

Village of Hanover Park, Illinois

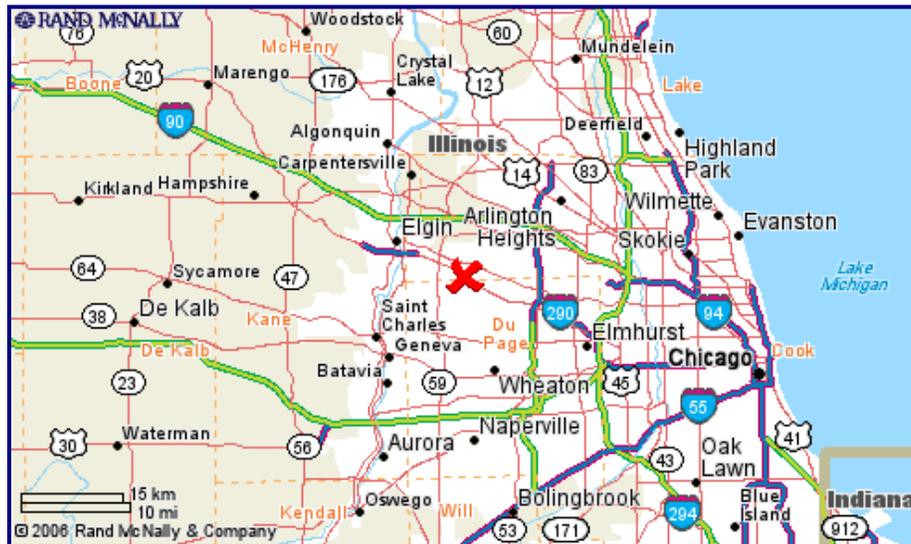


**Annual Fiscal Year Budget
January 1-December 31, 2015**

VILLAGE OF HANOVER PARK, ILLINOIS GENERAL INFORMATION

The Village of Hanover Park was incorporated in 1958 and operates under the council/manager form of government. It is a residential community located approximately 30 miles northwest of downtown Chicago.

A regional map is shown below:



The Village covers an area of approximately 7 miles including 2.75 miles in Cook County and 4.25 square miles in DuPage County. Population as certified in the 2010 Census is 37,973.

A seven member legislative body comprised of the Village President and six Trustees each elected to a staggered four-year term governs the Village of Hanover Park. The Village Board is responsible for enacting ordinances, adopting the budget, establishing policies and appointing the Village Manager. The Village Manager is the Chief Administrative Officer and is responsible for day-to-day Village operations and appoints Village Department Heads.

The Village provides a full range of services including police and fire protection, maintenance of streets and infrastructure, community development, code enforcement, municipal water and sewer utilities and general administrative services. The Village of Hanover Park currently budgets for 197 full-time employees. Separate school districts, park districts and library districts provide educational, recreational and reading services respectively.

While primarily a residential community, the Village has diversified its tax base. Numerous large employers are located in three municipal business parks which generate significant sales tax revenue.

The Village strives to provide excellent municipal services at an affordable cost. An Elected Board encourages public participation and a dedicated professional staff implements services. The Village of Hanover Park is a wonderful place to work and live.

Village of Hanover Park

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Readers' Guide

This book is divided into five major sections highlighted by white tabs. The blue tabs show fund types. A description of each section is described below.

Introductory Section

This section includes overview information and the *Budget Message*. The reader is encouraged to review the Budget Message as it presents the Village's mission and visions, as well as initiatives pertinent to Fiscal Year 2015. It communicates our financial condition and highlights departmental objectives, which support the Board's visions.

Exhibits

The Exhibits Section includes demographic information, financial policies which guide budget development, budgeting procedures and fund descriptions. Also, graphic trends and projections are presented for major revenues and expenditures.

Financial Section

The Financial Section tab includes historical revenue and expenditure data and financial summaries by fund. Budget summary information is presented after the financial section tab.

The blue tabs show fund types as follows:

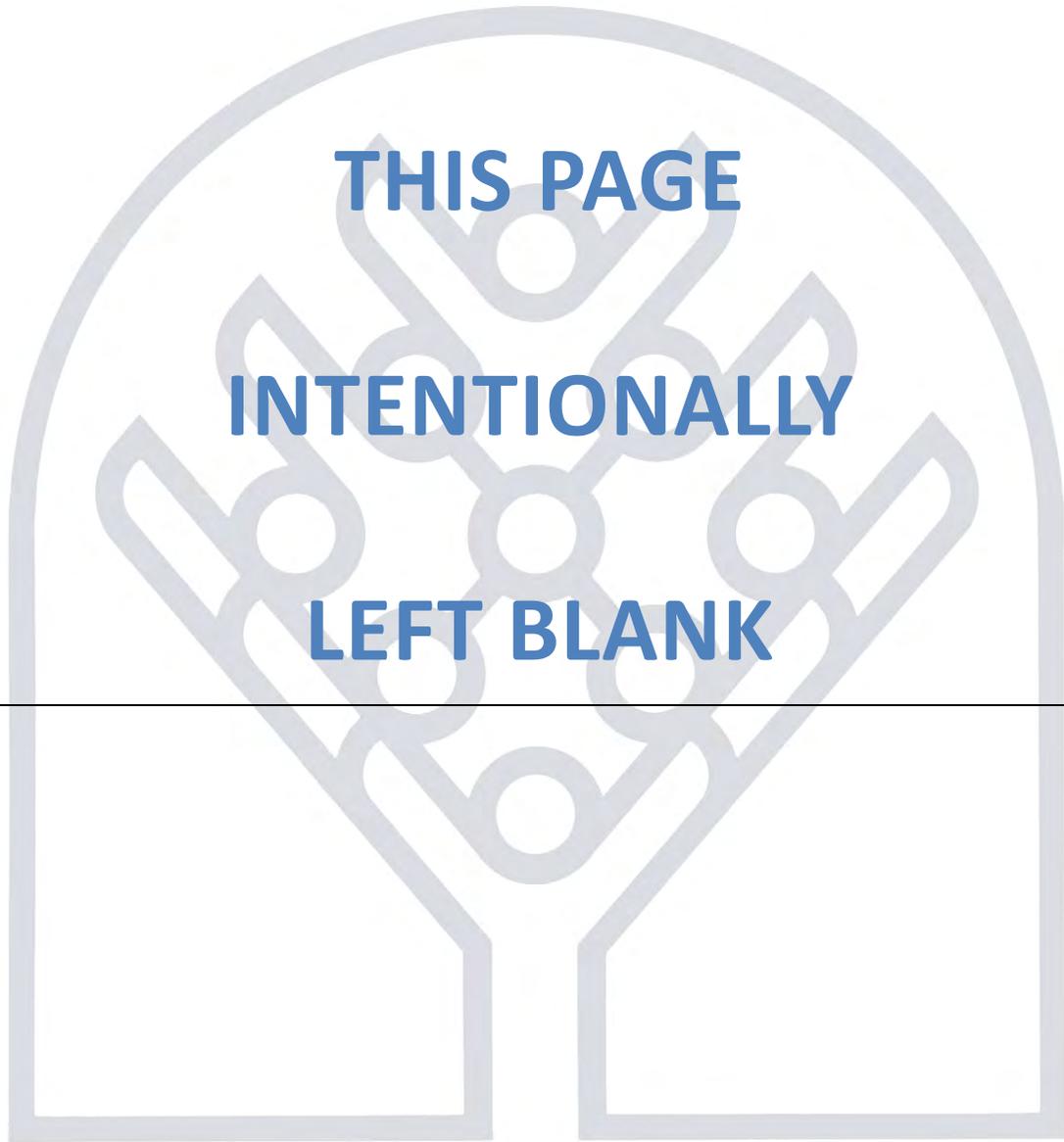
-  The General Fund is the primary operating fund. Within the General Fund, departments are designated with white tabs. Goals, objectives and performance measures are presented for each cost control center within each department in the fund.
-  The Special Revenue tab lists Road and Bridge Fund, Motor Fuel Tax Fund, MWRD Fields Fund, State Restricted Fund, Federal Restricted Fund, Special Service Area 3, 4 & 5 Funds and Tax Increment Financing Funds 2, 3, 4 and 5.
-  The Debt Service Funds report general obligation and tax increment financing indebtedness. Individual bond schedules are also listed.
-  The Capital Projects tab presents the Special Service Area 6 and General Capital Funds.
-  The Enterprise Funds tab reports the Water and Sewer, Municipal Commuter Parking Lot, and Hanover Square Funds. Within the Water and Sewer Fund are seven cost control centers that account for water and sewer operations, depreciation and debt service.
-  The Internal Service Fund tab presents the Central Equipment Fund and the new IT Equipment Replacement Fund, which accounts for the purchase of all Village vehicles and technology.
-  The Trust and Agency Funds tab reports the Police Pension and Fire Pension Funds.

