12,797	14,618	12,500	5,000	10,000
Total Taxes	26,703,920	27,759,237	28,660,286	28,246,200	27,974,200	31,151,396
331-301 Personal Property Replacement	100,410	81,292	101,066	80,000	83,000	83,000
331-302 State Income Tax	3,487,788	3,636,525	4,041,810	3,800,000	3,300,000	3,800,000
332-301 State Grants	-	9,949	3,600	48,379	1,219,809	-
332-302 Federal Grants	-	-	-	-	18,845	-
380-303 ILETSB Boards	857	-	-	-	-	-
380-317 DuPage City Mowing Reimb.	16,910	16,910	16,910	16,910	16,910	16,910
380-326 ILEAS Reimbursement	232	448	290	450	450	450
380-306 Police Programs	2,371	53,295	45,828	25,000	18,000	25,000
380-307 Expenditures Fire	9,000	9,600	17,478	50,000	18,000	25,000
Total Intergovernmental Revenues	3,617,568	3,808,020	4,226,982	4,020,739	4,675,014	3,950,360
321-301 Business Licenses	80,300	72,031	73,571	72,000	70,000	70,000
321-302 Liquor Licenses	54,359	57,249	62,603	60,500	63,961	62,000
321-303 Contractor's Licenses	44,410	46,620	46,790	45,000	40,000	40,000
321-304 Vendor / Solicitor Licenses	900	900	1,075	800	-	-
321-306 Animal Licenses	625	515	535	500	400	400
321-307 Penalties on Licenses	265	30,909	53,445	29,000	13,325	15,000
321-308 Multi - Family Licenses	92,323	92,265	92,550	92,175	94,600	94,600
321-309 Single Family Rental Licenses	111,850	85,525	84,750	115,000	85,000	115,000
322-301 Building Permits - Cook	324,935	325,251	298,431	290,000	260,000	260,000
322-303 Sign Permits	913	625	461	750	900	900
323-306 Land Use Development	6,825	10,900	8,450	-	10,175	-
323-307 Cable Franchise Fee	404,399	386,359	378,559	380,000	347,000	350,000
323-301 Solid Waste Franchise Fee	127,858	129,816	141,381	129,816	101,366	100,500
Total Licenses and Permits	1,249,961	1,238,965	1,242,600	1,215,541	1,086,727	1,108,400
323-312 Ambulance Fee	672,848	830,154	938,932	870,000	957,584	900,000
323-308 Ground Emergency Medical Trans.	-	-	-	-	-	100,000
323-304 Plan Review - Engineer Fee	-	3,297	35,983	-	200	-
323-305 Plan Review - Insp Svc. Fee	16,181	68,644	66,120	65,000	60,000	60,000
323-302 Building Reinspection Fee	1,300	1,100	200	600	-	500
323-314 Vehicle Impoundment Fee	516,026	588,864	442,415	510,000	350,000	450,000
323-313 CPR Fee	2,950	3,130	8,010	2,900	800	2,900
323-316 ADT Administrative Fee	6,138	6,334	6,701	6,400	6,800	6,900

VILLAGE OF HANOVER PARK, ILLINOIS
Revenue Summary by Account
Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources (Continued)						
323-317 Public Safety Application Fee	2,120	2,900	3,880	1,000	340	500
323-318 Child Safety Seat Install Fee	175	70	170	-	35	-
323-303 Inspection Fee - Misc. / TCO	150	-	21	-	-	-
323-321 Fire Training Course Fee	6,800	75	1,280	-	-	-
323-322 Overweight Vehicle Fee	10,970	6,135	6,310	7,500	4,000	7,500
323-323 Foreclosure Registration Fee	-	-	85,728	70,000	70,000	70,000
363-300 Printed Materials	7,748	7,373	7,371	7,000	5,500	7,000
364-300 Rental Income	360,302	362,668	383,005	364,000	329,593	335,740
Total Charges for Services	1,603,707	1,880,744	1,986,127	1,904,400	1,784,852	1,941,040
351-301 Traffic Fines - Cook	116,098	119,312	45,638	20,000	20,000	20,000
351-302 Traffic Fines - DuPage	53,959	76,523	222,210	195,000	150,000	190,000
351-303 Ordinance Violations	525,618	655,642	671,787	421,600	530,500	502,000
351-305 Police False Alarm Fines	7,150	6,225	5,100	7,500	1,100	5,000
351-307 Fire False Alarm Fines	3,800	4,175	4,850	4,000	4,000	4,000
351-309 Red Light Camera	137,266	158,143	148,691	140,000	140,000	140,000
351-310 Kennel Fees	1,315	935	630	1,000	1,000	1,000
Total Fines and Forfeits	845,205	1,020,955	1,098,907	789,100	846,600	862,000
361-300 Interest On Investments	128,144	376,804	503,488	280,000	150,000	280,000
362-300 Net Change In Fair Value	282	1,284	3,521	1,000	3,200	1,000
Total Investment Income	128,427	378,088	507,010	281,000	153,200	281,000
323-319 Elevator Inspection Fee	195	21	-	-	-	-
380-309 Expenditures Miscellaneous	129,687	158,929	180,549	75,000	75,000	75,000
380-327 Hazardous Materials	22,271	2,049	12,748	5,000	-	-
380-328 OJP Bullet Proof Vest Grant	6,905	1,513	-	4,800	4,800	4,500
389-303 Miscellaneous Income	102,353	85,778	47,095	50,000	42,000	45,000
389-307 Corporate Partnership Program	2,550	21,300	15,750	10,000	12,500	12,500
389-308 Loan Interest - SSA#6&DuPage M & N	11,048	7,551	3,566	290	289	-
389-350 Central Equip Funding - W & S	149,567	149,567	149,567	149,567	149,567	59,000
Total Miscellaneous	424,576	426,708	409,275	294,657	284,156	196,000
391-316 SSA #6	-	-	-	70,088	70,088	-
391-318 State Restricted	-	-	-	-	-	30,000
Total Interfund Transfers IN	-	-	-	70,088	70,088	30,000
Total Revenues and Other Financing Sources	\$ 34,573,365	\$ 36,512,716	\$ 38,131,186	\$ 36,821,725	\$ 36,874,837	\$ 39,520,196

VILLAGE OF HANOVER PARK, ILLINOIS
Expenditure Summary by Account
Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures and Other Financing Uses							
401-411	Salaries - Regular	\$ 13,134,403	\$ 13,546,861	\$ 13,842,609	\$ 14,384,651	\$ 14,693,147	\$ 14,763,382
401-412	Salaries - Part - Time	722,401	744,559	676,041	906,413	785,894	981,900
401-421	Overtime Compensation	1,272,532	1,198,322	1,448,803	1,131,702	975,688	1,131,652
401-422	Court Appearances	169,601	174,229	155,346	175,000	115,000	163,000
401-423	Holiday Pay	154,395	156,490	167,227	199,103	199,103	200,440
401-427	Language Proficiency	20,250	23,659	21,400	24,650	22,000	24,650
401-428	On Call Premium Pay	9,502	7,607	6,442	10,030	10,036	10,030
401-429	Employee Incentive	12,441	14,072	17,027	12,500	20,000	12,500
401-441	State Retirement	644,650	632,152	530,711	648,507	679,419	703,816
401-442	Social Security	958,127	964,943	989,399	1,038,510	1,068,859	1,092,590
401-443	Police / Fire Pension	3,680,963	4,003,751	4,272,447	4,626,725	4,626,725	5,495,827
401-444	Employee Insurance	2,387,427	2,670,011	2,282,602	2,772,951	2,708,175	3,064,561
401-445	Special Pension	56,388	58,035	61,034	56,000	64,505	56,696
401-446	Unemployment Compensation	34,797	37,261	3,297	7,500	-	3,500
Total Personnel Services		23,257,879	24,231,952	24,474,385	25,994,242	25,968,551	27,704,544
402-411	Office Supplies	77,114	90,347	72,409	86,657	94,295	82,485
402-413	Memberships / Subscriptions	120,121	137,468	149,668	144,451	138,723	147,467
402-414	Books / Publications / Maps	5,726	21,549	20,857	19,046	16,029	19,532
402-421	Gasoline & Lube	165,794	212,584	248,768	214,750	158,424	174,750
402-422	Automotive Parts	100,243	104,473	95,929	91,000	64,000	96,000
402-423	Communications Parts	8,373	4,232	4,573	5,604	4,140	5,600
402-425	Ammunition	2,000	2,000	2,000	2,000	2,000	10,000
402-426	Bulk Chemicals	3,795	4,171	5,050	4,600	5,600	4,600
402-427	Materials & Supplies	243,937	230,979	250,869	266,397	271,888	273,971
402-428	Cleaning Supplies	23,808	27,864	27,566	25,800	51,105	26,715
402-429	Parts & Accessories - Non - Auto	66,310	51,181	56,270	47,340	49,411	48,250
402-431	Uniforms	86,199	79,249	89,214	94,975	93,750	99,495
402-433	Safety & Protective Equipment	16,941	16,641	21,718	16,800	38,684	16,820
402-434	Small Tools	20,139	15,972	22,266	17,920	16,928	18,520
402-435	Evidence	4,667	5,129	4,308	5,000	5,389	5,700
402-436	Photo Supplies	1,190	1,339	1,745	1,000	1,574	1,000
402-490	Employee Recognition	27,555	26,957	25,251	27,645	25,382	30,000
402-499	Miscellaneous Expense	4,954	6,696	5,862	3,750	5,400	3,750
Total Commodities		978,866	1,038,831	1,104,325	1,074,735	1,042,722	1,064,655
403-411	Telephone	185,156	185,843	172,360	180,965	177,127	172,679
403-412	Postage	56,243	54,392	49,354	55,105	55,396	58,530
403-413	Light & Power	1,446	1,522	1,637	1,800	1,700	1,800
403-414	Natural Gas	23,896	32,817	34,067	35,000	34,000	34,500
403-417	Tax Incentive Payments	2,444,429	3,069,039	2,913,549	3,225,000	3,300,000	3,500,000
403-419	Business Assistance Program	-	-	-	-	30,000	-
403-421	Liability Insurance Program	513,921	359,721	576,719	679,697	630,000	721,666
403-431	M & R - Auto Equipment	75,322	91,197	71,677	78,500	64,700	78,500
403-432	M & R - Office Equipment	1,959	4,084	2,518	3,750	2,800	2,800
403-434	M & R - Buildings	82,486	99,930	85,401	97,750	157,667	95,750
403-435	M & R - Streets & Bridges	236,783	342,815	313,413	323,021	323,021	374,971
403-436	Maintenance Agreements	523,645	607,370	609,592	644,941	628,736	692,797
403-437	M & R - Other Equipment	19,234	22,239	19,836	17,000	12,172	17,500
403-438	Maintenance - Forestry	39,072	52,239	98,797	96,000	16,000	96,000

VILLAGE OF HANOVER PARK, ILLINOIS
Expenditure Summary by Account
Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures and Other Financing Uses (Continued)							
403-439	M & R - Accident Claims	41,084	17,240	8,955	10,000	10,000	10,000
403-451	Equipment Rentals	742,893	766,303	792,702	820,912	631,379	848,110
403-452	Vehicle Maintenance & Replacemen	871,555	870,460	1,001,569	1,034,138	1,034,438	1,017,285
403-453	Furniture Replacement	1,870	4,368	4,404	1,000	703	1,000
403-456	IT Equipment Maint. & Replacemnt	180,000	217,589	325,343	470,133	470,133	383,803
403-457	SCBA Maintenance & Replacement	-	28,012	38,012	38,012	38,012	38,012
403-461	Consulting Services	226,021	358,763	278,599	228,901	208,320	316,518
403-462	Legal Services	348,875	368,529	381,091	382,100	381,100	371,940
403-463	Auditing Services	26,957	24,123	25,208	24,687	22,137	25,181
403-465	Medical Examinations	30,157	24,609	41,277	42,184	43,091	35,134
403-467	Legal Publications	8,659	7,958	10,316	9,000	9,000	10,000
403-468	Uniform Rentals	5,403	5,884	4,958	5,000	2,711	3,000
403-469	Testing Services	2,116	2,390	1,815	2,500	2,500	2,500
403-470	Binding & Printing	23,752	10,441	11,817	9,185	18,232	9,185
403-471	Schools / Conferences / Meetings	175,168	158,241	163,398	185,642	92,520	181,129
403-472	Transportation	20,911	19,891	17,792	31,280	12,772	25,950
403-473	Elected Officials Initiative	11,817	13,168	12,119	14,000	1,000	13,000
403-474	Tuition Reimbursement	-	3,673	7,000	7,455	7,455	10,506
403-478	Fire Corp	1,715	1,226	3,882	1,500	1,500	1,500
403-485	Miscellaneous Programs	17,668	11,687	16,914	24,300	24,300	24,300
403-489	IEPA Discharge Fee	1,000	-	-	1,000	-	-
403-491	Special Events	43,575	213,370	83,355	115,935	89,337	87,833
403-496	Collection Fee Service	488	2,536	12,855	4,000	1,075	2,000
403-498	Contingency	-	-	-	15,000	6,000	15,000
403-499	Miscellaneous Expense	38,121	37,901	15,185	14,089	11,105	13,789
Total Contractual Services		7,023,397	8,091,569	8,207,484	8,930,482	8,552,139	9,294,168
412-404	Road & Bridge	-	325,953	2,098,878	572,000	572,000	1,400,000
412-431	General Capital Outlay	1,678,155	1,864,852	849,764	622,544	622,544	670,370
412-461	Central Equipment	-	-	220,700	54,600	54,600	33,000
Total Interfund Transfers		1,678,155	2,190,805	3,169,342	1,249,144	1,249,144	2,103,370
413-431	Office Equipment	-	-	-	-	15,500	-
Total Capital Outlay		-	-	-	-	15,500	-
Total Expenditures and Other Financing Uses		\$ 32,938,297	\$ 35,553,157	\$ 36,955,537	\$ 37,248,603	\$ 36,828,056	\$ 40,166,737

VILLAGE OF HANOVER PARK, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Cost Center	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
1100	President and Board of Trustees	\$ 120,224	\$ 121,712	\$ 122,305	\$ 126,100	\$ 95,406	\$ 151,587
1200	Village Clerk	98,975	120,583	127,077	184,047	186,252	134,062
1250	Village Collector	98,052	101,375	98,406	98,079	98,053	101,473
1350	Environmental & Utility Committee	282	488	260	375	100	1,025
1400	Special Events Committee	-	176,419	41,285	41,800	500	42,800
1450	Historical Commission	-	198	389	2,850	1,000	1,050
1600	CI & D Committee	2,686	3,784	2,094	3,750	2,100	3,750
1650	Sister Cities Committee	4,771	4,567	5,389	6,120	5,220	5,820
1700	Citizens Corp Council	368	1,690	839	850	850	-
1750	Veterans Committee	770	2,552	2,355	1,750	420	1,750
1800	Development Commission	636	171	(129)	800	800	800
1950	Economic Development Committee	4,277	5,685	5,347	5,461	5,050	5,210
Total Village Board, Clerk, Committees and Commissions		331,041	539,223	405,616	471,982	395,751	449,327
4100	Village Manager	574,724	630,943	626,624	638,798	633,562	707,342
4400	Human Resources Department	416,477	462,334	501,710	486,741	460,161	550,742
4600	Special Events	12,612	-	-	-	-	-
4700	Information Technology	1,017,240	1,197,375	1,260,800	1,466,419	1,433,421	1,395,988
Total Administrative Services		2,021,052	2,290,652	2,389,134	2,591,958	2,527,144	2,654,072
3100	Administration	177,734	157,817	168,055	192,639	185,070	198,098
3200	Collections	177,820	181,921	178,172	185,568	187,393	193,848
3300	General Accounting	208,917	212,395	200,677	197,613	190,390	202,930
3500	General Administrative Services	1,030,013	905,162	1,126,560	1,233,782	1,177,685	1,269,447
3600	Hanover Park COVID-19	-	-	-	-	600,000	-
Total Finance Department		1,594,484	1,457,295	1,673,464	1,809,602	2,340,538	1,864,323
6100	Administration	166,545	163,932	180,222	176,943	166,954	171,654
6200	Streets	1,479,377	1,566,151	1,575,003	1,656,031	1,630,905	1,726,296
6300	Forestry	448,051	530,842	579,859	609,113	509,117	665,939
6400	Public Buildings	611,774	673,141	628,690	634,181	626,137	657,519
6500	Fleet Services	886,204	895,746	903,325	885,402	747,158	878,439
6600	Engineering	389,286	408,081	429,011	486,816	444,306	492,407
Total Public Works Department		3,981,237	4,237,893	4,296,110	4,448,486	4,124,577	4,592,254
7100	Fire Administration	619,357	648,274	664,858	711,589	688,030	750,945
7200	Fire Suppression	6,124,847	6,438,966	6,786,423	6,851,853	6,650,812	7,309,398
7300	Inspectional Services	662,860	701,435	681,789	759,215	725,291	782,227
7400	Non-Emergency 911	45,020	48,160	48,847	50,364	51,472	121,496
Total Fire Department		7,452,084	7,836,835	8,181,918	8,373,021	8,115,605	8,964,066
8100	Police Administration	859,096	960,104	912,131	903,487	927,141	1,018,357
8200	Patrol	7,891,893	8,182,633	8,429,938	9,187,964	9,104,781	9,804,160
8300	Investigations	1,946,425	2,034,847	1,837,701	1,988,999	1,966,740	2,123,165
8400	Community Services	97,839	98,466	99,392	102,083	101,347	107,717
8500	Staff Services	1,705,083	1,751,329	1,719,329	1,823,639	1,641,905	1,891,755
8600	Protection & Safety Services	10,622	5,867	8,646	9,216	7,280	-
8700	Code Enforcement	537,500	501,929	516,933	565,168	563,363	611,941
Total Police Department		13,048,458	13,535,176	13,524,071	14,580,556	14,312,557	15,557,095
9200	Economic Development	2,831,784	3,465,279	3,315,882	3,723,854	3,762,740	3,982,230
Total Community Development		2,831,784	3,465,279	3,315,882	3,723,854	3,762,740	3,982,230
9900	Interfund Transfers	1,678,155	2,190,805	3,169,342	1,249,144	1,249,144	2,103,370
Total General Fund		\$ 32,938,297	\$ 35,553,157	\$ 36,955,537	\$ 37,248,603	\$ 36,828,056	\$ 40,166,737

INTER-FUND TRANSFERS

COST CONTROL CENTER

Inter-Fund Transfer	9900
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VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 9900 - Interfund Transfers

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
412-404	Road & Bridge	\$ -	\$ 325,953	\$ 2,098,878	\$ 572,000	\$ 572,000	\$ 1,400,000
412-431	General Capital Outlay	1,678,155	1,864,852	849,764	622,544	622,544	670,370
412-461	Central Equipment	-	-	220,700	54,600	54,600	33,000
Total Interfund Transfer		<u>1,678,155</u>	<u>2,190,805</u>	<u>3,169,342</u>	<u>1,249,144</u>	<u>1,249,144</u>	<u>2,103,370</u>
Total Interfund Transfer		<u>\$ 1,678,155</u>	<u>\$ 2,190,805</u>	<u>\$ 3,169,342</u>	<u>\$ 1,249,144</u>	<u>\$ 1,249,144</u>	<u>\$ 2,103,370</u>

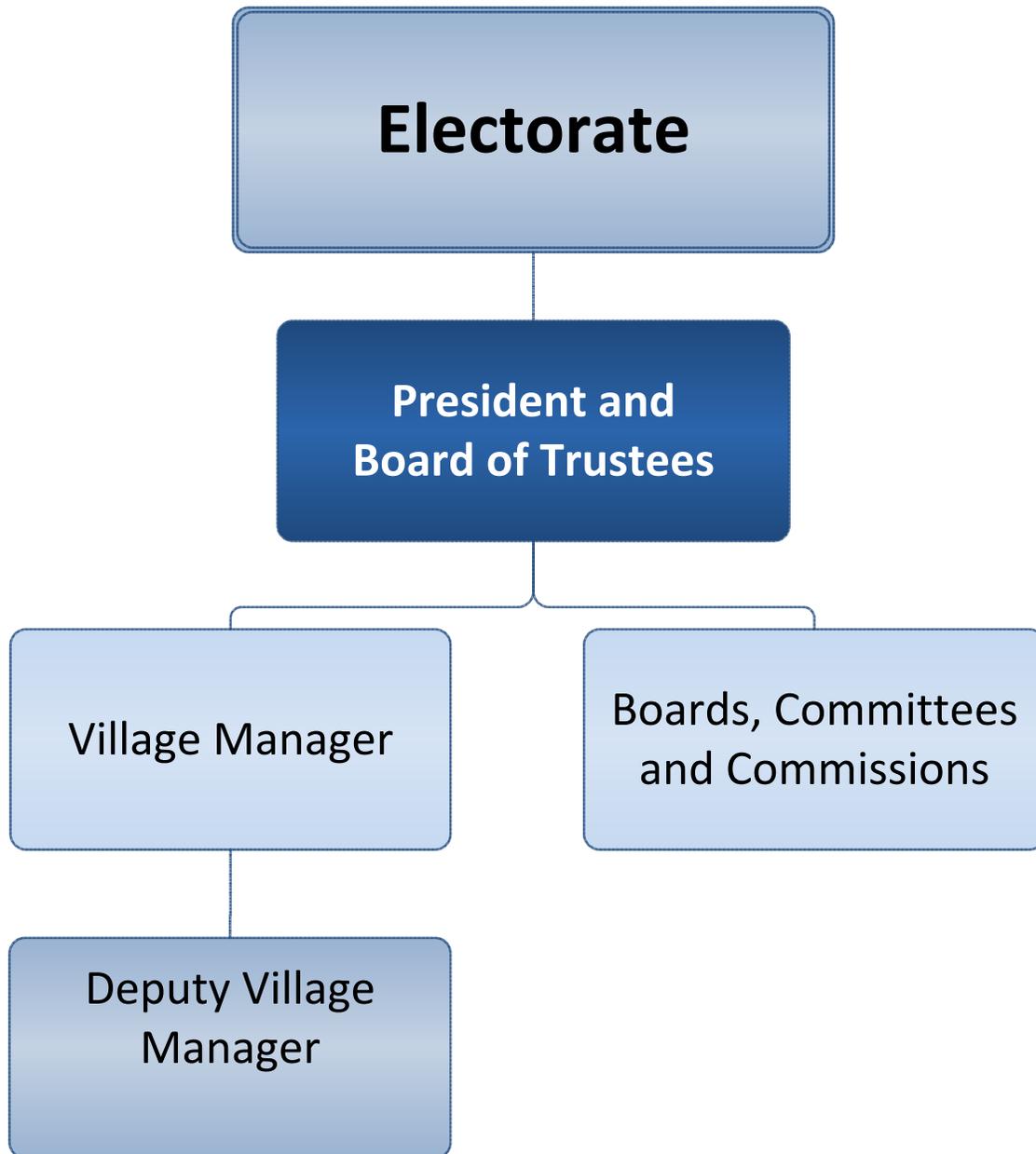
VILLAGE BOARD

VILLAGE CLERK

COMMITTEES AND COMMISSIONS

Cost Control Centers

Village President and Board of Trustees	1100
Village Clerk / Special Events	1200
Village Collector	1250
Environmental Committee	1350
Special Events Committee	1400
Historical Commission	1450
Cultural Inclusion & Diversity Committee	1600
Sister Cities Committee	1650
Citizens Corp Council	1700
Veterans Committee	1750
Development Commission	1800
Economic Development Committee	1950



PURPOSE STATEMENT

The mission of the Village is to provide responsive and effective municipal services toward the goal of maintaining a good quality of life for residents and businesses within the community.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Village President and Board of Trustees are the elected representatives and policy makers for the Village of Hanover Park. Their function is to formulate policies and ordinances necessary to guide the orderly development and administration of the Village. The Village Board also serves the residents through a system of public participation, public board meetings, and boards and commissions.

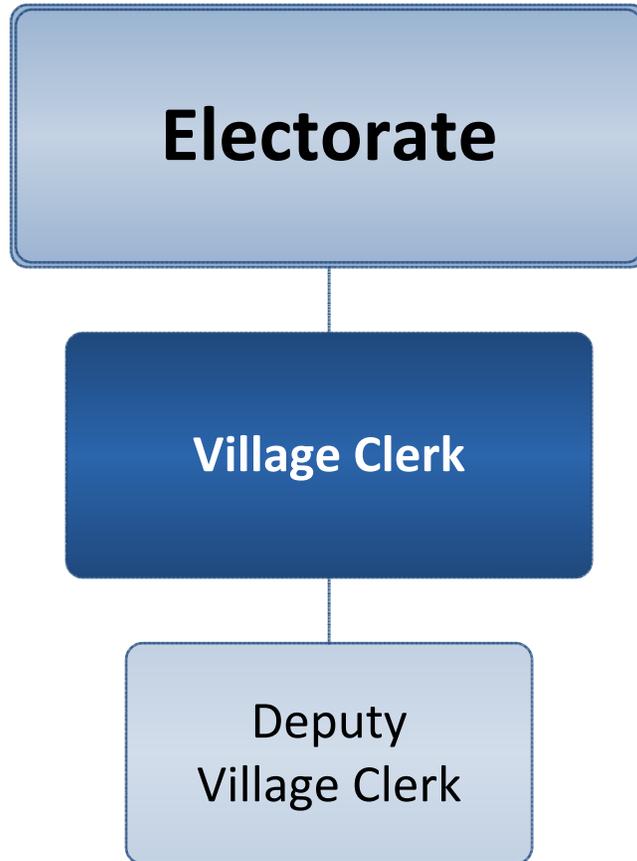
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 1100 - President & Board of Trustees

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-412	Salaries-Part Time	\$ 36,226	\$ 36,240	\$ 34,066	\$ 36,000	\$ 33,000	\$ 62,450
401-442	Social Security	2,771	2,772	2,606	2,754	2,600	4,778
Total Personnel Services		<u>38,997</u>	<u>39,012</u>	<u>36,672</u>	<u>38,754</u>	<u>35,600</u>	<u>67,228</u>
402-411	Office Supplies	505	1,008	585	500	500	1,000
402-413	Memberships/ Subscriptions	52,329	50,162	55,755	55,256	47,756	55,319
402-499	Miscellaneous Expense	2,762	3,781	3,311	1,800	1,500	2,000
Total Commodities		<u>55,595</u>	<u>54,951</u>	<u>59,651</u>	<u>57,556</u>	<u>49,756</u>	<u>58,319</u>
403-412	Postage	232	268	99	100	50	100
403-461	Consulting Services	-	-	-	-	-	750
403-471	Schools/Conf/Meetings	8,581	7,914	8,986	10,840	6,000	8,840
403-472	Transportation	4,237	5,692	4,184	4,850	3,000	3,350
403-473	Elected Officials Initiative	11,817	13,168	12,119	14,000	1,000	13,000
403-491	Special Events	765	707	592	-	-	-
Total Contractual Services		<u>25,632</u>	<u>27,749</u>	<u>25,981</u>	<u>29,790</u>	<u>10,050</u>	<u>26,040</u>
Total President & Board of Trustees		<u>\$ 120,224</u>	<u>\$ 121,712</u>	<u>\$ 122,305</u>	<u>\$ 126,100</u>	<u>\$ 95,406</u>	<u>\$ 151,587</u>

1200 – Village Clerk



PURPOSE STATEMENT

The Village Clerk's Office is to create and maintain accurate records and files of Village documents and index such records; to comply with the Public Information Act by providing information requested by the public and Village departments in a competent manner; to strive to improve job knowledge of staff members; to maintain good working relationships with the staff, the media, and legislative bodies. The Village Clerk's Office coordinates certain annual special events to promote the quality of life for residents and visitors.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Village Clerk is, by statute, the keeper of the official records of the municipality and as such, is responsible for maintaining accurate records of the proceedings of the President and Board of Trustees. The Village Clerk maintains a file of ordinances, resolutions, bonds, contracts and agreements, which are part of the official records of the Village. Legal publications for the Village such as public hearings, notices of annexation, etc., are published by the Village Clerk; all documents are recorded in their respective counties as required. The Village Clerk is the local Election Official and is Deputy Registrar for voter registration in both Cook County and DuPage County. The Village Clerk is responsible for issuance of solicitor's permits, Business Licenses, Taxi Licenses, and Contractor Licenses and is required to maintain complete records of same. The Clerk also serves as secretary to the Liquor Commission, recording the proceedings of the Commission and maintaining a complete record of each license, issuing all licenses as directed by the Commission. In addition, the Village Clerk's Office provides research and copies of documents as required by other departments and/or the public. The Village Clerk's Office is also responsible for administering the Open Meetings Act and the Freedom of Information Act. The Village Clerk maintains an up-to-date municipal code. The Village Clerk's Office develops and coordinates certain annual seasonal events that engage residents, community partners and visitors from the region. Annual special events coordinated include: Market @ the Metra event, Arbor Day celebration, Touch A Truck, Car Show and Village Holiday Tree Lighting. In addition, the Clerk's office coordinates the the STAARS (STudent Artist and AuthoRS) Program.

2020 BUDGET ACCOMPLISHMENTS

Strategic Plan Goal #5: Effective Governance

1. Review Solicitor's permit issuance process and fees. (Completed)

2021 BUDGET GOALS

Strategic Plan Goal #4: Community Image & Identity

1. Upgrade the experience of annual seasonal events that engage residents, community partners and visitors from the region.

Strategic Plan Goal #5: Effective Governance

1. Managed the 2021 municipal elections process under state statute as the Local Election Official.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 1200 - Village Clerk

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries-Regular	\$ 54,526	\$ 54,466	\$ 57,048	\$ 58,328	\$ 58,590	\$ 60,519
401-412	Salaries-Part Time	-	-	600	23,700	5,703	6,393
401-421	Overtime Compensation	3,613	3,785	6,185	3,500	3,500	3,500
401-441	State Retirement	7,871	7,689	6,627	7,856	7,856	8,625
401-442	Social Security	4,494	4,450	4,875	6,377	5,190	5,251
401-444	Employee Insurance	8,582	10,678	9,454	10,145	10,318	11,044
Total Personnel Services		<u>79,087</u>	<u>81,068</u>	<u>84,790</u>	<u>109,906</u>	<u>91,157</u>	<u>95,332</u>
402-411	Office Supplies	1,504	3,256	173	6,225	6,225	2,325
402-413	Memberships/Subscriptions	803	585	490	1,135	1,135	1,135
402-431	Uniforms	-	207	99	300	300	300
Total Commodities		<u>2,307</u>	<u>4,048</u>	<u>762</u>	<u>7,660</u>	<u>7,660</u>	<u>3,760</u>
403-412	Postage	1,325	1,614	1,378	1,400	1,400	1,400
403-436	Maintenance Agreements	2,815	3,799	2,446	2,920	2,920	2,920
403-462	Legal Services	138	1,663	1,732	2,100	2,100	1,940
403-467	Legal Publications	4,304	5,453	4,932	4,000	4,000	4,000
403-470	Binding & Printing	6,371	6,862	9,511	6,485	6,485	6,485
403-471	Schools/Conf/Meetings	2,361	3,386	3,667	3,300	380	2,300
403-472	Transportation	267	-	104	1,000	150	650
403-491	Special Events	-	12,690	17,756	45,276	70,000	15,275
Total Contractual Services		<u>17,582</u>	<u>35,467</u>	<u>41,525</u>	<u>66,481</u>	<u>87,435</u>	<u>34,970</u>
Total Village Clerk		<u>\$ 98,975</u>	<u>\$ 120,583</u>	<u>\$ 127,077</u>	<u>\$ 184,047</u>	<u>\$ 186,252</u>	<u>\$ 134,062</u>

1250 – Village Collector



PURPOSE STATEMENT

The Village Collector is to provide information and assistance to Village citizens and the general public in matters concerning various services.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Annually reviews the types of fees allowed for collection. Maintains satisfactory level of, and exercises control over, notifications to those holding business, liquor, taxi and contractor licenses, as well as alarm applications. Answers public inquiries about diverse areas of the Village such as giving directions, quoting various license and permit fees. Authorizes the intake of monies for business, liquor, taxi, contractor, raffle and special event licenses as well as solicitor permits and alarm applications. Ensures appropriate collector staffing for all hours of Village operation. Conducts a monthly and annual review of food and beverage taxes. If necessary, submits delinquent business accounts to Village Attorney for hearing proceedings. Reviews and signs liens.

2020 BUDGET ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

1. Engage regional & local partnerships and stakeholders to ensure an accurate count in the 2020 Census. (Ongoing)

Strategic Plan Goal #5: Effective Governance

1. Review Open Meetings Act with staff and board liaisons to committees and commissions. (Pending)

2021 BUDGET GOALS

Strategic Plan Goal #5: Effective Governance

2. Review Freedom of Information Act with staff point persons.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 1250 - Village Collector

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries-Regular	\$ 62,543	\$ 64,393	\$ 65,911	\$ 62,539	\$ 62,493	\$ 64,547
401-441	State Retirement	8,453	8,313	6,757	7,674	7,700	8,163
401-442	Social Security	4,821	4,706	4,821	4,784	4,785	4,785
401-444	Employee Insurance	22,235	23,963	20,917	23,082	23,075	23,978
Total Personnel Services		<u>98,052</u>	<u>101,375</u>	<u>98,406</u>	<u>98,079</u>	<u>98,053</u>	<u>101,473</u>
Total Village Collector		<u>\$ 98,052</u>	<u>\$ 101,375</u>	<u>\$ 98,406</u>	<u>\$ 98,079</u>	<u>\$ 98,053</u>	<u>\$ 101,473</u>



PURPOSE STATEMENT

The goal of the Environmental Committee is to review and provide direction on items relating to environmental issues affecting the Village, its residents, and businesses.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

To present information and programs concerning environmental issues that affect the Village, its residents, and businesses; to create new or coordinate existing environmental programs suitable for achieving the goals of this committee; to cooperate with local, state, and national public and private agencies and individuals who are working on environmental programs; to provide advice to the Village President and Board of Trustees on environmental issues and programs; to recommend to the Village President and Board of Trustees such programs and staffing as may be appropriate to achieve the goals of this committee; and to complete projects assigned by the Village President or designated Trustee on environmental issues or programs.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

1. Hosted a community recycling event.
All planned community events were cancelled due to COVID-19.
2. Hosted an Apiary Open House.
All planned community events were cancelled due to COVID-19.
3. Hosted additional events.
All planned community events were cancelled due to COVID-19.

2021 BUDGET GOALS

Strategic Plan Goal #4: Community Image & Identity

2. Host a community recycling event.
Third quarter. To promote a healthy community image. Recycling is an important aspect of sustainability as it reduces the negative impact on the environment and helps preserve natural resources.
2. Host an Apiary Open House.
Second quarter. This event will be held to educate the public on the importance of pollinators. Bees and other pollinators play a crucial role in flowing plants and crop production. Without pollinators, most plants cannot produce fruits or seed.
3. Host a community polinator planting event.
Fourth quarter. Coordinate with the garden club to recruit volunteers to plant seeds for native pollinator plants. This will help provide habitat for butterflies and other pollinators.
4. Host additional events.
Second through fourth quarters. As the committee gains additional members and volunteers, bring back events that have been held in the past such as the river sweep and storn drain labeling

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 1350 - Environmental Committee

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
402-411	Office Supplies	\$ 208	\$ 22	\$ 191	\$ 175	\$ 100	\$ 175
Total Commodities		208	22	191	175	100	175
403-491	Special Events	74	466	69	200	-	850
Total Contractual Services		74	466	69	200	-	850
Total Environmental Committee		\$ 282	\$ 488	\$ 260	\$ 375	\$ 100	\$ 1,025

1400 – Special Events Committee



PURPOSE STATEMENT

The goal of the Special Events Committee is to provide recommendations to the Board on activities, concerts and/or special events and funding necessary to accomplish them.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

To promote Village cultural festivals, concerns, special events, and other activities in Hanover Park; to sponsor cultural activities, concerts, and/or special events in the name of the Village; to recommend to the Board of Trustees cultural activities, concerts and/or special events and funding necessary to accomplish them; to complete such projects as are assigned by the Village President and Board of Trustees.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

- ✓ Organized Mayors Play Ball event
Not completed. Event did not take place due to the COVID-19 Pandemic.
- ✓ Organized a Cops Day Picnic
Not completed. Event did not take place due to the COVID-19 Pandemic.
- ✓ Organized Wednesday Night Live! Concert Series
Not completed. Event did not take place due to the COVID-19 Pandemic.
- ✓ Organized Movie in the Park Events
Not completed. Event did not take place due to the COVID-19 Pandemic. However, a drive-in movie was organized and took place.
- ✓ Organized Corks & Crafts Event
Not completed. Event did not take place due to the COVID-19 Pandemic.

2020 BUDGET GOALS

Strategic Plan Goal #4: Community Image & Identity

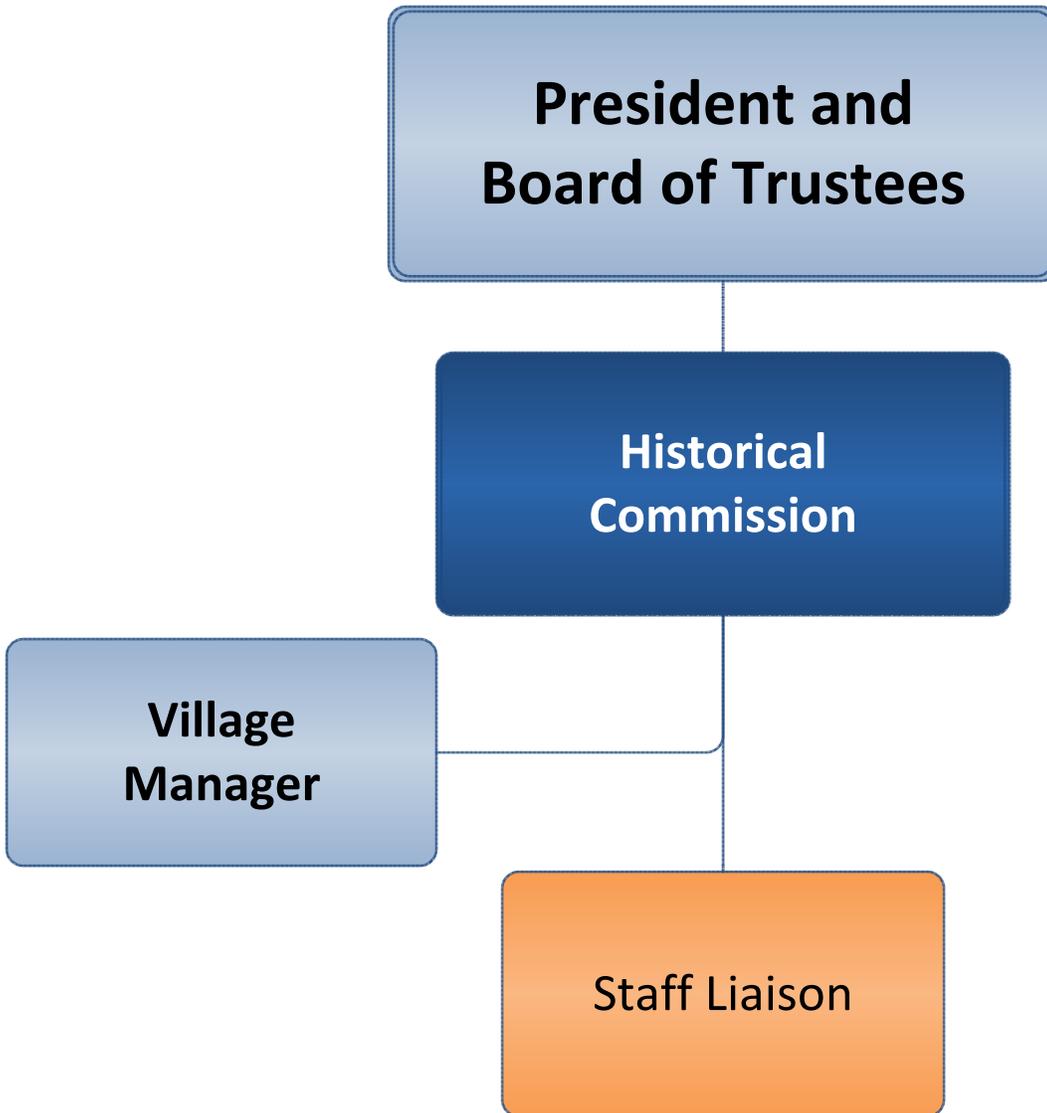
1. Schedule Events to take place throughout 2021 to include Wednesday Night Live, Movies in the Park, Mayor’s Play Ball event and Corks & Crafts.
First through Fourth Quarters.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 1400 - Special Events Committee

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-441	State Retirement	\$ -	\$ 2,258	\$ -	\$ -	\$ -	\$ -
401-442	Social Security	-	2,503	-	-	-	-
Total Personnel Services		-	4,761	-	-	-	-
403-491	Special Events	-	171,658	41,285	41,800	500	42,800
Total Contractual Services		-	171,658	41,285	41,800	500	42,800
Total Special Events Committee		\$ -	\$ 176,419	\$ 41,285	\$ 41,800	\$ 500	\$ 42,800



PURPOSE STATEMENT

The purpose of the Historic Commission is to promote the educational, cultural, economic and general welfare of the community by ensuring the preservation of structures and properties that represent the cultural heritage of the Village of Hanover Park and of the community prior to the Village's incorporation. Other purposes associated with this commission include: presenting information and programs concerning historic preservation issues that affect the village, its residents and businesses; creating new or coordinating existing historic programs suitable for achieving the goals of this commission; working with other agencies and individuals who are working on historic preservation programs; encouraging the preservation, restoration and rehabilitation of structures, buildings and properties that advance the history of the village; identifying such property, structures or areas within the Village that are historically significant; and establishing criteria and recommend to the Village Board of Trustees designation of heritage plaques.

The Ordinance to establish a Historic Commission was passed by the Village Board in mid-2017. Since no commission members have been appointed yet, there have been no official meetings. An Ordinance was also passed later in 2017, creating a Historic Committee to support the mission of the Historic Commission. Committee members were appointed, and the Historic Committee meets regularly to forward the goals of the Village.

The Goals and Accomplishments below reflect the work of the Historic Committee

2020 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

- ✓ Heritage Property/Site Plaques.
This goal is being moved to 2021 due to the Pandemic in which regular meetings were not held.
- ✓ Arbor Day/Individual & Organization Plaques.
This goal is being moved to 2021 due to the Pandemic in which regular meetings were not held.
- ✓ Inventory Sears Catalogue home built in Hanover Park.
This goal is being moved to 2021 due to the Pandemic in which regular meetings were not held.
- ✓ Digitize historic documents including slides, tapes and various other media.
This goal is ongoing over the next several years with the first batch of media being sent out for digitization the second half of 2020.

2021 BUDGET GOALS

Strategic Plan Goal #2: Community Image & Identity

1. Heritage Property/Site Plaques. The Historic Committee will honor eclectic and historic properties within the Village with a Heritage Plaque program. The Committee will establish criteria, policies and process for the Heritage Plaque program, to help recognize qualified properties in the community. Two such plaques will be awarded in 2021. Evaluate coordination with Hanover Township's Plaque program as well. (First through fourth quarters)
2. Arbor Day/Individual & Organization Plaques. The Historic Committee will continue to honor individuals/organizations within the Village with the Heritage Plaque program. The Committee will establish criteria and policies for the Heritage Plaque program, to help recognize those that have made an impact in the community. Two such plaques will be awarded in 2021 on Arbor Day. (First through fourth quarters)
3. Inventory Sears Catalogue home built in Hanover Park. (First through fourth quarters)
4. Digitize historic documents including slides, tapes and various other media. (First through fourth quarters)

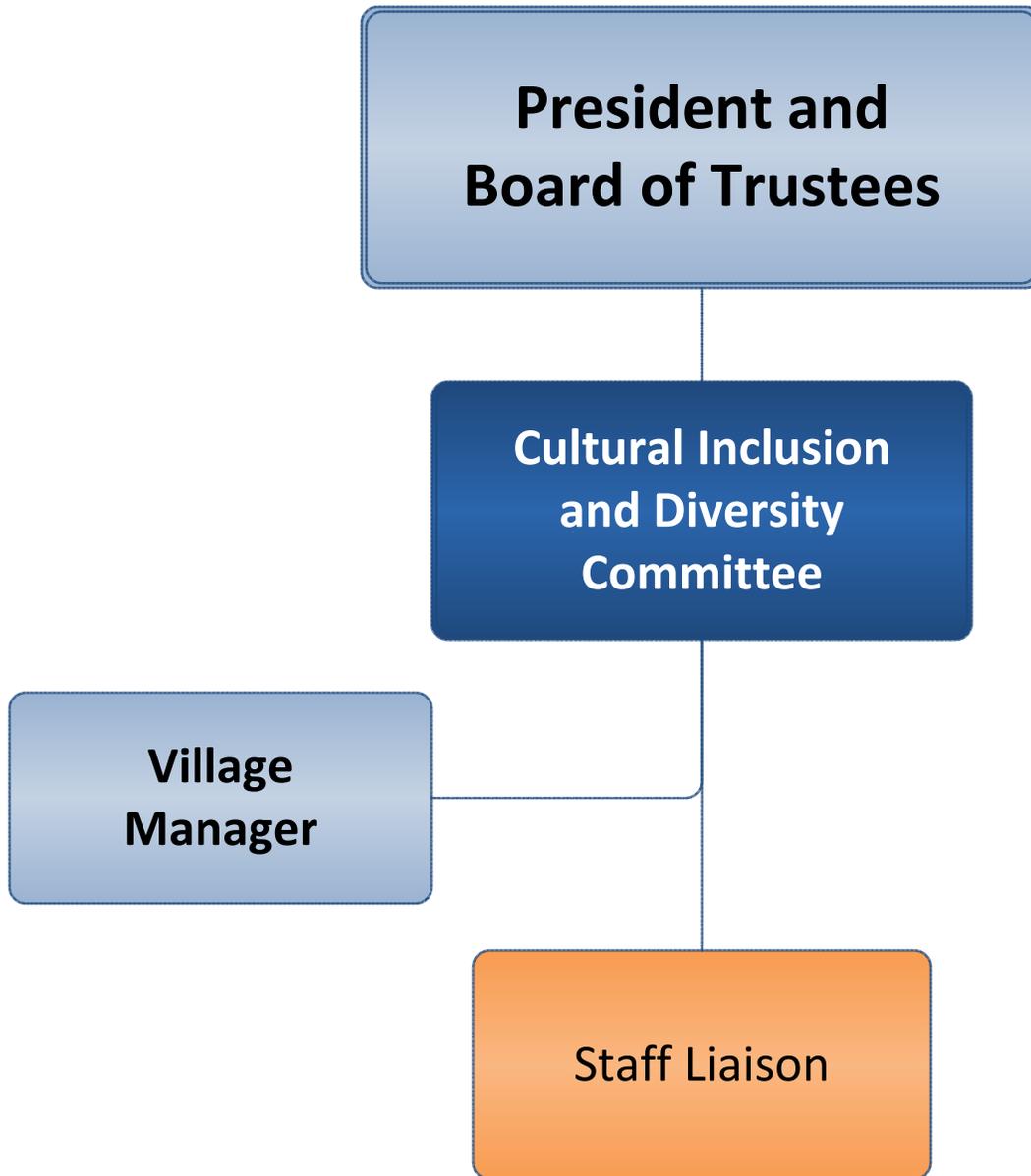
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 1450 - Historical Commission

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
402-411	Office Supplies	\$ -	\$ -	\$ 389	\$ 500	\$ 500	\$ 500
402-413	Memberships/Subscriptions	-	198	-	50	-	50
402-427	Materials & Supplies	-	-	-	1,800	-	-
Total Commodities		-	198	389	2,350	500	550
403-461	Consulting Services	-	-	-	500	500	500
Total Contractual Services		-	-	-	500	500	500
Total Historical Commission		\$ -	\$ 198	\$ 389	\$ 2,850	\$ 1,000	\$ 1,050

1600 – Cultural Inclusion and Diversity Committee



PURPOSE STATEMENT

The goal of the Cultural Inclusion and Diversity Committee is to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village; to create a sense of shared community among residents; and to affirm the value of each resident. The committee will act as a catalyst in promoting social harmony in the Village and help deter, through educational and action programs, prejudice, discrimination, and intolerance.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The functions of the Cultural Inclusion and Diversity Committee are to assist the members of our community in any way possible by identifying cultural and social service needs of the residents of the Village and working with existing entities to address these needs in the most meaningful way. The Cultural Inclusion and Diversity Committee will work closely with all community groups, local businesses and other public agencies in promoting a better understanding and tolerance for inclusion and diversity within the community by establishing and promoting programs that serve to educate and bring the community together.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

- ✓ Supported local community events which fostered inclusion and cultural diversity through participation. The events included Martin Luther King Jr.'s Birthday Breakfast, Black History Month Celebration with the Sister Cities Committee.
Completed. All events were attended by CIDC Committee Members (limited due to COVID-19.)
- ✓ Organized the MLK Legacy Day of Service by collaborating with a non-for-profit organization serving Hanover Park residents.
Ongoing. Third Quarter. CIDC collaborated with Habitat for Humanity to coordinate this year's MLK Legacy Day of Service.
- ✓ Hosted the Annual Community Leaders Reception with a workshop, seminar, or speaker on relevant/pressing topics that focus on strengthening the community of Hanover Park.
Ongoing. Fourth quarter – To be a combined online event with Stakeholders due to COVID-19
- ✓ Hosted a community stakeholders meeting.
Ongoing. Fourth quarter
- ✓ Created and presented Equity & Inclusion ordinance to Village Board.
Ongoing. Fourth quarter. CIDC sub-committee drafted ordinance and presented to full CIDC Committee following resident input.

2021 BUDGET GOALS

Strategic Plan Goal #4: Community Image & Identity

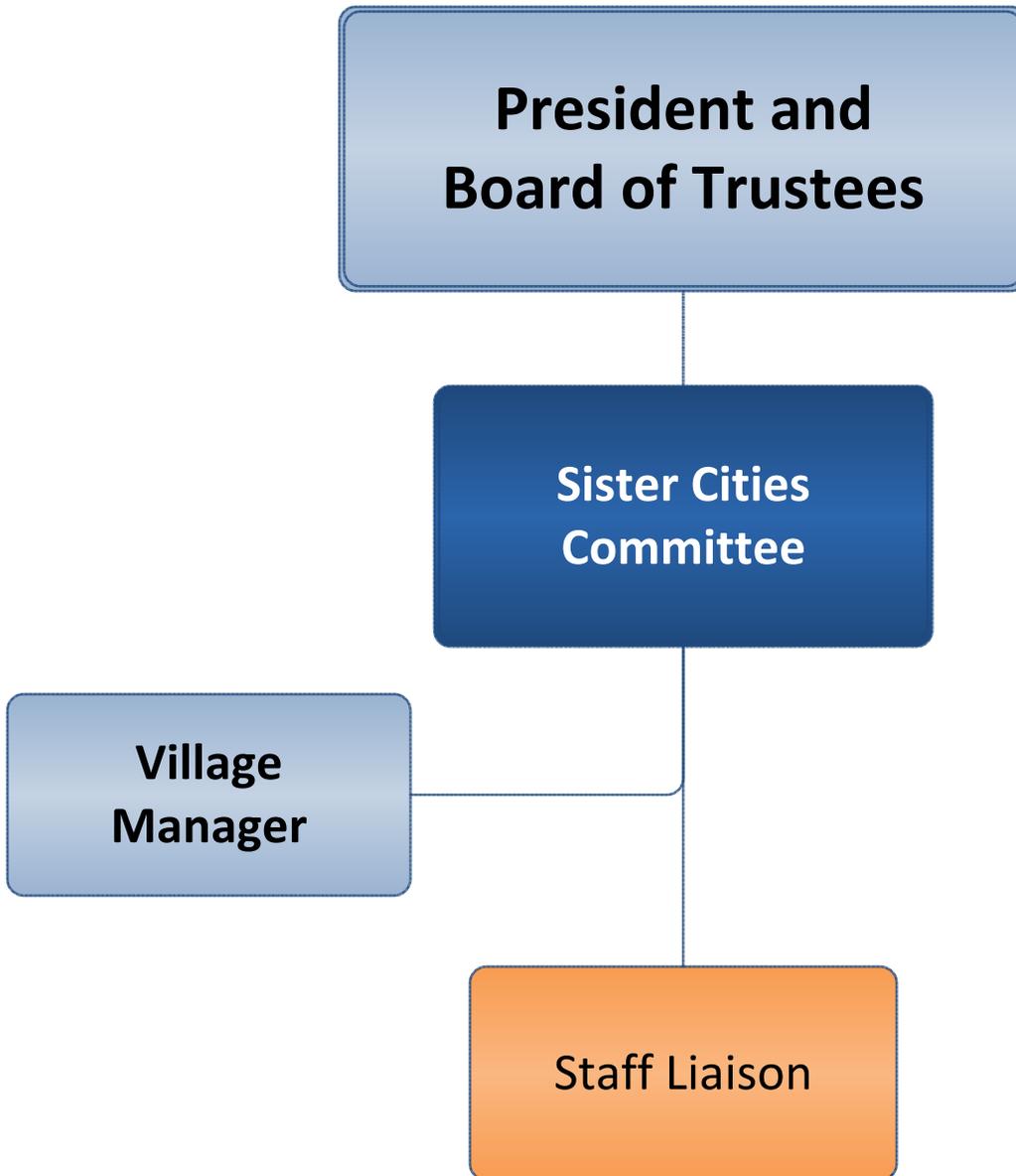
1. Support local community events which foster inclusion and cultural diversity through participation.
2. Organize the MLK Legacy Day of Service by collaborating with a non-for-profit organization serving Hanover Park residents.
3. To host the Annual Community Leaders Reception with a workshop, seminar, or speaker on relevant/pressing topics that focus on strengthening the community of Hanover Park.
4. Continue to host leadership training for committee members to strengthen the impact of the committee.
5. Continue to host community stakeholders' meetings.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 1600 - Cultural Inclusion and Diversity Committee

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
402-411	Office Supplies	\$ -	\$ 178	\$ -	\$ 200	\$ -	\$ 200
Total Commodities		-	178	-	200	-	200
403-412	Postage	-	58	1	-	-	-
403-491	Special Events	2,686	3,548	2,094	3,550	2,100	3,550
Total Contractual Services		2,686	3,605	2,094	3,550	2,100	3,550
Total Cultural Inclusion and Diversity Committee		\$ 2,686	\$ 3,784	\$ 2,094	\$ 3,750	\$ 2,100	\$ 3,750



PURPOSE STATEMENT

The goal of the Sister Cities Committee is to foster knowledge and understanding between the people of the Village and the people of other nations' cities.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The functions of the committee are to promote, advance and publicize local, State, and national Sister Cities programs. The committee acts to support international municipal cooperation through aid and education.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

1. Engage local Sister City groups; and participate in other area cultural events.
Ongoing. Members attended the Martin Luther King breakfast hosted by the Village of Hoffman Estates. Member/Trustee Porter was on the program for the event and made a presentation. Trustee Porter had been invited to speak at that event after members of the organizing team had heard his presentation during the 2019 Black History Event hosted by the Hanover Park Sister Cities Committee. Locally, many traditional Sister City and cultural events were cancelled due to COVID, so the opportunity to engage was greatly restricted.
2. Engage community service groups and Village committees in opportunities to interact internationally.
Fourth Quarter. Pending. Nothing to report due to COVID and the cancellation events.
3. Award scholarships to students in Cape Coast and Valparaiso.
In progress. Scholarships are being awarded to students at the schools in Valparaiso and Cape Coast.
4. Assist with Cape Coast Primary School students' general needs.
In progress. Funds are being issued for ongoing upkeep and maintenance at the Hanover Park Primary School in Cape Coast. Third quarter.
5. Attend annual state conference.
Due to COVID, the annual state conference was cancelled.
6. Pursue school-to-school relationships with Cape Coast, Valparaiso and Hanover Park.
Fourth Quarter. Ongoing. The pen pal letter exchange expanded and now includes participation by Ontarioville School students. A structured pen pal letter plan was adopted to facilitate scheduled letter exchanges and a proposed end-of-school year skype meeting so students could see and talk to each other. Due to COVID-19 remote learning protocols, it wasn't possible to have the skype meeting.
7. Host 2020 Black History Month event.
Completed. The committee hosted a successful Black History Month event in Room 214 with a theme highlighting the rich history and culture of Africa prior to the onset of the slave trade. Chair Pamela, Trustee Porter and Frank coordinated the event.
8. Participate in Mexican Independence celebration.
Unfortunately, due to COVID, committee members won't be participating in the Mexican Independence parade hosted by St. Ansgar Church. Third quarter.

Additional Accomplishments

- ✓ Committee Member Frank Grant-Aquah participated in virtual meetings with the Illinois State Sister Cities Association.
- ✓ Trustee Porter visited Cape Coast in early 2020, and he was able to enjoy many cultural activities including the opportunity to meet dignitaries and present gifts. He stopped by the school which wasn't in session at the time; and he visited the district hospital and met with the Director and staff.
- ✓ The Annual Sister Cities International conference was conducted virtually in July; and Chair Pamela, Trustee Porter and members Frank and Maria participated online during the two-day conference which included workshops and training.
- ✓ Committee members participated in online conference calls: SCI Global Conversation with Ghana Ambassador (June); Sister Cities Africa Region Meeting (July); and SCI Africa Local Rotary (July).
- ✓ Recruitment efforts were successful and two new active members joined the Sister Cities Committee in 2020.

2021 BUDGET GOALS

Strategic Plan Goal #4: Community Image & Identity

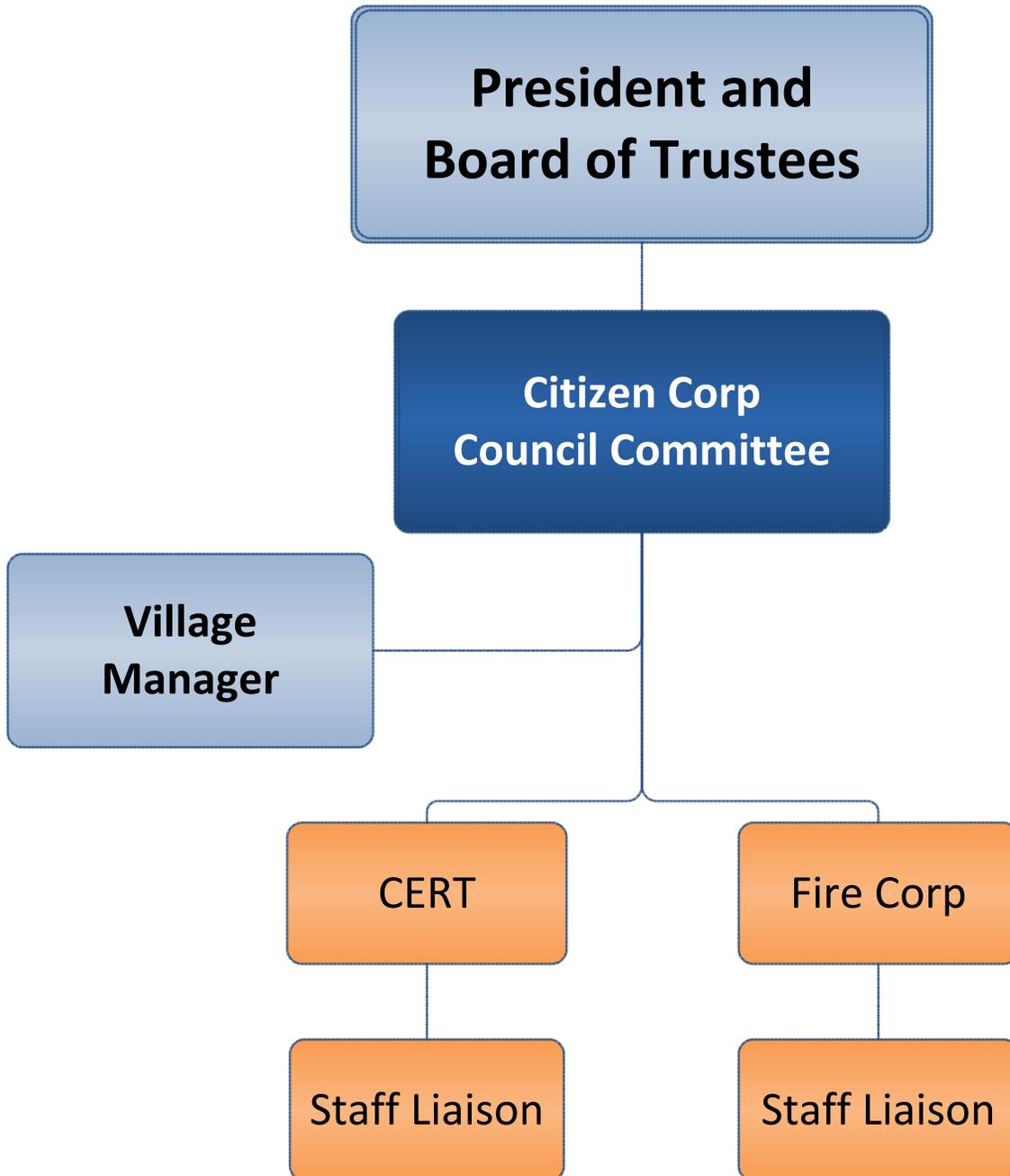
1. Engage local Sister City groups; and participate in other area cultural events.
Fourth quarter. The Committee will meet with area Sister City groups to share experiences, and it will participate in cultural events in the area.
2. Engage community service groups and Village committees/commissions in opportunities to interact internationally.
Fourth quarter. The Committee will engage community service groups (eg. Lions, Scouts) and Village committees to act together and develop strategies for greater visibility and exposure of Sister Cities.
3. Award scholarships to students in Cape Coast and Valparaiso.
Third quarter. The Committee will award scholarships to students at the schools in Valparaiso and Cape Coast.
4. Attend annual state conference.
Second quarter. Committee members will register for and attend the Illinois Sister Cities State Conference historically held in April.
5. Pursue school-to-school relationships with Cape Coast, Valparaiso and Hanover Park.
First through fourth quarters. The Committee will continue coordinating the pen pal program involving students at schools in Hanover Park, Valparaiso and Cape Coast.
6. Host 2021 Black History Month event.
First quarter. The Committee will host a Black History Month event in February.
7. Participate in Mexican Independence celebration.
Third quarter. Committee members will participate in an activity supportive of the Mexican Independence celebration in September.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 1650 - Sister Cities Committee

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
402-411	Office Supplies	\$ 111	\$ 47	\$ 64	\$ 100	\$ 100	\$ 100
402-413	Memberships/Subscriptions	640	645	660	670	670	670
Total Commodities		<u>751</u>	<u>692</u>	<u>724</u>	<u>770</u>	<u>770</u>	<u>770</u>
403-412	Postage	103	81	45	150	150	150
403-471	Schools/Conf/Meetings	1,235	1,172	2,120	2,400	1,500	2,400
403-491	Special Events	2,682	2,623	2,500	2,500	2,500	2,500
403-499	Miscellaneous Expense	-	-	-	300	300	-
Total Contractual Services		<u>4,020</u>	<u>3,875</u>	<u>4,665</u>	<u>5,350</u>	<u>4,450</u>	<u>5,050</u>
Total Sister Cities Committee		<u>\$ 4,771</u>	<u>\$ 4,567</u>	<u>\$ 5,389</u>	<u>\$ 6,120</u>	<u>\$ 5,220</u>	<u>\$ 5,820</u>





PURPOSE STATEMENT

The goals of the Citizen Corps Council are to match the needs of first responders with the skills and abilities of volunteers, educate the public on safety in an effort to help citizens take an active role in protecting themselves from harm, spearhead efforts to offer citizens new and existing volunteer opportunities, promote Citizen Corps programs and activities throughout the Village, and identify innovative practices that can be replicated in other communities. Provide for safe, efficient and effective delivery of public services through the optimum administration of those departments responsible for such delivery.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Citizen Corps Council responsibilities include:

1. Promoting the Village’s programs available to Hanover Park citizens who wish to volunteer their time and services
2. Providing recommendations and guidance regarding volunteer programs related to emergency management and Homeland Security.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #5: Effective Governance

- ✓ Maintained a database of all trained CERT members.
- ✓ Conducted Quarterly Citizen Corps Councils in 2020.
Ongoing. First through fourth quarters. February meeting canceled due to pandemic, August and November Meetings held virtually.

Additional Accomplishments

- ✓ CERT Members participated in a table-top drill in February.

2021 BUDGET GOALS

None: Transferred to Fire Department for 2021.

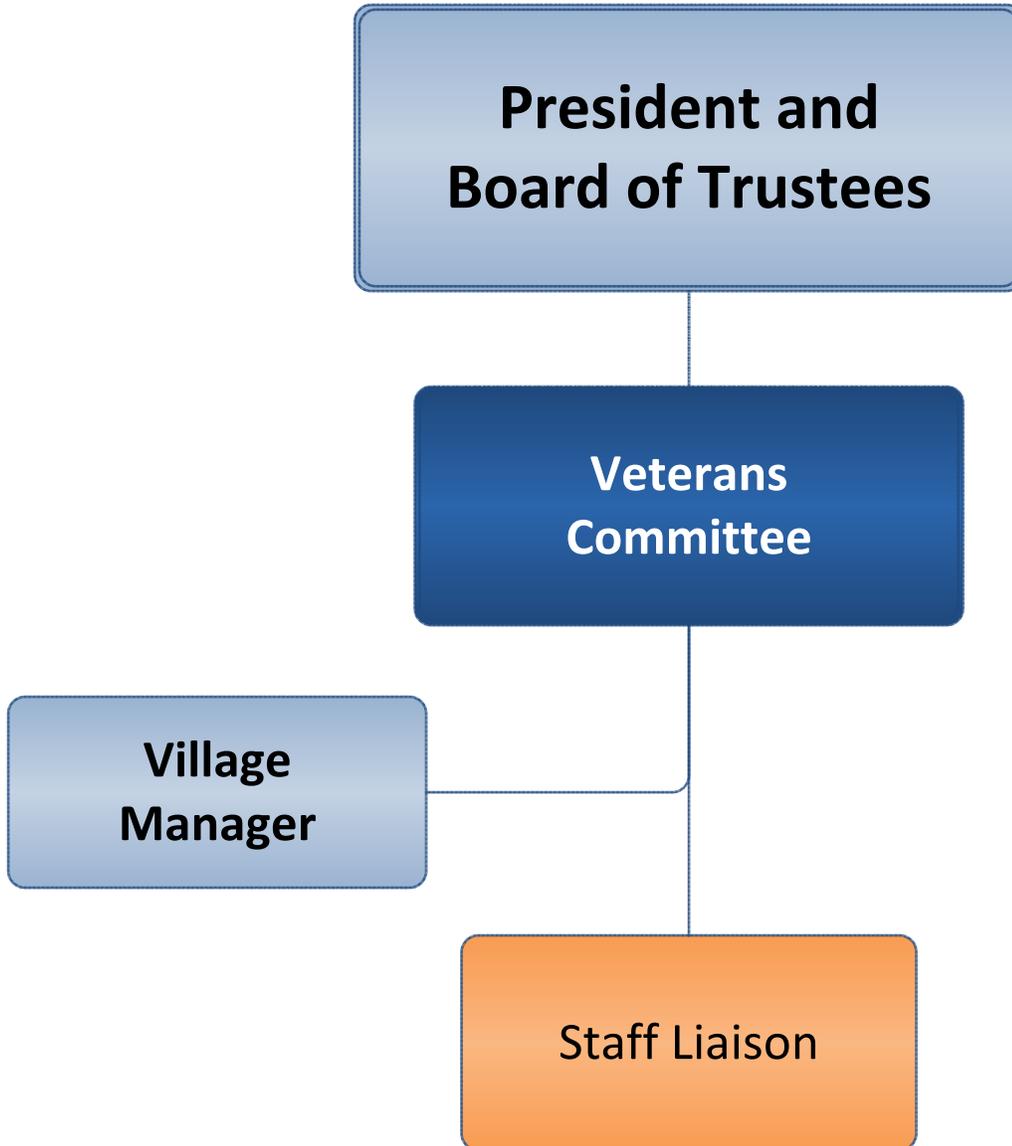
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 1700 - Citizens Corp Council

<--- moved to Fire Department Division "7400" in FY2021

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
402-411	Office Supplies	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ -
402-413	Memberships/ Subscriptions	-	200	-	-	-	-
402-414	Books/Publications/Maps	-	50	-	-	-	-
402-423	Communications Parts	-	190	100	100	100	-
402-427	Materials & Supplies	368	500	500	500	500	-
402-431	Uniforms	-	150	150	150	150	-
402-434	Small Tools	-	100	89	100	100	-
Total Commodities		368	1,690	839	850	850	-
Total Citizens Corp Council		\$ 368	\$ 1,690	\$ 839	\$ 850	\$ 850	\$ -



PURPOSE STATEMENT

The goal of the Veterans Committee is to promote veterans' issues and bring forward topics relating to Hanover Park veterans.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

To promote veteran awareness within the community and the value of those who served their country in the military; to promote and coordinate activities that bring merit to residents who have served their country including adding names to memorial plaques to honor all veterans as well as prisoners of war and those missing in action; to cooperate with local Veteran's Organizations and other groups who represent the interests of the veterans; to recommend to the President and Board of Trustees programs and support for veteran causes as may be appropriate to attain the purposes of the committee; and to complete such projects as are assigned by the Village President and Board of Trustees.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

- ✓ Maintained advocacy for veterans at civic events.
Continued to reach out to Veterans who reside or work in Hanover Park to make sure they were recognized by the Village and made aware of the Veterans Committee activities.

2021 BUDGET GOALS

Strategic Plan Goal #4: Community Image & Identity

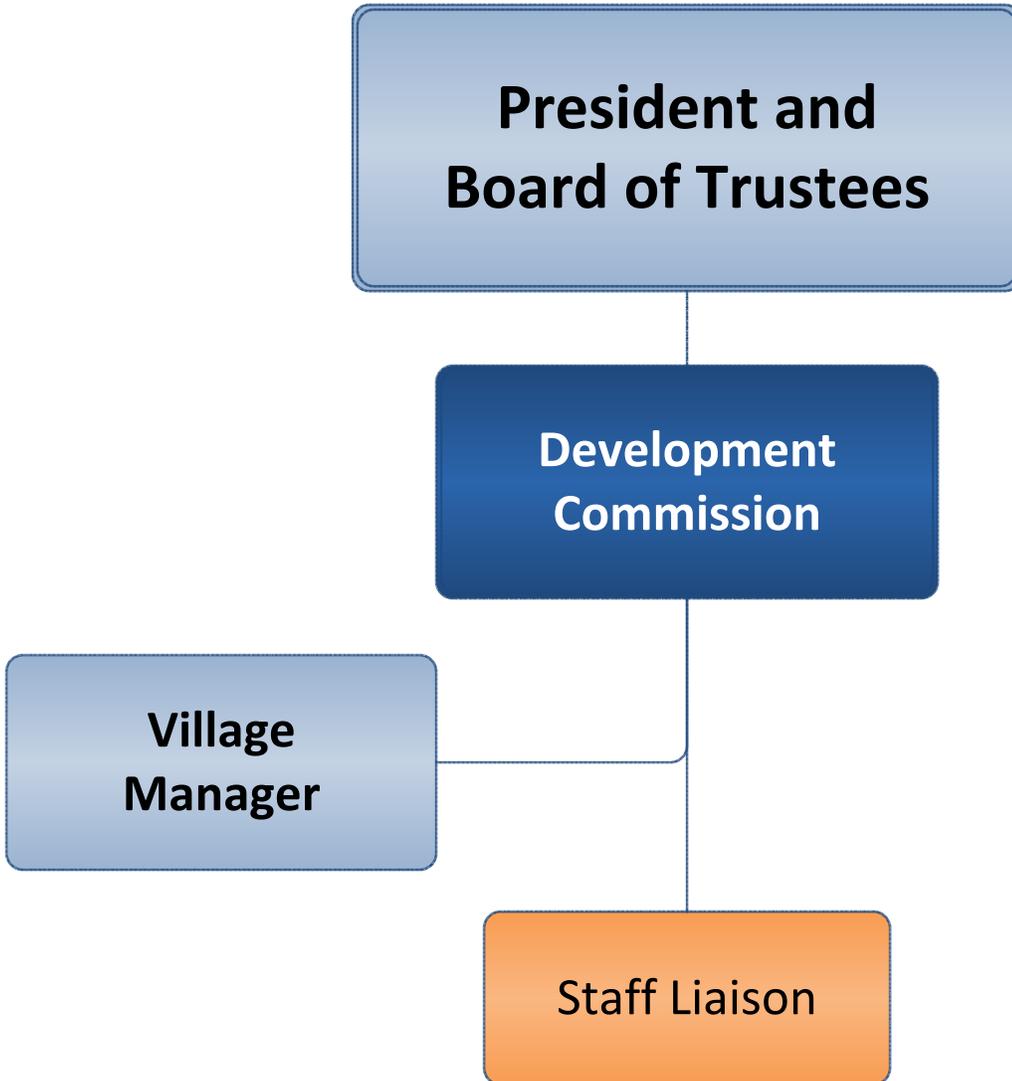
1. Support Veterans in the community through outreach and public communication.
2. Promote Veteran's affairs through participation in public events.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 1750 - Veterans Committee

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
402-427	Materials & Supplies	\$ 97	\$ 690	\$ 186	\$ 250	\$ 250	\$ 250
Total Commodities		97	690	186	250	250	250
403-491	Special Events	673	1,862	2,169	1,500	170	1,500
Total Contractual Services		673	1,862	2,169	1,500	170	1,500
Total Veterans Committee		\$ 770	\$ 2,552	\$ 2,355	\$ 1,750	\$ 420	\$ 1,750



PURPOSE STATEMENT

The goals of the Development Commission are to create and maintain the Comprehensive Plan and specific area plans for the Village to provide long-term policy direction, to review all proposed developments and subdivisions in a timely and professional manner and provide thorough and concise recommendations to the Village Board, to conduct public hearings on all petitions for zoning variations, special uses, planned unit developments, rezoning (zoning map amendments), text amendments, and comprehensive plan amendments. All petitions are considered in a fair and equitable manner, in accordance with the established standards and ordinances.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Prepare and recommend to the Village Board a comprehensive plan for present and future development of the Village, review all subdivisions, zoning requests and proposed developments to ensure conformance with the comprehensive plan, zoning and subdivision regulations. Review and recommend revisions to the Comprehensive Zoning Ordinance and review decisions of the Zoning Administrator. Review and interpret the Zoning Ordinance and make recommendations on petitions for variations from the provisions of the Zoning Ordinance.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Evaluate and provide recommendations to the Village Board regarding development in all TIF Districts
Accomplished and Ongoing. The Development Commission held public hearings and made recommendations to the Village Board on the following: Text Amendment regarding Recreational cannabis facilities; Special Use to allow a Pawn Shop at 7201 Olde Salem Circle (TIF 5); a 20-unit Townhomes proposal at 1 E Wise Rd.(TIF 5) and an 80-unit Assisted Living facility at 2170 Devon Ave. (TIF 3)

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

- ✓ Provide timely recommendations to the Village Board on development applications related to subdivisions, variances, special uses, and zoning code amendments.
Accomplished and Ongoing. Reviewed a number of development applications in a timely and professional manner, providing meaningful comments and clear recommendations to the Board. Held public hearings for projects including: Text Amendment regarding Recreational cannabis facilities; Special Use to allow a Pawn Shop at 7201 Olde Salem Circle; a Rezoning, PUD with variances, Special Use and Subdivision at the NW Corner of Lake & Gary; Proposed development at the NE Corner of Lake & Bartels including a PUD, special uses and variations, and a plat of subdivision; a 20-unit Townhomes proposal at 1 E Wise Rd., and an 80-unit Assisted Living facility at 2170 Devon.
- ✓ Support implementation of Village Center and special area plans, including the Comprehensive Plan, Village Center Plan, DuPage County Lake Street Corridor and Irving Park Corridor Study, by

considering plan goals and zoning and design recommendations when reviewing development proposals.

Accomplished and Ongoing. Development applications are reviewed for consistency with the Village Center plan, Comprehensive Plan, and Irving Park Road Corridor study goals and recommendations, as applicable. Landscape and other aesthetic standards, as identified in these plans for image improvement, and as required in the zoning code, are applied for new development and redevelopment. These studies are also considered while making recommendations for Zoning Code text amendments.

- ✓ Receive public comments related to development regulations, perform research, and provide recommendations for changes and improvements to regulations as needed.

Accomplished and Ongoing. Public notification was sent for all public hearings in a timely manner. Comments were received and feedback was incorporated during review. Best Practices were researched from surrounding communities as well as regional agencies prior to providing recommendations. Public Hearings were held for various developments. The Commission also held discussions regarding text amendments.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Review and provide recommendations to complete Zoning Code update.

Accomplished and Ongoing. Researched, analyzed and discussed recommendations for changes to Zoning Code related to recreational cannabis and signage following research from comparable/surrounding municipalities and industry best practice.

Strategic Plan Goal #5: Effective Governance

- ✓ Provide up-to-date information regarding Development Commission meetings and activities on the Village website and other media. (First through fourth quarters)

Accomplished and Ongoing. Please note that this function is performed by staff, not commission members. Full meeting agendas, packets, and minutes along with Village Plans provided on the Village website. Timely and pertinent information is also disbursed via the Village Hi-Lighter newsletter. Additionally, a new Project and Development Update sub-page has been added to the Village Website to provide updates on various projects around the community.

- ✓ Research, review, and recommend changes if needed to existing Municipal Code requirements to further long-term goals identified in Village long range planning documents, including the Strategic Plan, Village Center Plan, Tax Increment Finance Plans, and Comprehensive Plan.

Accomplished and Ongoing. Development Commission will participate in providing feedback related to the Village Center/TOD district and also hold workshops to fully review and discuss various land use and policy updates to the Village Center Plan. Public hearings will be held and recommendations made to the Village Board.

2021 BUDGET GOALS AND OBJECTIVES

Strategic Plan Goal #1: Financial Health

1. Evaluate and provide recommendations to the Village Board regarding development in all TIF Districts. (First through fourth quarters)

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Provide timely recommendations to the Village Board on development applications related to subdivisions, variances, planned unit developments, special uses, and zoning code amendments. (First through fourth quarters)
2. Support implementation of Village and special area plans by considering plan goals, zoning and design recommendations when reviewing development proposals. (First through fourth quarters)
3. Receive public comments related to development regulations, perform research, and provide recommendations for amendment to regulations as needed. (First through fourth quarters)

Strategic Plan Goal #4: Community Image & Identity

1. Review and provide recommendations for ongoing Zoning Code update. (First through fourth quarters)

Strategic Plan Goal #5: Effective Governance

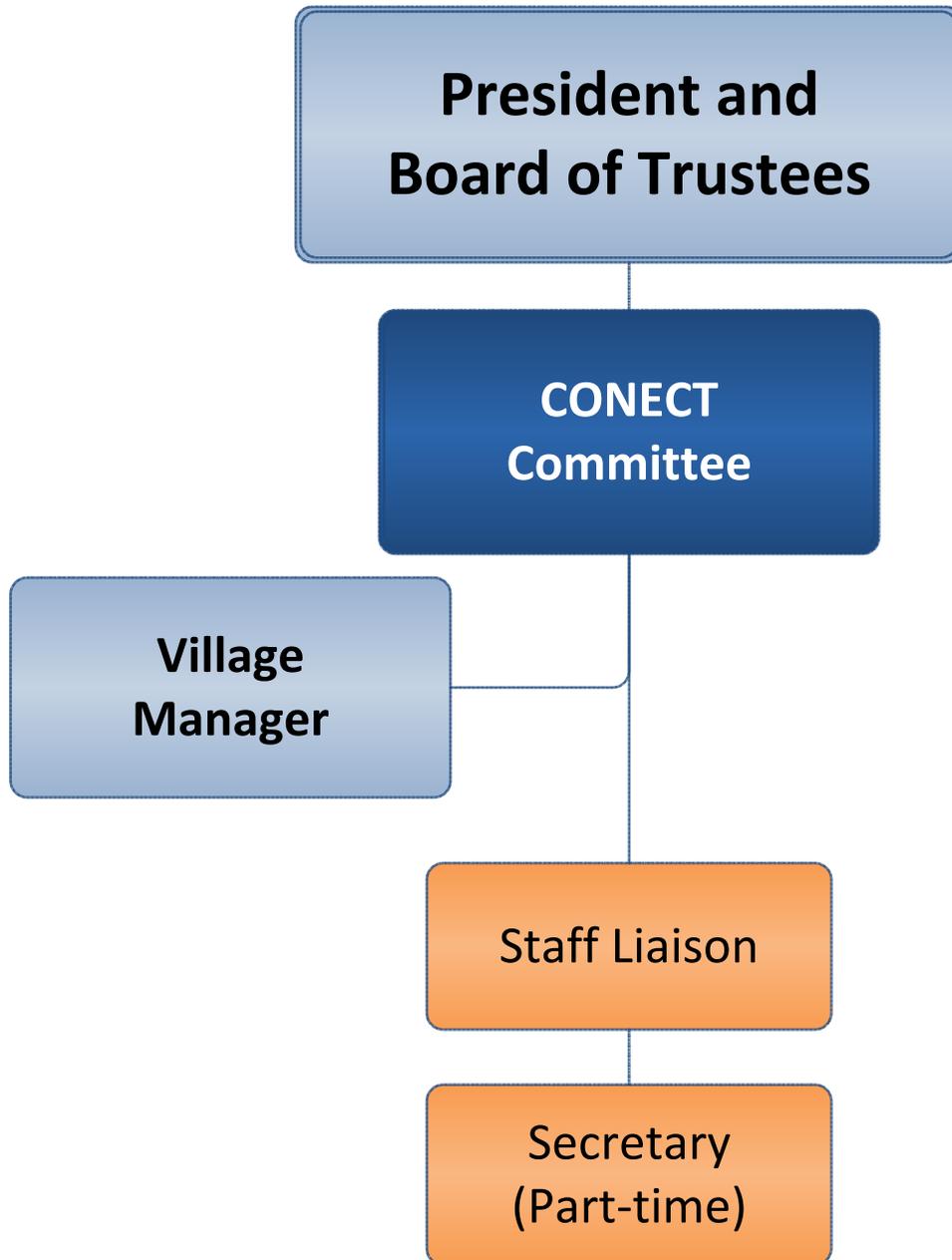
1. Research, review, and recommend changes if needed to existing Municipal Code requirements to further long-term goals identified in Village long range planning documents, including the Strategic Plan, Village Center Plan, Tax Increment Finance Plans, and Comprehensive Plan.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 1800 - Development Commission

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
402-413	Memberships/Subscriptions	\$ -	\$ -	\$ -	\$ 600	\$ 200	\$ 200
402-414	Books/Publications/Maps	-	30	-	50	50	25
402-499	Miscellaneous Expen.	100	73	68	100	100	50
Total Commodities		100	103	68	750	350	275
403-412	Postage	4	20	3	50	50	25
403-471	Schools/Conf/Meetings	531	48	(200)	-	400	500
Total Contractual Services		536	68	(197)	50	450	525
Total Development Commission		\$ 636	\$ 171	\$ (129)	\$ 800	\$ 800	\$ 800



PURPOSE STATEMENT

The purpose of the Economic Development Committee is to create an environment to attract and retain quality commercial and industrial business to the village in order to encourage economic development, increase local sales and real estate revenues, create new employment opportunities, diversify the local economy, enhance the community's image, all of which will benefit village residents. Committee members serve as ambassadors to businesses and liaisons to the Village to support and provide feedback to the Village Board on the impact of economic development activities and regulations on businesses.

DESCRIPTION OF FUNCTIONS

The Economic Development Committee's responsibilities include promoting the Village's business opportunities through events, activities and correspondence. The Committee regularly provides input for various activities and educational/informational events that would assist the Village in business retention, help businesses grow, and address general concerns of the business community. EDC members ensure those attending Committee-hosted events receive information from various service agencies and taxing bodies affiliated with the success of doing business in and with the Village. They also provide feedback on the impact of proposed activities and regulations on local businesses.

The Committee, to retain existing businesses, supports the Chambers of Commerce events and activities designed to assist village businesses. Members also maintain good communications with the business community.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

1. Promote/support local and regional initiatives for business development. Assist in recruitment of potential applicants for Next Level Northwest.

Accomplished and ongoing.

- *Held Business After Hours on February 24, 2020 – a successful networking event.*
- *Participated in several Chamber events to promote local businesses as well as the Village.*
- *The Women's Business Development Corporation now has a satellite office in the Village hall to assist area businesses and is represented on the EDC as a member.*
- *Next Level NorthWest – Country Style Donuts was selected as a NLNW candidate following a presentation and evaluation by the "Pitch Panel" and went through confidential coaching. Additional recommendations will be made for future potential applicants.*
- *Assisted CED staff in making COVID-19 related phone calls, emails for grants and other financial resources to local businesses.*

2. Evaluate continuation of hosting a Local Business Expo based on participation of local businesses. (Third quarter)

Due to COVID-19, events including the Expo, which relied on large gatherings, were cancelled.

3. Promote new businesses through Ribbon Cuttings, newsletter spotlights, and social media.

Accomplished and ongoing. Committee members, in coordination with the Chamber, welcome every new business with a “Welcome” packet. Ribbon Cuttings are offered and coordinated with attendance from the mayor/elected officials. Photos are posted in the newsletter as well as on social media. “Spotlight on Business” articles are regularly published in the newsletter.

While these events were held in the early part of 2020, in-person events were cancelled or modified due to COVID-19. Businesses were promoted in newsletters and social media.

4. Expand the education workshops to provide business resources to help increase economic growth and success of businesses.

Accomplished and ongoing. The EDC supported and promoted a series of webinars under the theme of “BEST”- Business Education Seminars on Technology. These seminars were held every quarter, on a current and relevant topic, with presentations from subject experts. Following seminars were held:

BEST 2-11-2020 - Reach Customers Online with Google

BEST 5-12-2020 - Mistakes Most Business Make

BEST 8-11-20 - First Impressions Matter

BEST 10-14-20 Marketing, Funding and Growing Your Business

A Townhall meeting was coordinated with the Cook County Assessor to educate the businesses regarding assessment methodology and resources available.

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Continue coordination with Bartlett Area Chamber of Commerce and the Northwest Hispanic Chamber of Commerce for various events and activities to promote our business community.

Accomplished and ongoing. Members participated in several Chamber events throughout the year. However, in-person events were limited or cancelled due to COVID-19. Several members are also on the Board of the Bartlett Area Chamber of Commerce and thereby play dual roles in promoting Hanover Park. A member of the NWHCC Board is now an EDC member and attends the meetings and presents information to both groups. The Village continues to attend meetings of both chambers – BACC and NWHCC. Continue to search additional opportunities.

2. Provide recommendations for “Spotlight on Business” program on-line, with committee nominating businesses to be highlighted on Village’s various on-line resources. (Ongoing)

Accomplished and Ongoing: “Spotlight on Business” articles are regularly published in the HiLighter newsletter and on the Village website.

3. Encourage local businesses to participate in the Small Business Saturday event in November.

Accomplished and Ongoing. EDC members assist staff in promoting the event by contacting small business owners.

Strategic Plan Goal #4: Community Image & Identity

1. Conduct “Welcome” visits to new businesses. (Ongoing)

Accomplished and ongoing. “Welcome visits” are conducted by the Committee and Chamber members where each new business is provided with a “welcome-gift” including a letter from the Mayor and a folder with pertinent Village information, such as free marketing opportunities to increase exposure of their business, a current issue of the Village HiLighter Newsletter, a Committee Brochure and Volunteer Application, and a Chamber Membership Application.

2. Sponsor a “Business after Hours” event through the Bartlett Area Chamber of Commerce

Accomplished. This Mardi Gras-themed event was held on February 24th and was well-attended local businesses from Hanover Park as well as the Bartlett area Chamber, who assisted with the event.

Strategic Plan Goal #5: Effective Governance

1. Research, review, and recommend changes if needed to existing Municipal Code requirements to promote business retention and growth.

Ongoing. EDC provides feedback and guidance to staff and makes recommendations for changes to various codes and regulations. In 2020, EDC provided guidance regarding sign code amendments.