Capital Improvement Program

The Capital Improvement Program (CIP) tab presents current and five-year schedules of capital projects. Current year projects are listed in Tables I, II and III. Future Capital Projects through Fiscal Year 2019 are listed in Table IV within the Capital Improvement Program.

Appendix

At the end of the document is supplemental information including historical head count, property tax data, overlapping governmental entity information and a glossary of terms.



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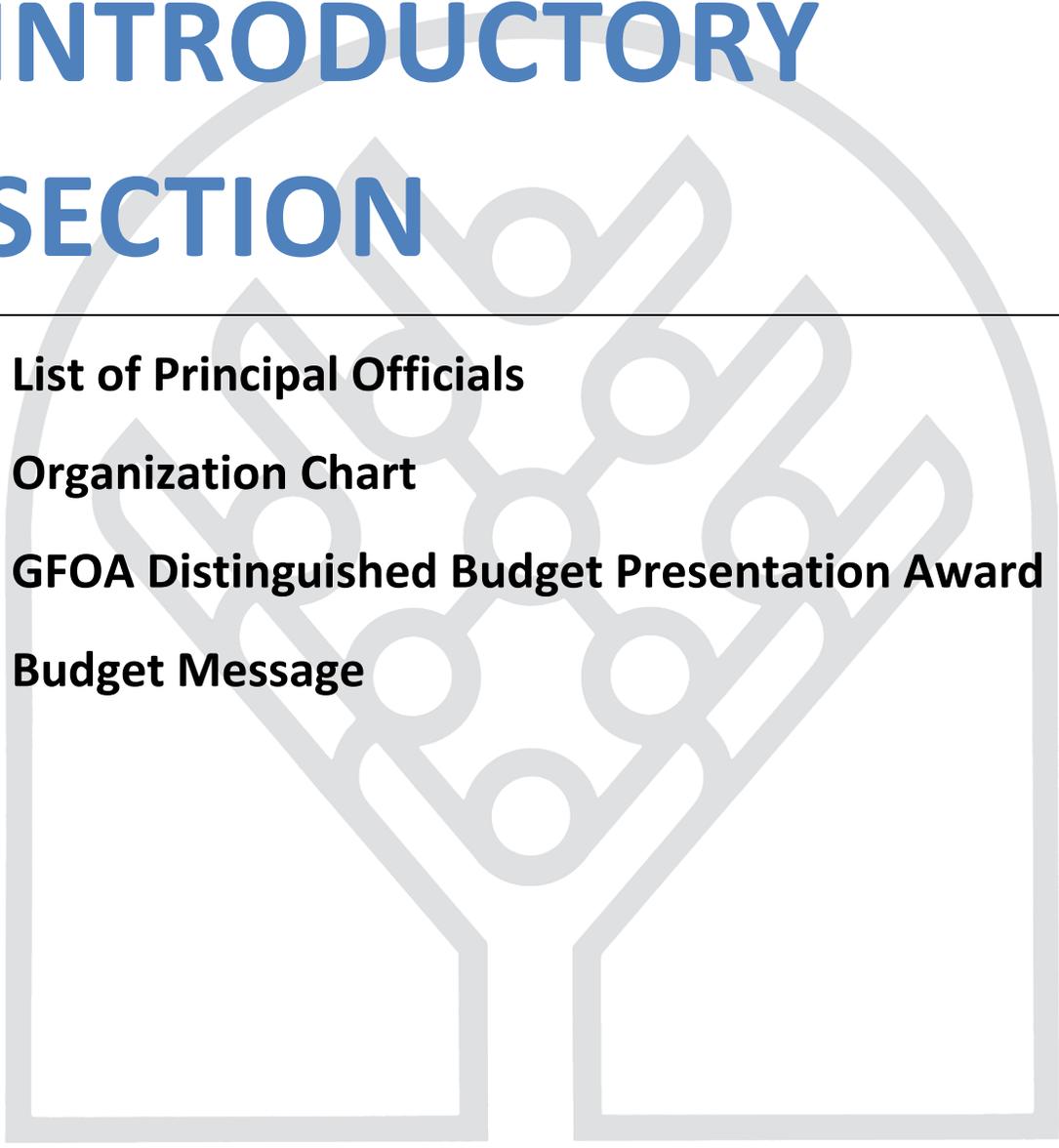
INTRODUCTORY SECTION

List of Principal Officials

Organization Chart

GFOA Distinguished Budget Presentation Award

Budget Message



Hanover Park

Village of Hanover Park

Principal Officials

Mailing Address

2121 Lake Street
Hanover Park, IL 60133

Phone (630) 823-5600

Fax (630) 823-5786

TDD (630) 823-5479

Web Site: www.HPIL.org or www.HanoverParkIllinois.org

Village President and Board of Trustees

Village President Village Clerk

Rodney S. Craig
Eira L. Corral

Trustees

William Cannon
James Kemper
Jenni Konstanzer
Jon Kunkel
Rick Roberts
Edward J. Zimel, Jr.

Executive

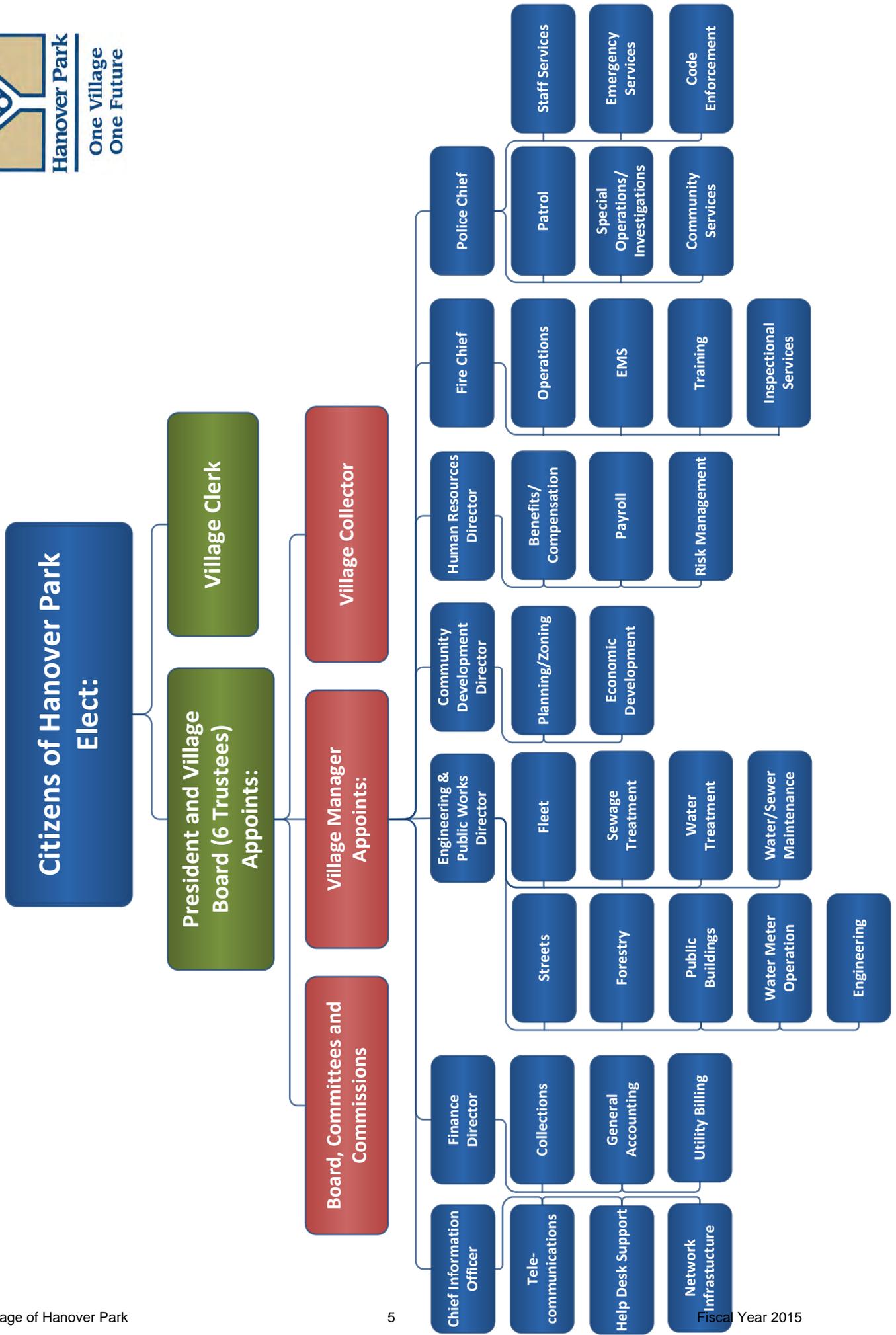
(630) 823-5608

Juliana Maller, Village Manager (jmaller@hpil.org)

Village Departments - Administrative Offices

Wendy C. Bednarek, Human Resource Director	(630) 823-5661	wbednarek@hpil.org
Shubhra Govind, Community & Economic Development Director	(630) 823-5781	sgovind@hpil.org
Craig A. Haigh, Fire Chief	(630) 823-5801	chaigh@hpil.org
Steve Weinstock, Interim Public Works Director	(630) 823-5701	sweinstock@hpil.org
Dan McGhinnis, Chief Information Officer	(630) 823-5670	dmcghinnis@hpil.org
David A. Webb, Police Chief	(630) 823-5501	dwebb@hpil.org
Rebekah Flakus, Finance Director	(630) 823-5788	rflakus@hpil.org

Village of Hanover Park – Table of Organization





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Village of Hanover Park

Illinois

For the Fiscal Year Beginning

May 1, 2014

Executive Director



Village of Hanover Park Fiscal Year 2015 Budget Message

The Honorable Village President, Board of Trustees and Citizens of Hanover Park, Illinois:

Introduction

I am pleased to present the Village of Hanover Park's Budget for the 2015 Calendar Year. This budget document is a fiscal plan that is responsive to the needs of the citizens and business community of Hanover Park and reflects the goals of the Village Board. The budget provides revenues and expenditures for the January 1, 2015 through December 31, 2015 Calendar Year and is designed to provide a comprehensive overview of Village activities during the next twelve months.

The budget is presented in a format recognized by the Government Finance Officers Association (GFOA) for the Distinguished Budget Presentation Award. The Village has obtained the award for the last twenty-five (25) consecutive years. The budget is a policy document, financial plan, operations guide, and communication device.

Mission Statement

The mission of the Village is to provide responsive and efficient municipal services toward the goal of maintaining a good quality of life for residents and businesses within the community.

Strategic Goals

In May, 2011 the Village Board adopted the Village's Comprehensive Strategic Plan. As part of that plan, the Board established three primary visions 1) Provide convenience through technology, 2) Is a good place to live, work and do business and 3) Is fiscally transparent. To that end, all budget goals since adoption of the plan have been designed to correspond to and accomplish these visions. The Calendar Year 2015 budget is reflective of the established Board visions and is designed to allow for the continued progression toward the accomplishment of the strategic goals. Additionally, the goals and objectives from the new Strategic Plan created in Fiscal Year 2014 have also been incorporated into the Calendar Year 2015 budget. Over the course of implementation of the new Plan, updates and status reports will be given on our progress.

State of the Economy

During the compilation of the budget for the Village of Hanover Park, consideration was given regarding the current state of the economy on the National, State and Local levels. This exercise was done to aid in the development of assumptions related to the earning and receipt of revenues, and the cost of labor and commodities.

Over the past several years, the United States and Illinois economic recovery from recession has continued to improve but at a sluggish pace. In the past year, the Village, as well as the Illinois

economy in general, has seen signs that growth continues to improve. Comments and observations from J.P. Morgan CHASE's Illinois Economic Outlook summarized the current state of the economy with the following observations:

- The state's economy is forecast to speed up gradually but employment will continue to recover only moderately.
- Gross Domestic Growth (GDP) in Illinois is forecasted to pick up speed through 2014 and into 2015.
- Overall State jobless claims are now back down to pre-recession levels which would signal that job market growth points to a better economy in 2014 and 2015.
- Illinois' economy is growing again in line with national trends.

State of the Village

The budget provides a fiscal plan to provide an appropriate level of services to our residents, recognizing the need to keep those services within manageable expenditures. The Village must also be prepared to make financial changes based on economic conditions locally, regionally and nationally.

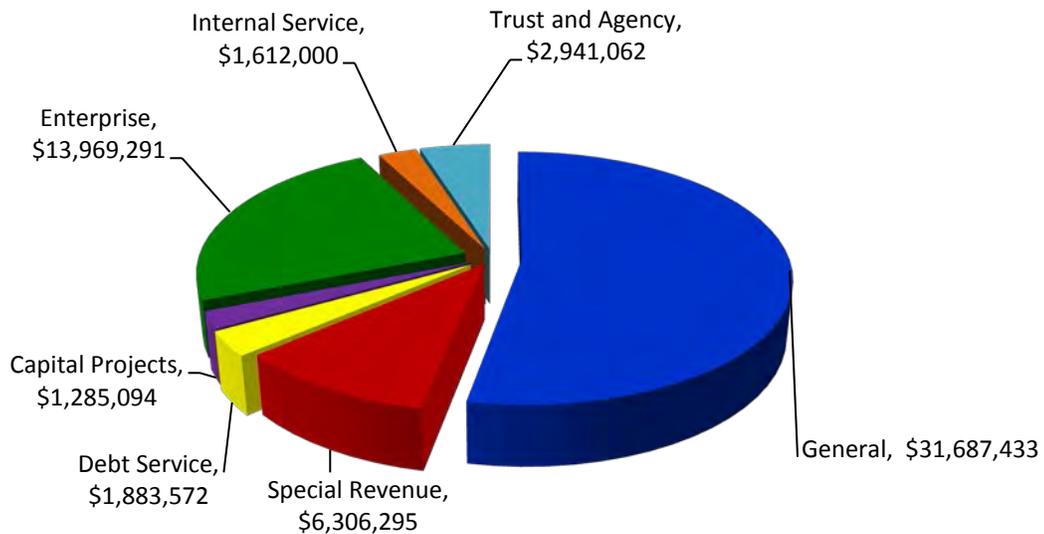
The financial condition of the Village had been impacted by the negative effects of the overall U.S. economy and it took steps in those years to reduce expenditures in light of declining revenues from our economically sensitive revenues such as sales and income taxes. The Village must be cognizant of these negative effects and how they will continue to influence our local budget and revenues. Our fiscal policy requires that operating revenues must be sufficient to support ongoing expenditures. A conservative approach has been taken in projecting revenues for the upcoming fiscal year as the United States economy slowly begins to recover. This approach will help to ensure that we will have sufficient revenue to meet our expenditures throughout this next Fiscal Year.