3. Assist in information dispersion to the business community for events, regulations and participation in community activities.

Ongoing. EDC members reached out to businesses, especially during the initial COVID outbreak, to offer information and also encourage them to participate in various informational webinars, applying for the PPP and EIDL, as well as the Village’s Business Assistance Program. Commission members also assisted in business outreach for the BEST seminars and Business Corridor meetings.

2021 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Promote/support local and regional initiatives for business development. Assist in recruitment of potential applicants for Next Level Northwest.
2. Evaluate continuation of hosting a Local Business Expo based on participation of local businesses. (Third quarter)
3. Promote new businesses through Ribbon Cuttings, newsletter spotlights, and social media.
4. Expand the education workshops to provide business resources to help increase economic growth and success of businesses.

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Continue coordination with Bartlett Area Chamber of Commerce and the Northwest Hispanic Chamber of Commerce for various events and activities to promote our business community.
2. Provide recommendations for “Spotlight on Business” program on-line, with committee nominating businesses to be highlighted on Village’s various on-line resources. (Ongoing)
3. Encourage local businesses to participate in the Small Business Saturday event in November.

Strategic Plan Goal #4: Community Image & Identity

1. Conduct “Welcome” visits to new businesses. (Ongoing)
2. Sponsor a “Business after Hours” event through the Chamber of Commerce.

Strategic Plan Goal #5: Effective Governance

5. Research, review, and recommend changes if needed to existing Municipal Code requirements to promote business retention and growth.
6. Assist in information dispersion to the business community for events, regulations and participation in community activities.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 1950 - Economic Development Committee

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
402-413	Memberships / Subscriptions	\$ 1,060	\$ 960	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060
Total Commodities		<u>1,060</u>	<u>960</u>	<u>1,060</u>	<u>1,060</u>	<u>1,060</u>	<u>1,060</u>
403-412	Postage	157	169	41	300	250	300
403-491	Special Events	3,060	4,555	4,246	4,101	3,740	3,850
Total Contractual Services		<u>3,217</u>	<u>4,725</u>	<u>4,287</u>	<u>4,401</u>	<u>3,990</u>	<u>4,150</u>
Total Economic Development Committee		<u>\$ 4,277</u>	<u>\$ 5,685</u>	<u>\$ 5,347</u>	<u>\$ 5,461</u>	<u>\$ 5,050</u>	<u>\$ 5,210</u>

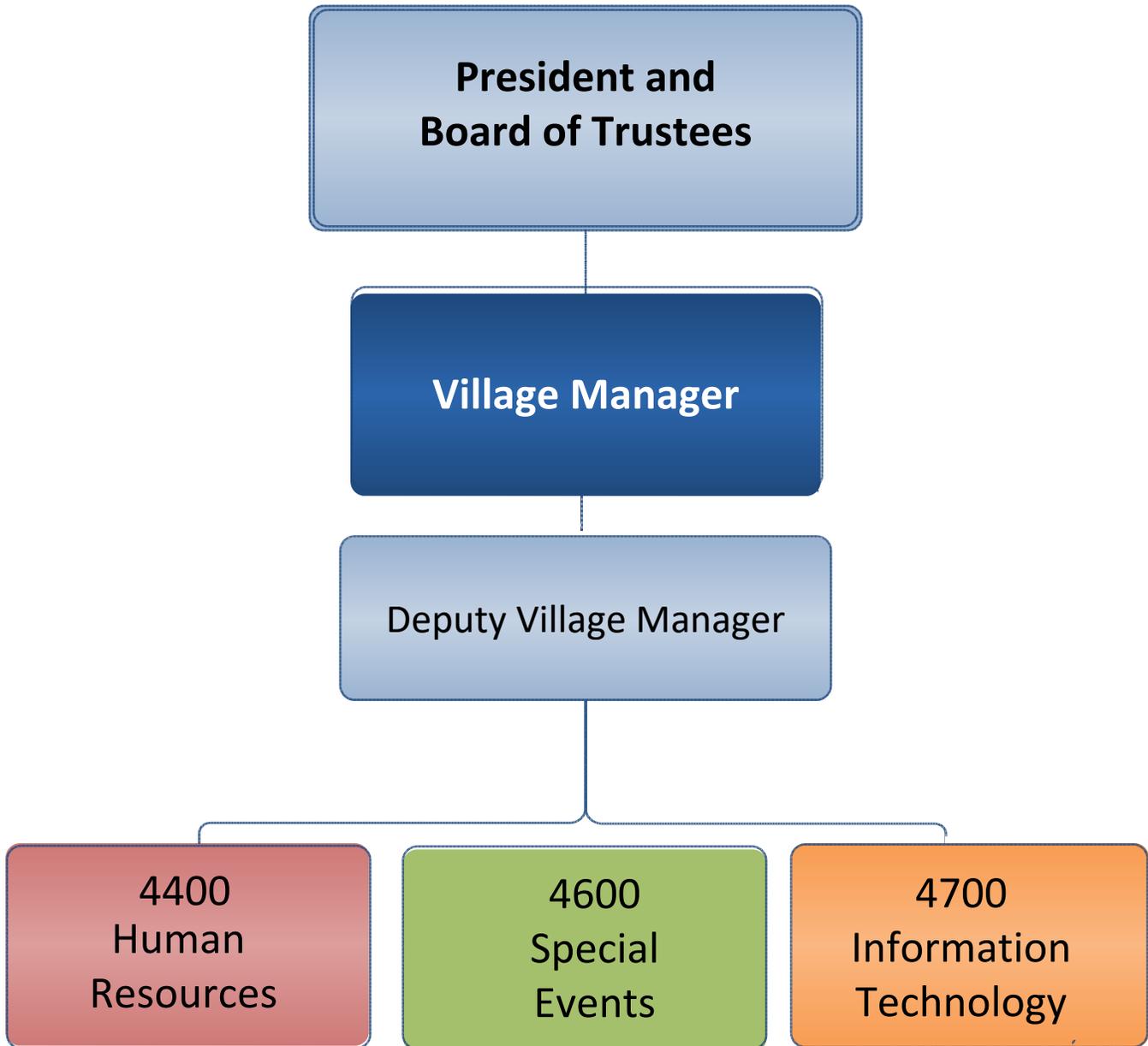
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ADMINISTRATIVE SERVICES

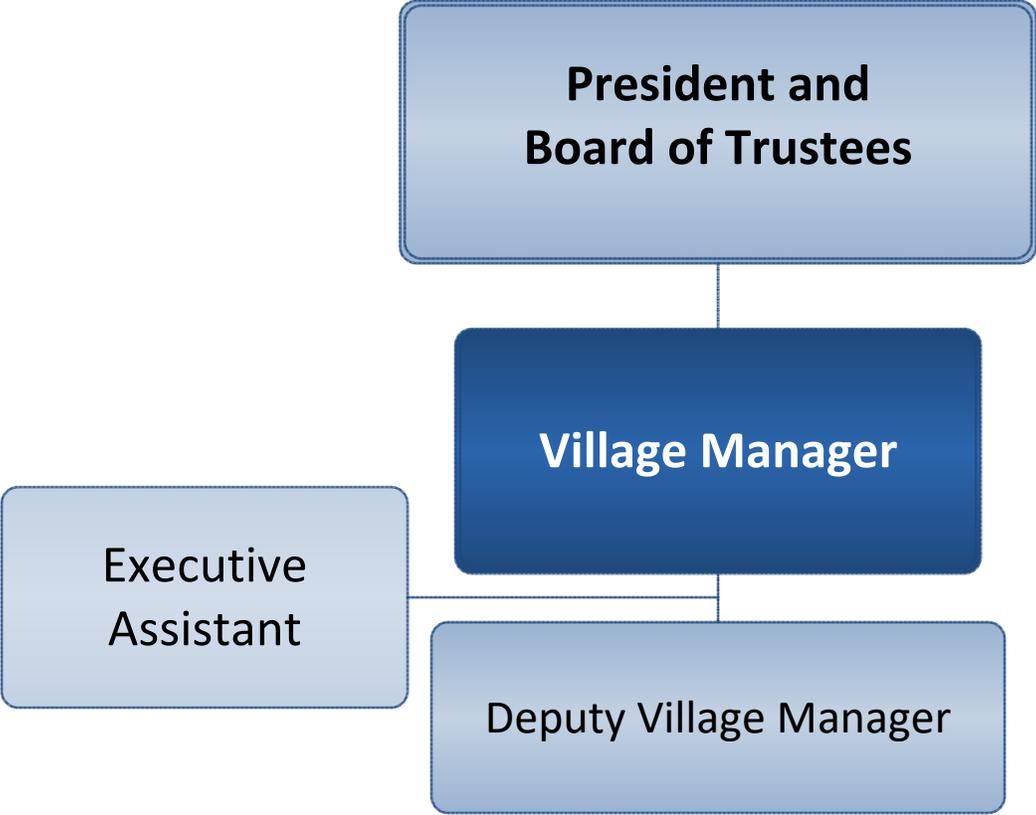
Cost Control Centers

Village Manager	4100
Human Resources Department	4400
Special Events	4600
Information Technology	4700

Organization of Administrative Services



4100 – Village Manager



PURPOSE STATEMENT

Provide professional management of the Village operations and continually strive to improve the efficiency and effectiveness of all municipal services through the careful selection and maintenance of a qualified workforce. This means greater productivity, effective policy implementation, improved financial conditions, policy alternatives, public relations and increased communication between all levels of government.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Village Manager provides the day-to-day administrative functions necessary for the professional management of the Village. The Manager provides recommendations, options, and analysis to the Village Board for their selection and direction. The Village Manager evaluates municipal services performed by each department and assures the effective and efficient delivery of municipal services in accordance with fiscal restraint and Board policies. The Manager responds to citizen inquiries and acts as a liaison between special interest groups and other governmental units and the elected officials of the Village.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Recommended, compiled and implemented a balanced budget for FY2021.
A Balanced Budget was recommended to the Village Board.
- ✓ Participated in the Local Update of Census Addresses Operation (LUCA) and any other Census mandates for 2020.
Completed. First through third quarters. Completed an extensive marketing campaign to promote the 2020 Census, which resulted in an increased response rate based compared to our response rate for the 2010 Census.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Continued to work to stabilize Hanover Square and put back in private ownership.
Ongoing. First through fourth quarters. Staff continues to meet with potential businesses to lease vacant space. The Board approved an agreement with S.B. Friedman for disposition-related activities, including evaluating the Center financials to estimate the market value, reviewing purchasing offers, and identifying and selecting a qualified real estate broker.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Village Center Improvements.
Ongoing. First through fourth quarters. Construction of the Ontarioville plaza continues to take place.
- ✓ Develop a marketing plan.
Not completed.

2021 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Recommend and implement a balanced budget for FY2022.
Third and fourth Quarters. Staff will work towards accomplishing the goal of recommending a balanced budget for Village Board approval.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Continue to work to stabilize Hanover Square and put back in private ownership.
First through third quarters.

Strategic Plan Goal #4: Community Image & Identity

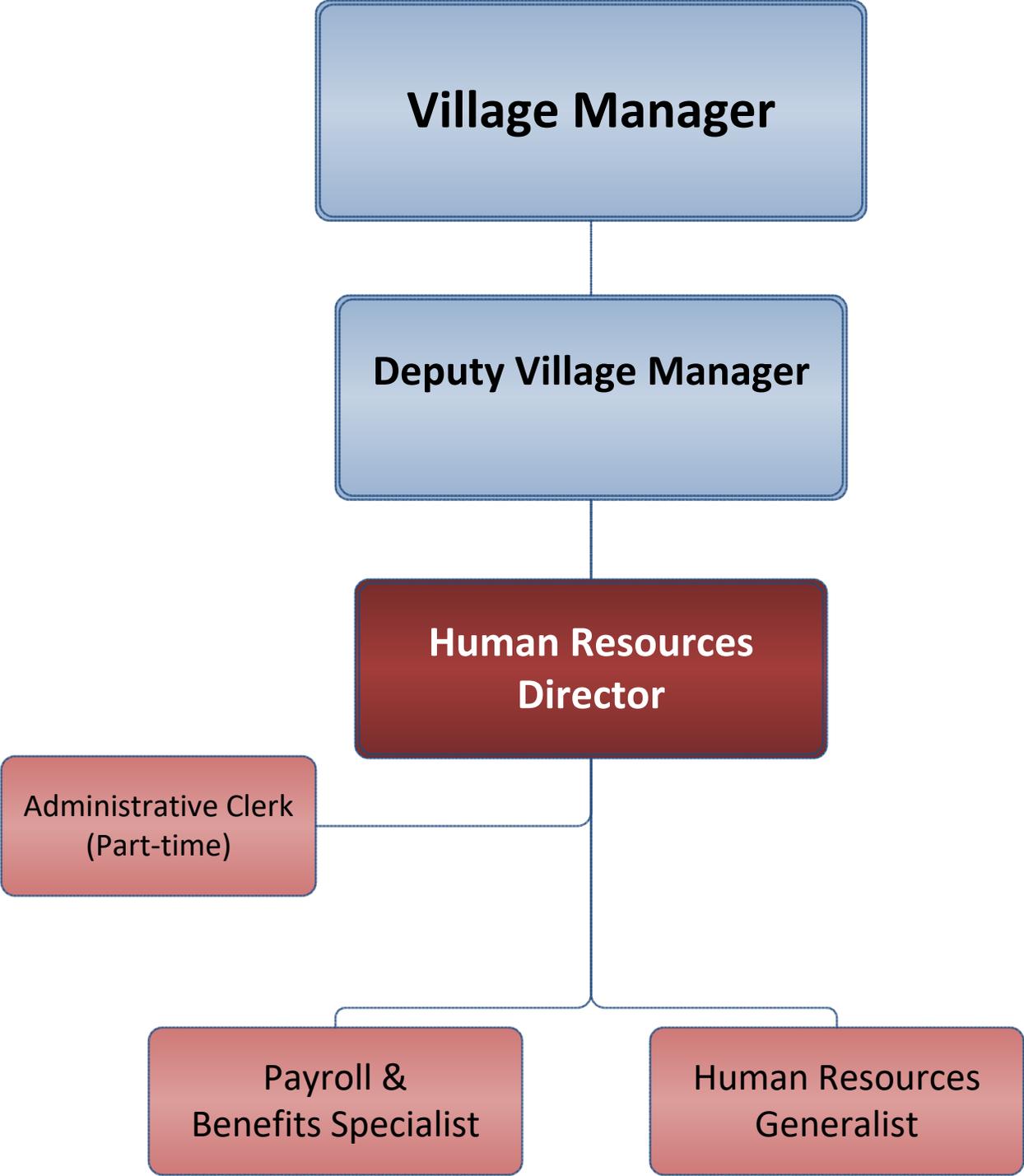
1. Village Center Improvements.
First through fourth quarters. Work with the Lakota Group to implement improvements in TIF#3 Village Center and attract private development and redevelopment in the area.
2. Evaluation of Committees and Commissions.
First through fourth quarters. Evaluate the current Committees and Commissions and determine if any new committees should be formed (ex. Cultural Arts Committee).
3. Strategic Planning
Second through fourth quarters. Development of a New 3-year Plan.
4. New Elected Official Orientation
Second quarter. On board new members.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 4100 - Village Manager

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 367,877	\$ 380,787	\$ 394,330	\$ 400,259	\$ 402,047	\$ 415,314
401-421	Overtime Compensation	29,875	26,721	31,324	27,000	27,000	27,000
401-441	State Retirement	49,991	48,888	40,165	52,425	52,644	55,959
401-442	Social Security	25,670	25,616	26,649	26,384	29,235	29,709
401-444	Employee Insurance	51,123	59,608	52,634	56,872	57,784	62,698
Total Personnel Services		<u>524,537</u>	<u>541,620</u>	<u>545,102</u>	<u>562,940</u>	<u>568,710</u>	<u>590,680</u>
402-411	Office Supplies	598	720	639	800	600	800
402-413	Memberships / Subscriptions	2,755	3,059	2,574	2,881	2,600	2,695
402-414	Books / Publications / Maps	-	15,455	14,442	14,621	14,442	14,442
402-499	Miscellaneous Expense	1,575	2,360	2,047	1,250	1,250	1,100
Total Commodities		<u>4,928</u>	<u>21,595</u>	<u>19,703</u>	<u>19,552</u>	<u>18,892</u>	<u>19,037</u>
403-412	Services Postage	187	11,865	11,583	12,475	11,900	15,425
403-461	Consulting Services	24,625	44,000	37,599	25,500	24,000	64,000
403-471	Schools / Conferences / Meetings	3,475	2,924	5,348	7,031	300	6,450
403-472	Transportation	530	208	1,069	1,500	150	1,450
403-491	Special Events	16,441	8,731	6,220	9,800	9,610	10,300
Total Contractual Services		<u>45,259</u>	<u>67,728</u>	<u>61,819</u>	<u>56,306</u>	<u>45,960</u>	<u>97,625</u>
Total Village Manager		<u>\$ 574,724</u>	<u>\$ 630,943</u>	<u>\$ 626,624</u>	<u>\$ 638,798</u>	<u>\$ 633,562</u>	<u>\$ 707,342</u>



PURPOSE STATEMENT

The goal of the Human Resources Department is to participate in and guide the selection and maintenance of the Village workforce. A well-administered Human Resources function provides residents with cost-effective services by Village employees. Without proper selection and retention of qualified employees, effective services could not be maintained at competitive costs.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The function of a centralized Human Resources Department is to administer all aspects of personal services, including employee recruitment and selection; wage and benefit administration; position classification, training and development; risk management, labor and employee relations; and ensuring uniformity and consistency in applying rules and regulations throughout the Village.

The Human Resources Department maintains records and develops reporting procedures that inform management and employees of the related cost impact of personnel decisions and employee benefits.

Under the Village's Risk Management Program, the Human Resources Department provides adequate resources and coordination for the servicing and payment of claims for all Village risk management insurance programs which include workers' compensation, automobile, property, and liability insurance. This function is maintained through a public entity risk pool described below:

The Village became a member of the Intergovernmental Risk Management Agency (IRMA) on May 1, 1995. IRMA is a public entity risk pool whose members are Illinois municipalities. IRMA manages and funds first-party property losses, third party claims, workers' compensation claims and public officials' liability claims of its member municipalities. The annual contribution to IRMA is based on eligible revenue as defined in the bylaws of IRMA; assessment factors based on past member experience and the funding need for the membership year.

As strategic staffing partners with operating departments, the Human Resources Department works to ensure the best qualified people are recruited and promoted while recognizing and encouraging the value of diversity in the workplace and maintaining such quality through the use of effective performance evaluation systems.

The Human Resources Department assists operating departments in carrying out any labor negotiations that arise as a result of State-mandated collective bargaining measures. It is also responsible for establishing, administering, and effectively communicating sound employment policies, rules, and practices that treat employees with dignity, respect, and equality, while maintaining Village compliance with all employment and labor laws, management directives, and labor agreements.

Some of the specific ongoing operations in the Human Resource Department in support of these functions include the following:

- Ongoing collective bargaining and labor contract administration for six labor unions: Hanover Park Professional Firefighters Association, Local 3452, I.A.F.F. representing full-time Firefighters and Lieutenants; Metropolitan Alliance for Police (M.A.P.) representing Police Officers; Metropolitan Alliance for Police, Hanover Park Sergeants Chapter #103 representing Police Sergeants; Local Service Employees International Union (S.E.I.U.) representing part-time Paid-on-Call Firefighters; Metropolitan Alliance for Police (M.A.P.) Civilians representing full-time and part-time non-sworn Police Department employees and Teamsters Local 714 representing full-time Public Works Employees.

- Wage and salary administration to include job analysis and evaluation and the development and maintenance of job descriptions for all Village positions, as well as any proposed new positions or reclassifications. Also included under this function is payroll administration with Human Resources staff processing twenty-six payrolls a year. The Human Resources Department also is responsible for the design and administration of any incentive pay plans, such as the Language Competency Pay Program for non-represented employees, full-time firefighters/paramedics and police officers who demonstrate specific skills in foreign language.
- Ongoing recruitment responsibility for all departments, including management recruitment and promotional testing, as well as administering all facets of entry-level police and fire recruitment, to include working jointly with each department to determine testing and selection procedures.
- Working closely with all departments to identify training needs and coordinate efforts to provide employees with necessary training.
- Benefits design and/or administration to include insurance, deferred compensation, pension, unemployment, and flexible spending accounts, as well as the administration of the Village's vacation and other leave policies.
- Coordination of various annual employee events, such as the annual Employee Appreciation Picnic, Employee Holiday Luncheon, and Service Recognitions.
- Ongoing administration and coordination with all departments regarding worker's compensation related to occupational injuries and illnesses. The Human Resources Department works closely with all departments in identifying and addressing safety issues, developing safety policies, conducting safety training, and developing accident prevention programs. In addition, the Human Resources Department coordinates the Village's random drug testing program for all employees required to hold a commercial driver's license.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2015	2016	2017	2018	2019
Number of Full-Time Employees	3	3	3	3	3
Number of Part-Time Employees	1	1	1	1	1
Village-Wide Full-Time Employees	196	196	196	197	197
Village-Wide Part-Time Employees	36	40	40	42	41
Employee Terminations	49	36	31	40	48
Job applications received	2,699	1,157	1,542	1,335	1,746
Number of Candidates Interviewed	219	215	124	162	225
Number of New Hires	42	42	38	25	57
Collective Bargaining Agreements Negotiated	2	2	1	3	1
Total Worker Compensation Claims	15	19	17	25	22
Worker Compensation Losses	\$398,966	\$104,969	\$1,148,661	\$435,506	\$375,137
All Other Claims (Auto, GL, Property)	13	16	18	21	41
Non-Worker Compensation Losses	\$33,528	\$117,978	\$52,054	\$125,259	\$102,562

2020 ACCOMPLISHMENTS

Strategic Plan Goal #5: Effective Governance

- ✓ Enhanced Employee Wellness Program
Completed. Third quarter Biometric Screening completed
- ✓ Enhance Employee Training Programs
Completed. Second quarter Harassment training for employees
Ongoing. Fourth quarter. Wellness training through employee messaging
Ongoing. Fourth quarter. Cultural Sensitivity training for all employees
- ✓ Negotiated collective bargaining agreement with SEIU Part Time Firefighters
Completed. Second quarter
- ✓ Conduct contract negotiations with Teamsters (Public Works)
Ongoing. Fourth quarter. CBA expired 4/30/20
- ✓ Conduct contract negotiations with MAP Civilians
Ongoing. Fourth quarter. CBA expired 4/30/20
- ✓ Conduct contract negotiations with MAP Sergeants
Ongoing. Fourth quarter. CBA expired 4/30/20

2021 BUDGET GOALS

Strategic Plan Goal #5: Effective Governance

- ✓ Continue to evaluate and modify recruitment activities to increase the diversity of applicants and new hires
Ongoing
- ✓ Enhance Employee Wellness Program
Second quarter Biometric Screening & Third quarter Flu Shots
- ✓ Enhance Employee Training Programs
Second quarter Harassment training for employees
Ongoing Wellness training
Fourth quarter Cultural Sensitivity Training – Part 2
- ✓ Conduct contract negotiations with MAP Police Officers
First quarter current CBA expires 4/30/21
- ✓ Conduct contract negotiations with IAFF Firefighters and Fire Lieutenants
First quarter current CBA expires 4/30/21

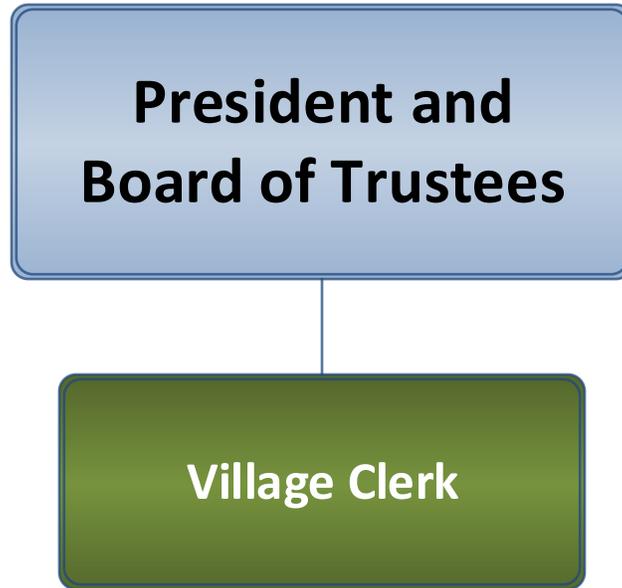
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 4400 - Human Resources

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 198,384	\$ 175,595	\$ 208,095	\$ 214,161	\$ 215,085	\$ 222,183
401-412	Salaries - Part - Time	15,157	13,989	21,176	32,107	22,507	23,187
401-421	Overtime Compensation	2,900	4,604	3,380	3,000	3,000	2,460
401-441	State Retirement	27,312	23,204	21,967	27,039	26,760	28,694
401-442	Social Security	16,874	14,963	17,580	19,314	18,405	20,161
401-444	Employee Insurance	26,185	26,972	39,560	44,385	44,490	46,411
Total Personnel Services		<u>286,812</u>	<u>259,327</u>	<u>311,758</u>	<u>340,006</u>	<u>330,247</u>	<u>343,096</u>
402-411	Office Supplies	1,742	1,787	1,637	1,500	1,500	1,350
402-413	Memberships / Subscriptions	1,495	4,094	4,970	2,998	2,361	2,404
402-414	Books / Publications / Maps	467	350	-	500	312	340
402-490	Employee Recognition	27,555	26,957	25,251	27,645	25,382	30,000
Total Commodities		<u>31,259</u>	<u>33,189</u>	<u>31,858</u>	<u>32,643</u>	<u>29,555</u>	<u>34,094</u>
403-412	Contractual Services Postage	808	729	927	1,000	1,000	1,000
403-436	Maintenance Agreements	2,877	2,283	3,982	3,221	2,618	2,577
403-451	Equipment Rentals	619	1,626	-	-	-	-
403-461	Consulting Services	50,670	126,557	96,229	47,286	40,694	109,755
403-465	Medical Examinations	30,157	24,609	41,277	42,184	43,091	35,134
403-467	Legal Publications	4,355	2,505	5,384	5,000	5,000	6,000
403-471	Schools / Conferences / Meetings	7,877	7,755	2,637	6,746	410	7,080
403-472	Transportation	1,042	81	658	1,200	91	1,500
403-474	Tuition Reimbursement	-	3,673	7,000	7,455	7,455	10,506
Total Contractual Services		<u>98,405</u>	<u>169,818</u>	<u>158,094</u>	<u>114,092</u>	<u>100,359</u>	<u>173,552</u>
Total Human Resources		<u>\$ 416,477</u>	<u>\$ 462,334</u>	<u>\$ 501,710</u>	<u>\$ 486,741</u>	<u>\$ 460,161</u>	<u>\$ 550,742</u>

4600 - Special Events

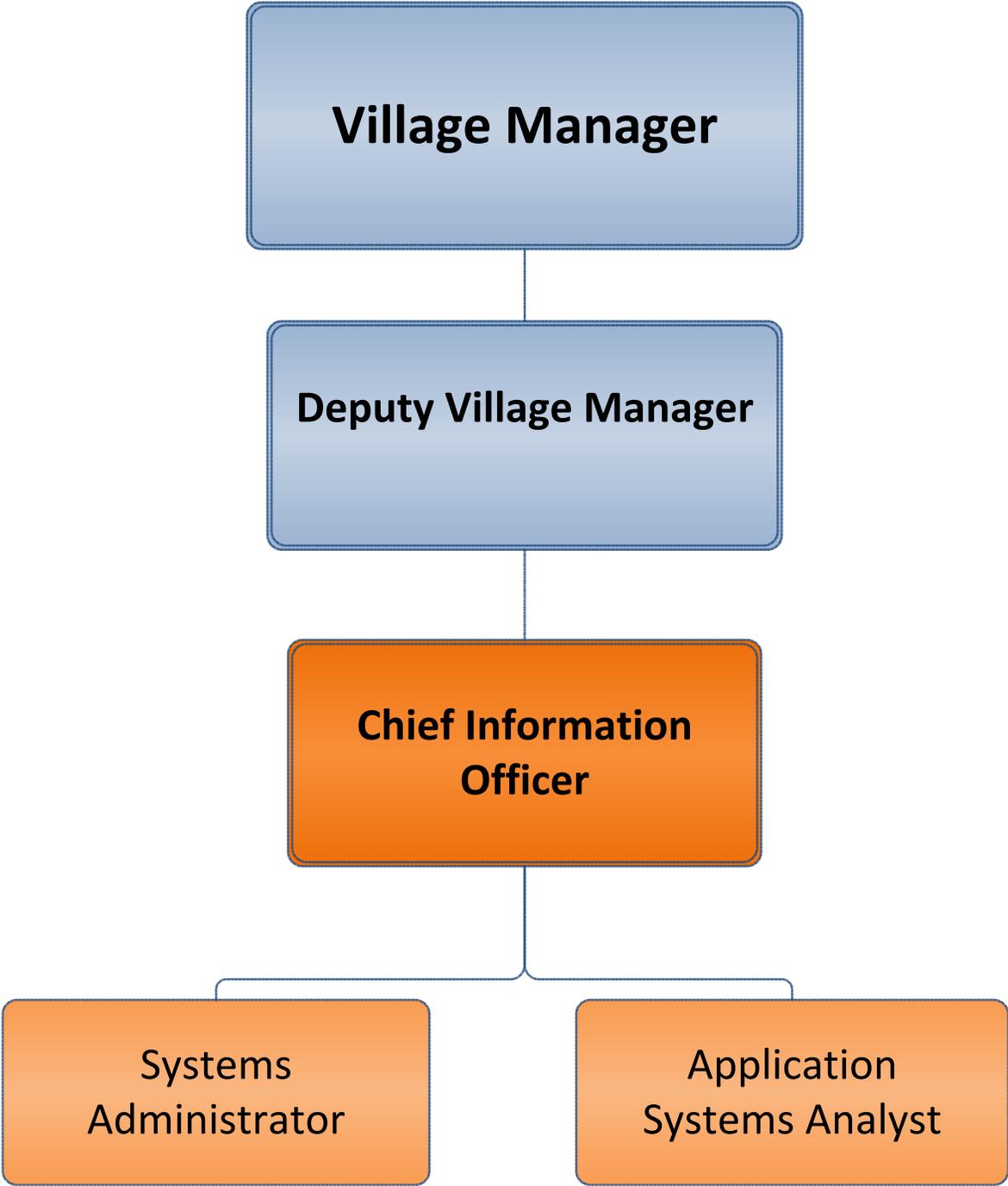


VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 4600 - Special Events

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projection	FY 2020 Projection	FY 2021 Budget
Expenditures							
403-412	Postage	\$ -	\$ -	\$ -	\$ -	\$ -	-
403-470	Binding & Printing	1,390	-	-	-	-	-
403-491	Special Events	11,222	-	-	-	-	-
Total Contractual Services		12,612	-	-	-	-	-
Total Special Events		\$ 12,612	\$ -	\$ -	\$ -	\$ -	-





PURPOSE STATEMENT

The goal of the Information Technology (IT) department is to provide the highest quality technology-based services in the most cost-effective manner, to facilitate the Village’s mission as it applies to the management and delivery of services to the departments and community as established by the Village Board under the direction of the Village Manager.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Under the direction of the Chief Information Officer (CIO), the IT department is responsible for the administration, software licensing, and safe-keeping of all technology-based systems and data utilized by Village departments.

The IT department researches new technologies, analyzes existing processes and procedures, and works closely with staff to understand existing needs. Working in conjunction with staff, cost-effective plans for new technologies and processes that will address needs, improve communications, eliminate unnecessary redundancy between departments and lower operating costs are developed and implemented.

Finally, IT provides research and consultation on all technology-based questions that arise in the course of business. The IT department strives to educate staff, both through direct in-house training and through the coordinated use of outside services, on new technologies, as well as existing technologies, to ensure maximum return of technology investments.

PERFORMANCE ACTIVITIES AND MEASURES

Description of Measurement	2015	2016	2017	2018	2019
Number of Full Time Employees	3	3	3	3	3
Number of Full Time Employees Per 100 Population	.08	.08	.08	.08	.08
Total Information Technology Department Expenditures	\$847,870	\$1,014,787	\$1,017,240	\$1,197,375	\$1,260,800
Cost of Services Per Capita	23.04	26.72	26.78	31.53	33.20

2020 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Replacement of 55 Desktop PCs in continuation of the IT equipment replacement program was put on hold due to COVID-19 pandemic.
- ✓ Completed the replacement of the core switches at PD and Village Hall.
The four core switches provide network routing and connectivity for the fiber connections to all connected facilities and access to all servers and end points. These switches will be 9 years old and will reach the end-of-life for support in the beginning of 2020.
- ✓ Replacement of audio video equipment in Fire Station 1 Training Room was put on hold due to COVID-19 pandemic.
The equipment is over 13 years old and has been failing. It is in need of replacement.

- ✓ Implemented enhancements to the Village cyber security program by purchasing endpoint detection and response system and will implement Village wide two-factor authentication in quarter 4 of 2020.

Additional Accomplishments

- ✓ Successfully setup remote computing capabilities for approximately 40 employees to safely work from home during the COVID-19 lockdown.
- ✓ Village residents reaped the convenience of previously implemented online services during the COVID-19 lockdown. Residents were able to continue to conduct transactions with Village staff for water billing, permitting, license renewals, and with other items available on the Village website.
- ✓ Reduced costs in several areas including leased data line for Fire Station 16, Verizon services, Call One telephone service.
- ✓ Conducted a network security review using NIST cyber security framework.

2021 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Continue the replacement plan for desktop and laptop computers.
2. Continue the replacement plan for Police and Fire Department mobile data computers
3. Replacement of network access switches. Half of the switches will be replaced in 2021 and the remaining will be replaced in 2022.
4. Convert the Fire Department reporting software to a new system.
5. Replacement of the Police Department Video Evidence System including the addition of body worn cameras for all sworn police personnel.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 4700 - Information Technology

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 200,712	\$ 200,588	\$ 206,406	\$ 199,868	\$ 205,540	\$ 199,139
401-421	Overtime Compensation	8,893	5,380	3,781	6,000	4,000	5,500
401-441	State Retirement	28,230	26,699	21,428	26,026	25,711	26,706
401-442	Social Security	15,937	15,279	15,412	16,145	16,030	16,194
401-444	Employee Insurance	28,597	32,776	28,804	31,360	29,475	30,309
Total Personnel Services		<u>282,369</u>	<u>280,721</u>	<u>275,831</u>	<u>279,399</u>	<u>280,756</u>	<u>277,848</u>
402-411	Office Supplies	51,706	59,692	47,338	54,012	43,714	53,440
402-413	Memberships / Subscriptions	304	300	300	300	300	300
402-427	Materials & Supplies	13,891	12,949	10,981	14,000	13,907	13,000
Total Commodities		<u>65,901</u>	<u>72,941</u>	<u>58,619</u>	<u>68,312</u>	<u>57,921</u>	<u>66,740</u>
403-411	Telephone	185,156	185,843	172,360	180,965	172,127	172,679
403-436	Maintenance Agreements	282,677	353,042	350,293	378,655	376,603	408,365
403-456	IT Equipment Maint. & Replacement	180,000	217,589	325,343	470,133	470,133	383,803
403-461	Consulting Services	8,920	73,605	70,360	77,605	70,769	75,203
403-471	Schools / Conferences / Meetings	11,707	12,783	7,611	10,500	5,112	10,500
403-472	Transportation	510	850	383	850	-	850
Total Contractual Services		<u>668,969</u>	<u>843,713</u>	<u>926,350</u>	<u>1,118,708</u>	<u>1,094,744</u>	<u>1,051,400</u>
Total Information Technology		<u>\$ 1,017,240</u>	<u>\$ 1,197,375</u>	<u>\$ 1,260,800</u>	<u>\$ 1,466,419</u>	<u>\$ 1,433,421</u>	<u>\$ 1,395,988</u>

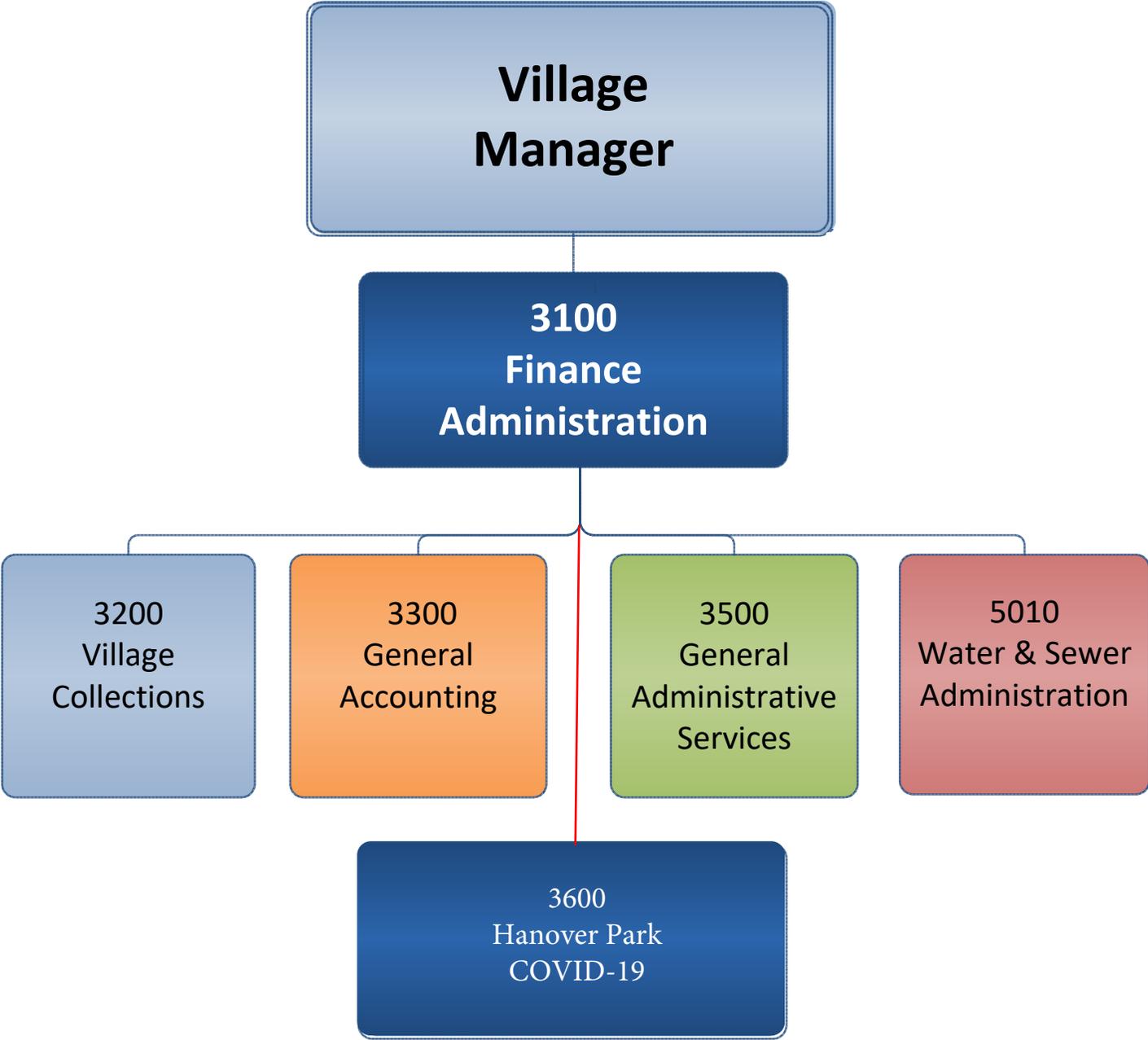
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FINANCE DEPARTMENT

Cost Control Centers

Administration	3100
Collections	3200
General Accounting	3300
General Administrative Services	3500
Hanover Park COVID-19	3600

Organization of the Finance Department





PURPOSE STATEMENT

Coordinate the financial activity in compliance with the financial policies established by the Village Board under the direction of the Village Manager.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Director of Finance is responsible for the financial administration of the Village. The administrative duties of the Director involve the overall accounting and financial reporting, budgeting, collections, investment and water billing functions. The duties involve, providing technical assistance and financial information to department personnel, administration and Village officials as well as executing and monitoring compliance with the broad financial policies of the Village.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2015	2016	2017	2018	2019
Number of Full Time Employees	11	11	11	11	11
Number of Part Time Employees	0	1	0	0	0
Number of Full Time Employee per 1,000 Population	0.29	0.29	0.29	0.29	0.29
Total Finance Department Expenditures including transfers	3,023,027	2,781,457	3,272,639	3,648,100	4,842,806
Cost of Services Per Capita	79.61	73.25	86.18	96.07	127.53

2020 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Continued to maintain a balanced budget.
Ongoing. The Finance Department worked together with other departments and programs to operate efficiently and within the resources of the Village.
- ✓ Continued to develop a plan regarding the potential loss of state funding.
Ongoing. Staff continued to search for new sources of revenue in preparation for potential loss of state funding.
- ✓ Continued to find ways to lower the Village property tax rate.
Ongoing. Fourth year in a row that the Village did not increase property tax rate. To attract commercial business, the property tax rate must be in line with other neighboring villages.
- ✓ Reviewed the 2010 and 2010A Taxable General Obligation Bond for possible refinance.
Completed. 2010, 2010A, and 2011 Taxable General Obligation Bonds were refinanced into one 2020 General Obligation Bond.
- ✓ Actively tracked expenses and submitted reimbursement applications for COVID-19.
Ongoing. Since the end of the first quarter all COVID-19 related expenses have been tracked. Submittals have been made to DuPage and Cook Counties.

2021 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

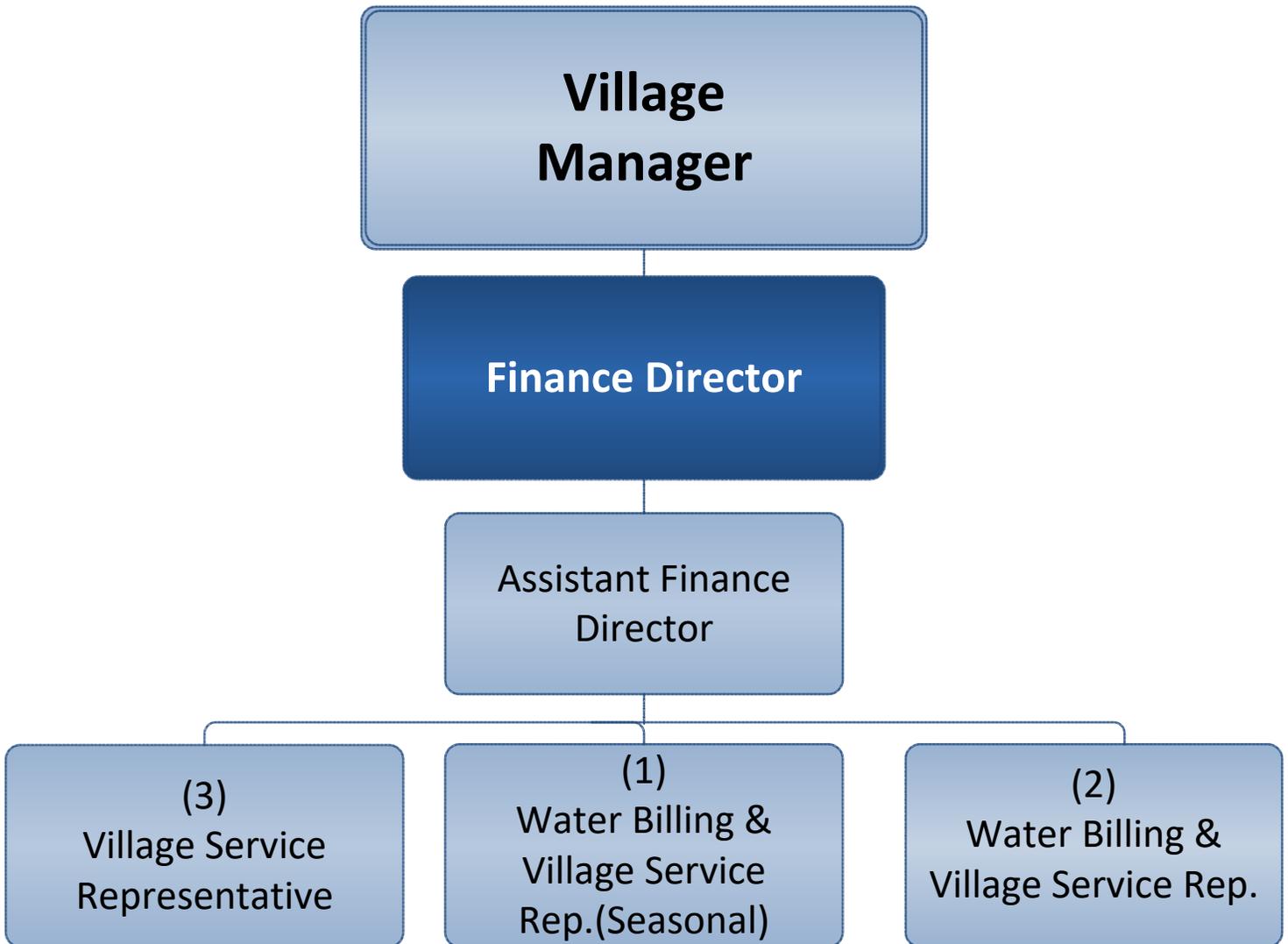
1. Continue to maintain a balanced budget.
Ongoing. The Finance Department will work together with other departments and programs to operate efficiently and within the resources of the Village.
2. Continue to develop a plan regarding the potential loss of state funding.
Ongoing. Staff will continue searching for new sources of revenue in preparation for potential loss of state funding
3. Continue to find ways to lower the Village property tax rate.
Ongoing. The Village will continue working to keep property taxes at a comparable or lower rate than neighboring villages to attract commercial business.
4. Develop a strategy to offset lost revenues caused by the COVID Pandemic.
Second quarter. No Federal Aid/Grant Package has included a plan to help local government agencies make up for lost revenues.
5. Look into options to diversify Village investment portfolio.
It is the responsibility of the Village to utilize and manage taxpayer money in a responsible and effective manner. Current rates are low and other investment options need to be considered.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 3100 - Finance Administration

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 118,250	\$ 112,538	\$ 119,070	\$ 130,945	\$ 130,107	\$ 133,867
401-421	Overtime Compensation	108	56	5	200	46	100
401-441	State Retirement	16,018	14,761	12,071	16,241	15,965	17,044
401-442	Social Security	8,697	8,270	8,472	10,127	9,957	10,377
401-444	Employee Insurance	22,651	13,966	20,655	24,533	22,695	26,037
Total Personnel Services		<u>165,723</u>	<u>149,591</u>	<u>160,273</u>	<u>182,046</u>	<u>178,770</u>	<u>187,425</u>
402-411	Office Supplies	431	280	345	500	400	500
402-413	Memberships / Subscriptions	915	1,174	935	990	450	800
402-414	Books / Publications / Maps	97	-	125	100	100	100
402-431	Uniforms	-	455	564	150	150	925
Total Commodities		<u>1,443</u>	<u>1,909</u>	<u>1,969</u>	<u>1,740</u>	<u>1,100</u>	<u>2,325</u>
403-436	Maintenance Agreements	4,669	4,574	4,182	4,385	4,200	4,385
403-461	Consulting Services	1,908	-	-	-	-	-
403-471	Schools / Conferences / Meetings	3,355	1,127	1,308	3,488	1,000	3,488
403-472	Transportation	636	316	323	980	-	475
403-499	Miscellaneous Expense	-	300	-	-	-	-
Total Contractual Services		<u>10,568</u>	<u>6,317</u>	<u>5,813</u>	<u>8,853</u>	<u>5,200</u>	<u>8,348</u>
Total Finance Administration		<u>\$ 177,734</u>	<u>\$ 157,817</u>	<u>\$ 168,055</u>	<u>\$ 192,639</u>	<u>\$ 185,070</u>	<u>\$ 198,098</u>



PURPOSE STATEMENT

The goals of the Division are to continue to provide prompt, efficient and friendly service to all people; to handle funds in an accurate and professional manner; to provide the Department of Finance with cash flow information; to provide quality service and to strive for self-improvement in all areas of responsibilities.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

This division is responsible for the collection of all cash funds that comes into the Village. A majority of these collections are from water and sewer payments. Collections processes all local citations issued by the Police Department as well as setting court dates. It also handles booted vehicles invoices and processes unpaid tickets for the collection agency. In addition, the Division is responsible for the issuance of animal licenses, commuter parking lot permits and real estate transfer stamps, and also maintains all escrow agreements.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2015	2016	2017	2018	2019
Animal Licenses	153	138	111	125	83
Parking Ticket Paid	6,250	7,611	7,295	8,034	9,053
Monthly Commuter Parking Permits	7,760	7,586	7,505	7,511	6,752
Contractor and Business Licenses	1,724	2,473	2,389	2,595	2,409
Real Estate Transfer Tax Stamps	1,038	990	964	902	998
Water Bill Payments Collected	59,366	76,251	109,707	107,833	75,756
Yard Waste Stickers	4,735	4,557	4,249	3,924	3,863
Parking Tickets Entered	11,618	19,091	12,701	13,663	13,122
Tickets sent to Collections	-	-	11,937	4,620	3,418

2020 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Collection Agency and Debt Recovery Program.
Ongoing. Aggressively pursued collection of debts (fines, ordinance, citation violations, Administrative hearing findings, miscellaneous accounts receivable, red light camera and EMS fees) through utilization of outside collection firm and the Illinois Debt Recovery Program (IDRP).
- ✓ Continued collections during months long village closure due to COVID-19.
Completed. Moved cash collections over to Code Enforcement, added an extra payment drop box at the Police Department, and helped customers pay for various charges over the phone.

Strategic Plan Goal #5: Effective Governance

- ✓ Continued training of front-line employees.
Ongoing. Continued staff training on how to provide good customer service to internal and external customers. Continued to learn and explore New World System capabilities to help staff fulfill their tasks. Enhance their knowledge on use of Excel and Word.

2021 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Collection Agency and Debt Recovery Program.
Ongoing. Aggressively pursue collection of debts (fines, ordinance, citation violations, Administrative hearing findings, miscellaneous accounts receivable, red light camera and EMS fees) through utilization of outside collection firm and the Illinois Debt Recovery Program (IDRP).

Strategic Plan Goal #5: Effective Governance

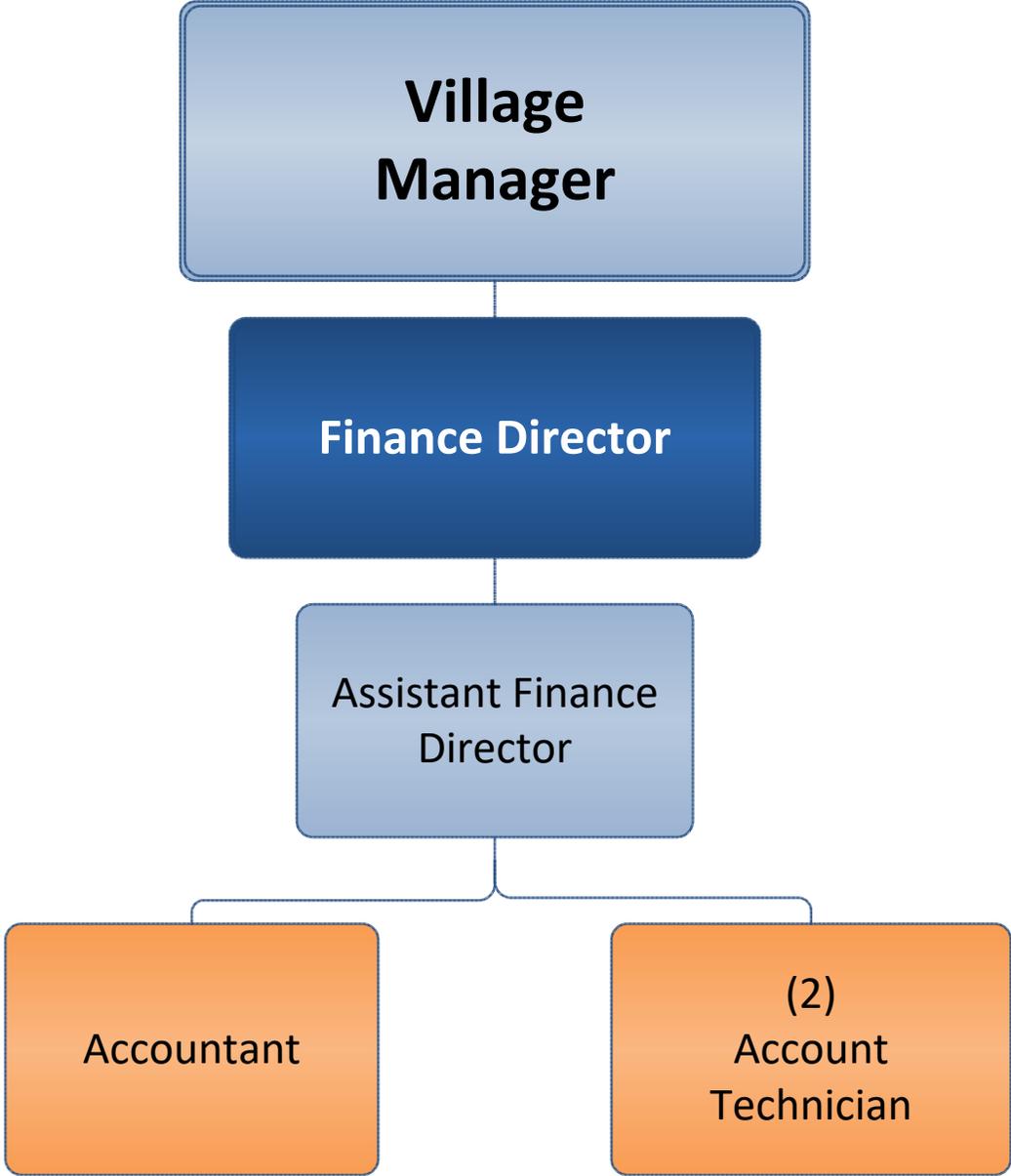
1. Continue training of front-line employees.
Ongoing. Encourage staff to attend training sessions regarding collection practice and good customer service.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 3200 - Collections

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries-Regular	\$ 112,667	\$ 113,973	\$ 116,869	\$ 120,303	\$ 120,716	\$ 124,639
401-412	Salaries-Part Time	1,066	-	-	-	-	-
401-421	Overtime Compensation	1,299	1,565	1,300	1,500	1,300	1,500
401-441	State Retirement	15,366	15,050	12,114	15,074	14,971	16,095
401-442	Social Security	8,713	8,651	9,034	9,729	8,334	9,646
401-444	Employee Insurance	29,206	32,948	29,142	28,687	32,131	31,543
Total Personnel Services		<u>168,319</u>	<u>172,186</u>	<u>168,460</u>	<u>175,293</u>	<u>177,452</u>	<u>183,423</u>
402-411	Office Supplies	8,194	9,422	9,603	9,500	9,600	9,650
Total Commodities		<u>8,194</u>	<u>9,422</u>	<u>9,603</u>	<u>9,500</u>	<u>9,600</u>	<u>9,650</u>
403-412	Postage	795	115	109	200	141	200
403-471	Schools / Conferences / Meetings	481	198	-	500	200	500
403-472	Transportation	31	-	-	75	-	75
Total Contractual Services		<u>1,307</u>	<u>313</u>	<u>109</u>	<u>775</u>	<u>341</u>	<u>775</u>
Total Collections		<u>\$ 177,820</u>	<u>\$ 181,921</u>	<u>\$ 178,172</u>	<u>\$ 185,568</u>	<u>\$ 187,393</u>	<u>\$ 193,848</u>



PURPOSE STATEMENT

To provide complete and accurate financial data in proper form on a timely basis to all responsible for the financial administration of the Village.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

This Division is responsible for all accounting functions including processing accounts payable, accounts receivable, purchase orders and general accounting for all departments in the Village. In addition, this Division maintains capital asset records, prepares financial reports and coordinates the annual audit.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2015	2016	2017	2018	2019
Number of invoices Processed	7,549	8,217	8,138	8,408	8,672
Number of Purchase Orders Processed	98	133	122	142	106
Number of Checks Issued	3,314	3,823	3,976	3,970	4,205
GFOA Distinguished Budget Award	Yes	Yes	Yes	Yes	Yes
GFOA Certificate of Achievement – CAFR	Yes	Yes	Yes	Yes	Yes

2020 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Provided financial reporting and present fiscal transparency.
Ongoing. Provided monthly treasurer’s reports to the Village Board. Provided quarterly financial reports to aid in the analysis by the Board and members of the public.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Continued to evaluate technology options to enhance efficiency and services.
Ongoing.

Strategic Plan Goal #5: Effective Governance

- ✓ Utilized the New World asset tracking system.
Ongoing. Financial data of the Village’s capital assets has been entered into the system and will continue to be updated as needed.
- ✓ Continued to expand knowledge by attending training and seminars.
Ongoing.
- ✓ Finance staff provided a refresher course on how to enter Accounts payable, Accounts Receivable, purchase order initiation.
Ongoing. Staff continues to provide assistance and training to all departments as needed.

2021 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Provide financial reporting and present more fiscal transparency.
Ongoing. Staff will continue to provide the monthly treasurers report to the Village Board. Continue to improve the quarterly financial reports to aid in the analysis by the Board and members of the public.

Strategic Plan Goal #4: Community Image & Identity

1. Continue to evaluate technology options to enhance efficiency and services.
Ongoing.

Strategic Plan Goal #5: Effective Governance

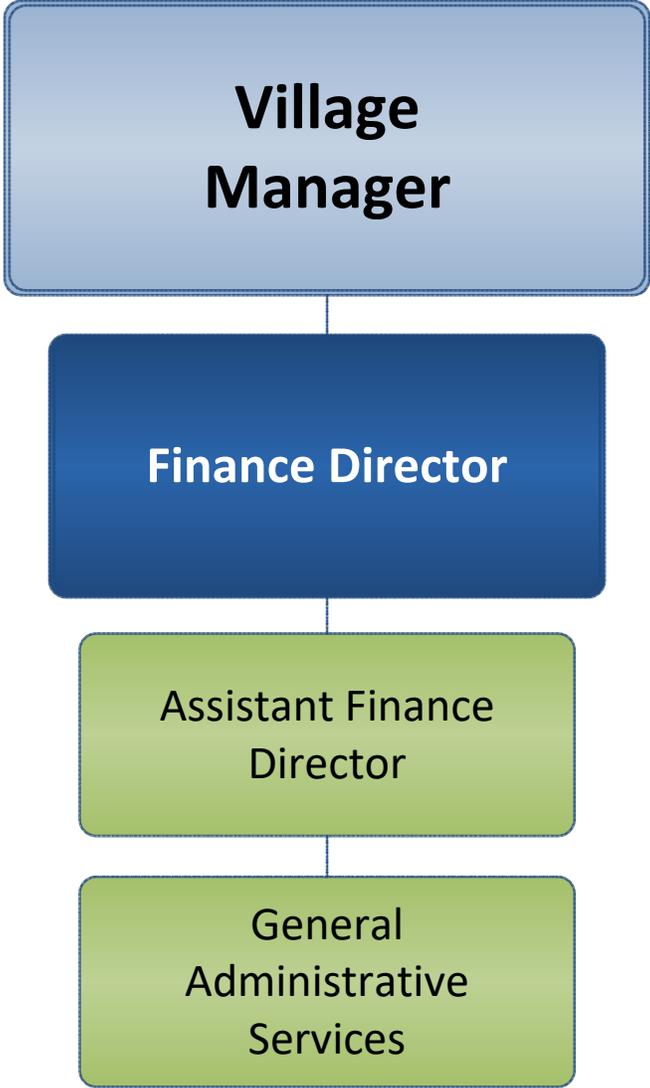
1. Utilize the New World asset tracking system.
Ongoing. Financial data of the Village's capital assets has been entered into the system and will continue to be updated as needed.
2. Continue to expand knowledge by attending training and seminars.
Ongoing. Staff will continue to learn and take advanced training on the New World System software.
3. Finance staff will provide a refresher course on how to enter Accounts payable, Accounts Receivable, purchase order initiation, when requested by other departments.
Ongoing. Staff will continue to provide assistance and training to all departments as needed.
4. Announce Request for Proposal (RFP) for FY 2021 year-end independent audit.
Current contract with Sikich LLP is expiring and Village will need to find a new independent auditor. It is in best practice to select a different auditing service from the last contract.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 3300 - General Accounting

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 97,817	\$ 101,568	\$ 104,957	\$ 108,417	\$ 108,879	\$ 112,472
401-421	Overtime Compensation	397	228	129	300	230	300
401-441	State Retirement	13,844	13,749	11,063	13,880	13,390	14,748
401-442	Social Security	7,714	7,973	8,085	8,663	8,347	8,977
401-444	Employee Insurance	18,890	21,108	19,083	18,972	19,811	20,568
Total Personnel Services		<u>138,661</u>	<u>144,626</u>	<u>143,317</u>	<u>150,232</u>	<u>150,657</u>	<u>157,065</u>
402-411	Office Supplies	136	462	273	400	400	400
402-413	Memberships / Subscriptions	966	930	955	1,125	975	1,025
402-499	Miscellaneous Expense	517	482	435	600	550	600
Total Commodities		<u>1,619</u>	<u>1,874</u>	<u>1,663</u>	<u>2,125</u>	<u>1,925</u>	<u>2,025</u>
403-412	Postage	2,894	2,485	2,826	2,730	2,730	2,730
403-436	Maintenance Agreements	1,606	2,205	2,205	2,210	2,206	2,300
403-463	Auditing Services	26,957	24,123	25,208	24,687	22,137	25,181
403-470	Binding & Printing	1,350	426	174	200	180	200
403-471	Schools / Conferences / Meetings	164	115	125	500	400	500
403-472	Transportation	-	-	-	75	-	75
403-496	Collection Fee Service	488	2,536	12,855	4,000	1,075	2,000
403-499	Miscellaneous Expense	35,178	34,005	12,305	10,854	9,080	10,854
Total Contractual Services		<u>68,637</u>	<u>65,895</u>	<u>55,698</u>	<u>45,256</u>	<u>37,808</u>	<u>43,840</u>
Total General Accounting		<u>\$ 208,917</u>	<u>\$ 212,395</u>	<u>\$ 200,677</u>	<u>\$ 197,613</u>	<u>\$ 190,390</u>	<u>\$ 202,930</u>

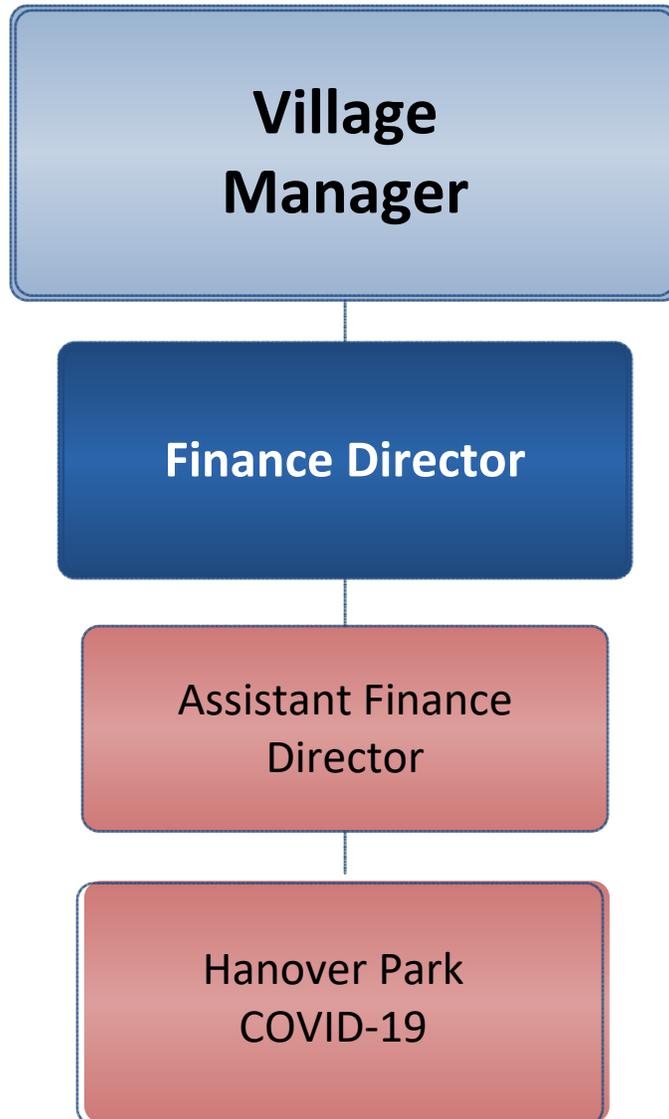


VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 3500 - Administrative Services

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-427	Language Proficiency	\$ 20,250	\$ 23,659	\$ 21,400	\$ 24,650	\$ 22,000	\$ 24,650
401-441	State Retirement	7,769	8,179	6,701	3,025	9,734	10,525
401-442	Social Security	5,141	5,414	5,498	6,810	6,446	6,810
401-445	Special Pension	56,388	58,035	61,034	56,000	64,505	56,696
401-446	Unemployment Compensation	34,797	37,261	3,297	7,500	-	3,500
Total Personnel Services		<u>124,346</u>	<u>132,548</u>	<u>97,929</u>	<u>97,985</u>	<u>102,685</u>	<u>102,181</u>
403-413	Light & Power	1,446	1,522	1,637	1,800	1,700	1,800
403-414	Natural Gas	23,896	32,817	34,067	35,000	34,000	34,500
403-421	Liability Insurance Program	513,921	359,721	576,719	679,697	630,000	721,666
403-461	Consulting Services	-	-	19,934	-	-	-
403-462	Legal Services	348,737	366,866	379,360	380,000	379,000	370,000
403-485	Miscellaneous Programs	17,668	11,687	16,914	24,300	24,300	24,300
403-498	Contingency	-	-	-	15,000	6,000	15,000
Total Contractual Services		<u>905,668</u>	<u>772,613</u>	<u>1,028,631</u>	<u>1,135,797</u>	<u>1,075,000</u>	<u>1,167,266</u>
Total Administrative Services		<u>\$ 1,030,013</u>	<u>\$ 905,162</u>	<u>\$ 1,126,560</u>	<u>\$ 1,233,782</u>	<u>\$ 1,177,685</u>	<u>\$ 1,269,447</u>



VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 3600 - Hanover Park COVID-19

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -
401-412	Salaries - Part - Time	-	-	-	-	22,000	-
401-421	Overtime Compensation	-	-	-	-	20,500	-
401-441	State Retirement	-	-	-	-	26,500	-
401-442	Social Security	-	-	-	-	21,500	-
Total Personnel Services		-	-	-	-	390,500	-
402-411	Office Supplies	-	-	-	-	20,000	-
402-426	Bulk Chemicals	-	-	-	-	1,000	-
402-427	Materials & Supplies	-	-	-	-	20,000	-
402-428	Cleaning Supplies	-	-	-	-	20,000	-
402-433	Safety & Protective Equipment	-	-	-	-	20,000	-
402-499	Miscellaneous Expense	-	-	-	-	2,000	-
Total Commodities		-	-	-	-	83,000	-
403-411	Telephone	-	-	-	-	5,000	-
403-412	Services Postage	-	-	-	-	5,000	-
403-419	Business Assistance Program	-	-	-	-	30,000	-
403-434	M & R - Buildings	-	-	-	-	60,000	-
403-470	Binding & Printing	-	-	-	-	10,000	-
403-471	Schools / Conferences / Meetings	-	-	-	-	1,000	-
Total Contractual Services		-	-	-	-	111,000	-
413-431	Office Equipment	-	-	-	-	15,500	-
Total Capital Outlay		-	-	-	-	15,500	-
Total Hanover Park COVID-19		\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -

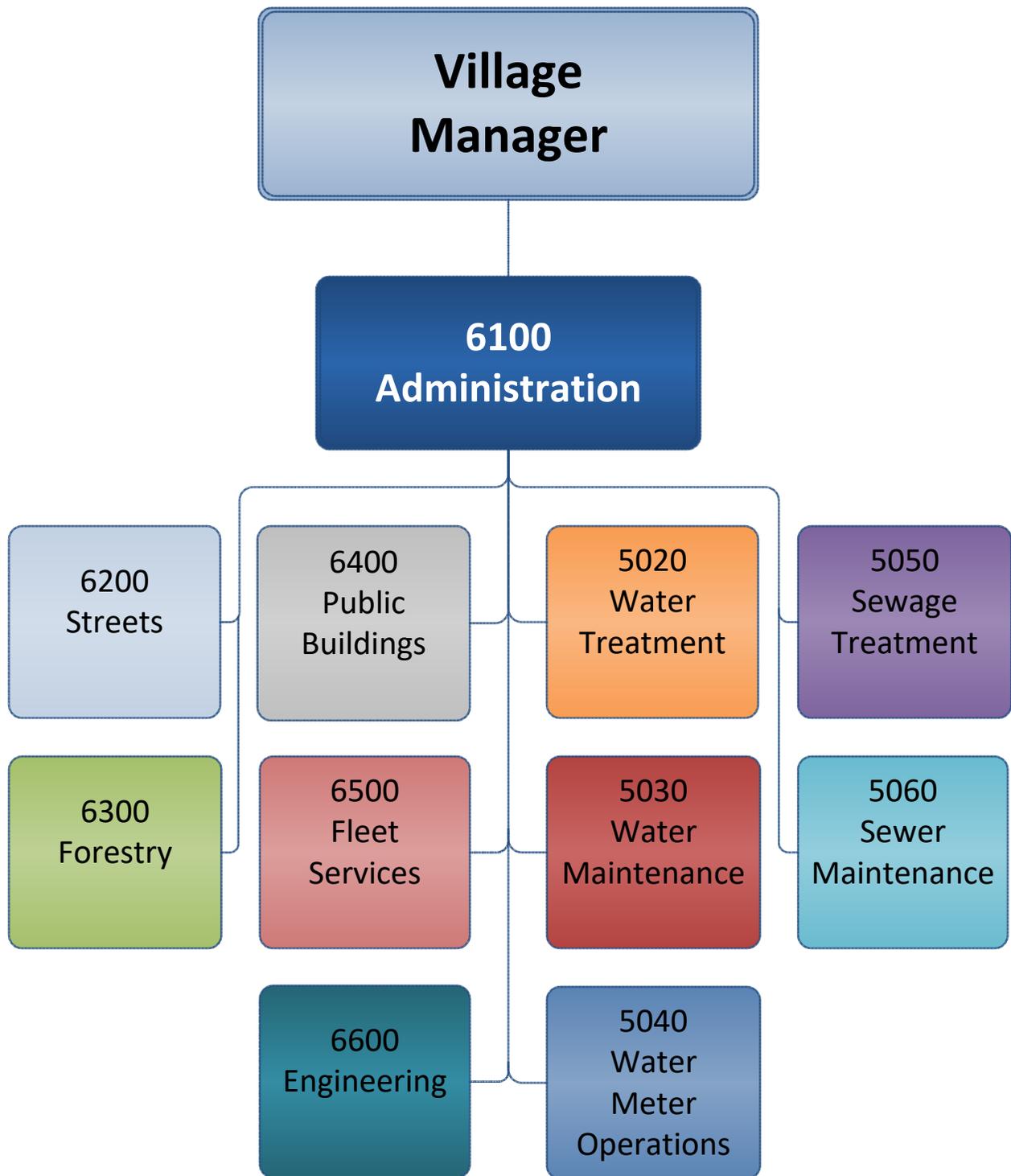
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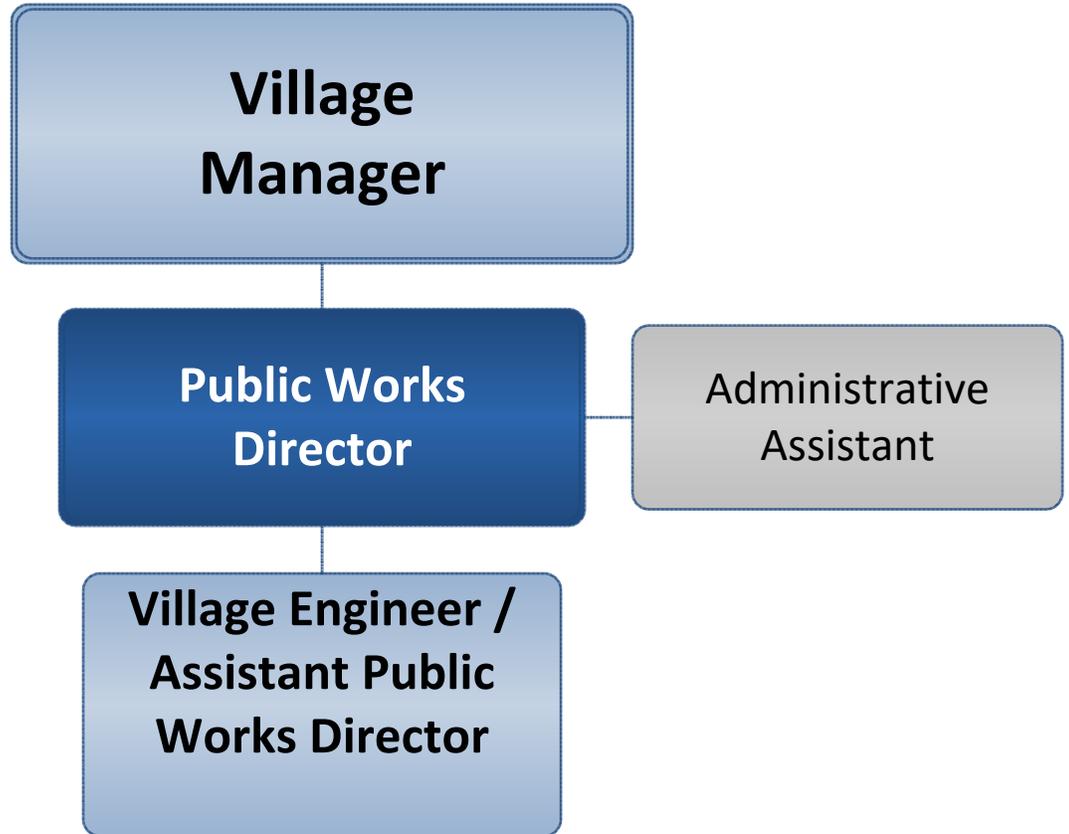
PUBLIC WORKS DEPARTMENT

Cost Control Centers

Administration	6100
Streets	6200
Forestry	6300
Public Buildings	6400
Fleet Services	6500
Engineering	6600

Organization of the Public Works and Engineering Department





PURPOSE STATEMENT

Provide for safe, efficient and effective delivery of public services through the optimum administration of those departments responsible for such delivery.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

To develop intermediate and long-range plans; to propose policy as it relates to department personnel and operations; to formulate budgets for operation and capital improvements; and to evaluate the operations and revise them accordingly.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2015	2016	2017	2018	2019
Number of Full Time Employees	46	47	47	48	48
Number of Part Time Employees	3	3	3	3	3
Number of Full Time Employees Per 1,000 Population	1.26	1.26	1.26	1.26	1.26
Public Works Department Insurance Claims:					
Total Worker Compensation Claims	5	6	3	6	6
Worker Compensation Losses	\$10,753	\$7,296	\$765,076	\$5,973	\$6,146.49
All Other Claims	8	12	14	8	30
Non-Worker Compensation Losses	\$18,835	\$80,691	\$21,692	\$39,486	\$65,237.23
Total Claims	13	18	17	14	36
Total Losses	\$29,588	\$87,987	\$786,768	\$45,460	\$71,383.72
Total Expenditures	\$3,962,391	\$3,874,429	\$3,981,239	\$4,237,892	\$4,296,110
Cost of Services Per Capita	\$104.35	\$102.03	\$104.84	\$111.58	\$113.14

2020 ACCOMPLISHMENTS

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

- ✓ **Ontarioville Development**
Completed Phase 1 of Ontarioville development.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ **Concrete Streets**
Reconstructed remaining concrete streets.

Strategic Plan Goal #4: Community Image and Identity

- ✓ **Entryway Signage**
New Entry Signage on hold due to COVID-19

2021 BUDGET GOALS

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Assist Village Manager's Office in Developing Phase 2 of Ontarioville Development.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. *Complete 9 miles of street resurfacing.*

Strategic Plan Goal #4: Community Image and Identity

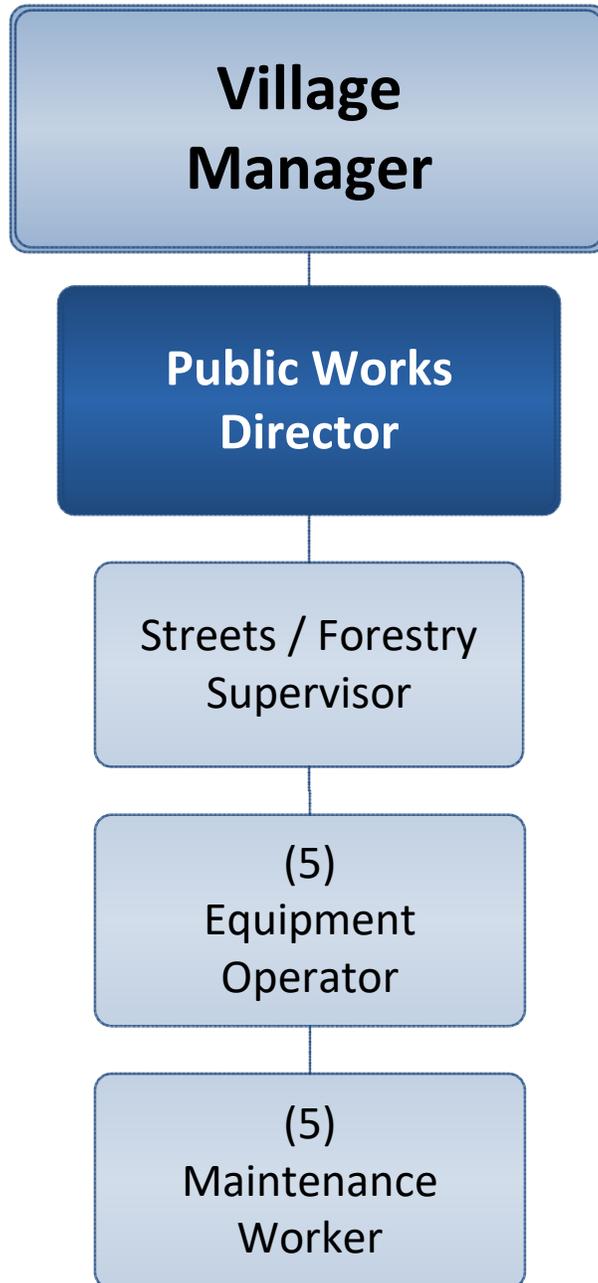
1. *Entryway Signage*
Complete Entryway Signage Design and Installation of Three Signs

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 6100 - Public Works Administration

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 112,820	\$ 113,000	\$ 122,380	\$ 115,651	\$ 112,000	\$ 111,282
401-421	Overtime Compensation	2,803	1,116	1,347	1,100	450	1,100
401-441	State Retirement	15,493	14,687	12,573	14,190	13,800	14,368
401-442	Social Security	8,245	8,028	8,616	8,847	8,603	8,747
401-444	Employee Insurance	19,476	22,404	19,680	20,455	19,281	20,262
Total Personnel Services		<u>158,836</u>	<u>159,235</u>	<u>164,596</u>	<u>160,243</u>	<u>154,134</u>	<u>155,759</u>
402-411	Office Supplies	1,148	1,080	1,065	1,045	1,045	1,045
402-413	Memberships / Subscriptions	666	505	295	305	300	300
Total Commodities		<u>1,815</u>	<u>1,585</u>	<u>1,360</u>	<u>1,350</u>	<u>1,345</u>	<u>1,345</u>
403-412	Postage	529	653	1,236	600	675	600
403-436	Maintenance Agreements	278	425	9,839	10,400	10,400	10,400
403-471	Schools / Conferences / Meetings	3,121	1,805	2,626	2,800	400	3,000
403-472	Transportation	967	229	566	550	-	550
403-489	IEPA Discharge Fee	1,000	-	-	1,000	-	-
Total Contractual Services		<u>5,894</u>	<u>3,112</u>	<u>14,267</u>	<u>15,350</u>	<u>11,475</u>	<u>14,550</u>
Total Public Works Administration		<u>\$ 166,545</u>	<u>\$ 163,932</u>	<u>\$ 180,222</u>	<u>\$ 176,943</u>	<u>\$ 166,954</u>	<u>\$ 171,654</u>



PURPOSE STATEMENT

To provide for the maintenance and upgrading of Village Streets, providing a safe and efficient transportation system for residents of the Village and to provide and maintain a system for controlling storm water on public thoroughfares.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Maintenance of Village streets, including the following operations: street sweeping; graffiti removal; snow plowing and salting; pothole patching; crack filling; preparation work in conjunction with resurfacing programs; construction of asphalt patches on minor residential streets.

Maintenance of the Village storm sewer system, including the following operations: cleaning and removal of debris from inlets and catch basins; high-pressure hydraulic cleaning of storm sewers and ditch culverts; channel maintenance on the West Branch of the DuPage River; patching and rebuilding of existing catch basins, manholes and inlets.

Construction of new storm sewer system to alleviate drainage problems.

Construction, reconstruction, and maintenance of Village sidewalks, curbs and gutters.

Installation and maintenance of traffic regulatory signs and pavement markings necessary to ensure a safe and efficient transportation system.

Clean/vacuum 400 storm sewer basins and 35,000 linear feet of pipe for preventative storm sewer maintenance program.

Provide rapid removal of graffiti utilizing in-house forces.

Provide contract administration to remove and replace 20,000 square feet of public sidewalk and 2,500 linear feet of curb and gutter.

Provide contract administration for the installation of 16,000 pounds of crack seal material with emphasis on previous year's overlay program areas.

Provide contract administration for the installation of 18,000 linear feet of thermoplastic pavement markings, with emphasis on school crossings.

Upgrade and repaint all stop bars and crosswalks in the Village.

Rebuild any failing storm sewer basins in the Village.

Continue to upgrade and maintain the signage throughout the Village, including maintenance of signposts.

Asphalt patches – to remove and replace deteriorating asphalt to a minimum of 200 square yards.

PERFORMANCE ACTIVITIES AND MEASURES

Description of Measurement	2015	2016	2017	2018	2019
Miles of Streets	99.36	99.36	99.36	99.36	99.36
Miles of Public Sidewalks	155.15	155.15	155.37	155.37	155.37
Miles of Storm Sewer	112.9	112.9	126.29	126.24	126.24
Number of Storm Sewer Structures	6,429	6,429	7,039	7,039	7,039
Number of Streetlight Poles	1,083	1,085	1,121	1,154	1,154
Cost of Annual Resurfacing Program	\$0	\$1,082,954	\$842,910	\$908,441	\$727,278
Street Division Graffiti Removal	21	33	8	26	27
Sidewalk Replaced (sq. ft.)	20,661	20,661	27,929	32,360	20,505
Curb and Gutter Replaced (lin. ft.)	2,882	2,882	2,953	2,942	1,904
Crack Sealing (lbs. installed)	16,129	16,666	18,000	19,050	15,900
Thermoplastic Pavement Markings (lin. ft. installed)	27,187	26,235	35,190	34,704	40,689
Number of Storm Sewer Basins Rebuilt	11	23	11	30	17
Number of Snow/Ice Responses	14	15	21	19	13

2020 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Spot Drainage Repairs.
Cancelled due to COVID-19 – General drainage.
- ✓ Pavement Patching.
Ongoing- Fourth Quarter-Pavement patching program.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Entryway Sign Improvements.
Cancelled due to COVID-19 - Improvements to entryway signs.
- ✓ Ontarioville Streetscape Improvements.
Ongoing -Fourth quarter -Assist with Ontarioville streetscape improvements.

2021 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Spot Drainage Repairs.
General drainage spot repairs.
2. Pavement Patching.
Pavement Patching Program.

Strategic Plan Goal #4: Community Image & Identity

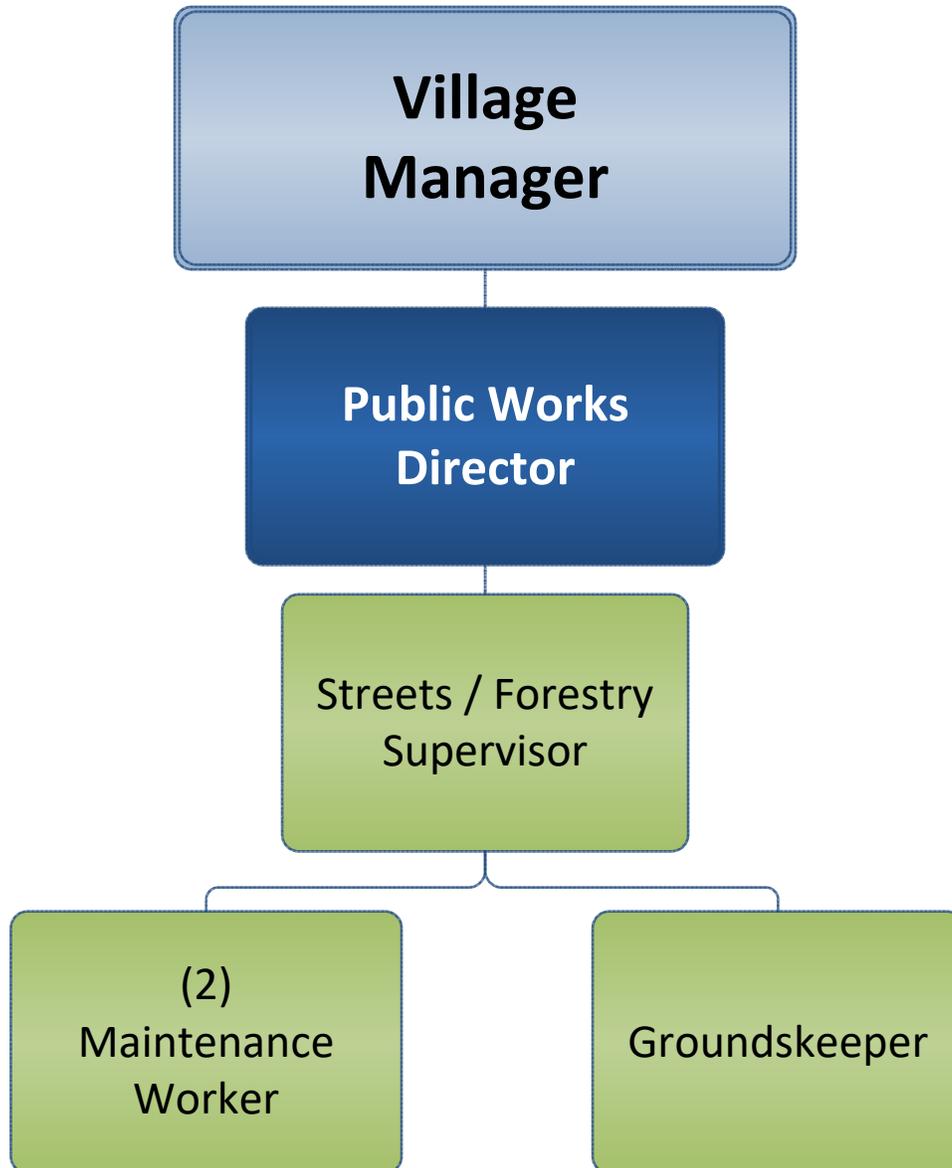
1. Entryway Sign Improvements.
Improvements to entryway signs.
2. Ontarioville Streetscape Maintenance.
Maintain to highest level.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 6200 - Streets

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 652,713	\$ 669,556	\$ 671,149	\$ 689,441	\$ 690,156	\$ 719,109
401-412	Salaries - Part - Time	16,686	4,388	11,322	15,000	-	15,000
401-421	Overtime Compensation	40,715	47,988	66,382	55,000	55,000	55,000
401-428	On Call Premium Pay	2,857	3,026	2,874	3,000	3,000	3,000
401-441	State Retirement	93,873	93,708	76,437	93,183	91,800	97,938
401-442	Social Security	54,229	53,628	55,509	58,483	57,235	59,608
401-444	Employee Insurance	158,537	187,733	170,238	196,617	200,662	217,775
Total Personnel Services		<u>1,019,610</u>	<u>1,060,028</u>	<u>1,053,911</u>	<u>1,110,724</u>	<u>1,097,853</u>	<u>1,167,430</u>
402-411	Office Supplies	16	-	20	-	-	-
402-413	Memberships / Subscriptions	407	415	360	245	235	245
402-427	Materials & Supplies	116,416	103,336	112,268	137,000	130,000	137,000
402-431	Uniforms	4,331	3,847	3,996	4,000	4,000	4,000
402-433	Safety & Protective Equipment	2,647	2,938	2,869	3,000	3,000	3,000
402-434	Small Tools	2,181	1,999	2,841	2,000	2,000	2,000
Total Commodities		<u>125,998</u>	<u>112,535</u>	<u>122,354</u>	<u>146,245</u>	<u>139,235</u>	<u>146,245</u>
403-435	M & R - Streets & Bridges	58,743	127,612	134,233	113,900	113,900	119,900
403-439	M & R - Accident Claims	41,084	17,240	8,955	10,000	10,000	10,000
403-452	Vehicle Maintenance & Replacement	228,389	245,035	252,712	269,662	269,662	279,006
403-471	Schools / Conferences / Meetings	5,490	3,634	2,252	5,000	255	3,215
403-472	Transportation	62	67	586	500	-	500
Total Contractual Services		<u>333,769</u>	<u>393,588</u>	<u>398,738</u>	<u>399,062</u>	<u>393,817</u>	<u>412,621</u>
Total Streets		<u>\$ 1,479,377</u>	<u>\$ 1,566,151</u>	<u>\$ 1,575,003</u>	<u>\$ 1,656,031</u>	<u>\$ 1,630,905</u>	<u>\$ 1,726,296</u>





PURPOSE STATEMENT

The Forestry Division goals are to continue to research and promote more effective forestry procedures to cut costs (i.e., manpower usage, equipment updating, equipment renewal, etc.). To set minimum standards for appearance of Village grounds and all public plantings. To maintain, treat and spray with proper chemicals all Village owned or maintained trees and properties. To continue the training and education of Forestry personnel. Also, to provide community service information on control of insects and rodents related to health and damage to forestry. Most importantly, to assist in the beautification of the Village.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Maintenance of all trees, shrubs and planting features in Village right-of-ways and retention areas; treatment and maintenance of trees that are infested with various diseases; inspection, grooming, trimming and removal, as needed, of all forestry that is the responsibility of the Village; mowing and turf care of all large fields, retention areas, wells, Municipal Complex grounds, and right-of-ways under our jurisdiction; commuter parking complex turf, trees, shrub and planting feature maintenance; tree planting programs; removing snow and salting at Municipal Building and Commuter Lot walkways and parking lots; repair and maintenance of Forestry Department non-licensed equipment; rodent control, including baiting of fields, vacant lots, and problem breeding areas; resident assistance, answering questions and being helpful regarding trees, shrubs and turf; residential brush pickup and recycling program; municipal yard waste recycling program; resident assistance with recycling; creek bank mowing/maintenance; landscape planning, upgrades and reviews; assisting other departments with priority projects; Banner Program – banners and maintenance.