In order to maintain a positive operating position, expenditures were analyzed on a line-item basis. Expenditure patterns were examined to determine where expenditures could be reduced.

Budget Summary

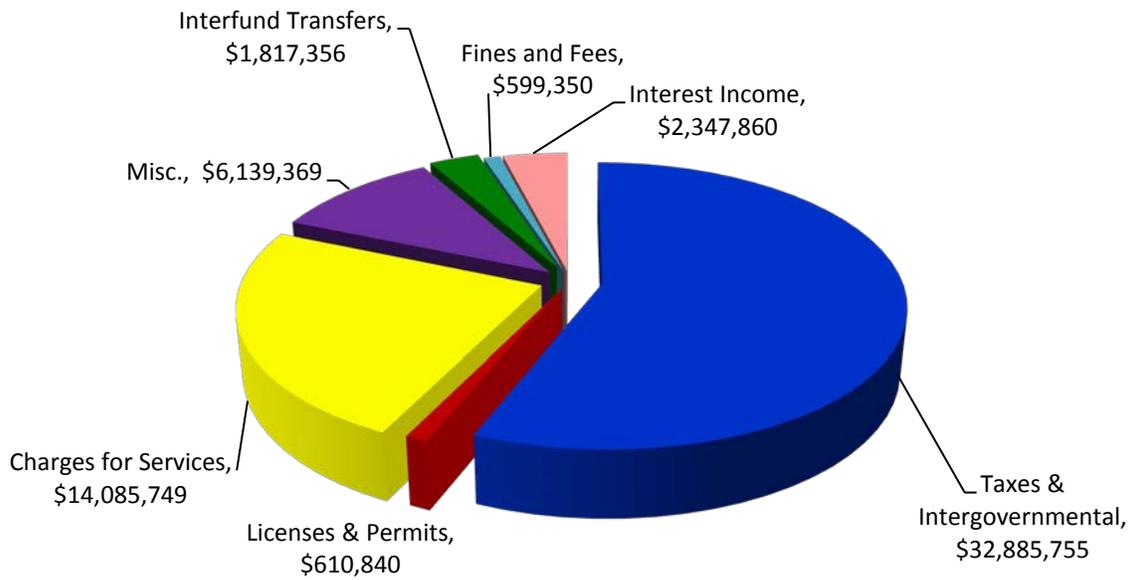
The Calendar Year 2015 Budget reflects the operating and capital spending plans for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds, Internal Service Funds, and Trust and Agency Funds. Presented below are summary pie charts, which include overall Calendar Year 2015 expenditures by fund and category:

Expenditures by Fund Type



The total budgeted fund appropriations for all budgeted funds for Fiscal Year 15 (12 months) totals \$58.9 million, an increase of \$18.1 million or 44.4% over the prior Fiscal Year 14B Budget (8 months). The Village transitioned to a new January-December fiscal year from the Village’s previous fiscal years of May – April.

Revenues by Category:



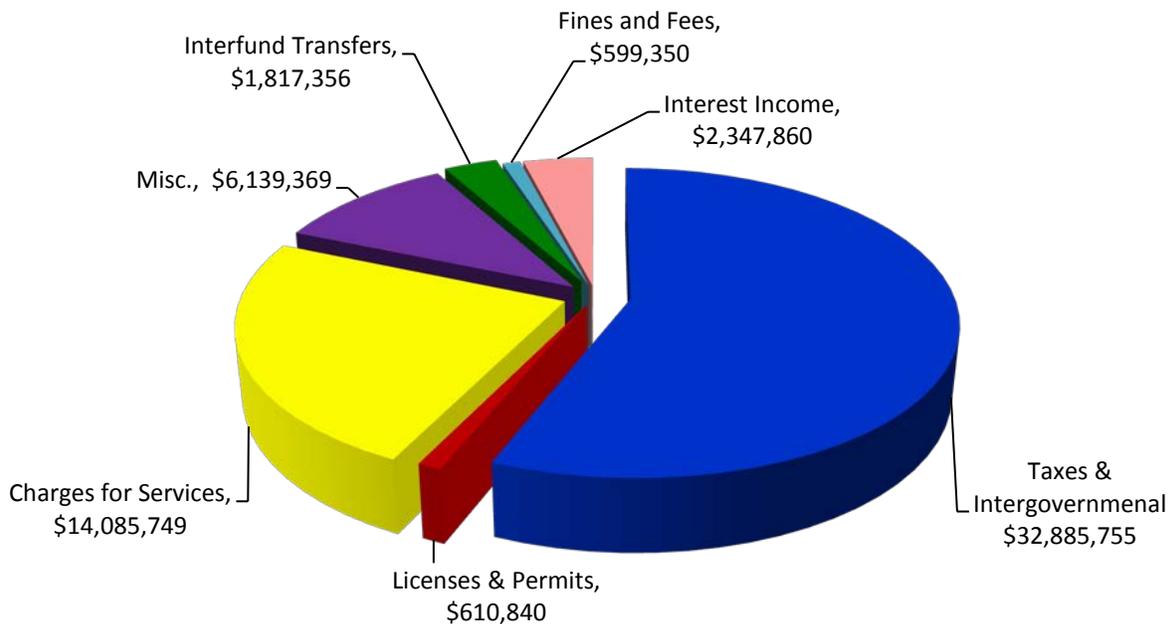
The following table illustrates the changes in the operating, debt service, capital and inter-fund transfer appropriations. Please keep in mind that this comparison is between the FY'14B budget which was 8 months in length, to the FY'15 budget which is 12 months in length.

Changes in Operating, Debt Service, Capital and Inter-fund Transfers				
Appropriations/All Funds	Budget FY 2014B	Budget FY 2015	Increase/Decrease Amount	Increase/Decrease Percent
Operating	\$32,099,064	\$47,350,508	\$15,251,444	47.5%
Debt Service	2,123,579	2,246,501	122,922	5.7%
Capital	4,979,663	7,614,594	2,634,931	52.9%
Inter-fund Transfer	1,127,205	1,753,144	625,939	55.5%
Total	\$40,329,511	\$58,964,747	\$18,635,236	46.2%

- Total Village operating budget (excluding debt service, capital outlay and transfer between funds) amounts to \$47,350,508 as compared to last year's \$32,099,064.
- General Fund expenditures (including transfer and one-time expenditures) total \$31,687,433, a 48.5% increase from the prior year.
- General Fund emergency reserves total \$11,597,600 or 36.6% of budgeted expenditures.
- The Capital Improvement Program totals \$7,614,594.
- The General Fund operating budget (excluding capital outlay, inter-fund transfer and debt service) expenditures total \$30,102,339, a 47.8% increase over prior Fiscal Year 2014B Budget.

All Funds - Revenues by Category				
Revenues /All Funds	Budget FY 2014B	Budget FY 2015	Increase/ Decrease Amount	Increase/ Decrease Percent
Taxes	\$21,902,446	\$32,885,755	\$10,983,309	50.1%
Licenses & Permits	264,209	610,840	346,631	131.1%
Charges for Services	9,658,226	14,085,749	4,427,523	45.8%
Fines & Fees	388,910	599,350	210,440	54.1%
Investment Income	1,441,694	2,347,860	906,166	62.8%
Miscellaneous	1,292,613	6,139,369	4,846,756	374.9%
Inter-fund Transfers	4,791,355	1,817,356	(2,973,999)	(62.0%)
Other	2,560,499	0	(2,560,499)	(-)
Total	\$42,299,952	\$54,486,279	\$12,186,327	(26.67%)

Revenues by Category:



- Total Revenue increased by \$12,186,327, primarily due to the fiscal period again being a 12 month Budget.
- An overall 3.00% increase in the Property Tax Levy is included.
- Water and Sewer Rate Revenues had a planned increase in water costs from Lake Michigan Water.
- General Fund revenues total \$31,779,808, a 48.7% increase over the prior year.
- Efforts continue to support new and expanding businesses that will have a positive effect on sales tax receipts.

Fiscal Policy and Debt Policy

The Village President and Board of Trustees recognize the importance of establishing fiscal and debt policies to guide the Village in its day-to-day operations and to achieve long-term goals. These policies have been established to sustain the continued financial health of the Village. All of the Village's reserves are equal to or greater than prescribed by the related policies.

The Village's debt policy includes provisions discouraging the use of debt financing to finance current operations and encourages maintaining communications with debt rating agencies.

The Fiscal policy includes budget, investment, capital asset, debt, revenue, reserve and fund balance, accounting, auditing and financial reporting requirements.

New Programs, Positions & Capital Outlay Highlights

- *Hanover Square Shopping Center:* Marketing the Hanover Square shopping center for recruiting tenants, promptly addressing current tenant issues, and continued improvements to the building and site remain a high priority. Several improvements have been made to the building including new roofing, and repairs to HVAC, parking lot, and landscaping, as well as build-out of a portion of the vacant space. Staff meets with Property Managers on a weekly basis to discuss leasing, finances, maintenance, and improvements to the center. Staff finished a 'return on investment' analysis for the proposed façade upgrade and presented to the Board. Staff prepared and issued a Request for Proposal for sale and redevelopment of the shopping center, per Board direction, and has continued discussion with a potential buyer through a development advisor. A lease was finalized to establish the Education and Work Center; plans were prepared and buildout was completed prior to an August 2014 opening date. A Construction Management Firm prepared plans for this build-out, as well as for a façade renovation. The interior remodel for a new taqueria Mexican restaurant was also completed.
- *Village Center Plan:* Continue to pursue strategic implementation steps of the Village Center Plan, focusing on the Elgin O'Hare boulevard extension, wetlands, promotion of development along the north side of Lake Street, and guidance of private property improvements to properties south of the Metra station.
- *ERP System:* Purchase of the ERP (Enterprise Resource Planning) Software System to replace the current application was made in Fiscal Year 2014. Compatibility with current and future technology was incredibly important and taken into consideration when procuring the new system. The Village made sure to have as many systems integrate into the ERP as possible to ensure a reduction in workloads across multiple departments. The implementation of the new ERP System was very extensive and was coordinated in phases through the Information Technology Department and completed in October, 2014. FY'15 will focus on training and integration of the new capabilities into the Village's operations.

- *Emerald Ash Borer:* In FY'14B, the Village removed 283 ash trees using –in house crews and 386 ash trees contractually. The FY15 budget includes \$300,000 to continue to remove infected parkway ash trees. This removal program is expected to be completed in FY'16, at which time replanting will become the focus.
- *Disconnect from Fire Protection District:* The Village Board has identified as part of the 2014, 3-year comprehensive strategic plan, a goal to have coterminous Village corporate boundaries with Village Department services areas. Following the merger in 2002 of the Ontarioville Fire Protection District with the Village of Hanover Park, several service areas were either not within the corporate boundaries of the Village or serviced by another fire protection agency. The Village has worked diligently to disconnect these areas and to provide coterminous fire response boundaries with the boundaries of the Village. The only area remaining is a portion of the Village serviced by the Bloomingdale Fire Protection District. The Village desires to reach a negotiated settlement with the Bloomingdale Fire Protection District to disconnect these areas from the District.
- *Remodel of Village Hall:* Remodeling of the Village Hall is needed in order to reconfigure the Village Hall for current use following the relocation of the Police Department to its new facility. Remodeling began in Fiscal Year 2013 and funds have been budgeted each year to continue the remodel and reconfiguration.
- *Creation of an IT Replacement Fund:* Funding in the amount of \$300,000 has been earmarked in the FY 2015 Budget to create an I.T. Equipment Replacement Fund. This will be set up as a sinking replacement fund so that future annual transfers will be made from other operating funds so that future replacements of existing I.T. equipment can be made without major impacts to operations.
- *Improvements to MWRD Fields:* In November of 2014, the Village Board authorized the creation of the MWRD Fields Fund that will account for the future financial activity of the maintenance and improvements to the fields. In 2015, projects budgeted from the receipt of the municipal share of the gaming tax and the licenses for the gaming terminals will be the installation of a new sign at the fields and construction of garbage enclosures.

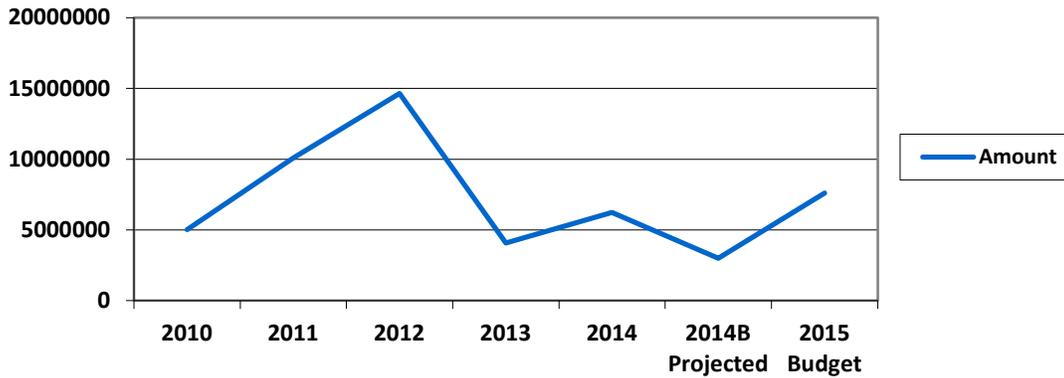
Capital Improvement Program (CIP)

The budget for the Village’s Capital Improvement Program for Fiscal Year 2015 from the General Capital Equipment Fund amounts to \$1,285,094 million. Capital project expenditures, by category, are planned as follows:

Improvements other than Buildings	\$445,000
Office Equipment	\$334,500
Other Equipment	\$150,594
Buildings	\$355,000
Total	<u>\$1,285,094</u>

Village of Hanover Park - Budget Message

The chart below records the pattern of the Village's Capital Improvement Program Budget over the past seven years. As indicated, this program fluctuates from a high point in Fiscal year 2012, which included the construction of a new police station, to routine improvements depending upon needs identified for a given fiscal year. Additionally, funds are budgeted from the Village's Enterprise funds to account for capital improvements to the water and sewer funds, commuter parking lot and the Hanover Square development.