PERFORMANCE ACTIVITIES AND MEASURES

Description of Measurement	2015	2016	2017	2018	2019
Number of Parkway Trees Planted	300	660	500	544	587
Number of Parkway Trees Trimmed:					
Contractual	1,105	1,570	959	1,435	1,516
In-House	410	466	437	462	476
Brush Pickup Program (Cubic Yards Collected)	1,090	1,095	905	1,140	1,105
Annual Cost	\$60,310	\$66,347	\$62,032	\$40,702	83,837
Cost per Cubic Yard Collected	\$55.33	\$60.59	\$68.54	\$35.70	\$75.87
Leaf Pickup Program (Cubic Yards Collected)	500	720	690	500	460

2020 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Plant Parkway Trees.
Program put on hold. Plant trees on Village parkways as part of a reforestation project

Strategic Plan Goal #4: Community Image & Identity

- ✓ Winter Banners.
Program put on hold. Design new winter banners for major corridors.
- ✓ Entryway Signs.
Program put on hold. Coordinate and maintain new entryway signs.

2021 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Plant Parkway Trees.
Plant trees on Village parkways as part of a reforestation project.

Strategic Plan Goal #4: Community Image & Identity

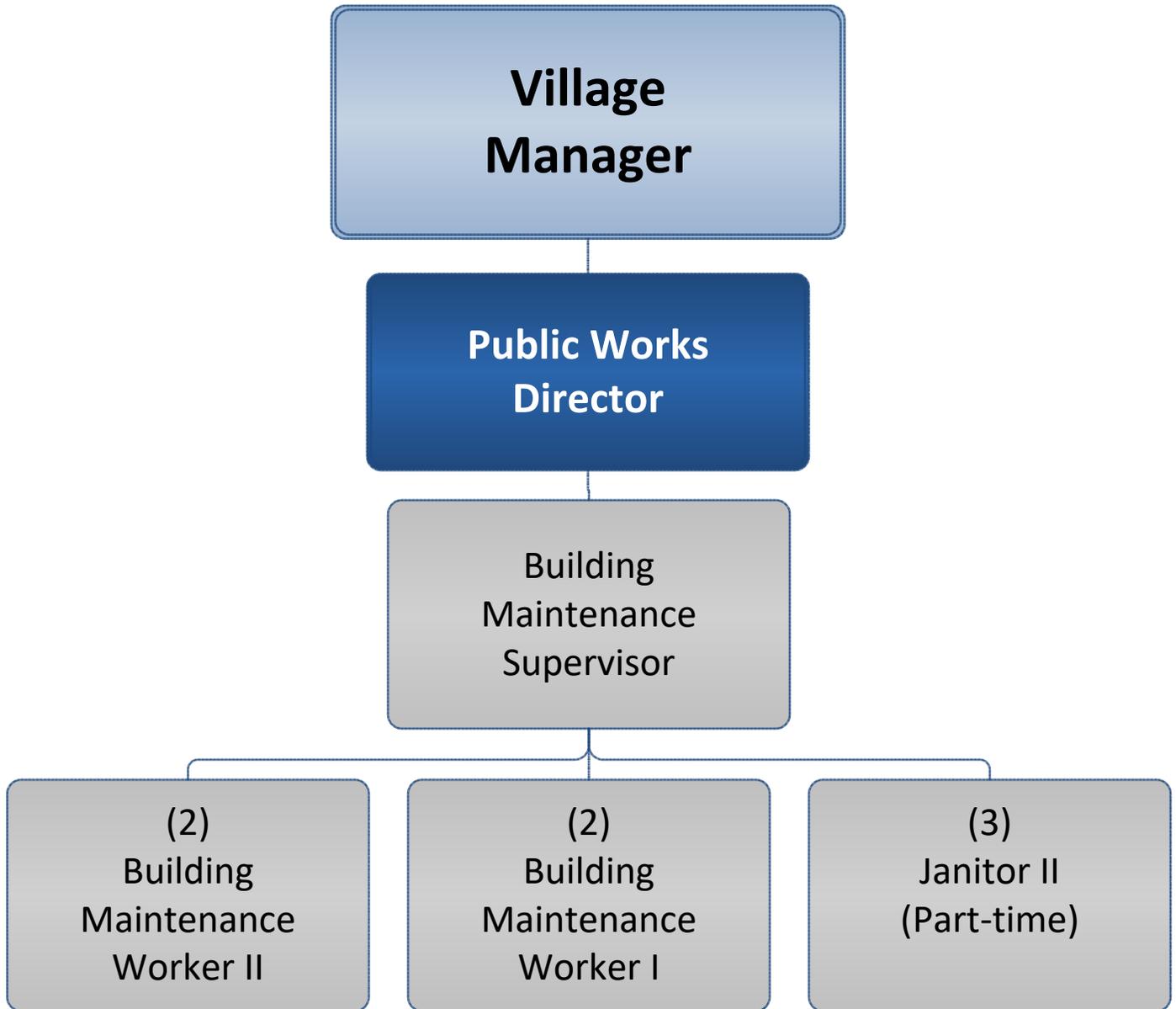
1. Spring Banners.
Design new spring banners for major corridors.
2. Winter Banners.
Design new winter banners for major corridors.
3. Ontarioville Road Plaza.
Maintain plaza to highest level.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 6300 - Forestry

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 112,070	\$ 134,685	\$ 138,963	\$ 139,296	\$ 139,296	\$ 146,361
401-412	Salaries - Part - Time	2,180	1,422	12,601	15,000	-	15,000
401-421	Overtime Compensation	5,581	4,775	4,787	5,500	4,000	4,000
401-428	On Call Premium Pay	223	532	390	350	356	350
401-441	State Retirement	15,689	18,005	14,627	17,767	17,767	19,514
401-442	Social Security	9,113	10,596	11,905	12,835	12,835	12,792
401-444	Employee Insurance	27,511	34,758	31,787	36,111	38,509	39,753
Total Personnel Services		<u>172,367</u>	<u>204,773</u>	<u>215,060</u>	<u>226,859</u>	<u>212,763</u>	<u>237,770</u>
402-413	Memberships / Subscriptions	215	95	240	300	300	300
402-427	Materials & Supplies	9,883	9,216	22,608	16,000	10,000	8,000
402-429	Parts & Accessories - Non - Auto	1,445	781	504	500	500	500
402-431	Uniforms	2,153	1,685	1,644	1,700	1,700	1,700
402-433	Safety & Protective Equipment	721	793	1,098	800	800	800
402-434	Small Tools	1,171	1,005	1,001	1,000	1,000	1,000
Total Commodities		<u>15,588</u>	<u>13,574</u>	<u>27,096</u>	<u>20,300</u>	<u>14,300</u>	<u>12,300</u>
403-434	M & R - Buildings	6,062	8,628	22,789	19,400	19,400	22,400
403-435	M & R - Streets & Bridges	178,040	215,203	179,180	209,121	209,121	255,071
403-438	Maintenance - Forestry	39,072	52,239	98,797	96,000	16,000	96,000
403-452	Vehicle Maintenance & Replacement	35,564	35,284	35,333	36,433	36,433	41,398
403-471	Schools / Conferences / Meetings	1,360	1,141	1,605	1,000	1,100	1,000
Total Contractual Services		<u>260,097</u>	<u>312,495</u>	<u>337,703</u>	<u>361,954</u>	<u>282,054</u>	<u>415,869</u>
Total Forestry		<u>\$ 448,051</u>	<u>\$ 530,842</u>	<u>\$ 579,859</u>	<u>\$ 609,113</u>	<u>\$ 509,117</u>	<u>\$ 665,939</u>



PURPOSE STATEMENT

The goals of the Department of Public Buildings are to maintain and enhance the appearance and function of the Village-owned buildings; to make available technical skills to do the jobs that may fall under departmental jurisdiction and to accomplish the work required in the most efficient and cost-effective manner.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The functions of the Department of Public Buildings are the complete maintenance of all buildings and properties owned by the Village, to perform necessary tasks needed to keep the mechanical systems working, and to maintain the aesthetic appearance of all Village properties. The Department assists in snow removal. Also, preventative maintenance is utilized to reduce system failures. Departmental personnel are available to provide technical assistance to other departments.

PERFORMANCE ACTIVITIES AND MEASURES		
Description of Measurement	2018	2019
Work requests completed in 2017 (total)	599	409
Village Hall	248	246
Public Works	58	40
Fire Station #1	89	36
Fire Station #2	45	19
Police Department	157	66
Butler Building	0	1
Sewer Treatment	0	1
Metra Station	2	0

2020 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Building Automation System
The HVAC building automation system and computer attached to it is outdated and needs to be replaced.

2021 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

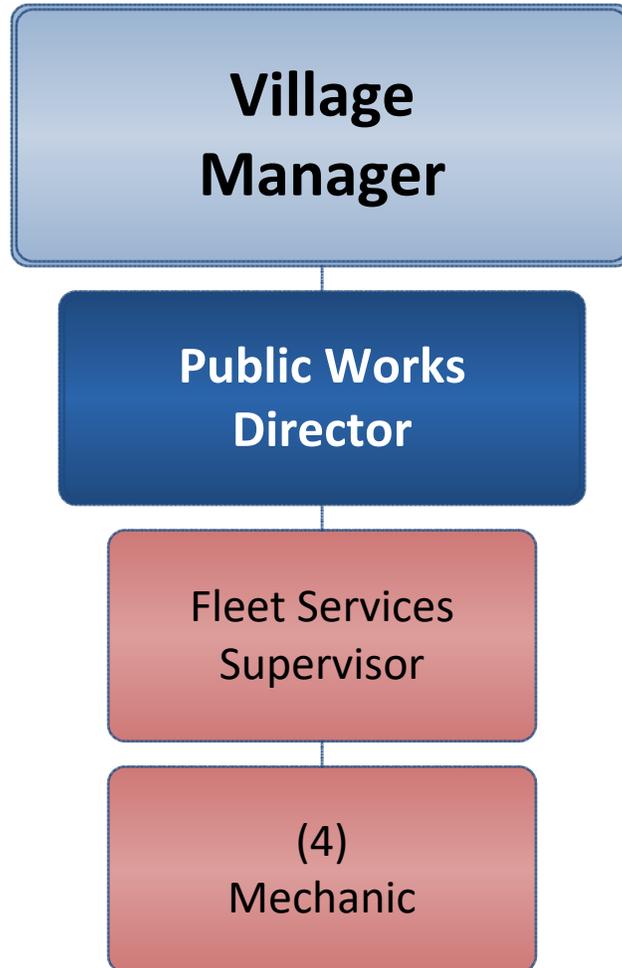
1. Fire Station Boilers
Replace remaining original boilers at Fire Station #1.
2. Building Automation System
Replace building automation system.
3. Fire Station Hot Water System
Replace Fire Station #1 hot water system.
4. Village Hall Rooftop Units
Replace Village Hall rooftop units.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 6400 - Public Buildings

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 167,504	\$ 186,962	\$ 178,269	\$ 169,445	\$ 169,818	\$ 182,376
401-412	Salaries - Part - Time	32,797	28,851	44,071	52,377	44,000	57,437
401-421	Overtime Compensation	8,951	12,923	12,009	8,000	6,000	8,000
401-428	On Call Premium Pay	6,421	4,048	3,178	6,680	6,680	6,680
401-441	State Retirement	24,121	25,130	19,553	22,347	22,393	25,407
401-442	Social Security	16,627	17,778	17,985	18,220	17,327	19,857
401-444	Employee Insurance	29,094	41,821	34,089	36,536	37,343	39,909
Total Personnel Services		<u>285,515</u>	<u>317,511</u>	<u>309,153</u>	<u>313,605</u>	<u>303,561</u>	<u>339,666</u>
402-411	Office Supplies	43	26	32	-	-	-
402-427	Materials & Supplies	50,741	55,070	53,290	50,000	50,000	50,000
402-428	Cleaning Supplies	15,985	20,273	19,884	19,000	23,000	19,000
402-429	Parts & Accessories - Non - Auto	16,988	14,474	18,461	15,000	15,000	15,000
402-431	Uniforms	4,553	3,232	3,656	3,875	3,875	3,875
402-433	Safety & Protective Equipment	1,340	1,966	2,612	2,000	1,800	1,800
402-434	Small Tools	289	1,526	1,587	1,500	1,500	1,500
Total Commodities		<u>89,939</u>	<u>96,568</u>	<u>99,521</u>	<u>91,375</u>	<u>95,175</u>	<u>91,175</u>
403-434	M & R - Buildings	74,388	89,405	59,807	76,000	76,000	71,000
403-436	Maintenance Agreements	148,834	156,504	145,014	138,650	138,650	144,150
403-452	Vehicle Maintenance & Replacement	12,973	12,973	12,751	12,751	12,751	9,728
403-471	Schools / Conferences / Meetings	125	180	2,444	1,800	-	1,800
Total Contractual Services		<u>236,320</u>	<u>259,062</u>	<u>220,016</u>	<u>229,201</u>	<u>227,401</u>	<u>226,678</u>
Total Public Buildings		<u>\$ 611,774</u>	<u>\$ 673,141</u>	<u>\$ 628,690</u>	<u>\$ 634,181</u>	<u>\$ 626,137</u>	<u>\$ 657,519</u>



PURPOSE STATEMENT

To supply user Departments with the best possible vehicles and equipment at the lowest possible costs.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

This Department is responsible for the maintenance and repair of all Village vehicles and mobile equipment. This is accomplished through our aggressive preventative maintenance programs, in-house repairs, and outside vendor repairs when cost-effective. Computer data systems are used to supply information on inventory levels, equipment usage and unit costs. This information is used to determine cost-effective replacement recommendations and to develop specifications for new equipment that will achieve maximum utility and economy.

PERFORMANCE ACTIVITIES AND MEASURES

Description of Measurement	2015	2016	2017	2018	2019
Number of Vehicles Maintained	154	155	162	162	153
2019 Budget & Vehicle Purchase	\$1,235,530	\$1,215,076	\$1,361,000	\$1,473,900	1,605,426
Average Cost Per Vehicle	\$7,997	\$7,839	\$8,401	\$9,098	10,492
Miles Driven	957,423	936,418	910,418	809,576	780,790

2020 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Streamline fleet of trailers and equipment.
*Reevaluate the use of current items and dispose of any unused items.
 Disposed of generator, water trailer, mower, and large pump.*

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Expand vehicle network.
*Expand network system into Fire Department.
 Installed Cradlepoint Network System onto 370.*

Strategic Plan Goal #4: Community Image & Identity

- ✓ Reduce salt and chloride levels in the environment.
*Through better metering and calibration of snow and ice systems we can reduce the salt and chloride levels.
 Recalibrated all salt and liquid systems.*

Strategic Plan Goal #5: Effective Governance

- ✓ Better usage of fleet units.
*Through research can reallocate fleet units for a more purposeful usage and increase the usage of current equipment.
 Realigned 4 vehicles to other departments for better regular usage (157,490,532,132).*

2021 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. *Reduce repair costs by utilizing more in shop repairs using expanded service information subscriptions and training.*

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. *Reevaluate vehicle replacement schedule based on cost effectiveness.*

Strategic Plan Goal #4: Community Image & Identity

1. Improve our equipment for more efficient asphalt paving techniques.

Strategic Plan Goal #5: Effective Governance

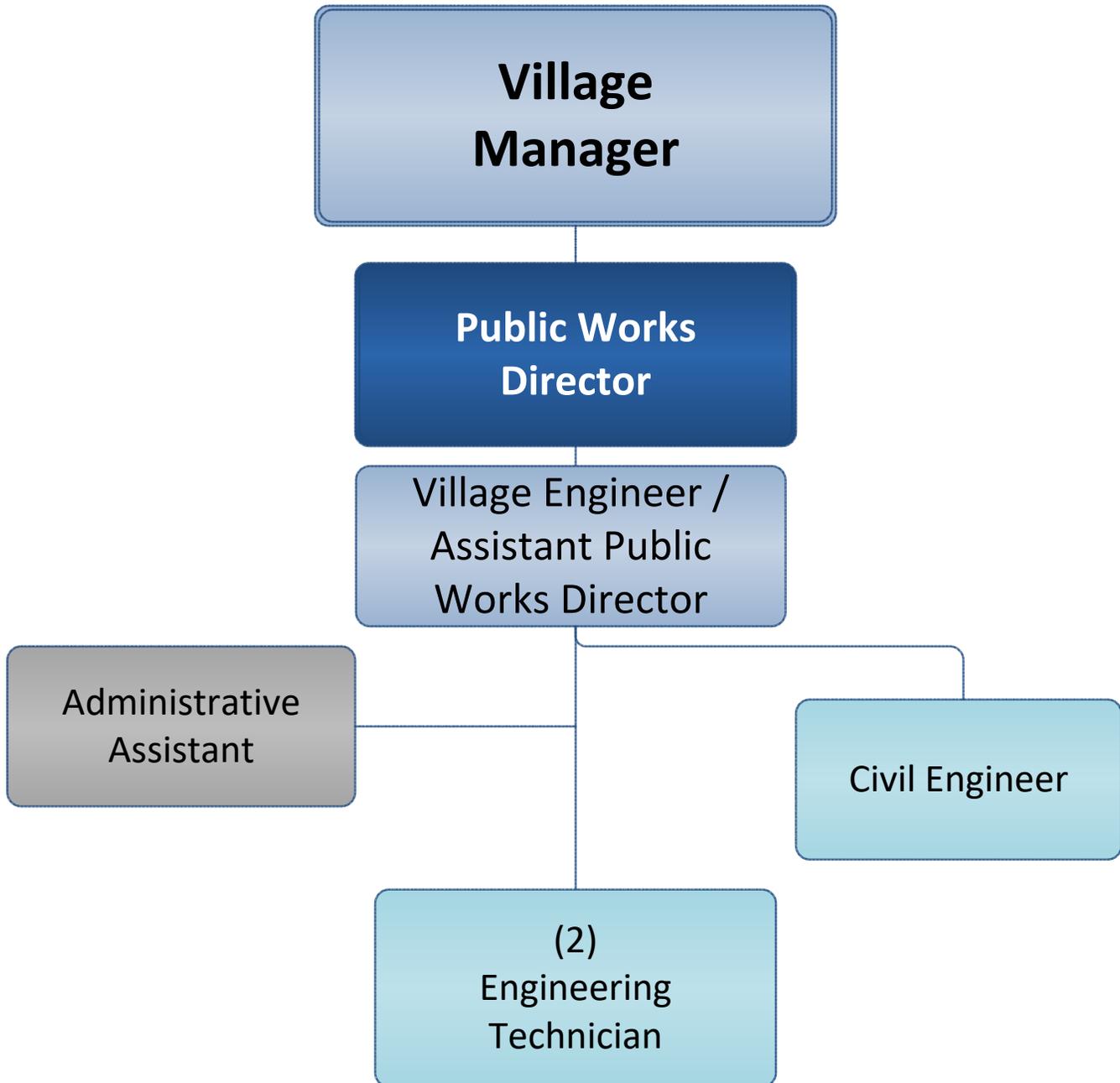
1. Increase technician training on late model vehicle emission systems. Reducing outside repair costs.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 6500- Fleet Services

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 313,108	\$ 278,029	\$ 287,783	\$ 287,326	\$ 264,460	\$ 300,968
401-421	Overtime Compensation	7,719	3,800	8,822	8,000	3,000	8,000
401-441	State Retirement	43,701	36,959	30,656	36,716	32,817	39,509
401-442	Social Security	24,208	21,363	22,257	26,567	20,461	24,046
401-444	Employee Insurance	52,104	50,274	46,772	50,212	54,430	63,153
Total Personnel Services		440,840	390,424	396,289	408,821	375,168	435,676
402-411	Office Supplies	447	76	57	200	200	200
402-413	Memberships / Subscriptions	6,285	8,678	9,764	10,050	11,000	11,000
402-414	Books / Publications / Maps	2,475	650	-	-	-	-
402-421	Gasoline & Lube	165,794	212,584	248,768	214,750	158,424	174,750
402-422	Automotive Parts	100,243	104,473	95,929	91,000	64,000	96,000
402-423	Communications Parts	2,921	323	267	2,000	1,500	2,000
402-427	Materials & Supplies	14,429	15,215	12,973	14,700	14,700	15,500
402-429	Parts & Accessories - Non - Auto	33,416	24,371	23,653	23,250	25,000	24,000
402-431	Uniforms	883	1,042	1,206	1,300	1,300	1,300
402-433	Safety & Protective Equipment	1,972	892	419	1,000	1,000	1,000
402-434	Small Tools	6,385	4,271	4,415	4,500	4,500	4,500
Total Commodities		335,250	372,576	397,450	362,750	281,624	330,250
403-412	Postage	-	35	-	-	-	-
403-431	M & R - Auto Equipment	75,322	91,197	71,677	78,500	64,700	78,500
403-437	M & R - Other Equipment	14,917	20,933	16,414	13,000	9,672	13,000
403-451	Equipment Rentals	833	615	2,184	1,150	1,200	1,150
403-452	Vehicle Maintenance & Replacement	3,619	3,619	4,861	5,311	5,611	5,963
403-468	Uniform Rentals	5,403	5,884	4,958	5,000	2,711	3,000
403-469	Testing Services	2,116	2,390	1,815	2,500	2,500	2,500
403-471	Schools / Conferences / Meetings	4,403	4,353	3,982	4,970	2,000	5,000
403-472	Transportation	730	743	937	900	672	900
403-499	Miscellaneous Expense	2,770	2,976	2,758	2,500	1,300	2,500
Total Contractual Services		110,114	132,745	109,586	113,831	90,366	112,513
Total Fleet Services		\$ 886,204	\$ 895,746	\$ 903,325	\$ 885,402	\$ 747,158	\$ 878,439



PURPOSE STATEMENT

To be responsible for the administrative and operational tasks related to overall planning, engineering, construction, inspection and acceptance of new improvements such as streets, sanitary, storm and water facilities and other related improvements. To promote the optimum physical and aesthetic integrity of the above improvements and thus, enhance the value of land and buildings in the Village of Hanover Park while providing the best possible environment for habitation. To provide and maintain a centralized record keeping facility for all plans, plats and specifications dealing with public and private land improvements for subdivisions and commercial developments within the Village.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Enforcement of statutes, ordinances, and regulations pertaining to existing and newly-engineered Public Works and transportation facilities.

Procurement of funding and liaison for Motor Fuel Tax, Road and Bridge, Federal and State grants for Public Works, transportation, and environmental projects.

Monitoring of all Public Works projects and new land developments to ensure compliance with all Village ordinances and specifications.

Design and/or approval of plans and specifications for all projects, including the following annual projects:

- Street reconstruction & resurfacing
- Curb and gutter and sidewalk removal and replacement program
- Improvements to the sewer and water systems, including water main replacements and sanitary sewer point repairs and relining
- Street Lighting Replacement
- Village owned parking lots

Inspection of all projects and recommendation on all projects regarding payouts, security reductions, acceptance resolutions and approvals.

Consultation for the general public and other departments of the Village.

Maintenance of Village streetlight system.

Production and maintenance of all Village maps, including street maps, zoning maps, and utility atlases, as well as customized mapping for all Village departments. Lead the GIS implementation project.

Act as administrator for the Village Storm Water Management program, including submittal of NPDES MS4 permit, NOI and annual reporting to IEPA.

Provide locating services for public streetlight cables as required through the Joint Utility Location Information for Excavators (JULIE) system.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Strategically apply for grant opportunities to help fund projects with state and federal dollars.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Coordinate completion of Phase 2 engineering for Arlington Drive Bridge Replacement and work with IDOT to award the construction contract.
- ✓ Begin implementing the infrastructure improvements as recommended by the ten-year capital needs analysis.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Complete construction of the first phase of the Ontarioville Town Center streetscape and park improvements.
- ✓ Update the Village code regarding engineering requirements, including updates to *engineering specifications*.

2021 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Utilize Capital Grants received from State of Illinois to maximize improvements to Village's infrastructure.
First through fourth quarters.
2. Strategically apply for grants opportunities to help fund projects with State and Federal dollars.
First through fourth quarters.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Coordinate completion of Phase 3 – Construction for Arlington Drive Bridge Replacement.
First through fourth quarters. Staff will work with our selected Phase III consultant and IDOT to complete the construction of the bridge.
2. Analyze CMAP's Pavement Management Pilot Program to prioritize and plan resurfacing and reconstruction of the roadway network under Village's jurisdiction.
First through fourth quarters. Staff will work with CMAP and their consultant to create and customize a pavement management program.
3. Coordinate completion for Phase 2 engineering for County Farm Multi-Use Path to Ontarioville Town center and Metra Lot.
First through fourth quarters.

Strategic Plan Goal #4: Community Image & Identity

1. Update the Village code regarding engineering requirements, including updates to engineering specifications.
First through fourth quarters.

2. Oversee and coordinate Phase I & II for roadway lighting improvement along Irving Park Road (IL-19) to enhance and improve pedestrian safety.
First through fourth quarters.
3. Work with Community Development and Manager's Office to plan and implement the second phase of the Ontarioville Towncenter Improvements.
First through fourth quarters.
4. Work with Fire Department to develop a plan to construct a new fire station #2 on Schick Road.
First through fourth quarters.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 6600 - Engineering

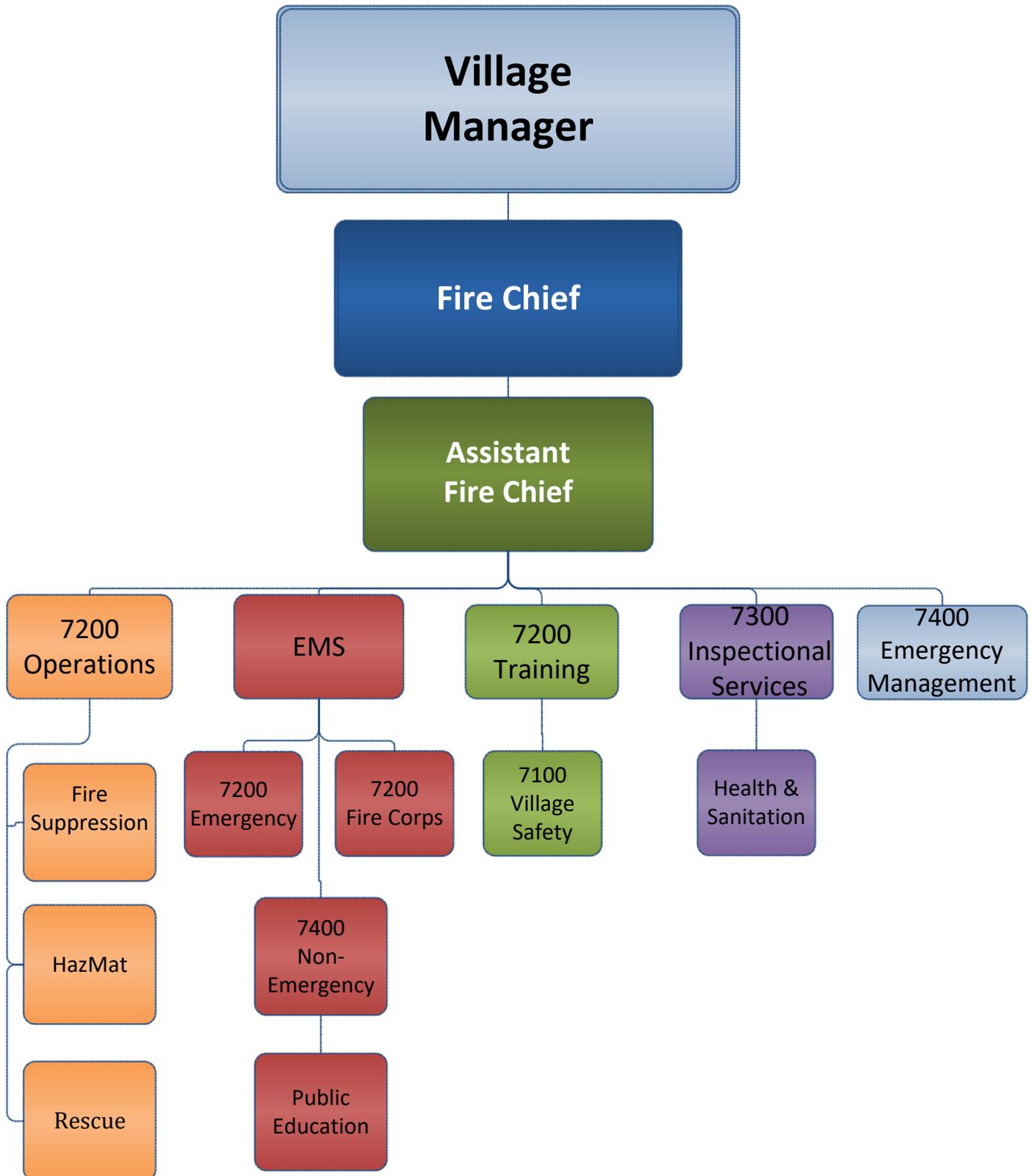
Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 201,963	\$ 234,362	\$ 290,031	\$ 305,782	\$ 289,030	\$ 296,948
401-412	Salaries - Part - Time	-	-	3,878	4,000	-	4,000
401-421	Overtime Compensation	14,199	8,304	5,815	10,000	3,000	15,000
401-441	State Retirement	28,890	31,263	30,135	38,747	35,832	39,464
401-442	Social Security	15,954	17,858	22,143	24,157	22,341	24,020
401-444	Employee Insurance	43,412	66,972	56,449	76,140	68,500	75,264
Total Personnel Services		304,419	358,759	408,452	458,826	418,703	454,696
402-411	Office Supplies	1,002	1,085	991	1,000	1,000	1,000
402-413	Memberships / Subscriptions	220	821	398	962	800	1,310
402-427	Materials & Supplies	13	329	265	400	400	500
402-431	Uniforms	184	273	537	600	600	600
402-433	Safety & Protective Equipment	445	387	805	450	450	700
402-434	Small Tools	65	-	88	1,000	500	500
Total Commodities		1,930	2,895	3,085	4,412	3,750	4,610
403-412	Postage	445	174	343	200	350	800
403-436	Maintenance Agreements	1,176	1,225	1,225	1,200	1,225	1,225
403-452	Vehicle Maintenance & Replacement	6,419	6,625	9,678	9,678	9,678	8,576
403-461	Consulting Services	73,079	36,564	4,481	10,000	10,000	20,000
403-471	Schools / Conferences / Meetings	1,806	1,839	1,556	2,200	600	2,200
403-472	Transportation	14	-	191	300	-	300
Total Contractual Services		82,938	46,427	17,474	23,578	21,853	33,101
Total Engineering		\$ 389,286	\$ 408,081	\$ 429,011	\$ 486,816	\$ 444,306	\$ 492,407

FIRE DEPARTMENT

Cost Control Centers

Fire Administration	7100
Fire Emergency Operations	7200
Fire Inspectional Services	7300
Fire Non 911 Program	7400

Organization of the Fire Department



7100 – Fire Administration





PURPOSE STATEMENT

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness. Administration provides leadership, oversight, and support for each departmental division.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Fire Department Administration consists of the Fire Chief, one Assistant Fire Chief, an Administrative Assistant, and a part-time Emergency Management Coordinator. Payroll and benefit funds also account for one quarter of the cost of the Battalion Chief of Training who is assigned the duties of Safety Coordinator for the Village.

Fire Administration is part of the executive staff of the Village of Hanover Park and reports to the Village Manager. Personnel assigned to this division regularly interact and support the initiatives of Village Elected Officials and are responsible to translate those initiatives into working directives to be accomplished by the department. The division interacts daily with other Village Departments and neighboring fire departments/districts. Personnel represent the department and its interests as part of the leadership within the Mutual Aid Box Alarm System (MABAS) Division and the Greater Elgin Mobile Intensive Care Program. Personnel also represent the department and Village at local, state, and national events, including assignment to taskforces or projects that have a national fire service impact. The division is responsible for the department’s financial management as well as short and long-term planning. Labor Management, including negotiations, is handled by the division for contracts with the International Association of Firefighters Local 3452 and the Service Employees International Local 73. Recruitment and pre-employment testing as well as all promotional testing are managed by the division. Personnel currently have additional assigned responsibilities that include management of the Village’s Corporate Strategic Plan.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2015	2016	2017	2018	2019
Fire Department Insurance Claims:					
Total Worker Compensation Claims	4	8	11	9	7
Worker Compensation Losses	\$3,521	\$88,097	\$369,948	\$193,498	\$189,322.29
All Other Claims	3	1	1	1	1
Non-Worker Compensation Losses	\$0	\$14,928	\$5,599	\$4,404	\$3,146.20
Total Claims	7	9	12	10	8
Total Losses	\$3,521	\$103,025	\$375,547	\$197,903	\$192,468.49
Total Expenditures	\$6,752,626	\$7,057,441	\$7,452,083	\$7,836,835	\$8,181,918
Cost of Services Per Capita	\$175.35	\$181.85	\$192.01	\$201.93	\$210.82

2020 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Complete an upgrade and repairs as needed to the audiovisual training equipment in Fire Station No. 1 (Station 15) training room.
Canceled due to COVID, moved to CY 2021.

Strategic Plan Goal #5: Effective Governance

1. Conduct a full-time firefighter exam process and certify a new eligibility list.
Planned for Fourth Quarter.
2. Recruit and hire a part-time emergency management coordinator.
Planned for Fourth Quarter.
3. Conduct annual fit test of department-issued EMA gas masks.
Completed.
4. Review and update NIMS compliance for the Village.
Planned for Fourth Quarter.
5. A lockdown drill will be conducted on the Village campus.
Canceled due to COVID, moved to CY 2021.
6. A severe weather drill will be conducted on the Village campus.
Canceled due to COVID, moved to CY 2021.
7. Obtain "StormReady" recertification for the Village.
Canceled due to COVID, moved to CY 2021.
8. Update Comprehensive Emergency Management Plan (CEMP) for both counties.
Canceled due to COVID, moved to CY 2021.
9. Update Continuity of Government (COG) and Continuity of Operations (COOP) plans.
Canceled due to COVID, moved to CY 2021.
10. Develop a Homeland Security Exercise and Evaluation Program (HSEEP) for the village.
Canceled due to COVID, moved to CY 2021.

Additional Accomplishments

- ✓ Part-time exam completed and eligibility list established.
- ✓ Completed configuration and system integration of fire station alerting software.
- ✓ Led village staff through the COVID pandemic.
- ✓ Applied for FEMA-PA and CARES funding for reimbursement of COVID expenditures.
- ✓ Began Village personal protection equipment group (PPE) to prepare for current COVID emergency and future village needs.

2021 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Complete upgrade and repairs as needed to the audiovisual training equipment in Fire Station No. 1 (Station 15) training room.

Strategic Plan Goal #5: Effective Governance

1. Conduct a Lieutenant exam and certify a new eligibility list.
(First Quarter)
2. Conduct a Battalion Chief exam and certify a new eligibility list.
(First Quarter)
3. Replace fire records reporting software.
(Second Quarter)

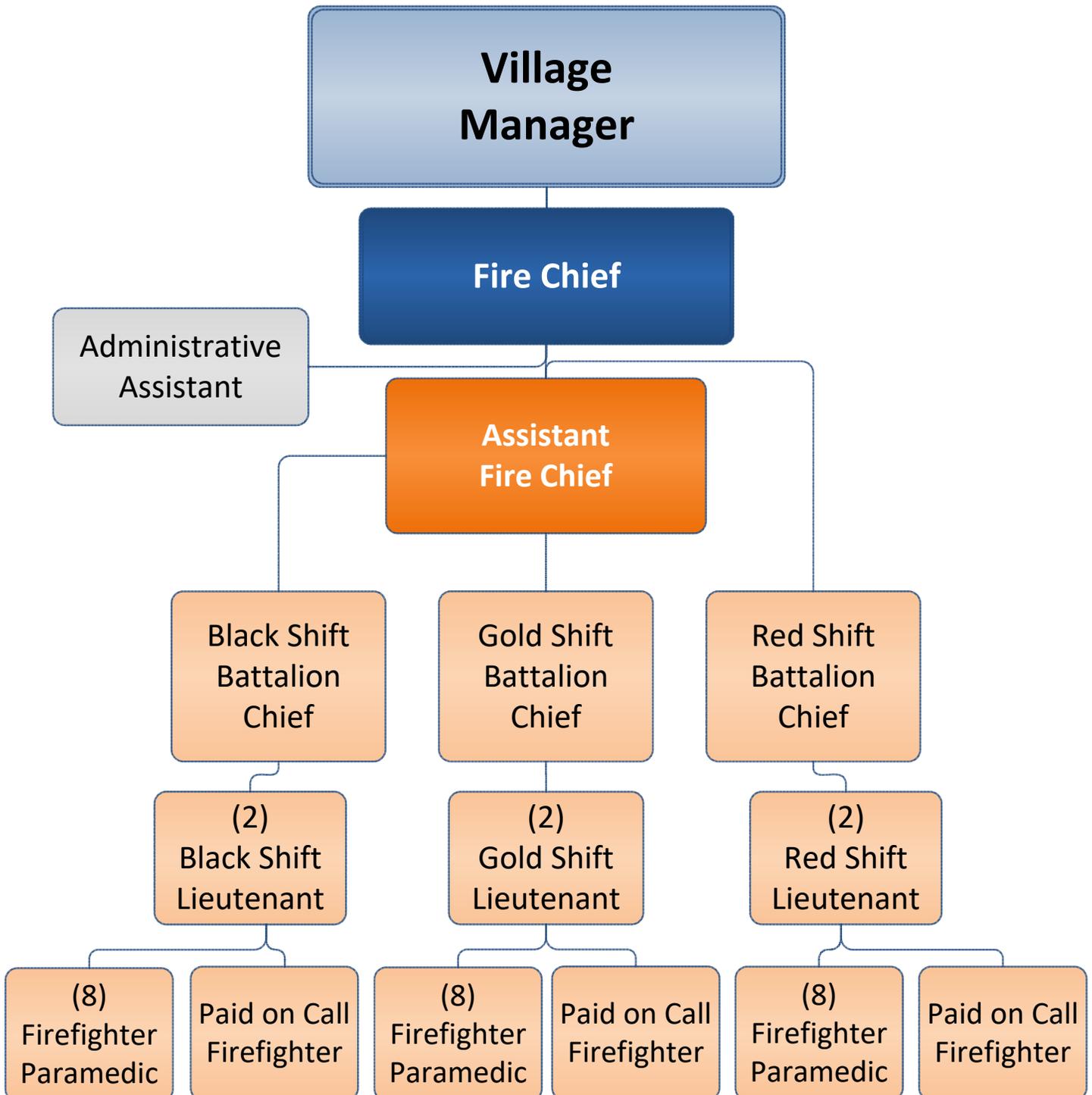
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 7100 - Fire Administration

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 385,865	\$ 395,637	\$ 405,947	\$ 400,250	\$ 408,700	\$ 422,187
401-412	Salaries - Part - Time	-	-	-	27,150	6,788	-
401-421	Overtime Compensation	3,423	3,129	3,030	3,500	2,000	3,000
401-441	State Retirement	10,222	9,774	8,017	9,728	9,262	10,310
401-442	Social Security	18,099	18,373	19,173	17,686	21,419	22,735
401-443	Police / Fire Pension	130,420	146,776	147,082	167,658	167,658	198,518
401-444	Employee Insurance	45,910	52,488	48,136	52,696	52,790	55,763
Total Personnel Services		<u>593,937</u>	<u>626,176</u>	<u>631,385</u>	<u>678,668</u>	<u>668,617</u>	<u>712,513</u>
402-411	Office Supplies	2,134	1,956	2,075	2,000	1,500	2,000
402-413	Memberships / Subscriptions	3,969	6,184	12,259	5,991	5,375	5,712
402-414	Books / Publications / Maps	701	-	481	-	-	1,000
402-427	Materials & Supplies	1,778	1,500	1,617	1,500	1,250	1,500
402-431	Uniforms	-	-	-	400	400	-
Total Commodities		<u>8,582</u>	<u>9,640</u>	<u>16,432</u>	<u>9,891</u>	<u>8,525</u>	<u>10,212</u>
403-412	Postage	277	378	316	300	200	200
403-432	M & R - Office Equipment	1,959	4,084	2,518	3,750	2,800	2,800
403-452	Vehicle Maintenance & Replacement	-	-	-	-	-	14,460
403-461	Consulting Services	474	194	353	7,500	6,657	800
403-471	Schools / Conferences / Meetings	11,229	6,137	11,423	8,030	187	8,035
403-472	Transportation	2,899	1,666	2,431	3,450	1,044	1,925
Total Contractual Services		<u>16,837</u>	<u>12,458</u>	<u>17,041</u>	<u>23,030</u>	<u>10,888</u>	<u>28,220</u>
Total Fire Administration		<u>\$ 619,357</u>	<u>\$ 648,274</u>	<u>\$ 664,858</u>	<u>\$ 711,589</u>	<u>\$ 688,030</u>	<u>\$ 750,945</u>

7200 - Operations





PURPOSE STATEMENT

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The department responds from two stations utilizing a complement of 35 full-time and 13 part-time firefighters and officers. These personnel are supplemented by a full-time Administrative Assistant, two volunteer Fire Chaplains and 15 Fire Corps volunteers. Responses surpass 3,500 emergency calls annually with approximately 70% of these being EMS in nature. Services are provided using a staffed paramedic equipped Rescue/Engine (Squad), a staffed Paramedic Equipped Engine Company, two Mobile Intensive Care Ambulances, one of which is a jump company to a Tower Ladder and a Battalion Commander, along with a myriad of other ancillary response equipment. The department also operates a peak time staffing system that incorporates a “Power Shift” (staffing either the tower ladder or an additional ambulance) to assist with call volume as well as Inspectional Services duties.

All personnel are trained at a minimum to the level of Basic Operations Firefighter, as recognized by the Illinois State Fire Marshal's Office and the International Fire Accreditation Council, as well as Illinois EMT-Basic. All full-time personnel are required to possess an Illinois Paramedic license. The department actively participates and responds as part of MABAS Division XII and staffs Haz Mat Squad 15 with technicians to serve as the rapid response squad to all departments throughout the division. The squad/trailer combination provides “Level A” Haz Mat equipment as well as specialized monitors and decontamination systems.

The EMS Division has responsibility for management of the department’s Fire Corps program. Fire Corps is a component of the Village’s Citizen Corps Council and functions as an operational team within the Fire Department. Fire Corps members are volunteers tasked with the responsibility of providing on-scene emergency rehab for firefighters. The team serves Hanover Park Fire Department and is an active part of the MABAS response system. Additionally, Fire Corps assists with public fire and life safety education, community events, fire ground/emergency incident support and emergency management activities.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2015	2016	2017	2018	2019
Number of Fire Stations	2	2	2	2	2
Number of Full Time Firefighters	35	35	35	35	35
Number of Paid On Call Firefighters	18	18	21	13	14
Total Full Time Employees	36	36	36	36	36

Description of Measurement	2015	2016	2017	2018	2019
Number of Full Time Personnel Per 1,000 Population	.94	.94	.94	.94	.94
ISO Rating	4	2	2	2	2
Fire Calls	1,089	1,101	1,265	1,101	1,010
EMS Calls	2,434	2,455	2,293	2,456	2,482
Total Number of Calls	3,523	3,556	3,558	3,557	3,492
Total Number of Patients Contacted	2,564	2,687	2,432	2,504	2,526
Number of Advanced Life Support Calls (ALS)	1,252	1,177	1,101	1,256	1,292
Number of Basic Life Support Calls (BLS)	1,312	1,278	1,192	1,248	1,190
Actual Property Loss Due To Fire	\$216,560	\$698,665	\$1,018,003	\$556,782	\$454,871
Number Auto/Mutual Aid Received	102	157	176	168	272
Number Auto/Mutual Aid Given	501	475	499	458	392
Number of Overlapping Incidents	1,077	589	686	622	627
Property Value of Fire Damaged Property	\$4,019,244	\$25,192,490	\$4,253,384	\$5,658,126	\$5,236,452
Number of Significant Building Fires (In Town)	16	24	17	17	9
Number of Building Fires (Includes Out of Town and Minor)	63	44	50	49	45
Number of Non-Structural Fire Calls	38	43	33	41	35
Total Number of Fires	117	111	100	107	85
Number of Malicious False Alarm Calls	4	3	2	0	4
Number of Non-Malicious False Alarm Calls	271	223	234	222	266
Total False Alarm Calls	275	176	236	222	250
Average Emergency Response Time (Fire Calls Only)	0:03:51	0:03:48	0:04:37	0:05:03	0:04:32
Fire Corps					
Incident Rehab Activity	17	24	35	31	10
Non-Incident Rehab Activities	5	5	8	15	18

2020 Accomplishments

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Replace/Upgrade Structural Firefighting Protective Gear for 25% of the Department's firefighting staff (approximately 12 sets).
Completed. First Quarter.
2. Replace/Upgrade Non-Structural/Hybrid Protective Gear (approximately 7 sets).
Completed. First Quarter.

3. Purchase a new PhysioControl LifePak 15 cardiac monitor/defibrillator to continue the planned rotation and replacement of units reaching their end of service life.
Completed. First Quarter.
4. Purchasing Ballistic Safety vest and helmets to provide the on-duty crews with needed personal protective equipment.
Completed. Second Quarter.
5. Purchase an additional Lucas Automatic CPR device. This purchase will bring the total number of units owned by the department to six. A total of eight devices are needed to equip all Advanced Life Support licensed apparatus.
Completed. Second Quarter.
6. Purchase and take delivery of replacement command vehicle for use by the Fire Chief (C-15).
Moved to 2021.
7. Purchase and take delivery of replacement utility vehicle (U-15).
Moved to 2021.

Strategic Plan Goal #5: Effective Governance

1. Continue work on the accreditation process and develop a Standard of Cover study. Accreditation end goal is August 2020.
Not Completed.
2. Continue work on the pursuit of ISO Class 1. ISO re-inspection is scheduled for late 2020.
Moved to 2021.

Additional Accomplishments

✓ Operations Division

- Purchased and placed into service two (2) smoke curtains designed to limit smoke travel and air flow during structural fire attack.

✓ Emergency Medical Services/Public Education

- Take delivery and place into service a new Ambulance replacing Medic 16. Third or Fourth Quarter.
- As part of the COVID-19 Pandemic response, the EMS Division developed the Village's Wellness Program. Daily wellness checks were completed for each employee, prior to the start of their shift, to verify they were afebrile and reported no medical chief complaints.

✓ Fire Corps

- Fire Corps members trained in Bleeding Control (B-Con). Rehab 15 has been equipped with two sets of B-Con kits.

✓ Training Division

- Two personnel were certified to Confined Space Operations.
- Rookie school completed.
- Three personnel graduated the Romeoville Fire Academy and were certified to the Basic Operations Firefighter level.
- Live Fire Training was conducted in the third quarter. The training was conducted jointly with the Streamwood Fire Department.
- Implemented a new web-based training platform.

2021 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Replace/Upgrade Structural Firefighting Protective Gear for the Department's firefighting staff (approximately 11 sets). *(First Quarter)*
2. Replace/Upgrade Non-Structural/Hybrid Protective Gear (approximately 8 sets). *(First Quarter)*
3. Upgrade portable scene lighting to LED. *(Second Quarter)*
4. Replace fire attack hose and purchase portable hose washers. *(Second Quarter)*
5. Purchase and take delivery of replacement command vehicle for use by the Fire Chief (C-15). *(First Quarter)*
6. Purchase and take delivery of replacement utility vehicle (U-15). *(First Quarter)*
7. Purchase (2) two new PhysioControl LifePak 15 cardiac monitor/defibrillators to continue the planned rotation and replacement of units reaching their end of service life. *(First Quarter)*
8. *Purchase new RAD57 CO/SPO2 devices. This purchase will replace our current inventory of RAD57 devices. The current inventory will reach their service life by the end of this year (2020). (First Quarter)*

Strategic Plan Goal #5: Effective Governance

1. Maintain and/or improve projects required for ISO Class 1. *(First through Fourth Quarters)*
2. Continue work on the accreditation process and develop a Standard of Cover study. *(First through Fourth Quarters)*

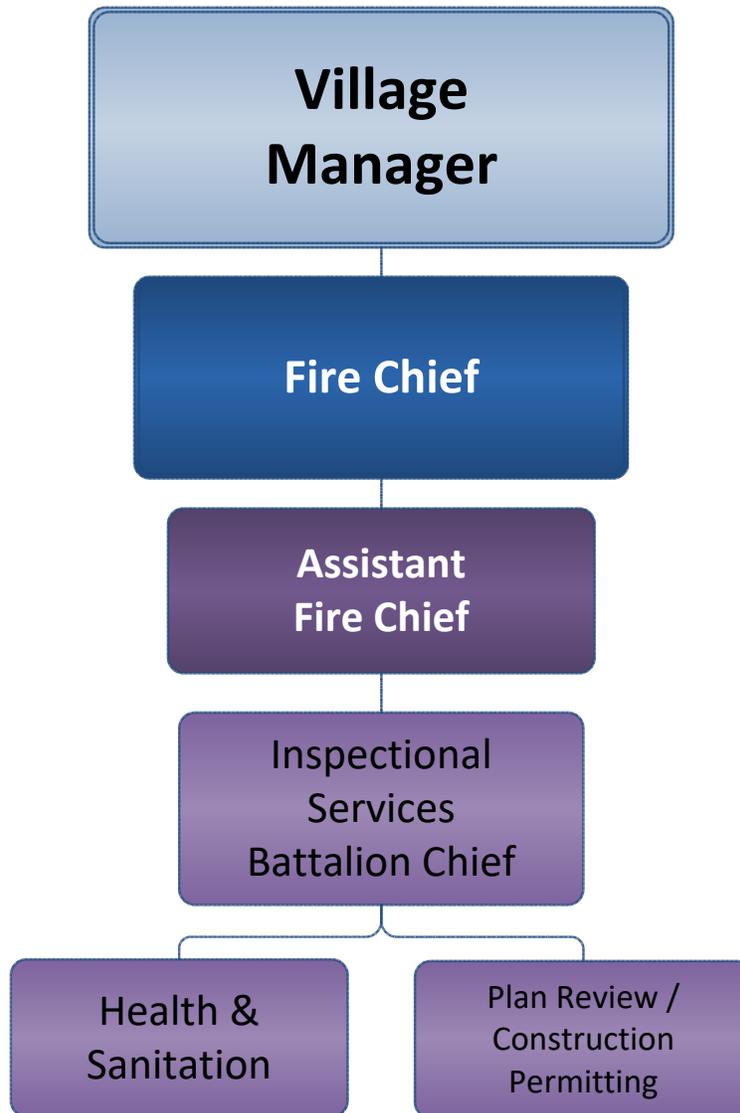
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 7200 - Fire Suppression

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 2,838,569	\$ 2,849,667	\$ 2,981,335	\$ 3,075,086	\$ 3,080,052	\$ 3,200,224
401-412	Salaries - Part - Time	393,943	445,310	343,895	381,110	366,482	429,640
401-421	Overtime Compensation	445,604	486,951	658,106	437,102	283,862	416,142
401-442	Social Security	78,524	83,675	88,205	54,808	79,060	89,266
401-443	Police / Fire Pension	1,238,568	1,367,286	1,454,515	1,553,551	1,553,551	1,817,975
401-444	Employee Insurance	533,740	580,028	485,421	578,376	550,750	624,018
Total Personnel Services		5,528,947	5,812,917	6,011,477	6,080,033	5,913,757	6,577,265
402-413	Memberships / Subscriptions	135	525	449	1,100	200	550
402-414	Books / Publications / Maps	1,248	2,363	2,873	2,300	550	800
402-423	Communications Parts	4,521	1,754	1,745	1,504	540	1,500
402-426	Bulk Chemicals	3,639	4,171	5,050	4,600	4,600	4,600
402-427	Materials & Supplies	10,924	9,365	12,981	8,000	8,769	8,000
402-428	Cleaning Supplies	7,823	7,591	7,682	6,800	8,105	7,715
402-429	Parts & Accessories - Non - Auto	14,461	11,555	13,653	8,590	8,911	8,750
402-431	Uniforms	17,208	27,288	29,054	27,500	27,500	31,245
402-433	Safety & Protective Equipment	4,907	4,627	6,483	4,550	6,634	4,520
402-434	Small Tools	4,973	3,965	9,326	5,000	4,708	5,800
Total Commodities		69,840	73,204	89,296	69,944	70,517	73,480
403-412	Postage	1	-	2	-	-	-
403-434	M & R - Buildings	2,036	1,897	2,806	2,350	2,267	2,350
403-436	Maintenance Agreements	24,941	34,000	39,797	46,135	49,749	54,410
403-451	Equipment Rentals	60,781	64,914	67,132	68,438	53,419	74,645
403-452	Vehicle Maintenance & Replacement	393,412	377,190	489,388	499,807	499,807	447,421
403-453	Furniture Replacement	1,870	4,368	4,404	1,000	703	1,000
403-457	SCBA Maintenance & Replacement	-	28,012	38,012	38,012	38,012	38,012
403-461	Consulting Services	176	-	-	-	-	-
403-471	Schools / Conferences / Meetings	35,323	34,624	33,478	37,566	20,172	38,955
403-472	Transportation	187	359	223	250	92	250
403-478	Fire Corp	1,715	1,226	3,882	1,500	1,500	1,500
403-491	Special Events	5,514	6,130	6,424	6,708	717	-
403-499	Miscellaneous Expense	102	125	102	110	100	110
Total Contractual Services		526,060	552,844	685,649	701,876	666,538	658,653
Total Fire Suppression		\$ 6,124,847	\$ 6,438,966	\$ 6,786,423	\$ 6,851,853	\$ 6,650,812	\$ 7,309,398

7300 – Inspectional Services





PURPOSE STATEMENT

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

In June of 2011, responsibility for inspectional services was transferred to the Fire Department. All inspection personnel previously assigned to the Community Development Department were transferred to the Fire Department. This reorganization made the Fire Department responsible for the Village’s building permit process providing customer assistance and facilitation from project conception through issuance of a final certificate of occupancy. Structural, mechanical, and electrical plan reviews and inspections which are performed by in-house staff. The Department also manages all business premise, fire protection systems, health, and property maintenance inspections. Business Premise inspections are conducted by on-duty fire companies, Inspectional Service inspectors, and some off-duty personnel working extra hours. Highly technical plan reviews and inspections for fire alarm, sprinkler systems, and wet/dry chemical systems are contracted to a third-party vendor as well as plumbing inspections required by State law to be performed by an Illinois licensed plumbing inspector. In the area that lies within the corporate boundaries of the Village of Hanover Park and within the Bloomingdale Fire Protection District, the District conducts fire inspections and works with Inspectional Services to manage plan reviews for new construction as well as changes to existing properties. The Division works closely with staff from other Departments for code enforcement, zoning compliance, fence and sign inspections, permit plan reviews, and Freedom of Information Act requests.

The Division includes a Battalion Chief assigned as the Chief of Inspectional Services, a Health and Sanitation Inspector, a plan reviewer/project coordinator, a building inspector, a full-time permit coordinator and a part-time permit coordinator.

The Chief of Inspectional Services also attends Development Review Commission meetings for any technical assistance as needed along with playing an active role in development of Village managed properties.

PERFORMANCE ACTIVITIES AND MEASURES

Description of Measurement	2014	2015	2016	2017	2018	2019
Business License Inspections	749	722	822	845	743	564
School Inspections	12	6	3	3	3	0
Fire Protection System Inspections	283	320	288	406	368	62
Health Inspections	66	63	69	72	76	67
Food Service Inspections	468	429	380	384	428	430
Property Maintenance Inspections	787	1,004	841	873	676	738
Life Safety Inspections	20	16	24	11	9	12
Other	100	119	409	139	410	3,638

2020 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

1. Encourage digital permit submittals and utilize digital plan review software to perform plan reviews using reduced quantities of paper.
Completed. First quarter
2. Revise the annual contractor license renewal process to eliminate paper renewal mailings and instead use digital notification to reduce labor and postage costs.
Completed. First quarter

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Revise Inspectional Services website to better educate the public about project requirements and the permit process.
Completed. First quarter
2. Create additional public education handouts to address common questions and misconceptions.
Completed. First quarter.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Revise “after the fire” literature and procedure to provide clear guidance to restore damaged properties.
Not started. To be coordinated with Operations Division.

Strategic Plan Goal #5: Effective Governance

1. Educate the public on newly adopted building codes and their impact.
Ongoing. Applicants advised and educated based on project type and prior code knowledge.
2. Achieve additional certifications for staff relevant to their areas of service.
Ongoing. Staff are studying for examinations.

Additional Accomplishments

- ✓ Fire Department – Inspectional Services Division increased their 5-year Insurance Service Office (ISO) re-inspection/validation from a score of 4 residential, 4 commercial to a 3 residential, 4 commercial.
- ✓ Revised procedure for tracking business premise inspections in Firehouse to now utilize the New World ERP system. This allows use of a tablet in the field to result inspections and reduce paperwork.
- ✓ Developed training on Flow MSP software to begin preplanning structures in town during all business premise inspections.
- ✓ Added Residential Knox Homebox availability for residents.

2021 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Internalize plumbing inspections by staffing a plumbing inspector.

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Promote additional use of the online permitting and licensing capabilities – utilizing communication tools and online inspection requesting.

Strategic Plan Goal #5: Effective Governance

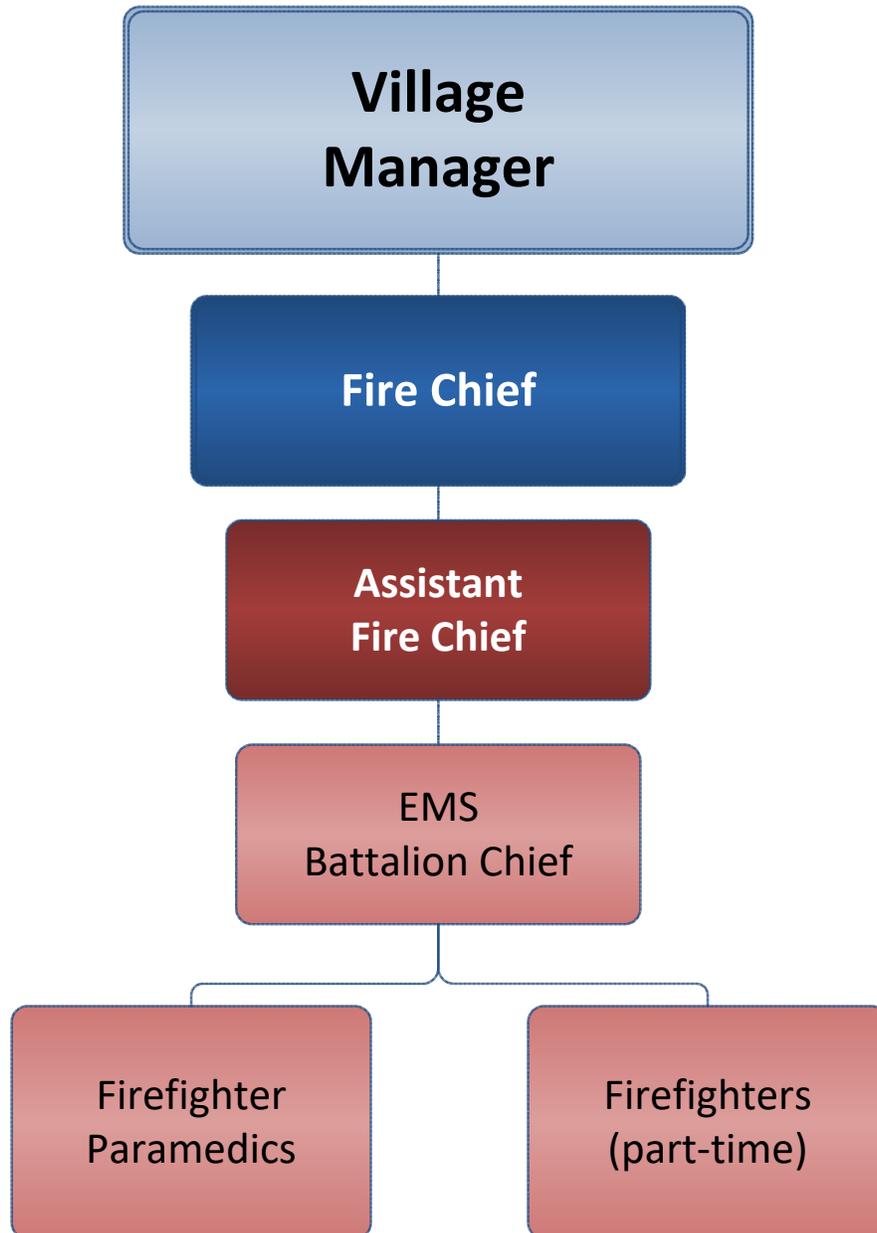
1. Provide training, certification, and continuing education opportunities for all staff.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 7300 - Inspectional Services

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 371,743	\$ 392,763	\$ 397,529	\$ 409,238	\$ 410,977	\$ 405,333
401-412	Salaries - Part - Time	59,325	69,700	48,365	94,088	70,000	102,744
401-421	Overtime Compensation	10,797	9,083	9,432	8,000	8,000	8,000
401-441	State Retirement	51,335	51,516	41,793	51,264	51,410	54,798
401-442	Social Security	33,830	35,797	34,236	39,858	37,410	39,378
401-444	Employee Insurance	81,755	90,465	98,103	103,412	105,500	123,843
Total Personnel Services		<u>608,785</u>	<u>649,325</u>	<u>629,457</u>	<u>705,860</u>	<u>683,297</u>	<u>734,096</u>
402-411	Office Supplies	835	1,670	799	800	411	800
402-413	Memberships / Subscriptions	705	1,294	485	1,045	1,143	1,415
402-414	Books / Publications / Maps	177	2,078	2,379	800	-	500
402-427	Materials & Supplies	69	45	1,037	200	65	200
402-431	Uniforms	3,924	2,313	3,519	3,500	2,275	3,500
402-434	Small Tools	2,758	210	399	250	50	250
Total Commodities		<u>8,468</u>	<u>7,609</u>	<u>8,618</u>	<u>6,595</u>	<u>3,944</u>	<u>6,665</u>
403-412	Postage	980	1,527	762	800	750	800
403-452	Vehicle Maintenance & Replacement	-	-	-	-	-	9,651
403-461	Consulting Services	40,957	38,770	35,831	41,210	36,000	26,210
403-470	Binding & Printing	264	501	463	500	-	500
403-471	Schools / Conferences / Meetings	3,369	3,675	6,617	4,000	1,300	4,205
403-472	Transportation	37	29	42	250	-	100
Total Contractual Services		<u>45,607</u>	<u>44,502</u>	<u>43,714</u>	<u>46,760</u>	<u>38,050</u>	<u>41,466</u>
Total Inspectional Services		<u>\$ 662,860</u>	<u>\$ 701,435</u>	<u>\$ 681,789</u>	<u>\$ 759,215</u>	<u>\$ 725,291</u>	<u>\$ 782,227</u>





PURPOSE STATEMENT

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Non-911 Ambulance Transport Program is designed to enhance revenue and bring an increased level of financial sustainability to the provision of fire department services. It also is a significant enhancement to the services already offered by the Department. Under this program the Department's ambulances provide both emergency and non-emergency ambulance transport services as well as Mobile Integrated Health Care Services.

Patients who are in a convalescent state frequently require stretcher transports as part of their overall care plan. These transports include the movement of patients between care facilities or their home for the purpose of diagnostic testing, specialized medical treatment procedures and rehabilitation services. Medicare and medical insurance regulations recognize that non-emergency ambulance transports are an integral part of a comprehensive patient care plan and reimburse for ambulance transport services that are deemed medically necessary and ordered by the patient's attending physician.

The department's goal is to be the preferred non-emergency ambulance provider within the Village of Hanover Park by offering exceptional service and competitive pricing. The department offers both local and long-distance transport service.

A new role for the Department beginning in 2020 is responsibility for the Village's Emergency Management Agency (EMA). This responsibility was transferred from the Police Department to the Fire Department with a mission to coordinate the emergency readiness and disaster preparedness planning of the Village of Hanover Park. This mission will prepare the Village to respond promptly to save life, protect property and minimize damage when threatened or hit by an extraordinary emergency greater than that normally handled by local fire and police forces. The EMA Director (Fire Department Chief) and his designee (the Assistant Fire Department Chief), assisted by the part-time EMA Coordinator, are responsible for the goals, objectives, and functions of this division. This transition began in 2020 but full implementation with a new part-time employee in the Fire Department was withheld due to the COVID pandemic.

The department also provides for educational opportunities with our residents. This Division organizes public CPR classes, fire and life safety education, the Fire Department Open House and other Village special events. These types of activities allow for the Department to support the message of safety with all ages of residents.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

1. Complete a plan with Parkwood Elementary School to train all staff in Bleeding Control (B-Con). *Canceled due to COVID, moved to CY 2021.*

Strategic Plan Goal #5: Effective Governance

1. Conduct training for all Village Staff in Bleeding Control (B-Con) and install “stop the bleed” kits as well as CPR Pocket Masks in all Village AED cabinets. *Canceled due to COVID, moved to CY 2021.*

Additional Accomplishments

- ✓ *Taught Bleeding Control to Elementary School Nurses from Greenbrook, Spring Wood, and Roselle Elementary School (First Quarter).*
- ✓ *Assisted Sherman Hospital teaching U-46 nurses Bleeding Control (B-Con) (First Quarter).*

2021 BUDGET GOALS

Strategic Plan Goal #4: Community Image & Identity

1. Complete a plan with Parkwood Elementary School to train all staff in Bleeding Control (B-Con). *(First through Fourth Quarters)*

Strategic Plan Goal #5: Effective Governance

1. Conduct training for all Village Staff in Bleeding Control (B-Con) and install “stop the bleed” kits as well as CPR Pocket Masks in all Village AED cabinets. *(First through Fourth Quarters)*
2. A lockdown drill will be conducted on the Village campus. *(Third Quarter)*
3. A severe weather drill will be conducted on the Village campus. *(Second Quarter)*
4. Obtain “StormReady” recertification for the Village. *(Fourth Quarter)*
5. Update Comprehensive Emergency Management Plan (CEMP) for both counties. *(Third Quarter)*
6. Update Continuity of Government (COG) and Continuity of Operations (COOP) plans. *(Third Quarter)*
7. Develop a Homeland Security Exercise and Evaluation Program (HSEEP) for the village. *(Second Quarter)*
8. Update the Threat and Hazard Identification and Risk Assessment (THIRA) for the village.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 7400 - Non-Emergency 911

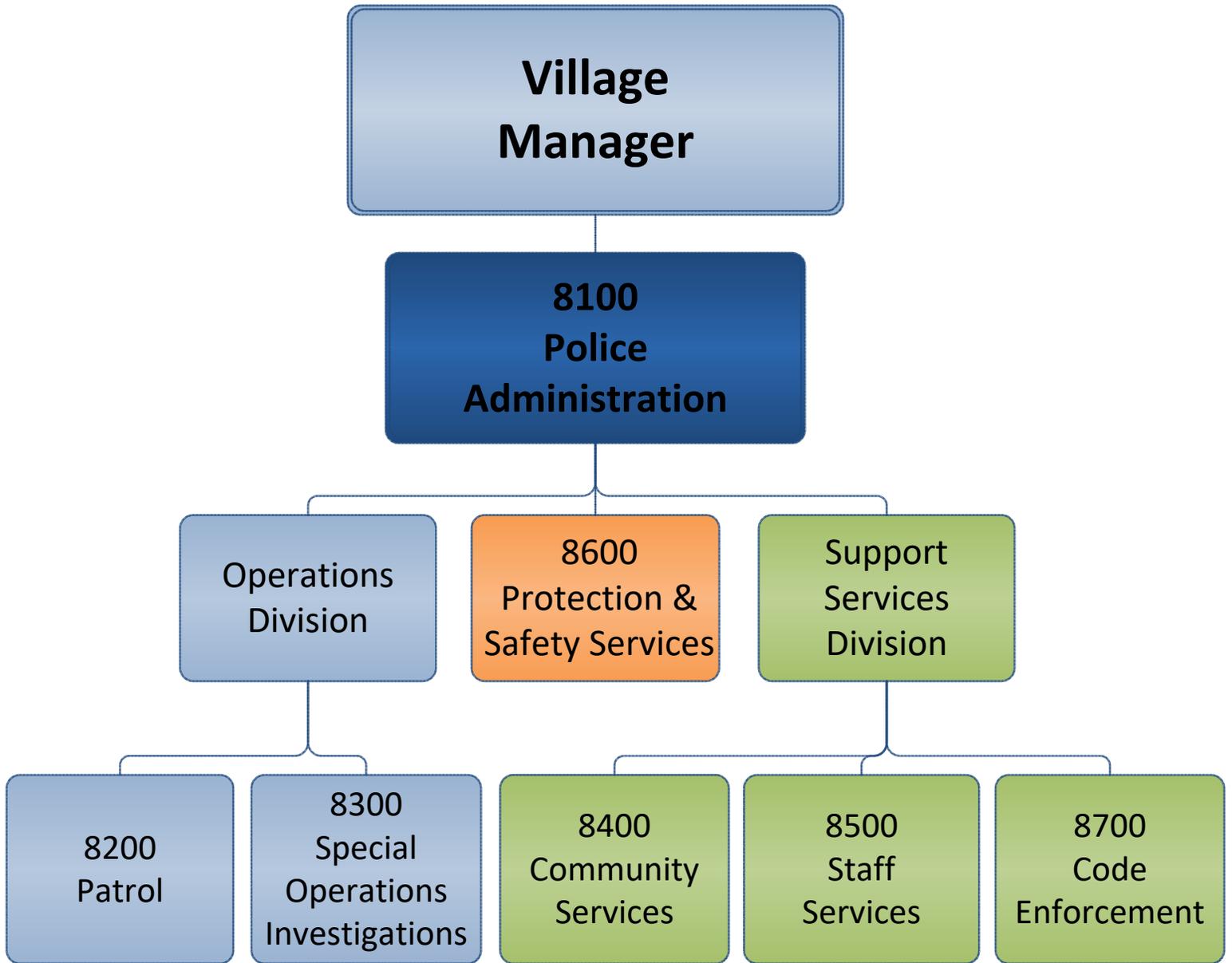
Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 26,636	\$ 27,535	\$ 28,561	\$ 28,362	\$ 29,830	\$ 30,814
401-412	Salaries - Part - Time	-	-	-	-	-	27,150
401-421	Overtime Compensation	644	-	-	-	-	20,050
401-442	Social Security	370	440	414	411	433	3,370
401-443	Police / Fire Pension	11,566	12,853	13,331	14,539	14,539	16,767
401-444	Employee Insurance	5,649	6,880	6,067	6,552	6,670	7,281
Total Personnel Services		<u>44,864</u>	<u>47,708</u>	<u>48,372</u>	<u>49,864</u>	<u>51,472</u>	<u>105,432</u>
402-411	Office Supplies	-	452	475	500	-	500
402-414	Books / Publications / Maps	-	-	-	-	-	1,700
402-423	Communications Parts	-	-	-	-	-	100
402-426	Bulk Chemicals	156	-	-	-	-	-
402-427	Materials & Supplies	-	-	-	-	-	500
402-431	Uniforms	-	-	-	-	-	550
402-434	Small Tools	-	-	-	-	-	400
Total Commodities		<u>156</u>	<u>452</u>	<u>475</u>	<u>500</u>	<u>-</u>	<u>3,750</u>
403-437	M & R - Other Equipment	-	-	-	-	-	4,000
403-451	Equipment Rentals	-	-	-	-	-	461
403-471	Schools / Conferences / Meetings	-	-	-	-	-	1,045
403-472	Transportation	-	-	-	-	-	100
403-491	Special Events	-	-	-	-	-	6,708
Total Contractual Services		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,314</u>
Total Non-Emergency 911		<u>\$ 45,020</u>	<u>\$ 48,160</u>	<u>\$ 48,847</u>	<u>\$ 50,364</u>	<u>\$ 51,472</u>	<u>\$ 121,496</u>

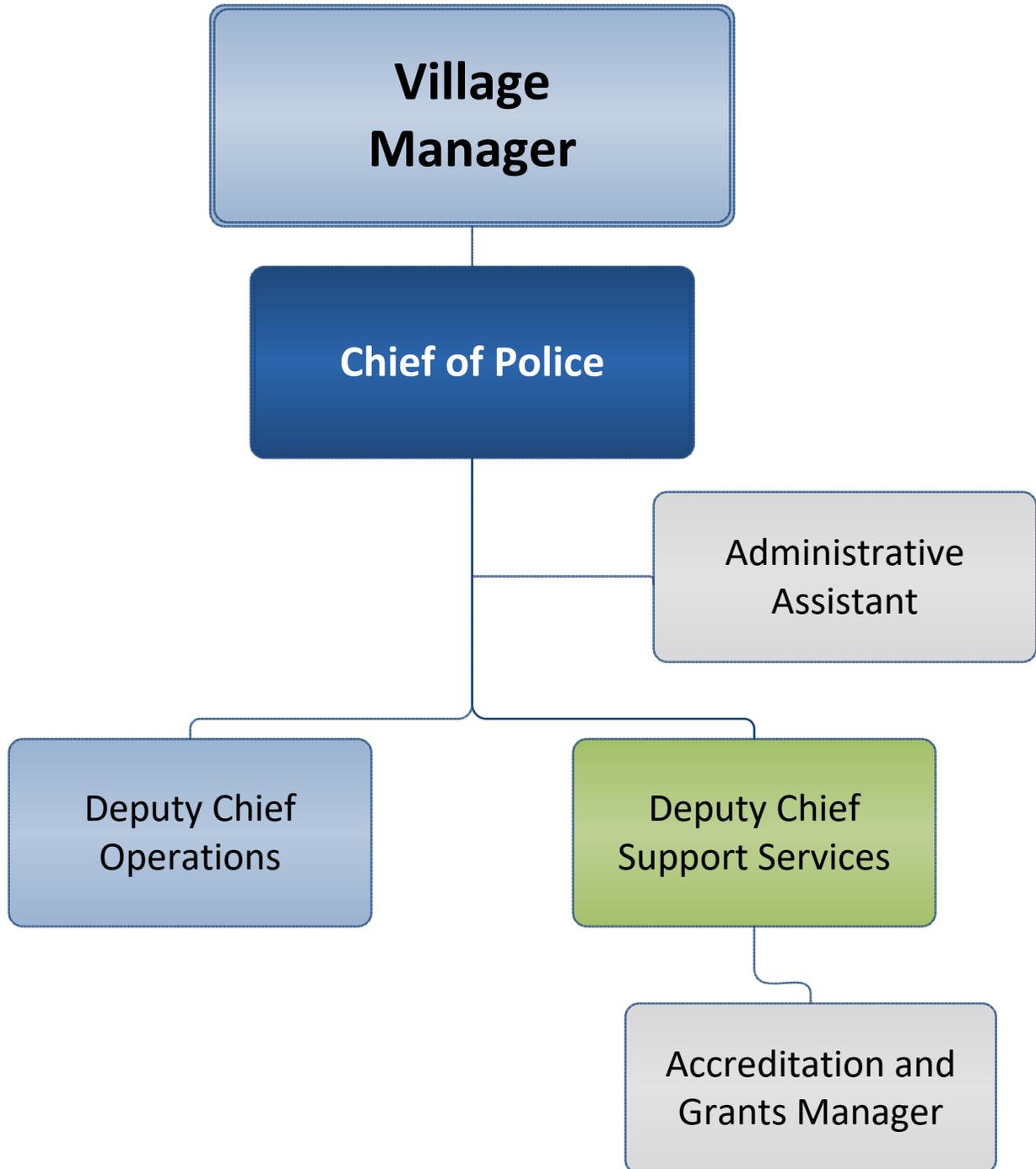
POLICE DEPARTMENT

Cost Control Centers

Police Administration	8100
Patrol	8200
Investigations	8300
Community Services	8400
Staff Services	8500
Emergency Services	8600
Code Enforcement	8700

Organization of the Police Department





PURPOSE STATEMENT

The Administration Division has four basic goals which are made up of several functions that present a total community-oriented philosophy. When considered with the detail of the budget plan, they reveal Administration's plans to provide responsive, cost-effective service to the community. The Chief of Police is responsible for the goals, objectives, and functions of this division.

The four goals are identified from which all objectives and strategies are developed. Two goals address the department's mission directly. Two goals address the institutional factors that must be in place to achieve the mission.

Community Livability Goals

The first two goals address the Police Department's approach to reducing the impact of crime on community livability.

1. **Reduce Crime and Fear of Crime.** Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types. Giving priority to addressing those crimes and conditions that most directly impact community livability.
2. **Involve and Empower the Community.** Create a more involved, responsible community by building stronger community partnerships, improving customer service, providing more open and responsive communication and delivering programs that promote involvement in problem solving and crime prevention.

Department Institutional Goals

The third and fourth goals address the internal changes we will make to ensure that we have the personnel, training, planning, and management practices in place to support the first two goals.

1. **Develop and Empower Personnel.** Implement training, management, and organizational approaches that are consistent with the mission and values of community policing. Strengthen staff skill level and morale. Make sure recruiting, hiring, training, and promotional practices are consistent with community characteristics and needs. Ensure work environments are supportive of customer service, innovation, personal accountability, and team contribution.
2. **Strengthen Planning, Evaluation, and Fiscal Support.** Strengthen planning, evaluation, analysis, and fiscal mechanisms to ensure responsive feedback, practical long-range planning, and effective budgeting and fiscal management.

By working toward the above-described goals, the Police Department can monitor its performance on all levels. It can modify its programs as needs arise in a proactive manner.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Administration of the Police Department directs the activities of the Operations and Support Services Divisions and coordinates their efforts toward achievement of department goals and objectives.

The planning and research function of the Department is provided by this division. Planning and research identify needs and priorities for police service and management of the tools to monitor the efficiency and cost effectiveness of the Police Department. Manpower allocation, reports review and budget maintenance are the primary tasks.

Administration inspects the Police Department to guarantee maintenance of standards and goals. To this end, personnel evaluations are compiled, department inspections are held, reports are reviewed

and evaluated for content, internal investigations are conducted, and recognition of superlative performance is awarded.

This division coordinates the training efforts of the Department, evaluating overall training needs and providing necessary resources. To accomplish this, the division is constantly reviewing court decisions, new technology, administrative regulations, and available training classes in an effort to provide up-to-date training for the lowest possible cost. Shared training programs with other Departments and in-service training in our facility are given special attention.

The maintenance, revision and enforcement of policy, procedures, rules and regulations of the Police Department and the Village Personnel Rules and Regulations is a function of the Administrative Division. Ensuring compliance with requirements of collective bargaining agreements between department personnel and the Village is another function. The processes and principles established in these documents are explained and enforced by this division.

This division conducts and attends staff meetings at all levels of the Village government to ensure that each division is aware of its responsibilities to the goals of the Police Department and the Village of Hanover Park. It also maintains liaison with other law enforcement agencies, the judicial systems of Cook and DuPage Counties, and other governmental bodies that provide support services to the Police Department.

The Administrative Division will coordinate with the Fire Department for emergency management through a combination of volunteers, police department staff and other Village personnel as needed.

Description of Measurement	2015	2016	2017	2018	2019
Number of Sworn Officers	61	61	61	61	61
Number of Sworn Members per 1,000 Pop.	1.61	1.61	1.61	1.61	1.61
Part I Crime	305	295	279	250	288
Part II Crime	3,583	3,998	3,637	3,797	3,089
Activity (Calls for Service)	43,255	49,150	48,763	47,656	43,406
911 CFS	12,596	12,585	12,078	10,885	11,439
Officer Initiated CFS	30,659	36,565	36,685	36,771	31,967
Impounded Vehicles	1,043	1,051	1,161	1,308	981
Graffiti Incidents	50	33	28	16	24
“Y” (State) Tickets Issued	6,807	7,116	7,319	6,577	6,929
“C” Compliance Tickets Issued	0	0	0	1,497	2,662
“P” Parking Tickets Issued	9,270	10,150	9,052	9,428	9,206
Traffic Fine Revenue – Cook County	\$98,687	\$90,345	\$116,097	\$119,312	\$45,638
Traffic Fine Revenue – DuPage County	\$46,488	\$47,362	\$53,959	\$76,523	\$222,210
Ordinance Violation Revenue	\$334,771	\$391,977	\$525,618	\$655,642	\$671,787
False Alarm Fines	\$8,450	\$7,450	\$7,150	\$6,225	\$5,100
Police Department Insurance Claims					
Total Worker Compensation Claims	5	5	3	9	9
Worker Compensation Losses	\$384,692	\$9,576	\$13,637	\$225,133	\$179,668.04
All Other Claims	2	3	3	12	10
Non-Worker Compensation Losses	\$6,500	\$22,359	\$24,763	81,368.44	\$34,178.57
Total Claims	7	8	6	21	19
Total Losses	\$391,192	\$31,935	\$38,400	\$306,501	\$213,846.61
Total Expenditures	\$12,895,971	\$12,493,963	\$13,331,501	\$13,681,813	15,892,644
Cost of Services Per Capita	\$339.60	\$325.93	\$351.07	\$360.22	\$421.03

2020 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

1. Secured a Bureau of Justice Grant for Bullet Proof Vest Partnership.
Completed. As of August 20, 2020, \$1,519.47 in reimbursement funds pending approval.

Strategic Plan Goal #4: Community Image & Identity

1. Developed new recruitment video to be utilized in employee recruitment efforts.
Pending. Expected submission by the end of 2020.
2. Continue to advertise PACC Program platforms to encourage increased participation.
Ongoing. Ads, flyers, and promotional postings continue to be published. Purchased Facebook ads to increase engagement in the community. Partnered with Habitat for Humanity with installation of Ring doorbells in the Tanglewood subdivision.

Strategic Plan Goal #5: Effective Governance

1. Red light camera to be installed at Barrington Rd. and Irving Park Rd. intersection.
IDOT advised intersection improvements to be completed in 2021. Must collect three years of data upon completion of improvement before implementation.
2. Evaluate local prosecution of DUI and other selected offenses.
Ongoing. Staff will evaluate efficiency and effectiveness of local prosecution of DUI, traffic, and other eligible offenses in DuPage County.
3. Implement ground fighting component to defensive tactics training to enhance officer safety.
Fourth Quarter. Completed. Training occurred in February.
4. Formulated Active Shooter Training Program and develop a fee structure for its presentation to area businesses and organizations.
On-hold. Training program developed.
5. Enhance leadership development program.
Ongoing. Revised training directive to include in-house leadership mentoring, first line supervision course, and critical incident response management. Corporal program also being explored with officer union input.

Strategic Plan Goal #5: Effective Governance

1. Continued to provide periodic driver training programs.
Ongoing. Officers being assigned to courses as scheduling permits.
2. Tested and reviewed the Emergency Notification System.
Completed.
3. Conducted quarterly Safety Committee Meetings.
Ongoing. Three completed as of August 2020.

4. Conducted CPR recertification training for personnel.
Pending. To be completed 4th quarter.

Additional Accomplishments

- ✓ Presented on the legalization of cannabis to the Village Board.
- ✓ Police Department finished 2nd in the Illinois State Traffic Challenge.
- ✓ Deputy Chief Johnson served as Chair of the Illinois Association of Chiefs of Police Public Relations Committee.
- ✓ 'Food for Fines' program administered.
- ✓ Developed a parking enforcement program utilizing the Barnacle.
- ✓ Participated in virtual Peace Together Our Community Townhalls.
- ✓ Participated in virtual Know Your Rights Townhall.
- ✓ Helped to develop and improve the Village's collection processes.
- ✓ Updated the Village's Solicitor Ordinance.
- ✓ Strengthened language for duty to intervene and de-escalation in Use of Force policies.
- ✓ Presented to the Village Board on parking ordinances.
- ✓ Reaccredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA).

2021 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Secure a Bureau of Justice Grant for Bullet Proof Vest Partnership.
Third Quarter. Staff will apply for 50% reimbursement for new vests.
2. Research and apply for grants for the digital evidence system.
Second Quarter

Strategic Plan Goal #4: Community Image & Identity

1. Create and maintain a Department transparency webpage to include department policies, complaint process, internal investigations data, use of force data, and link to Illinois Traffic Stop Study.
First Quarter
2. Adopt the "Ten-Shared Principles" from Illinois Association of Chief's of Police and the Illinois National Association for the Advancement of Colored People (NAACP).
First Quarter
3. Conduct annual evaluation of local prosecution of DUI and other selected offenses. *Staff will evaluate the efficiency and effectiveness of local prosecution.*
Fourth Quarter.