Fiscal Year	2010	2011	2012	2013	2014	2014B Projected	2015 Budget
Amount	\$5,021,030	\$10,089,331	\$14,635,966	\$4,090,290	\$6,243,602	\$2,999,602	\$7,601,459

Improvements other than in Buildings include a MWRD field improvements in a newly created Special Revenue Fund, the Parkway Tree Program, entrance signs and replacement banners in the Capital Projects fund and partial funding of a multi-year lighting project is budgeted in the SSA #5 Fund.

Office Equipment includes annual replacement of equipment including computers, printers, and public safety computer equipment. It also includes software upgrades and the mass notification system in Village Hall, Public Works and the Butler Building.

Building improvements for Calendar Year 2015 include ten budgeted projects, including continued improvements to Village Hall, life safety improvements for Fire Panels at Village Hall and Public Works; Fire Station #2 sprinkling system upgrades; MICU equipment replacement and various upgrades to police departmental equipment.

Water and Sewer funded capital improvements include the rehab of the Morton Water Tank; replacement of 2,250 feet of water mains; ongoing inflow & infiltration study of the Village's sewer system; sewer relining and manhole resealing. The Commuter Parking Lot fund will be funding the replacement of parking lot poles and the installation of energy efficient LED lighting at the main parking lot off of Lake Street.

The Central Equipment fund will be replacing fourteen (14) vehicles including a new replacement Fire Pumper. Total expense from this fund is budgeted at \$1,612,000.

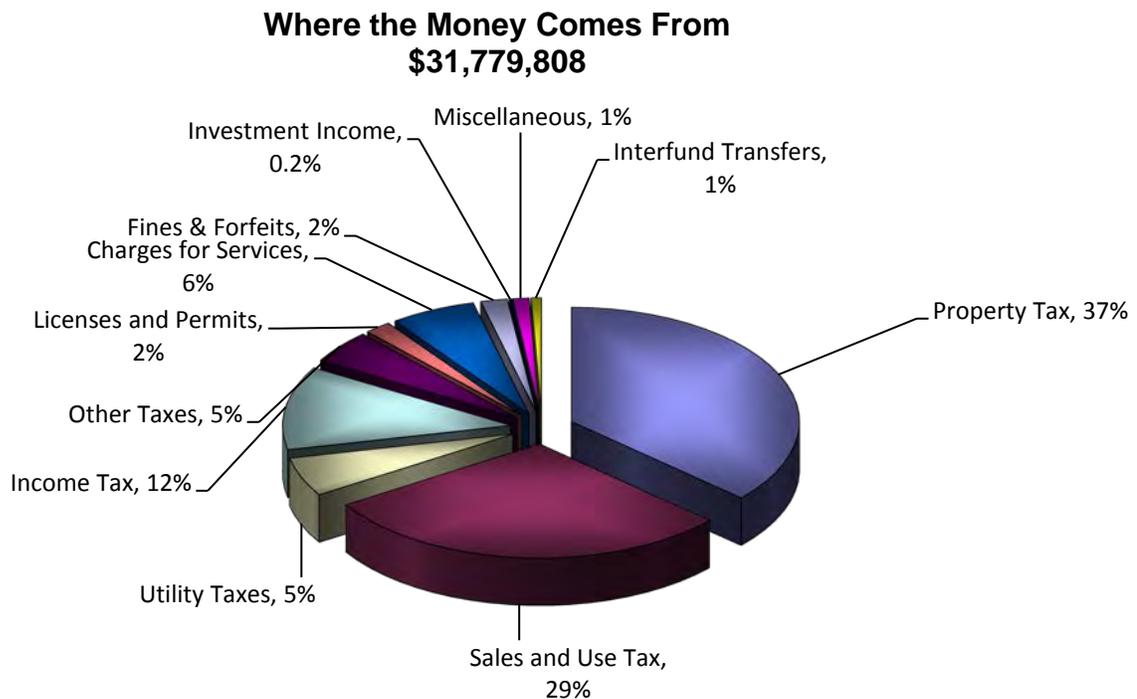
A summary and individual item detail of the Village's CIP can be found in the Capital Improvement section of this budget.

General Fund

In the Governmental Funds category, the General Fund is the principal operating fund and includes allocations for Police, Fire, Public Works, Community Development, Engineering, Finance, Information Technology and Administrative Departments. It represents 53.73% of total expenditures and provides the majority of municipal services. Following the General Fund tab in this Budget Document are graphs showing historical revenues and expenditures. Presented below is a chart identifying total General Fund financial information:

Where does our revenue come from?

The following chart shows where the Village’s General Fund revenues come from:

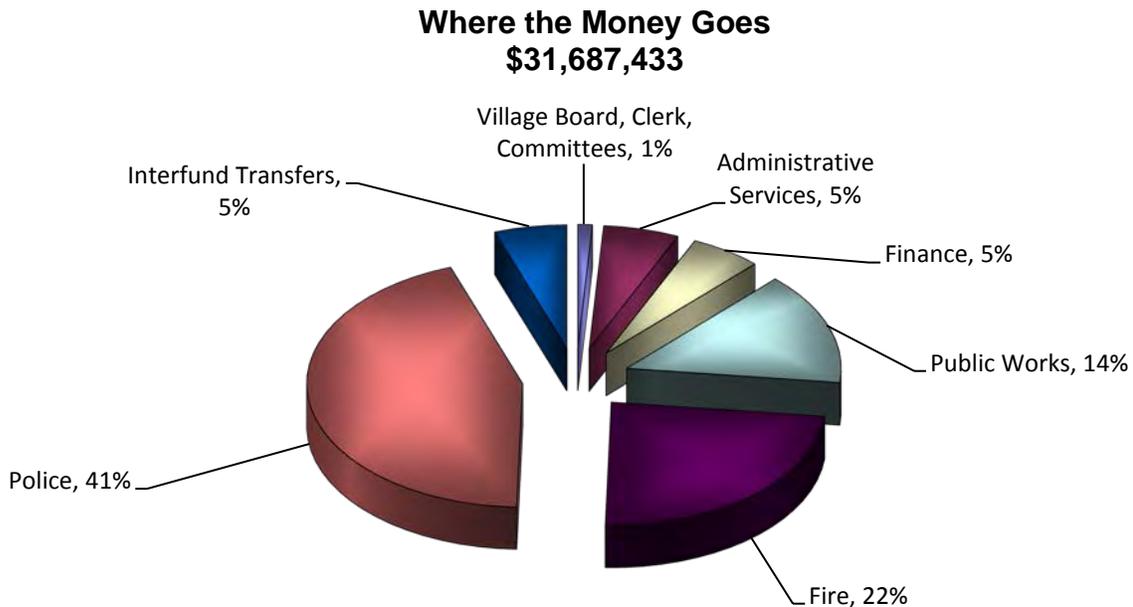


In total, General Fund revenues are projected to be \$31,779,808, an increase of 48.7% or \$10,415,885 compared to the shortened 8-month Fiscal Year 2014B Budget. Tax revenues are anticipated to increase 48.1% due to going back to the full 12 month Fiscal Year as well as improving revenues overall. All revenues are received throughout the Fiscal Year at different times. Included in the Fiscal Year 2015 Budget is an overall 3.0% Property Tax increase of which a majority will be revenue to this fund.