Strategic Plan Goal #5: Effective Governance

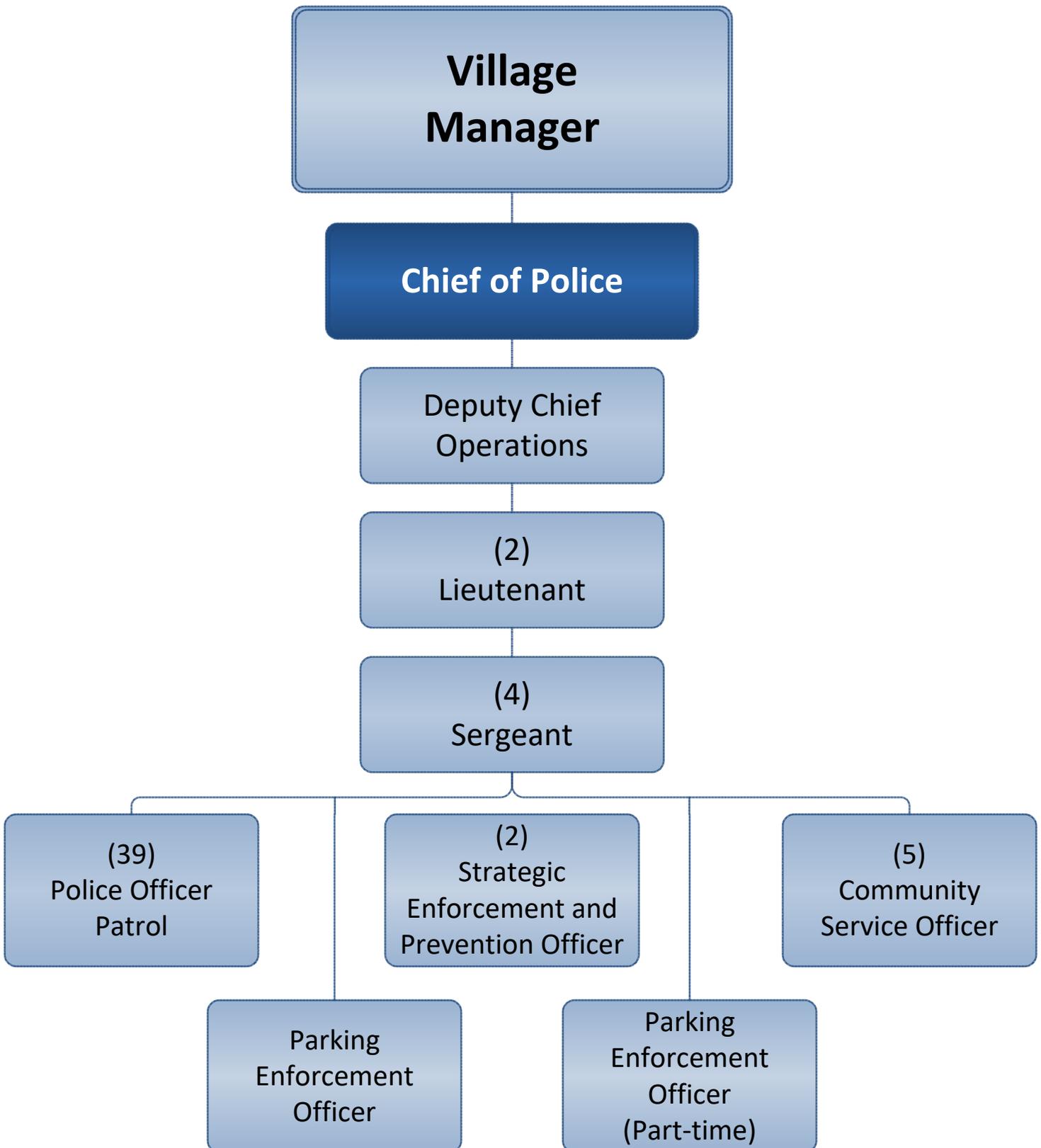
1. Explore and implement body worn cameras for sworn personnel.
Third Quarter.
2. Conduct implicit bias training for all Police Department personnel.
Third Quarter
3. Continue to provide periodic driver training programs.
Fourth Quarter.
4. Conduct quarterly Safety Committee Meetings.
Fourth Quarter.
5. Transition Department directives to the Commission on Accreditation for Law Enforcement Agencies (CALEA) Sixth Edition standards.
Second Quarter
6. Review and update 2021 NIMS Compliance for the Department.
Fourth Quarter
7. A lockdown drill with Village employees will be conducted on the Village campus
Third Quarter.
8. Conduct an annual test of the Village Emergency Notification System.
First Quarter

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 8100 - Police Administration

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 536,672	\$ 609,697	\$ 564,002	\$ 548,128	\$ 571,418	\$ 590,274
401-421	Overtime Compensation	3,690	4,736	5,016	3,500	3,000	3,500
401-441	State Retirement	17,196	15,413	13,317	15,617	16,593	17,293
401-442	Social Security	39,332	40,305	40,520	36,109	43,945	46,030
401-443	Police / Fire Pension	165,751	179,324	196,075	201,178	201,178	250,820
401-444	Employee Insurance	74,333	82,942	65,774	65,283	70,510	74,402
Total Personnel Services		<u>836,973</u>	<u>932,416</u>	<u>884,705</u>	<u>869,815</u>	<u>906,644</u>	<u>982,319</u>
402-413	Memberships / Subscriptions	6,215	6,592	6,305	6,795	6,915	6,915
402-427	Materials & Supplies	1,430	1,434	1,927	1,907	1,907	1,907
402-431	Uniforms	1,592	1,951	1,759	2,000	2,000	2,000
Total Commodities		<u>9,237</u>	<u>9,977</u>	<u>9,991</u>	<u>10,702</u>	<u>10,822</u>	<u>10,822</u>
403-452	Vehicle Maintenance & Replacement	4,875	4,875	4,875	4,875	4,875	11,176
403-461	Consulting Services	1,817	1,533	1,198	1,700	1,700	1,700
403-471	Schools / Conferences / Meetings	4,613	10,187	10,700	12,695	3,000	10,190
403-472	Transportation	1,553	1,116	663	3,700	100	2,150
403-499	Miscellaneous Expense	27	-	-	-	-	-
Total Contractual Services		<u>12,885</u>	<u>17,711</u>	<u>17,436</u>	<u>22,970</u>	<u>9,675</u>	<u>25,216</u>
Total Police Administration		<u>\$ 859,096</u>	<u>\$ 960,104</u>	<u>\$ 912,131</u>	<u>\$ 903,487</u>	<u>\$ 927,141</u>	<u>\$ 1,018,357</u>



PURPOSE STATEMENT

The goals of the Patrol Division are to provide the proper deployment of patrol units to efficiently and effectively respond to calls for police service, prevent crime, and provide a visible presence to the public that instills confidence and security. The Deputy Chief of Operations is responsible for the goals, objectives and functions of this division.

Each patrol officer will be alert to the task of providing service to the community by preventing offenses against persons and property. Each Community Service Officer will be alert to the tasks of proactive enforcement of Village Codes.

The Patrol Division provides the primary police service, consisting of two main functions:

It initiates activity in the areas of criminal law enforcement, ordinance enforcement, crime prevention, and traffic law enforcement, while handling calls for service.

Its Police Patrol Officers and Community Service Officers provide input to support units of the Department to assist in planning, research, and development of departmental goals, objectives, and directives.

Traffic and crime prevention services are provided to the community by this division through the Strategic Enforcement and Prevention Division.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

In addition to providing visible patrol to deter crime and antisocial behavior, personnel assigned to the division are responsible for the initial investigation of reported criminal and quasi-criminal offenses and violations of the Village Code. They are expected to investigate each reported incident in an effort to conclude the case if possible, or to refer it to the proper authority for follow-up.

Patrol includes the necessary resources to provide the "first response" effort as well as immediate investigative effort such as evidence technicians, traffic accident investigators, and tactical units.

During routine patrol, the Police Patrol Officers are responsible for traffic enforcement, both random and selective. Each officer, while not assigned a specific job, is required to use his or her knowledge of problem areas to aggressively enforce the law.

The Community Service Officer, during routine patrol, is responsible for enforcing certain quasi-criminal, petty and local ordinance offenses, utilizing their knowledge of the Village Code. They also respond to animal control calls, provide traffic direction and control, process crime scenes, enforce parking regulations and provide services to other divisions within the department.

The Parking Enforcement Officer proactively enforces parking regulations throughout the Village as well as at specific locations for which the Village is directly responsible, such as the commuter parking lot. This Officer also provides services to the Finance Department, responds to directed patrol assignments relative to parking problems, supplements the Community Service Officers in code enforcement, and fills in for the crossing guards in their absence.

The Patrol Division is responsible for maintaining a professional relationship with other divisions of the Department, other departments of the Village, and other agencies of the criminal justice system. This relationship should result in the proper exchange of information and assistance in areas of mutual concern.

The Strategic Enforcement and Prevention Division under general supervision performs traffic control and enforcement, conducts traffic surveys, traffic accident investigation/reconstruction, parking enforcement, organizes community events, maintains nuisance abatement program, maintains trespass program, reviews red light camera violations, serves as facilitator for administrative hearings, conducts taxi inspections, presents school assembly presentations, conducts Beverage Alcohol Sales and Service Education Training (BASSET) checks, prepares security surveys, monitors local pawn shops, tow yard inspections, fingerprints individuals for alcohol business licensing, solicitors and employees of the local school districts, and conducts liquor and tobacco stings.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

1. Maintained 5-year average of Part 1 Crime Rate.
Pending. Department is on pace to achieve this as of August 2020.

Strategic Plan Goal #5: Effective Governance

1. Four Area Response Team meetings were held in compliance with the ART Program.
Ongoing. Three have been held as of August 2020.
2. The SEP Unit conducted 3 tobacco compliance checks at businesses in 2020.
Ongoing. One completed as of August. Delayed due to pandemic.
3. The SEP Unit conducted 2 alcohol compliance checks at businesses in 2020.
Ongoing. None completed as of August. Delayed due to pandemic.
4. The SEP Unit conducted at least 6 truck enforcement details in 2020.
Pending. None completed as of August. Delayed due to pandemic.
5. The SEP Unit will conduct monthly traffic enforcement details at schools.
Ongoing. These will resume when schools reinitiate live classrooms.
6. Two gambling device compliance checks were conducted.
Pending. Delayed due to pandemic.
7. Participate in active shooter and school lockdown drills.
Ongoing. These will resume when schools reinitiate live classrooms.
8. One set of ART Meetings was conducted at an off-site location.
Pending. Most meetings have been virtual due to pandemic.
9. Create and Implement a Youth Citizen's Police Academy.
Pending. Delayed due to pandemic.
10. Investigate ARIDE block training for all officers in light of cannabis legalization legislation.
Ongoing. Fifteen officers trained as of August 2020.
11. Investigate specialized legal update training in light of cannabis legalization legislation.
Completed. All sworn personnel trained in roll calls by Department trainer.

12. Identify and train personnel to conduct Liquor Commission “LC 13” inspections.
Not done. State eliminated program.

Additional Accomplishments

- ✓ Two new Assistant Team Leaders were identified and trained.
- ✓ ART Meetings were virtual and livestreamed.
- ✓ A Spanish language ART Meeting was conducted with over 200 participants.
- ✓ Hanover Park was named to Neighborhood Scout’s Top 100 Safest Cities in America list (#37).
- ✓ Village Part I crime rate remained within 5-year average.
- ✓ Two sergeants completed Northwestern University two-week Supervision of Police Personnel.
- ✓ All sworn Department personnel were trained in ground fighting.

2021 BUDGET GOALS

Strategic Plan Goal #4: Community Image & Identity

1. Maintain 5-year average of Part 1 Crime Rate.
Fourth Quarter
2. Host Cops Day Picnic at Heritage Park.
Third Quarter
3. Explore the feasibility of a neighborhood resource center in the Tanglewood subdivision.
Third Quarter

Strategic Plan Goal #5: Effective Governance

1. Four Area Response Team meetings will be held in compliance with the ART Program.
Fourth Quarter
2. Livestream annual Spanish Language Area Response Team meeting on social media.
First Quarter
3. The SEP Unit will conduct 3 tobacco compliance checks at businesses in 2020.
Fourth Quarter
4. The SEP Unit will conduct 2 alcohol compliance checks at businesses in 2020.
Fourth Quarter
5. The SEP Unit will conduct at least 6 truck enforcement details in 2020 with a focus on the area of Devon Ave/Ontarioville Rd.
Fourth Quarter
6. The SEP Unit will conduct monthly traffic enforcement details at schools.
Fourth Quarter
7. Two gambling device compliance checks will be conducted.
Fourth Quarter
8. Participate in active shooter and school lockdown drills.
Fourth Quarter

9. One set of ART Meetings will be conducted at an off-site location.

Third Quarter

10. Conduct annual fit test of department-issued gas masks.

Fourth Quarter

11. Train all new officers as weather-spotters.

Fourth Quarter

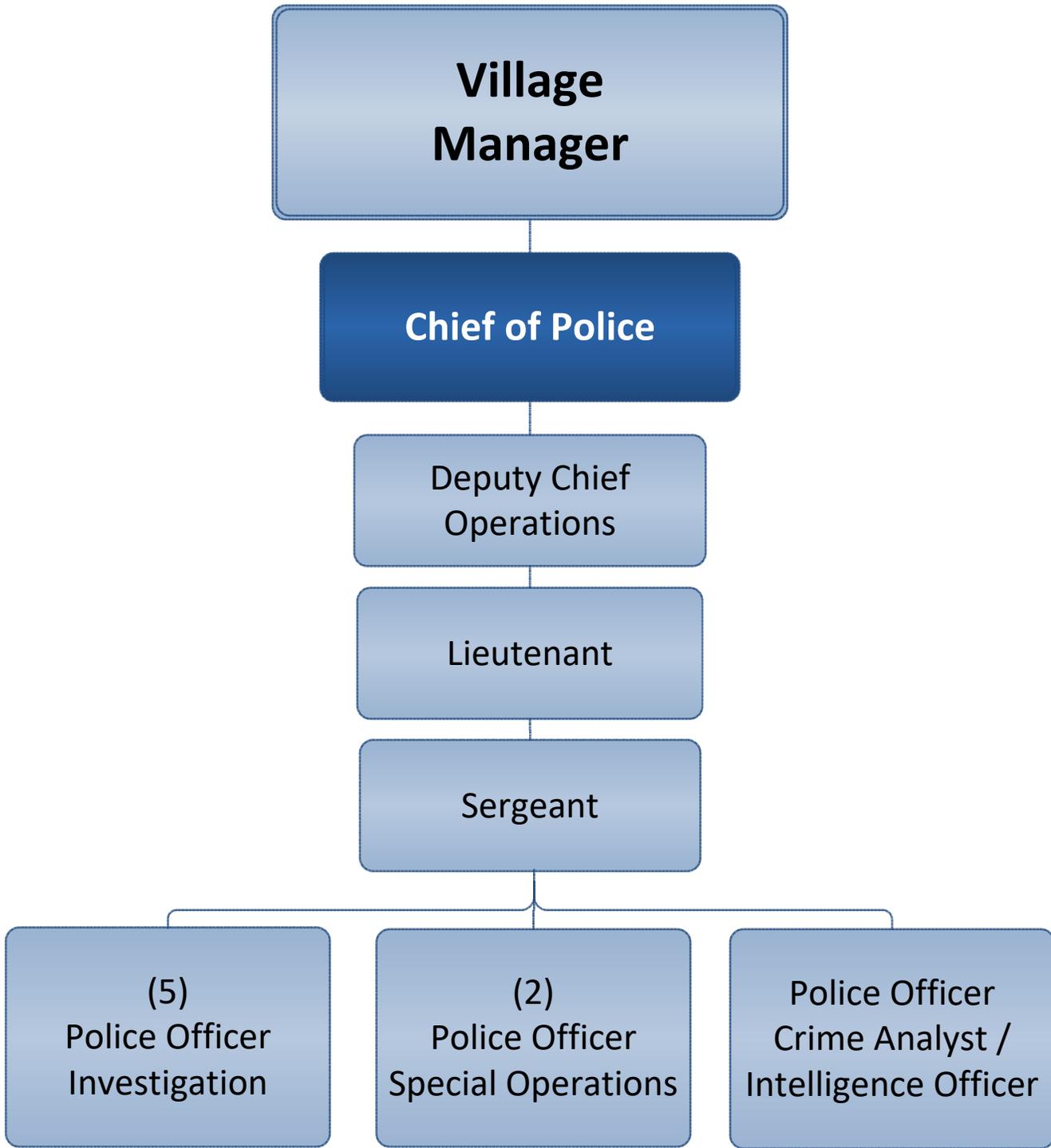
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 8200 - Patrol

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 4,041,389	\$ 4,218,697	\$ 4,372,505	\$ 4,635,038	\$ 4,636,758	\$ 4,656,574
401-412	Salaries - Part - Time	25,993	25,729	36,911	39,241	39,241	41,616
401-421	Overtime Compensation	466,115	412,375	459,680	390,000	390,000	390,000
401-422	Court Appearances	145,764	147,021	128,378	147,000	100,000	135,000
401-423	Holiday Pay	120,236	120,062	133,850	147,024	147,024	148,717
401-429	Employee Incentive	12,441	14,072	17,027	12,500	20,000	12,500
401-441	State Retirement	27,820	25,368	25,200	38,338	38,338	41,205
401-442	Social Security	363,207	363,442	378,164	407,407	407,976	410,032
401-443	Police / Fire Pension	1,678,218	1,793,001	1,920,935	2,162,091	2,162,091	2,680,980
401-444	Employee Insurance	715,513	799,980	683,844	916,847	890,275	955,625
Total Personnel Services		7,596,698	7,919,746	8,156,494	8,895,486	8,831,703	9,472,249
402-413	Memberships / Subscriptions	6,292	6,905	7,395	6,905	6,905	6,905
402-414	Books / Publications / Maps	289	300	300	300	300	300
402-425	Ammunition	2,000	2,000	2,000	2,000	2,000	10,000
402-427	Materials & Supplies	11,118	11,928	11,120	9,621	9,621	28,720
402-431	Uniforms	40,319	23,927	28,445	37,300	37,300	37,300
402-433	Safety & Protective Equipment	4,908	5,037	7,432	5,000	5,000	5,000
402-434	Small Tools	1,270	1,151	1,231	1,270	1,270	1,270
Total Commodities		66,195	51,248	57,923	62,396	62,396	89,495
403-436	Maintenance Agreements	37,848	39,111	40,093	42,000	25,000	46,900
403-452	Vehicle Maintenance & Replacement	148,029	141,267	148,471	152,121	152,121	159,555
403-471	Schools / Conferences / Meetings	39,877	28,747	25,806	31,161	31,161	31,161
403-472	Transportation	3,245	2,513	1,150	4,800	2,400	4,800
Total Contractual Services		229,000	211,638	215,521	230,082	210,682	242,416
Total Patrol		\$ 7,891,893	\$ 8,182,633	\$ 8,429,938	\$ 9,187,964	\$ 9,104,781	\$ 9,804,160

8300 – Special Operations / Investigations



PURPOSE STATEMENT

The primary goal of the Investigation Division is to assist Patrol in the follow-up of cases that require investigative effort beyond the scope of the uniformed officer. The Investigation Division coordinates the resources of the Department to focus on the apprehension of criminals and the recovery of property. The Deputy Chief of Operations is responsible for the goals, objectives, and functions of this division.

In conducting formal investigations, the goal of this Division is to aggressively follow up the cases generated by the preliminary investigations of the Patrol Division. A key responsibility of the Investigator is to inform Patrol, Administration, and complainant/victims of their progress in each case. This will assure continuity in all criminal matters handled by the Police Department.

The investigation, resolution, and station adjustment of juvenile offenders with redirection of behavior is another goal of the division.

Investigations will develop and maintain informational files to aid the Patrol Division in directing their efforts.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Investigation Division is responsible for follow-up investigation of crimes referred by constituted authority; gathering, coordinating, and disseminating criminal intelligence to other sections of the Police Department; investigating unusual incidents requiring the specialized skills and knowledge of trained detectives; conducting internal investigations when directed; maintaining a liaison with other investigative agencies/organizations; and effecting investigations of illegal alcohol, drugs and substances.

The coordination of enforcement activities related to the Illinois Juvenile Court Act is the responsibility of the Investigation Division. The Youth Officer assigned in this Division is responsible for administering the various programs aimed at the redirection of the behavior or adjudication of the criminal actions of the youthful offender. These include counseling, referral to social service agencies, station adjustment, and when necessary, petitioning into the juvenile court system.

Analyzing data related to crime and calls for service within the Village. The department Crime Analyst will provide bulletins and reports to various divisions of the department relative to crime trends, officer safety threats, and predictions of future activity.

The recovery of property, preparation of cases, and coordination of prosecution with all facets of the criminal justice system are responsibilities of this Division.

The priority of follow-up investigations is established with regard to community concerns, case solvability, severity of the crime, timeliness of the report, and available resources. To this end, the division is always alert to detecting unreported criminal activity, such as vice, narcotics and gambling, that might go unnoticed without such effort.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #5: Effective Governance

1. Maintained a monthly rotation of one sworn officer into the SOG Unit.
Deferred until staffing is increased.

2. Conducted two sex offender checks.
First check originally scheduled for April but was delayed due to pandemic. Second check to be conducted in October.
3. Hosted a regional training at Police Headquarters on a topic relevant to social media or criminal investigations.
Deferred due to pandemic.
4. Implement a two-week rotation for SOG officers to the North Central Narcotics Task Force.
Deferred until SOG is staffed.
5. Retrain for Asset Forfeiture in light of new legalization of cannabis law.
Pending. To be completed in 3rd quarter.
6. Develop a written recruitment plan for the police department.
Pending. To be completed 4th quarter.
7. Identify and train a sketch artist.
Deferred to 2021 due to training unavailability and pandemic precautions.
8. Update Surveillance Van
Not completed due to funding.

Additional Accomplishments

- ✓ Trained two new detectives.
- ✓ Selected new detective to be assigned to MERIT.
- ✓ Explored feasibility of assigning an officer to a federal task force.
- ✓ Selected and assigned a new officer to the North Central Narcotics Task Force.
- ✓ Promoted / Trained new Investigations Sergeant.

2021 BUDGET GOALS

Strategic Plan Goal #5: Effective Governance

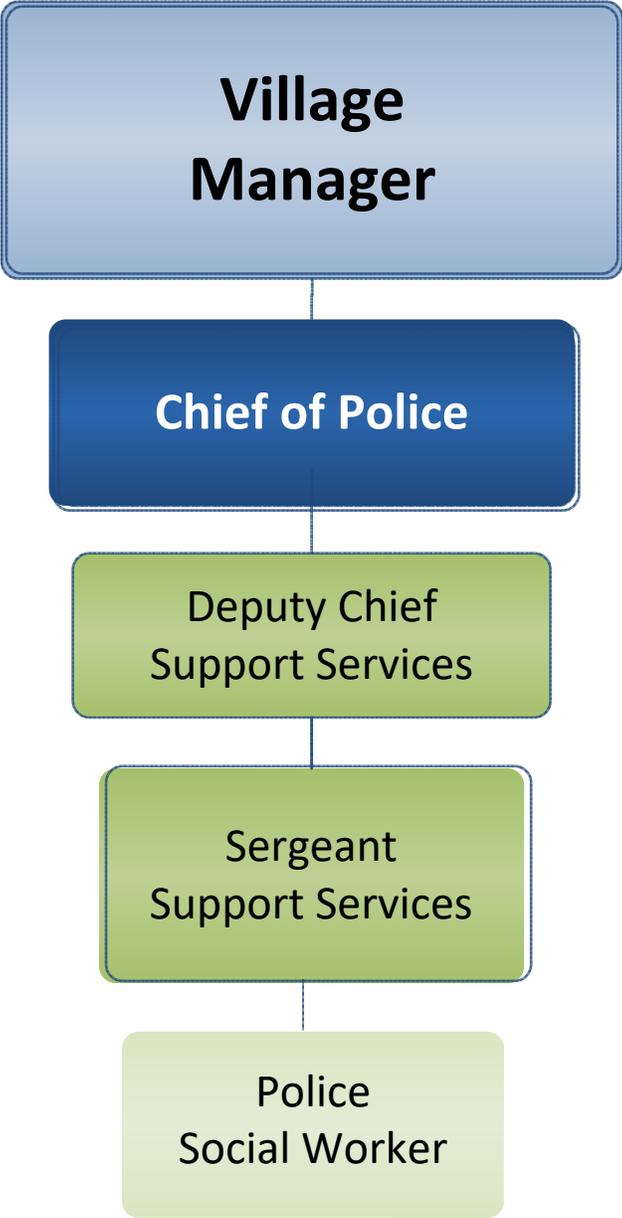
1. Maintain a monthly rotation of one sworn officer into the SOG Unit.
Fourth Quarter
2. Conduct two sex offender checks.
Fourth Quarter
3. Host a regional training at Police Headquarters on a topic relevant to social media or criminal investigations.
Fourth Quarter
4. Implement a two-week rotation for SOG officers to the North Central Narcotics Task Force.
Fourth Quarter
5. Train a second officer in cell phone forensic program.
Fourth Quarter

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 8300 - Investigations

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 985,485	\$ 1,038,068	\$ 888,090	\$ 1,011,907	\$ 1,012,776	\$ 1,057,589
401-421	Overtime Compensation	165,868	116,668	121,652	125,000	125,000	125,000
401-422	Court Appearances	23,837	27,208	26,968	28,000	15,000	28,000
401-423	Holiday Pay	28,958	30,085	27,459	30,513	30,513	31,875
401-442	Social Security	91,086	89,982	79,961	91,500	91,500	94,542
401-443	Police / Fire Pension	416,991	455,483	487,983	475,758	475,758	465,026
401-444	Employee Insurance	167,225	190,957	119,712	136,478	130,950	240,448
Total Personnel Services		<u>1,879,451</u>	<u>1,948,452</u>	<u>1,751,826</u>	<u>1,899,156</u>	<u>1,881,497</u>	<u>2,042,480</u>
402-413	Memberships / Subscriptions	16,683	25,548	26,829	30,143	30,143	34,062
402-414	Books / Publications / Maps	175	172	175	175	175	175
402-431	Uniforms	4,493	6,041	5,551	5,700	5,700	5,700
402-434	Small Tools	722	967	1,000	1,000	1,000	1,000
Total Commodities		<u>22,072</u>	<u>32,727</u>	<u>33,555</u>	<u>37,018</u>	<u>37,018</u>	<u>40,937</u>
403-452	Vehicle Maintenance & Replacement	34,525	40,192	40,100	40,100	40,100	27,023
403-471	Schools / Conferences / Meetings	8,532	9,961	10,885	10,000	5,400	10,000
403-472	Transportation	1,801	3,021	1,315	2,500	2,500	2,500
403-499	Miscellaneous Expense	44	495	20	225	225	225
Total Contractual Services		<u>44,901</u>	<u>53,669</u>	<u>52,320</u>	<u>52,825</u>	<u>48,225</u>	<u>39,748</u>
Total Investigations		<u>\$ 1,946,425</u>	<u>\$ 2,034,847</u>	<u>\$ 1,837,701</u>	<u>\$ 1,988,999</u>	<u>\$ 1,966,740</u>	<u>\$ 2,123,165</u>



PURPOSE STATEMENT

The primary goal of the Community Services Division is to provide support services to the other divisions of the Police Department. The Deputy Chief of Support Services is responsible for the goals, objectives and functions of this division. Personnel assigned to Community Services support the Patrol Division by relieving certain patrol and administrative duties. Ancillary services are provided to the Administrative Division in support of its goals and objectives. Social services are provided to the community by this division through the Police Social Worker.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Police Social Worker provides evaluation, short-term counseling, and social services referrals to residents of the community both in crisis and non-crisis situations. It also provides marital and family counseling to adults and youths. The Police Social Worker gives support to the patrol division by responding to scenes of crises and major incidents, as well as support to the Hanover Park EMA team as the shelter and welfare liaison. The Police Social Worker assists victims and witnesses of violent crime, elderly victims of crime, victims of domestic and sexual abuse and child victims of crime by locating community-based services, providing guidance with the criminal justice process, facilitating transportation and offering other appropriate services and/or referrals. The Police Social Worker provides information and referrals to callers and walk-in clients on issues including, but not limited to, homelessness, basic needs (food, clothing and shelter), financial assistance, housing, legal matters and mental illness. The Police Social Worker acts as an Outreach liaison with community organizations, neighborhood groups and educational institutions regarding topical issues such as substance abuse and child abuse. The Police Social Worker provides in-service training to law enforcement personnel on issues relevant to officers from a social service point of view.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image and Identity

1. The Police Social Worker conducted weekly postings on the Department Facebook page.
Ongoing
2. *The* Police Social Worker participated in the annual Kids at Hope event.
Cancelled due to pandemic.
3. The Police Social Worker will coordinate a local Social Workers meeting at the PD.
Pending. To be completed in Third Quarter.

Strategic Plan Goal #5: Effective Governance

1. The Police Social Worker will conduct mental health training for new personnel.
Ongoing. New employees are being trained as they are hired.

Additional Accomplishments

- ✓ Served on the Special Events Committee (Hanover Park Drive-in).
- ✓ Served on the Prevention Leadership Team for DuPage County.
- ✓ Attended a DuPage Narcan Program recap meeting and Narcan bystander training at the DuPage County Health Department.
- ✓ Attended a meeting about the Cook County Naloxone program.
- ✓ Gave roll-call trainings to the officers about the Cook County court treatment programs.
- ✓ Planned a critical incident stress debriefing for personnel following a traumatic incident.
- ✓ Collaborated with Hanover Township Community Health to get nursing support for officers to refer residents during COVID-19.

2021 BUDGET GOALS

Strategic Plan Goal #4: Community Image and Identity

1. The Police Social Worker will prepare a topic for presentation at each quarterly ART meeting.
Fourth Quarter
2. The Police Social Worker will participate in the annual Kids at Hope event.
Second Quarter

Strategic Plan Goal #5: Effective Governance

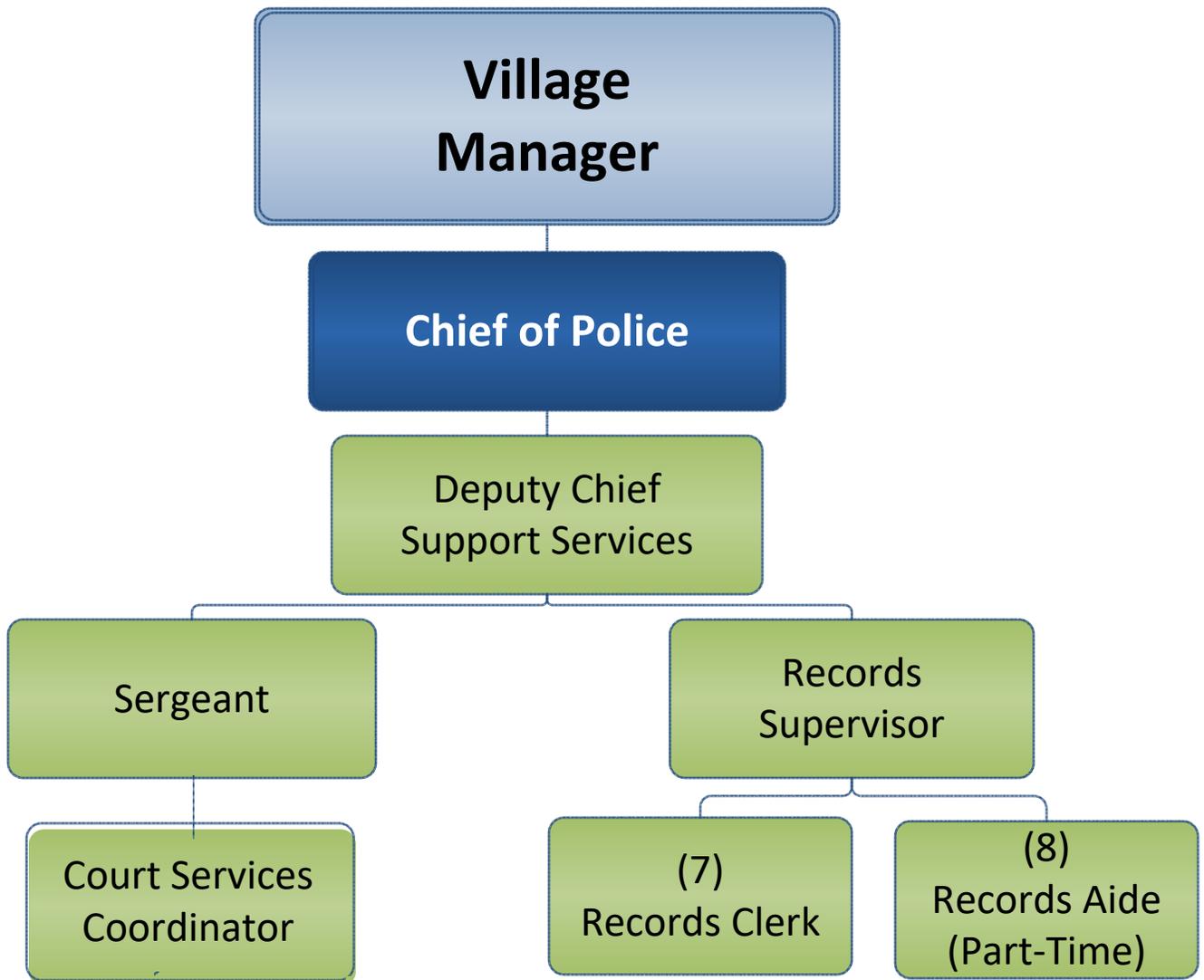
1. The Police Social Worker will conduct mental health training for new personnel.
Fourth Quarter
2. The Police Social Worker will implement and manage the Department's officer wellness program within the police department.
Second Quarter
3. The Police Social Worker will manage the Department's Opioid Overdose Intervention Program.
Third Quarter

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 8400 - Community Services

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 71,320	\$ 70,358	\$ 74,534	\$ 74,173	\$ 74,173	\$ 77,926
401-421	Overtime Compensation	868	2,067	695	1,000	300	1,000
401-441	State Retirement	9,478	9,536	7,715	9,203	9,203	9,890
401-442	Social Security	5,426	5,440	5,652	5,751	5,751	6,038
401-444	Employee Insurance	7,606	8,864	7,827	8,411	8,735	9,318
Total Personnel Services		<u>94,698</u>	<u>96,265</u>	<u>96,424</u>	<u>98,538</u>	<u>98,162</u>	<u>104,172</u>
402-413	Memberships / Subscriptions	121	60	121	345	345	345
Total Commodities		<u>121</u>	<u>60</u>	<u>121</u>	<u>345</u>	<u>345</u>	<u>345</u>
403-461	Consulting Services	2,210	1,900	2,135	2,200	2,200	2,200
403-471	Schools / Conferences / Meetings	810	241	711	900	500	900
403-472	Transportation	-	-	-	-	40	-
403-499	Miscellaneous Expense	-	-	-	100	100	100
Total Contractual Services		<u>3,020</u>	<u>2,141</u>	<u>2,846</u>	<u>3,200</u>	<u>2,840</u>	<u>3,200</u>
Total Community Services		<u>\$ 97,839</u>	<u>\$ 98,466</u>	<u>\$ 99,392</u>	<u>\$ 102,083</u>	<u>\$ 101,347</u>	<u>\$ 107,717</u>



PURPOSE STATEMENT

The maintenance of a records system that collects crime data and records of operational activities allowing crime conditions and the effects of patrol operations to be systematically retrieved and evaluated. The Deputy Chief of Support Services is responsible for the goals, objectives and functions of this division.

The maintenance of an incident file that contains documentation of all crimes, traffic accidents and non-criminal incidents investigated by the Department and the offenders, victims, witnesses, and complainants associated with them.

To coordinate court services, facilitate citizen entry into the judicial process, liaison to the Cook and DuPage County Court systems, and maintain court case files and records of dispositions.

To operate and control the inventory of all property and evidence that the police department has taken custody of and ensure this property is available for court.

To maintain and improve access and contribution of data to the statewide Law Enforcement Agencies Data System (LEADS).

To ensure that the Department facilities and equipment are maintained and readily available for use.

To assist the other divisions of the Department in their efforts to accomplish the goals of the Department.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Receiving, indexing, filing, and retrieving all police records and case files; maintaining certain administrative records and rosters such as key-holder lists, business roster and the like.

Act as the initial answering point for all incoming calls and visitors to the police department. Handle those capable of and responsible for and refer all others to the appropriate person or office within the Department.

Perform security checks on prisoners at frequent intervals.

Supervision of all part-time clerical staff and receptionists.

Staff Services is responsible for establishing and implementing a program that provides for regular inspection, maintenance, and upgrading of Department facilities and equipment.

The Court Services Coordinator prepares court schedules, attends regular court calls to assist the Village prosecutor, is liaison to both county court systems, monitors and reports on court attendance and case dispositions and assists citizens with filing criminal complaints.

The responsibility for the control and operation of the Property Room, maintaining inventory of all property and evidence, which comes into the possession of the Police Department and maintaining records of the property flow is a function of this division. This property includes evidence, recovered property and department-owned property.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Replace and upgrade the “L3” server.
Delayed to 2021.

Strategic Plan Goal #5: Effective Governance

1. Department-wide records destruction was completed.
Pending.
2. A full division meeting will be conducted for all Records personnel. Records Supervisor will organize and conduct a unit meeting for all personnel to discuss issues and improvements and receive training.
Pending.
3. Identify and train back-up property custodian.
Deferred to 2021 to determine impact of body worn camera program workload.
4. Identified and trained additional personnel to perform records expungements in anticipation of legalization of cannabis.
All Records personnel trained along with five new officers. 1275 expungements completed as of August of 2020.
5. Train personnel in National Incident Based Reporting System (NIBRS).
Records Unit personnel trained. Rest of department personnel to be trained.
6. Maintain compliance with state systems mandates.
Ongoing. Vendor and Finance personnel were fingerprinted and received training on system FBI Criminal Justice Information Services (CJIS) mandates.

Additional Accomplishments

- ✓ Records supervisor conducted a CERT training exercise.
- ✓ Three new part-time records aides were trained.
- ✓ A part-time records aide was promoted to a full-time Records Clerk.
- ✓ Records Supervisor participated in quarterly DuJIS meetings and committees.
- ✓ Records Supervisor assisted with the administration of the RxBox medication disposal program.
- ✓ Hired and trained a new Court Services Coordinator.

2021 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Implementation of new digital evidence system.
Third Quarter
2. The Records Manager will manage the transition and training of personnel to LEADS 3.0.
Third Quarter

Strategic Plan Goal #5: Effective Governance

1. Department-wide records destruction will be completed.
Third Quarter
2. A full division meeting will be conducted for all Records personnel.
Fourth quarter
3. The Record's Supervisor will continue to manage the juvenile and cannabis expungements to meet state-mandated deadlines.
Fourth quarter.
4. Implementation of transition of NIBRS Data to the State and Federal UCR Program.
First Quarter
5. Maintain compliance with Criminal Justice Information Services (CJIS) mandates.
Fourth quarter
6. Identify and train back-up property custodian.
Fourth quarter

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 8500 - Staff Services

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 559,906	\$ 597,704	\$ 579,508	\$ 550,664	\$ 550,664	\$ 555,662
401-412	Salaries - Part - Time	84,407	65,102	70,005	126,173	126,173	132,958
401-421	Overtime Compensation	26,014	24,422	28,546	18,500	18,500	18,500
401-423	Holiday Pay	5,200	6,343	5,918	21,566	21,566	19,848
401-441	State Retirement	57,301	62,177	49,053	56,602	56,602	58,541
401-442	Social Security	51,363	51,938	51,691	55,041	55,041	56,299
401-443	Police / Fire Pension	39,448	49,028	52,527	51,950	51,950	65,741
401-444	Employee Insurance	130,126	128,901	93,901	121,306	117,451	138,043
Total Personnel Services		<u>953,765</u>	<u>985,614</u>	<u>931,149</u>	<u>1,001,802</u>	<u>997,947</u>	<u>1,045,592</u>
402-411	Office Supplies	4,667	5,332	4,320	5,000	5,000	5,000
402-413	Memberships / Subscriptions	284	940	491	715	715	715
402-423	Communications Parts	932	1,965	2,461	2,000	2,000	2,000
402-427	Materials & Supplies	7,701	6,381	5,067	6,500	6,500	8,894
402-431	Uniforms	4,087	4,220	5,108	4,000	4,000	4,000
402-435	Evidence	4,667	5,129	4,308	5,000	5,389	5,700
402-436	Photo Supplies	1,190	1,339	1,745	1,000	1,574	1,000
Total Commodities		<u>23,527</u>	<u>25,306</u>	<u>23,501</u>	<u>24,215</u>	<u>25,178</u>	<u>27,309</u>
403-412	Postage	35,269	34,059	29,566	34,000	30,000	34,000
403-436	Maintenance Agreements	5,142	1,395	4,461	6,000	6,000	6,000
403-437	M & R - Other Equipment	-	-	-	-	-	500
403-451	Equipment Rentals	680,208	698,696	722,934	750,872	576,299	771,854
403-461	Consulting Services	3,214	2,388	4,416	3,000	3,000	3,000
403-470	Binding & Printing	-	886	306	500	55	250
403-471	Schools / Conferences / Meetings	3,957	2,965	2,927	3,000	3,372	3,000
403-472	Transportation	-	18	70	250	54	250
Total Contractual Services		<u>727,790</u>	<u>740,409</u>	<u>764,679</u>	<u>797,622</u>	<u>618,780</u>	<u>818,854</u>
Total Staff Services		<u>\$ 1,705,083</u>	<u>\$ 1,751,329</u>	<u>\$ 1,719,329</u>	<u>\$ 1,823,639</u>	<u>\$ 1,641,905</u>	<u>\$ 1,891,755</u>



**Village
President**

PURPOSE STATEMENT

The goal of the Hanover Park Police Protection and Safety Services is to provide the public with early severe weather warning systems; enhance crisis management capabilities; provide lifesaving tools to police first responders. The activities of this division will prepare the police department to respond promptly to save life, protect property and minimize damage when threatened or hit by an extraordinary emergency greater than that normally handled by local fire and police forces. The Chief of Police and his designee (the Deputy Chief of Support Services) are responsible for the goals, objectives and functions of this division.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Protection and Safety Services division includes the maintenance and testing of early warning sirens located throughout the village to warn the public of peacetime or attack disasters and maintenance, testing and operation of the Village Emergency Alert Notification System (VEANS) located in multiple Village buildings. It provides first aid training and medicine to police officers to mitigate health situations and to counter opioid overdose until the arrival of emergency medical technicians. It establishes a format to access additional personnel to respond to emergency situations.

Note: Several of the goals and accomplishments in this division were relocated to Fire Department 7100.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #5: Effective Governance

1. Conduct annual fit test of department-issued gas masks.
Pending. Will be completed by end of 2020.
2. Review and update 2020 NIMS compliance for the Department.
Completed.
3. The EMA Assistant will ensure new officers are trained as weather spotters.
Ongoing. New officers being trained as they are hired.
4. A lockdown drill will be conducted on the Village campus.
Deferred to 2021.
5. A severe weather drill will be conducted on the Village campus.
Pending. Severe weather event occurred in August 2020 where severe weather plan was utilized.

Additional Accomplishments

- ✓ CERT Training was conducted.

2021 BUDGET GOALS

NONE – Transferred to Fire Department for 2021.

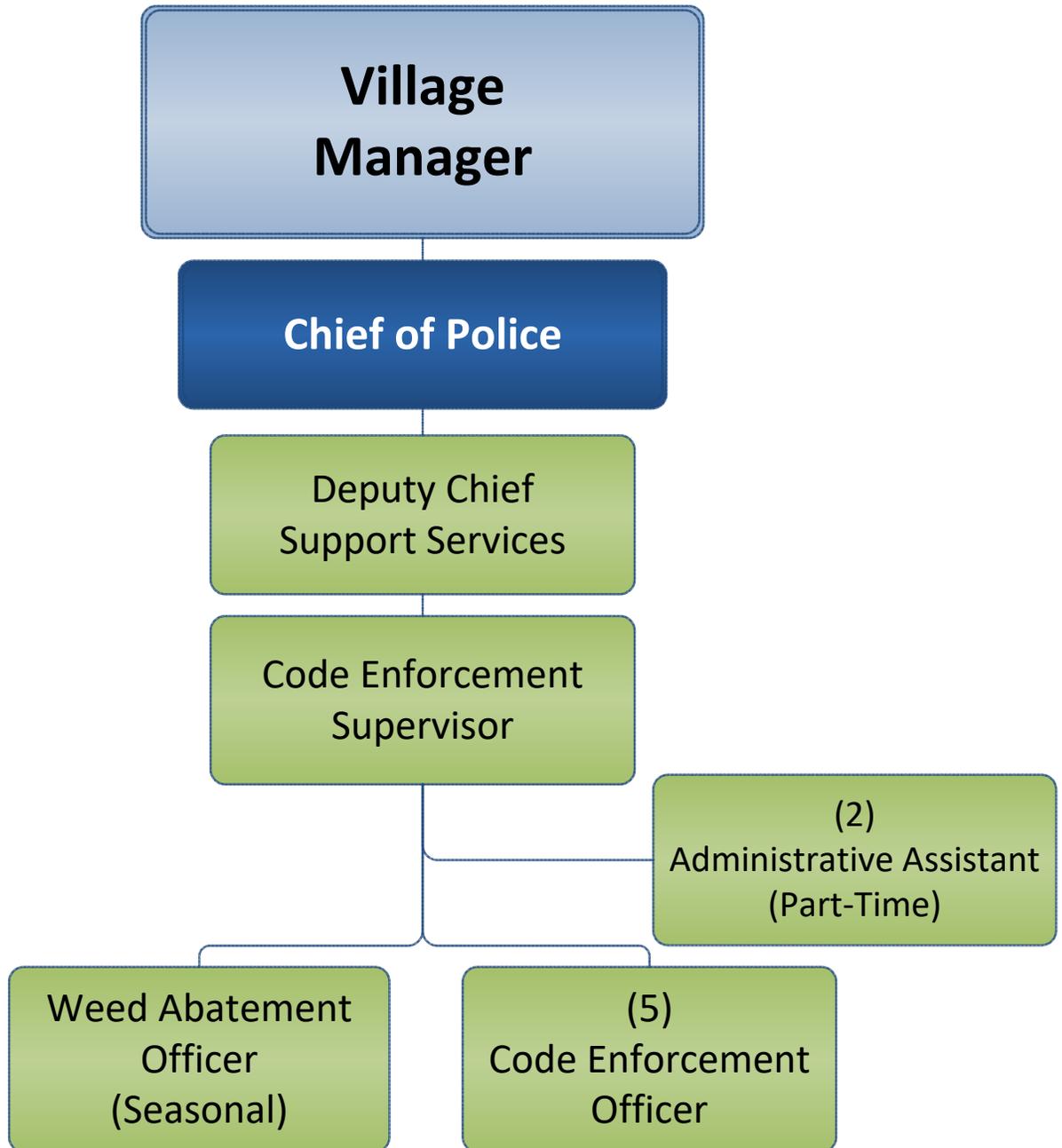
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 8600 - Protection & Safety Services **<-- moved to Fire Department Division "7400" in FY2021**

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
402-427	Materials & Supplies	\$ 5,079	\$ 3,021	\$ 4,049	\$ 4,019	\$ 4,019	\$ -
	Total Commodities	<u>5,079</u>	<u>3,021</u>	<u>4,049</u>	<u>4,019</u>	<u>4,019</u>	<u>-</u>
403-437	M & R - Other Equipment	4,316	1,305	3,422	4,000	2,500	-
403-451	Equipment Rentals	452	452	452	452	461	-
403-461	Consulting Services	-	-	-	-	100	-
403-471	Schools / Conferences / Meetings	194	1,050	646	645	200	-
403-472	Transportation	581	38	77	100	-	-
	Total Contractual Services	<u>5,543</u>	<u>2,846</u>	<u>4,597</u>	<u>5,197</u>	<u>3,261</u>	<u>-</u>
	Total Protection & Safety Services	<u>\$ 10,622</u>	<u>\$ 5,867</u>	<u>\$ 8,646</u>	<u>\$ 9,216</u>	<u>\$ 7,280</u>	<u>\$ -</u>

8700 – Community Policing / Code Enforcement



PURPOSE STATEMENT

The goal of the Code Enforcement Division of the Police Department is to protect public health, safety and welfare. This goal is accomplished by performing health and property maintenance inspections throughout the Village. The purpose of the inspection program is to insure a safe and sanitary environment for rental residential property by enforcing the property maintenance codes adopted by the Village. This division also acts as an enforcement liaison with other Village departments such as the Community Development Department in coordinating efforts and enforcing zoning and property standard regulations.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The functions of the Code Enforcement Division include: inspection for compliance with the Village's rental residential housing code; inspection and investigation of complaints regarding all residential buildings for compliance with property maintenance, health and sanitation codes; advise and provide educational programs in cooperation with other Village departments regarding code requirements to residents, residential property owners and associations.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image and Identity

1. CEOs will attend each ART meeting and speak on common code issues.
Completed. CEOs have attended meetings virtually due to pandemic.
2. The Code Enforcement Unit managed the vacant foreclosed property database system.
Ongoing.
3. Create a full-time position for weed abatement.
Not funded.

Strategic Plan Goal #5: Effective Governance

1. Conducted bi-annual parking sweeps of overnight parking violations.
Deferred due to pandemic.
2. Crime Free Multi-Housing Coordinator will conduct monthly Crime Free Multi-Housing training sessions.
Sessions suspended due to pandemic.
3. The Code Enforcement Supervisor will provide for the cross training of a CEO in the Single Unit Rental Residential Process.
Completed. One CEO trained.

Additional Accomplishments

- ✓ Code Enforcement Supervisor participated in neighborhood improvement project events as committee member (Clean up Green Up Project – Greenbrook/Tanglewood).
- ✓ Partnered with the Hanover Park Park District for a property maintenance compliance review of Park District property which is ongoing.
- ✓ The Code Enforcement Unit developed a current list of resources to include in violation letters to residents to assist in curb appeal compliance.

- ✓ The Code Enforcement Supervisor continues to attend Northwest Cook County Hoarding Taskforce Meetings as scheduled.
- ✓ Hazardous Homes Policy implemented.
- ✓ Addressed refuse collection issues between a neighborhood association and a scavenger company.
- ✓ Researched ordinances prohibiting or restricting short-term rentals in the Village.
- ✓ CEO Foley was trained as a back-up Court Services Coordinator and acted in the role for four months.

2021 BUDGET GOALS

Strategic Plan Goal #4: Community Image and Identity

1. CEOs will attend each ART meeting and speak on common code enforcement issues.
Fourth Quarter
2. The Code Enforcement Unit will manage the vacant foreclosed property database system.
Fourth Quarter
3. The Code Enforcement Unit will conduct postings on the Department Facebook page and write articles in the *Highlighter* on code enforcement issues.
Fourth Quarter

Strategic Plan Goal #5: Effective Governance

1. Conducted bi-annual parking sweeps of overnight parking violations.
Fourth Quarter
2. Crime Free Multi-Housing Coordinator will conduct monthly crime free multi-housing training sessions.
Third Quarter

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 010 - General Fund

Department 8700 - Code Enforcement

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 321,406	\$ 296,412	\$ 306,754	\$ 337,845	\$ 338,357	\$ 355,583
401-412	Salaries - Part - Time	44,959	36,286	49,152	60,467	50,000	64,325
401-421	Overtime Compensation	15,509	13,289	13,884	11,000	9,000	11,000
401-441	State Retirement	43,862	39,926	33,665	36,167	42,621	46,890
401-442	Social Security	29,082	26,258	28,073	31,693	31,693	33,501
401-444	Employee Insurance	67,760	76,459	66,072	72,886	76,070	84,582
Total Personnel Services		<u>522,579</u>	<u>488,629</u>	<u>497,601</u>	<u>550,058</u>	<u>547,741</u>	<u>595,881</u>
402-411	Office Supplies	690	447	545	700	700	700
402-413	Memberships / Subscriptions	150	150	240	240	240	240
402-414	Books / Publications / Maps	97	100	82	100	100	100
402-431	Uniforms	2,473	2,619	3,926	2,500	2,500	2,500
402-434	Small Tools	325	778	290	300	300	300
Total Commodities		<u>3,735</u>	<u>4,094</u>	<u>5,083</u>	<u>3,840</u>	<u>3,840</u>	<u>3,840</u>
403-436	Maintenance Agreements	8,878	6,975	4,570	7,500	7,500	7,500
403-461	Consulting Services	-	-	4,400	400	700	400
403-470	Binding & Printing	247	501	500	500	712	750
403-471	Schools / Conferences / Meetings	2,062	1,730	4,749	2,870	2,870	3,570
403-472	Transportation	-	-	30	-	-	-
Total Contractual Services		<u>11,186</u>	<u>9,206</u>	<u>14,249</u>	<u>11,270</u>	<u>11,782</u>	<u>12,220</u>
Total Code Enforcement		<u>\$ 537,500</u>	<u>\$ 501,929</u>	<u>\$ 516,933</u>	<u>\$ 565,168</u>	<u>\$ 563,363</u>	<u>\$ 611,941</u>

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COMMUNITY DEVELOPMENT DEPARTMENT

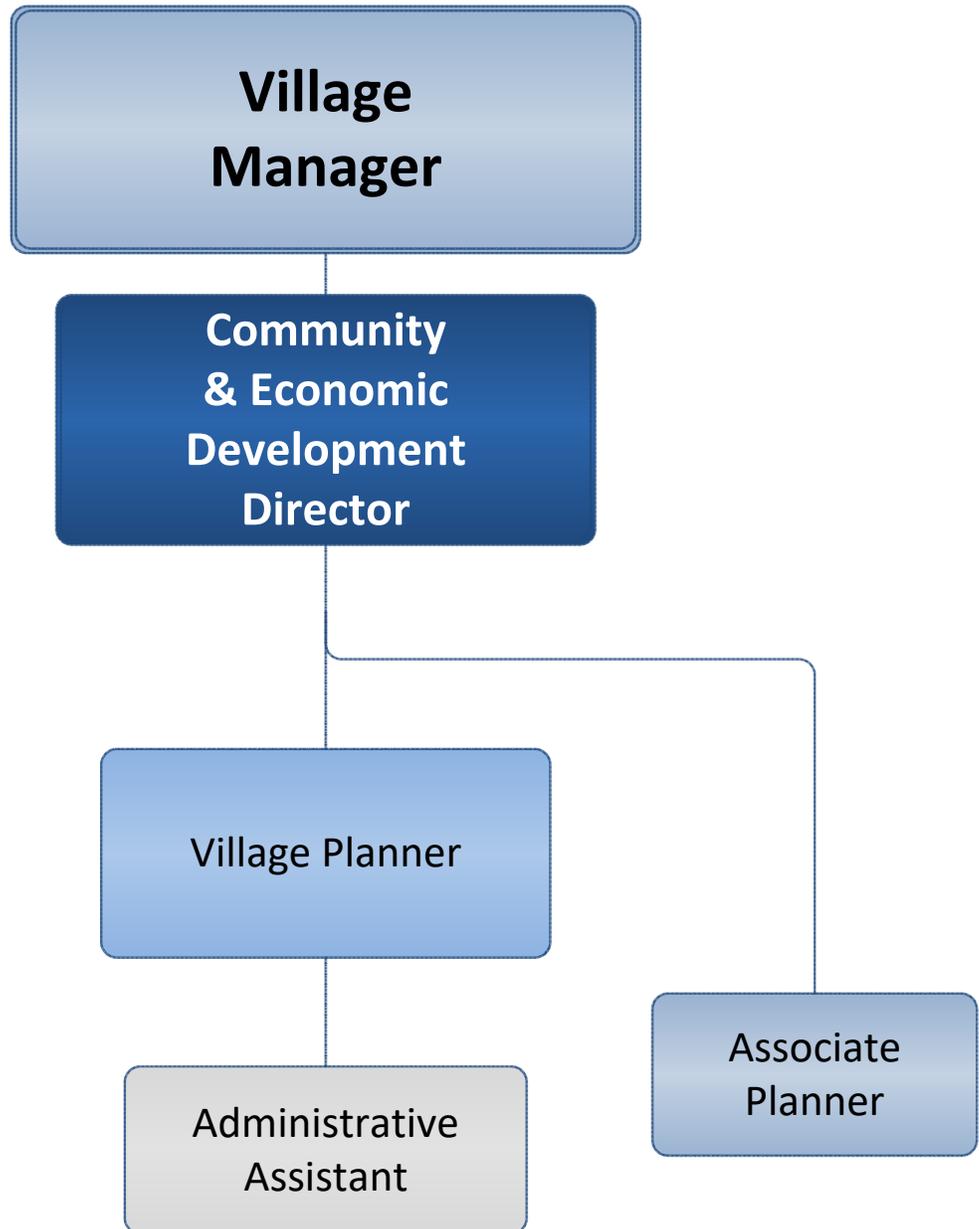
Cost Control Centers

Economic Development

9200

Organization of the Community Development Department







PURPOSE STATEMENT

The Department of Community & Economic Development aims to promote the use and development of land in a manner consistent with the goals and policies of the Hanover Park Comprehensive Plan. The Department is primarily responsible for coordinating short-term and long-range planning, including comprehensive and current planning. Vital steps to achieving this goal include a thorough evaluation of new projects and careful long-range planning. The Department works to encourage development that is safe, sustainable, and serves the needs and desires of residents. The Department promotes economic growth by encouraging the retention and expansion of existing businesses as well as attracting new businesses and development. These economic development efforts work to establish a solid, diversified tax base, increased property values, and an enhanced community image.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Department of Community & Economic Development’s primary functions are economic development, planning and zoning, and serving as a liaison to the Development Commission, the Economic Development Committee, and the Historic Commission/Committee.

Economic Development

- Business retention (business development seminars, networking events, retention visits)
- Communication with the business community
- Information dispersion (available properties, top 15 employer list, vacancy rates, etc.)
- Marketing the village, business and development recruitment
- TIF administration and reporting, facilitating the Annual Joint Review Board Meetings
- Collaboration with and representation at regional bodies, including at the two chambers, WBDC, NLNW, Access O’Hare West, CMAP, Choose DuPage, etc.
- Development, promotion, and administration of economic assistance programs
- Staff liaison to the Economic Development Committee

Planning & Zoning

- Long range & short-range planning (i.e. TOD plan, Comprehensive & Land Use Plan update)
- Zoning, Subdivision, and Sign Code administration, including requests for rezoning, variations, subdivisions, planned unit developments, special uses, text amendments, and annexations
- Review new developments and coordinate with other departments
- Inter-departmental process Improvements (Concept Plan review, Pre-App mtgs., etc.)
- Coordination with other agencies (IDOT, IEPA, Choose DuPage, KDSWCD, DuPage County)
- Information Dispersion (Demographics, Zoning, Land use, Bike/Ped plans)
- Gathering public input
- Staff liaison to the Development Commission & Historic Commission
- Landscape plan review and inspections

PERFORMANCE ACTIVITIES AND MEASURES

Description of Measurement	2015	2016	2017	2018	2019
Number of Full Time Employees	3	3	3	3	4
Number of Part Time Employees	0	0	1	1	0
Number of Full Time Employees Per 1,000 Population	0.077	0.08	0.077	0.077	.105
Development Applications	3	4	7	7	7
Zoning Text Amendments	5	0	0	2	1
Redevelopment Agreements (Amendments)	1	1	1		1
Zoning Review of Permits	279	230	252	300	183
Total Expenditures	\$381,539	\$363,598	\$387,355	\$382,423	\$402,333
Cost of Services Per Capita	\$8.95	\$8.95	\$10.19	\$10.06	\$10.66

2020 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

1. Assist in recruiting businesses in existing vacant commercial and industrial buildings to reduce vacancy and enhance revenue.

Ongoing. Staff participates in various networking and deal-making events year-round and monitors industry publications for news of expanding businesses. Village marketing efforts were impacted by the pandemic. However, until the start of the pandemic, retail vacancy rates had continued to fall from 20% in 2013 to below 5% in 2019.

2. Continue research and submit for applicable grant programs to address needs as established.

The Village received a grant from the Regional Transportation Authority to hire a consultant to update the Village Zoning Code to establish a new Village Center/Transit Oriented Design (TOD) zoning district near the Hanover Park Metra Station. Funds will be available in early 2021 for the project which seeks to redefine land uses, permitted and special uses, parking, density, bulk requirements and design guidelines. The project will include a review of zoning processes and procedures to ensure they are consistent and clear, and to evaluate the non-conformities chapter to ensure it addresses how to handle existing structures.

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Market major development sites including the NW & SW corners of Lake & Gary; NW corner of Church & Lake, and the NW corner of Lake & Barrington Roads.

Ongoing. 2020 was an active development year for the Village with two new three-lot commercial subdivisions approved at Lake & Gary and Lake & Bartels. Staff stays in touch with brokers and markets these sites on a continuously with developers. While there is development interest in the Church & Lake site, developers indicate need for TIF assistance. The Village is working with our TIF consultant to proactively analyze the site.

2. Actively promote development opportunities in all TIF Areas (3, 4 and 5), the Village Center, and Irving Park Corridor planning areas with a comprehensive Marketing/Advertising plan in real estate magazines and digital publications, with a direct recruitment to regional brokers and developers.

Accomplished and Ongoing.

- *TIF #3: An assisted living facility at a vacant site along Devon Ave has been proposed. A new corporate HQ has been recruited to occupy a vacant building in the Village Center for office and job training. Staff promotes the Village Center Plan, Elgin O'Hare Expressway Boulevard Extension, Hanover Square Shopping Center, and Village Center/ Ontarioville Streetscape project. Staff worked with a developer interested in the vacant site at Church & Lake, but the developer did not move forward since financial analysis was required for TIF assistance. The Village has contracted with our TIF consultant to proactively analyze the site.*
- *TIF #4: The Menard's expansion was completed including construction of a new public amenity at Kingsbury and Irving Park Road.*
- *TIF #5: Construction of the Senior Housing development continues at 900 Irving Park. 5 buildings have been completed. A new residential proposal is under review.*

3. Release a Request for Proposal to market the sale of Hanover Square Shopping Center and return this asset back to private sector ownership. (Second through third quarters)

Move to 2021. Due to the COVID pandemic, this goal will be moved to 2021. This will also allow the Village to return the property to private sector ownership.

4. Coordinate with a TIF Consultant for the release of a Request for Proposal for development in the Village Center/TOD area. (Second through third quarters)

Move to 2021. Due to the COVID pandemic, this goal will be moved to 2021. This will also allow the Village to utilize the guidelines from the new Village Center zoning district as well.

5. Attend and/or host real estate and business developer and tenant events showcasing business within the Village.

Accomplished. Events were modified due to the pandemic and focused on the needs of existing businesses. Two Virtual Town Halls were held. The first was for existing businesses, outlining Village and national COVID assistance programs, including PPP and EIDL programs. The second featured Cook County and discussed commercial property assessment process in Cook County.

Due to the COVID pandemic, all ICSC events were canceled.

6. Update on-line database of all available sites and upload on Village website.

Accomplished and ongoing. The online database of Available Properties was improved in 2020. The database is continuously updated. Properties are now listed in the Location One Information System (LOIS), providing more in-depth demographic analysis for interested parties and search features. This also automatically lists our properties in national databases. Major industrial properties have been added to the Intersect Illinois database, on a case-by-case basis, to assist the State in responding to requests for large industrial developments.

7. Update the on-line database of Employers on a monthly basis.

Accomplished and Ongoing. Community Development staff continuously updates the Business Directory and uses this resource as a tool for economic development. The database was invaluable during efforts to educate business owners on COVID 19 assistance. Businesses were with for different appropriate webinars and outreach (ex. industry-specific information).

8. Expand content in the Dine Local portion of the website with local restaurants. (Third quarter)

Accomplished. The Village's Shop Local page was significantly expanded as part of the Department's COVID-19 assistance efforts. Community and Economic Development has begun a major website redesign which will move all economic development materials into its own portion of the website and better brand economic development efforts. This will include a redesigned Shop Local page with information about restaurants and local businesses.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Implement infrastructure, land use, and development recommendations from the Village Center and Transit Oriented Development (TOD) Plan.

Accomplished and Ongoing. Village Center Streetscape project began. Burial of overhead utilities is near completion. Staff continues to collaborate with IDOT and Tollway for the IL-390 extension. Staff applied for and received an RTA Technical Assistance Grant to create a Village Center zoning district to implement the recommendations in Village Center and TOD plans.

2. Implement infrastructure, land use, and development recommendations from the Irving Park Road Corridor Study where practical.

Accomplished and Ongoing. The Menard's expansion was completed including construction of a new public amenity at Kingsbury & Irving Park Road. Construction of the Verandah Retirement Community continues. 5 buildings have been completed. A concept plan was reviewed and a development application is being processed for 20 townhomes at 1 Wise Road. Elite Dental and Mike's Liquor and Wine shop are now open along Irving Park Road. Further infrastructure improvements are being discussed.

Strategic Plan Goal #4: Community Image & Identity

1. Coordinate recruitment of qualified individuals for the Historic Preservation Commission.

This goal has been put on hold as various members of the Historic Preservation Committee have moved or retired and Committee meetings were cancelled due to the pandemic. The Committee should be re-evaluated, given the anticipated Village Center development.

2. Continue Zoning Code updates as needed.

Accomplished and Ongoing. A Code amendment was approved for recreational marijuana and Land Development fees. Staff is also working on several additional text amendments, including Location of Electronic Changeable Copy Signs and sale of liquor in gas stations.

3. Implement current zoning and sign codes through timely review of building and sign applications and processing of development applications.

Staff reviews building permits for compliance with Zoning and Sign Codes. To date, 219 permits have been reviewed (through 8/25).

4. Initiate implementation of recommendations from the Homes for a Changing Region study.

Accomplished and Ongoing. Construction continues on 27 new townhomes at Greenbrook Court by Habitat for Humanity which will provide well-designed new units, consistent with the study recommendations. Construction also continues on the market-rate Verandah Retirement Community. Two development proposals are under review – one for market rate townhomes at the NWC of Farmstead & Wise and an assisted living development off of Devon Ave.

Strategic Plan Goal #5: Effective Governance

1. Facilitate an update of the Village Comprehensive Land Use Plan to incorporate recent subarea plans and studies, identify new opportunities, and identify needed zoning code updates.

Goal has been moved to 2021/2022 due to the pandemic and reassignment of priorities with the Village Center zoning district.

2. Provide up-to-date information regarding demographics, regulations, and development potential on the Village website.

Ongoing. All development applications are online. Staff created new pages for the Dining Guide and Business Spotlights. Several new COVID-19 pages were created as Resources for Businesses as well as Resources for Residents with current information and links to several government and other resources. Staff redesigned the Community Profile, embedding a live, interactive report from Location One Information Services. This will enhance the consumer experience by providing expanded demographic data while reducing necessary staff time.

3. Training and continuing education for Director, Planner, Associate Planner, and Administrative Assistant to maintain current professional capacities and certifications and further zoning and economic development knowledge and skills.

Ongoing. Staff attends seminars and webinars to stay current in planning and development trends and best practices. During the pandemic, staff attend many webinars to stay informed of available funding and assistance as well as evolving regulations pertaining to the Governor's orders and Mayor's Executive Orders. Staff also completed several NIMS training courses.

COVID-19 Response

- ✓ *The Department took on most public information responsibilities for COVID-19 resources, including creating business and resident COVID-19 resources pages. These pages included financial assistance, webinars, informational resources, industry specific resources, and a new webinar e-blast. Eleven special editions of the Business Matters were sent to businesses with information on federal, state, and local pandemic aid programs.*

- ✓ Staff developed an innovative 3-part COVID-19 Business Assistance Program consisting of free Hanover Park branded signage, digital marketing assistance, and expanded outdoor dining. Over 65 businesses have received signs, over 10 businesses have applied for marketing assistance, and around 10 restaurants have expanded outdoor dining.
- ✓ Business Retention – During the Shelter in Place orders, the retention focus shifted to small business owners. Staff, along with area chambers of commerce and the Economic Development Committee made “well-being” phone calls to every small business in Hanover Park (including bilingual calls) to learn how the business was doing and to explain available resources. Targeted emails regarding resources were sent to individual sectors including industrial, restaurant, and retail sectors. Individual Emails to were also sent to businesses.
- ✓ Staff promoted the BIG grant with DCEO.

Additional Accomplishments in 2020

- ✓ Director Govind serves on the Bartlett Area Chamber Board and the DuPage County Community Development Commission. Village Planner Weber serves on the NW Hispanic Chamber Board.
- ✓ The 5th Annual Small Business Forum was held virtually with ECC, WBDC, COD Small Business Development Center, Bartlett Area Chamber, and Northwest Hispanic Chamber.
- ✓ Business Education Series on Technology (BEST) – Community and Economic Development Hosted free quarterly education seminars to help local businesses. Topics were “Reaching Customers Online with Google”, “Mistakes Most Businesses Make in Branding”, and “First Impressions: Website strategies to drive sales”
Sessions are facilitated in partnership with the Economic Development Committee, Bartlett Area Chamber, Northwest Hispanic Chamber, and the Women’s Business Development Center.
- ✓ Next Level Northwest – Country Style Donuts was the Village’s first business to complete this business accelerator program. Results were good with business up over 20% during the first half of the year and an additional two employees hired. Staff is identifying new candidates.
- ✓ GIS – 2020 projects included:
 - Community portal (“Property Search”) – GIS Consortium provides a Community Portal which allows property owners to look up their properties and find useful information. Staff worked with GIS Consortium to add the government representative and property tax breakdown sections and update the zoning information.
 - GIS Zoning Map – For the first time, the official Hanover Park Zoning Map, adopted by the Board, was produced in GIS. While it took significant preparation, this will allow for a significant reduction in staff time in future years.
 - myGIS – GIS Consortium released a new mapping portal for staff. Staff worked with GIS Consortium on recommendations and implementation.
 - COVID 19 Dining Guide StoryMap – Staff worked with GIS Consortium to produce an interactive map which showed Hanover Park restaurants that were open for business during the COVID-19 restrictions. The StoryMap included information such as contact information, location, website, a description, and specials. The restaurants could be filtered by whether they provided certain services, such as delivery, curbside pickup, or a drive through.
 - Development Updates StoryMap – The Department, as part of their economic development efforts, publishes development updates on the Village website. Staff worked with GIS Consortium to create an interactive map showing where developments are taking place. The editing feature will reduce staff time in the future.

2021 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Recruit businesses to vacant buildings to reduce vacancy and enhance revenue.
2. Research and submit for applicable grant programs as needed and available.
3. Develop and evaluate business assistance programs, including pandemic assistance.

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Market major sites including the SW corner of Lake & Gary and Village Center sites.
2. Actively promote opportunities in all TIF Areas, the Village Center, and Irving Park Corridor planning areas with a comprehensive marketing plan in real estate magazines and digital publications with direct recruitment to regional brokers and developers.
3. Release a Request for Proposal to market the sale of Hanover Square Shopping Center and return this asset back to private sector ownership. (Second through third quarters)
4. Coordinate with TIF Consultant for the release of a Request for Proposal for development in the Village Center/TOD area. (Second through third quarters)
5. Attend and/or host real estate, business developer, and tenant events showcasing the Village.
6. Continue to update on-line database of all available sites and upload on Village website.
7. Continue to update the on-line database of Employers on a regular basis.
8. Continue providing timely information to businesses through the Business Matters Newsletters, online resources, seminars, and social media.
9. Redesign Economic Development web pages and expand content in the Shop Local portion.
10. Continue and expand on successful Business Education Seminar on Technology (BEST) series.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Implement infrastructure, land use, and development recommendations from the Village Center and Transit Oriented Development (TOD) Plan and Irving Park Rd Corridor Study, where practical.
2. Implement infrastructure recommendations in proposed developments, per Village plans, including the Comprehensive plan, Bike Plan, etc.

Strategic Plan Goal #4: Community Image & Identity

1. Continue Zoning and Sign Code updates, as needed.
2. Promote the Hanover Park brand and Village businesses.
3. Implement current zoning and sign codes through timely review of building and sign applications and processing of development applications.
4. Implement recommendations from the Homes for a Changing Region housing study.

Strategic Plan Goal #5: Effective Governance

1. Facilitate update of the Village Comprehensive Land Use Plan to incorporate recent subarea plans and studies, identify new opportunities, and identify needed zoning code updates.
2. Finish and implement Village Center TOD zoning.
3. Provide up-to-date information regarding demographics, regulations, and development potential on the Village website.
4. Training and continuing education for planning staff to maintain current professional capacities and certifications and further zoning and economic development knowledge and skills.
5. Implement process efficiencies which save staff time within and between departments.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

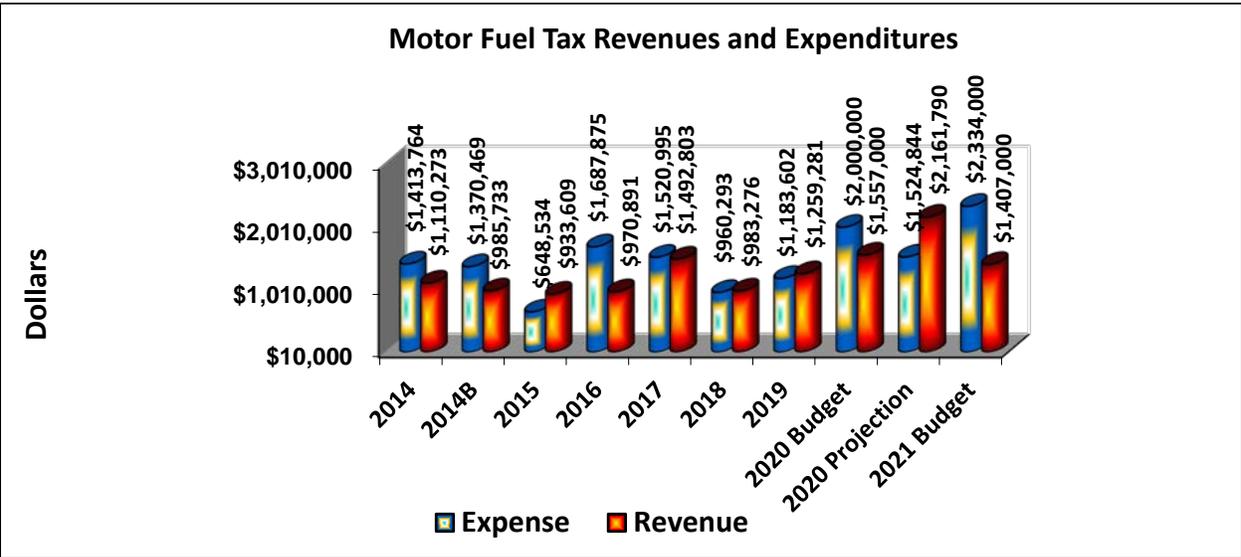
Fund 010 - General Fund

Department 9200 - Economic Development

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 222,458	\$ 229,821	\$ 282,581	\$ 312,199	\$ 311,225	\$ 321,492
401-412	Salaries - Part - Time	9,662	17,544	-	-	-	-
401-421	Overtime Compensation	6,947	4,359	3,494	5,000	5,000	4,000
401-441	State Retirement	30,816	29,902	29,077	39,398	39,750	42,130
401-442	Social Security	18,600	19,446	21,863	38,050	25,000	25,641
401-444	Employee Insurance	20,208	26,065	28,482	56,597	39,970	42,534
Total Personnel Services		<u>308,692</u>	<u>327,137</u>	<u>365,496</u>	<u>451,244</u>	<u>420,945</u>	<u>435,797</u>
402-411	Office Supplies	996	848	793	1,000	800	800
402-413	Memberships / Subscriptions	16,507	16,450	16,338	12,245	16,600	11,795
402-414	Books / Publications / Maps	-	-	-	100	-	50
Total Commodities		<u>17,503</u>	<u>17,299</u>	<u>17,131</u>	<u>13,345</u>	<u>17,400</u>	<u>12,645</u>
403-412	Postage	12,236	164	119	800	750	800
403-417	Tax Incentive Payments	2,444,429	3,069,039	2,913,549	3,225,000	3,300,000	3,500,000
403-436	Maintenance Agreements	1,904	1,832	1,484	1,665	1,665	1,665
403-452	Vehicle Maintenance & Replacement	3,750	3,400	3,400	3,400	3,400	3,328
403-461	Consulting Services	17,972	33,251	1,663	12,000	12,000	12,000
403-470	Binding & Printing	14,130	1,264	863	1,000	800	1,000
403-471	Schools / Conferences / Meetings	9,131	8,549	9,388	11,700	3,301	11,295
403-472	Transportation	1,581	2,945	2,789	3,200	2,479	3,200
403-491	Special Events	457	401	-	500	-	500
Total Contractual Services		<u>2,505,589</u>	<u>3,120,844</u>	<u>2,933,254</u>	<u>3,259,265</u>	<u>3,324,395</u>	<u>3,533,788</u>
Total Economic Development		<u>\$ 2,831,784</u>	<u>\$ 3,465,279</u>	<u>\$ 3,315,882</u>	<u>\$ 3,723,854</u>	<u>\$ 3,762,740</u>	<u>\$ 3,982,230</u>

MOTOR FUEL TAX FUND

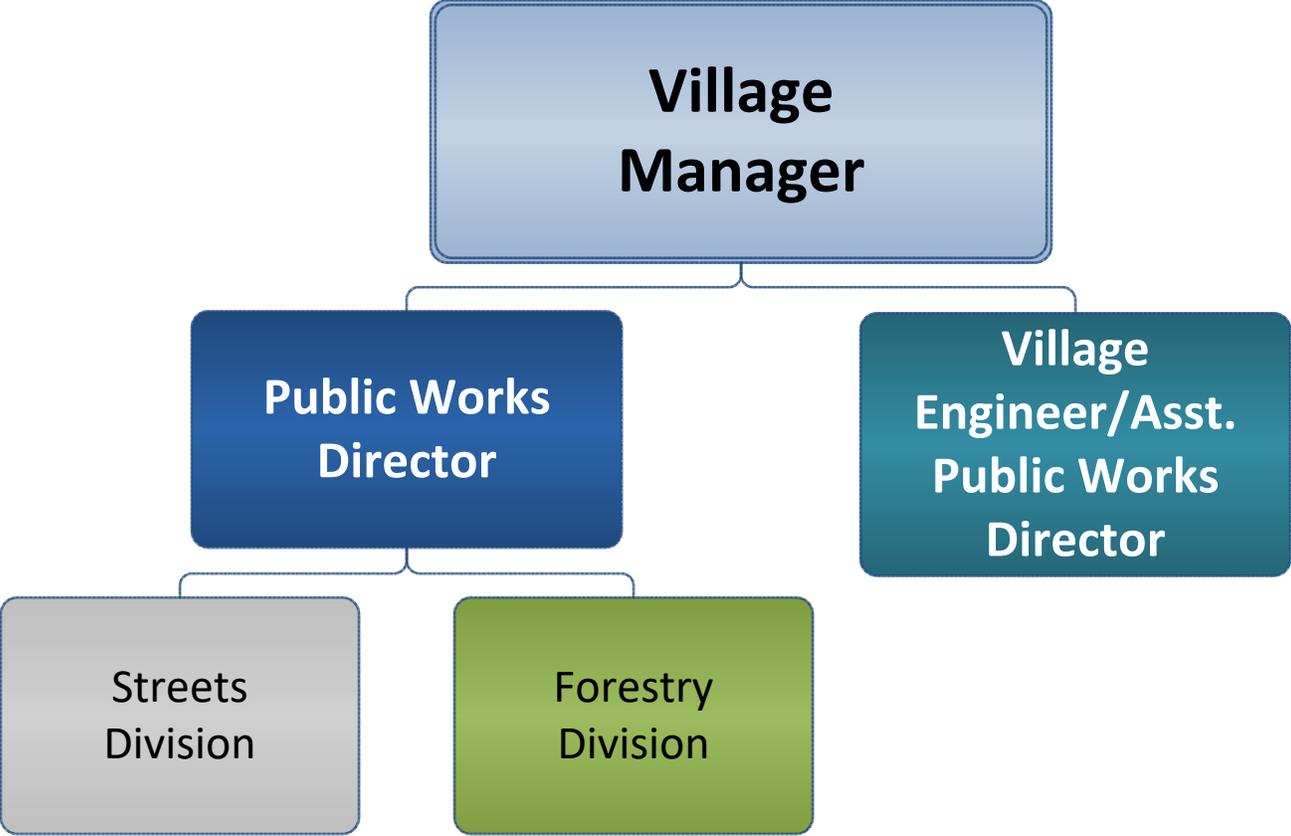
The Motor Fuel Tax Fund – The Illinois Motor Fuel Tax (MFT) is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters of the State of Illinois. MFT is based on a consumption of motor fuel. MFT rates are 19.0 cents per gallon for regular unleaded and 7.5 cents for diesel fuel. The State of Illinois distributes 54.4% of the monies to local taxing districts based on a statutory formula: 49.10% to Municipality, 16.74% to Counties over 1M population, 18.27% to Counties under 1M population and 15.89% to Road districts/Townships on a per capita basis (population). The money from this fund as directed by the State Law, can be utilized for the construction and maintenance of roads and related items. MFT law amended to impose a tax rate increase from 19.0 cents to 38.0 cents per gallon beginning July 1, 2019. It is important to note that although the tax rate on MFT has doubled, municipality will **NOT** receive an amount equal the double of the current allotment. Municipality will receive two allotments of different amounts effective September 2019 (liability for July 2019). The motor fuel tax is also tied to inflation and will rise in the future without lawmaker approval. The State of Illinois distributes 32.00% of the monies to local taxing districts based on a statutory formula: 49.10% to Municipality. 16.74% to Counties over 1M population, 18.27% to Counties under 1M population and 15.89% to Road districts/Townships.



MFT	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	1,110,273	985,733	933,609	970,891	1,492,803	983,276	1,259,281	1,557,000	2,161,790	1,407,000
Expenditures	1,413,764	1,370,469	648,534	1,687,875	1,520,995	960,293	1,183,602	2,000,000	1,524,844	2,334,000
Difference	(303,491)	(384,736)	285,075	(716,984)	(28,192)	22,983	75,679	(443,000)	636,946	(927,000)

The Motor Fuel Tax Fund is used for street resurfacing program of the Village. The funds are authorized by the Illinois Department of Transportation and are appropriated as part of the Village's share of the gasoline tax. FY2021 revenues is budgeted at \$1,407,000 while total expenditures are \$2,334,000. The Fund balance will be utilized to offset the \$927,000 deficit which leaves an unassigned fund balance of \$296,726 at the end of FY2021. NOTE: Revenue of \$834,190 received in FY2020 from Rebuild Illinois Grant will be use in FY2021 to pay for the resurfacing program of \$2,334,000.

011 – Motor Fuel Tax Fund





PURPOSE STATEMENT

To assure the Village of Hanover Park receives its proportionate share of the Illinois State Fuel Tax. The funds provide for the construction, operation, and maintenance of the Village's transportation and drainage network.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2015	2016	2017	2018	2019
Street Resurfacing – Miles	0	0.3	0.83	1.17	2.219
Street Reconstruction – Miles	0	0.34	0.37	0.37	0.35
Snow/Ice Response Incidents	18	10	12	13	19

Through this funding the Village provides reconstruction and rehabilitation of existing Village streets utilizing State of Illinois Motor Fuel Tax (MFT) funds.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Continue to increase the amount of resurfacing performed in 2020.

2021 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. With increased MFT allotment and Rebuild Illinois initiative from State of Illinois, continue to increase the amount of resurfacing performed in 2021.
First through fourth quarters.
2. Work with Chicago Metropolitan Agency for Planning (CMAP) on a street condition index report to assist in the prioritization of the 2021 resurfacing program. (Grant Funded)
First through third quarters.

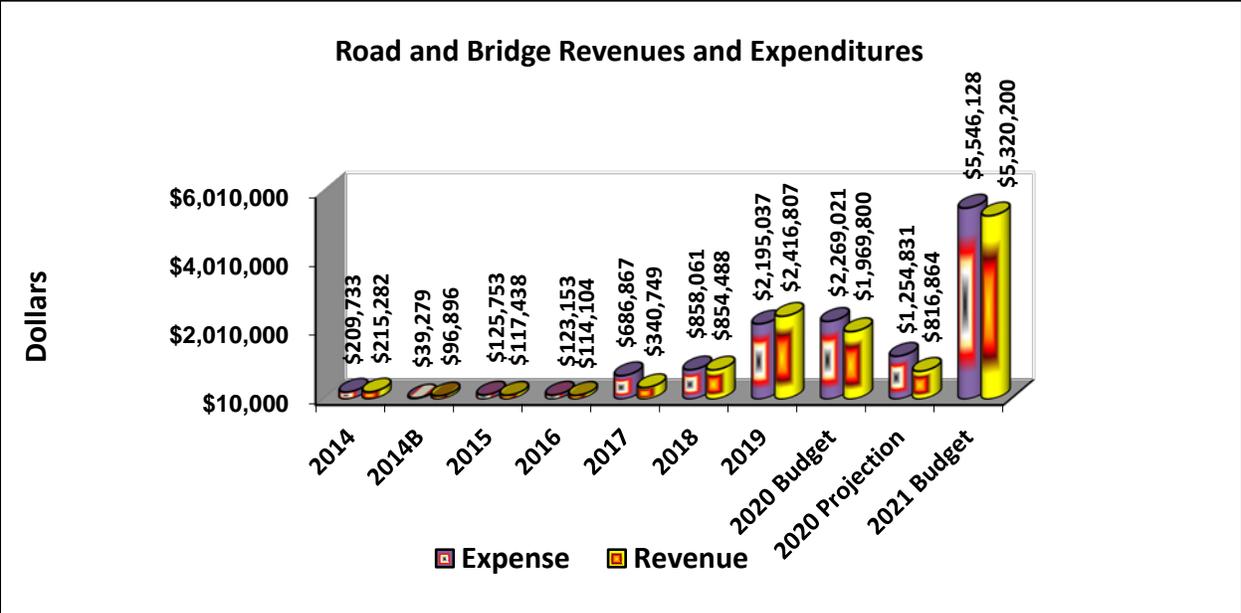
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 11 - Motor Fuel Tax Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
331-303 Motor Fuel Tax	\$ 968,562	\$ 971,944	\$ 1,245,739	\$ 1,550,000	\$ 1,321,000	\$ 1,400,000
332-301 State Grants	119,402	-	-	-	834,190	-
Total Intergovernmental Revenue	<u>1,087,963</u>	<u>971,944</u>	<u>1,245,739</u>	<u>1,550,000</u>	<u>2,155,190</u>	<u>1,400,000</u>
361-300 Interest on Investments	4,345	11,331	13,542	7,000	6,600	7,000
Total Investment Income	<u>4,345</u>	<u>11,331</u>	<u>13,542</u>	<u>7,000</u>	<u>6,600</u>	<u>7,000</u>
380-311 Reimb Exp-MFT	495	-	-	-	-	-
Total Miscellaneous Revenue	<u>495</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
391-305 Interfund Road and Bridge	400,000	-	-	-	-	-
Total Interfund Transfer	<u>400,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 1,492,803</u>	<u>\$ 983,276</u>	<u>\$ 1,259,281</u>	<u>\$ 1,557,000</u>	<u>\$ 2,161,790</u>	<u>\$ 1,407,000</u>
Expenditures and Other Financing Uses						
402-427 Materials & Supplies	90,382	-	-	-	-	-
Total Commodities	<u>90,382</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
403-415 Street Lighting	65,321	-	-	-	-	-
403-435 M & R - Streets & Bridges	420,699	-	-	-	-	-
403-436 Maintenance Agreements	20,528	16,575	(3,510)	-	-	-
403-437 M & R - Other Equipment	1,550	7,392	-	-	-	-
403-499 Miscellaneous Expense	5	-	-	-	-	-
Total Contractual Services	<u>508,103</u>	<u>23,967</u>	<u>(3,510)</u>	<u>-</u>	<u>-</u>	<u>-</u>
413-422 Improvement Other Than Buildings	922,511	936,327	1,187,112	2,000,000	1,524,844	2,334,000
Total Capital Outlay	<u>922,511</u>	<u>936,327</u>	<u>1,187,112</u>	<u>2,000,000</u>	<u>1,524,844</u>	<u>2,334,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 1,520,995</u>	<u>\$ 960,293</u>	<u>\$ 1,183,602</u>	<u>\$ 2,000,000</u>	<u>\$ 1,524,844</u>	<u>\$ 2,334,000</u>
Net Change in Fund Balance	<u>\$ (28,192)</u>	<u>\$ 22,982</u>	<u>\$ 75,678</u>	<u>\$ (443,000)</u>	<u>\$ 636,946</u>	<u>\$ (927,000)</u>
Beginning Fund Balance	<u>516,312</u>	<u>488,120</u>	<u>511,102</u>	<u>586,780</u>	<u>586,780</u>	<u>1,223,726</u>
Ending Fund Balance	<u>\$ 488,120</u>	<u>\$ 511,102</u>	<u>\$ 586,780</u>	<u>\$ 143,780</u>	<u>\$ 1,223,726</u>	<u>\$ 296,726</u>

ROAD AND BRIDGE FUND

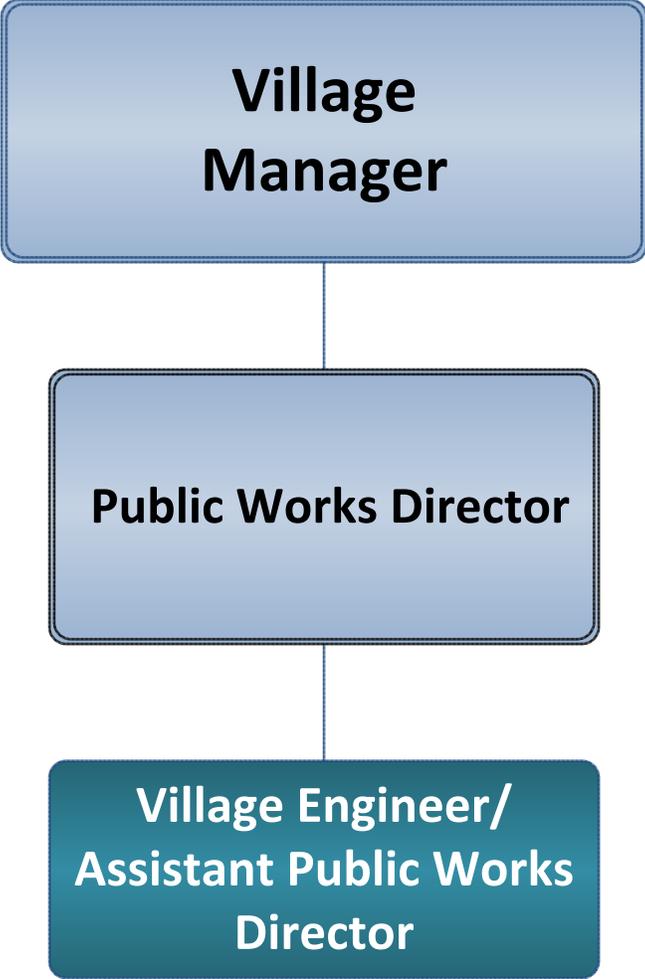
The Road and Bridge Fund – used to account for the revenues and expenditures for the operation and maintenance of Village roads and bridges. Financing provided by the Township’s annual property tax levy, gasoline taxes and Interfund transfer from General Fund.