General Fund - Revenues by Category				
Revenues /All Funds	Budget FY 2014B	Budget FY 2015	Increase/Decrease Amount	Increase/Decrease Percent
Taxes	\$18,911,580	\$28,009,462	\$9,097,882	48.1%
Licenses & Permits	262,809	599,340	336,531	128.0%
Charges for Services	1,215,070	1,923,205	708,135	58.2%
Fines & Fees	388,910	599,350	201,440	54.1%
Investment Income	18,359	50,170	31,811	173.2%
Miscellaneous	350,234	366,019	15,785	4.5%
Inter-fund Transfers	216,961	232,262	15,301	7.0%
Total	\$21,363,923	\$31,779,808	\$10,415,885	48.7%

Where does our money go?

The following chart shows where the Village’s General Fund money goes:



General Fund budgeted expenditures are projected to be \$31,779,808, an increase of 48.5% or \$10,351,497. This increase is primarily due to both the transition back to a 12 month Fiscal Year as well as general increases to personnel and benefit costs. No additional new employees or programs were added during the Fiscal Year 2015 Budget process within the General Fund. All areas of the General fund budget were reviewed and reduced where possible in order to improve the Villages overall financial outlook.

General Fund – Expenditures by Category				
Revenues /All Funds	Budget FY 2014	Budget FY 2015	Increase/ Decrease Amount	Increase/ Decrease Percent
Personal Services	\$14,620,367	\$22,160,956	\$7,540,589	51.5%
Commodities	843,448	1,229,750	386,302	45.8%
Contractual Services	4,896,841	6,711,633	1,814,792	37.0%
Inter-Fund Transfers	975,280	1,585,094	609,814	62.5%
Total	\$21,335,936	\$31,687,433	\$10,351,497	48.5%

Special Revenue Funds

Special Revenue Funds				
Appropriations/All Funds	Budget FY 2014B	Budget FY 2015	Increase/ Decrease Amount	Increase/ Decrease Percent
Road & Bridge	\$191,500	\$365,000	\$173,500	90.6%
Motor Fuel Tax	1,395,700	1,816,878	421,178	30.1%
SSA # 3	14,815	14,815	0	0.0%
SSA # 4	18,000	18,000	0	0.0%
SSA # 5	272,800	272,800	0	0.0%
TIF # 3	1,406,148	2,812,652	1,391,689	98.9%
TIF # 4	22,000	80,000	58,000	263.6%
TIF # 5	0	45,000	45,000	-%
MWRD Fields	0	96,500	96,500	-%
State Restricted	0	16,850	16,850	-%
Federal Restricted	0	0	0	-%
Total	\$3,320,963	\$5,538,495	2,217,532	66.7%

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditure for a particular use. The Fiscal Year 2015 Special Revenue Fund Expenditures include the street re-surfacing within the Motor Fuel Tax Fund, continuing maintenance costs for SSA #3, #4 and #5 and extensive redevelopment costs within the TIF # 3 Fund. The Village has created three new funds in 2015 to specifically account for restricted fund activities generated by the Police Department and to also separately account for gaming tax related revenues that will be devoted exclusively to improvements and maintenance of the recently leased ball fields from the Metropolitan Water Reclamation District (MWRD).

Capital Projects Funds

Capital Projects Funds				
Appropriations/All Funds	Budget FY 2014B	Budget FY 2015	Increase/Decrease Amount	Increase/Decrease Percent
SSA # 6	\$31,675	\$47,800	\$16,125	50.9%
General Capital Projects	975,280	1,285,094	309,814	31.7%
Total	\$1,006,955	\$1,332,894	325,939	32.3%

SSA # 6 and the General Capital Projects make up the Capital Funds within the Village. Expenditures within the Fiscal Year 2015 Budget include the continuation of Village Hall repairs, annual replacements of Information Technology and other departmental equipment including computers, scanners and servers. Included in 2015 is also the creation of an internal service funds that will schedule the replacement of the Village’s data technology. 2015 will be the last budget year that equipment of this nature will be funded from this fund.

Debt Service Funds

Debt Service Funds				
Appropriations/All Funds	Budget FY 2014B	Budget FY 2015	Increase/Decrease Amount	Increase/Decrease Percent
2010 G.O. Bonds	\$794,191	\$790,748	(\$3,443)	(0.4%)
2010A G.O. Bonds	\$398,741	445,912	47,171	11.8%
2011 G.O. Bonds	\$641,941	646,912	4,971	0.7%
Total	\$1,834,873	\$1,883,572	\$48,699	2.6%

Debt Service Funds are used to account for the accumulation of resources and payment of bond principal and interest. Currently the Village has three outstanding General Obligation Debt Service Bonds. The 2010 and 2010A General Obligation Debt Service Bonds were issued to finance the construction of the new police station. The 2011 Bonds refinanced the 2004 Bonds used to finance the new fire station. These re-financings saved the Village significant interest expenditures over the remaining life of the bonds. A schedule of the Village’s outstanding debt is located in the Debt Service Funds section of this Budget Document.

Enterprise Funds

Enterprise Funds				
Appropriations/All Funds	Budget FY 2014B	Budget FY 2015	Increase/Decrease Amount	Increase/Decrease Percent
Water & Sewer	\$9,331,214	\$12,709,768	\$3,378,554	36.2%
Commuter Parking Lot	283,479	389,768	106,289	37.4%
Hanover Square	973,185	870,167	(103,018)	(10.5%)
Total	\$10,597,878	\$13,969,703	\$3,371,825	31.8%

Water & Sewer Fund, Municipal Commuter Parking Lot Fund and the Hanover Square Shopping Center Fund make up the Village’s Enterprise Funds. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent is to have the cost of providing these services be financed or recovered through user charges.

Increases in the Commuter Parking and Water & Sewer Funds are budgeted for in Fiscal Year 2015 compared to the prior year budget. The increases are due to the 12 month Fiscal Year compared to the previous shortened fiscal year as well as several significant capital improvements budgeted in the Water and Sewer fund. Water & Sewer Fund budgeted expenditures include the rise in the cost of water purchased from the Joint Action Water Agency which source is Lake Michigan. Water and Sewer rates have been increased in recent years to offset the increases in expenditures and those water costs are offset by Village Board approved rate structure increase. The budgeted expenditures in the Hanover Square Fund include maintenance and repair costs, building improvements and consulting services used for the construction management company and the property management company.

Internal Service Funds

Internal Service Funds				
Appropriations/All Funds	Budget FY 2014B	Budget FY 2015	Increase/Decrease Amount	Increase/Decrease Percent
Central Equipment	\$361,707	\$1,612,000	\$1,250,293	345.6%
I.T. Equipment Replacement	0	0	0	-%
Total	\$361,707	\$1,612,000	(\$1,250,293)	345.6%

All Village fleet vehicles are purchased through the Central Equipment Fund. Expenditures vary from year to year based on fleet replacement requirements. Monies are transferred to the Fund annually in order to accumulate funding for the scheduled replacement year. The increase in FY 2015 expenditures is primarily due to the timing of when vehicles are purchased. The Village will also create an I.T. Equipment Replacement fund in FY2015 with an initial equity transfer of \$300,000 from the

Village of Hanover Park - Budget Message

General Fund to this new internal service fund. Staff will be assembling a multi-year replacement schedule in 2015 for inclusion in the following FY 2016 budget next year.

Trust & Agency Funds

Trust & Agency Funds				
Appropriations/All Funds	Budget FY 2014B	Budget FY 2015	Increase/Decrease Amount	Increase/Decrease Percent
Police Pension	\$1,260,821	\$1,934,356	\$673,535	53.4%
Fire Pension	610,378	1,006,706	396,328	64.9%
Total	\$1,871,199	\$2,941,062	\$1,069,863	57.1%

Trust & Agency Funds are used to account for assets held by the Village in a trustee capacity. The Police and Fire Pension Funds account for the accumulation of resources to be used for retirement annuity payments for the participants. Resources are contributed by active employees at a fixed rate by law and by the Village based on an annual actuarial analysis.