Road & Bridge	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	215,282	96,896	117,438	114,104	340,749	854,488	2,416,807	1,969,800	816,864	5,320,200
Expenditures	209,733	39,279	125,753	123,153	686,867	858,061	2,195,037	2,269,021	1,254,831	5,546,128
Difference	5,549	57,617	(8,315)	(9,049)	(346,118)	(3,573)	221,770	(299,221)	(437,967)	(225,928)

The Road and Bridge Fund is used for road and bridge improvements, traffic signal maintenance, and associated infrastructures, such as sidewalks. During the FY2018 budget process, the Village Board approved a Motor Fuel Gasoline Tax of \$0.02 per US Gallons (including fraction gallons) effective January 1, 2018. The Motor Fuel Gasoline Tax generated \$131,129 to be used for the Roadways improvements in FY2018. In FY2019 135,985. In FY2020 we are projecting \$132,000. FY2021 revenue is budgeted at \$5,320,200 (\$3.4M grants revenue from Build Illinois Bond Fund and ITEP) while total expenditures are \$5,546,128. The Fund balance will be utilized to offset the \$225,928 deficit leaving an unassigned fund balance of \$125,433 at the end of FY2021. In FY2021, ITEP funding for County Farm Trail (engineering) for \$100K, the funding for the project for Irving Park Road lighting and safety improvement is \$800,000, Legislative Infrastructure of \$2M, Road Resurfacing of \$500,000. This funding will come from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). **Keep in mind the project will only move forward when the funds from DCEO are received by the Village.**

012 – Road and Bridge Fund



PURPOSE STATEMENT

To provide for a capital expansion program, as well as a reconstruction program, for the Village's transportation system, including streets, bridges, and accompanying drainage system.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Road and Bridge Fund provides funds needed to accomplish the following functions necessary to implement a transportation system improvement:

- Corridor studies and specifications; right-of-way and easement acquisitions; construction costs; construction engineering; contract administration.
- Provide local matching funds for federal grant programs under which arterial and collector streets in the Village are constructed or reconstructed.
- Snow removal and ice control. This activity includes plowing of snow after two inches or more and the salting of all intersections.
- Traffic signals - this activity includes an annual maintenance contract.
- Maintenance of the Village's roadway lighting systems.
- Capital improvements to the transportation system within the Village, including new sidewalk additions, arterial fencing, drainage improvements, etc.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Applied for grant funding to complete the County Farm Road trail project.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Completed design and award the construction contract for the Arlington Drive Bridge. Begin construction in 2021.
- ✓ Completed reconstruction of the remaining old concrete streets in the Hanover Gardens neighborhood.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Secure funding for the multi-use trail along County Farm Road.

2021 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Utilize Capital Grants received from State of Illinois to maximize improvements to Village's infrastructure.
First through fourth quarters.
2. Explore and Strategically apply for grants opportunities to help fund projects with State and Federal dollars.
First through fourth quarters.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Coordinate with IDOT for project letting in the beginning of the year and complete construction for Arlington Drive Bridge Replacement project. (Grant Funded)
First through fourth quarters. Staff will work with our selected Phase III consultant and IDOT to complete the construction of the bridge.
2. Coordinate completion for Phase 2 engineering for County Farm Multi-Use Path to Ontarioville Town center and Metra Lot.
First through fourth quarters.
3. Coordinate Phase I for Lake Street Multi-Use Path between Barrington and Gary Avenue. (Grant Funded)
First through fourth quarters. Staff will work with consultant and IDOT.

Strategic Plan Goal #4: Community Image & Identity

1. Oversee and coordinate Phase I & II for roadway lighting improvement along Irving Park Road (IL-19) to enhance and improve pedestrian safety. (Grant Funded)
First through fourth quarters.

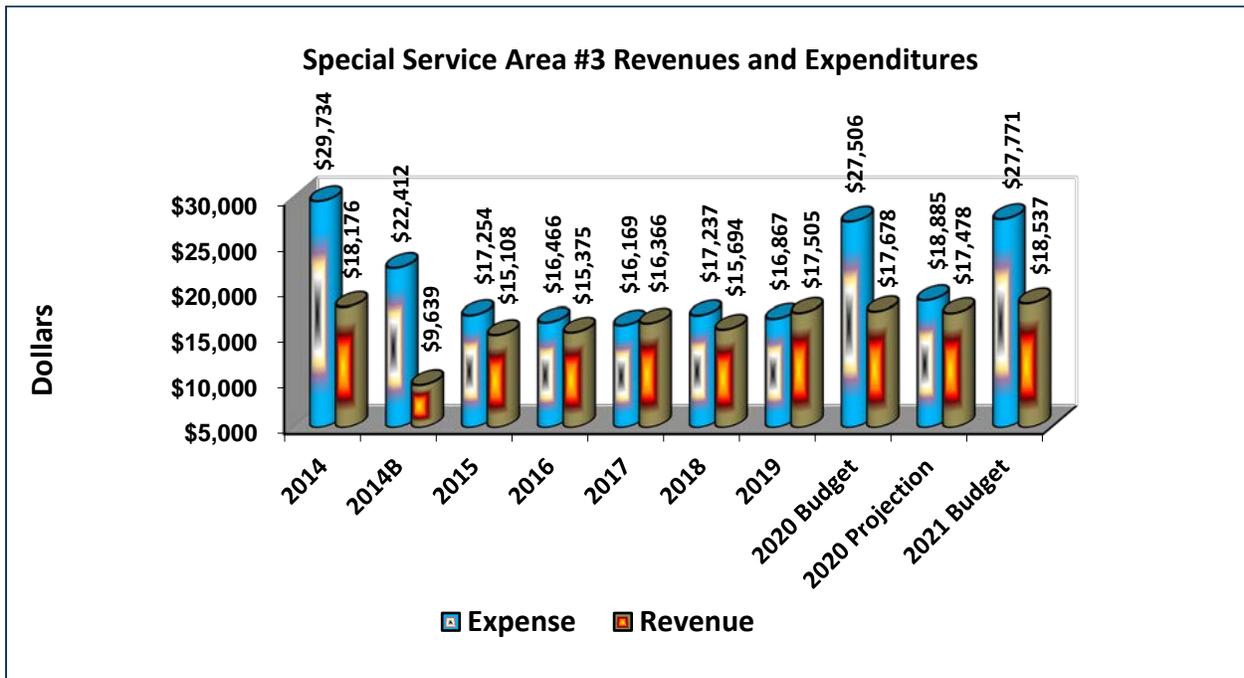
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 12 - Road and Bridge Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
311-304 Township Tax Levy - Current	\$ 108,713	\$ 105,037	\$ 103,379	\$ 105,000	\$ 103,000	\$ 105,000
314-302 Gasoline Tax	-	131,129	135,985	132,000	132,000	134,400
Total Taxes	108,713	236,166	239,364	237,000	235,000	239,400
331-301 Personal Property Replacement	1,233	3,707	618	1,000	3,350	1,000
332-301 State Grants	81,024	281,182	56,709	1,152,800	-	3,672,800
Total Intergovernmental Revenue	82,257	284,889	57,327	1,153,800	3,350	3,673,800
361-300 Interest On Investments	4,726	7,480	21,238	7,000	5,150	7,000
Total Investment Income	4,726	7,480	21,238	7,000	5,150	7,000
380-309 Reimbursed Expenditures Miscellanec	-	-	-	-	1,364	-
389-303 Miscellaneous Income	145,053	-	-	-	-	-
Total Miscellaneous	145,053	-	-	-	1,364	-
391-301 Interfund General Fund	-	325,953	2,098,878	572,000	572,000	1,400,000
Total Interfund Transfer	-	325,953	2,098,878	572,000	572,000	1,400,000
Total Revenues and Other Financing Sources	\$ 340,749	\$ 854,488	\$ 2,416,807	\$ 1,969,800	\$ 816,864	\$ 5,320,200
Expenditures and Other Financing Uses						
402-427 Materials & Supplies	\$ -	\$ 67,647	\$ 94,897	\$ 172,500	\$ 164,308	\$ 165,000
Total Commodities	-	67,647	94,897	172,500	164,308	165,000
403-415 Street Lighting	-	50,387	49,569	60,000	60,000	60,000
403-435 M & R - Streets & Bridges	-	315,286	332,735	420,000	395,000	420,000
403-436 Maintenance Agreements	-	-	21,978	31,628	31,628	31,628
403-437 M & R - Other Equipment	-	-	6,754	11,000	10,006	11,000
403-464 Engineering Services	286,867	162,710	233,538	536,890	376,890	917,500
Total Contractual Services	286,867	528,383	644,574	1,059,518	873,524	1,440,128
412-403 Interfund Motor Fuel Tax	400,000	-	-	-	-	-
Total Interfund Transfer	400,000	-	-	-	-	-
413-422 Improvement Other Than Buildings	-	262,031	1,455,566	1,037,003	216,999	3,941,000
Total Capital Outlay	-	262,031	1,455,566	1,037,003	216,999	3,941,000
Total Expenditures and Other Financing Uses	\$ 686,867	\$ 858,061	\$ 2,195,037	\$ 2,269,021	\$ 1,254,831	\$ 5,546,128
Net Change in Fund Balance	\$ (346,118)	\$ (3,573)	\$ 221,770	\$ (299,221)	\$ (437,967)	\$ (225,928)
Beginning Fund Balance	917,250	571,131	567,558	789,328	789,328	351,361
Ending Fund Balance	\$ 571,131	\$ 567,558	\$ 789,328	\$ 490,107	\$ 351,361	\$ 125,433

SPECIAL SERVICE AREA #3 FUND

The Special Service Area #3 Fund – accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Astor Avenue. Funding source, an annual tax levy as corporate authorities determine to be appropriate and a direct annual tax not to exceed an annual rate of five percent (5.0%) of the assessed value, as equalized, of the property.

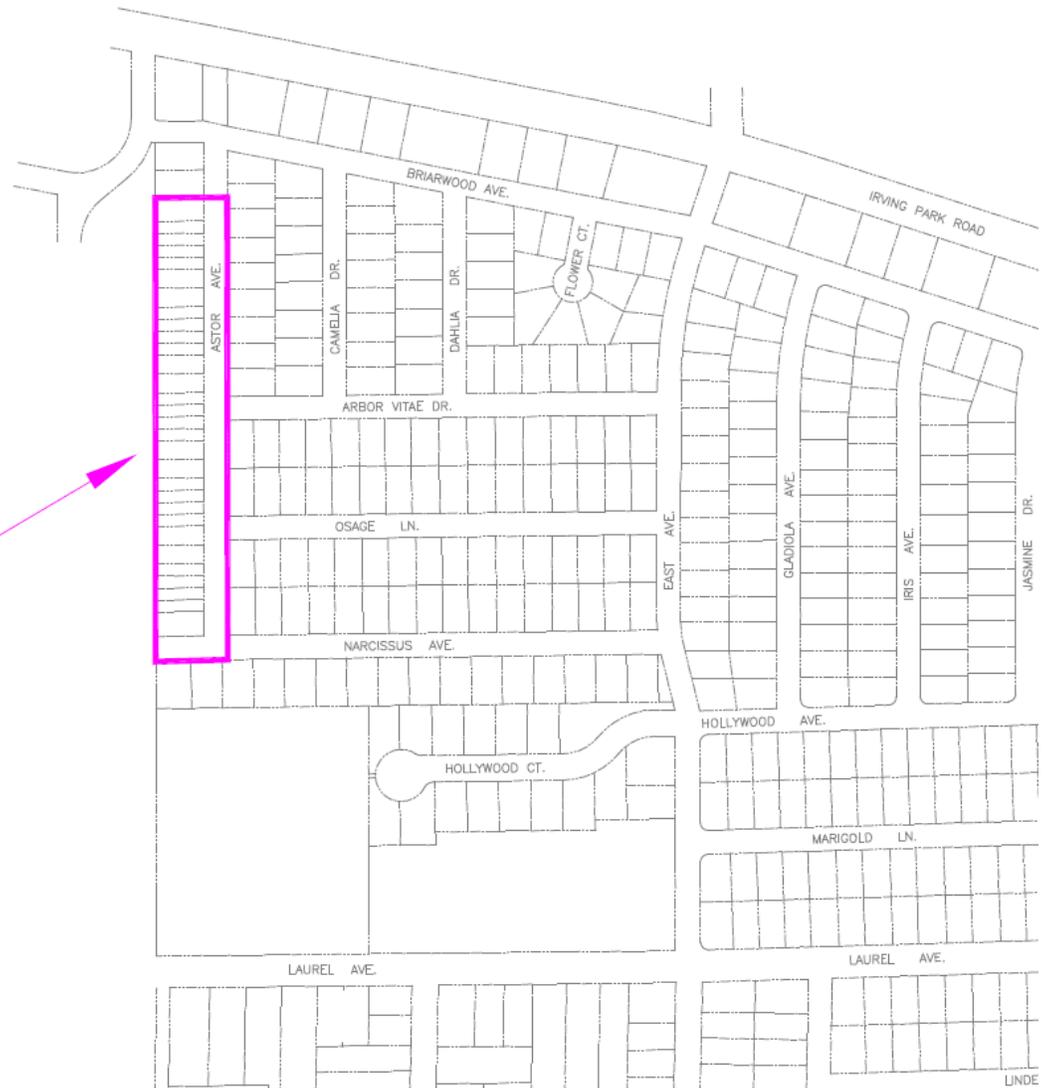


SSA #3	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	18,176	9,639	15,108	15,375	16,366	15,694	17,505	17,678	17,478	18,537
Expenditures	29,734	22,412	17,254	16,466	16,169	17,237	16,867	27,506	18,885	27,771
Difference	(11,558)	(12,773)	(2,146)	(1,091)	197	(1,543)	638	(9,828)	(1,407)	(9,234)

The Special Service Area #3 (**Astor Avenue**) will benefit specifically from the municipal services to be provided including garbage and refuse disposal, snow removal services and other miscellaneous maintenance and improvements in Special Service Area #3. FY2021 revenues are budgeted at \$18,537 while total expenditures are \$27,771, which accounts for garbage and snow removal services and replacement of light fixtures to LED. The Fund balance will be utilized to offset the \$9,234 deficit, which brings the unassigned fund balance to \$29,594 at the end of FY2021.

SPECIAL SERVICE AREA #3 MAP (Astor Avenue)

SSA 3



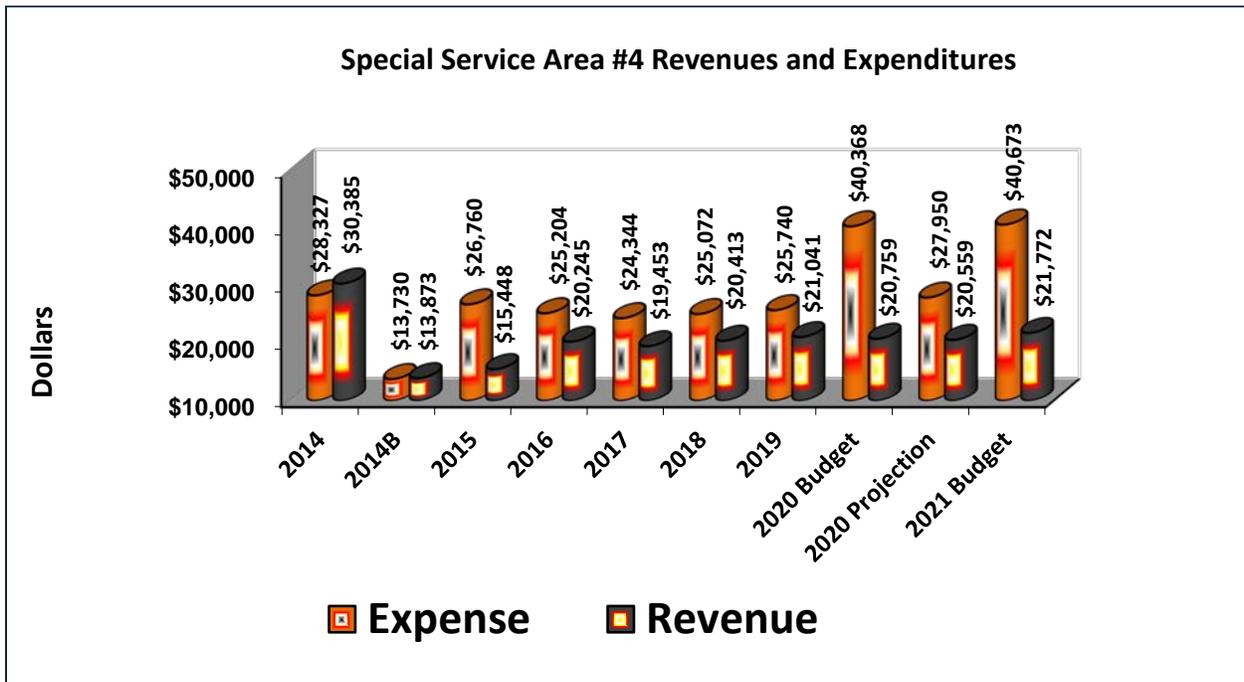
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 13 - Special Service Area #3 Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
311-390 Taxes Special Service Areas # 3	\$ 16,129	\$ 15,188	\$ 16,905	\$ 17,178	\$ 17,178	\$ 18,037
Total Taxes	<u>16,129</u>	<u>15,188</u>	<u>16,905</u>	<u>17,178</u>	<u>17,178</u>	<u>18,037</u>
361-300 Interest On Investments	237	507	600	500	300	500
Total Investment Income	<u>237</u>	<u>507</u>	<u>600</u>	<u>500</u>	<u>300</u>	<u>500</u>
Total Revenues and Other Financing Sources	<u>\$ 16,366</u>	<u>\$ 15,694</u>	<u>\$ 17,505</u>	<u>\$ 17,678</u>	<u>\$ 17,478</u>	<u>\$ 18,537</u>
Expenditures and Other Financing Uses						
403-451 Equipment Rentals	\$ 16,169	\$ 17,237	\$ 16,867	\$ 20,506	\$ 18,885	\$ 20,771
Total Contractual Services	<u>16,169</u>	<u>17,237</u>	<u>16,867</u>	<u>20,506</u>	<u>18,885</u>	<u>20,771</u>
413-422 Improvement Other Than Buildings	-	-	-	7,000	-	7,000
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,000</u>	<u>-</u>	<u>7,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 16,169</u>	<u>\$ 17,237</u>	<u>\$ 16,867</u>	<u>\$ 27,506</u>	<u>\$ 18,885</u>	<u>\$ 27,771</u>
Net Change in Fund Balance	<u>\$ 197</u>	<u>\$ (1,542)</u>	<u>\$ 638</u>	<u>\$ (9,828)</u>	<u>\$ (1,407)</u>	<u>\$ (9,234)</u>
Beginning Fund Balance	<u>40,942</u>	<u>41,139</u>	<u>39,597</u>	<u>40,235</u>	<u>40,235</u>	<u>38,828</u>
Ending Fund Balance	<u>\$ 41,139</u>	<u>\$ 39,597</u>	<u>\$ 40,235</u>	<u>\$ 30,407</u>	<u>\$ 38,828</u>	<u>\$ 29,594</u>

SPECIAL SERVICE AREA #4 FUND

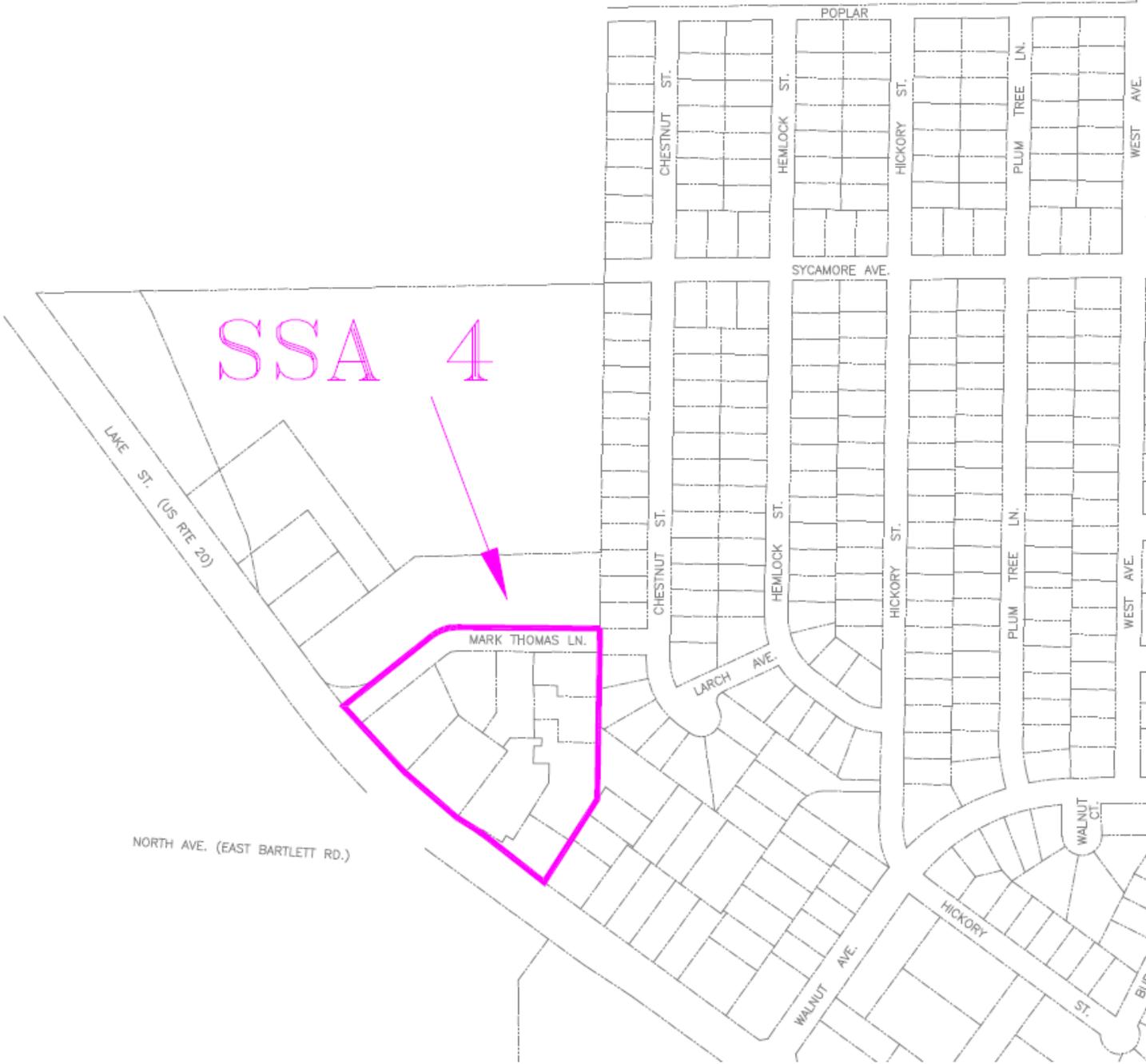
The Special Service Area #4 Fund – accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lanes. Funding source, an annual tax levy as corporate authorities determine to be appropriate and a direct annual tax not to exceed an annual rate of four percent (4.0%) of the assessed value, as equalized, of the property.



SSA #4	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	30,385	13,873	15,448	20,245	19,453	20,413	21,041	20,759	20,559	21,772
Expenditures	28,327	13,730	26,760	25,204	24,344	25,072	25,740	40,368	27,950	40,673
Difference	2,058	143	(11,312)	(4,959)	(4,891)	(4,659)	(4,699)	(19,609)	(7,391)	(18,901)

The Special Service Area #4 (**Mark Thomas and Leslie Lane**) will benefit specifically from the municipal services to be provided including garbage and refuse disposal, snow removal services and miscellaneous maintenance and improvements in the Special Service Area #4. FY2021 revenues budgeted at \$21,772, while total expenditures are \$40,673, which accounts for garbage and snow removal services and replacement of light fixtures to LED. The Fund balance will be utilized to offset the \$18,901 deficit which brings the unassigned fund balance to \$17,272 at the end of FY2021.

SPECIAL SERVICE AREA #4 MAP (Mark Thomas and Leslie Lane)



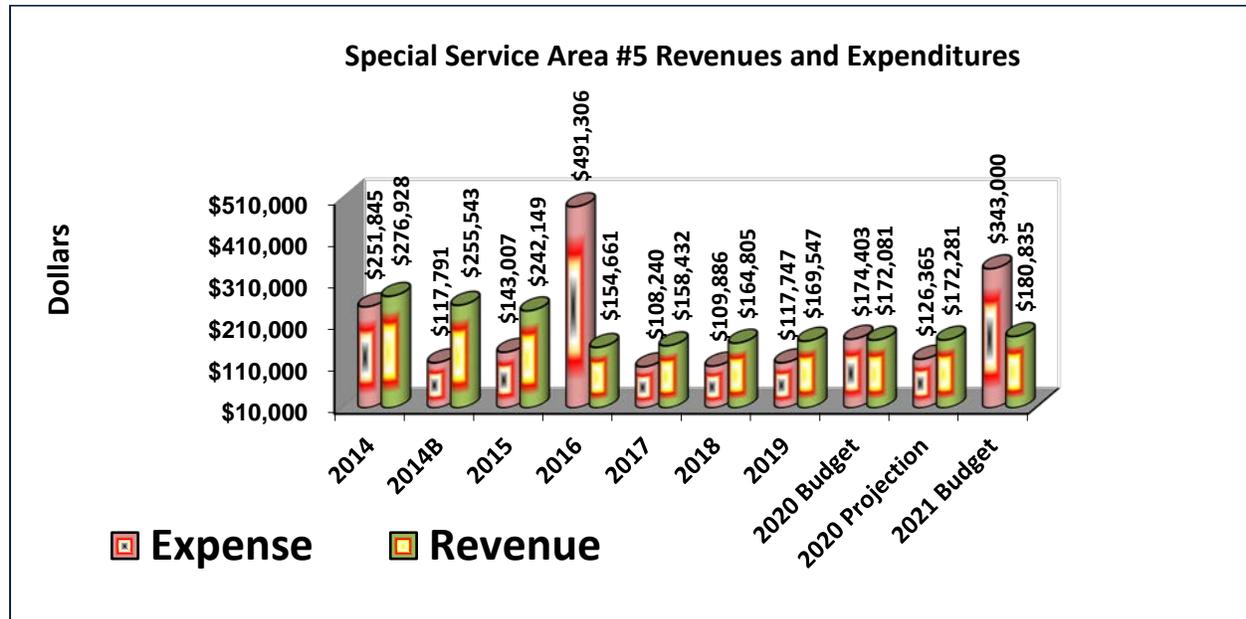
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 14 - Special Service Area #4 Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
311-390 Taxes Special Service Areas # 4	\$ 19,110	\$ 19,686	\$ 20,260	\$ 20,259	\$ 20,259	\$ 21,272
Total Taxes	<u>19,110</u>	<u>19,686</u>	<u>20,260</u>	<u>20,259</u>	<u>20,259</u>	<u>21,272</u>
361-300 Interest On Investments	343	727	781	500	300	500
Total Investment Income	<u>343</u>	<u>727</u>	<u>781</u>	<u>500</u>	<u>300</u>	<u>500</u>
Total Revenues and Other Financing Sources	<u>\$ 19,453</u>	<u>\$ 20,413</u>	<u>\$ 21,041</u>	<u>\$ 20,759</u>	<u>\$ 20,559</u>	<u>\$ 21,772</u>
Expenditures and Other Financing Uses						
403-412 Postage	\$ -	\$ 0	\$ -	\$ 150	\$ -	\$ 150
403-451 Equipment Rentals	24,344	25,071	25,740	31,218	27,950	31,523
Total Contractual Services	<u>24,344</u>	<u>25,072</u>	<u>25,740</u>	<u>31,368</u>	<u>27,950</u>	<u>31,673</u>
413-422 Improvement Other Than Buildings	-	-	-	9,000	-	9,000
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,000</u>	<u>-</u>	<u>9,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 24,344</u>	<u>\$ 25,072</u>	<u>\$ 25,740</u>	<u>\$ 40,368</u>	<u>\$ 27,950</u>	<u>\$ 40,673</u>
Net Change in Fund Balance	<u>\$ (4,891)</u>	<u>\$ (4,659)</u>	<u>\$ (4,699)</u>	<u>\$ (19,609)</u>	<u>\$ (7,391)</u>	<u>\$ (18,901)</u>
Beginning Fund Balance	<u>57,813</u>	<u>52,922</u>	<u>48,264</u>	<u>43,564</u>	<u>43,564</u>	<u>36,173</u>
Ending Fund Balance	<u>\$ 52,922</u>	<u>\$ 48,264</u>	<u>\$ 43,564</u>	<u>\$ 23,955</u>	<u>\$ 36,173</u>	<u>\$ 17,272</u>

SPECIAL SERVICE AREA #5 FUND

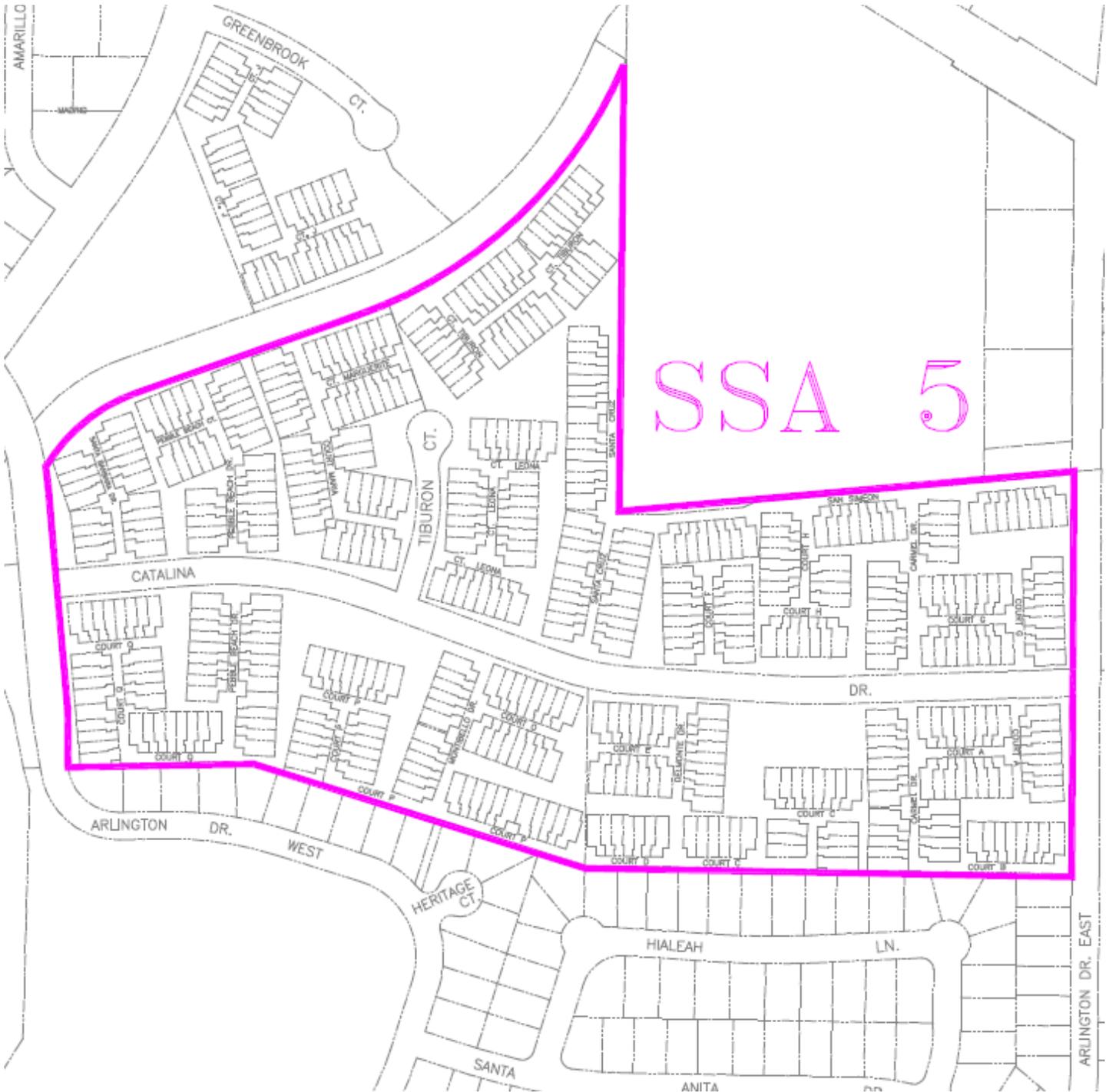
The Special Service Area #5 Fund – accounts for financing of public improvements, scavenger services for the Greenbrook / Tanglewood multifamily housing units. Funding source, an annual tax levy as corporate authorities determine to be appropriate and a direct annual tax not to exceed an annual rate of 1.70% of the assessed value, as equalized, of the property.



SSA #5	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	276,928	255,543	242,149	154,661	158,432	164,805	169,547	172,081	172,281	180,835
Expenditures	251,845	117,791	143,007	491,306	108,240	109,886	117,747	174,403	126,365	343,000
Difference	25,083	137,752	99,142	(336,645)	50,192	54,919	51,800	(2,322)	45,916	(162,165)

The Special Service Area #5 (**Greenbrook/Tanglewood**) will benefit specifically from the municipal services to be provided including scavenger service providing garbage, refuse and recyclable material collection and disposal, construction and maintenance of private streets and courts owned, and on the common area property of the Greenbrook Tanglewood Homeowners Association, including but not limited to sidewalk and lighting construction, maintenance and replacement. FY2021 revenues are budgeted at \$180,835 while total expenditures are \$343,000, which accounts for yearly refuse services, concrete and asphalt repair/ replacement asphalt crack filler, tree trimming (3-year project), tree and scrub removal, and other miscellaneous repairs and improvements. The Fund Balance will be utilized to offset the \$162,165 deficit, which brings the unassigned fund balance to \$88,982 at the end of FY2021.

SPECIAL SERVICE AREA #5 MAP (Greenbrook/Tanglewood)



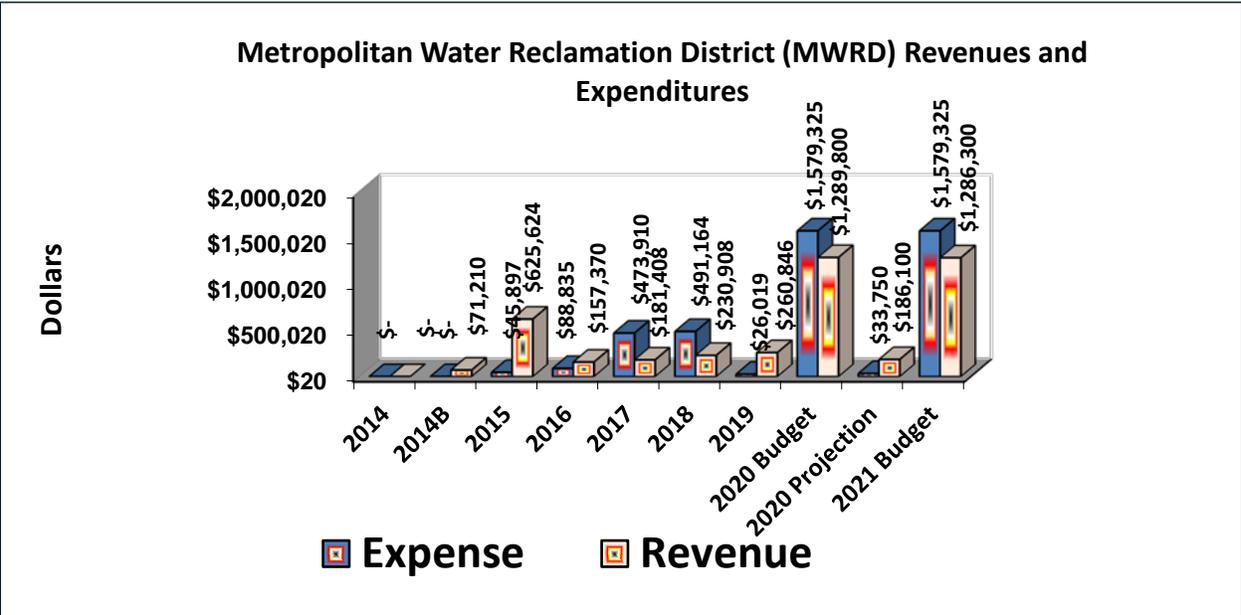
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 15 - Special Service Area #5

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
311-390 Taxes Special Service Areas # 5	\$ 158,049	\$ 163,044	\$ 166,618	\$ 171,081	\$ 171,081	\$ 179,635
Total Taxes	<u>158,049</u>	<u>163,044</u>	<u>166,618</u>	<u>171,081</u>	<u>171,081</u>	<u>179,635</u>
361-300 Interest On Investments	383	1,760	2,929	1,000	1,200	1,200
Total Investment Income	<u>383</u>	<u>1,760</u>	<u>2,929</u>	<u>1,000</u>	<u>1,200</u>	<u>1,200</u>
Total Revenues and Other Financing Sources	<u>\$ 158,432</u>	<u>\$ 164,805</u>	<u>\$ 169,547</u>	<u>\$ 172,081</u>	<u>\$ 172,281</u>	<u>\$ 180,835</u>
Expenditures and Other Financing Uses						
403-451 Equipment Rentals	\$ 108,240	\$ 109,886	\$ 117,747	\$ 174,403	\$ 126,365	\$ 125,869
403-461 Consulting Services	-	-	-	-	-	217,131
Total Contractual Services	<u>108,240</u>	<u>109,886</u>	<u>117,747</u>	<u>174,403</u>	<u>126,365</u>	<u>343,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 108,240</u>	<u>\$ 109,886</u>	<u>\$ 117,747</u>	<u>\$ 174,403</u>	<u>\$ 126,365</u>	<u>\$ 343,000</u>
Net Change in Fund Balance	<u>\$ 50,193</u>	<u>\$ 54,918</u>	<u>\$ 51,800</u>	<u>\$ (2,322)</u>	<u>\$ 45,916</u>	<u>\$ (162,165)</u>
Beginning Fund Balance	<u>48,319</u>	<u>98,512</u>	<u>153,430</u>	<u>205,231</u>	<u>205,231</u>	<u>251,147</u>
Ending Fund Balance	<u>\$ 98,512</u>	<u>\$ 153,430</u>	<u>\$ 205,231</u>	<u>\$ 202,909</u>	<u>\$ 251,147</u>	<u>\$ 88,982</u>

MWRD FIELDS SPECIAL REVENUE FUND

The Metropolitan Water Reclamation District (MWRD) Fields Fund. On December 20, 2012, effective January 1, 2013, the Village of Hanover Park entered a 39-year lease ending on December 31, 2052, with the Metropolitan Water Reclamation District of Greater Chicago (MWRD) for the Village of Hanover Park to control and maintain the property for public and recreation use. Funding source, revenues received by the Village from Video Gaming Terminals and shared revenue from the State of Illinois generated using video gaming within the corporate limits of the Village of Hanover Park. Effective May 1, 2018 video gaming terminal fee increase from \$500.00 to \$1,000.00 per terminal. On August 1, 2019 the Village Board approved the increase of the number of video terminals (per businesses) allowed from five (5) to six (6) for \$1,500 (cost of the 6th video terminal).



MWRD	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	-	71,210	625,624	157,370	181,408	230,908	260,846	1,289,800	186,100	1,286,300
Expenditures	-	-	45,897	88,835	473,910	491,164	26,019	1,579,325	33,750	1,579,325
Difference	-	71,210	579,727	68,535	(292,502)	(260,256)	234,827	(289,525)	152,350	(293,025)

The Metropolitan Water Reclamation District (MWRD) Fields Fund is used for maintenance and improvement of the MWRD Fields. FY2021 revenues are budgeted at \$1,286,300 while total expenditures are \$1,579,325. The Fund balance will be utilized to offset the \$293,025 deficit which brings the unassigned fund balance to \$260,866 at the end of FY2021. In FY2021, the funding for Phase 4 of sport complex improvements for \$1,042,000 will come from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). **Keep in mind the project will only move forward when the funds from DCEO are received by the Village.**

PURPOSE STATEMENT

The goal of the Metropolitan Water Reclamation District Fund is to provide a clean and safe recreational facility on the MWRD property.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

To provide adequate roadways and parking areas, aesthetically pleasing landscaping, and safe recreational facilities.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

1. Design Finalized for Upgrades

2021 BUDGET GOALS

Strategic Plan Goal #4: Community Image & Identity

1. Grant for Improvements.
Utilize grant money to improve facility. New roadways and parking planned as well as field development and improved traffic and walking flow on the property.

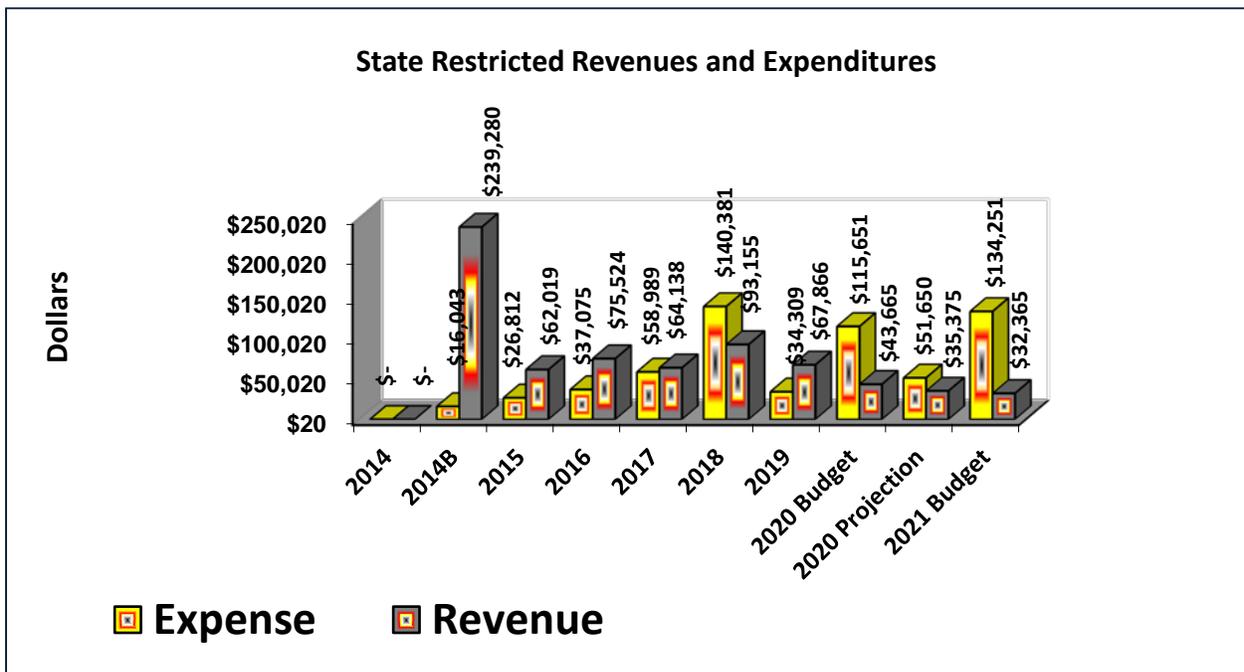
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 17 - Metropolitan Water Reclamation District Fields Fund

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources							
314-306	Video Gaming Tax	\$ 158,205	\$ 181,852	\$ 202,271	\$ 190,800	\$ 131,500	\$ 190,800
Total Taxes		<u>158,205</u>	<u>181,852</u>	<u>202,271</u>	<u>190,800</u>	<u>131,500</u>	<u>190,800</u>
322-304	Video Gaming Terminal Permits	18,000	40,500	52,000	52,000	52,000	50,500
Total Permits & Fees		<u>18,000</u>	<u>40,500</u>	<u>52,000</u>	<u>52,000</u>	<u>52,000</u>	<u>50,500</u>
332-303	Other Government Grants	-	-	-	1,042,000	-	1,042,000
Total: Intergovernmental Revenue		<u>-</u>	<u>-</u>	<u>-</u>	<u>1,042,000</u>	<u>-</u>	<u>1,042,000</u>
361-300	Interest On Investments	5,203	8,556	6,576	5,000	2,600	3,000
Total Investment Income		<u>5,203</u>	<u>8,556</u>	<u>6,576</u>	<u>5,000</u>	<u>2,600</u>	<u>3,000</u>
Total Revenues and Other Financing Sources		<u>\$ 181,408</u>	<u>\$ 230,908</u>	<u>\$ 260,846</u>	<u>\$ 1,289,800</u>	<u>\$ 186,100</u>	<u>\$ 1,286,300</u>
Expenditures and Other Financing Uses							
403-436	Maintenance Agreements	\$ 12,849	\$ 27,595	\$ 25,128	\$ 41,300	\$ 2,000	\$ 41,300
403-438	Maintenance - Forestry	-	-	-	5,000	-	5,000
403-464	Engineering Services	617	52,348	-	-	-	-
Total Contractual Services		<u>13,466</u>	<u>79,944</u>	<u>25,128</u>	<u>46,300</u>	<u>2,000</u>	<u>46,300</u>
413-422	Improvement Other Than Buildings	460,444	411,220	890	1,533,025	31,750	1,533,025
Total Capital Outlay		<u>460,444</u>	<u>411,220</u>	<u>890</u>	<u>1,533,025</u>	<u>31,750</u>	<u>1,533,025</u>
Total Expenditures and Other Financing Uses		<u>\$ 473,910</u>	<u>\$ 491,164</u>	<u>\$ 26,019</u>	<u>\$ 1,579,325</u>	<u>\$ 33,750</u>	<u>\$ 1,579,325</u>
Net Change in Fund Balance		<u>\$ (292,502)</u>	<u>\$ (260,256)</u>	<u>\$ 234,828</u>	<u>\$ (289,525)</u>	<u>\$ 152,350</u>	<u>\$ (293,025)</u>
Beginning Fund Balance		<u>719,473</u>	<u>426,970</u>	<u>166,714</u>	<u>401,541</u>	<u>401,541</u>	<u>553,891</u>
Ending Fund Balance		<u>\$ 426,970</u>	<u>\$ 166,714</u>	<u>\$ 401,541</u>	<u>\$ 112,016</u>	<u>\$ 553,891</u>	<u>\$ 260,866</u>

STATE RESTRICTED FUND

The State Restricted Fund - account for the revenues and expenditures of proceeds from asset seizures. It is the result of a sharing agreement the police department has with the State of Illinois. These funds are generated through joint investigations with the state that result in the seizure of currency or property utilized in criminal enterprises. Money seized under this agreement can only be used for law enforcement purposes and cannot be utilized to replace or supplant budgeted items.



State Restricted	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	-	239,280	62,019	75,524	64,138	93,155	67,866	43,665	35,375	32,365
Expenditures	-	16,043	26,812	37,075	58,989	140,381	34,309	115,651	51,650	134,251
Difference	-	223,237	35,207	38,449	5,149	(47,226)	33,557	(71,986)	(16,275)	(101,886)

FY2021 revenues budgeted are \$32,365, while total expenditures are \$134,251 for armored vehicle maintenance & equipment, surveillance equipment, covert fund, cell phone forensic tools, Be On the Lookout (BOL) training and supplies, Radar, DUI Kit and testing, DUI Detail supplies, transfer to General Fund for PD vehicles maintenance and tires, and cannabis impairment test device. The Fund balance will be utilized to offset the \$101,886 deficit which brings the unassigned fund balance to \$170,211 at the end of FY2021.

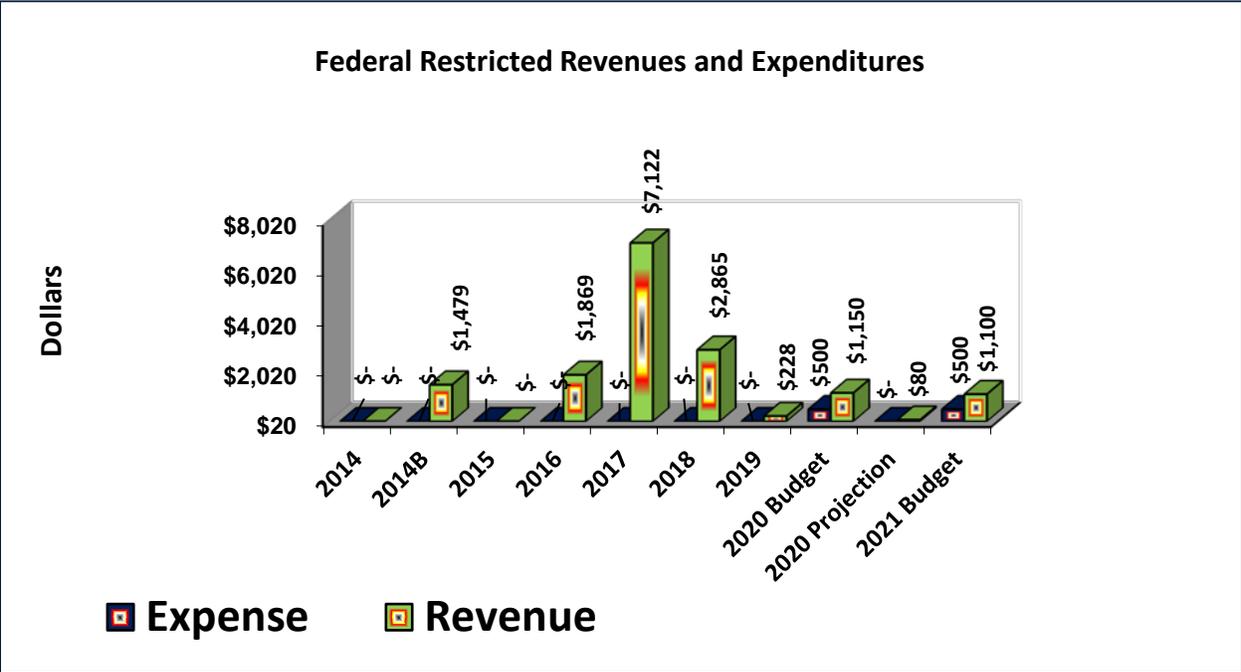
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 18 - State Restricted Fund

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources							
351-306	DUI Fines	\$ 22,850	\$ 16,607	\$ 18,545	\$ 20,000	\$ 15,000	\$ 10,000
351-308	Traffic Court Supervision	18,780	20,741	15,157	-	2,000	-
351-311	Violent Offender Reg. Fees	40	20	-	-	10	-
Total Fines & Fees		41,670	37,369	33,702	20,000	17,010	10,000
361-300 Interest On Investments		1,652	4,497	5,956	3,000	1,700	1,700
Total Investment Income		1,652	4,497	5,956	3,000	1,700	1,700
367-300 Drug Forfeiture		20,283	50,694	27,718	20,000	16,000	20,000
367-301 Sex Offender Fees		533	595	490	665	665	665
Total Intergovernmental Revenue		20,816	51,289	28,208	20,665	16,665	20,665
Total Revenues and Other Financing Sources		\$ 64,138	\$ 93,155	\$ 67,866	\$ 43,665	\$ 35,375	\$ 32,365
Expenditures and Other Financing Uses							
403-486	Court Supervision Expense	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000
403-492	Drug Forfeiture Expense	24,757	47,381	29,610	50,350	50,350	6,950
403-494	DUI Expense	34,232	93,000	4,699	25,301	1,300	17,301
Total Contractual Services		58,989	140,381	34,309	115,651	51,650	64,251
412-401 Interfund General Fund		-	-	-	-	-	30,000
412-413-20 IT maintenance & Replacement		-	-	-	-	-	40,000
Total Interfund Transfer		-	-	-	-	-	70,000
Total Expenditures and Other Financing Uses		\$ 58,989	\$ 140,381	\$ 34,309	\$ 115,651	\$ 51,650	\$ 134,251
Net Change in Fund Balance		\$ 5,148	\$ (47,225)	\$ 33,557	\$ (71,986)	\$ (16,275)	\$ (101,886)
Beginning Fund Balance		296,893	302,041	254,815	288,372	288,372	272,097
Ending Fund Balance		\$ 302,041	\$ 254,815	\$ 288,372	\$ 216,386	\$ 272,097	\$ 170,211

FEDERAL RESTRICTED FUND

The Federal Restricted Fund - accounts for the revenues and expenditures of proceeds from asset seizures. It is the result of the equitable sharing agreement the police department has with the Department of Justice. These funds are generated through joint investigations with the federal government that result in the seizure of currency or property utilized in criminal enterprises. Money seized under this agreement can only be used for law enforcement purposes and cannot be utilized to replace or supplant budgeted items.



Federal Restricted	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	-	1,479	-	1,869	7,122	2,865	228	1,150	80	1,100
Expenditures	-	-	-	-	-	-	-	500	-	500
Difference	-	1,479	-	1,869	7,122	2,865	228	650	80	600

FY2021 revenues budgeted are \$1,100 while total expenditures are \$500 for law enforcement necessities such as physical fitness equipment. A surplus of \$600 will be added to the unassigned fund balance ending total of \$14,242 at the end of FY2021.

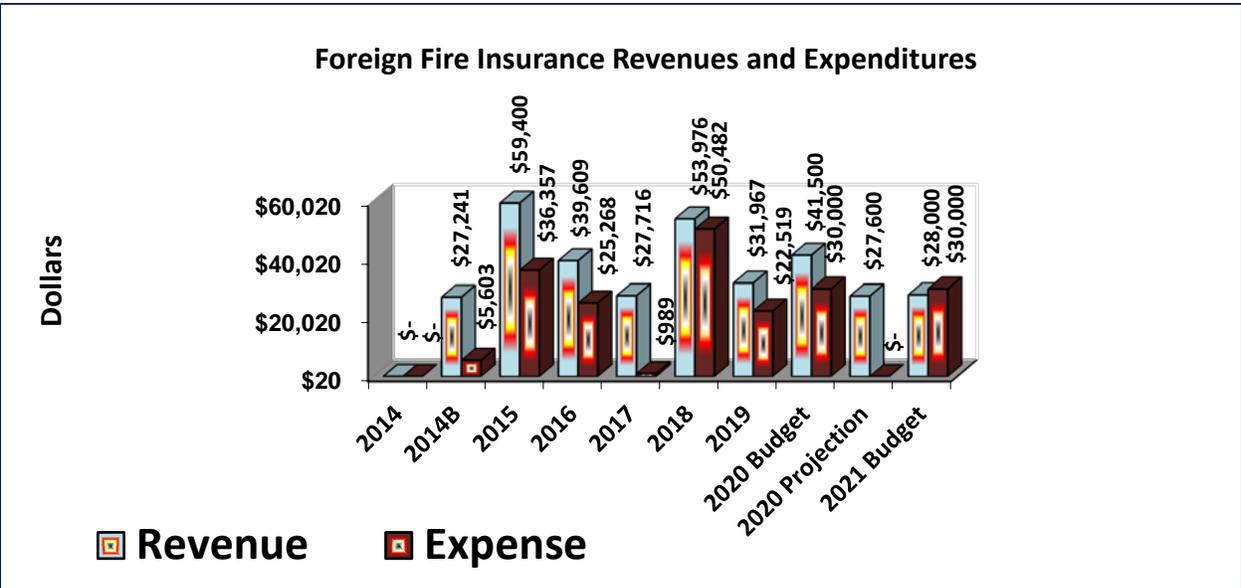
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 19 - Federal Restricted Fund

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources							
361-300	Interest On Investments	\$ 51	\$ 175	\$ 228	\$ 150	\$ 80	\$ 100
	Total Investment Income	<u>51</u>	<u>175</u>	<u>228</u>	<u>150</u>	<u>80</u>	<u>100</u>
367-300	Drug Forfeiture - Federal	7,072	2,690	-	1,000	-	1,000
	Total Intergovernmental Revenue	<u>7,072</u>	<u>2,690</u>	<u>-</u>	<u>1,000</u>	<u>-</u>	<u>1,000</u>
	Total Revenues and Other Financing Sources	<u>\$ 7,122</u>	<u>\$ 2,865</u>	<u>\$ 228</u>	<u>\$ 1,150</u>	<u>\$ 80</u>	<u>\$ 1,100</u>
Expenditures and Other Financing Uses							
403-492	Drug Forfeiture Expense	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ 500
	Total Contractual Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>500</u>	<u>-</u>	<u>500</u>
	Total Expenditures and Other Financing Uses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 500</u>	<u>\$ -</u>	<u>\$ 500</u>
	Net Change in Fund Balance	<u>\$ 7,122</u>	<u>\$ 2,865</u>	<u>\$ 228</u>	<u>\$ 650</u>	<u>\$ 80</u>	<u>\$ 600</u>
	Beginning Fund Balance	<u>3,348</u>	<u>10,470</u>	<u>13,335</u>	<u>13,562</u>	<u>13,562</u>	<u>13,642</u>
	Ending Fund Balance	<u>\$ 10,470</u>	<u>\$ 13,335</u>	<u>\$ 13,562</u>	<u>\$ 14,212</u>	<u>\$ 13,642</u>	<u>\$ 14,242</u>

FOREIGN FIRE INSURANCE FUND

The Foreign Fire Insurance Fund – this fund was created to account for the funds provided by the State of Illinois for Foreign Fire Insurance. The expenditures for this program are evaluated and determined by the Foreign Fire Insurance Board, which is comprised of Fire Department members, per state statute. Pursuant to state law, the Foreign Fire Insurance Fund receives its monies from a state tax imposed on fire insurance policies written by insurance companies located outside of the state of Illinois. These funds are intended to provide for the needs of the department as the department sees fit to compensate for what is not provided for by the municipality.



Foreign Fire Insurance	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	-	27,241	59,400	39,609	27,716	53,976	31,967	41,500	27,600	28,000
Expenditures	-	5,603	36,357	25,268	989	50,482	22,519	30,000	-	30,000
Difference	-	21,638	23,043	14,341	26,727	3,494	9,448	11,500	27,600	(2,000)

FY2021 revenues are budgeted at \$28,000 while total expenditures are \$30,000 for fire department needs. The \$30,000 appropriation is just a placeholder in case emergency purchases are needed by the Foreign Fire Board for the fire department needs. The fund balance will be utilized to offset the \$2,000 deficit, which brings the unassigned fund balance to \$124,291 at the end of FY2021.

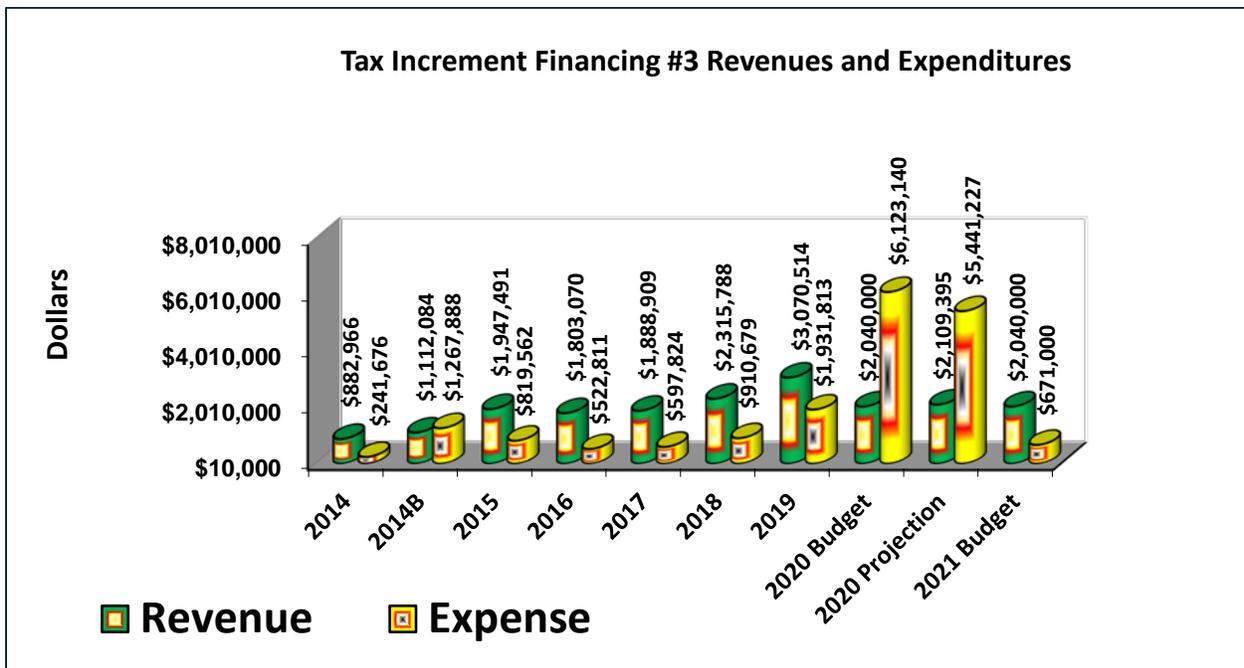
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 20 - Foreign Fire Insurance Tax Fund

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources							
314-305	Foreign Fire Insurance Tax	\$ 27,374	\$ 52,829	\$ 30,489	\$ 40,000	\$ 27,000	\$ 27,000
	Total Other Taxes	<u>27,374</u>	<u>52,829</u>	<u>30,489</u>	<u>40,000</u>	<u>27,000</u>	<u>27,000</u>
361-300	Interest On Investments	342	1,147	1,478	1,500	600	1,000
	Total Investment Income	<u>342</u>	<u>1,147</u>	<u>1,478</u>	<u>1,500</u>	<u>600</u>	<u>1,000</u>
	Total Revenues and Other Financing Sources	<u>\$ 27,716</u>	<u>\$ 53,976</u>	<u>\$ 31,967</u>	<u>\$ 41,500</u>	<u>\$ 27,600</u>	<u>\$ 28,000</u>
Expenditures and Other Financing Uses							
402-427	Materials & Supplies	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000
402-433	Safety & Protective Equipment	-	43,368	21,590	23,000	-	23,000
402-434	Small Tools	903	-	-	2,000	-	2,000
402-499	Miscellaneous Expense	87	7,114	929	3,000	-	3,000
	Total Commodities	<u>989</u>	<u>50,482</u>	<u>22,519</u>	<u>30,000</u>	<u>-</u>	<u>30,000</u>
	Total Expenditures and Other Financing Uses	<u>\$ 989</u>	<u>\$ 50,482</u>	<u>\$ 22,519</u>	<u>\$ 30,000</u>	<u>\$ -</u>	<u>\$ 30,000</u>
	Net Change in Fund Balance	<u>\$ 26,727</u>	<u>\$ 3,494</u>	<u>\$ 9,448</u>	<u>\$ 11,500</u>	<u>\$ 27,600</u>	<u>\$ (2,000)</u>
	Beginning Fund Balance	<u>59,022</u>	<u>85,749</u>	<u>89,243</u>	<u>98,691</u>	<u>98,691</u>	<u>126,291</u>
	Ending Fund Balance	<u>\$ 85,749</u>	<u>\$ 89,243</u>	<u>\$ 98,691</u>	<u>\$ 110,191</u>	<u>\$ 126,291</u>	<u>\$ 124,291</u>

TAX INCREMENT FINANCE #3 FUND

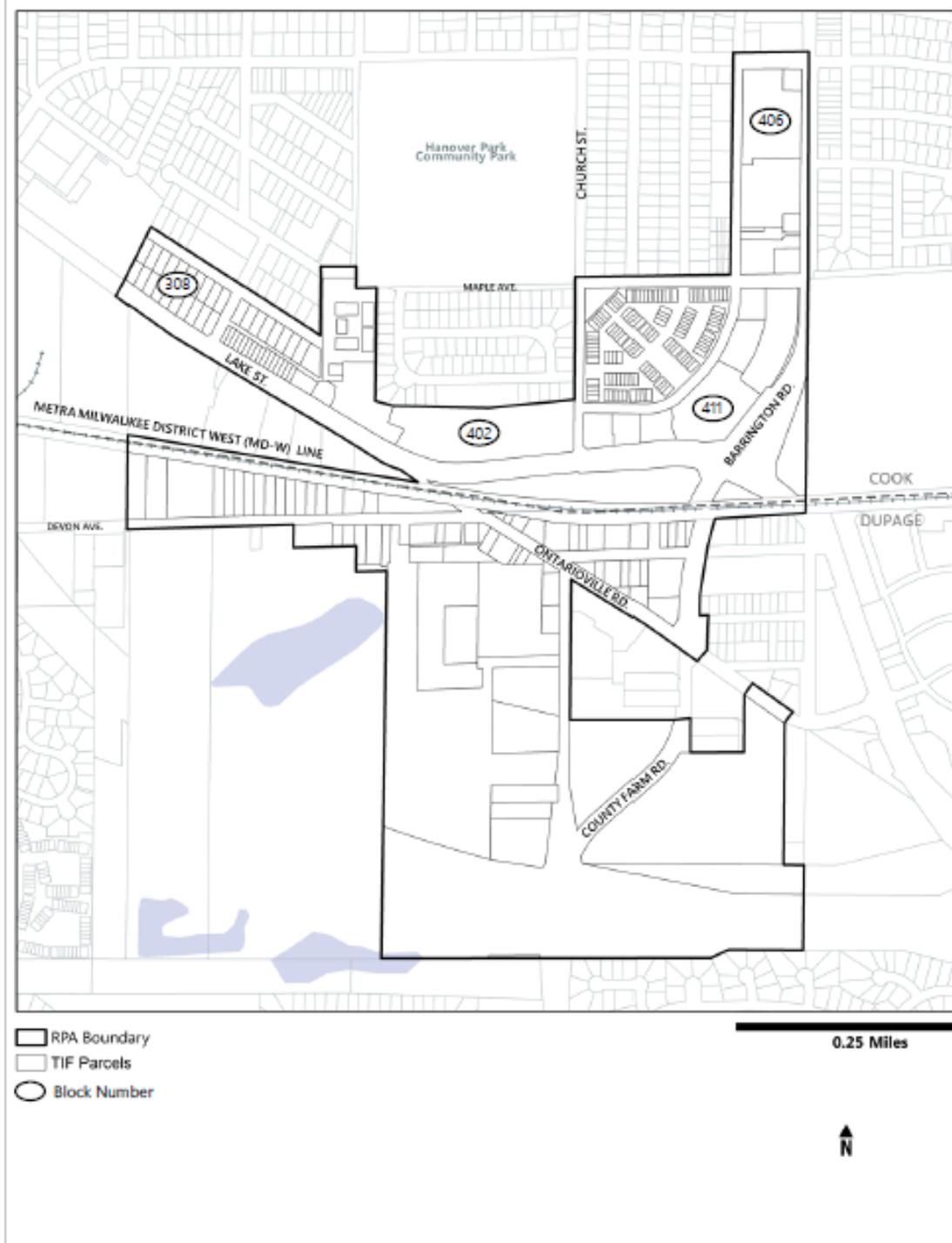
Tax Increment Finance Area #3 Fund – adopted on May 03, 2001 (O-01-18) for the improvements in the Village Center Redevelopment District located at Barrington Road and Lake Street. This Tax Increment Finance Area #3 originally was set to expire in 2024. On September 5, 2019, the Village Board approved the extension of TIF# 3 by twelve (12) years beyond its original termination date of 2024. Now, TIF #3 will expire in 2036. Initial financing has been provided by a transfer from the General Fund. Revenues are generated from incremental property taxes resulting from the growth of the assessed valuation within the Tax Increment Financing District #3.



TIF #3	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	882,966	1,112,084	1,947,491	1,803,070	1,888,909	2,315,788	3,070,514	2,040,000	2,109,395	2,040,000
Expenditures	241,676	1,267,888	819,562	522,811	597,824	910,679	1,931,813	6,123,140	5,441,227	671,000
Difference	641,290	(155,804)	1,127,929	1,280,259	1,291,085	1,405,109	1,138,701	(4,083,140)	(3,331,832)	1,369,000

FY2021 revenues are budgeted at \$2,040,000 while total expenditures are \$671,000. A surplus of \$1,369,00 will be added to the unassigned fund balance ending total of \$6,306,853 at the end of FY2021. The Village Center Streetscape project from FY2019 and FY2020 will be completed at the end of FY2020.

TAX INCREMENT FINANCING #3 MAP



Source: Cook County, DuPage County, Esri, SB Friedman

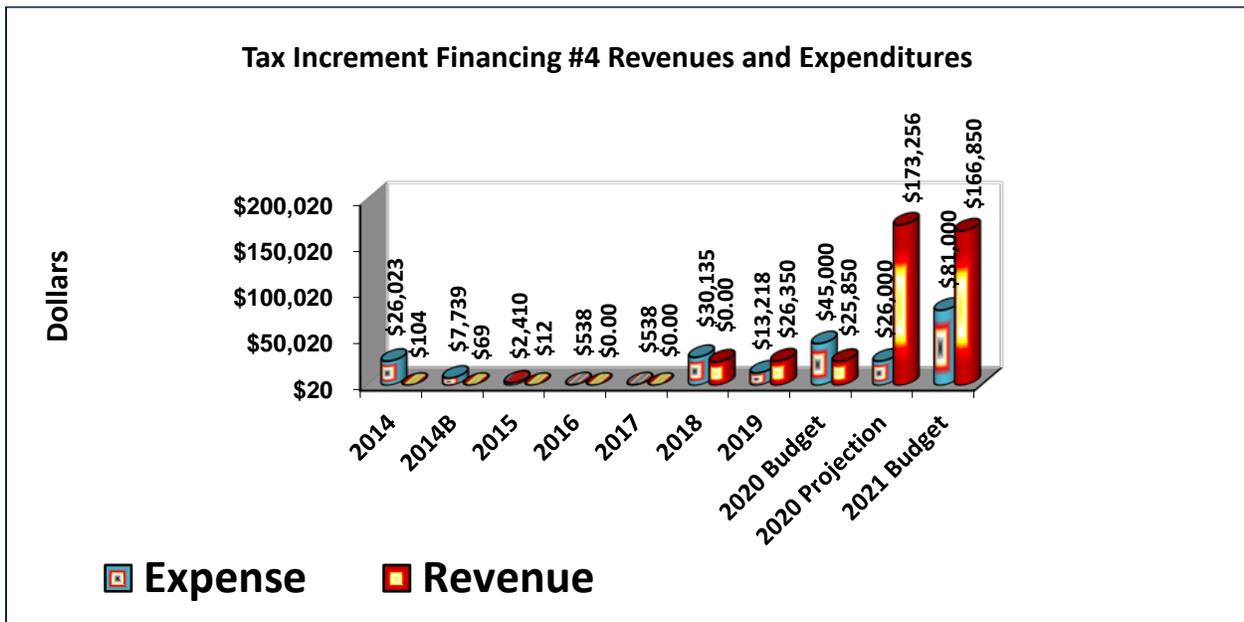
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 33 - Tax Increment Finance District # 3 Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
311-300 Taxes TIF # 3 DuPage	\$ 250,596	\$ 259,412	\$ 257,642	\$ 250,000	\$ 260,311	\$ 250,000
311-301 Taxes TIF # 3 Cook	1,598,991	1,588,489	2,625,590	1,750,000	1,799,084	1,750,000
Total Taxes	<u>1,849,587</u>	<u>1,847,902</u>	<u>2,883,232</u>	<u>2,000,000</u>	<u>2,059,395</u>	<u>2,000,000</u>
332-302 Federal Grants	-	66,582	-	-	-	-
Total Intergovernmental Revenue	<u>-</u>	<u>66,582</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
361-300 Interest On Investments	39,322	114,727	167,420	40,000	50,000	40,000
Total Investment Income	<u>39,322</u>	<u>114,727</u>	<u>167,420</u>	<u>40,000</u>	<u>50,000</u>	<u>40,000</u>
380-309 Reimbursed Exp. Miscellaneous	-	127,033	16,425	-	-	-
389-303 Miscellaneous Income	-	9,544	3,437	-	-	-
Total Miscellaneous	<u>-</u>	<u>136,577</u>	<u>19,861</u>	<u>-</u>	<u>-</u>	<u>-</u>
392-301 Sales of Capital Assets	-	150,000	-	-	-	-
Total Other	<u>-</u>	<u>150,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 1,888,909</u>	<u>\$ 2,315,788</u>	<u>\$ 3,070,514</u>	<u>\$ 2,040,000</u>	<u>\$ 2,109,395</u>	<u>\$ 2,040,000</u>
Expenditures and Other Financing Uses						
401-412 Salaries - Part Time	\$ 12,859	\$ 12,378	\$ -	\$ -	\$ -	\$ -
401-421 Overtime Compensation	77	-	-	-	-	-
401-442 Social Security	873	947	-	-	-	-
Total Personnel Services	<u>13,809</u>	<u>13,325</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
403-412 Postage	-	-	1,639	1,000	500	1,000
403-416 Property Taxes	-	3,115	-	-	5,727	-
403-461 Consulting Services	31,859	143,093	112,552	370,000	60,000	315,000
403-462 Legal Services	218,033	156,045	25,318	150,000	5,000	150,000
403-464 Engineering Services	14,247	81,794	119,136	354,368	370,000	-
403-479 Redevelopment Agreements	40,357	33,280	-	-	-	-
403-491 Special Events	-	-	-	-	-	5,000
403-499 Miscellaneous Expenses	2,418	2,259	-	-	-	-
Total Contractual Services	<u>306,915</u>	<u>419,587</u>	<u>258,644</u>	<u>875,368</u>	<u>441,227</u>	<u>471,000</u>
413-411 Land	-	120,000	-	-	-	-
413-421 Buildings	258,000	29,000	79,891	50,000	-	50,000
413-422 Improvement Other Than Buildings	19,100	328,767	1,593,277	5,197,772	5,000,000	150,000
Total Capital Outlay	<u>277,100</u>	<u>477,767</u>	<u>1,673,169</u>	<u>5,247,772</u>	<u>5,000,000</u>	<u>200,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 597,824</u>	<u>\$ 910,679</u>	<u>\$ 1,931,813</u>	<u>\$ 6,123,140</u>	<u>\$ 5,441,227</u>	<u>\$ 671,000</u>
Net Change in Fund Balance	<u>\$ 1,291,085</u>	<u>\$ 1,405,109</u>	<u>\$ 1,138,701</u>	<u>\$ (4,083,140)</u>	<u>\$ (3,331,832)</u>	<u>\$ 1,369,000</u>
Beginning Fund Balance	<u>4,434,790</u>	<u>5,725,875</u>	<u>7,130,985</u>	<u>8,269,685</u>	<u>8,269,685</u>	<u>4,937,853</u>
Ending Fund Balance	<u>\$ 5,725,875</u>	<u>\$ 7,130,985</u>	<u>\$ 8,269,685</u>	<u>\$ 4,186,545</u>	<u>\$ 4,937,853</u>	<u>\$ 6,306,853</u>

TAX INCREMENT FINANCE #4 FUND

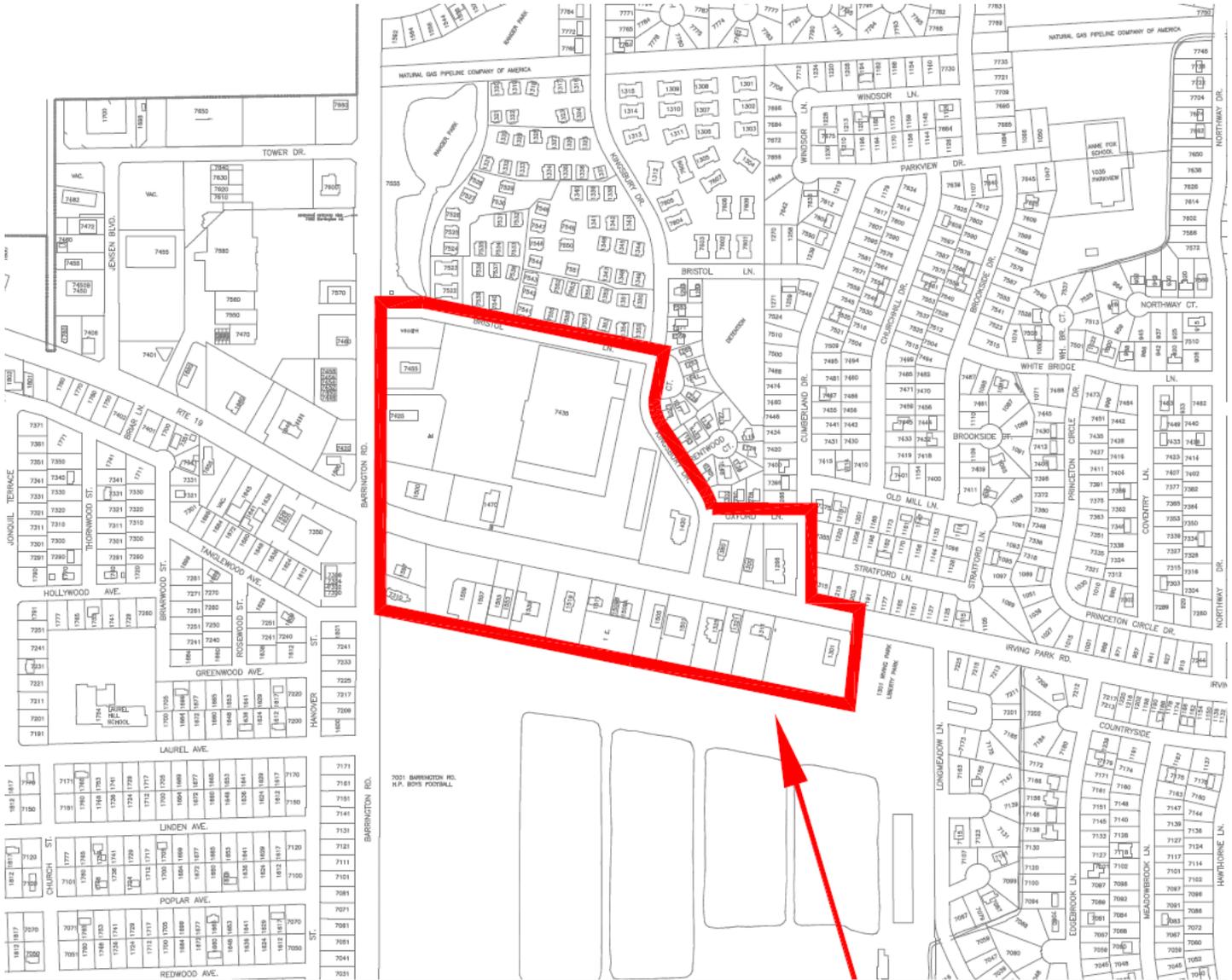
Tax Increment Finance Area #4 Fund – adopted on September 01, 2005 (O-05-46) for improvements in the TIF Redevelopment District #4 located at Barrington and Irving Park Road. This Tax Increment Finance Area #4 will expire in 2028. Initial financing has been provided by a transfer from the General Fund. Revenues are generated from incremental property taxes resulting from the growth of the assessed valuation within the Tax Increment Financing District #4.



TIF #4	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	69	12	-	-	-	25,264	26,350	25,850	173,256	166,850
Expenditures	26,023	7,739	2,410	538	538	30,135	13,218	45,000	26,000	81,000
Difference	(25,954)	(7,727)	(2,410)	(538)	(538)	(4,871)	13,132	(19,150)	147,256	85,850

FY2021 revenues are budgeted at \$166,850 while total expenditures are \$81,000, a placeholder for future redevelopment project in the TIF #4 area. A surplus of \$85,850 will be added to the unassigned fund balance with an ending total of \$215,616 at the end of FY2021. If the increment of TIF#4 continues to increase, the fund will start repaying the General Fund for the advances. The General Fund will provide financing in case future expenses occurred if the TIF#4 fund balance becomes negative again.

TAX INCREMENT FINANCING #4 MAP



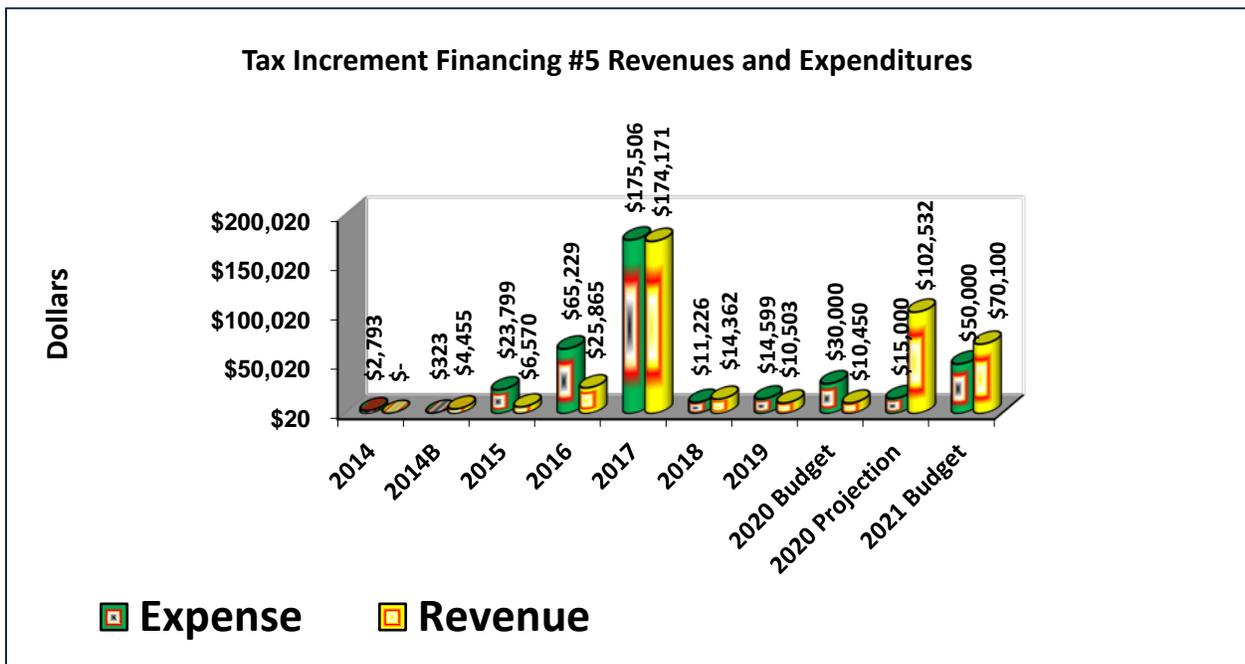
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 34 - Tax Increment Finance District # 4 Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
311-301 Taxes TIF# 4	\$ -	\$ 25,108	\$ 25,705	\$ 25,700	\$ 172,956	\$ 166,600
Total Taxes	-	25,108	25,705	25,700	172,956	166,600
361-300 Interest On Investments	-	154	645	150	300	250
Total Investment Income	-	154	645	150	300	250
Total Revenues and Other Financing Sources	\$ -	\$ 25,262	\$ 26,350	\$ 25,850	\$ 173,256	\$ 166,850
Expenditures and Other Financing Uses						
403-461 Consulting Services	\$ -	\$ -	\$ -	\$ 10,000	\$ 1,000	\$ 10,000
403-462 Legal Services	538	6,601	366	10,000	-	10,000
403-479 Redevelopment Agreements	-	23,535	12,853	25,000	25,000	11,000
Total Contractual Services	538	30,135	13,218	45,000	26,000	31,000
413-422 Improvement Other Than Buildings	-	-	-	-	-	50,000
Total Capital Outlay	-	-	-	-	-	50,000
Total Expenditures and Other Financing Uses	\$ 538	\$ 30,135	\$ 13,218	\$ 45,000	\$ 26,000	\$ 81,000
Net Change in Fund Balance	\$ (538)	\$ (4,874)	\$ 13,132	\$ (19,150)	\$ 147,256	\$ 85,850
Beginning Fund Balance	(25,211)	(25,748)	(30,622)	(17,490)	(17,490)	129,766
Ending Fund Balance	\$ (25,748)	\$ (30,622)	\$ (17,490)	\$ (36,640)	\$ 129,766	\$ 215,616

TAX INCREMENT FINANCE #5 FUND

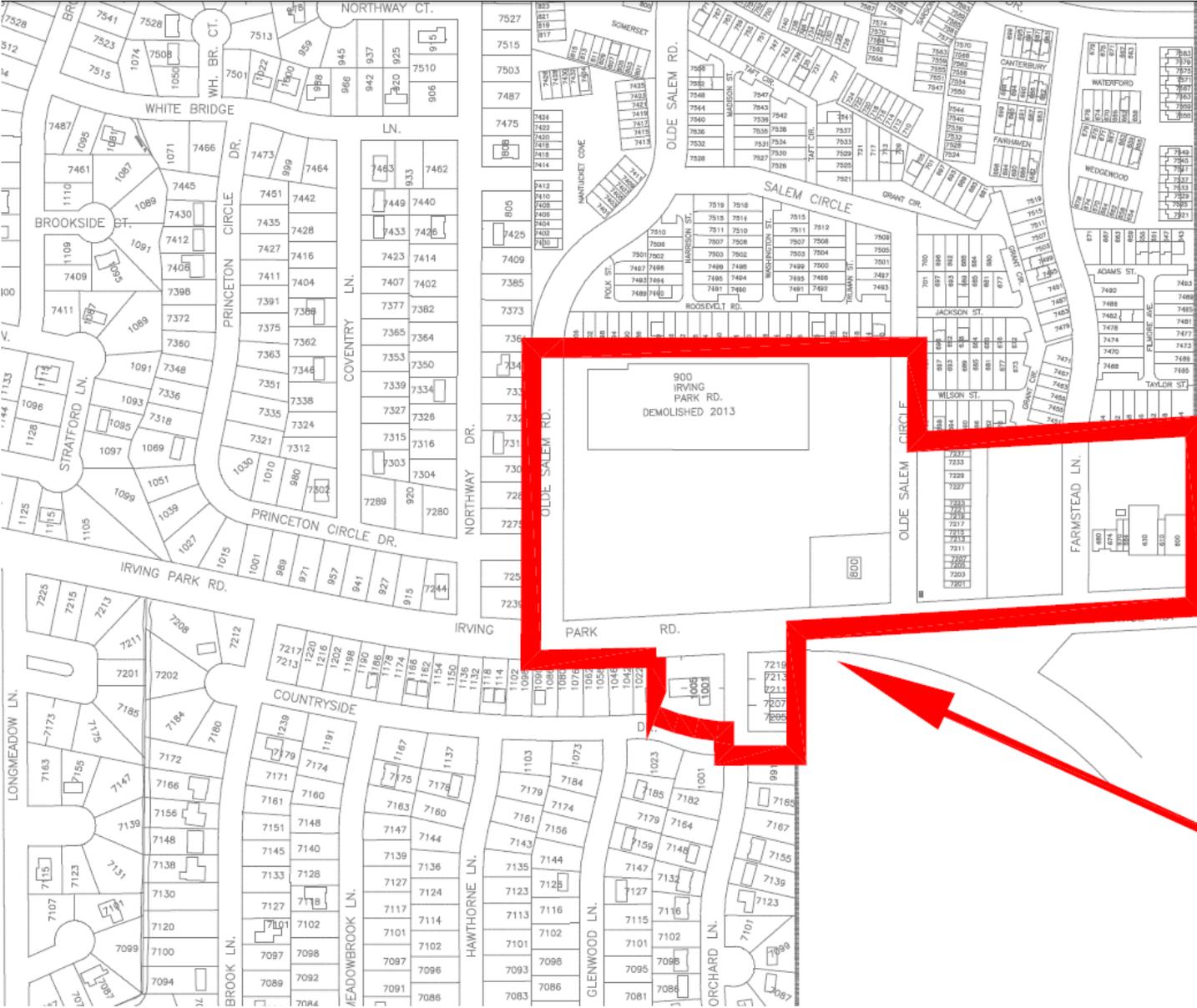
Tax Increment Finance Area #5 Fund – adopted on January 10, 2013 (O-13-05) for improvements in the TIF Redevelopment District #5 around the intersection of Irving Park and Wise Roads. This Tax Increment Finance Area #5 will expire in December 31, 2036. Initial financing has been provided by a transfer from the General Fund. Revenues are generated from incremental property taxes resulting from the growth of the assessed valuation within the Tax Increment Financing District #5.



TIF #5	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	-	4,455	6,570	25,865	174,171	14,362	10,503	10,450	102,532	70,100
Expenditures	2,793	323	23,799	65,229	175,506	11,226	14,599	30,000	15,000	50,000
Difference	(2,793)	4,132	(17,229)	(39,364)	(1,335)	3,136	(4,096)	(19,550)	87,532	20,100

FY2021 revenues are budgeted at \$70,100, while total expenditures are \$50,000, a placeholder for future redevelopment project in the TIF #5 area. A surplus of \$20,100 will be added to the unassigned fund balance with an ending total of \$36,719 at the end of FY2021. If the increment of TIF#5 continues to increase, the fund will start repaying the General Fund for the advances. The General Fund will provide financing in case future expenses occurred if the TIF#5 fund balance becomes negative again.

TAX INCREMENT FINANCING #5 MAP



VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 35 - Tax Increment Finance District # 5 Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
311-301 Taxes TIF # 5	\$ 15,046	\$ 11,616	\$ 10,358	\$ 10,350	\$ 102,457	\$ 70,000
Total Taxes	<u>15,046</u>	<u>11,616</u>	<u>10,358</u>	<u>10,350</u>	<u>102,457</u>	<u>70,000</u>
361-300 Interest On Investments	125	117	145	100	75	100
Total Investment Income	<u>125</u>	<u>117</u>	<u>145</u>	<u>100</u>	<u>75</u>	<u>100</u>
380-309 Reimbursed Expenditures Miscellaneous	159,000	2,629	-	-	-	-
Total Miscellaneous	<u>159,000</u>	<u>2,629</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 174,171</u>	<u>\$ 14,362</u>	<u>\$ 10,503</u>	<u>\$ 10,450</u>	<u>\$ 102,532</u>	<u>\$ 70,100</u>
Expenditures and Other Financing Uses						
403-461 Consulting Services	\$ 84,074	\$ 273	\$ -	\$ 10,000	\$ 5,000	\$ 10,000
403-462 Legal Services	90,632	10,953	14,599	10,000	10,000	10,000
403-464 Engineering Services	800	-	-	10,000	-	-
Total Contractual Services	<u>175,506</u>	<u>11,226</u>	<u>14,599</u>	<u>30,000</u>	<u>15,000</u>	<u>20,000</u>
413-422 Improvement Other Than Buildings	-	-	-	-	-	30,000
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>30,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 175,506</u>	<u>\$ 11,226</u>	<u>\$ 14,599</u>	<u>\$ 30,000</u>	<u>\$ 15,000</u>	<u>\$ 50,000</u>
Net Change in Fund Balance	<u>\$ (1,335)</u>	<u>\$ 3,136</u>	<u>\$ (4,096)</u>	<u>\$ (19,550)</u>	<u>\$ 87,532</u>	<u>\$ 20,100</u>
Beginning Fund Balance	<u>(68,617)</u>	<u>(69,953)</u>	<u>(66,817)</u>	<u>(70,913)</u>	<u>(70,913)</u>	<u>16,619</u>
Ending Fund Balance	<u>\$ (69,953)</u>	<u>\$ (66,817)</u>	<u>\$ (70,913)</u>	<u>\$ (90,463)</u>	<u>\$ 16,619</u>	<u>\$ 36,719</u>

VILLAGE OF HANOVER PARK, ILLINOIS
Schedule of Legal Debt Margin
December 31, 2021

The Village of Hanover Park is a home rule municipality.

Article VII, Section 6(k) of the Illinois Constitution governs computation of legal debt margin.

The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property ... (2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent: indebtedness which is outstanding on the effective date (July 1, 1971) of this constitution or which is thereafter approved by referendum ... shall not be included in the foregoing percentage amounts.

To date the General Assembly has set no limits for home rule municipalities.

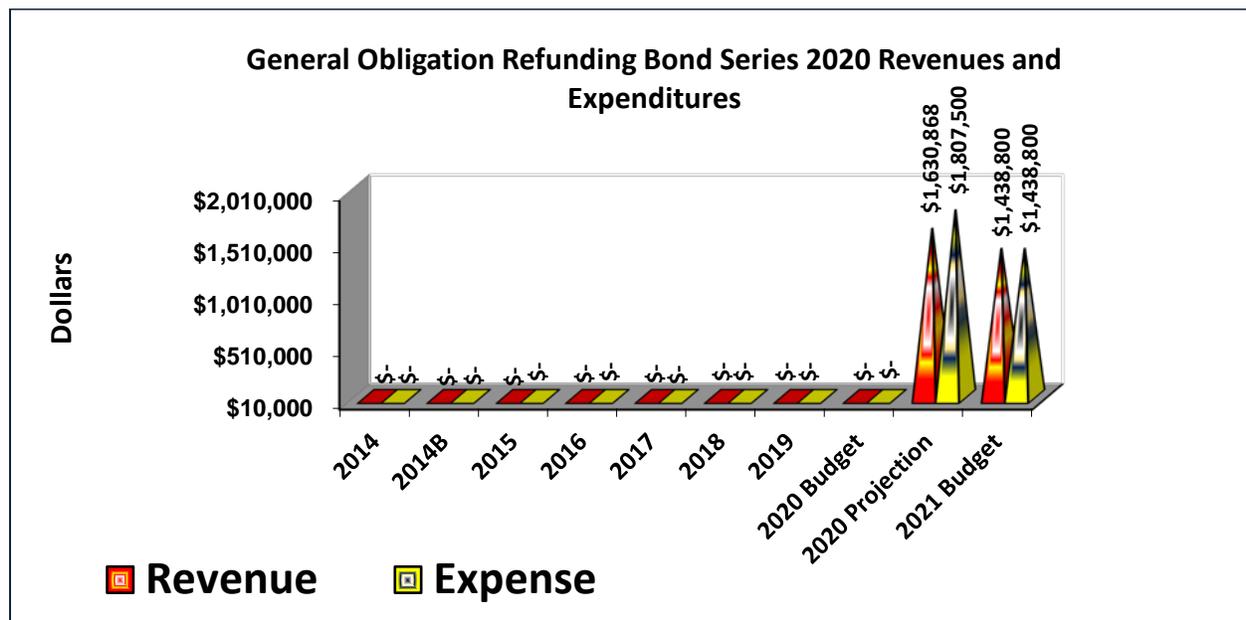
VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bond Summary
December 31, 2021

Tax Levy Year	General Obligation Bond Series 2010	General Obligation Bond Series 2010A	General Obligation Bond Series 2011	General Obligation Bond Series 2020	Total
2020	-	-	-	1,436,800	1,436,800
2021	-	-	-	1,438,000	1,438,000
2022	-	-	-	1,437,600	1,437,600
2023	-	-	-	1,440,600	1,440,600
2024	-	-	-	1,436,800	1,436,800
2025	-	-	-	1,441,400	1,441,400
2026	-	-	-	1,439,000	1,439,000
2027	-	-	-	1,439,800	1,439,800
2028	-	-	-	1,438,600	1,438,600
2029	-	-	-	1,440,400	1,440,400
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 14,389,000</u>	<u>\$ 14,389,000</u>

Detailed debt schedules are included in the Debt Service Funds section of this document.

GO REFUNDING BOND SERIES 2020 FUND

General Obligation Refunding Bond Series 2020 Fund – Ordinance (O-20-06) approved on February 06, 2020 for the issuance of \$12,980,000 General Obligation Refunding Bond, Series 2020 of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds. The Bond proceeds will be used to refund the Village’s outstanding 2011 General Obligation Refunding Bond – refunding the 2004 General Obligation Bond for \$7M primarily to finance the construction of the new fire station facility No. 1, and the Taxable General Obligation Series 2010 and 2010A for \$15M primarily to finance the construction of the Police Department Building. These bonds are scheduled to be paid off December 1, 2030. The Sale resulted in a savings worth \$1.9M on a net present value basis of refunded principal. With a true interest rate of 1.4819%



GO 2020	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	-	-	-	-	-	-	-	-	1,630,868	1,438,800
Expenditures	-	-	-	-	-	-	-	-	1,807,500	1,438,800
Difference	-	-	-	-	-	-	-	-	(176,632)	-

The remaining Fund Balance of \$479,166 approximately for General Obligation Bond Series 2011, Taxable General Obligation Bond Series 2010 and 2010A will be transfer to General Obligation Refunding Bond Series 2020 at the end of FY2020.

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Refunding Bonds, Series 2020
December 31, 2021

Date of Issue February 24, 2020
Date of Maturity December 1, 2030
Authorized Issue \$12,980,000
Denomination of Bonds \$5,000
Interest Rates 1.4818933%
Interest Dates December 1 and June 1
Principal Maturity Date December 1
Payable at BNY Mellon Trust Company, Chicago, IL

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2020	970,000	466,800	1,436,800	2021	233,400	2021	233,400
2021	1,010,000	428,000	1,438,000	2022	214,000	2022	214,000
2022	1,050,000	387,600	1,437,600	2023	193,800	2023	193,800
2023	1,095,000	345,600	1,440,600	2024	172,800	2024	172,800
2024	1,135,000	301,800	1,436,800	2025	150,900	2025	150,900
2025	1,185,000	256,400	1,441,400	2026	128,200	2026	128,200
2026	1,230,000	209,000	1,439,000	2027	104,500	2027	104,500
2027	1,280,000	159,800	1,439,800	2028	79,900	2028	79,900
2028	1,330,000	108,600	1,438,600	2029	54,300	2029	54,300
2029	1,385,000	55,400	1,440,400	2030	27,700	2030	27,700
	<u>\$ 11,670,000</u>	<u>\$ 2,719,000</u>	<u>\$ 14,389,000</u>		<u>\$ 1,359,500</u>		<u>\$ 1,359,500</u>

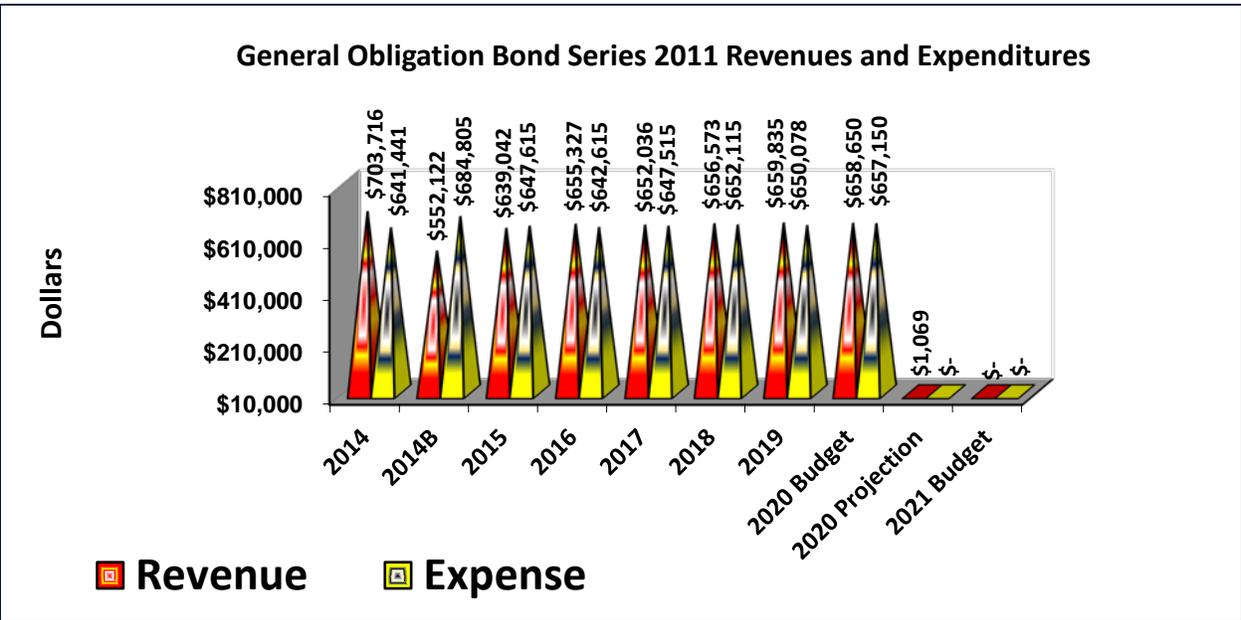
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 45 - General Obligation Refunding Bond Series of 2020 Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
311-301 Property Taxes Real Property	\$ -	\$ -	\$ -	\$ -	\$ 1,629,868	\$ 1,436,800
Total Taxes	-	-	-	-	1,629,868	1,436,800
361-300 Interest On Investments	-	-	-	-	1,000	2,000
Total Investment Income	-	-	-	-	1,000	2,000
Total Revenues and Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ 1,630,868	\$ 1,438,800
Expenditures and Other Financing Uses						
403-461 Consulting Services	\$ -	\$ -	\$ -	\$ -	\$ 96,704	\$ -
403-499 Miscellaneous Expense	-	-	-	-	1,300	2,000
Total Contractual Services	-	-	-	-	98,004	2,000
411-403 Principal - 2011 Go Bonds	-	-	-	-	1,310,000	970,000
411-404 Interest - 2011 Go Bonds	-	-	-	-	399,496	466,800
Total Debt Service	-	-	-	-	1,709,496	1,436,800
Total Expenditures and Other Financing Uses	\$ -	\$ -	\$ -	\$ -	\$ 1,807,500	\$ 1,438,800
Net Change in Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ (176,632)	\$ -
Beginning Fund Balance	-	-	-	-	-	(176,632)
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ (176,632)	\$ (176,632)

GO BOND SERIES 2011 FUND

General Obligation Bond Series 2011 Fund – Ordinance (O- 11-26) approved on October 20, 2011 for the issuance of \$7,030,000 General Obligation Refunding Bond, Series 2011 of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds, and further providing for the execution of an escrow agreement in connection with the refunding of 2004 General Obligation Bond for \$7M primarily to finance the construction of the new fire station facility No. 1. These bonds were scheduled to be paid off December 1, 2024 but were refinanced by the Village on February 24, 2020. The remaining Fund Balance for General Obligation Bond Series 2011 will be transfer to General Obligation Refunding Bond Series 2020 at the end of FY2020.



GO 2011	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	703,716	552,122	639,042	655,327	652,036	656,573	659,835	658,650	1,069	-
Expenditures	641,441	684,805	647,615	642,615	647,515	652,115	650,078	657,150	-	-
Difference	62,275	(132,683)	(8,573)	12,712	4,521	4,458	9,757	1,500	1,069	-

Refinanced by the Village on February 24, 2020. The remaining Fund Balance of \$137,743 for General Obligation Bond Series 2011 will be transfer to General Obligation Refunding Bond Series 2020 at the end of FY2020.

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bonds, Series 2011
December 31, 2021

Date of Issue November 1, 2011
Date of Maturity December 1, 2024
Authorized Issue \$7,030,000
Denomination of Bonds \$5,000
Interest Rates 2.00% - 3.25%
Interest Dates December 1 and June 1
Principal Maturity Date December 1
Payable at BNY Mellon Trust Company, Chicago, IL

REFUND ON FEBRUARY 24, 2020
CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2020	-	-	-	2021	-	2021	-
2021	-	-	-	2022	-	2022	-
2022	-	-	-	2023	-	2023	-
2023	-	-	-	2024	-	2024	-
	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>	<u>\$</u>
	<u>-</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>

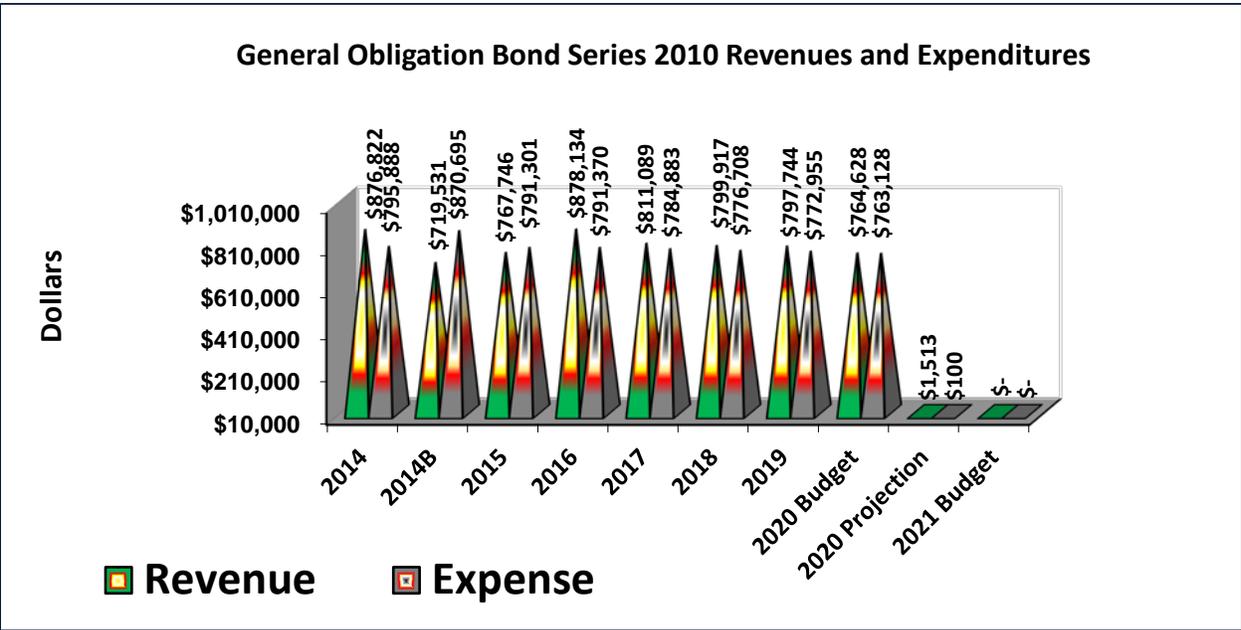
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 46 - General Obligation Bond Series of 2011 Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
311-301 Property Taxes Real Property	\$ 650,342	\$ 651,144	\$ 654,344	\$ 655,650	\$ -	\$ -
Total Taxes	<u>650,342</u>	<u>651,144</u>	<u>654,344</u>	<u>655,650</u>	<u>-</u>	<u>-</u>
361-300 Interest On Investments	1,694	5,428	5,491	3,000	1,069	-
Total Investment Income	<u>1,694</u>	<u>5,428</u>	<u>5,491</u>	<u>3,000</u>	<u>1,069</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 652,036</u>	<u>\$ 656,573</u>	<u>\$ 659,835</u>	<u>\$ 658,650</u>	<u>\$ 1,069</u>	<u>\$ -</u>
Expenditures and Other Financing Uses						
403-499 Miscellaneous Expense	\$ 803	\$ 803	\$ 803	\$ 1,500	\$ -	\$ -
Total Contractual Services	<u>803</u>	<u>803</u>	<u>803</u>	<u>1,500</u>	<u>-</u>	<u>-</u>
411-403 Principal - 2011 Go Bonds	520,000	535,000	545,000	565,000	-	-
411-404 Interest - 2011 Go Bonds	126,713	116,313	104,275	90,650	-	-
Total Debt Service	<u>646,713</u>	<u>651,313</u>	<u>649,275</u>	<u>655,650</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 647,515</u>	<u>\$ 652,115</u>	<u>\$ 650,078</u>	<u>\$ 657,150</u>	<u>\$ -</u>	<u>\$ -</u>
Net Change in Fund Balance	<u>\$ 4,521</u>	<u>\$ 4,458</u>	<u>\$ 9,758</u>	<u>\$ 1,500</u>	<u>\$ 1,069</u>	<u>\$ -</u>
Beginning Fund Balance	<u>117,938</u>	<u>122,459</u>	<u>126,917</u>	<u>136,675</u>	<u>136,675</u>	<u>137,743</u>
Ending Fund Balance	<u>\$ 122,459</u>	<u>\$ 126,917</u>	<u>\$ 136,675</u>	<u>\$ 138,175</u>	<u>\$ 137,743</u>	<u>\$ 137,743</u>

GO BOND SERIES 2010 FUND

General Obligation Bond Series 2010 Fund – Ordinance (O-10-09) approved on April 29, 2010 for the issuance of \$10M Taxable General Obligation Bonds, Series 2010 (Build America Bond) of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds. Proceeds from these bonds used for the construction of a new police station facility. These bonds were scheduled to be paid off December 1, 2029 but were refinanced by the Village on February 24, 2020. The remaining Fund Balance for Taxable General Obligation Series 2010 will be transfer to General Obligation Refunding Bond Series 2020 at the end of FY2020.



GO 2010	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	876,822	719,531	767,746	878,134	811,089	799,917	797,744	764,628	1,513	-
Expenditures	795,888	870,695	791,301	791,370	784,883	776,708	772,955	763,128	100	-
Difference	80,934	(151,164)	(23,555)	86,764	26,206	23,209	24,789	1,500	1,413	-

Refinanced by the Village on February 24, 2020. The remaining Fund Balance of \$229,887 for Taxable General Obligation Series 2010 will be transfer to General Obligation Refunding Bond Series 2020 at the end of FY2020.

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bonds, Series 2010
December 31, 2021

Date of Issue April 29, 2010
Date of Maturity December 1, 2029
Authorized Issue \$10,000,000
Denomination of Bonds \$5,000
Interest Rates Unknown
Interest Dates December 1 and June 1
Principal Maturity Date December 1
Payable at BNY Mellon Trust Company, Chicago, IL

REFUND ON FEBRUARY 24, 2020
CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2020	-	-	-	2021	-	2021	-
2021	-	-	-	2022	-	2022	-
2022	-	-	-	2023	-	2023	-
2023	-	-	-	2024	-	2024	-
2024	-	-	-	2025	-	2025	-
2025	-	-	-	2026	-	2026	-
2026	-	-	-	2027	-	2027	-
2027	-	-	-	2028	-	2028	-
2028	-	-	-	2029	-	2029	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>		<u>\$ -</u>

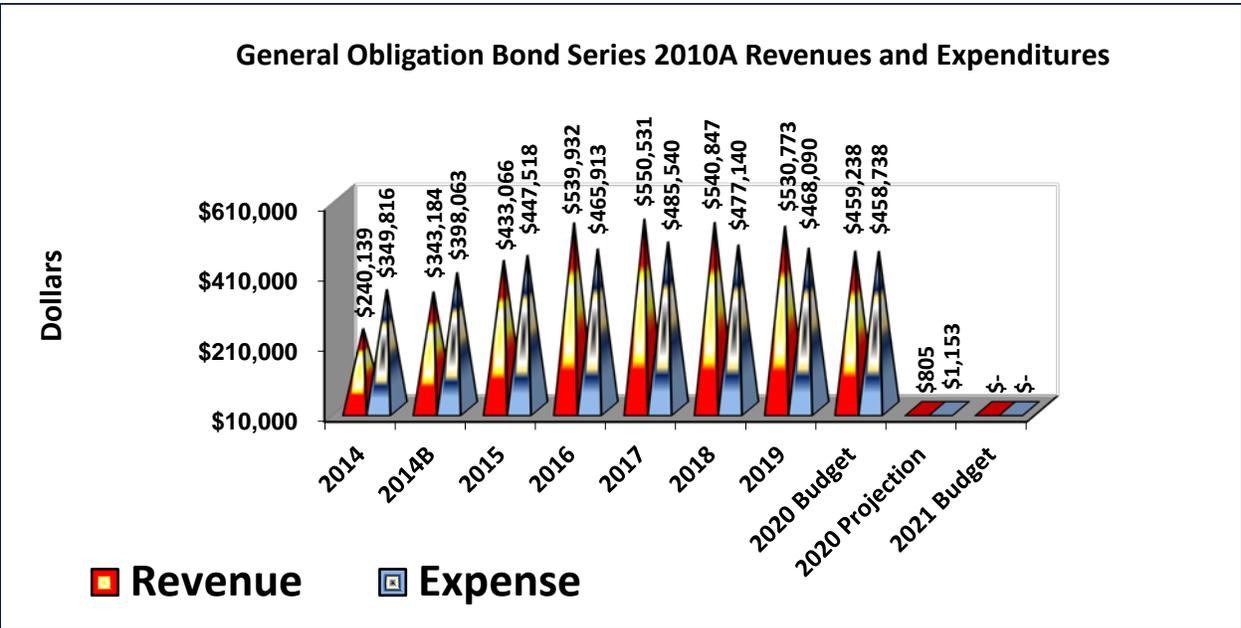
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 47 - General Obligation Bond Series of 2010 Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
311-301 Property Taxes Real Property	\$ 654,776	\$ 643,438	\$ 644,898	\$ 629,627	\$ -	\$ -
Total Taxes	<u>654,776</u>	<u>643,438</u>	<u>644,898</u>	<u>629,627</u>	<u>-</u>	<u>-</u>
361-300 Interest On Investments	1,684	5,584	5,893	3,001	1,513	-
Total Investment Income	<u>1,684</u>	<u>5,584</u>	<u>5,893</u>	<u>3,001</u>	<u>1,513</u>	<u>-</u>
380-380 BAB Federal Subsidy	154,630	150,894	146,953	132,000	-	-
Total Miscellaneous	<u>154,630</u>	<u>150,894</u>	<u>146,953</u>	<u>132,000</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 811,089</u>	<u>\$ 799,917</u>	<u>\$ 797,744</u>	<u>\$ 764,628</u>	<u>\$ 1,513</u>	<u>\$ -</u>
Expenditures and Other Financing Uses						
403-499 Miscellaneous Expense	\$ 1,103	\$ 1,103	\$ 1,053	\$ 1,500	\$ 100	\$ -
Total Contractual Services	<u>1,103</u>	<u>1,103</u>	<u>1,053</u>	<u>1,500</u>	<u>100</u>	<u>-</u>
411-429 Principal - 2010A Go Bonds	310,000	315,000	325,000	330,000	-	-
411-430 Interest - 2010A Go Bonds	473,780	460,605	446,903	431,628	-	-
Total Debt Service	<u>783,780</u>	<u>775,605</u>	<u>771,903</u>	<u>761,628</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 784,883</u>	<u>\$ 776,708</u>	<u>\$ 772,955</u>	<u>\$ 763,128</u>	<u>\$ 100</u>	<u>\$ -</u>
Net Change in Fund Balance	<u>\$ 26,207</u>	<u>\$ 23,210</u>	<u>\$ 24,789</u>	<u>\$ 1,500</u>	<u>\$ 1,413</u>	<u>\$ -</u>
Beginning Fund Balance	<u>154,268</u>	<u>180,475</u>	<u>203,685</u>	<u>228,473</u>	<u>228,473</u>	<u>229,887</u>
Ending Fund Balance	<u>\$ 180,475</u>	<u>\$ 203,685</u>	<u>\$ 228,473</u>	<u>\$ 229,973</u>	<u>\$ 229,887</u>	<u>\$ 229,887</u>

GO BOND SERIES 2010A FUND

General Obligation Bond Series 2010A Fund – Ordinance (O-10-29) approved on November 18, 2010 for the issuance of \$5M Taxable General Obligation Bonds, Series 2010A (Build America Bond) of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds. Proceeds from these bonds used for the construction of new police station facility additional expenses. Refinanced by the Village on February 24, 2020. The remaining Fund Balance for Taxable General Obligation Series 2010A will be transfer to General Obligation Refunding Bond Series 2020 at the end of FY2020.



GO 2010A	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	240,139	343,184	433,066	539,932	550,531	540,847	530,773	459,238	805	-
Expenditures	349,816	398,063	447,518	465,913	485,540	477,140	468,090	458,738	1,153	-
Difference	(109,677)	(54,879)	(14,452)	74,019	64,991	63,707	62,683	500	(348)	-

Refinanced by the Village on February 24, 2020. The remaining Fund Balance of \$111,536 for Taxable General Obligation Series 2010A will be transfer to General Obligation Refunding Bond Series 2020 at the end of FY2020.

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bonds, Series 2010A
December 31, 2021

Date of Issue December 2, 2010
Date of Maturity December 2, 2030
Authorized Issue \$5,000,000
Interest Rates Varied
Interest Dates December 1 and June 1
Principal Maturity Date December 1, 2030
Payable at BNY Mellon Trust Company, Chicago, IL

REFUND ON FEBRUARY 24, 2020
CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2020	-	-	-	2021	-	2021	-
2021	-	-	-	2022	-	2022	-
2022	-	-	-	2023	-	2023	-
2023	-	-	-	2024	-	2024	-
2024	-	-	-	2025	-	2025	-
2025	-	-	-	2026	-	2026	-
2026	-	-	-	2027	-	2027	-
2027	-	-	-	2028	-	2028	-
2028	-	-	-	2029	-	2029	-
2029	-	-	-	2030	-	2030	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>		<u>\$ -</u>

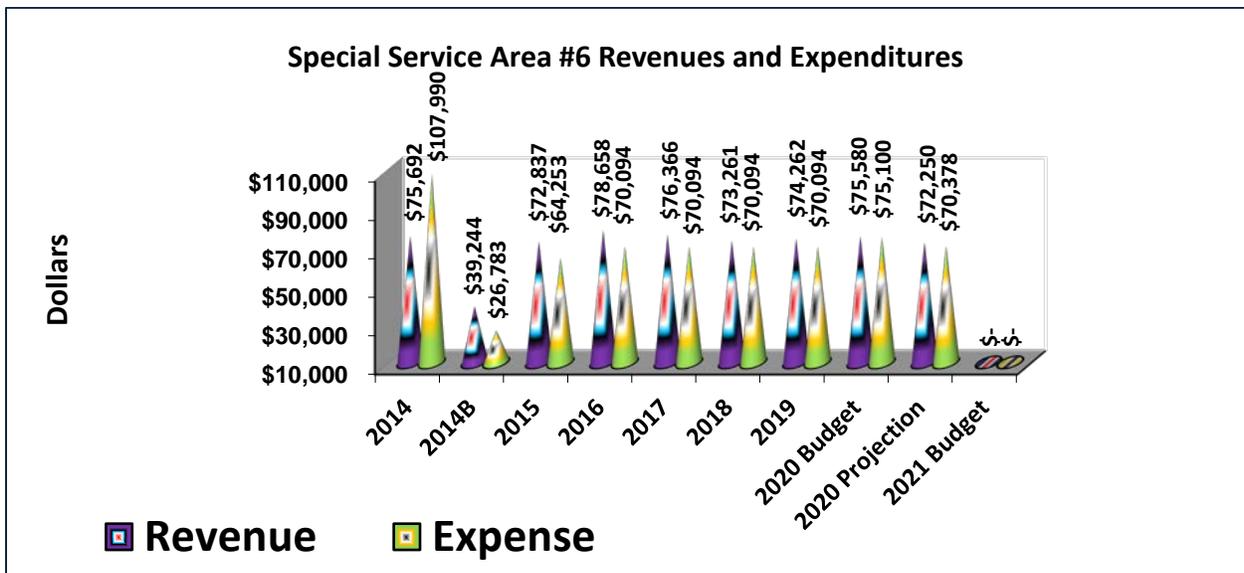
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 48 - General Obligation Bond Series of 2010A Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
311-301 Property Taxes Real Property	\$ 456,988	\$ 445,923	\$ 440,449	\$ 427,237	\$ -	\$ -
Total Taxes	<u>456,988</u>	<u>445,923</u>	<u>440,449</u>	<u>427,237</u>	<u>-</u>	<u>-</u>
361-300 Interest On Investments	710	4,495	2,515	2,001	805	-
Total Investment Income	<u>710</u>	<u>4,495</u>	<u>2,515</u>	<u>2,001</u>	<u>805</u>	<u>-</u>
380-380 BAB Federal Subsidy	92,833	90,430	87,809	30,000	-	-
Total Miscellaneous	<u>92,833</u>	<u>90,430</u>	<u>87,809</u>	<u>30,000</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 550,531</u>	<u>\$ 540,847</u>	<u>\$ 530,773</u>	<u>\$ 459,238</u>	<u>\$ 805</u>	<u>\$ -</u>
Expenditures and Other Financing Uses						
403-499 Miscellaneous Expense	\$ 1,103	\$ 1,103	\$ 1,053	\$ 1,500	\$ 1,153	\$ -
Total Contractual Services	<u>1,103</u>	<u>1,103</u>	<u>1,053</u>	<u>1,500</u>	<u>1,153</u>	<u>-</u>
411-429 Principal - 2010A Go Bonds	200,000	200,000	200,000	200,000	-	-
411-430 Interest - 2010A Go Bonds	284,438	276,038	267,038	257,238	-	-
Total Debt Service	<u>484,438</u>	<u>476,038</u>	<u>467,038</u>	<u>457,238</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 485,540</u>	<u>\$ 477,140</u>	<u>\$ 468,090</u>	<u>\$ 458,738</u>	<u>\$ 1,153</u>	<u>\$ -</u>
Net Change in Fund Balance	<u>\$ 64,991</u>	<u>\$ 63,707</u>	<u>\$ 62,683</u>	<u>\$ 500</u>	<u>\$ (347)</u>	<u>\$ -</u>
Beginning Fund Balance	<u>(79,499)</u>	<u>(14,508)</u>	<u>49,200</u>	<u>111,883</u>	<u>111,883</u>	<u>111,536</u>
Ending Fund Balance	<u>\$ (14,508)</u>	<u>\$ 49,200</u>	<u>\$ 111,883</u>	<u>\$ 112,383</u>	<u>\$ 111,536</u>	<u>\$ 111,536</u>

SPECIAL SERVICE AREA #6 FUND

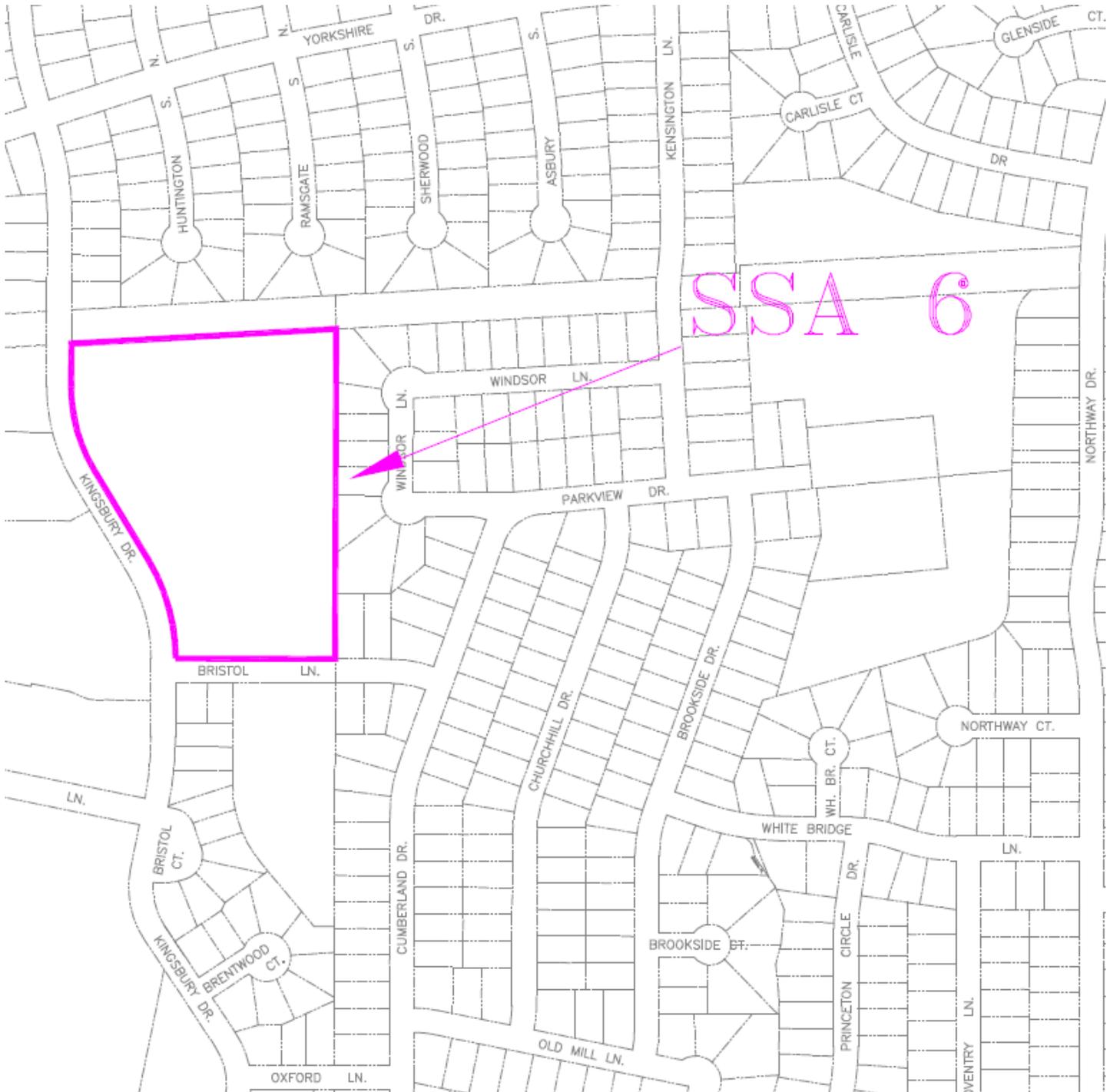
Special Service Area #6 Fund - the Board passed an Ordinance for the Establishment of a Special Service Area #6 on December 17, 2009 (O-09-44) in the Village of Hanover Park for the purpose of paying the cost of improvement provided by the Village in the Special Service Area Number 6, which includes the Hanover Square condominium. The Debt incurred totals \$425,000 with fifteen (15) years as a maximum period over which the debt will be retired and at an annual interest rate not to exceed six percent (6%). Funding source, an annual tax levy as corporate authorities determine to be appropriate, a direct annual tax not to exceed an annual rate of 5.85 percent (5.85%) of the assessed value, as equalized, of the property.



SSA #6	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	75,692	39,244	72,837	78,658	76,366	73,261	74,262	75,580	72,250	-
Expenditures	107,990	26,783	64,253	70,094	70,094	70,094	70,094	75,100	70,378	-
Difference	(32,298)	12,461	8,584	8,564	6,272	3,167	4,168	480	1,872	-

The Special Service Area #6 (Hanover Square Condominium) is to provide special municipal services such as installation of twelve (12) masonry dumpster enclosures and improvement of the parking lot and private streets. The loan provided by General Fund will expire in April 2020. On April 30, 2020 final payment of the loan to the General Fund was completed.

SPECIAL SERVICE AREA #6 MAP (Hanover Square Condominium)



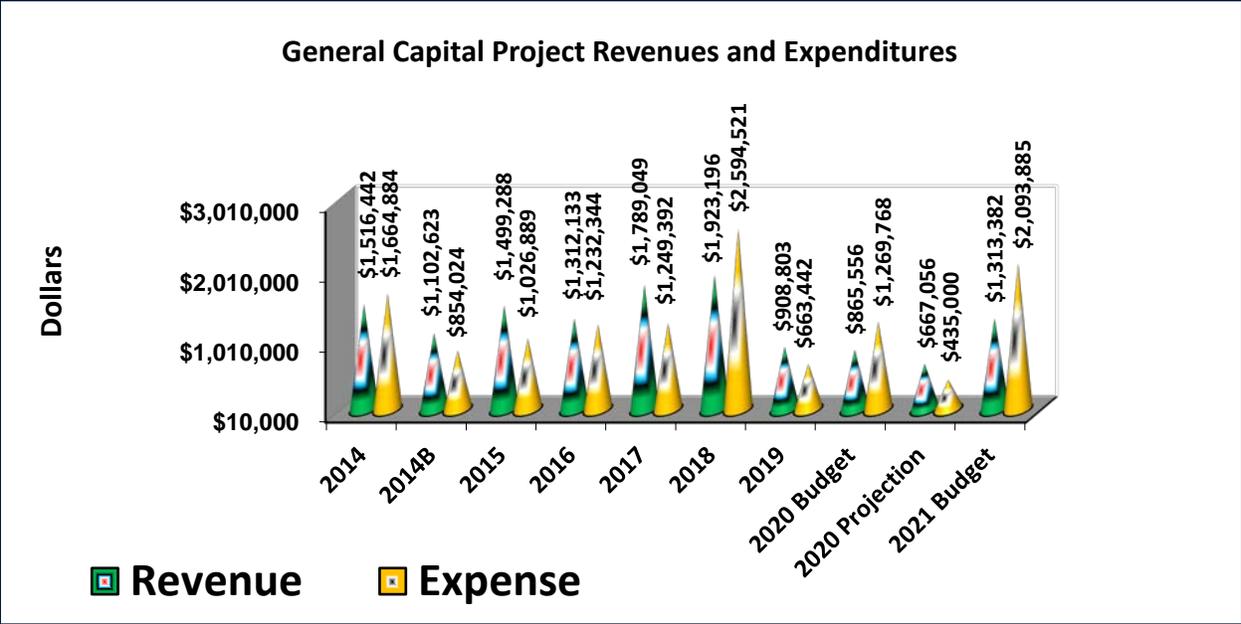
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 16 - Special Service Area #6 Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
311-390 Taxes Special Service Areas # 6	\$ 76,190	\$ 72,756	\$ 73,628	\$ 75,100	\$ 72,000	\$ -
Total Taxes	<u>76,190</u>	<u>72,756</u>	<u>73,628</u>	<u>75,100</u>	<u>72,000</u>	<u>-</u>
361-300 Interest On Investments	175	505	635	480	250	-
Total Investment Income	<u>175</u>	<u>505</u>	<u>635</u>	<u>480</u>	<u>250</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 76,366</u>	<u>\$ 73,261</u>	<u>\$ 74,262</u>	<u>\$ 75,580</u>	<u>\$ 72,250</u>	<u>\$ -</u>
Expenditures and Other Financing Uses						
403-451 Equipment Rentals	\$ -	\$ -	\$ -	\$ 4,722	\$ -	\$ -
Total Contractual Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,722</u>	<u>-</u>	<u>-</u>
411-400 Interest S.S.A.	11,072	7,431	3,566	290	290	-
Total Debt Service	<u>11,072</u>	<u>7,431</u>	<u>3,566</u>	<u>290</u>	<u>290</u>	<u>-</u>
412-401 Interfund General Fund	59,022	62,663	66,527	70,088	70,088	-
Total Interfund Transfers	<u>59,022</u>	<u>62,663</u>	<u>66,527</u>	<u>70,088</u>	<u>70,088</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 70,094</u>	<u>\$ 70,094</u>	<u>\$ 70,094</u>	<u>\$ 75,100</u>	<u>\$ 70,378</u>	<u>\$ -</u>
Net Change in Fund Balance	<u>\$ 6,272</u>	<u>\$ 3,167</u>	<u>\$ 4,168</u>	<u>\$ 480</u>	<u>\$ 1,872</u>	<u>\$ -</u>
Beginning Fund Balance	<u>(189,876)</u>	<u>(124,582)</u>	<u>(58,752)</u>	<u>11,944</u>	<u>11,944</u>	<u>83,904</u>
Ending Fund Balance	<u>\$ (124,582)</u>	<u>\$ (58,752)</u>	<u>\$ 11,944</u>	<u>\$ 82,512</u>	<u>\$ 83,904</u>	<u>\$ 83,904</u>

GENERAL CAPITAL PROJECT FUND

General Capital Fund - accounts for general construction and capital improvement activity of several capital-related programs including roadway maintenance, sidewalks, bikeways, traffic signals, and other projects. A separate Capital Improvement Program (CIP) document within this budget document provides more detailed information regarding capital projects proposed this year.



Capital Project	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	1,516,442	1,102,623	1,499,288	1,312,133	1,789,049	1,923,196	908,803	865,556	667,056	1,313,382
Expenditures	1,664,884	854,024	1,026,889	1,232,344	1,249,392	2,594,521	663,442	1,269,768	435,000	2,093,885
Difference	(148,442)	248,599	472,399	79,789	539,657	(671,325)	245,361	(404,212)	232,056	(780,503)

The General Capital Project Fund is used for construction, improvement of Village facilities, street and maintenance and infrastructure. FY2021 revenues are budgeted at \$1,313,382 while total expenditures are \$2,093,885. The Fund balance will be utilized to offset the \$780.503 deficit leaving an unassigned fund balance of \$50,014 at the end of FY2021. A planned use of fund balance to fund the Fire Station #2 design will come from General Fund Reserves through revenue transfer. In FY2021, we will apply for a grant for the West Branch Streambank Stabilization for \$400,000. A grant for the land development for the new fire station #2 for \$200,000 will come from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). **Keep in mind the project will only move forward when the funds from DCEO and west branch stabilization are received by the Village.**

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 31- General Capital Projects Fund

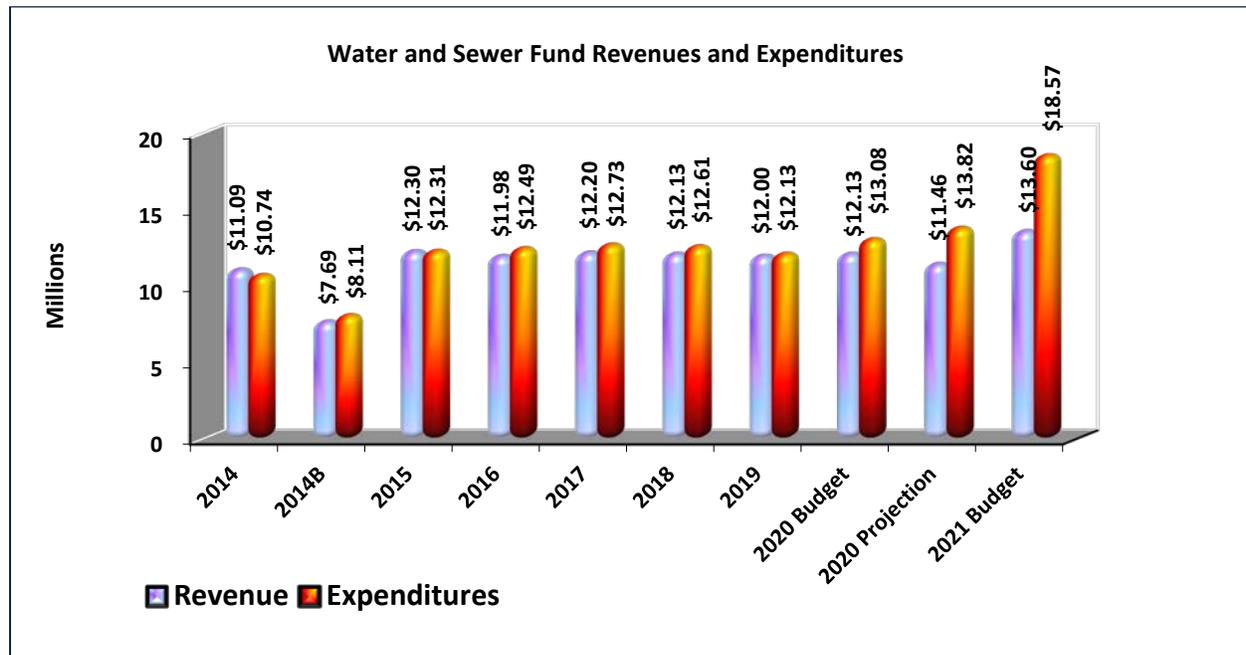
Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
332-301 State Grants	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 600,000
Total Intergovernmental Revenue	-	-	-	200,000	-	600,000
361-300 Interest On Investments	\$ 9,421	\$ 30,152	\$ 20,767	\$ 5,000	\$ 6,500	\$ 5,000
Total Investment Income	9,421	30,152	20,767	5,000	6,500	5,000
389-312 Veteran's Memorial	440	180	260	-	-	-
389-313 Other Memorials	1,033	-	-	-	-	-
389-354 SCBA Funding	-	28,012	38,012	38,012	38,012	38,012
Total Miscellaneous Revenue	1,473	28,192	38,272	38,012	38,012	38,012
391-301 Interfund General	1,678,155	1,864,852	849,764	622,544	622,544	670,370
391-350 Interfund Water & Sewer	100,000	-	-	-	-	-
Total Interfund Transfers	1,778,155	1,864,852	849,764	622,544	622,544	670,370
Total Revenues and Other Financing Sources	\$ 1,789,049	\$ 1,923,196	\$ 908,803	\$ 865,556	\$ 667,056	\$ 1,313,382
Expenditures and Other Financing Uses						
403-464 Engineering Services	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -
Total Contractual Services	-	-	-	15,000	-	-
413-421 Buildings	\$ 91,674	\$ 1,783,918	\$ 98,943	\$ 415,000	\$ 75,000	\$ 820,000
413-422 Improvement Other Than Buildings	407,048	221,631	350,744	473,445	150,000	855,000
413-431 Office Equipment	306,680	88,117	-	-	-	-
413-432 Office Furniture / Fixture	-	-	4,166	-	-	-
413-443 Other Equipment	443,989	500,854	209,589	366,323	210,000	418,885
Total Capital Outlay	1,249,392	2,594,521	663,442	1,254,768	435,000	2,093,885
Total Expenditures and Other Financing Uses	\$ 1,249,392	\$ 2,594,521	\$ 663,442	\$ 1,269,768	\$ 435,000	\$ 2,093,885
Net Change in Fund Balance	\$ 539,657	\$ (671,324)	\$ 245,361	\$ (404,212)	\$ 232,056	\$ (780,503)
Assigned Fund Balance	302,740	330,752	364,598	402,610	402,610	440,622
Unassigned Fund Balance	1,162,307	462,970	674,485	232,261	868,529	50,014
Ending Fund Balance	\$ 1,465,047	\$ 793,723	\$ 1,039,083	\$ 634,871	\$ 1,271,139	\$ 490,636

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WATER AND SEWER FUND

Water and Sewer Fund - enterprise funds which are revenues, expenses, transfers and financial results which are accounted for through full accrual accounting. These funds are used to account for the revenue and expense activities associated with the delivery to and disposal of water from customers. The Water and Sewer Fund includes operational activities performed by the Public Works, and Administrative Services Departments. The Public Works Department performs general maintenance on the systems such as water main break repair, hydrant flushing, meter replacement, water quality testing, and sewer line repair. The Administrative Services Department performs support activities to assist with service operations. These activities include responding to water and sewer customer inquiries, water and sewer billing, accounts payable, payroll, financial support and information technology support.

Cost Control Center			
Department/Division	Division Number	Department/Division	Division Number
Administration	5010	Sewer Treatment	5050
Water Treatment	5020	Sewer Maintenance	5060
Water Maintenance	5030	Depreciation and Debt Service	5070
Water Meter Operations	5040		



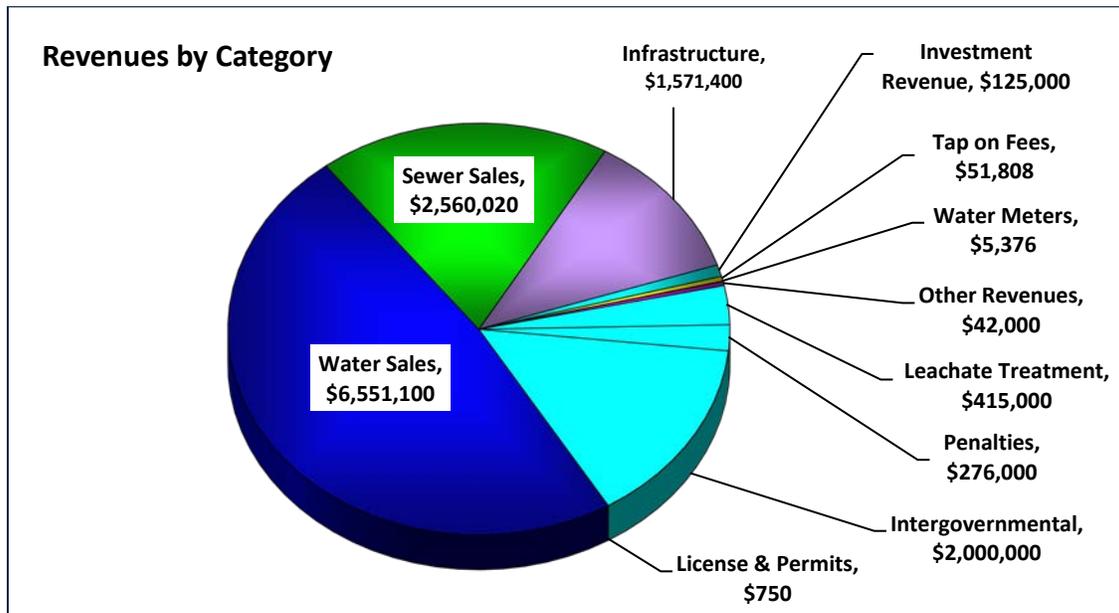
Water & Sewer	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	11,093,919	7,685,123	12,296,062	11,977,660	12,197,582	12,128,917	11,995,670	12,125,928	11,463,512	13,598,854
Expenditures	10,736,899	8,106,070	12,314,218	12,486,311	12,725,552	12,610,070	12,128,376	13,076,423	13,819,619	18,568,294
Difference	357,020	(420,947)	(18,156)	(508,651)	(527,970)	(481,153)	(132,706)	(950,495)	(2,356,107)	(4,969,440)

VILLAGE OF HANOVER PARK, ILLINOIS
 Water & Sewer Fund Budget Summary
 Calendar Year Ending December 31, 2021

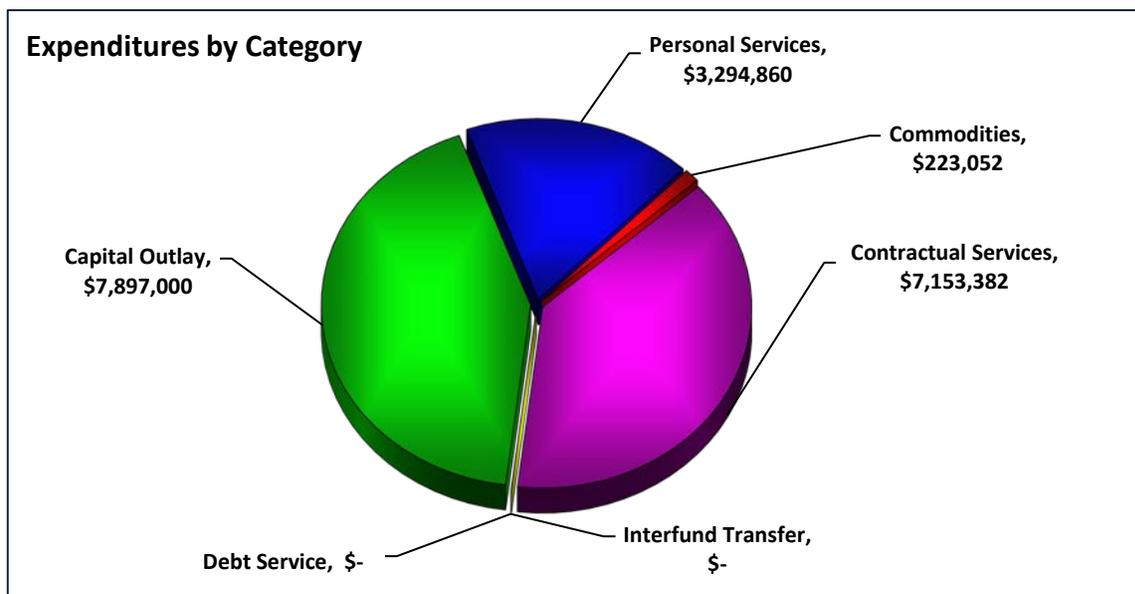
Fund	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
Charges for Services	\$ 10,488,028	\$ 10,347,944	\$ 10,122,194	\$ 10,345,328	\$ 9,697,362	\$ 9,859,304
Intergovernmental Revenue	-	-	-	37,500	37,500	2,000,000
Licenses & Permits	-	-	6,000	-	2,250	750
Investment Income	70,292	173,549	248,127	125,000	123,000	125,000
Miscellaneous	1,639,262	1,607,424	1,619,349	1,618,100	1,603,400	1,613,400
Totals	\$ 12,197,582	\$ 12,128,917	\$ 11,995,670	\$ 12,125,928	\$ 11,463,512	\$ 13,598,454
Expenditures and Other Financing Uses						
Personnel Services	4,050,297	3,108,199	2,908,446	3,234,491	2,895,046	3,294,860
Commodities	210,319	261,116	251,479	271,185	255,901	223,052
Contractual Services	7,783,717	8,071,262	7,990,867	7,188,863	8,593,091	7,153,382
Capital Outlay	626,860	1,051,956	933,160	2,358,484	2,052,181	7,897,000
Debt Service	239,661	117,538	44,424	-	-	-
Interfund Transfer	(185,303)	-	-	23,400	23,400	-
Total Expenditures & Other Financing Uses	\$ 12,725,552	\$ 12,610,070	\$ 12,128,376	\$ 13,076,423	\$ 13,819,619	\$ 18,568,294
Net Position	\$ (527,970)	\$ (481,153)	\$ (132,706)	\$ (950,495)	\$ (2,356,107)	\$ (4,969,840)
Net Investment in Capital Assets	21,112,705	21,161,643	21,029,106	21,112,705	21,161,643	21,029,106
Unrestricted	8,812,697	8,843,737	9,709,539	8,759,044	8,553,432	3,583,592
Ending Net Position	\$ 29,925,402	\$ 30,005,380	\$ 30,738,645	\$ 29,788,150	\$ 29,582,538	\$ 24,612,698

WATER AND SEWER FUND

In the FY2021 budget, Water and Sewer revenues total \$13,598,854 and operating expenditures total \$18,568,294. This balanced budget has an operating deficit of \$4,969,440. The fund balance will be used to offset the deficit which brings the unassigned fund balance to \$3,583,592 at the end of FY2021.



Water and Sewer sales account for 67.00% of the revenues in the Water and Sewer Fund.



Contractual Services, and Capital Outlay are the largest expenditure categories, and include payments to the Joint Action Water Agency (JAWA) for water, operations and fixed costs and the changing of all meters to radio antenna read.

VILLAGE OF HANOVER PARK, ILLINOIS
Revenue Summary by Account
 Calendar Year Ending December 31, 2021

Fund 050 - Water and Sewer Fund

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources							
332-301	State Grants	\$ -	\$ -	\$ -	\$ 37,500	\$ 37,500	\$ 2,000,000
Total: Intergovernmental Revenue		-	-	-	37,500	37,500	2,000,000
322-310	Wastewater Discharge	\$ -	\$ -	\$ 6,000	\$ -	\$ 2,250	\$ 750
Total Licenses and Permits		-	-	6,000	-	2,250	750
344-301	Water Sales - Cook County	3,553,542	3,558,648	3,472,697	3,550,000	3,385,800	3,385,800
344-302	Water Sales - DuPage County	3,491,137	3,354,251	3,253,207	3,325,000	3,165,300	3,165,300
344-303	Water Sales - Cook & DuPage County	8,625	33,926	1,500	-	625	-
345-301	Sewer Sales - Cook County	806,649	787,031	768,288	787,000	750,000	750,000
345-302	Sewer Sales - DuPage County	1,993,946	1,914,756	1,872,795	1,900,000	1,810,020	1,810,020
346-300	Water Penalties	314,842	327,180	291,215	300,000	130,000	276,000
347-301	Water Tap-On Fees - Cook	3,700	32,190	21,090	22,000	14,800	14,800
347-302	Water Tap-On Fees - DuPage	-	2,220	3,700	5,000	7,400	8,000
348-301	Sewer Tap-On Fees - Cook	-	24,974	27,686	22,000	16,629	14,504
348-302	Sewer Tap-On Fees - DuPage	-	2,175	3,626	5,000	21,756	14,504
349-301	Water Meters - Cook	1,668	6,643	6,777	4,000	3,586	2,688
349-302	Water Meters - DuPage	2,329	5,200	4,443	5,000	4,446	2,688
389-309	Leachate Treatment	311,591	298,753	395,172	420,328	387,000	415,000
Total Charges for Services		10,488,028	10,347,944	10,122,194	10,345,328	9,697,362	9,859,304
361-300	Interest On Investments	70,292	173,549	248,127	125,000	123,000	125,000
Total Investment Income		70,292	173,549	248,127	125,000	123,000	125,000
343-301	Infrastructure - Cook County	802,675	793,762	798,585	800,500	799,200	799,200
343-302	Infrastructure - DuPage County	783,846	778,696	776,103	777,600	772,200	772,200
380-309	Expenditures Miscellaneous	7,166	-	-	-	-	-
389-303	Miscellaneous Income	45,575	34,966	44,660	40,000	32,000	42,000
Total Miscellaneous		1,639,262	1,607,424	1,619,349	1,618,100	1,603,400	1,613,400
Total Operating Revenues		\$ 12,197,582	\$ 12,128,917	\$ 11,995,670	\$ 12,125,928	\$ 11,463,512	\$ 13,598,454

VILLAGE OF HANOVER PARK, ILLINOIS
Expenditure Summary by Account
Fiscal Year Ending December 31, 2021

Fund 050 - Water and Sewer Fund

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures and Other Financing Uses							
401-411	Salaries - Regular	\$ 2,089,661	\$ 2,015,624	\$ 2,109,373	\$ 2,129,863	\$ 1,866,674	\$ 2,108,518
401-412	Salaries - Part - Time	4,568	7,225	16,012	23,640	800	20,000
401-421	Overtime Compensation	132,796	168,996	164,173	131,450	121,587	135,391
401-428	On Call Premium Pay	21,639	20,907	22,639	19,302	21,362	21,202
401-441	State Retirement	303,231	286,479	233,821	284,372	249,084	291,453
401-442	Social Security	168,157	164,445	169,235	175,604	156,144	180,172
401-444	Employee Insurance	385,321	432,360	397,329	452,260	454,395	537,624
401-446	Unemployment Compensation	1,831	1,927	-	1,000	-	500
401-450	OPEB	12,776	(60,853)	423,215	17,000	25,000	-
401-451	Comp. Abs & IMRF (GLTD)	930,318	71,089	(627,350)	-	-	-
Total Personnel Services		4,050,297	3,108,199	2,908,446	3,234,491	2,895,046	3,294,860
402-411	Office Supplies	1,695	1,149	690	1,464	914	1,164
402-413	Memberships / Subscriptions	36,896	37,941	52,965	55,482	55,680	57,292
402-421	Gasoline & Lube	946	312	365	500	810	500
402-426	Bulk Chemicals	6,438	6,817	5,902	8,800	7,300	8,805
402-427	Materials & Supplies	147,001	191,240	174,842	181,366	170,495	132,989
402-428	Cleaning Supplies	1,065	665	429	1,000	500	500
402-429	Parts & Accessories - Non - Auto	5,107	5,984	3,482	6,000	2,682	6,000
402-431	Uniforms	3,584	5,950	6,097	5,100	6,880	5,700
402-433	Safety & Protective Equipment	5,338	7,503	5,779	9,113	8,300	7,742
402-434	Small Tools	2,250	3,555	926	2,360	2,340	2,360
Total Commodities		210,319	261,116	251,479	271,185	255,901	223,052
403-411	Telephone	56,030	57,553	52,399	58,603	47,546	56,422
403-412	Postage	62,582	53,771	54,816	66,500	57,587	66,350
403-413	Light & Power	210,978	206,365	215,715	236,840	217,000	226,840
403-414	Natural Gas	8,115	9,920	10,376	13,294	10,800	13,294
403-421	Liability Insurance Program	421,927	263,727	328,021	507,434	477,734	544,472
403-434	M & R - Buildings	17,436	15,617	14,135	21,295	16,700	19,295
403-435	M & R - Streets & Bridges	15,106	22,811	-	18,000	9,000	13,000
403-436	Maintenance Agreements	97,177	80,832	103,729	117,599	115,285	121,741
403-437	M & R - Other Equipment	5,220	8,185	9,412	8,700	3,160	8,700
403-441	M & R - STP	55,476	46,759	59,494	60,000	53,126	60,000
403-442	M & R - Sewer Lines	27,491	16,640	24,235	22,000	25,730	26,000
403-443	M & R - Wells	4,895	350	-	8,000	3,000	5,000
403-444	M & R - Water Mains	29,665	33,108	36,101	28,500	18,000	28,500
403-445	M & R - Water Storage Tanks	12,315	314,680	288,558	10,400	10,400	3,800
403-446	M & R - Water Meters	13,930	-	-	2,000	-	500
403-451	Equipment Rentals	179,654	175,881	159,334	179,029	177,309	179,029
403-452	Vehicle Maintenance & Replacement	361,585	432,155	419,829	430,407	430,407	328,535

VILLAGE OF HANOVER PARK, ILLINOIS
Expenditure Summary by Account
Fiscal Year Ending December 31, 2021

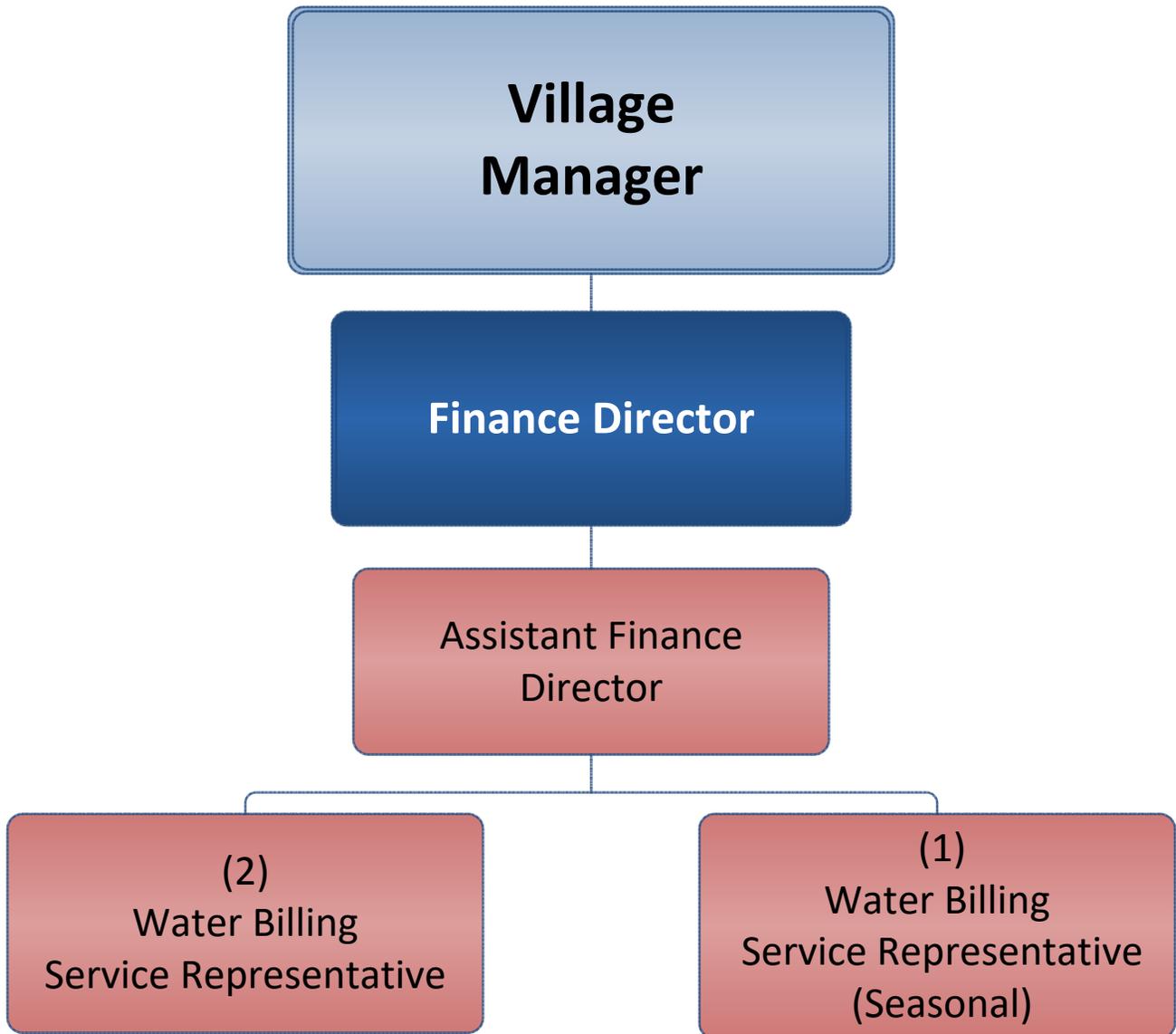
Fund 050 - Water and Sewer Fund

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures and Other Financing Uses (Continued)							
403-454	iSeries Computer	-	-	-	-	-	-
403-456	IT Equipment Maint. & Replacemnt	120,000	124,164	170,250	112,559	112,559	130,667
403-461	Consulting Services	7,453	46,659	47,570	60,270	55,455	58,669
403-463	Auditing Services	12,628	12,990	11,686	11,920	11,920	12,158
403-464	Engineering Services	67,550	118,449	64,045	117,500	115,000	62,500
403-469	Testing Services	28,630	43,193	29,227	38,220	33,000	34,540
403-470	Binding & Printing	20,086	17,169	17,860	21,000	17,900	21,000
403-471	Schools / Conferences / Meetings	2,340	4,391	8,513	9,954	4,050	8,604
403-472	Transportation	279	283	-	-	-	-
403-482	JAWA Operating Costs	1,279,263	1,036,227	994,646	1,077,501	1,429,423	1,052,772
403-489	IEPA Discharge Fee	17,500	20,000	17,500	20,000	20,000	20,000
403-493	Depreciation Expense	1,033,905	946,621	998,508	-	1,200,000	-
403-497	JAWA Fixed Costs	3,546,392	3,890,856	3,830,873	3,909,380	3,900,000	4,029,036
403-499	Miscellaneous Expense	68,110	71,907	24,035	21,958	21,000	21,958
Total Contractual Services		7,783,717	8,071,262	7,990,867	7,188,863	8,593,091	7,153,382
411-418	Interest Principal - IEPA Loan	232,911	114,319	36,691	-	-	-
411-421	Interest Interest - IEPA Loan	6,750	3,219	7,733	-	-	-
Total Debt Services		239,661	117,538	44,424	-	-	-
412-401	General	(285,303)	-	-	-	-	-
412-431	General Capital Outlay	100,000	-	-	-	-	-
412-461	Central Equipment	-	-	-	23,400	23,400	-
Total Interfund Transfers		(185,303)	-	-	23,400	23,400	-
413-421	Buildings	33,600	-	-	-	-	-
413-422	Improvement Other Than Buildings	-	-	-	-	-	15,000
413-443	Other Equipment	87,069	270,439	166,770	90,000	42,500	4,950,000
413-461	Sewer Treatment Plant	-	-	-	47,500	30,055	27,000
413-462	Sewer Lines	236,032	187,825	169,421	418,327	238,276	605,000
413-472	Water Mains	270,159	593,692	596,969	1,287,657	1,300,000	2,300,000
413-473	Water Wells	-	-	-	515,000	441,350	-
Total Capital Outlay		626,860	1,051,956	933,160	2,358,484	2,052,181	7,897,000
Total Expenditures and Other Financing Uses		\$ 12,725,552	\$ 12,610,070	\$ 12,128,376	\$ 13,076,423	\$ 13,819,619	\$ 18,568,294

VILLAGE OF HANOVER PARK, ILLINOIS
 Expenditure Budget Summary by Department
 Fiscal Year Ending December 31, 2021

Fund 050 - Water and Sewer Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
5010 Administration	\$ 2,428,297	\$ 1,967,615	\$ 1,973,649	\$ 2,267,151	\$ 2,166,642	\$ 2,330,928
5020 Water Treatment	4,238,187	4,895,435	4,656,957	5,132,767	4,961,075	4,655,623
5030 Water Maintenance	1,028,464	1,285,231	1,222,291	1,935,388	1,833,469	2,932,967
5040 Water Meter Operations	280,997	227,155	259,771	289,543	204,992	5,070,010
5050 Sewage Treatment	1,445,564	1,346,729	1,255,137	1,323,594	1,256,117	1,408,203
5060 Sewer Maintenance	936,517	787,521	722,992	1,027,079	744,501	1,117,791
5070 Depreciation/Debt Service	2,367,526	2,100,386	2,037,578	1,100,901	2,652,823	1,052,772
Total Water and Sewer Fund	\$ 12,725,552	\$ 12,610,070	\$ 12,128,376	\$ 13,076,423	\$ 13,819,619	\$ 18,568,294



PURPOSE STATEMENT

Coordinate the financial activity of the Water and Sewer Fund under the direction of the Village Manager.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Director of Finance is responsible for the financial administration of the Water and Sewer Fund. The duties of this department include billing residents for water and sewer services on a bimonthly basis, collections and maintenance of customer account records. The department also handles customer inquiries regarding water and sewer accounts.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2015	2016	2017	2018	2019
Number of Water Bills:					
Original Bills	62,785	94,929	128,766	129,042	130,057
First Late Notice	17,729	18,564	-	-	-
Second Late Notice	9,035	-	-	-	-
Termination Notice	-	8,650	24,366	21,791	21,148
Turn Offs	864	2,799	1,139	1,080	2,787
Final Bills	1,385	1,489	1,119	802	610
Work Order Requested	5,884	4,604	1,977	1,365	1,795

2020 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Continued to audit customers water and sewer accounts.
Ongoing. Staff continued to audit customer accounts for zero consumption, theft of water, stuck meters and inactive accounts. Staff ran reports and reviewed all property meter sizes to make sure customers are accurately billed.
- ✓ Worked with all customers affected by COVID-19 to enable them to pay past due bills.
Ongoing. Staff worked with customers who were affected by the negative impacts of local and state shutdowns during COVID-19 and set-up payment plans as requested.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Continued to evaluate technology options to enhance efficiency and services.
Ongoing. Finance and IT Department explored New World System capabilities in Water billing invoice and notification via email.

Strategic Plan Goal #5: Effective Governance

- ✓ Continued to expand knowledge by attending training and seminars.
Ongoing. Staff continued training on providing good customer service. Continued to learn the New World System software and improve knowledge and skills in providing optimum quality services.

2021 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Continue to audit customers water and sewer accounts.
Ongoing. Staff will continue to audit customer accounts for zero consumption, theft of water, stuck meters and inactive accounts. Staff will run a report and review all property meter sizes and make sure customers are accurately billed.

Strategic Plan Goal #4: Community Image & Identity

1. Continue to evaluate technology options to enhance efficiency and services.
Ongoing.

Strategic Plan Goal #5: Effective Governance

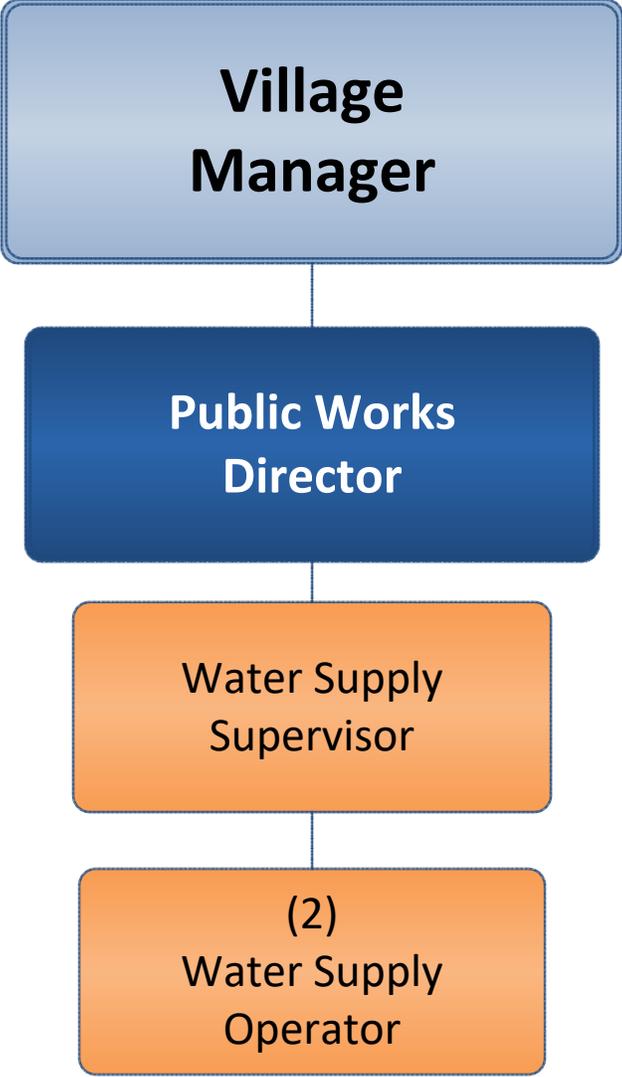
1. Continue to expand knowledge by attending training and seminars.
Ongoing. Staff to continue training on providing good customer service. Continue to learn the New World System software and improve knowledge and skills in providing optimum quality services.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 050 - Water and Sewer Fund

Department 5010 - Water & Sewer Administration

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 945,944	\$ 917,528	\$ 984,873	\$ 998,385	\$ 974,865	\$ 1,012,170
401-412	Salaries - Part - Time	2,104	1,422	2,940	5,000	800	5,000
401-421	Overtime Compensation	7,032	20,513	23,548	20,400	9,525	20,240
401-441	State Retirement	129,614	122,813	102,702	127,097	120,785	132,173
401-442	Social Security	71,042	68,924	72,806	79,340	75,367	84,729
401-444	Employee Insurance	144,415	166,655	164,692	181,970	180,770	197,796
401-446	Unemployment Compensation	1,831	1,927	-	1,000	-	500
401-450	OPEB	12,776	(60,853)	423,215	17,000	25,000	-
401-451	Comp. Abs & IMRF (GLTD)	385,028	136,123	(419,379)	-	-	-
Total Personnel Services		1,699,785	1,375,053	1,355,397	1,430,192	1,387,112	1,452,608
402-411	Office Supplies	345	87	72	500	300	300
402-413	Memberships / Subscriptions	3,838	3,951	4,084	3,951	4,084	4,084
Total Commodities		4,183	4,038	4,156	4,451	4,384	4,384
403-411	Telephone	27,941	28,559	27,203	31,497	22,200	30,069
403-412	Postage	62,185	53,374	54,302	66,000	57,372	66,000
403-421	Liability Insurance Program	421,927	263,727	328,021	507,434	477,734	544,472
403-436	Maintenance Agreements	81,459	69,377	70,761	87,653	86,640	90,345
403-451	Equipment Rentals	8,009	8,176	6,957	7,389	6,009	7,389
403-456	IT Equipment Maint. & Replacement	20,000	22,006	29,687	23,101	23,101	27,590
403-461	Consulting Services	1,627	41,094	43,094	54,070	51,070	52,469
403-463	Auditing Services	12,628	12,990	11,686	11,920	11,920	12,158
403-470	Binding & Printing	20,086	17,169	17,860	21,000	17,900	21,000
403-471	Schools / Conferences / Meetings	325	115	490	486	200	486
403-472	Transportation	30	30	-	-	-	-
403-499	Miscellaneous Expense	68,110	71,907	24,035	21,958	21,000	21,958
Total Contractual Services		724,328	588,524	614,096	832,508	775,146	873,936
Total Water & Sewer Administration		\$ 2,428,297	\$ 1,967,615	\$ 1,973,649	\$ 2,267,151	\$ 2,166,642	\$ 2,330,928



PURPOSE STATEMENT

The goal of Water Treatment is to provide water of adequate quantity and quality that is free of health hazards and aesthetically acceptable for household, commercial and industrial use at a reasonable cost.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

To meet all applicable water quality and testing standards. To monitor all plant operations and perform routine and preventative maintenance on pumping equipment. To schedule major repairs for water treatment facilities.

To monitor source of supply for future requirements of the community.

To contact outside contractor or consulting engineer services for major repairs, upgrading and maintenance of the treatment system.

To research possible system improvements and advise management of alternatives for improved service.

To keep informed of changing standards and new processes in water treatment techniques and equipment.

To complete annual Consumer Confidence Report.

To oversee the Village's Backflow Preventer Certification program.

To stay in compliance with Environmental Protection Agency Safe Drinking Water Act rules and regulations.

To provide all drinking water reports to the Illinois Environmental Protection Agency.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Raw well pump to waste modifications.
Completed. Fourth quarter. Raw well pump to waste modifications at Well #3 & #6, 6800 Longmeadow Lane.
- ✓ Review of electrical and controls.
Completed. Fourth quarter. Complete review of electric power and controls at the Schick Road Pump Station.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Continued to improve appearance at Well sites.
Ongoing. 1st quarter. Continually need to make improvements to aging structures. FY'20 Improvements included plant materials, as well as painting.

2021 BUDGET GOALS

Strategic Plan Goal #3: **Maintain and Enhance Infrastructure**

1. Rehab Evergreen.
Fourth quarter. Elevated storage tank needs to be rehabbed based on engineering inspections.

Strategic Plan Goal #4: **Community Image & Identity**

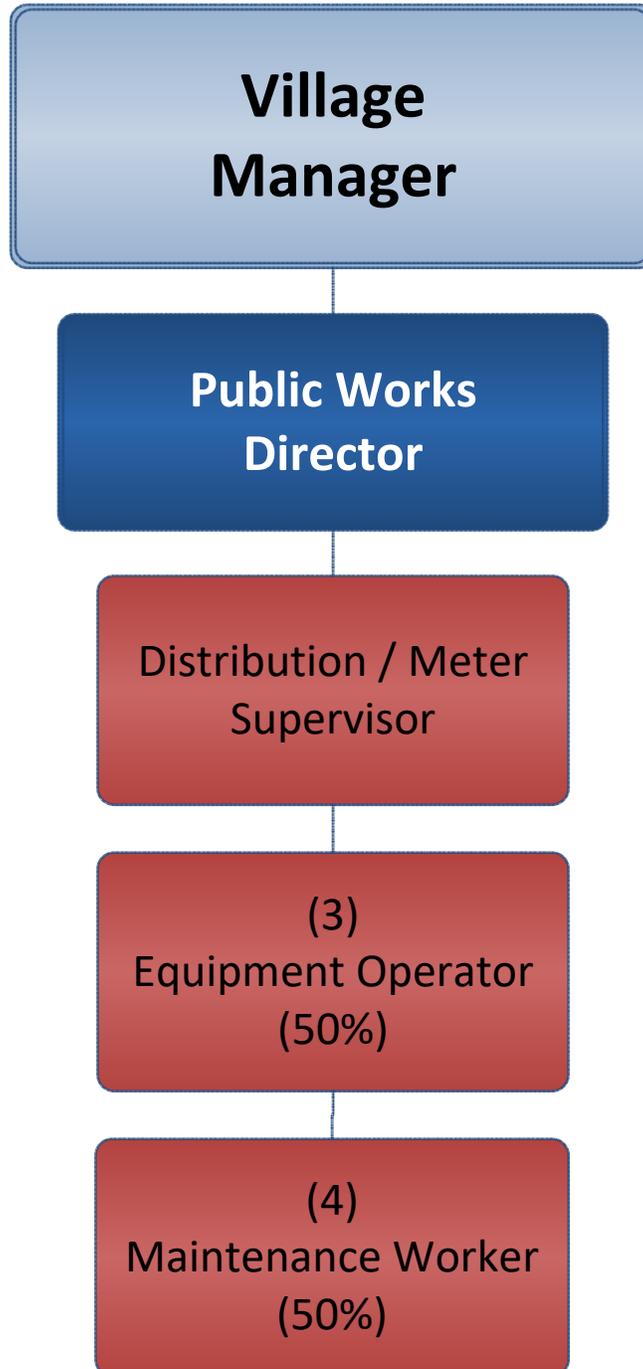
1. Continue to improve appearance at Well sites.
Ongoing. 1st quarter. Continually need to make improvements to aging structures.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 050 - Water and Sewer Fund

Department 5020 - Water Treatment

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 264,653	\$ 247,835	\$ 254,596	\$ 249,476	\$ 217,341	\$ 256,114
401-421	Overtime Compensation	31,102	33,297	30,522	24,050	30,000	24,050
401-428	On Call Premium Pay	6,021	5,926	5,986	6,462	6,462	6,462
401-441	State Retirement	40,441	37,020	29,722	33,562	31,785	36,124
401-442	Social Security	22,757	21,747	21,980	20,925	19,416	21,986
401-444	Employee Insurance	28,728	34,703	30,503	32,856	30,885	34,043
401-451	Comp. Abs & IMRF (GLTD)	79,015	6,408	(40,642)	-	-	-
Total Personnel Services		472,716	386,937	332,668	367,331	335,889	378,779
402-411	Office Supplies	183	313	350	264	264	264
402-413	Memberships / Subscriptions	185	100	100	230	230	230
402-426	Bulk Chemicals	893	409	372	800	800	2,305
402-427	Materials & Supplies	10,199	9,236	8,896	19,828	17,000	8,878
402-431	Uniforms	453	957	1,031	800	800	800
402-433	Safety & Protective Equipment	1,077	4,030	1,971	4,083	4,000	2,712
402-434	Small Tools	-	101	-	-	-	-
Total Commodities		12,989	15,146	12,720	26,005	23,094	15,189
403-411	Telephone	9,450	9,696	6,770	7,500	7,500	6,600
403-412	Postage	312	331	372	350	150	200
403-413	Light & Power	72,717	62,505	74,078	85,000	75,000	75,000
403-414	Natural Gas	5,248	6,506	7,010	8,545	7,100	8,545
403-434	M & R - Buildings	11,248	7,661	5,159	10,500	8,500	8,500
403-436	Maintenance Agreements	13,367	10,163	18,652	15,296	15,370	16,371
403-437	M & R - Other Equipment	3,767	8,145	9,412	8,000	3,000	8,000
403-443	M & R - Wells	4,895	350	-	8,000	3,000	5,000
403-445	M & R - Water Storage Tanks	12,315	314,680	288,558	10,400	10,400	3,800
403-452	Vehicle Maintenance & Replacement	14,722	12,847	12,166	11,944	11,944	11,045
403-456	IT Equipment Maint. & Replacement	20,000	20,757	28,438	18,178	18,178	20,900
403-464	Engineering Services	25,968	27,178	19,585	85,000	85,000	35,000
403-469	Testing Services	10,349	20,884	8,824	15,220	12,500	12,540
403-471	Schools / Conferences / Meetings	1,485	1,359	1,673	3,618	600	3,618
403-472	Transportation	248	253	-	-	-	-
403-489	IEPA Discharge Fee	-	2,500	-	2,500	2,500	2,500
403-497	JAWA Fixed Costs	3,546,392	3,890,856	3,830,873	3,909,380	3,900,000	4,029,036
Total Contractual Services		3,752,481	4,396,671	4,311,569	4,199,431	4,160,742	4,246,655
413-422	Improvement Other Than Buildings	-	-	-	-	-	15,000
413-443	Other Equipment	-	96,681	-	25,000	-	-
413-473	Water Wells	-	-	-	515,000	441,350	-
Total Capital Outlay		-	96,681	-	540,000	441,350	15,000
Total Water Treatment		\$ 4,238,187	\$ 4,895,435	\$ 4,656,957	\$ 5,132,767	\$ 4,961,075	\$ 4,655,623



PURPOSE STATEMENT

To provide an adequate measure of potable water for consumption by our residents, as well as continuing supply for the Fire Department’s use in the protection of life and property.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Provide maintenance on the Village’s water distribution system, including the following operations:

- Repair water main breaks and repair fire hydrants.
- Emergency repair of b-boxes for breakage, leaking, etc.
- Emergency repair of water distribution valves.
- Evaluate the water system for installation of new distribution valves to reduce the number of homes that must be shut off during main breaks.
- Annual fire hydrant flushing of 1,484 hydrants.
- Yard restoration after a dig-up, water main break, sewer repair, b-box, valves, etc.
- Locate and exercise water distribution valves.
- JULIE location of Village underground utilities.
- Assist other Public Works Departments as needed - snow plowing, brush pickup, etc.

PERFORMANCE ACTIVITIES AND MEASURES

Description of Measurement	2015	2016	2017	2018	2019
Miles of Water Mains	112.43	112.43	119.14	119.14	118.93
Number of Fire Hydrants	1,482	1,483	1,484	1,484	1,482
Number of System Valves	1,538	1,538	1,540	1,540	1,548
B-Box (clean, locate, repair)	207	105	197	346	468
Gate/Auxiliary Valves (clean, locate, repair)	23	6	28	114	71
Water Main Breaks	41	55	63	80	56
JULIE Locates	4,032	4,728	3,891	4,048	3,267
B-Box – Installation	1	12	15	8	1
Hydrants Flushed	1,575	2,268	1,546	1,558	1,428
Hydrants Painted	0	0	35	3	0
Hydrants Repaired	66	57	92	42	19
Yard Preparation – hours	649	899	545	696	621
Yard Repairs - Square Yards	4,138	8,533	15,335	4,253	19,728

2020 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

✓ Water Main Replacement.

Cook County:

500 Feet – Hollywood Avenue (Briarwood Avenue to east of Jonquil Terrace)

700 Feet – Thornwood Street (Hollywood Avenue to Briarwood Avenue)

400 Feet – Rosewood Street (Tanglewood Avenue to Greenwood Avenue)

300 Feet – Hanover Street (Greenwood Avenue to Laurel Avenue)

Completed. Fourth quarter. Replacement of water mains due to severe deterioration and numerous water main breaks on these lines. These replacements will be coordinated with roadway construction projects and are subject to change.

2021 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Water main replacement.
2. Village wide leak detection program.

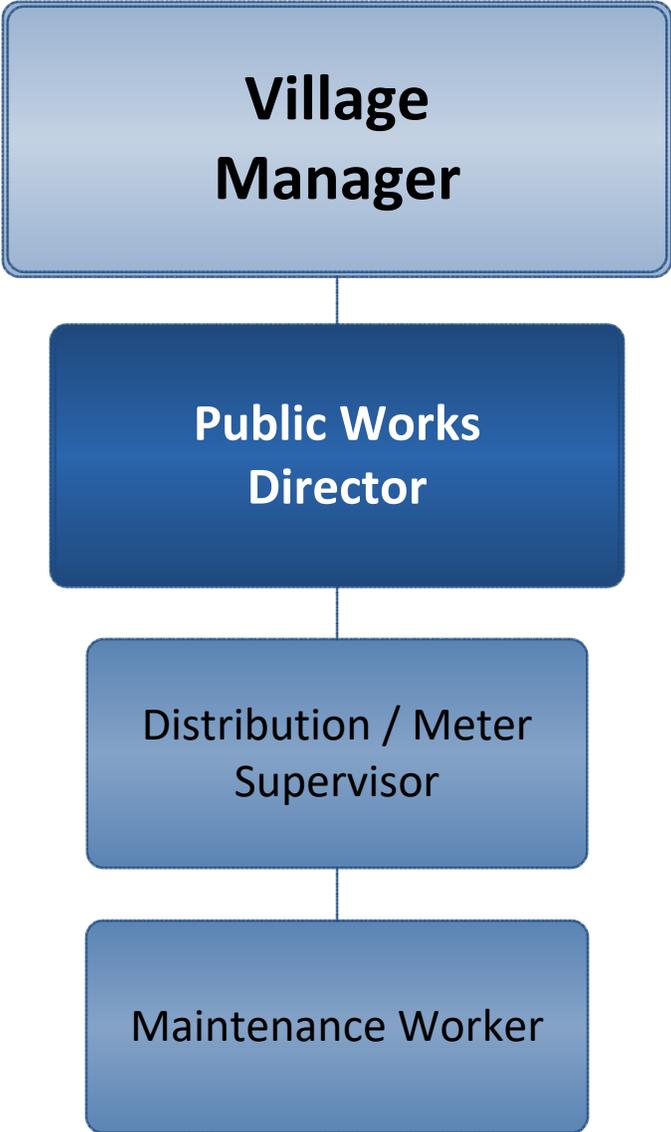
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 050 - Water and Sewer Fund

Department 5030 - Water Maintenance

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 212,979	\$ 192,164	\$ 204,243	\$ 214,539	\$ 146,898	\$ 186,181
401-412	Salaries - Part - Time	2,464	5,803	10,560	8,640	-	5,000
401-421	Overtime Compensation	24,350	34,142	34,343	30,000	28,000	30,000
401-428	On Call Premium Pay	3,952	2,760	3,640	2,200	3,500	3,000
401-441	State Retirement	32,429	29,622	24,359	33,942	22,322	31,966
401-442	Social Security	18,307	17,803	18,585	19,368	16,057	17,150
401-444	Employee Insurance	47,916	44,226	40,108	47,880	45,560	78,821
401-451	Comp. Abs & IMRF (GLTD)	143,151	(27,261)	(32,557)	-	-	-
Total Personnel Services		485,548	299,259	303,282	356,569	262,337	352,118
402-413	Memberships / Subscriptions	212	190	310	65	130	260
402-427	Materials & Supplies	68,385	93,774	65,808	60,495	60,495	60,495
402-431	Uniforms	848	1,948	1,862	1,500	3,500	2,100
402-433	Safety & Protective Equipment	994	609	989	1,315	1,315	1,315
402-434	Small Tools	1,882	3,101	733	2,000	2,000	2,000
Total Commodities		72,320	99,622	69,701	65,375	67,440	66,170
403-435	M & R - Streets & Bridges	9,226	-	-	10,000	5,000	5,000
403-437	M & R - Other Equipment	85	40	-	300	160	300
403-444	M & R - Water Mains	29,665	33,108	36,101	28,500	18,000	28,500
403-451	Equipment Rentals	-	-	720	640	300	640
403-452	Vehicle Maintenance & Replacement	129,372	144,397	151,576	151,576	151,576	145,093
403-456	IT Equipment Maint. & Replacement	20,000	20,350	28,031	17,771	17,771	20,496
403-461	Consulting Services	5,826	5,565	4,476	6,200	4,385	6,200
403-464	Engineering Services	-	74,876	20,816	-	-	-
403-469	Testing Services	6,180	12,182	5,881	7,000	5,000	6,000
403-471	Schools / Conferences / Meetings	84	2,140	4,738	3,800	1,500	2,450
Total Contractual Services		200,438	292,657	252,340	225,787	203,692	214,679
413-472	Water Mains	270,159	593,692	596,969	1,287,657	1,300,000	2,300,000
Total Capital Outlay		270,159	593,692	596,969	1,287,657	1,300,000	2,300,000
Total Water Maintenance		\$ 1,028,464	\$ 1,285,231	\$ 1,222,291	\$ 1,935,388	\$ 1,833,469	\$ 2,932,967

5040 – Water Meter Operations



PURPOSE STATEMENT

Operate the Water Meter Operations Division effectively; attain complete meter registration accuracy on all accounts; improve the relationship between the consumer and the Village and to improve upon the interrelationship with the Finance Department.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Billing Department:

- A. Final read - move outs, hang deposit tag
- B. Turn water on/off
- C. Meter checks - high water bill
- D. Meter leaking
- E. No water - frozen service/low pressure
- F. Hang red tags for delinquent promissory note or NSF check

Monthly meter reading.

Water turn off for nonpayment of bill.

Water off/on at resident's request for repair of plumbing, etc.

Final inspections - seal new meters, install R900 system, inspect meter and b-box for new construction as needed.

Meter reading system repairs - repairs to meters that do not read during billing cycle, cable chewed by dogs, new siding, meter stopped working, etc.

Test water meters for high bills.

Replace frozen/broken water meters.

To assist in repair of water main breaks, sanitary sewer backups and other work related to the Water and Sewer Department.

Disassemble, clean, assemble and test reconditioned meters.

Assist other Public Works Divisions as needed - snow plowing, brush pickup, etc.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2015	2016	2017	2018	2019
Water Meters Read	69,239	118,313	143,013	157,217	155,479
Water Meters Replaced (5/8 x 3/4)	102	125	136	39	42
Water Meter Service Requests	6,723	3,511	3,097	5,829	3,522
Water Turn On/Off	2,815	2,310	2,334	3,073	2,787
Install R900 Radios	186	255	245	540	585
Meter Repair/Cable/Register/Reseal Meter	253	101	119	207	180
Meter Checks - High Water Bill	206	130	3	1	4

Description of Measurement	2015	2016	2017	2018	2019
Meter Leaking	10	37	12	0	22
Meters Tested	162	44	34	1	27
Meters Tested/High Billing	7	5	0	0	0
No Water - Frozen Service/Low Pressure	2	4	5	6	1
Replace Meters - Frozen/Broken Bottom	8	8	27	1	15
Replace Meters - Test/High Bill	1	2	0	0	0
Seal New Meters/Install RF900-New Construction	26	0	0	6	18
Service Status	648	327	241	376	359
Tags – Red	2	425	123	67	42
Tags - Service/Deposit	1,773	1,008	381	264	351
Tags - Theft of Service	76	320	198	69	63

2020 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Installed meters and radios in new construction.
Ongoing. First through fourth quarters. New construction and renovations are always taking place.
- ✓ Continued improving the efficiency and accuracy of the entire water meter testing process for high bill, etc.
27 Meters were tested in August 2019. The Village's test bench needs repair.
- ✓ Improved the efficiency of the customer service request process.
Ongoing. First through fourth quarters. Continually trying to improve service to residents.

2021 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

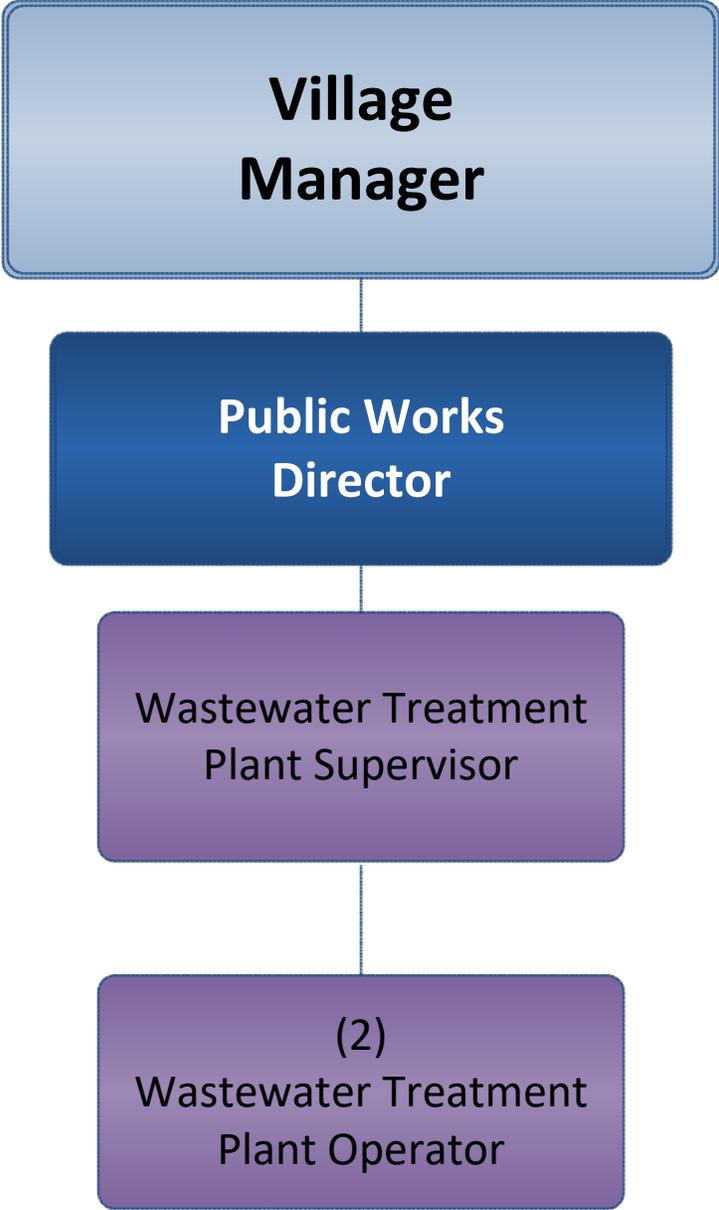
1. Install meters and radios in new construction.
Ongoing. First through fourth quarters. New construction and renovations are always taking place.
2. Village wide replacement of water meters and install a fixed network meter reading system with a customer portal.
3. Improve the efficiency of the customer service request process.
Ongoing. First through fourth quarters. Continually trying to improve service to residents.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 050 - Water and Sewer Fund

Department 5040 - Water Meter Operations

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 96,473	\$ 101,607	\$ 101,627	\$ 105,474	\$ 52,000	\$ 56,307
401-421	Overtime Compensation	10,941	15,619	14,832	11,000	9,000	10,000
401-428	On Call Premium Pay	1,513	3,569	4,171	2,200	2,000	2,500
401-441	State Retirement	14,463	15,554	12,342	14,290	7,912	8,642
401-442	Social Security	8,070	8,973	8,963	8,911	4,810	5,264
401-444	Employee Insurance	24,828	27,812	23,943	26,918	22,630	23,566
401-451	Comp. Abs & IMRF (GLTD)	38,626	(30,122)	(22,407)	-	-	-
Total Personnel Services		194,914	143,012	143,472	168,793	98,352	106,279
402-411	Office Supplies	768	136	63	300	150	200
402-413	Memberships / Subscriptions	160	165	170	270	270	270
402-427	Materials & Supplies	33,876	41,969	63,265	60,243	55,000	23,816
402-431	Uniforms	810	549	653	600	600	600
402-433	Safety & Protective Equipment	263	310	143	442	400	442
Total Commodities		35,878	43,129	64,294	61,855	56,420	25,328
403-436	Maintenance Agreements	-	-	3,150	3,150	1,975	3,525
403-446	M & R - Water Meters	13,930	-	-	2,000	-	500
403-452	Vehicle Maintenance & Replacement	16,274	20,274	20,580	20,580	20,580	13,490
403-456	IT Equipment Maint. & Replacement	20,000	20,594	28,275	18,015	18,015	20,738
403-471	Schools / Conferences / Meetings	-	146	-	150	150	150
Total Contractual Services		50,204	41,014	52,005	43,895	40,720	38,403
413-443	Other Equipment	-	-	-	15,000	9,500	4,900,000
Total Capital Outlay		-	-	-	15,000	9,500	4,900,000
Total Water Meter Operations		\$ 280,997	\$ 227,155	\$ 259,771	\$ 289,543	\$ 204,992	\$ 5,070,010



PURPOSE STATEMENT

The primary goal is to protect the receiving stream water quality by continuous and efficient plant performance and produce a quality effluent that meets the parameters set forth by the Federal and State Environmental Protection Agencies. Also, to continue the practice of high safety work methods.

To keep operational problems to a minimum, to operate at maximum efficiency, and to maintain a safe, neat, and clean plant appearance.

In the field of public relations, to explain the purpose and operations of the treatment plant to visitors, civic organizations, and school classes.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Sewage Treatment Plant treats all wastewater from the Hanover Park community for properties lying in DuPage County. We must maintain and keep lift stations running, filters, blowers, pumps and motors in good operating condition. We inspect, observe, and record conditions and make calculations to determine the plant is working effectively.

To provide the necessary maintenance needs to assure continuous effective operations of the plant through a preventative maintenance program. To perform all necessary laboratory testing, analyze results, and make all necessary adjustments to keep the treatment plant in compliance.

To operate an efficient and cost-effective biosolids management program and comply with all Federal and State biosolids regulations.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Phosphorous monitoring at STP 1.
Need to continue monitoring per the Baxter Woodman Engineering Final Report on Phosphorous Reduction per the N.P.D.E.S. permit requirement.
- ✓ Installed Three new pumps at STP 1.
Two are Waste Activated Sludge Pumps and the other is a Scum Pump. All three of these pumps are critical to the process at STP and all were over twenty years old.

Strategic Plan Goal #5: Effective Governance

- ✓ Cartegraph System.
Utilize Cartegraph to optimize our planning, organization and record keeping.

2021 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Phosphorous monitoring at STP 1.
Need to continue monitoring per the Baxter Woodman Engineering Final Report on Phosphorous Reduction per the N.P.D.E.S. permit requirement.
2. Installation of replacement hydraulic cutter at STP 1.
Third quarter. The installation of a replacement hydraulic cutter on the Muffin Monster at STP is on a 3-year replacement program.
3. Upgrade the U.V. System at STP 1. The current system is obsolete, and most replacement parts are unavailable. The current system is nearly thirty years old.
4. Clarifier Painting. Clarifiers have reached the twenty-year mark and need interior structure paint to combat corrosion.

Strategic Plan Goal #5: Effective Governance

1. Cartegraph System.
Utilize Cartegraph to optimize our planning, organization and record keeping.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 050 - Water and Sewer Fund

Department 5050 - Sewage Treatment

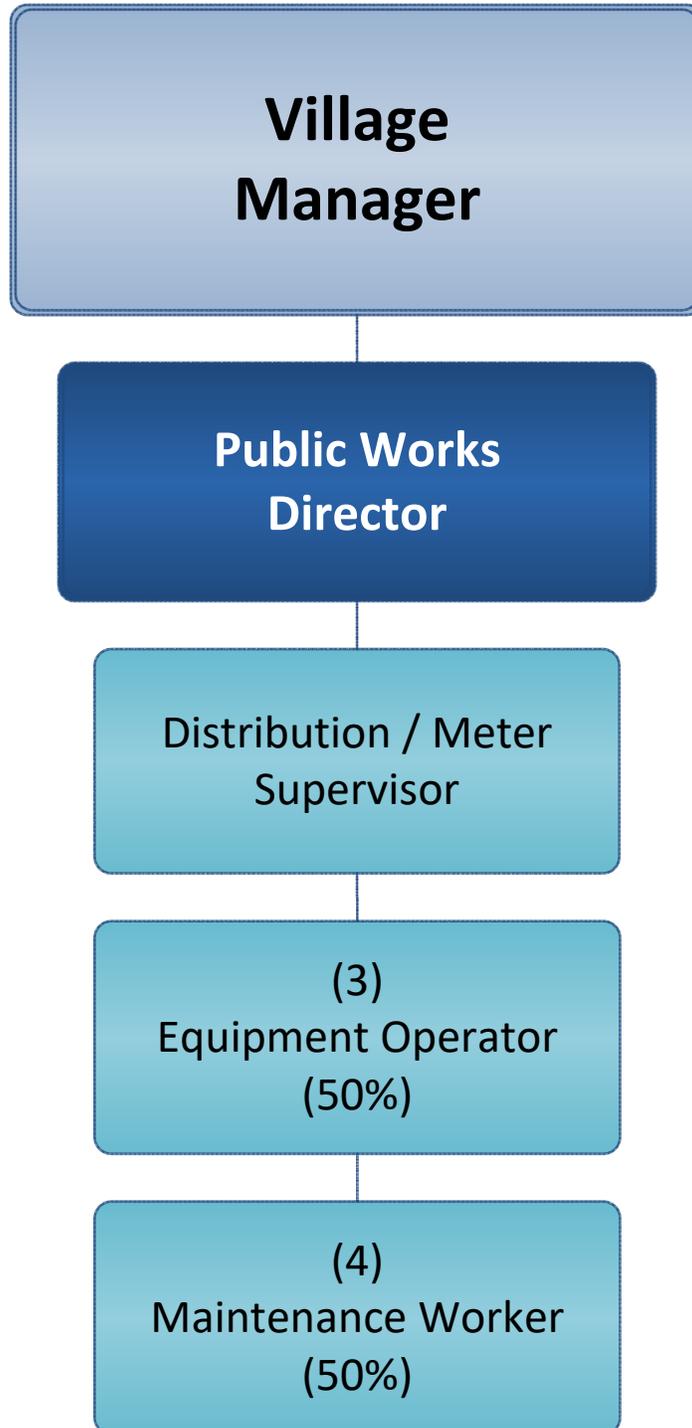
Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 357,275	\$ 365,995	\$ 360,655	\$ 347,450	\$ 335,570	\$ 411,565
401-412	Salaries - Part - Time	-	-	-	5,000	-	5,000
401-421	Overtime Compensation	34,854	34,170	30,344	25,000	25,062	30,101
401-428	On Call Premium Pay	6,200	6,250	6,308	6,240	5,300	6,240
401-441	State Retirement	53,835	52,341	40,833	46,580	46,780	56,149
401-442	Social Security	29,901	30,012	29,363	29,041	27,994	34,581
401-444	Employee Insurance	91,563	114,561	98,564	114,756	129,050	153,398
401-451	Comp. Abs & IMRF (GLTD)	166,370	1,204	(84,701)	-	-	-
Total Personnel Services		739,997	604,534	481,366	574,067	569,756	697,034
402-411	Office Supplies	398	613	205	400	200	400
402-413	Memberships / Subscriptions	32,501	33,535	48,301	50,966	50,966	52,448
402-421	Gasoline & Lube	946	312	365	500	810	500
402-426	Bulk Chemicals	5,545	6,408	5,530	8,000	6,500	6,500
402-427	Materials & Supplies	22,176	23,491	21,363	25,000	23,500	24,000
402-428	Cleaning Supplies	1,065	665	429	1,000	500	500
402-431	Uniforms	496	799	1,174	800	730	800
402-433	Safety & Protective Equipment	1,238	1,154	1,118	1,133	1,485	1,133
402-434	Small Tools	195	192	140	200	190	200
Total Commodities		64,560	67,170	78,625	87,999	84,881	86,481
403-411	Telephone	18,639	19,298	18,427	19,606	17,846	19,753
403-412	Postage	85	66	142	150	65	150
403-413	Light & Power	138,261	143,859	141,636	151,840	142,000	151,840
403-414	Natural Gas	2,867	3,414	3,367	4,749	3,700	4,749
403-434	M & R - Buildings	6,188	7,956	8,977	10,795	8,200	10,795
403-436	Maintenance Agreements	2,351	1,292	11,166	11,500	11,300	11,500
403-441	M & R - Sewer Treatment Plant	55,476	46,759	59,494	60,000	53,126	60,000
403-442	M & R - Sewer Lines	12,823	12,680	11,431	12,000	12,000	12,000
403-451	Equipment Rentals	171,645	167,705	151,656	171,000	171,000	171,000
403-452	Vehicle Maintenance & Replacement	26,379	33,679	37,365	37,365	37,365	23,154
403-456	IT Equipment Maint. & Replacement	20,000	20,107	27,788	17,723	17,723	20,447
403-464	Engineering Services	35,577	16,395	23,643	32,500	30,000	27,500
403-469	Testing Services	12,101	10,128	14,523	16,000	15,500	16,000
403-471	Schools / Conferences / Meetings	447	431	1,262	1,300	1,100	1,300
403-489	IEPA Discharge Fee	17,500	17,500	17,500	17,500	17,500	17,500
Total Contractual Services		520,339	501,268	528,376	564,028	538,425	547,688

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 050 - Water and Sewer Fund

Department 5050 - Sewage Treatment - Continued

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures (Continued)							
413-421	Buildings	33,600	-	-	-	-	-
413-443	Other Equipment	87,069	173,758	166,770	50,000	33,000	50,000
413-461	Sewage Treatment Plant	-	-	-	47,500	30,055	27,000
Total Capital Outlay		<u>120,669</u>	<u>173,758</u>	<u>166,770</u>	<u>97,500</u>	<u>63,055</u>	<u>77,000</u>
Total Sewage Treatment		<u>\$ 1,445,564</u>	<u>\$ 1,346,729</u>	<u>\$ 1,255,137</u>	<u>\$ 1,323,594</u>	<u>\$ 1,256,117</u>	<u>\$ 1,408,203</u>



PURPOSE STATEMENT

To ensure a healthy environment for the residents of Hanover Park by maintaining the Village's sanitary sewer system in a clean, free-flowing condition for conveyance to the treatment facility.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Provide maintenance of the Village's sanitary sewer collection system, including the following operations:

- Respond to residents' complaints about sewer backups.
- Annual preventative maintenance of sanitary sewers (jetting/root cutting) in Cook County, consisting of 165,074 feet or 31.2 miles. Additionally, bi-annual preventative maintenance of sanitary sewers in DuPage County consisting of 275,300 feet or 52.14 miles including inspection of manhole conditions.
- Emergency dig up due to complete blockage of roots or collapsed section of sewer main.
- Repair or reconstruct sanitary sewer manhole due to deteriorating condition, as needed.
- Visual inspection of sewer lines using portable television camera and monitor, as needed, when problems occur during preventative maintenance; and to assist residents to determine responsibility of sewer problem.
- Assist other Public Works Divisions as needed – snow plowing, brush pickup, etc.

PERFORMANCE ACTIVITIES AND MEASURES

Description of Measurement	2015	2016	2017	2018	2019
Miles of Sanitary Sewers	94.03	94.03	93.79	93.79	93.79
Number of Manholes	2,353	2,353	2,353	2,353	2,353
Sanitary Sewer Backups	23	7	7	7	3
Sanitary Sewer Backup – Possible	28	11	51	42	30
Sanitary Sewer Inspections	3,528	1,381	1,636	1,148	0
Sanitary Sewer PM Root Cut/Jet (in. ft.)	413,787	366,324	320,778	173,524	291,354
Sanitary Sewer Televising (ft.)	20,831	54,051	27,692	1,082	90,819
Sanitary Sewer Repair – Each	2	4	2	8	1

2020 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Sanitary sewer jetting.
Performed sewer jetting to minimize residential service interruptions.
- ✓ Continued televising Cook County sanitary sewers to evaluate the rehab priorities.
Televising helps to evaluate the condition of the sanitary sewer mains.

- ✓ Determined locations and severity of infiltration entering into the sanitary system.
Ongoing. Fourth quarter. An ongoing process to determine locations that need repair.
- ✓ Relined sanitary sewers in Cook County. Locations to be determined.
Ongoing. Fourth quarter. Relining is a process in which a plastic material is inserted into the pipe to fill any severe cracks or separations.
- ✓ PACP Certification.
2 Employees are now PACP certified for the sewer televising grading system.

Additional Accomplishments

Sanitary Sewer Improvement Program

Televising of Sanitary Sewer Lines Completed by Calendar Year (feet)		Relining of Sanitary Sewer Lines Completed by Calendar Year (feet)	
2013	1,315	2013	2,338
2014	600	2014	0**
2014B	19,191	2014B	0**
2015	20,831	2015	0**
2016	54,051	2016	0**
2017	27,692	2017	1,921
2018	1,082	2018	2,726
2019	90,819	2019	2,481
Total:	215,581	Total:	9,466

*No televising due to loss of vehicle.

**Postponed due to sanitary sewer force main collapse. Funding held back due to unknown cost of force main evaluation.

2021 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Sanitary sewer jetting.
Perform sewer jetting to minimize residential service interruptions.
2. Continue televising Cook County sanitary sewers to evaluate the rehab priorities.
3. Work towards identifying and repairing sources of inflow and infiltration in the sewer system.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 050 - Water and Sewer Fund

Department 5060 - Sewer Maintenance

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
401-411	Salaries - Regular	\$ 212,338	\$ 190,496	\$ 203,378	\$ 214,539	\$ 140,000	\$ 186,181
401-412	Salaries - Part - Time	-	-	2,512	5,000	-	5,000
401-421	Overtime Compensation	24,516	31,254	30,584	21,000	20,000	21,000
401-428	On Call Premium Pay	3,952	2,402	2,533	2,200	4,100	3,000
401-441	State Retirement	32,450	29,127	23,862	28,901	19,500	26,399
401-442	Social Security	18,080	16,987	17,537	18,019	12,500	16,462
401-444	Employee Insurance	47,872	44,402	39,520	47,880	45,500	50,000
401-451	Comp. Abs & IMRF (GLTD)	118,129	(15,263)	(27,665)	-	-	-
Total Personnel Services		<u>457,337</u>	<u>299,405</u>	<u>292,261</u>	<u>337,539</u>	<u>241,600</u>	<u>308,042</u>
402-427	Materials & Supplies	12,365	22,770	15,510	15,800	14,500	15,800
402-429	Parts & Accessories - Non - Auto	5,107	5,984	3,482	6,000	2,682	6,000
402-431	Uniforms	977	1,697	1,378	1,400	1,250	1,400
402-433	Safety & Protective Equipment	1,766	1,400	1,559	2,140	1,100	2,140
402-434	Small Tools	173	160	54	160	150	160
Total Commodities		<u>20,389</u>	<u>32,011</u>	<u>21,983</u>	<u>25,500</u>	<u>19,682</u>	<u>25,500</u>
403-435	M & R - Streets & Bridges	5,880	22,811	-	8,000	4,000	8,000
403-437	M & R - Other Equipment	1,368	-	-	400	-	400
403-442	M & R - Sewer Lines	14,668	3,960	12,804	10,000	13,730	14,000
403-452	Vehicle Maintenance & Replacement	174,838	220,958	198,142	208,942	208,942	135,753
403-456	IT Equipment Maint. & Replacement	20,000	20,350	28,031	17,771	17,771	20,496
403-464	Engineering Services	6,005	-	-	-	-	-
403-471	Schools / Conferences / Meetings	-	200	350	600	500	600
Total Contractual Services		<u>222,760</u>	<u>268,279</u>	<u>239,327</u>	<u>245,713</u>	<u>244,943</u>	<u>179,249</u>
413-462	Sewer Lines	236,032	187,825	169,421	418,327	238,276	605,000
Total Capital Outlay		<u>236,032</u>	<u>187,825</u>	<u>169,421</u>	<u>418,327</u>	<u>238,276</u>	<u>605,000</u>
Total Sewer Maintenance		<u>\$ 936,517</u>	<u>\$ 787,521</u>	<u>\$ 722,992</u>	<u>\$ 1,027,079</u>	<u>\$ 744,501</u>	<u>\$ 1,117,791</u>



VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2021

Fund 050 - Water and Sewer Fund

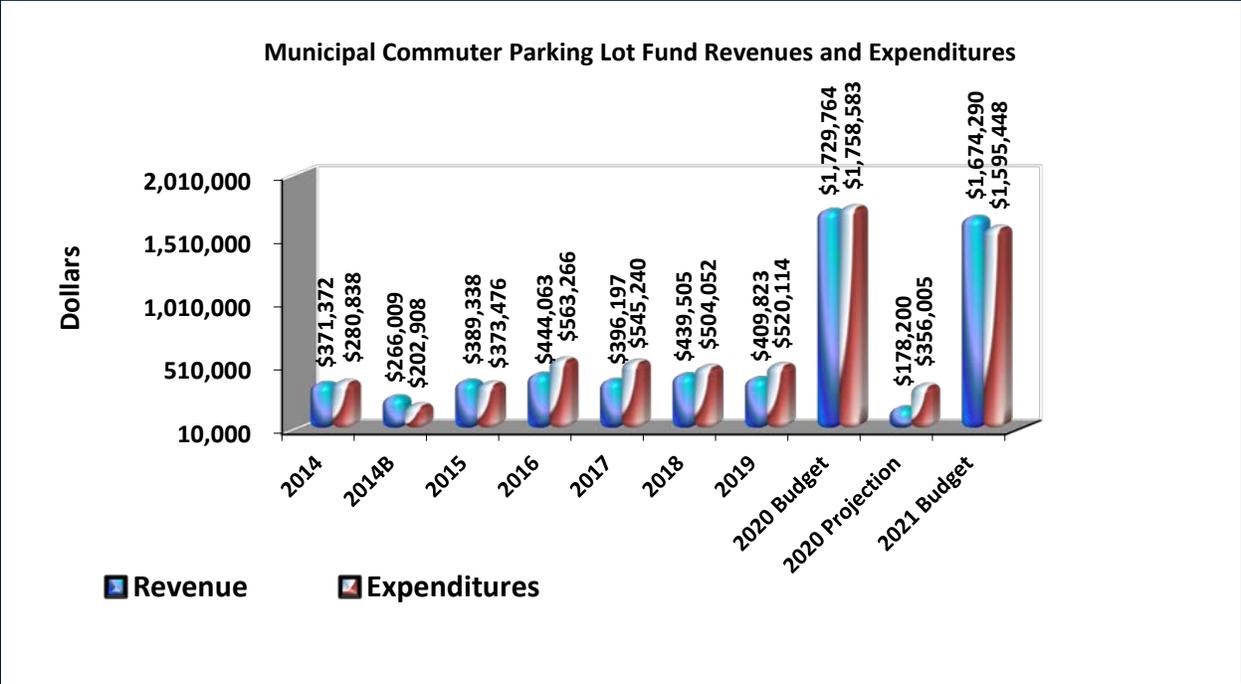
Department 5070 - Depreciation & Debt Service

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures							
403-482	JAWA Operating Costs	\$ 1,279,263	\$ 1,036,227	\$ 994,646	\$ 1,077,501	\$ 1,429,423	\$ 1,052,772
403-493	Depreciation Expense	1,033,905	946,621	998,508	-	1,200,000	-
Total Contractual Services		<u>2,313,168</u>	<u>1,982,848</u>	<u>1,993,154</u>	<u>1,077,501</u>	<u>2,629,423</u>	<u>1,052,772</u>
411-418	Principal - IEPA Loan	232,911	114,319	36,691	-	-	-
411-421	Interest - IEPA Loan	6,750	3,219	7,733	-	-	-
Total Debt Service		<u>239,661</u>	<u>117,538</u>	<u>44,424</u>	<u>-</u>	<u>-</u>	<u>-</u>
412-401	General Fund	(285,303)	-	-	-	-	-
412-431	General Capital Outlay	100,000	-	-	-	-	-
412-461	Central Equipment	-	-	-	23,400	23,400	-
Total Interfund Transfers		<u>(185,303)</u>	<u>-</u>	<u>-</u>	<u>23,400</u>	<u>23,400</u>	<u>-</u>
Total Depreciation & Debt Service		<u>\$ 2,367,526</u>	<u>\$ 2,100,386</u>	<u>\$ 2,037,578</u>	<u>\$ 1,100,901</u>	<u>\$ 2,652,823</u>	<u>\$ 1,052,772</u>

MUNICIPAL COMMUTER PARKING LOT FUND

The Municipal Commuter Parking Lot Fund – used to account for the operations associated with the 1,399 commuter parking spaces in the Hanover Park Commuter Lot. The Public Works Department is responsible for maintaining the parking lots at the train station. Public Works Department manages snow removal, landscaping, tree planting, parking machine maintenance, asphalt and street lighting repairs. The Village charges a daily parking fee of \$1.75 per day, Annual passes for \$385.00 (discounted until December 31st), and Monthly pass for \$35.00.

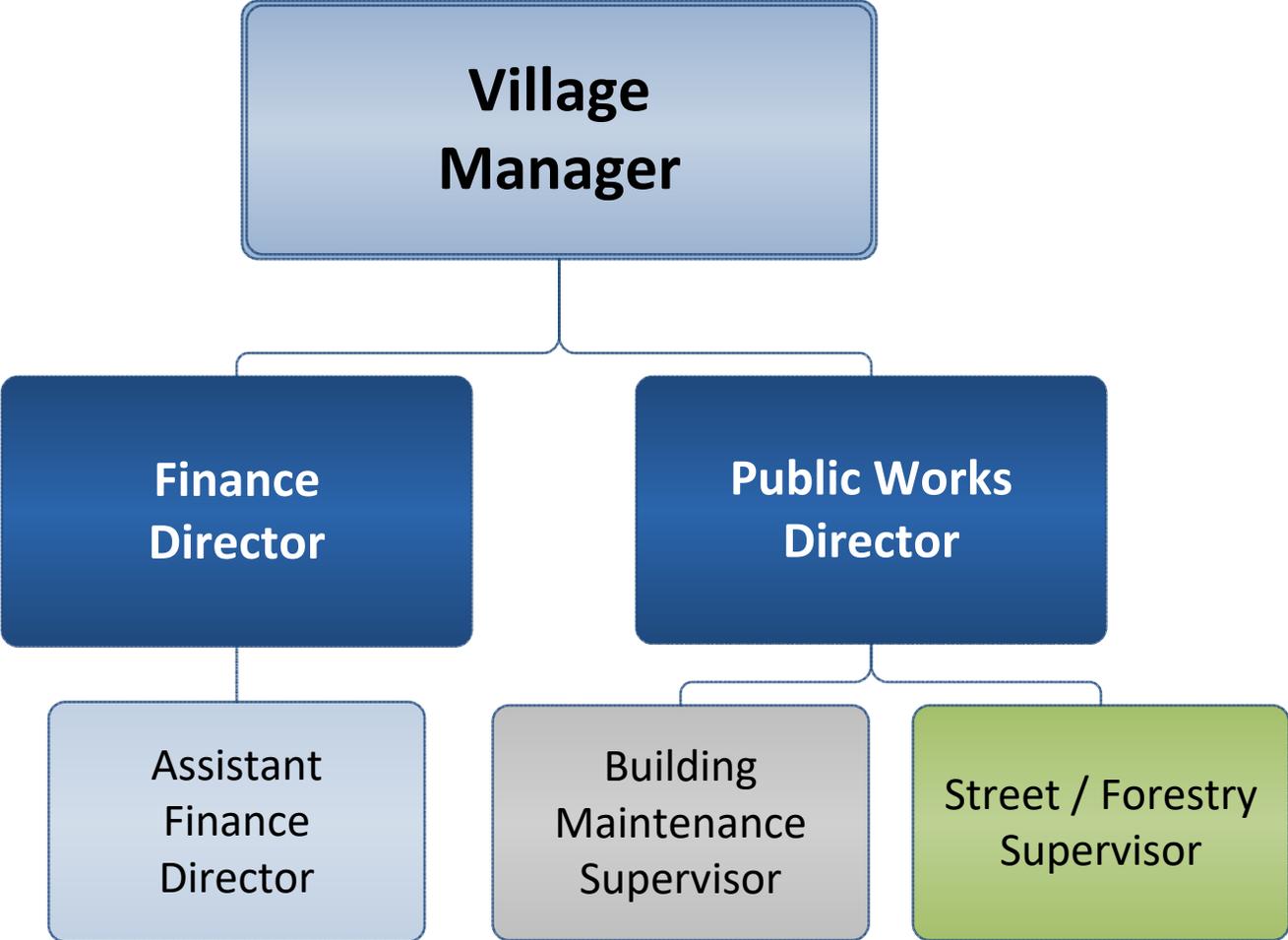
Municipal Parking lot fees increased in Fiscal Year 2011 from \$1.00 to \$1.25, again in Fiscal Year 2013 to \$1.50, and in November 2017 from \$1.50 to \$1.75.



Municipal Commuter Lot	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	371,372	266,009	389,338	444,063	396,197	439,505	409,823	1,729,764	178,200	1,674,290
Expenditures	387,584	202,908	373,476	563,266	545,240	504,052	520,114	1,758,583	356,005	1,595,448
Difference	(16,212)	63,101	15,862	(119,203)	(149,043)	(64,547)	(110,291)	(28,819)	(177,805)	78,842

FY2020 revenues budgeted at \$1,674,290, while total expenditures are \$1,595,448. This balanced budget has an operating surplus of \$78,842, which brings the unassigned fund balance to \$69,672 at the end of FY2021. In FY2021 capital outlay, the funding for the solar carport and pedestrian crossing safety improvements for \$1,300,000 will come from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). **Keep in mind the project will only move forward when the funds from DCEO are received by the Village.**

051 – Municipal Commuter Parking Lot



PURPOSE STATEMENT

The goal of the Municipal Commuter Parking Lot is to maintain a clean and safe facility.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

To provide adequate parking places; assure safe and clean drives, walks, ramps and stairs; and to maintain, on a daily basis, the Commuter Station.

2020 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Increased revenue through covered premium parking stalls while also reducing costs by installing solar panels.
Ongoing. Staff is waiting on receipt of a grant from the State of Illinois.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Resurfaced last remaining part of the lot that has not been resurfaced in the past 15 years.
On hold due to COVID-19 revenue loss.
- ✓ Worked with Metra to install pedestrian safety improvements, pending a grant from the State of Illinois.
Ongoing. Staff is waiting on receipt of a grant from the State of Illinois.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Provided the region's first solar carports that will provide all of the electricity needs of the Metra Station.
Ongoing. Staff is waiting on receipt of a grant from the State of Illinois.

2021 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Increase revenue through covered premium parking stalls while also reducing costs by installing solar panels.
First through fourth quarters. Pending a grant from the State of Illinois.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Resurface last remaining part of the lot that has not been resurfaced in the past 15 years.
Second through fourth quarters.
2. Work with Metra to install pedestrian safety improvements.
First through fourth quarters. Pending a grant from the State of Illinois.

Strategic Plan Goal #4: Community Image & Identity

1. Provide the region's first solar carports that will provide all of the electricity needs of the Metra station.
First through fourth quarter. Pending a grant from the State of Illinois.

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 51 - Municipal Commuter Lot Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
323-309 Parking Lot Meter Fee	\$ 155,155	\$ 166,871	\$ 162,161	\$ 161,004	\$ 40,400	\$ 159,600
323-310 Parking Lot Permit Fee	228,655	262,890	236,310	262,360	135,000	209,790
364-300 Rental Income	-	2,400	2,400	2,400	600	2,400
Total Charges for Services	383,810	432,161	400,871	425,764	176,000	371,790
332-301 State Grants	-	-	-	1,300,000	-	1,300,000
Total Intergovernmental Revenue	-	-	-	1,300,000	-	1,300,000
361-300 Interest On Investments	2,907	7,344	8,952	4,000	2,200	2,500
Total Investment Income	2,907	7,344	8,952	4,000	2,200	2,500
380-309 Reimbursed Exp. Miscellaneous	9,480	-	-	-	-	-
Total Miscellaneous Revenue	9,480	-	-	-	-	-
Total Revenues and Other Financing Sources	\$ 396,197	\$ 439,505	\$ 409,823	\$ 1,729,764	\$ 178,200	\$ 1,674,290
Expenditures and Other Financing Uses						
401-411 Salaries - Regular	\$ 103,595	\$ 102,275	\$ 112,754	\$ 116,303	\$ 111,802	\$ 117,672
401-421 Overtime Compensation	1,619	4,921	6,624	3,000	3,000	3,000
401-428 On Call Premium Pay	433	1,080	1,628	1,000	1,000	1,126
401-441 State Retirement	14,201	14,096	12,175	14,696	14,209	15,266
401-442 Social Security	8,033	8,000	8,779	9,202	8,859	9,292
401-444 Employee Insurance	27,674	32,943	33,180	35,390	36,620	39,800
401-450 OPEB	-	961	15,567	-	-	-
401-451 Comp. Abs & IMRF (GLTD)	30,589	(3,091)	(5,001)	-	-	-
Total Personnel Services	186,144	161,185	185,707	179,591	175,490	186,156
402-411 Office Supplies	1,189	970	1,069	1,394	1,394	1,394
402-426 Bulk Chemicals	1,132	1,841	495	2,000	1,980	2,000
402-427 Materials & Supplies	3,286	1,781	1,216	1,500	1,000	1,500
402-428 Cleaning Supplies	880	-	-	900	900	900
Total Commodities	6,487	4,592	2,780	5,794	5,274	5,794
403-412 Postage	202	248	477	300	300	300
403-413 Light & Power	11,081	11,426	11,810	10,000	11,200	11,500
403-414 Natural Gas	2,036	3,166	2,912	3,200	3,000	3,200
403-421 Liability Insurance Program	(1,415)	(10,227)	-	-	-	-
403-434 M & R - Buildings	2,603	2,644	533	5,000	3,000	5,000
403-435 M & R - Streets & Bridges	34,458	46,511	56,114	56,000	56,000	56,000
403-436 Maintenance Agreements	19,415	17,975	15,622	13,880	13,880	13,880
403-493 Depreciation Expense	66,175	70,932	74,730	90,000	80,861	-
403-499 Miscellaneous Expense	11,845	11,244	20,227	19,818	7,000	13,618
Total Contractual Services	146,400	153,919	182,426	198,198	175,241	103,498

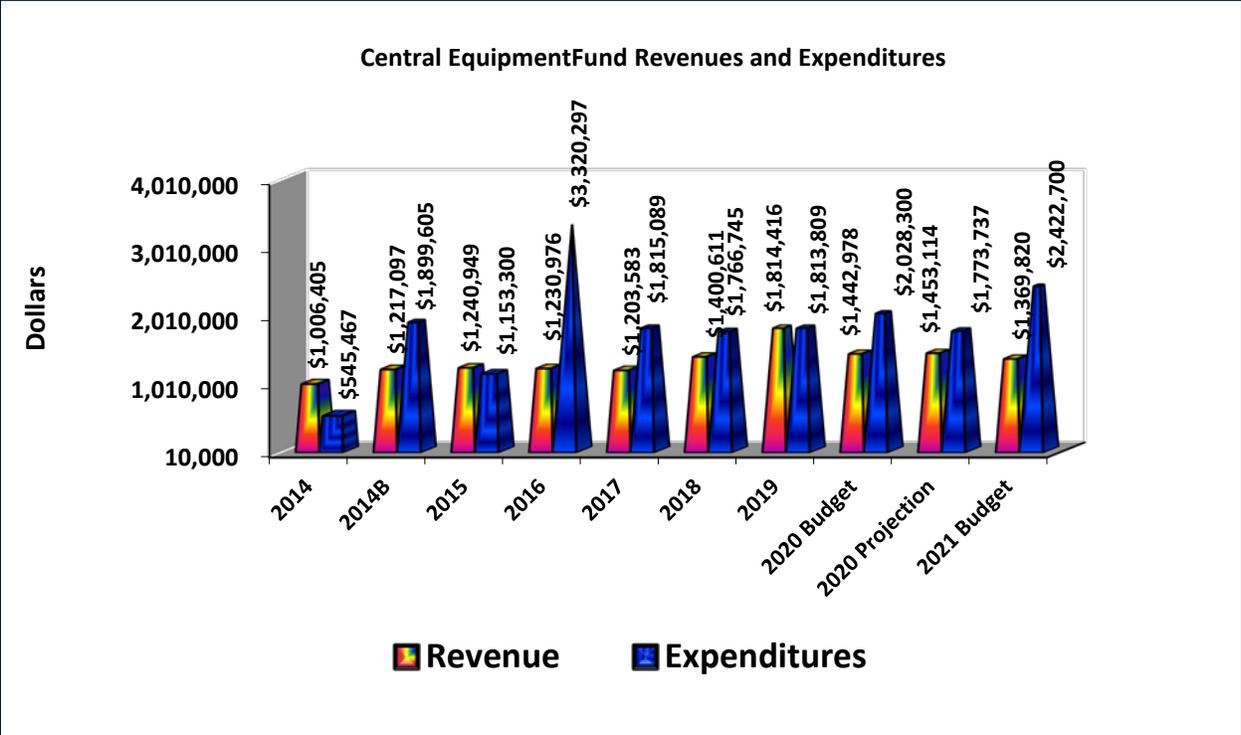
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 51 - Municipal Commuter Lot Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Expenditures and Other Financing Uses (Continued)						
413-421 Buildings	-	-	16,995	-	-	-
413-422 Improvement Other Than Buildings	206,209	184,356	132,206	1,375,000	-	1,300,000
Total Capital Outlay	<u>206,209</u>	<u>184,356</u>	<u>149,201</u>	<u>1,375,000</u>	<u>-</u>	<u>1,300,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 545,240</u>	<u>\$ 504,052</u>	<u>\$ 520,114</u>	<u>\$ 1,758,583</u>	<u>\$ 356,005</u>	<u>\$ 1,595,448</u>
Net Position	<u>\$ (149,043)</u>	<u>\$ (64,547)</u>	<u>\$ (110,291)</u>	<u>\$ (28,819)</u>	<u>\$ (177,805)</u>	<u>\$ 78,842</u>
Net Investment in Capital Assets	2,462,627	2,540,176	2,614,647	3,825,176	2,533,786	5,125,176
Unrestricted	<u>171,820</u>	<u>123,335</u>	<u>87,774</u>	<u>148,955</u>	<u>(9,170)</u>	<u>69,672</u>
Ending Net Position	<u>\$ 2,634,447</u>	<u>\$ 2,663,511</u>	<u>\$ 2,702,421</u>	<u>\$ 3,974,131</u>	<u>\$ 2,524,616</u>	<u>\$ 5,194,848</u>

CENTRAL EQUIPMENT FUND

Central Equipment Fund - also known as a Sinking Fund was established to provide for the replacement of large, expensive and longer-lasting equipment of the Village. This equipment includes items such as fire apparatus, squad cars, and dump trucks, etc. Equipment needs are evaluated each year and the schedule modified for changes in the condition of the equipment. Some items may need replacement sooner than expected due to high maintenance costs and other items may be extended thus delaying their replacement. Financing is provided by transfers from the various village funds.



Central Equipment	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	1,006,405	1,217,097	1,240,949	1,230,976	1,203,583	1,400,611	1,814,416	1,442,978	1,453,114	1,369,820
Expenditures	545,467	1,899,605	1,153,300	3,320,297	1,815,089	1,766,745	1,813,809	2,028,300	1,773,737	2,422,700
Difference	460,938	(682,508)	87,649	(2,089,321)	(611,506)	(366,134)	607	(585,322)	(320,623)	(1,052,880)

FY2021 revenues are budgeted at \$1,369,820 while total expenditures are \$2,422,700, includes a depreciation expense of \$955,000 (**depreciation does not result in the outflow of cash**). With that, there is a deficit of \$1,052,880. The fund balance will be utilized to offset the deficit, which leaves an ending fund balance of \$5,407,867 at the end of FY2021.

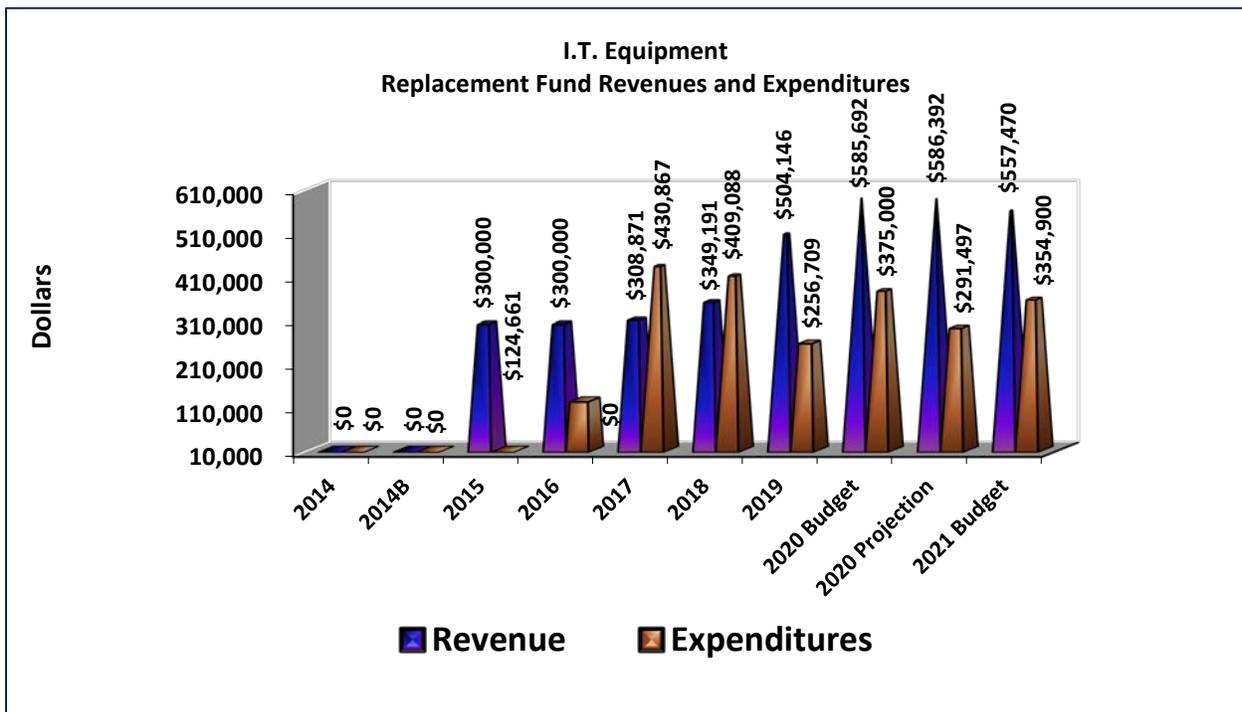
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 61 - Central Equipment Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
361-300 Interest On Investments	\$ 41,366	\$ 96,239	\$ 207,198	\$ 50,000	\$ 36,000	\$ 50,000
Total Investment Income	<u>41,366</u>	<u>96,239</u>	<u>207,198</u>	<u>50,000</u>	<u>36,000</u>	<u>50,000</u>
389-301 General Fund	871,555	870,460	1,001,569	1,034,138	1,034,138	1,017,285
389-350 Water & Sewer Fund	212,018	282,588	270,262	280,840	280,840	269,535
Total Miscellaneous	<u>1,083,573</u>	<u>1,153,048</u>	<u>1,271,831</u>	<u>1,314,978</u>	<u>1,314,978</u>	<u>1,286,820</u>
391-301 General Fund	-	-	220,700	54,600	54,600	33,000
391-350 Water & Sewer Fund	-	-	-	23,400	23,400	-
Total Interfund Transfers	<u>-</u>	<u>-</u>	<u>220,700</u>	<u>78,000</u>	<u>78,000</u>	<u>33,000</u>
392-301 Gain - Sale of Capital Assets	115,762	151,324	114,688	-	24,136	-
392-302 Loss - Sale of Capital Assets	(37,118)	-	-	-	-	-
Total Other	<u>78,644</u>	<u>151,324</u>	<u>114,688</u>	<u>-</u>	<u>24,136</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 1,203,583</u>	<u>\$ 1,400,611</u>	<u>\$ 1,814,416</u>	<u>\$ 1,442,978</u>	<u>\$ 1,453,114</u>	<u>\$ 1,369,820</u>
Expenditures and Other Financing Uses						
403-493 Depreciation Expense	\$ 635,588	\$ 817,959	\$ 890,556	\$ 950,000	\$ 880,000	\$ 955,000
Total Contractual Services	<u>635,588</u>	<u>817,959</u>	<u>890,556</u>	<u>950,000</u>	<u>880,000</u>	<u>955,000</u>
413-441 Automobiles	132,243	201,031	165,075	248,900	175,000	181,200
413-442 Trucks	805,415	685,025	524,361	479,400	382,000	1,187,500
413-443 Other Equipment	241,843	62,730	233,816	350,000	336,737	99,000
Total Capital Outlay	<u>1,179,501</u>	<u>948,786.52</u>	<u>923,253</u>	<u>1,078,300</u>	<u>893,737</u>	<u>1,467,700</u>
Total Expenditures and Other Financing Uses	<u>\$ 1,815,089</u>	<u>\$ 1,766,745</u>	<u>\$ 1,813,809</u>	<u>\$ 2,028,300</u>	<u>\$ 1,773,737</u>	<u>\$ 2,422,700</u>
Net Position	<u>\$ (611,506)</u>	<u>\$ (366,135)</u>	<u>\$ 607</u>	<u>\$ (585,322)</u>	<u>\$ (320,623)</u>	<u>\$ (1,052,880)</u>
Beginning Net Position - Restricted	5,413,836	5,518,450	5,739,577	5,867,877	5,746,679	6,252,744
Unrestricted	<u>4,188,296</u>	<u>4,640,120</u>	<u>5,336,312</u>	<u>5,506,019</u>	<u>5,700,718</u>	<u>5,407,867</u>
Ending Net Position	<u>\$ 9,602,132</u>	<u>\$ 10,158,570</u>	<u>\$ 11,075,890</u>	<u>\$ 11,373,897</u>	<u>\$ 11,447,398</u>	<u>\$ 11,660,612</u>

I.T. EQUIPMENT REPLACEMENT FUND

I.T. Equipment Replacement Fund – accounts for the funds annually set aside for timely replacement of equipment that meets the current business operation needs. Equipment includes computers, printers, copiers, data storage devices, scanners, and telecommunications equipment. The Village Board established the Fund in 2015. Financing is provided through transfers from the various village funds.



I.T. Equipment	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	-	-	300,000	300,000	308,871	349,191	504,146	585,692	586,392	557,470
Expenditures	-	-	-	124,661	430,867	409,088	256,709	375,000	291,497	354,900
Difference	-	-	300,000	175,339	(121,996)	(59,897)	247,437	210,692	294,895	202,570

FY2021 revenues are budgeted at \$557,470 while total expenditures are \$354,900. A surplus of \$202,570 will increase the fund balance to \$1,066,900 at the end of FY2021.

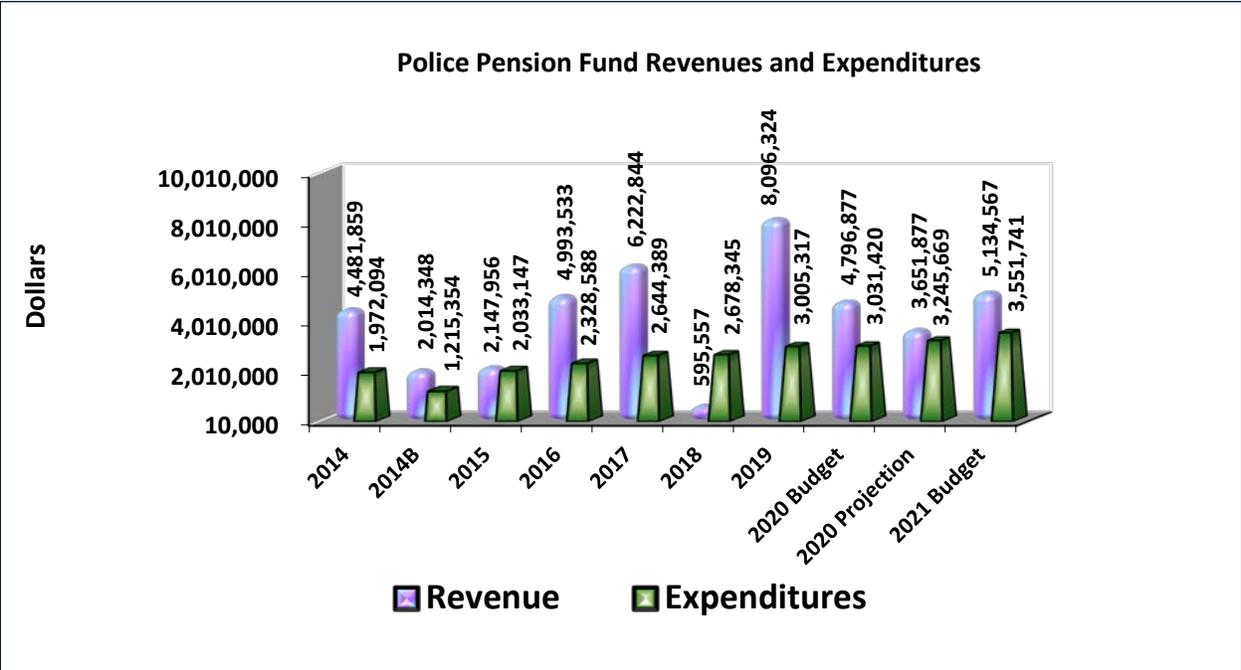
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 62 - I.T. Equipment Replacement Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
361-300 Interest On Investments	\$ 3,513	\$ 7,438	\$ 8,553	\$ 3,000	\$ 3,700	\$ 3,000
Total Investment Income	<u>3,513</u>	<u>7,438</u>	<u>8,553</u>	<u>3,000</u>	<u>3,700</u>	<u>3,000</u>
389-352 IT Equip Funding - W & S	120,000	124,164	170,250	112,559	112,559	130,667
389-353 IT Equip Funding - General	180,000	217,589	325,343	470,133	470,133	383,803
Total Miscellaneous	<u>300,000</u>	<u>341,753</u>	<u>495,593</u>	<u>582,692</u>	<u>582,692</u>	<u>514,470</u>
391-318 State Restricted Fund	-	-	-	-	-	40,000
Total Interfund Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>40,000</u>
392-301 Gain - Sale of Capital Assets	5,358	-	-	-	-	-
Total Other	<u>5,358</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 308,871</u>	<u>\$ 349,191</u>	<u>\$ 504,146</u>	<u>\$ 585,692</u>	<u>\$ 586,392</u>	<u>\$ 557,470</u>
Expenditures and Other Financing Uses						
403-493 Depreciation Expense	\$ -	\$ 17,131	\$ -	\$ -	\$ 11,421	\$ -
Total Contractual Services	<u>-</u>	<u>17,131</u>	<u>-</u>	<u>-</u>	<u>11,421</u>	<u>-</u>
413-431 I.T. Equipment - Servers	\$ 281,849	\$ 248,839	\$ 162,273	\$ 250,000	\$ 231,706	\$ 135,000
413-431 I.T. Equipment - PC/Laptops	104,325	80,254	66,342	65,000	48,370	65,000
413-431 I.T. Equipment - MDC	44,693	62,863	28,094	60,000	-	60,000
413-431 I.T. Equipment - Miscellaneous	-	-	-	-	-	94,900
Total Capital Outlay	<u>430,867</u>	<u>391,956</u>	<u>256,709</u>	<u>375,000</u>	<u>280,076</u>	<u>354,900</u>
Total Expenditures and Other Financing Uses	<u>\$ 430,867</u>	<u>\$ 409,088</u>	<u>\$ 256,709</u>	<u>\$ 375,000</u>	<u>\$ 291,497</u>	<u>\$ 354,900</u>
Net Position	<u>\$ (121,996)</u>	<u>\$ (59,897)</u>	<u>\$ 247,437</u>	<u>\$ 210,692</u>	<u>\$ 294,895</u>	<u>\$ 202,570</u>
Invested in Capital Assets	-	154,183	154,183	154,183	154,183	154,183
Unrestricted	<u>353,343</u>	<u>310,578</u>	<u>558,014</u>	<u>768,706</u>	<u>864,330</u>	<u>1,066,900</u>
Ending Net Position	<u>\$ 353,343</u>	<u>\$ 464,760</u>	<u>\$ 712,197</u>	<u>\$ 922,889</u>	<u>\$ 1,018,513</u>	<u>\$ 1,221,083</u>

POLICE PENSION FUND

Police Pension Fund – the Village’s sworn police employees participate in the Police Pension Plan. The Pension Plan functions for the benefit of these employees and is governed by a five-member pension board consisting of two members appointed by the Village President, one elected pension beneficiary and two elected police employees. The Village and Police Pension Plan participants are obligated to fund all Pension costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Although it possesses many of the characteristics of a legally separate government, the Police Pension Fund is reported as if it were part of the Village for budgetary purposes because of the Village’s fiduciary responsibility to the Pension.



Police Pension	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	4,481,859	2,014,348	2,147,956	4,993,533	6,222,844	595,557	8,096,324	4,796,877	3,651,877	5,134,567
Expenditures	1,972,094	1,215,354	2,033,147	2,328,588	2,644,389	2,678,345	3,005,317	3,031,420	3,245,669	3,551,741
Difference	2,509,765	798,994	114,809	2,664,945	3,578,455	(2,082,788)	5,091,007	1,765,457	406,208	1,582,826

FY2021 revenues are budgeted at \$5,134,567 while total expenditures are \$3,551,741. A surplus of \$1,582,826 will increase the net position restricted to \$38,376,660. Appropriations increased due to retiree benefits percentage increase (3% compounded-per year basis), increase in the number of public safety officers retiring each year and the pension service administration (PSA) expenses. Current annual funding by the Village meets statutory requirements. It requires the funds to be 100% funded by 2033, which is verified by an annual actuarial analysis. As of December 31, 2019, the Police pension fund was funded at 55.12%.

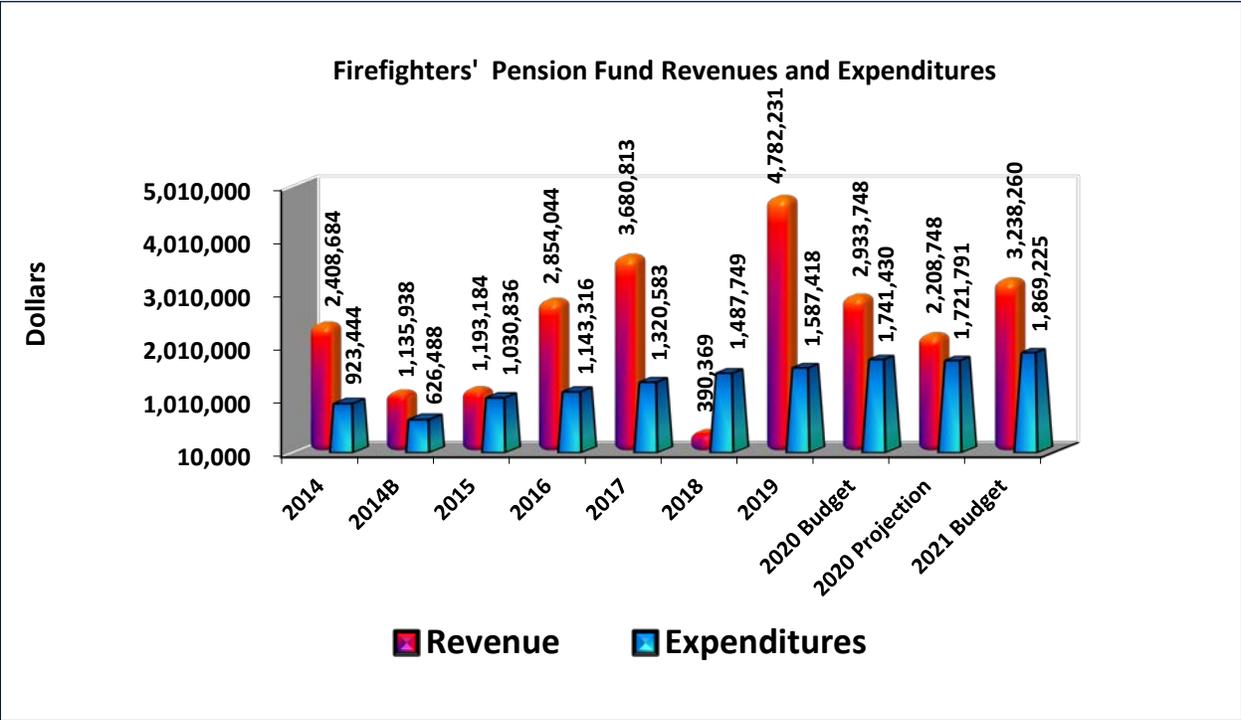
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 70 - Police Pension Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
361-300 Interest On Investments	\$ 163,157	\$ 192,166	\$ 690,731	\$ 145,000	\$ 100,000	\$ 100,000
362-300 Net Change In Fair Value	3,241,982	(2,621,328)	4,121,958	1,200,000	100,000	1,000,000
Total Investment Income	3,405,140	(2,429,162)	4,812,689	1,345,000	200,000	1,100,000
365-360 Village Contributions	2,300,432	2,477,582	2,658,387	2,890,977	2,890,977	3,462,567
365-370 Employee Contributions	517,272	547,137	625,248	560,900	560,900	572,000
Total Miscellaneous	2,817,705	3,024,719	3,283,635	3,451,877	3,451,877	4,034,567
Total Revenues and Other Financing Sources	\$ 6,222,844	\$ 595,557	\$ 8,096,324	\$ 4,796,877	\$ 3,651,877	\$ 5,134,567
Expenditures and Other Financing Uses						
401-403 Refunds	\$ 95,865	\$ 60,346	\$ 121,020	\$ 100,000	\$ 128,739	\$ 125,000
401-443 Police / Fire Pension	2,444,051	2,514,468	2,775,109	2,810,790	2,997,000	3,299,916
Total Personnel Services	2,539,916	2,574,815	2,896,129	2,910,790	3,125,739	3,424,916
402-413 Memberships / Subscriptions	795	795	795	800	800	800
Total Commodities	795	795	795	800	800	800
403-461 Consulting Services	41,255	41,351	42,952	44,740	42,922	46,020
403-462 Legal Services	5,957	4,060	5,950	9,800	14,414	15,000
403-465 Medical Examinations	-	-	-	750	750	750
403-466 Investment Expense	54,347	55,659	58,465	60,000	58,952	60,000
403-471 Schools / Conferences / Meetings	1,895	1,460	853	3,340	892	3,055
403-472 Transportation	223	205	172	300	300	300
403-499 Miscellaneous Expense	-	-	-	900	900	900
Total Contractual Services	103,678	102,735	108,393	119,830	119,130	126,025
Total Expenditures and Other Financing Uses	\$ 2,644,389	\$ 2,678,345	\$ 3,005,317	\$ 3,031,420	\$ 3,245,669	\$ 3,551,741
Net Position	\$ 3,578,456	\$ (2,082,788)	\$ 5,091,008	\$ 1,765,457	\$ 406,208	\$ 1,582,826
Beginning Net Position	29,800,951	33,379,406	31,296,619	36,387,626	36,387,626	36,793,834
Ending Net Position	\$ 33,379,406	\$ 31,296,619	\$ 36,387,626	\$ 38,153,083	\$ 36,793,834	\$ 38,376,660

FIREFIGHTERS’ PENSION FUND

Firefighters’ Pension Fund – the Village’s firefighters participate in the Firefighters’ Pension Plan. The Pension provides retirement benefits to firefighters and is governed by a five-member pension board consisting of two members appointed by the Village President, one elected pension beneficiary and two elected fire employees. The Village and the participants are obligated to fund all pension costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Although it possesses many of the characteristics of a legally separate government, the Firefighters’ Pension Fund is reported as if it were part of the Village for budgetary purposes because of the Village’s fiduciary responsibility to the Pension.



Fire Pension	2014	2014B	2015	2016	2017	2018	2019	2020 Budget	2020 Projection	2021 Budget
Revenues	2,408,684	1,135,938	1,193,184	2,854,044	3,680,813	390,369	4,782,231	2,933,748	2,208,748	3,238,260
Expenditures	923,444	626,488	1,030,836	1,143,316	1,320,583	1,487,749	1,587,418	1,741,430	1,721,791	1,869,225
Difference	1,485,240	509,450	162,348	1,710,728	2,360,230	(1,097,380)	3,194,813	1,192,318	486,957	1,369,035

FY2021 revenues are budgeted at \$3,238,260 while total expenditures are \$1,869,225. A surplus of \$1,369,038 will increase the net position restricted to \$23,511,737 at the end of FY2021. Appropriations increased due to retiree benefits percentage increase (3% compounded-per year basis), increase in the number of public safety officers retiring each year and the pension service administration (PSA) expenses. Current annual funding by the Village meets statutory requirements. It requires the funds to be 100% funded by 2033, which is verified by an annual actuarial analysis. As of December 31, 2019, the Firefighters’ pension fund was funded at 58.94%.

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2021

Fund 71 - Fire Pension Fund

Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
361-300 Interest On Investments	\$ 90,171	\$ 114,178	\$ 433,953	\$ 75,000	\$ 50,000	\$ 75,000
362-300 Net Change In Fair Value	1,912,634	(1,564,759)	2,406,904	800,000	100,000	800,000
Total Investment Income	2,002,805	(1,450,581)	2,840,857	875,000	150,000	875,000
365-360 Village Contributions	1,380,568	1,527,385	1,615,441	1,735,748	1,735,748	2,033,260
365-371 Employee Contributions	297,440	313,564	325,933	323,000	323,000	330,000
Total Miscellaneous	1,678,008	1,840,949	1,941,374	2,058,748	2,058,748	2,363,260
Total Revenues and Other Financing Sources	\$ 3,680,813	\$ 390,369	\$ 4,782,231	\$ 2,933,748	\$ 2,208,748	\$ 3,238,260
Expenditures and Other Financing Uses						
401-403 Refunds	\$ -	\$ -	\$ -	\$ 100,000	\$ 50,000	\$ 100,000
401-443 Police / Fire Pension	1,250,155	1,409,038	1,507,812	1,547,600	1,586,400	1,674,400
Total Personnel Services	1,250,155	1,409,038	1,507,812	1,647,600	1,636,400	1,774,400
402-413 Memberships / Subscriptions	795	795	-	-	-	-
Total Commodities	795	795	-	-	-	-
403-461 Consulting Services	31,171	30,307	32,161	37,640	34,273	38,920
403-462 Legal Services	2,700	10,075	1,485	8,800	8,800	8,800
403-465 Medical Examinations	-	-	4,360	750	750	750
403-466 Investment Expense	31,832	33,553	35,340	38,000	35,018	38,000
403-471 Schools / Conferences / Meetings	825	540	2,305	3,940	2,000	3,655
403-472 Transportation	-	-	-	300	150	300
403-499 Miscellaneous Expense	3,105	3,442	3,955	4,400	4,400	4,400
Total Contractual Services	69,633	77,917	79,606	93,830	85,391	94,825
Total Expenditures and Other Financing Uses	\$ 1,320,583	\$ 1,487,749	\$ 1,587,418	\$ 1,741,430	\$ 1,721,791	\$ 1,869,225
Net Position	\$ 2,360,230	\$ (1,097,381)	\$ 3,194,813	\$ 1,192,318	\$ 486,957	\$ 1,369,035
Beginning Net Position	17,198,083	19,558,313	18,460,932	21,655,745	21,655,745	22,142,702
Ending Net Position	\$ 19,558,313	\$ 18,460,932	\$ 21,655,745	\$ 22,848,063	\$ 22,142,702	\$ 23,511,737

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a multiyear planning instrument used to identify needed capital projects for improvements to Village-owned and operated infrastructure and to coordinate the financing and timing of these improvements. The first long-range Capital Improvement Program for the Village of Hanover Park was developed in Fiscal Year 1984.



Village of Hanover Park Capital Improvement Program Fiscal Years 2021 through 2025

Introduction

The Capital Improvement Program (CIP) is a multiyear planning instrument used to identify necessary capital purchases and improvements and to coordinate the financing and timing of these improvements. The first long-range Capital Improvement Program was developed in Fiscal Year 1984. Each year, the Capital Improvement Program is updated to incorporate new capital projects, changing goals and priorities, and available funding sources. The document includes information regarding the Capital Improvement Program process, funding sources, program highlights, and the current and future impact of the Capital Improvement Program on the operating budget. The *Program Highlights* section provides narrative on significant capital improvements included in the program.

The tables after the narrative section itemize all approved Capital Improvement Program requests. **Table I** provides detailed information on each project included in the Fiscal Year 2021 budget by fund. **Tables II** and **III** display the Fiscal Year 2021 Capital Improvement Program by fund and category.

Fiscal Year 2021 capital improvements are incorporated into the annual budget. Capital budget appropriations lapse at the end of the fiscal year; however, they may be reallocated in a subsequent fiscal year until the completion of the project. The annual budget authorizes and provides the basis for control of expenditures, including operating and maintaining new capital facilities. Projects are programmed for Fiscal Years 2021 through 2025 based on information currently available, including Village Board goals and the need for the improvement. In future years, actual capital budgets enacted may vary from the amount included in the CIP. Financial constraints may make it impossible to budget for the entire amount programmed. Conversely, unexpected financial availability may make it possible to initiate projects earlier than scheduled.

All capital expenditures for \$10,000 and over are included in the CIP. Capital equipment purchases for multiple items with a total of over \$10,000 are also included. The following capital items are incorporated into the Capital Improvement Program:

1. Purchase, improvement, or development of land.
2. Construction of new facilities.
3. Remodeling or expansion of existing facilities.
4. Street construction, reconstruction, or resurfacing.
5. Water and sewer system improvements.
6. Purchase of equipment and machinery.

Capital Improvement Program Process

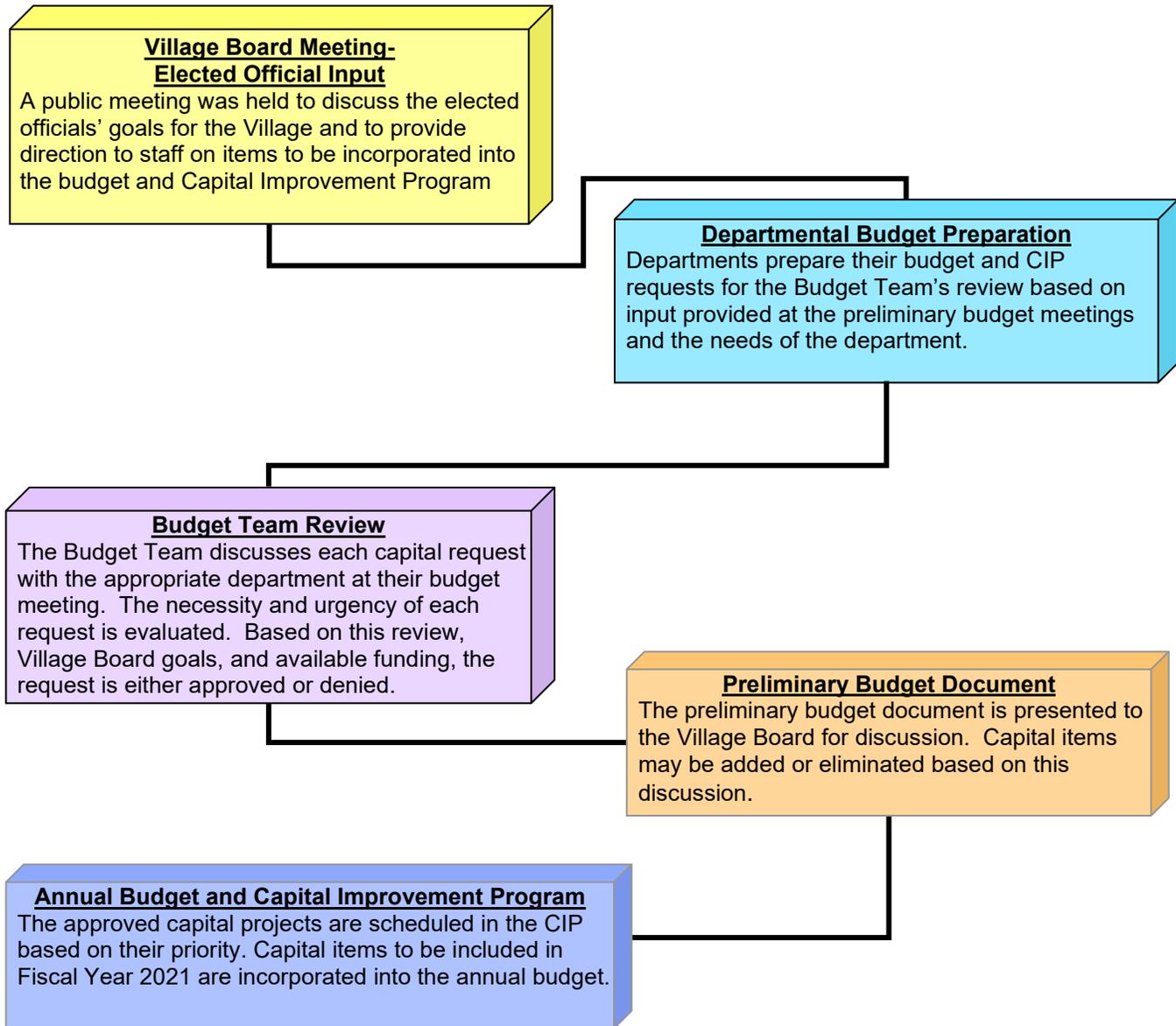


Exhibit 1

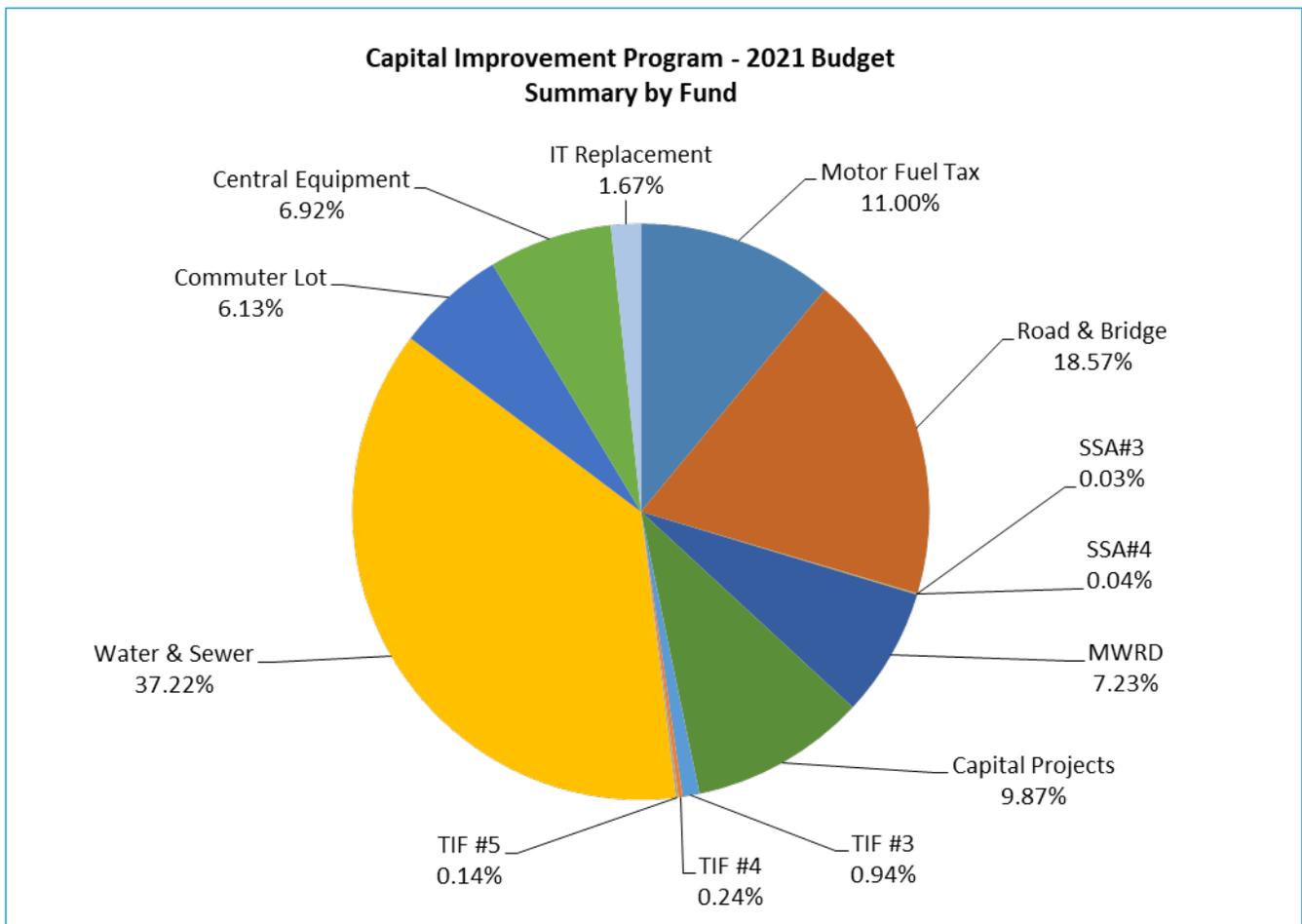
The development of the long-range Capital Improvement Program is a comprehensive process held in conjunction with the annual budgetary process. Village officials and management recognize the importance of planning and budgeting for future capital needs. A public meeting is held to elicit elected official input. Following these meetings, a preliminary budget meeting is held to discuss the public's priorities, elected officials' goals, and staff recommendations. At this planning meeting the goals and policies of the organization are solidified. Capital needs are also discussed, and priorities are established. Each department is required to submit their capital requests to the Budget Team on designated forms. A *Capital Request Form* is prepared for each capital item to be included in the current fiscal year's budget.

Representatives from each department met with the Budget Team during the month of August. At this time, the department's capital requests were evaluated by the Budget Team comprised of the Village Manager, Deputy Village Manager, Finance Director, Assistant Finance Director, and Executive Assistant. The Budget Team examines each request to ensure that all required elements have been included and

that long-term operating budget impacts have been considered. The Budget Team considers overall affordability, in terms of capital and operating costs, community concerns, available alternatives, coordination with other projects (including projects being considered by other governmental entities), impacts on services, and the beneficiaries of the project. The satisfaction of Village Board goals, timeframes, funding sources, and the implications of deferring the project are also considered. Each capital request is either approved or denied based on this evaluation. Each approved request is prioritized for inclusion in the Capital Improvement Program and the annual budget.

Additional budget meetings with the Village Board are held each year in September and October, at which time a draft budget is presented. All capital requests are reviewed and evaluated by the Village Board at this time. The Board makes a final determination on which requests are to be included in the fiscal year’s final budget submittal and in the Capital Improvement Program. The Capital Improvement Program is included in the annual budget document and is approved by the Village Board each year.

Funding Sources



Capital Improvement Program
Summary by Fund

<u>Fund</u>	<u>Projected</u> <u>2020</u>	<u>Budget</u> <u>2021</u>
Road and Bridge Fund	\$ 216,999	\$ 3,941,000
Motor Fuel Tax Fund	1,524,844	2,334,000
Capital Projects Funds	435,000	2,093,885
TIF #3*	5,000,000	200,000
TIF #4*	-	50,000
TIF #5*	-	30,000
SSA #3*	-	7,000
SSA #4*	-	9,000
MWRD Fields	31,750	1,533,025
Water and Sewer Fund	2,052,181	7,897,000
Commuter Parking Lot Fund	-	1,300,000
Central Equipment Fund	893,737	1,467,700
IT Replacement Fund	231,706	354,900
Total	\$ 10,386,217	\$ 21,217,510

*The Village does not project Capital Improvement beyond the Current Budget Year as the Capital Projects are dependent on revenue generated.

Each capital item is allocated to a Village fund or funds based on the nature of the project and the financial resources required for the project. A listing of the Village funds used to finance capital purchases, including a listing of the revenue sources for that fund, and the types of projects allocated to the fund are described below:

011 - Motor Fuel Tax Fund

Motor Fuel Tax revenues are provided by the Village's share of state motor fuel taxes. These funds are primarily used for the annual street resurfacing program and, in addition, street and storm sewer improvements and maintenance as authorized by the State of Illinois.

012 - Road and Bridge Fund

Road and Bridge Fund revenues are provided by township property tax revenues. The funds are used for road and bridge improvements and maintenance.

017 – MWRD Fields Fund

The MWRD (Metropolitan Water Reclamation District) Fields Fund was authorized by Village Board action in November 2014 to account for the financial activities associated with the maintenance and improvements of the athletic fields that have been leased to the Village for 39 year.

031- Capital Projects Funds

Revenues are provided by transfers from the General, Water and Sewer and TIF Funds. Revenues may also be provided by federal, state, and local grants.

033, 034, 035 - Tax Increment Financing District Funds

Revenues are provided by property tax increments generated within the TIF boundaries. These funds are used only for TIF eligible expenses.

013, 014, 015 – Special Service Area Funds

Special Service Area Fund revenues are provided by the area property tax revenues. These funds are used for improvements and maintenance within the special service area.

050 - Water and Sewer Enterprise Fund

Water and Sewer Fund revenues are provided by water and sewer sales revenues and penalties, tap-on fees, and water meter sales. Funds are used for improvements to, and capital equipment used in the operation of, the water and sewer system.

051 - Municipal Commuter Parking Lot Enterprise Fund

The Municipal Commuter Parking Lot Fund accounts for the provision of commuter parking services to the residents of the Village of Hanover Park and surrounding communities. Resources include permit and daily parking fees.

061 - Central Equipment Fund

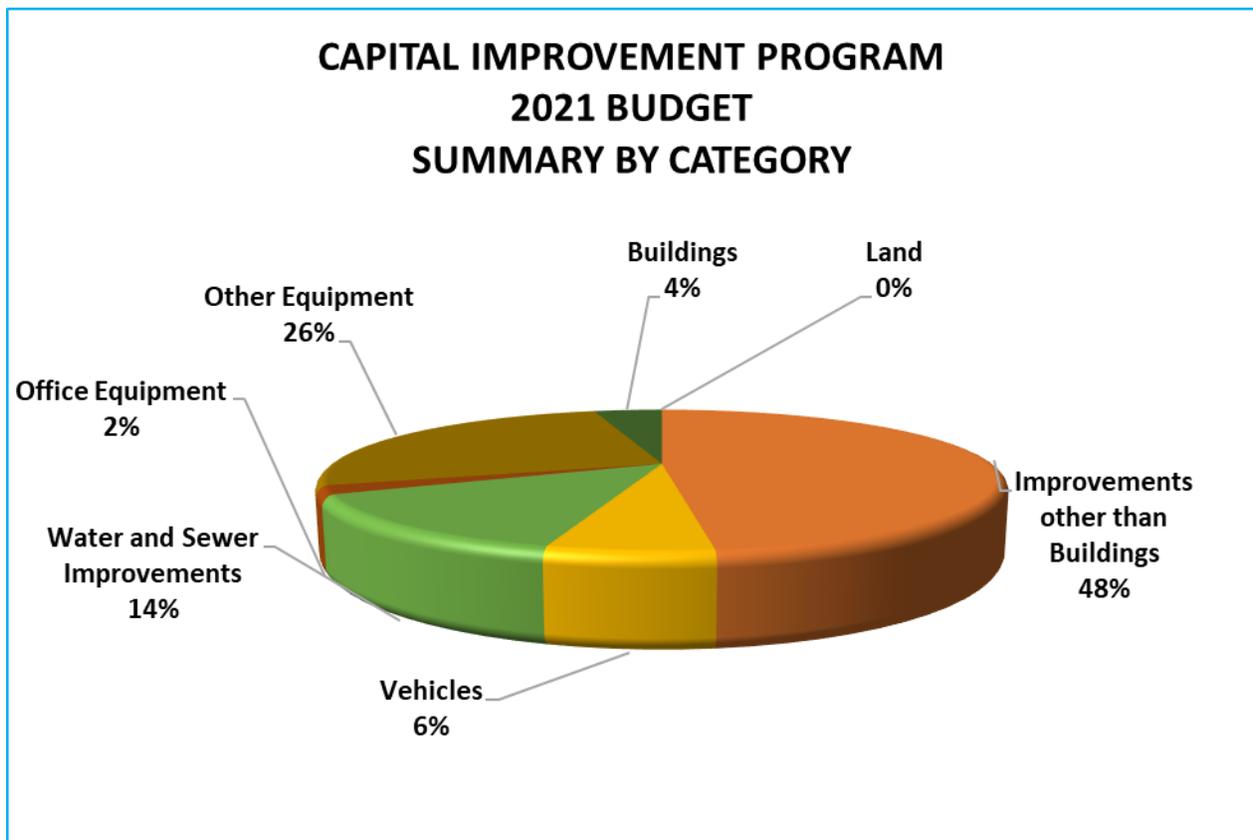
Each department that utilizes vehicles contributes annually for their replacement via transfers to the Central Equipment Fund. The General and Water and Sewer Funds each contribute based on the expected replacement cost and expected useful life of each vehicle. The fund is structured such that adequate funding for each vehicle will be accumulated by the scheduled replacement date.

062 – IT Replacement Fund

The IT Replacement Fund was created to replace essential network and computer equipment.

Program Highlights

The Fiscal Year 2021 Capital Improvement Program totals \$21,217,510 or 25.61% of the total annual budget of all funds of \$82,863,378. Following is a summary of capital items by category:



Capital Improvement Program
Summary by Category

<u>Category</u>	<u>2021 Budget</u>
Improvements other than Buildings	\$10,224,025
Vehicles	1,368,700
Water and Sewer Improvements	2,932,000
Office Equipment	354,900
Other Equipment	5,467,885
Buildings	870,000
Land	0
Total	\$21,217,510

Buildings

All improvements to buildings are expenditures under the Buildings category. Several improvements are budgeted for Fiscal Year 2021. The design for Fire Station #2 has been budgeted in the amount of \$650,000. In addition, other projects have been budgeted to include \$95,000 for boilers and a new hot water heater for Fire Station #1, as well as \$54,000 for replacement of the floor and carpet in Public Works.

Improvements other than Buildings

This category includes expenditures associated with the construction of new roadways, the maintenance of existing roadways, curb and sidewalk replacement, streetlights, landscaping improvements, and commuter parking facility improvements.

Street Improvements

The majority of the roadway construction and improvement projects is funded via the Motor Fuel Tax Fund or the Road and Bridge Fund. In Fiscal Year 2021, \$1,500,000 is budgeted for the Village's street program (which includes resurfacing). \$834,000 from a grant received in FY'20 will also be used for the Street Program.

These street improvements address the Village Board goals to *Maintain and Enhance Village Infrastructure, Enhance the Village Appearance as a Quality Community, and Improve Public Safety.*

Other Improvements

Some other improvements include \$1,050,000 for commuter lot pedestrian safety improvements, \$80,000 for new entry way signs, and \$100,000 for general drainage spot repairs, among other projects.

All of these improvements seek to address the Village Board goal to *Maintain and Enhance Village Infrastructure* and/or to *Enhance the Village Appearance as a Quality Community*. The annual impact on the operating budget for each of these projects is included in Table I.

Office Equipment

Office equipment category includes all computers, printer, servers and other equipment used within the offices of the Village. Fiscal Year 2021 Office Equipment Capital Expenditures include annual replacement of equipment including computers and public safety computer equipment. It also includes replacement of 36 Cisco Network Access Switches. In addition, \$135,000 is budgeted for PD Video Evidence System, Inc. (Body Cams). These equipment purchases will support the Village Board's goal of '*Offers convenience through technologies*'. The annual impact on the operating budget for these projects is also included in Table I.

Other Equipment

In the other equipment category, \$418,885 is budgeted for various equipment. This includes \$73,000 for the DuJIS Records Management System, as well as \$78,700 for a biphasic cardiac monitor/defibrillator/pacemaker. Additional equipment budgeted is listed in Table III.

Vehicles

The Vehicles category, which is integrated into the Central Equipment Fund, includes Police Department squad cars and other automobiles, Fire Department trucks and ambulances, and other various department vehicles. In Fiscal Year 2021, \$871,000 has been budgeted for Fire Engine #363 replacement. The vehicle replacement budget in Fiscal Year 2021 also includes the purchase four police squads, a 2 ½ ton dump truck, as well as other various Police and Fire vehicles.

These vehicle and equipment purchases will maintain and enhance Public Safety and Village Infrastructure. A detailed schedule of all Fiscal Year 2021 budgeted vehicle purchases is included in Table I. Summary listings of all Fiscal Year 2021 budgeted Vehicles by fund and category are included in Tables II and III.

Water and Sewer Improvements

This category includes expenses for improvements to the water and sewer utility system in the Village, including water and sewer main replacement, sewage treatment plant equipment and facility improvements, and water tower and well house improvements. These projects are funded via Water and Sewer Fund revenues. All of these improvements support the Village Board goal to *Maintain and Enhance Village Infrastructure*.

A total of \$7,922,000 is included in the Fiscal Year 2021 budget for water and sewer improvements. This allocation includes \$4,900,000 for the fixed network meter reading system (water meter replacement) project.

Water and sewer improvements budgeted also include \$2,250,000 for watermain replacement. Each year, watermain replacements are scheduled based on the level of deterioration of the pipe determined by the number of breaks that have occurred on the line. Additional projects are listed in Table III.

Impact of the Capital Improvement Program on Current and Future Operating Budgets

The impact of the Capital Improvement Program on current and future operating budgets is described and enumerated in Table I, Capital Improvement Program Detail by Fund. The nature and amount of the impact of each improvement are developed using the best information currently available and inflated for future years. These costs may include additional staffing or increased maintenance or other cost of operation. This impact is considered at the time the capital request is evaluated. These costs have been incorporated into the Fiscal Year 2021 operating budget.

The operating budget must also pay interest and principal payments on all bonded debt and notes used for capital acquisitions and improvements. In addition, departments must contribute annually to the Central Equipment Fund for future vehicle replacements. The amount of the annual required contribution increases when new vehicles are added to the fleet. These transfers are budgeted within each cost control center in Account 403-452, Vehicle Maintenance and Replacement.

The General and Water and Sewer Funds finance miscellaneous capital projects via the transfer of fund reserves to the General Capital Projects Fund. The amount of the transfer is calculated based on the expenditures budgeted in the fund, less any revenues earmarked to fund the expenditures; for example, grant revenues. These transfers are included in the operating budget of the appropriate funds.

Conclusion

The Capital Improvement Program is a multi-year planning instrument that identifies necessary capital improvements. The importance of long-range planning and replacement and modernization of infrastructure in the Village is recognized by Village Officials. Funding sources, such as grants, bonds, fund revenues, and reserves and the impact of the project on the operating budget are carefully evaluated prior to inclusion in the Capital Improvement Program. This program will be updated annually as part of the annual budget process.

Special thanks to Juliana Maller, Village Manager, David Webb, Deputy Village Manager, Finance Director Remy Navarrete, IT Director Jed Gerstein, Public Works Director T. J. Moore, and Executive Assistant Sue Krauser, for their assistance in the preparation of the Capital Improvement Program.

Table I
Village of Hanover Park
2021 Capital Improvement Program - Detail by Fund

Table 1 provides detailed information on each capital improvement included in the Fiscal Year 2021 Budget. The table displays the project description, the amount included in the 2021 Budget, Cost Control Center, if any, account, the justification for the project, and the annual anticipated dollar impact on the operating budget in the calendar year with a description of the nature of the impact. The funding source, cost control center and account to be charged are also indicated. Tables II and III provide summary information on the Fiscal Year 2021 Capital Improvement Program.

011, 012, 013, 014, 017, 033, 034 and 035 SPECIAL REVENUE FUNDS
\$8,104,025



Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Annual Roadway Resurfacing Program		\$1,500,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
11-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
This project includes the resurfacing of various streets. Streets are selected based on condition, location, history and traffic to maximize the lifespan of the pavement and avoid costly reconstruction.		Reduced need for patching and maintenance in these areas.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
State Grant REBUILD Non-MFT		\$834,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
11-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
The State is distributing \$417,000 twice a year for three years to the Village. While the funds are not actually MFT funds, they should be treated in a similar manner. They must be used for "bondable" infrastructure improvements. The intent is to use the funds for street maintenance.		Reduced need for patching and maintenance in these areas.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Arlington Drive Bridge Reconstruction		\$480,000 (Village's share)
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
12-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
The Arlington Drive Bridge over the West Branch DuPage River has deteriorated and is currently rated at 5 tons. The Village has received an STP grant to replace this bridge, which pays for 80% of the design and construction costs.		None

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Bartels Road Improvements		\$325,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
12-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
This project includes improvements and resurfacing of Bartels Road. The Village applied for and received a \$56,000 TARP grant for Bartels Road. The money must be utilized in 2021. The road is an important entrance to the industrial park and resurfacing is very needed.		Reduced need for patching and maintenance in this area.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Irving Park & Barrington Road Intersection Improvements (Engineering)		\$50,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
12-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
IDOT plans to construct improvements at Irving Park Road (IL 19) and Barrington Road in 2021. This is the Villages share of the engineering costs for IDOT's project. Timing of bill from IDOT TBD.		None

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Irving Park Road Lighting and Safety Improvements (Astor – Barrington)		\$300,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
12-20-2600	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
In the 2019/2020 State Capital Bill (HB0064 – Public Act 101-0638) the Village was awarded a \$300,000 grant for lighting improvements to Irving Park Road from Astor to Barrington. This would be used to add roadway lighting to the west end of Irving Park Road.		Unknown until design complete.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Irving Park Road Lighting and Safety Improvements (Barrington - Wise)		\$500,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
12-20-2600	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
In the 2019/2020 State Capital Bill (HB0064 – Public Act 101-0638), the Village was awarded a grant for lighting improvements to Irving Park Road from Barrington to Wise. This would be used to add roadway lighting to the east end of Irving Park Road.		Unknown until design complete.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Lake Street Pedestrian Access (CMAQ Project)		\$20,000 (Village's Share)
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
12-20-2600	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
In 2017, the Village was awarded CMAQ funding for a joint pedestrian access project with the Village of Streamwood. The project would connect the sidewalk at Lake and Center with the sidewalk at Lake and Walnut, as well as provide some pedestrian crossing improvements at Lake and Walnut. The total estimated project cost is \$405,000, with the Village's share of construction and Phase III engineering being approximately \$20,000.		Future sidewalk maintenance on approximately 530 linear feet of new sidewalk.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Street Resurfacing (Grant Funded)		\$2,000,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
12-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
In the 2019/2020 Capital Bill (HB0064 - Public Act 101-0638), a \$4,000,000 grant was awarded to the Village for public infrastructure. \$2,000,000 of the funding will be used for resurfacing Village streets. Streets are selected based on condition, location, history, and traffic to maximize the lifespan of the pavement and avoid costly reconstruction. The timing of this funding is not known.		Reduced need for patching and maintenance in this area.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
New Streetlights		\$35,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
12-20-2600	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
New streetlights to be placed where needed for safety and more uniform lighting.		Increased maintenance for additional lights and electricity costs.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Road Resurfacing (\$500K Capital Grant; \$269K to Bartels Road)		\$231,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
12-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
In the 2019/2020 Capital Bill (HB0064 - Public Act 101-0638), a \$500,000 grant was awarded to the Village for resurfacing. \$269,000 will be allocated to cover the Village's share of resurfacing Bartels Road. The remaining \$231,000 will be used to resurface various streets. Streets are selected based on condition, location, history, and traffic to maximize the lifespan of the pavement and avoid costly reconstruction. This funding is in addition to the MFT funding.		Reduced need for patching and maintenance in this area.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Replace Light Fixtures with LED		\$7,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
13-20-2100	413-422	Replace
Justification		Annual Impact and Description of Operating Budget Impact
Replace old light fixtures with new LED lights in SSA #3.		Energy and Maintenance Cost Savings

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Replace Light Fixtures with LED		\$9,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
14-20-2100	413-422	Replace
Justification		Annual Impact and Description of Operating Budget Impact
Replace old light fixtures with new LED lights in SSA #4.		Energy and Maintenance Cost Savings

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Sports Complex Improvements		\$1,523,025
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
17-12-6700	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
Final Phase of ongoing sports complex improvements. Improvements to parking, roadway and the redevelopment of one field. In the 2019/2020 Capital Bill (HB 0064 – Public Act 101-0638). \$1,042,000 grand funding is included for this project.		Increase Unknown

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Miscellaneous Improvements		\$10,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
17-20-6700	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
Annual improvements to internal road, sign, and vegetative areas.		None

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
TIF #3 – Miscellaneous		\$50,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
33-20-220	413-421	New
Justification		Annual Impact and Description of Operating Budget Impact
Unforeseeable expenses related to the buildout of the Ontarioville project.		Only from TIF #3, not General Fund

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
TIF #3 – Façade Improvement Grant		\$100,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
33-20-220	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
The Village's streetscape improvements are being installed in the Village Center area. In order to encourage property owners in the Village Center area, south of the train tracks, to also improve their buildings and façade, and thereby improve the overall aesthetics of the area, set aside \$100,000 annually as a Façade Improvement Grant. The grant would function as a reimbursement grant with up to 50% participation with a dollar maximum to be determined from the Village. Criteria would be developed for the administration of the grant		Only from TIF #3, not General Fund

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
TIF #3 – Banners for Ontarioville Rd. Plaza		\$12,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
33-20-2300	413-422	4 Changes of New Ontarioville Plaza Banners
Justification		Annual Impact and Description of Operating Budget Impact
4 sets of new banners for the Ontarioville Rd. project area.		No Impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
TIF #3 – Holiday Decorations for Ontarioville Plaza		\$30,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
33-20-2300	413-422	Holiday Decorations Ontarioville
Justification		Annual Impact and Description of Operating Budget Impact
New holiday decorations for the Ontarioville project area.		None

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
TIF #3 – Public Improvements – Planting Material Soil		\$2,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
33-20-2300	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
Planting soil is required to be used in all planting beds and pots to ensure quality results.		None

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
TIF #3 – Public Improvements – Planting Materials		\$6,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
33-20-2300	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
Planting materials needed to fill all planning beds and pots at the Ontarioville Plaza.		None

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
TIF #4 - Façade/Property Improvement Grant		\$50,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
34-20-220	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
Menards' and IDOT's planned improvements are being installed at or near the intersection of IPR and Barrington Rd. Several properties including the vacant Italian Exp and Yummy Station, LA Tan, Chapala, etc. desperately need facade/building improvements. Until now, the TIF did not have funds but TIF#4 will be in the black in 2020. In order to recruit businesses, this could serve as an incentive to improve their buildings and façades, thereby improving the overall aesthetics of the area. Set aside \$50,000 annually as a Façade/Prop Improvement Grant. The grant would function as a reimbursement grant with up to 50% participation with a dollar maximum to be determined from the Village. Criteria would be developed for the administration of the grant		Only from TIF #4, not General Fund

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
TIF #5 - Façade/Property Improvement Grant		\$30,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
35-20-220	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
<p>Verandah retirement community is being constructed at the former vacant Menards site at 900 IPR. Several properties including the vacant Long John Silvers and commercial properties on the south side of IPR desperately need facade/building improvements. Until now, the TIF did not have funds but TIF#5 will be in the black in 2020. In order to recruit businesses, this could serve as an incentive to improve their buildings and façades, thereby improving the overall aesthetics of the area. Set aside \$30,000 annually as a Façade/Property Improvement Grant. The grant would function as a reimbursement grant with up to 50% participation with a dollar maximum to be determined from the Village. Criteria would be developed for the administration of the grant.</p>		Only from TIF #5, no impact on Village's General Fund

031 CAPITAL PROJECTS

\$2,093,885



Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Bullet Proof Glass Replacement		\$11,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-421	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Bullet proof glass has been damaged and needs to be replaced.		None

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Fire Station #2 Design		\$650,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-421	New
Justification		Annual Impact and Description of Operating Budget Impact
Approximate cost of fire station design pre-RFQ for design services.		None

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Fire Station #1 Boiler Replacement		\$40,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-421	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Remaining 2 boilers are original, have cracked heat exchangers and are not operable.		None

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Fire Station #1 Hot Water System		\$55,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-421	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Hot water heater is original & has leaked several times. It needs to be replaced with an electric tankless water heater.		None

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Fire Station #1 Refrigerator Replacement		\$10,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-421	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Firehouse #1 needs refrigerators replaced.		None

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Public Works Carpet Replacement		\$24,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-421	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
The carpet in the Public Work's Administration area is worn and needs to be replaced.		None

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Public Works Hallway Floor Replacement		\$30,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-421	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
The hallway floor in Public Works is original is failing in many places.		None

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Arterial Fence Maintenance		\$30,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-30-2300	413-422	Arterial fence maintenance
Justification		Annual Impact and Description of Operating Budget Impact
Make required repairs to the Village's arterial fence in various locations.		None

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Creek Bank Repairs		\$25,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-422	Creek Bank Repairs
Justification		Annual Impact and Description of Operating Budget Impact
Make necessary repairs to the banks of the West Branch of the DuPage River to eliminate erosion.		No impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Diesel Fuel Tank Pad Repairs		\$15,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-422	Repairs to damaged diesel fuel tank pad
Justification		Annual Impact and Description of Operating Budget Impact
Broken manhole rings in concrete pad. Need to replace pad and 4 rings..		None

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Entryway Signs		\$80,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-422	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
This includes the replacement of three existing Village entryway signs, per the prototype sign developed in 2020.		None

Project Description (Quantity, if applicable)	FY'2021
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		Budget Amount
Replacement of Spring Banners		\$40,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-422	Replacement Spring Banners
Justification		Annual Impact and Description of Operating Budget Impact
Replace worn spring banners on all light poles.		None

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Replacement of Winter Banners		\$40,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-422	New Winter Banners
Justification		Annual Impact and Description of Operating Budget Impact
Replace faded winter banners on all light poles.		No Impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Replacement of Parkway Trees		\$25,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-422	New Parkway Tree Plantings
Justification		Annual Impact and Description of Operating Budget Impact
Plant 80 new parkway trees where dead trees have been removed.		No Impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Drainage Spot Repairs		\$100,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-422	Drainage Spot Repairs
Justification		Annual Impact and Description of Operating Budget Impact
General repairs to alleviate localized storm water issues throughout the Village.		No impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
West Branch Streambank Stabilization		\$500,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
Project will include streambank stabilization and a new grate behind Anne Fox school. Design will be continued in 2021 and grants will be applied for to help pay for construction. This project will only proceed if grants are received.		No impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
(2) Biphasic Cardiac Monitor/Defibrillator/Pace Maker		\$78,700
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-443	Replacing (2) Cardiac Monitor/Defibrillator at the end of their Service life
Justification		Annual Impact and Description of Operating Budget Impact
<p>With the latest technology in cardiac monitoring the proposed purchase of two Life Pak 15 Cardiac Monitors is consistent with other upgraded cardiac monitors. The newer version has streamlined the actual usage by incorporating changes in the monitor layout and increased the screen size as well as added color. This enables our crews to collect and analyze data at a faster pace with increased accuracy. With the new technology this cardiac monitor will send time sensitive cardiac rhythms to the receiving hospital prior to the arrival of the patient, thus reducing the delay of time the patient will receive lifesaving procedure. They have also improved the ruggedness of the monitor, which will increase the life expectancy as well as decrease the annual cost of replacement items.</p> <p>With the acceptance of this proposed purchase these two Cardiac Monitors will replace two Life Pak 12 Cardiac Monitors that will be at the end of their service life in 2021.</p>		No impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
DuComm 2nd Facility (Police)		\$35,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-431	Existing
Justification		Annual Impact and Description of Operating Budget Impact
This cost represents the Police Department's portion of the costs for DuComm's recently constructed second facility for FY 21. The Police Department plans to pay its share each year in one annual payment. The estimated total amount for the PD portion of the second facility project is \$571,309.		No impact.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
DuJIS Police Records Management System		\$73,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-431	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>The police and fire departments are participating in the DuPage Justice Information System's (DuJIS) Records Management System (RMS) which became effective in June of 2019. The system is countywide throughout DuPage and allows for integration and information sharing among agencies. Each participating agency pays their share of the total project costs. This total represents the third year's costs for the system, with two year's remaining.</p>		No impact.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
DuJIS Interfaces		\$65,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-431	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>The interface costs cover the connection of the DuJIS RMS and CAD systems to existing programs utilized by the PD, including the BEAST evidence management system, the electronic ticketing program (DACRA), crime mapping system, and the arrestee booking system, Livescan. As of 08-07-2020, no agency interface work has been completed with DuPage's DuJIS Police RMS. The Police Department is still in planning stages with setting up the interfaces with DuJIS.</p>		No impact.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Structural Firefighting Protective Gear – 11 Sets		\$54,780
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-443	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
<p>Structural Firefighting turnout gear is the primary life safety tool utilized by firefighters.</p> <p>A set of structural firefighting protective gear consists of a turnout jacket and pants and an emergency bailout harness.</p> <p>Each year the department budgets to replace the protective ensemble for some staff including modifications/new gear purchases for replacement. Prior to the purchase and issuance of a new ensemble, each firefighter's gear is inspected.</p>		

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Protective Vest/CRT Vests/Equipment		\$10,800
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-443	Existing
Justification		Annual Impact and Description of Operating Budget Impact
The Police Department will be replacing fifteen vests with an anticipated cost of \$600 each. In addition, the department anticipates replacing three additional vest due to retirements or resignations at \$600 each.		No impact.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Rad-57 SpCO/ SpO2 monitor		\$60,900
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-443	Replacing Rad57 SpCO/SpO2 monitor that have reached the end of their service life.
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Rad-57 is a valuable assessment tool used in monitoring oxygen saturation, pulse rate, and the presence of carboxyhemoglobin in red blood cells; carboxyhemoglobin forms after exposure to carbon monoxide (CO). If untreated, CO exposure may cause long-term heart and brain damage. Just by placing a noninvasive sensor on a fingertip, Masimo rainbow® technology analyzes multiple wavelengths of light to measure elevated CO levels that might otherwise go undetected during the initial physical exam. Receiving this information during initial physical exam of patients and firefighters is valuable information to initiate proper treatment.</p> <p>The fire department currently utilizes the Rad-57 monitors on all first arriving equipment. It is also a valuable tool used by our Rehab team when assessing firefighter's CO levels during post-incident medical screening after working in toxic atmospheres.</p> <p>This purchase will replace our current inventory that has reached the end of their service life of 12 years.</p>		No impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Replacement Fire Attack Hose		\$12,650
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-443	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
<p>The department has recently experienced a large number of hose failures during annual pressure testing due to excessive wear from use at fire scenes and training. The failed hose was on average in service for more than 15 years. The planned purchase will include three different sizes and lengths of hose. To increase the effective service life of the fire hose and to properly care for fire hose under the NFPA 1962 standard we are also requesting funds to purchase two (2) portable hose washers.</p>		No Impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Speed Trailer		\$20,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-443	Existing Item
Justification		Annual Impact and Description of Operating Budget Impact
<p>The existing speed trailer is 17 years old and has been refurbished once. The trailer has stopped functioning and the solar panel no longer charges the battery. The Police Department uses the speed trailer in areas that residents have issues with speeding cars. The speed trailer helps inform the motorist of their speed and also collects data of vehicle traffic and speeds for the Police Department to review. The trailer will be replaced with a new model.</p>		

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Hybrid Protective Turnout Gear- 8 Ensembles		\$ 8,055
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
31-20-2300	413-443	New and Replacement
Justification		Annual Impact and Description of Operating Budget Impact
<p>Firefighter Protective Equipment is the primary life safety tool utilized by firefighters. The department along with many research partners identified firefighter heat stress to be a more significant health concern than what had originally been believed. This heat stress has scientifically been proven to have a significant impact on cardiovascular strain and other health concerns for firefighters. The need to place firefighters in a different type of protective equipment for non-structural fire/technical rescue responses that do not have the thermal protection requirements of structural gear is critical. Each year the department budgets to issue a Tech Rescue protective ensemble for replacement. Prior to the purchase and issuance of a new ensemble, each firefighter's gear is inspected.</p>		No Impact

050 WATER AND SEWER FUND

\$7,897,000



Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Submersible Well Pump Assembly (Well #6 Rehab)		\$15,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
50-50-5020	413-422	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
This well pump assembly was installed at Well #6 in 1998 and is still operating at its capacity range. This pump assembly will need to be replaced if the pump capacity drops below its operating range.		No impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Village Wide Leak Detection		\$50,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
50-5030	413-472	N/A
Justification		Annual Impact and Description of Operating Budget Impact
The Village's water loss is over the 10% threshold which requires the development of a Water System Improvement Plan. The Illinois Department of Natural Resources requires this plan be put into place for the Village to continue receiving lake water.		No impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Water Main Replacement		\$2,250,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
50-5030	413-472	Water Main Replacement
Justification		Annual Impact and Description of Operating Budget Impact
Replacement of water mains due to age, severe deterioration, and numerous water main breaks on these lines. The majority of the water mains selected for replacement were constructed in the 1960s and have reached the end of their useful life. Locations will be coordinated with street repaving so that future replacement does not disturb newly paved streets. In the 2019/2020 Capital Bill (HB 0064 – Public Act 101-0638), a \$4,000,000 grant was awarded to the Village for public infrastructure. \$2,000,000 of the funding will be used for watermain replacement. The timing of this funding is unknown.		No Impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Complete Fixed Meter Reading System		\$4,900,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
50-5040	413-443	New
Justification		Annual Impact and Description of Operating Budget Impact
This will replace approximately 11,000 water meters and radios, as well as replace the communication infrastructure and methodology of water meter reading. Meters will be read via radio antennas placed on water towers and will allow much faster communication and greater customer service. They will also change the design of the meter from mechanical to ultrasonic to last a significantly longer period of time between replacements. This price includes cost of meters, installation, reading system and integration with water billing.		

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Emergency Lift Station Replacement Pumps		\$50,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
50-5050	413-443	Replaced Item
Justification		Annual Impact and Description of Operating Budget Impact
The Wastewater Department has approximately 30 pumps throughout the collection system and STP 1. These dollars would be used to repair or replace critical pumps that go down.		No Impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Muffin Monster Cartridge Replacement		\$27,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
50-5050	413-461	Replace
Justification		Annual Impact and Description of Operating Budget Impact
Installation of replacement hydraulic cutter at STP1. The installation of a replacement hydraulic cutter on the Muffin Monster at STP is on a 3-year replacement program.		No impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
16-Inch Sanitary Force Main Relocation Design Engineering		\$75,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
50-5060	413-462	New
Justification		Annual Impact and Description of Operating Budget Impact
Design/bidding and construction supervision engineering for 16-inch force main repair/replace.		Eliminates future emergency purchase at much higher expense.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
16 Inch Sanitary Force Main Repair		\$375,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
50-5060	413-462	New
Justification		Annual Impact and Description of Operating Budget Impact
The sewer main need repair in three areas necessitated by pipe deterioration. The main runs under environmentally sensitive wetlands and natural areas where a pipe failure would introduce raw sewage into those sensitive areas.		No Impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Inflow and Infiltration- MWRD Reporting		\$30,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
50-5060	413-462	Existing
Justification		Annual Impact and Description of Operating Budget Impact
To determine locations and severity of infiltration entering the sanitary system which causes increased treatment costs and a greater number of service line backups. Also, to properly report to MWRD per our agreement.		No Impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Sanitary Sewer Backup Prevention		\$25,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
50-5060	413-462	Existing
Justification		Annual Impact and Description of Operating Budget Impact
Share the cost on private property sanitary sewer flooding 75/25 program up to \$25,000. This is the Overhead Sewer Program.		No Impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Sewer Rehabilitation		\$100,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
50-5060	413-462	Existing
Justification		Annual Impact and Description of Operating Budget Impact
Reline sanitary sewers that have multiple cracks, holes in pipe, separated joints, and heavy root infestation through joints. Locations will be determined from ongoing televising.		No Impact

051 COMMUTER LOT

\$1,300,000



Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Pedestrian Safety Improvements		\$1,050,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
51-20-2500	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
Grant funded improvements to the pedestrian crossings at the METRA station. Funded through 2019/2020 capital bill (HB0064 – Public Act 101-0638). Unknown when funding will become available.		Unknown at this time. Likely minor.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Solar Carport		\$250,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
51-20-2500	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
The installation of a carport along one bay of parking, with solar panels mounted above, will allow the entire Metra station and parking lot lights to be net-zero electrical cost. Covered parking stalls will be rented at a premium. Funded through 2019/2020 Capital Bill (HB0064 – Public Act 101-0638). Unknown when funding will become available.		None

061 CENTRAL EQUIPMENT FUND**\$1,467,700**

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Squad Accessories		\$12,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
61-20-2500	413-441	Replacing old equipment for new squad builds
Justification		Annual Impact and Description of Operating Budget Impact
Purchase of necessary police equipment for new squad builds.		No impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
4 Annual Squad Car Replacements		4 @ 42,300 - \$169,200
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
20-2500	413-441	Replacement for 165, 171, 173, & 182 Police Interceptors
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacement of 4 squad cars due to age and mileage.		No impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Dump Truck Replacement		\$187,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
20-2500	413-442	Replacement unit 155. 2-1/2-ton dump truck.
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacement of 12-year-old unit #155. Front line snowplow & salt truck.		No impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Fire Engine		\$871,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
20-2500	413-442	Replacement fire engine #363
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacement of 15-year-old unit. Front line fire engine at station 16.		No impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Fire Chief's Vehicle		\$53,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
20-2500	413-442	Replace existing 300 fire department Chief's vehicle
Justification		Annual Impact and Description of Operating Budget Impact
Re-budget from 2020. Unable to order due to COVID-19.		No impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Fire Utility Truck		\$37,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
20-2500	413-442	Replace existing 351
Justification		Annual Impact and Description of Operating Budget Impact
Re-budget from 2020. Unable to order due to COVID-19. Fire utility snowplow pickup truck.		No impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Community Service Truck		\$39,500
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
20-2500	413-442	Replacement of existing unit #188
Justification		Annual Impact and Description of Operating Budget Impact
Re-budget from 2020 replacement of 8-year-old police department community service van. Replacing minivan with pickup. Re-budgeting due to increased cost.		No impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Brush Chipper		\$56,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
20-2500	413-443	Replace existing unit #676
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacement of 10-year-old brush chipper.		No Impact

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Message Board		\$17,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
20-2500	413-443	New
Justification		Annual Impact and Description of Operating Budget Impact
Additional message board purchase.		\$1,500 yr. replacement cost

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Prime Tac Trailer		\$16,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
20-2500	413-443	New Item
Justification		Annual Impact and Description of Operating Budget Impact
With new paving program in place, this unit will provide a safer and more efficient way to apply prime tack to street surfaces.		\$100 a year for maintenance. Replacement cost of \$1,578 per year.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Flatbed Trailer		\$10,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
20-2500	413-443	Replace existing unit 650
Justification		Annual Impact and Description of Operating Budget Impact
Replace 30-year-old trailer with updated and more practical unit. Remove 3 trailers from fleet.		No impact

062 IT EQUIPMENT REPLACEMENT FUND

\$354,900



Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Network Access Switch Replacement		\$83,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Replace
Justification		Annual Impact and Description of Operating Budget Impact
<p>The current network infrastructure was put in place in 2011. The configuration utilized 36 network access switches in Village buildings. The network access switches were part of a large network infrastructure project in 2011 that cost \$696,735. These switches are designated for end-of-life from Cisco in the fourth quarter of 2021. Replacement of the switches is needed as they will be nine years old and due to the pending end-of-life. Budgetary research for current Cisco replacement equipment was completed to establish the budgetary cost. Half of the switches will be replaced in 2021 and the other half in 2022. The network access switches establish connectivity for all devices such as computers, printers, phones, etc. that enable the devices to connect and communicate on the larger Village network.</p>		No anticipated annual operating budget impact.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
FD ImageTrend Reporting Software		\$11,900
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Replace
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Fire Department currently uses FireHouse software as the main product of documentation for mandated fire reports, inventory control, staff records, hydrant records, occupancy information, alarm information, activity tracking, and maintenance documentation. This product will reach end of life December 31, 2021. Moving to ImageTrend is recommended.</p>		\$6,834

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Annual FD MDT Replacements (25%)		\$20,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Replace
Justification		Annual Impact and Description of Operating Budget Impact
The Village has established an annual Fire Department replacement program for the in-vehicle Mobile Data Terminal (MDT) to avoid dependence on outdated computer equipment. The Fire Department operates with 15 MDT's. The replacement plan previously designated that 33% of MDT's be replaced annually, giving a three-year life cycle for each Fire Department MDT. Switching to a 25% replacement cycle beginning in 2021- and four-year life cycle. Devices will be purchased with a four-year parts and labor warranty.		No anticipated annual operating budget impact.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Annual PD MDT Replacement (25%)		\$40,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Replace
Justification		Annual Impact and Description of Operating Budget Impact
The Village has established an annual Police Department replacement program for the in-squad MDT to avoid dependence on outdated computer equipment. The Police Department operates with 30 MDT's. The replacement plan previously designated that 33% of MDT's be replaced annually, giving a three-year life cycle for each Police Department MDT. Switching to a 25% replacement cycle beginning in 2021- and four-year life cycle. Devices will be purchased with a four-year parts and labor warranty.		No anticipated annual operating budget impact.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Annual PC Replacements (25%)		\$65,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Replace
Justification		Annual Impact and Description of Operating Budget Impact
The Village has established an annual PC replacement program to avoid dependence on outdated computer equipment. The Village operates with about 220 computers and laptops throughout all Village departments. The replacement plan designates that 25% of computers be replaced annually, giving a four-year life cycle for each Village computer. Computers are purchased with a four-year parts and labor warranty, leaving any repair expenses to occur after the fourth year of usage.		No anticipated annual operating budget impact.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
PD Video Evidence System Replacement		\$135,000
Department Code and Cost Control Center (Division)	Object Code	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Replace
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Police Department requires two systems be replaced that use digital storage. The in-car video system is at the end of its life and the Interview Room recording systems is well beyond that life and is proving unreliable. Additionally, premises cameras, crime scene photography, cell phone and other digital evidence require storage systems. Further, officer body-worn cameras are expected to be introduced, further requiring digital storage. Technology providers have indicated all systems could be combined and offer the integrated storage and retrieval systems needed. This purchase will spread the cost over 5 years with years 2-5 expected to have a capital expense of \$56,500 each year. Replacement system will be cloud based and completely integrated with a single point of access for all video related evidence. Components include in-car video, Interview Room video and body cameras.</p>		No expected operating increase

Table II
Village of Hanover Park
2021 Capital Improvement Program by Fund

Fund	CCC	Account	Description	FY'21 Cost	
011	2600	413-422	State Grant REBUILD Non-MFT	\$	834,000
	2600	413-422	MFT Street Resurfacing	\$	1,500,000
				\$	2,334,000
					11%
012	2600	413-422	Arlington Bridge Reconstruction (Village's Share)	\$	480,000
	2600	413-422	Bartels Rd - TARP Funding (\$56k Grant plus \$269k capital grant)	\$	325,000
	2600	413-422	IL 19 & Barrington Road Intersection Improvements (2014 agreement - Village Share)	\$	50,000
	2600	413-422	Irving Park Road Lighting & Safety (Astor-Barrington)(\$300k DCEO Funding)	\$	300,000
	2600	413-422	Irving Park Road Lighting & Safety (Barrington-Wise)(\$500k DCEO Funding)	\$	500,000
	2600	413-422	Lake Street Pedestrian Access (Village's Share)	\$	20,000
	2600	413-422	Street Resurfacing (HB0064 - Public Act 101-0638)	\$	2,000,000
	2600	413-422	New Streetlights	\$	35,000
	2600	413-422	Road Resurfacing (in addition to MFT) - part of \$500k capital grant	\$	231,000
			\$	3,941,000	
					19%
013	2100	413-422	Replace light fixtures with LED (SSA #3)	\$	7,000
				\$	7,000
					0%
014	2100	413-422	Replace light fixtures with LED (SSA #4)	\$	9,000
				\$	9,000
					0%
017	6700	413-422	Miscellaneous Improvements	\$	10,000
	6700	413-422	Field Improvements - Phase 4	\$	1,523,025
				\$	1,533,025
					7%
031	2300	413-421	Fire Station #2 Design	\$	650,000
	2300	413-421	Public Works Floor Replacement	\$	30,000
	2300	413-421	Public Works Carpet	\$	24,000
	2300	413-421	PD Radio Room - Bullet Proof Glass Replacement	\$	11,000
	2300	413-421	Firehouse #1 Refrigerators	\$	10,000
	2300	413-421	Firehouse #1 Boilers	\$	40,000
	2300	413-421	Firehouse #1 Hot Water Heater	\$	55,000
	2300	413-422	General Drainage Spot Repairs	\$	100,000
	2300	413-422	Entryway Signs	\$	80,000
	2300	413-422	Arterial Fence Maintenance	\$	30,000
	2300	413-422	Creek Bank Repairs	\$	25,000
	2300	413-422	West Branch Stabilization Anne Fox to Village Limits	\$	500,000
	2300	413-422	Street Banners - Winter	\$	40,000
	2300	413-422	Replacement of Parkway Trees	\$	25,000
	2300	413-422	Replacement of Spring Banners	\$	40,000
	2300	413-422	Fuel Dispenser Repair	\$	15,000
	2300	413-443	Firefighter Turnout Gear (11 Sets)	\$	54,780
	2300	413-443	Tech Rescue Turnout Gear	\$	8,055
	2300	413-443	Biphasic Cardiac Monitor/Defib/Pace Maker	\$	78,700
	2300	413-443	RAD 57 Monitors	\$	60,900
	2300	413-443	Replacement Fire Attack Hose	\$	12,650
	2300	413-443	Speed Trailer	\$	20,000
	2300	413-443	Protective Vests / CRT Vests / Equipment	\$	10,800
	2300	413-443	DuComm Second Facility (ends 2030)	\$	35,000
	2300	413-443	DuJIS Records Management System	\$	73,000
2300	413-443	DuJIS RMS System Interfaces	\$	65,000	
			\$	2,093,885	
					10%

Table II
Village of Hanover Park
2021 Capital Improvement Program by Fund

Fund	CCC	Account	Description	FY'21 Cost
033	2200	413-421	Miscellaneous (TIF #3)	\$ 50,000
	2200	413-421	Façade Grants (TIF #3)	\$ 100,000
	2200	413-422	Public Improvement - Banners (TIF #3)	\$ 12,000
	2200	413-422	Public Improvement - Holiday Decorations (TIF #3)	\$ 30,000
	2200	413-422	Public Improvement - Planting Material Soil (TIF #3)	\$ 2,000
	2200	413-422	Public Improvement - Planting Materials (TIF #3)	\$ 6,000
	2200	413-422	Façade grants, incentives, etc. (TIF #4)	\$ 50,000
	2200	413-422	Façade grants, incentives, etc. (TIF #5)	\$ 30,000
			\$ 280,000	1%
050	5020	413-422	Well #6 Rehab	\$ 15,000
	5030	413-472	Water Main Replacement	\$ 2,250,000
	5030	413-472	Leak Detection	\$ 50,000
	5040	413-443	Fixed Meter Reading System	\$ 4,900,000
	5050	413-443	Emergency Lift Station Replacement Pumps	\$ 50,000
	5050	413-461	Muffin Monster Cartridge Replacement	\$ 27,000
	5060	413-462	16 Inch Sanitary Force Main Engineering	\$ 75,000
	5060	413-462	16 Inch Sanitary Force Main Repair/Relocation	\$ 375,000
	5060	413-462	Sewer Rehabilitation	\$ 100,000
	5060	413-462	Inflow & Infiltration - MWRD Reporting	\$ 30,000
	5060	413-462	Sanitary Sewer Backup Prevention	\$ 25,000
				\$ 7,897,000
051	2500	413-422	Solar Carport	\$ 250,000
	2500	413-422	Ped Safety Improvements	\$ 1,050,000
			\$ 1,300,000	6%
061	2500	413-441	Police Squad Accessories	\$ 12,000
	2500	413-441	Police Squads (4 @ \$42,300/ea.)	\$ 169,200
	2500	413-442	2 1/2 Ton Dump Truck	\$ 187,000
	2500	413-442	Fire Engine	\$ 871,000
	2500	413-442	Pickup Truck (Utility)	\$ 53,000
	2500	413-442	Pickup Truck (Fire)	\$ 37,000
	2500	413-442	Pickup Truck (CSO)	\$ 39,500
	2500	413-443	Chipper	\$ 56,000
	2500	413-443	Message Board	\$ 17,000
	2500	413-443	Prime Tack Trailer	\$ 16,000
	2500	413-443	Trailer	\$ 10,000
				\$ 1,467,700
062	2500	413-431	Cisco Network Access Switch Replacement (36)	\$ 83,000
	2500	413-431	FD Reporting Software (ImageTrend)	\$ 11,900
	2500	413-431	MDT Replacements for FD	\$ 20,000
	2500	413-431	MDT Replacements for PD	\$ 40,000
	2500	413-431	PC Replacements	\$ 65,000
	2500	413-431	PD Video Evidence System	\$ 135,000
			\$ 354,900	2%
Grand Total				\$ 21,217,510

**Table III
Village of Hanover Park
2021 Capital Improvement Program by Category**

Fund	CCC	Account	Description	FY'21 Cost
Buildings				
031	2300	413-421	Fire Station #2 Design	\$ 650,000
031	2300	413-421	Public Works Floor Replacement	\$ 30,000
031	2300	413-421	Public Works Carpet	\$ 24,000
031	2300	413-421	PD Radio Room - Bullet Proof Glass Replacement	\$ 11,000
031	2300	413-421	Firehouse #1 Refrigerators	\$ 10,000
031	2300	413-421	Firehouse #1 Boilers	\$ 40,000
031	2300	413-421	Firehouse #1 Hot Water Heater	\$ 55,000
033	2200	413-421	Miscellaneous (TIF #3)	\$ 50,000
				\$ 870,000
				4%
Improvements Other Than Buildings				
011	2600	413-422	State Grant REBUILD Non-MFT	\$ 834,000
011	2600	413-422	MFT Street Resurfacing	\$ 1,500,000
012	2600	413-422	Arlington Bridge Reconstruction (Village's Share)	\$ 480,000
012	2600	413-422	Bartels Rd - TARP Funding (\$56k Grant plus \$269k capital grant)	\$ 325,000
012	2600	413-422	IL 19 & Barrington Road Intersection Improvements (2014 agreement - Village Share)	\$ 50,000
012	2600	413-422	Irving Park Road Lighting & Safety (Astor-Barrington)(\$300k DCEO Funding)	\$ 300,000
012	2600	413-422	Irving Park Road Lighting & Safety (Barrington-Wise)(\$500k DCEO Funding)	\$ 500,000
012	2600	413-422	Lake Street Pedestrian Access (Village's Share)	\$ 20,000
012	2600	413-422	Legislative "Infrastructure" Money (HB0064 - Public Act 101-0638)	\$ 2,000,000
012	2600	413-422	New Streetlights	\$ 35,000
012	2600	413-422	Road Resurfacing (in addition to MFT) - part of \$500k capital grant	\$ 231,000
013	2100	413-422	Replace light fixtures with LED	\$ 7,000
014	2100	413-422	Replace light fixtures with LED	\$ 9,000
017	6700	413-422	Miscellaneous Improvements	\$ 10,000
017	6700	413-422	Field Improvements - Phase 4	\$ 1,523,025
031	2300	413-422	General Drainage Spot Repairs	\$ 100,000
031	2300	413-422	Entryway Signs	\$ 80,000
031	2300	413-422	Arterial Fence Maintenance	\$ 30,000
031	2300	413-422	Creek Bank Repairs	\$ 25,000
031	2300	413-422	West Branch Stabilization Anne Fox to Village Limits	\$ 500,000
031	2300	413-422	Street Banners - Winter	\$ 40,000
031	2300	413-422	Replacement of Parkway Trees	\$ 25,000
031	2300	413-422	Replacement of Spring Banners	\$ 40,000
031	2300	413-422	Fuel Dispenser Repair	\$ 15,000
033	2200	413-422	Façade Grants (TIF #3)	\$ 100,000
033	2200	413-422	Public Improvement - Banners	\$ 12,000
033	2200	413-422	Public Improvement - Holiday Decorations	\$ 30,000
033	2200	413-422	Public Improvement - Planting Material Soil	\$ 2,000
033	2200	413-422	Public Improvement - Planting Materials	\$ 6,000
033	2200	413-422	Façade grants, incentives, etc. (TIF #4)	\$ 50,000
033	2200	413-422	Façade grants, incentives, etc. (TIF #5)	\$ 30,000
050	5020	413-422	Well #6 Rehab	\$ 15,000
051	2500	413-422	Solar Carport	\$ 250,000
051	2500	413-422	Ped Safety Improvements	\$ 1,050,000
				\$ 10,224,025
				48%
Office Equipment				
062	2500	413-431	Cisco Network Access Switch Replacement (36)	\$ 83,000
062	2500	413-431	FD Reporting Software (ImageTrend)	\$ 11,900
062	2500	413-431	MDT Replacements for FD	\$ 20,000
062	2500	413-431	MDT Replacements for PD	\$ 40,000
062	2500	413-431	PC Replacements	\$ 65,000
062	2500	413-431	PD Video Evidence System	\$ 135,000
				\$ 354,900
				2%

**Table III
Village of Hanover Park
2021 Capital Improvement Program by Category**

Fund	CCC	Account	Description	FY'21 Cost
Other Equipment				
031	2300	413-443	Firefighter Turnout Gear (11 Sets)	\$ 54,780
031	2300	413-443	Tech Rescue Turnout Gear	\$ 8,055
031	2300	413-443	Biphasic Cardiac Monitor/Defib/Pace Maker	\$ 78,700
031	2300	413-443	RAD 57 Monitors	\$ 60,900
031	2300	413-443	Replacement Fire Attack Hose	\$ 12,650
031	2300	413-443	Speed Trailer	\$ 20,000
031	2300	413-443	Protective Vests / CRT Vests / Equipment	\$ 10,800
031	2300	413-443	DuComm Second Facility (ends 2030)	\$ 35,000
031	2300	413-443	DuJIS Records Management System	\$ 73,000
031	2300	413-443	DuJIS RMS System Interfaces	\$ 65,000
050	5040	413-443	Fixed Network Meter Reading System	\$ 4,900,000
050	5050	413-443	Emergency Lift Station Replacement Pumps	\$ 50,000
061	2500	413-443	Chipper	\$ 56,000
061	2500	413-443	Message Board	\$ 17,000
061	2500	413-443	Prime Tack Trailer	\$ 16,000
061	2500	413-443	Trailer	\$ 10,000
				\$ 5,467,885
				26%
Vehicles				
061	2500	413-441	Police Squad Accessories	\$ 12,000
061	2500	413-441	Police Squads (4 @ \$42,300/ea.)	\$ 169,200
061	2500	413-442	2 1/2 Ton Dump Truck	\$ 187,000
061	2500	413-442	Fire Engine	\$ 871,000
061	2500	413-442	Utility Truck	\$ 53,000
061	2500	413-442	Pickup Truck	\$ 37,000
061	2500	413-442	CSO Truck	\$ 39,500
				\$ 1,368,700
				6%
Water and Sewer Improvements				
050	5050	413-461	Muffin Monster Cartridge Replacement	\$ 27,000
050	5060	413-462	16 Inch Sanitary Force Main Engineering	\$ 75,000
050	5060	413-462	16 Inch Sanitary Force Main Repair	\$ 375,000
050	5060	413-462	Sewer Rehabilitation	\$ 100,000
050	5060	413-462	Inflow & Infiltration - MWRD Reporting	\$ 30,000
050	5060	413-462	Sanitary Sewer Backup Prevention	\$ 25,000
050	5030	413-472	Water Main Replacement	\$ 2,250,000
050	5030	413-472	Leak Detection	\$ 50,000
				\$ 2,932,000
				14%
Grand Total				\$ 21,217,510

APPENDIX

This supporting section includes the following:

Appendix

- A Employee History**
- B Three Year Comparison of Budgeted Positions**
- C Schedule of Direct and Overlapping Bonded Debt**
- D Assessed Value and Actual Value of Taxable Property**
- E Direct and Overlapping Property Tax Rates – Cook County**
- F Direct and Overlapping Property Tax Rates – DuPage County**
- G Property Tax Levies and Collections**
- H Principle Property Taxpayers**
- I Ratios of Outstanding Debt by Type**
- J Ratios of General Bonded Debt Outstanding**
- K Principal Employers**
- L Glossary of Key Terms**

Village of Hanover Park Employee History

	<u>FY2012</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>
Police	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00
Fire	40.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00
Public Works	37.20	37.20	37.2	37.2	37.2	32.00	32.00	32.00	32.00	32.00
Community Development	3.00	2.00	3.00	3.00	3.00	3.00	3.00	4.00	4.00	4.00
Finance	4.40	4.40	4.40	4.40	4.40	9.00	9.00	9.00	9.00	9.00
Information Technology	1.95	1.95	1.95	1.95	1.95	3.00	3.00	3.00	3.00	3.00
Water & Sewer	11.00	11.00	11.00	11.00	12.04	11.00	11.00	11.00	11.00	11.00
Commuter Lot	2.20	2.20	2.20	2.20	2.20	2.00	2.00	2.00	2.00	2.00
Other (Administration, Engineering, etc.)	8.56	8.56	8.56	8.56	9.56	12.00	12.00	13.00	13.00	13.00
TOTAL FULL-TIME:	193.00	193.00	194.00	194.00	196.00	198.00	198.00	200.00	200.00	200.00

Added (Full-time Positions):	1	2	1	0	2	0	0	2	1
Deleted (Full-time Positions):	2	2	0	0	0	0	0	0	1

<u>FY2012</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>
+Planner -Water Billing/Village Service Rep. -Water Billing Service Representative	+Chief of Inspectional Services +Building Maintenance Worker II -Community Development Director -Chief Building Official	+Comm. & Econ. Dev. Dir		+Deputy Village Manager +Village Eng./Asst. PW Dir.
<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>
		+Asst. Village Engineer +Associate Planner	+Equipment Operator Water Dist.- Supervisor	

Hanover Park Employees

3-Year Comparison of Budgeted Positions

DEPARTMENT	FY'19	FY'20	FY'21
<u>VILLAGE CLERK</u>			
Deputy Village Clerk	1	1	1
Total full-time employees	1	1	1
<u>VILLAGE COLLECTOR</u>			
Village Collector	1	1	1
Total full-time employees	1	1	1
<u>VILLAGE ADMINISTRATION</u>			
Village Manager	1	1	1
Deputy Village Manager	1	1	1
Administrative Assistant	1	1	1
Total full-time employees	3	3	3
<u>HUMAN RESOURCES DEPARTMENT</u>			
Human Resources Director	1	1	1
Payroll & Benefits Specialist	1	1	1
Human Resources Generalist	1	1	1
Human Resources Clerk (P.T.)	P.T. 1	P.T. 1	P.T. 1
Total full-time employees	3	3	3
<u>INFORMATION TECHNOLOGY DEPARTMENT</u>			
Chief Information Officer	1	1	1
Application Systems Analyst	1	1	1
Network Systems Administrator	1	1	1
Total full-time employees	3	3	3
<u>FINANCE DEPARTMENT</u>			
Finance Director	1	1	1
Assistant Finance Director	1	1	1
Accountant	1	1	1
Account Technician	2	2	2
Water Billing Representative	2	2	2
Village Services Representative	3	3	3
Receptionist	1	1	1
Water Billing/Village Services Representative (P.T.)	P.T.	P.T.	P.T.
Water Billing Representative (Seasonal)	P.T. 1	P.T. 1	P.T. 1
Total full-time employees	11	11	11

APPENDIX B

DEPARTMENT	FY'19	FY'20	FY'21
<u>PUBLIC WORKS DEPARTMENT</u>			
Public Works Director	1	1	1
Fleet Services Manager	1	1	1
Wastewater Treatment Plan Supervisor	1	1	1
Water Supply Supervisor	1	1	1
Building Maintenance Supervisor	1	1	1
Water Distribution Supervisor	1	0	0
Streets Supervisor	1	1	1
Mechanic	4	4	4
Wastewater Treatment Plant Operator	4	4	4
Water Supply Operator	2	2	2
Building Maintenance Worker II	2	2	2
Equipment Operator	7	8	8
Maintenance Worker	13	13	13
Building Maintenance Worker I	2	2	2
Groundskeeper	1	1	1
Administrative Assistant	1	1	1
Janitor II (P.T.)	P.T. 1	P.T. 1	P.T. 1
Janitor I (P.T.)	P. T.2	P. T.2	P. T.2
Seasonal Laborers	P.T. 8	P.T. 8	P.T. 8
Total full-time employees	43	43	43
<u>ENGINEERING DEPARTMENT</u>			
Village Engineer/Asst. Dir. PW	1	1	1
Engineering Technician	2	2	2
Administrative Assistant	1	1	1
Civil Engineer	0	0	0
Asst. Village Engineer	1	1	1
Total full-time employees	5	5	5
<u>FIRE DEPARTMENT</u>			
Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Battalion Chief	3	3	3
Fire Lieutenant	6	6	6
Firefighter/Paramedic	24	24	24
Administrative Assistant	1	1	1
P.T. Firefighter (+/-25)	P.T.	P.T.	P.T.
Chief of Inspectional Services	1	1	1
Plan Reviewer/Project Coordinator	1	1	1
Health Officer/Commercial Code Official	1	1	1
Building Inspector	1	1	1
Permit Coordinator	1	1	1
Emergency Management Coordinator (PT)			1
Total full-time employees	41	41	41

DEPARTMENT	FY'19	FY'20	FY'21
<u>POLICE DEPARTMENT</u>			
Police Chief	1	1	1
Deputy Chief	2	2	2
Lieutenant	3	3	3
Sergeant	6	6	6
Police Officer	49	49	49
Police Social Worker	1	1	1
Court Services Coordinator	1	1	1
Community Service Officer (CSO)	4	4	4
Community Service Officer – Property Custodian	1	1	1
Code Enforcement Officer	5	5	5
Code Enforcement Supervisor	1	1	1
Administrative Assistant	1	1	1
Police Accreditation & Grants Manager	1	1	1
Police Records Supervisor	1	1	1
Police Records Clerk	7	7	7
Parking Enforcement Officer	1	1	1
Parking Enforcement Officer (P.T.)	P.T. 1	P.T. 1	P.T. 1
Police Desk Officer (P.T.)	P.T. 2	P.T. 2	P.T. 2
Police Records Aide (P.T.)	P.T. 9	P.T. 9	P.T. 9
Seasonal Appearance Officer (P.T.)	P.T. 1	P.T. 1	P.T. 1
Administrative Assistant – Code Enforcement (P.T.)	P.T. 2	P.T. 2	P.T. 2
Total full-time employees	85	85	85

<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>			
Community Development Director	1	1	1
Planner	1	1	1
Administrative Assistant	1	1	1
Associate Planner (P.T.)	0	0	0
Associate Planner (FT)	1	1	1
Total full-time employees	4	4	4

<u>VILLAGE-WIDE TOTALS</u>			
NO. OF FULL-TIME EMPLOYEES:	200	200	200
NO. OF PART-TIME EMPLOYEES; (Excluding seasonal)	41	41	42
GRAND TOTAL ALL EMPLOYEES	241	241	242

VILLAGE OF HANOVER PARK, ILLINOIS

Schedule of Direct and Overlapping Bonded Debt
December 31, 2019

Governmental Unit	Gross Debt	Percentage to Debt Applicable to Village (1)	Village's Share of Debt
Village of Hanover Park	\$ <u>14,512,658</u>	100.00%	\$ <u>14,512,658</u>
School District # 20	9,950,000	33.53%	3,336,513
School District #93	9,515,000	8.51%	810,063
High School District #87	60,375,000	1.91%	1,151,545
High School District #108	20,585,000	6.48%	1,334,296
High School District #211	-	0.00%	-
Community School District #46	237,542,304	4.64%	11,021,697
Community College District #502	185,380,000	0.56%	1,035,377
Community College District #509	167,446,226	1.83%	3,069,595
Community College District #512	<u>188,400,000</u>	0.68%	<u>1,275,652</u>
Total School Districts	<u>879,193,530</u>		<u>23,034,738</u>
Cook County	2,950,121,750	0.15%	4,332,527
DuPage County	144,795,000	0.92%	1,337,017
Cook County Forest Preserve District	142,360,000	0.15%	209,069
DuPage County Forest Preserve District	102,721,129	0.92%	948,513
Metropolitan Water Reclamation District	2,348,253,000	0.15%	3,510,522
Bartlett Park District	21,460,000	3.41%	730,827
Hanover Park Park District	1,995,000	91.27%	1,820,863
Schaumburg Park District	3,440,000	1.27%	43,663
Bloomington Fire Protection District	<u>2,500,000.00</u>	5.42%	<u>135,548.00</u>
Total Others	<u>5,717,645,879</u>		<u>13,068,549</u>
Total Overlapping Debt	<u>6,596,839,409</u>		<u>36,103,287</u>
Total Direct and Overlapping Debt	<u>6,611,352,067</u>		<u>50,615,945</u>

Data Source: Cook and DuPage County Clerk's

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the Village. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the Village. Every resident is not responsible for paying the debt of each overlapping government.

VILLAGE OF HANOVER PARK, ILLINOIS

Equalized Assessed Value of Taxable Property - Last Ten Fiscal Years
December 31, 2019

Tax Levy Year	Residential Property	Farm	Commerical Property	Industrial Property	Total	Railroad	Total Equalized Assessed Value
2010	591,605,225	25,245	71,549,079	80,447,378	743,626,927	26,401	743,653,328
2011	534,597,946	27,576	77,215,814	84,071,033	695,912,369	23,933	695,936,302
2012	480,379,181	30,168	74,230,983	72,016,294	626,656,626	29,291	626,685,917
2013	406,835,524	33,020	67,553,125	67,949,060	542,370,729	31,070	542,401,799
2014	402,877,399	37,449	71,681,951	58,665,170	533,261,969	42,030	533,303,999
2015	393,686,769	40,143	68,982,503	63,099,260	525,808,675	45,643	525,854,318
2016	446,629,325	43,554	71,492,610	67,664,580	585,830,069	55,881	585,885,950
2017	464,697,331	71,204	75,750,754	69,672,030	610,191,319	45,345	610,236,664
2018	478,133,363	76,027	74,929,309	71,309,510	624,448,209	41,090	624,489,299
2019	557,871,260	81,322	80,523,406	74,462,770	712,938,758	39,166	712,977,924

Data Source: Cook and DuPage County Clerk's and Treasurer's Offices

VILLAGE OF HANOVER PARK, ILLINOIS

Direct and Overlapping Property Tax Rates-Cook County
December 31, 2019

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Village of Hanover Park										
General Corporate rate	1.305	1.385	1.686	2.309	2.356	2.475	1.504	1.413	1.412	1.127
Police Pension	-	-	-	-	-	-	0.421	0.453	0.497	0.462
Fire Pension	-	-	-	-	-	-	0.253	0.279	0.302	0.278
Debt Service Rate	0.244	0.205	0.253	0.328	0.331	0.388	0.335	0.327	0.334	0.279
Total Direct Tax Rate	1.549	1.590	1.939	2.637	2.687	2.863	2.513	2.472	2.545	2.146
Overlapping Rates (1)										
School District #46	5.026	5.507	6.540	7.580	7.668	7.947	6.837	6.932	7.120	6.439
School District #509	0.434	0.475	0.546	0.638	0.638	0.654	0.570	0.562	0.612	0.544
Hanover Park Park District	0.429	0.442	0.511	0.629	0.624	0.665	0.597	0.597	0.628	0.542
County including Forest Preserve										
District and TB Sanitarium	0.474	0.545	0.594	0.629	0.637	0.621	0.596	0.558	0.549	0.513
Hanover Township	0.248	0.287	0.324	0.391	0.298	0.318	0.275	0.281	0.297	0.266
Metropolitan Water Reclamation District	0.274	0.320	0.370	0.417	0.430	0.426	0.406	0.402	0.396	0.389
Northwest Mosquito Abatement District	0.009	0.010	0.011	0.013	0.013	0.011	0.010	0.010	0.011	0.010
Poplar Creek Library	0.394	0.449	0.515	0.631	0.632	0.663	0.580	0.590	0.621	0.546
Community Mental Health	0.038	0.044	0.050	0.061	0.061	0.058	0.057	0.059	0.063	0.057
Consolidated Elections	-	-	-	0.031	-	0.034	-	0.031	-	0.030
Total Direct and Overlapping Tax Rate	8.875	9.669	11.400	13.657	13.688	14.260	12.441	12.494	12.842	11.482

Data Source: Cook County Clerk

Note: Overlapping rates are those of local and county governments that apply to property owners within the Village. Not all overlapping rates apply to all Village property owners.

VILLAGE OF HANOVER PARK, ILLINOIS

Direct and Overlapping Property Tax Rates-DuPage County
December 31, 2019

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Village of Hanover Park:										
General Corporate rate	0.6262	0.7209	0.9039	0.9991	0.9836	0.9664	0.5699	0.4692	0.3819	0.2735
Fire Protection	0.7477	0.8068	0.9790	1.1292	1.3204	1.4449	0.9381	0.8951	0.8694	0.7910
Police Pension	-	-	-	-	-	-	0.3676	0.379	0.3802	0.3771
Fire Pension	-	-	-	-	-	-	0.2791	0.293	0.2882	0.2774
Debt Service Rate	0.2091	0.1989	0.2498	0.2658	0.2816	0.3233	0.2863	0.2685	0.2505	0.2229
Total Direct Tax Rate	1.5830	1.7266	2.1327	2.3941	2.5856	2.7346	2.4410	2.3051	2.1702	1.9419
Overlapping Rates										
School District #93	3.9130	4.1112	4.6112	5.0165	5.1272	5.0951	4.8165	4.6931	4.5643	4.5364
School District #87	1.8378	2.0199	2.2868	2.4877	2.5824	2.5173	2.4030	2.3402	2.2834	2.2296
Community College #502	0.2349	0.2495	0.2681	0.2956	0.2975	0.2786	0.2626	0.2431	0.2317	0.2112
Hanover Park Park District	0.4250	0.4554	0.5614	0.5673	0.5834	0.6099	0.5606	0.5415	0.5195	0.4796
County including Forest Preserve										
District and Airport	0.3138	0.3356	0.3639	0.3875	0.3944	0.3781	0.3538	0.3221	0.3097	0.3038
Wayne Township	0.1378	0.1479	0.1626	0.1796	0.1880	0.1847	0.1759	0.1724	0.1704	0.1655
Poplar Creek Library	0.4158	0.4553	0.5977	0.6249	0.6272	0.6601	0.5893	0.5725	0.5537	0.5023
Total Direct and Overlapping Tax Rate	8.8611	9.5014	10.9844	11.9532	12.3857	12.4584	11.6027	11.1900	10.8029	10.3703

Data Source: DuPage County Clerk

Note: Overlapping rates are those of local and county governments that apply to property owners within the Village. Not all overlapping rates apply to all Village property owners.

VILLAGE OF HANOVER PARK, ILLINOIS

Property Tax Levies and Collections
December 31, 2019

Tax Levy Year	Fiscal Year Ended	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
			Amount	Percentage of Levy		Amount	Percentage of Levy
2009	2010	9,360,557	1,840,527	19.66%	7,062,439	8,902,966	95.11%
2010	2011	11,081,993	1,677,810	15.14%	8,982,838	10,660,648	96.20%
2011	2012	11,294,245	2,548,018	22.56%	8,275,778	10,823,796	95.83%
2012	2013	11,718,824	2,478,683	21.15%	9,266,108	11,744,791	100.22%
2013	2014	12,692,238	4,013,571	31.62%	7,372,791	11,386,362	89.71%
2014	2015	13,249,064	13,110,424	98.95%	78,554	13,188,978	99.55%
2015	2016	13,386,715	13,577,532	101.43%	16,177	13,593,709	101.55%
2016	2017	13,386,715	13,475,667	100.66%	-	13,475,667	100.66%
2017	2018	13,386,715	13,322,460	99.52%	-	13,322,460	99.52%
2018	2019	13,386,715	13,403,723	100.13%	-	13,403,723	100.13%

Note: Levies for all Special Service Areas have been excluded from this table.

Data Source: Village Records

VILLAGE OF HANOVER PARK, ILLINOIS

Principal Property Tax Payers - Current Year and Nine Years Ago
December 31, 2019

Taxpayer	2019			2011		
	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value
AMB Prop RE Tax Co.	\$ 12,541,150	1	2.01%	15,347,960	3	2.21%
Bradley Real Estate Co.	-			16,943,950	2	2.43%
Harvest A Turnberry Center	4,198,850	7	0.67%	4,463,360	8	0.64%
Menards	7,994,143	3	1.28%	9,853,728	5	1.42%
Fisher Scientific Company	3,795,250	8	0.61%	5,114,500	7	0.73%
IDI Services - Hanover Corp Center	-			17,595,970	1	2.53%
Wheaton Bank Trust 1238	-			10,247,106	4	1.47%
Buckhead Industrial Properties	-			4,060,900	9	0.58%
Liberty Property LTD	6,613,830	5	1.06%	-		
Cardinal Capital Partners - GE Trans	3,406,470	9	0.55%	3,450,620	10	0.50%
Harvest A Fuji LLC	5,527,700	6	0.89%	-		
MS Claremont LP - Symphony	8,527,947	2	1.36%	-		
NewPlan Excel Realty	6,913,268	4	1.11%	-		
Pebblewood Court Apts.	-			-		
National Shopping Plaza	2,852,650	10	0.46%	-		
Public Storage	-			-		
Kmart Corporation	-			6,915,438	6	0.99%
	<u>\$ 62,371,258</u>		<u>10.00%</u>	<u>93,993,532</u>		<u>13.50%</u>

Data Source: Office of the Cook and DuPage County Clerk's

VILLAGE OF HANOVER PARK, ILLINOIS

Ratios of Outstanding Debt By Type - Last Ten Fiscal Years
December 31, 2019

Fiscal Year Ended	Governmental Activities			Business-Type Activities		Total Primary Government	Total Equalized Assessed Value (EAV)	Percentage of EAV	Per Capita
	General Obligation Bonds	Notes Payable	Tax Increment Revenue Bonds	IEPA Loan					
2011	23,095,000	-	-	2,225,029		25,320,029	743,653,328	3.40%	666.79
2012	22,030,000	-	-	1,919,889		23,949,889	695,936,302	3.44%	630.71
2013	21,289,045	-	-	1,606,283		22,895,328	626,685,917	3.65%	602.94
2014	20,477,418	-	-	1,283,975		21,761,393	542,401,799	4.01%	573.08
2014B	19,615,000	-	-	1,067,648		20,682,648	542,401,799	3.81%	544.67
2015	18,654,164	-	-	730,463		19,384,627	533,303,999	3.63%	510.48
2016	17,667,537	-	-	383,924		18,051,461	525,854,318	3.43%	475.38
2017	16,635,910	-	-	151,013		16,786,923	585,885,950	2.87%	442.08
2018	15,584,283	-	-	36,694		15,620,977	610,236,664	2.56%	411.37
2019	14,512,658	-	-	-		14,512,658	712,977,924	2.04%	382.18

Data Source: Village's Records

VILLAGE OF HANOVER PARK, ILLINOIS

**Ratios of General Bonded Debt Outstanding - Last Ten Fiscal Years
December 31, 2019**

Fiscal Year Ended	Gross General Obligation Bonds	Less: Amounts Available in Debt Service Funds	Total	Percentage of Equalized Assessed Value	Per Capita
2011	23,095,000	-	23,095,000	3.06%	608.20
2012	22,030,000	234,149	21,795,851	3.13%	573.98
2013	21,289,045	370,984	20,918,061	3.34%	550.87
2014	20,477,418	553,653	19,923,765	3.67%	524.68
2014B	19,615,000	214,928	19,400,072	3.58%	510.89
2015	18,654,164	172,733	18,481,431	3.47%	486.70
2016	17,667,537	192,710	17,474,827	3.31%	460.19
2017	16,635,910	288,429	16,347,481	2.79%	430.50
2018	15,584,283	379,804	15,204,479	2.49%	400.40
2019	14,512,658	477,033	14,035,625	1.97%	369.62

Data Source: Village Records

VILLAGE OF HANOVER PARK, ILLINOIS

Principal Employers - Current Fiscal Year and Nine Fiscal Years Ago
December 31, 2019

Employer	2019 (1)			2011 (2)		
	Employees	Rank	Percentage of Total Employment	Employees	Rank	Percentage of Total Employment
Maines Paper & Food Service	250	4	11.79%	400	1	19.68%
Fischer Scientific	300	1	14.15%	300	2	14.76%
Insight Enterprises, Inc.	250	3	11.79%	250	3	12.30%
Camcraft, Inc.	285	2	13.44%	225	4	11.07%
Fuji Film	150	8	7.08%	150	7	7.38%
Everpure, LLC (Pentair)	200	6	9.43%	200	5	9.84%
Village of Hanover Park	200	7	9.43%	193	6	9.49%
Jabil Packaging Solutions	230	5	10.85%			
AMPAC	120	10	5.66%			
Wilson Pet Supply				120	8	5.90%
CMA/Flodyne/Hyradine Inc	135	9	6.37%			
Iron Mountain				100	9	4.92%
Round Ground Metals Inc				95	10	4.67%
	<u>2,120</u>		<u>100.00%</u>	<u>2,033</u>		<u>100.00%</u>

Data Sources: Village Community Development Department Records and U.S. Census Bureau.

VILLAGE OF HANOVER PARK

GLOSSARY OF KEY TERMS

ABATEMENT - A deduction from the full amount of a tax. Usually related to reduction of tax levies for payment of principal and interest on general obligation bonds

ACCOUNTING SYSTEM - The total set of records and procedures which are used to record, classify and report information on the financial status and operations of an entity or fund

ACCRUAL – Being a method of accounting that recognizes income when earned and expenses when incurred regardless of when cash is received or disbursed

ACLS - Advance Cardiac Life Support

ACTIVITY - An organization classification composed of related work programs aimed at accomplishing a major service or regulatory program for which a government is responsible. Activity expenditure functions relate to the principal purpose/service for which expenditures are made

ADA - Americans with Disability Act. A law requiring public facilities to be accessible to all

AIPC – American Institute of Certified Planners

APIARY – A place where beehives of honey bees are kept

APPROPRIATION - A legal authorization granted by the Village Board to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended

ARB - Automatic Reading and Billing. A device located on the exterior of buildings to allow remote reading of water meters

ASSESSED VALUATION - A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the County Assessor.)

ASSETS - Property owned by a government

ATM – Advanced Tactical Mapping

AUDIT - A systematic collection of sufficient, competent evidential matter needed to attest to the fairness of the presentation of the Village's financial statements. The audit tests the Village's account system to determine whether the internal accounting controls are both available and being used

AVL – Auto Vehicle Locators

AWWA – American Water Works Association

B-BOX – Water service shut off

BALANCE SHEET - The portion of the Village's financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date

BALANCED BUDGET - Operating revenues shall equal or exceed operating expenditures; capital equipment purchases (or transfers and associated capital grants) are not part of the operating budget

BASIS OF ACCOUNTING - A term used when revenues, expenditures, expenses, transfers, assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on the cash, modified accrual or the accrual method

BASSET - Beverage Alcohol Sales and Service Education Training. A training program for liquor sellers and servers

BOND - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for the financing of capital improvements

BTLS - Basic Trauma Life Support

BUDGET - A plan of Village financial operations which includes an estimate of proposed expenditures and a proposed means of financing them. The term used without any modifier usually indicates a financial plan for a single operating year. The budget is the primary means by which the expenditure and service levels of the Village are controlled

BUDGET MESSAGE - The opening section of the budget which provides the Village Board and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years and the views and recommendations of the Village Manager.

CAAS - Commission on Accredited Ambulance Services

CAD - Computer Aided Dispatch or Computer Aided Drawing

CALEA - Commission on Accreditation for Law Enforcement Agencies

CAPITAL IMPROVEMENT PROGRAM (CIP) - A multiyear planning instrument used to identify needed capital acquisition and to coordinate the financing and timing of purchases/improvements

CAPITAL OUTLAY - Capital items are defined as tangible items such as vehicles, machinery, desks and tools costing more than \$10,000 each and having a useful life of more than one year

CASH MANAGEMENT - The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the balance of the highest interest and return, liquidity and minimal risk with these temporary cash balances

CDBG - Community Development Block Grant

CEO - Code Enforcement Officer

CEMP – Comprehensive Emergency Management Plan

CERT – Community Emergency Response Team

CHARGES FOR SERVICE - User charges for services provided by the Village to those specifically benefiting from those services.

CIP – Capital Improvement Program

CJIS - Criminal Justice Information System

CMAP – Chicago Metropolitan Agency for Planning

CMAQ - Congestion Mitigation and Air Quality

COMMODITIES - Items of expenditure in the Operating Budget which, after use, are consumed or show a material change in their physical condition, and which are generally of limited value and are characterized by rapid depreciation. Office supplies and small fixed assets are examples of commodities

CONNECT – Committee on Networking, Education and Community Teamwork

CONTINGENCY - Those funds included in the Budget for the purpose of providing a means to cover minor unexpected costs during the budget year

CONTRACTUAL SERVICES - Items of expenditure from services the Village received primarily from an outside company. Utilities, rent, travel and advertising are examples of contractual services

COST CONTROL CENTER - The primary organizational breakdown within many Village funds. Each cost control center serves a specific function or functions within the given fund entity

CPAP - Continuous Positive Airway Pressure

CPR – Cardiopulmonary Resuscitation

CRT – Critical Response Team

DARE - Drug Awareness and Resistance Education. An educational program presented by local law enforcement agencies in elementary schools

DEBT - A financial obligation resulting from the borrowing of money. Debts of government include bonds, notes and land contracts

DEBT SERVICE - Payments of principal and interest to lenders or creditors on outstanding debt

DEFICIT - The excess of expenditures or expenses over revenues or income during a single accounting period

DEPARTMENT - Departments are subdivided into cost control centers. While a department may refer to a single activity, it usually indicates a grouping of related activities. Cost control centers within a department are listed on the index tabs for each department

DEPRECIATION - The allocation of the cost of a fixed asset over the asset's useful life. Through this process the entire cost of the asset less any salvage value is ultimately charged off as an expense. This method of cost allocation is used in proprietary funds

DMS - Document Management System

DU-COMM - DuPage Communications. An intergovernmental agency providing emergency dispatch services to member communities and fire districts

DUI - Driving Under Influence

DUJIS – DuPage Justice Information System

DUMEG - DuPage Metropolitan Enforcement Group. A drug enforcement agency consisting of police officers from member communities

EFO – Executive Fire Officer

EMPLOYEE BENEFITS - Contributions made by the Village to designated funds to meet commitments or obligations for employee fringe benefits. Included are the Village's share of costs for social security and the various pensions, medical and life insurance plans.

EMA - Emergency Medical Agency

EMT - Emergency Medical Technician

EMT A - Emergency Medical Technician - Ambulance

EMT B/D - Emergency Medical Technician – Defibrillator

EMT P - Emergency Medical Technician - Paramedic

ENTERPRISE FUND - A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of the revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes

EQUALIZED ASSESSED VALUE (EAV) – The assessed valuation of each property multiplied by the equalization factor

EQUALIZATION FACTOR– A factor established by the Illinois Department of Revenue, used to bring the aggregate value of assessments within each County to 33.3% of estimated fair market value of all real property within the County

EOC - Emergency Operations Center

EPA - Environmental Protection Agency

EPO – Exclusive Provider Organization

ERP - Enterprise Resource Planning

ESDA - Emergency Services and Disaster Agency

EXPENDITURES - Decreases in net financial resources. Expenditures include current operating expenses requiring the present of future use of net current assets, debt service and capital outlays, and intergovernmental transfers

EXPENSES - Charges incurred, whether paid or unpaid, resulting from the delivery of Village services

FAE - Fire Apparatus Engineer

FIDUCIARY FUND – Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension trust funds, investment trust funds, private-purpose trust funds, and agency funds

FISCAL POLICY - The Village's policies with respect to revenues, spending and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding

FISCAL YEAR (FY) - The accounting period for which an organization budgets is termed the fiscal year. In Hanover Park, the fiscal year begins May 1 and ends April 30 of the following year

FIXED ASSETS - Assets of a long-term character which are intended to continue to be held or used. Examples of fixed assets include items such as land, buildings, machinery, furniture and other equipment

FOIA – Freedom of Information Act

FTO – Field Training Officer

FUND - A set of interrelated accounts to record revenues and expenditures associated with a specific purpose. A brief description of the purpose of a fund appears on the white index page preceding each fund

FUND BALANCE - The fund equity of governmental funds. Changes in fund balances are the result of the difference of revenues to expenditures. Fund balances increase when revenue exceeds expenditures and decrease when expenditures exceed revenues

GASB - Governmental Accounting Standards Board

GASB STATEMENT NO. 34 – BASIC FINANCIAL STATEMENTS AND MANAGEMENT'S DISCUSSION AND ANALYSIS. This new financial reporting model includes many aspects of conventional financial reporting, and in addition, several new features including: government-wide financial statements and management's discussion and analysis. This statement was developed to make financial reports easier to understand and more useful for oversight bodies, investors, and citizens

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB)

GEMT – Ground Emergency Medical Transportation is a voluntary program that allows publicly owed or operated emergency ground ambulance transportation providers to receive supplemental payments that cover the difference between a provider's actual costs per GEMT transport and the Medicaid base payment

GENERAL FUND - Accounts for all revenues and expenditures which are not accounted for in specific purpose funds. It finances the regular day-to-day operations of the Village. The General Fund is often referred to as the General Corporate Fund

GENERAL OBLIGATION BONDS - Bonds that finance a variety of public projects such as streets, buildings and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government

GFOA - Government Finance Officers Association

GIS - Geographic Information System

GOAL - A purpose or outcome toward which activities are directed

GOVERNMENTAL FUNDS – Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects and permanent funds

GPS - Global Positioning System

GRANT - An amount provided by a governmental unit or other type organization in aid or support of a particular governmental function or program

HI-LIGHTER - The Village of Hanover Park Newsletter

HMO – Health Maintenance Organization

HPCRC – Hanover Park Community Resource Center

HR SALES TAX - A 1.00% Home Rule Sales Tax (effective July 1, 2021) on sales other than groceries and prescriptions

HTE - The provider of all Village centralized computer applications

HVAC - Heating, Ventilation and Air Conditioning system

IAFF - International Association of Firefighters

IACP - International Association of Chiefs of Police

ICSC - International Council of Shopping Centers

IDDE - Illicit Discharge Detection and Elimination

IDOC - Illinois Department of Conservation

IDOT - Illinois Department of Transportation

IDNR - Illinois Department of Natural Resources

IEPA - Illinois Environmental Protection Agency

IFSAP - Illinois Fire Service Administrative Professionals

ILEOT - Illinois Law Enforcement Officers Training Board. An organization promoting training to local enforcement agencies

IPSI – Illinois Public Service Institute

INCOME - A term used in proprietary fund-type accounting to represent (1) revenues, or (2) the excess of revenues over expenses.

INTERFUND TRANSFERS - Amounts transferred from one fund to another fund, primarily for work or services provided

INTERGOVERNMENTAL REVENUES - Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes

IPAC – Illinois Police Accreditation Coalition

IPBC - Intergovernmental Personnel Benefits Cooperative. An intergovernmental pool providing employee health and life insurance coverage for Village employees

IPSI – Illinois Public Service Institute

IRMA - Intergovernmental Risk Management Agency. An intergovernmental pool providing liability, worker’s compensation, automobile and property coverage for the Village

ISO - Insurance Standards Office

ISP - Illinois State Police

ISTEA - Intermodal Surface Transportation Efficiency Act

ITEP – Illinois Transportation Enhancement Program

JAWA - Northwest Suburban Joint Action Water Agency. A joint venture of seven northwest suburban municipalities to secure Lake Michigan water through a purchase agreement with the City of Chicago

JPR – Job Performance Ratings

JSA – Job Safety Analysis

APPENDIX L

JULIE - Joint Utility Location Information for Excavators

LAN/WAN - Local Area Network/Wide Area Network

LEADS - Law Enforcement Agencies Data System

LESO - Law Enforcement Support Office

LEVY - (Verb) to impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments or service charges imposed by the Village

LGDF – Local Government Distributive Fund

LIABILITY - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date

MABAS - Mutual Aid Box Alarm System

MAJOR FUND - Governmental fund or enterprise fund reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report. The general fund is always a major fund. Funds meeting criteria specified in GASB Statement No. 34 must also be reported as a major fund. Any other governmental or proprietary fund may be reported if the Village Officials believe that fund is particularly important to financial statement users

MAP - Metropolitan Alliance for Police

MCAT – Major Crimes Assistance Team

METRA - A commuter rail system serving the six county northeast Illinois region

MDT – Mobile Data Terminal

MDC – Mobile Data Computer

MFT - Motor Fuel Tax

MWRD - Metropolitan Water Reclamation District

MODIFIED ACCRUAL BASIS - The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual that is when they become both "measurable" and "available" to finance expenditures of the current period. "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting

MUNICIPAL ELECTRIC AGGREGATION - Section 1-92 of the Illinois Power Agency Act allows for the aggregation of electric load by municipalities and counties (i.e., government aggregation). This means a municipality or county can negotiate for the purchase of the combined electric supply of its residents and eligible small businesses.

MUTCD – Manual on Uniform Traffic Control Devices

NET ASSETS – The difference between assets and liabilities as reported in the Government wide Financial Statement of the CAFR

NET INCOME - Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over-operating expenses, non-operating expenses and operating transfers-out

NEXTEL - A telecommunications company and system which provides two-way radio, cellular, paging and online messaging capabilities in a single cellular telephone unit

NFPA - National Fire Protection Agency

NIPAS – Northern Illinois Police Alarm System

APPENDIX L

NIMS – National Incident Management System

NIMEC – Northern Illinois Municipal Electricity Cooperative. NIMEC is the Village's broker going out for supplier bids on various Village electric accounts and for the Municipal Aggregation.

NPDES – National Pollution Discharge Effluent System

NSA - Neighborhood Strategy Area

NWSMTD - Northwest Suburban Mass Transit District

OBJECTIVE - An individual aim or course of action which activities are directed

OSFM - Office of the State Fire Marshal

OSHA - Occupational Safety and Health Administration

PACC – Police and Citizens Connected

PASS - Police Area Service Specialist

PERSONAL SERVICES - All costs related to compensating employees, including employee benefit costs such as the Village's contribution for retirement, social security and health and life insurance

PHCS - Private Health Care System

POC - Paid on Call Firefighter

PPO – Preferred Provider Organization

PROPERTY TAX - Property taxes are levied on real property according to the property's valuation and the tax rate

PROPRIETARY FUND – Funds that focus on the determination of operating income, changes in net assets, financial position and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds

PVC – Poly Vinyl Chloride

R&B - Road and Bridge Fund

REAPPROPRIATION - Utilization of existing reserves to fund future budgeted expenditures

RETAINED EARNINGS - An equity account reflecting the accumulated earnings of the Village's Proprietary Funds

REVENUE - Funds that the government receives as income. It includes such items as tax receipts, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income

RFP - Request for Proposals

RFQ - Request for Qualifications

RMS – Records Management System

ROW - Right of Way

RTA - Regional Transportation Authority

SAN – Storage Area Network

SCADA - Supervisory Control and Data Acquisition System

SCBA – Self Contained Breathing Apparatus

SEIU - Service Employees International Union

SEP – Strategic Enforcement and Prevention

SOG – Standard Operating Guidelines

SOG – Special Operations Group

SPEAR – Sexual Predator Enforcement Apprehension and Registration

SRB – Safety Review Board

SSA - Special Service Area

STAARS Program - Student Artists and Authors Program

STP - Sewage Treatment Plant. Sewage Treatment Plant #1 is located at 5600 Greenbrook Boulevard in Hanover Park

STEP - Selective Traffic Enforcement Program

STT – Simplified Telecommunication Tax

SURRI – Single Unit Rental Residential Inspections

SWAP – Sheriffs Work Alternative Program

TAC - Tactical Unit. A contingent of police officers performing special directed enforcement activities.

TAX EXTENSION - The total amount of taxes applied to properties within a taxing district as a result of a tax levy. Extensions in Illinois are increased by a loss factor to ensure that each taxing body receives the full amount of its levy after recognition that a small amount of taxes will not be paid

TAX INCREMENT FINANCE DISTRICT - A legal entity created by local resolution to promote improvements, jobs, etc. The taxes generated from the assessed value "increment" above the base year is used to finance the costs of the improvements which generate the increased assessed valuation

TAX LEVY - An ordinance that directs the County Clerk to assess a tax proportionately against all properties located with a taxing district for the purpose of raising a specific amount of tax for the taxing district

TAX RATE - The amount of tax levied for each \$100 of assessed valuation

TEA-21 - Transportation Efficiency Act of the 21st Century

TIC – Thermal Imaging Camera

TIF DISTRICT - Tax Increment Finance District

TOD – Transit Oriented Development. The exciting trend in creating vibrant, livable communities which are compact and walkable, and centered around high-quality train systems.

TRUST FUNDS - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds

TQM - Total Quality Management. A strategy to improve the quality of the organization by encouraging communication, participation and empowerment of employees throughout the Village

UNRESTRICTED NET ASSETS – Net assets not invested in capital assets, net of related debt, that are accessible for the general use of the fund

UPS – Uninterrupted Power Supply

UV – Ultraviolet

UCMR2 - Unregulated Contaminant Monitoring Regulation

VSK – Vehicle Stabilization Kit



Hanover Park USA