Both the Police and Fire Pension Funds appropriations increased over Fiscal Year 2014B and were primarily due to the comparison to the shortened 8 month fiscal year. Current annual funding by the Village meets statutory requirements that require the funds to be 90% funded by 2040, which is verified by an annual actuarial analysis of each fund.

Inter-fund Transfers

Inter-fund transfers represent amounts transferred from one fund to another fund, primarily for purchases or services provided. For the current budget year, inter-fund transfers can be summarized as follows:

Inter-Fund Transfers			
Transfers Out	Amount	Transfers To	Amount
General Fund	\$1,585,094	General Fund	\$232,262
SSA # 6	\$42,800	Capital Projects Fund	\$1,285,094
Water & Sewer	\$125,250	I.T. Equipment Replacement	300,000
Total	\$1,753,144	Total	\$1,753,144

Reserves

The Village maintains reserves to continue operations in case of an economic downturn and in case of an unexpected emergency expenditure. Village policy requires the General Fund have at least 25% of the operating fund in reserve. The General Fund Fiscal Year 2015 Budgeted Unrestricted Fund Balance reserves are estimated at 36.6%. The small decrease in percentage from FY 2014B is due to the timing of revenues in the budget and the percentage that is based on total estimated reserves divided by the budgeted expenditures. The budgeted expenditures are significantly increased as compared to the shortened 8 month 2014B Fiscal Year. As expected, the projected percentage moderately decreased by the end of Calendar Year 2015. The goal in Fiscal Year 2015 and in future calendar year budgets will be to increase this reserve balance. Below is a listing of Unrestricted Fund Balance Reserves within the Village.

Budget Program Updates

The Village continues to aggressively pursue business recruitment, retention and redevelopment in this difficult economy. Staff worked through various means to promote business growth and economic development in the Village, including holding numerous promotional meetings with existing property owners, local brokers, and developers, and attending the local and national ICSC (International Council of Shopping Centers) conferences. The CONECT Committee re-evaluated their goals and identified ways in which they could better support existing businesses and learn about their needs. In the coming year, Staff will continue to reach out to existing businesses, particularly key industrial firms, and explore new economic development tools. Specific programs and developments include:

- *Village Center Plan:* Work has begun on several key implementation steps, as outlined in this RTA grant funded comprehensive plan for the Village Center area. Staff and Mayor met with the Toll-Way Authority, IDOT and DuPage County related to the completion of the Eglin-O'Hare Expressway Western Extension and project feasibility for the boulevard concept. Staff continues to meet with property owners in the Village Center area to discuss future development alternatives, and market the area to developers through conferences and meetings. A RTA-ULI panel was held with local developers to gain feedback on development opportunities. IDOT initiated a feasibility study to evaluate road design and traffic as a first step in the planning of the Elgin O'Hare Expressway boulevard extension.
- *Hanover Square Shopping Center:* Staff has focused much of their efforts on management and improvements to the Village-owned shopping center. Redevelopment and leasing of this center will have a positive impact upon the development of the Village Center area, improving property value and appearance and proving the retail market.

- *Irving Park Corridor Study:* The Irving Park Road Corridor study was performed by an Urban Land Institute (ULI) Technical Assistance Panel and funded by a Local Technical Assistance grant from the Chicago Metropolitan Agency for Planning (CMAP). The panel recommended focus on key retail areas, streetscape improvements, and business outreach and retention. Following completion of the study, initial implementation included creation of TIF#5. Staff has been working with various property owners for development and redevelopment opportunities, finding ways to incorporate the Study's recommendations for landscaping, streetscaping, parking and façade improvement.
- *TIF #5:* The Irving Park Road East Tax Increment Finance (TIF) district was established in 2013, around the intersection of Irving Park and Wise Roads. Since the inception of TIF # 5 Staff has worked with the property owner of the property located at 900 E Irving Park Road ('old Menards') to have it cleaned up and to encourage redevelopment. While the building has been demolished, staff is working on getting the parking lot removed as well. A developer has expressed interest in potential redevelopment of the site for a mixed-use development.
- *Harbor Freight Tools:* A vacant commercial site was redeveloped in preparation of the new tool and equipment retailer. Over \$2.6 million in site and building improvements were made, including fire and energy upgrades, new roofing and HVAC, a new façade, new parking lot and landscaping, and drainage improvements. The project was made possible by the help of a TIF #4 Redevelopment Agreement, which will reimburse the owner a portion of the incremental property tax generated by the property, as well as a portion of the Village's 1% municipal sales tax generated by the business.
- *Education & Work Center:* Lease details were finalized with the local community colleges (Elgin Community College and Harper College) and Illinois WorkNet to open an Education and Work Center in the Hanover Square Shopping Center. Plans were prepared for a 10,900 square foot space and space buildout was completed for a grand opening in August 2014. The EWC will not only generate traffic for the center but also enable community residents be trained for better jobs. The program is proving to be popular, with daytime and evening classes quickly filling.
- *MI Homes:* MI Homes completed construction and sales of townhomes at Church Street Station. Throughout the year, 5 final homes were constructed and 20 homes were sold to complete the project. Following an initial drop in value, the sale price of the final homes has begun to rise.
- *Zoning Code Update:* The zoning code update has been undertaken for the creation of the new Unified Development Ordinance, which will consolidate zoning, sign, and subdivision regulations. Several sections of the zoning code were finalized by the Development Commission, public hearings were held, and final recommendations were presented to the Village Board. Updates to site plan, variance, landscape, accessory temporary use, and signage, as well as new lighting regulations were presented to the Village Board.

- *Building and Fire Codes:* All codes pertaining to construction, including fire safety codes, will be updated to the International Code Commission 2012 standard. This transition will strengthen several construction aspects, thereby increasing overall safety to both residential and commercial properties. It will also eliminate many of the local amendments that have been generated over the past several years since the 2012 codes are inclusive of many of the Village standards that are already in place.
- *New Hanover Park Community Bank:* The Hanover Park Community Bank will be relocating from its current location on Irving Park Road into a brand new 5000 sq. ft. brick building at 6800 Barrington Road. The building will be located on two parcels, one previously occupied by the Mobil Gas Station and the other a village-owned vacant parcel. The design will correlate with the neighboring Fire Station building and provide space for a community room as well.

Volunteer Programs

Citizen Corps Council:

Citizen Corps is FEMA's grassroots strategy to bring together government and community leaders to involve citizens in all-hazards emergency preparedness and resilience. Citizen Corps asks residents to embrace the personal responsibility to be prepared; to get training in first aid and emergency skills; and to volunteer to support local emergency responders, disaster relief, and community safety. The Citizen Corps Council is the governing body that oversees the Village's Citizen's Emergency Response Team (CERT) and Fire Corps. The board consists of elected officials, public safety personnel and board appointed volunteers.

Citizens Emergency Response Team: The CERT Program is a Federal Emergency Management Agency program that educates citizens about hazards they face in their community and trains them in life saving skills. The citizens are trained to assist emergency services in disaster situations which would otherwise overwhelm community emergency resources. Training topics include disaster preparedness, fire suppression, basic disaster medical operations, light search and rescue, disaster psychology, team organization and terrorism.

Fire Corps: Fire Corps is a volunteer organization operating as part of the Fire Department. Their primary role is to provide on-scene rehabilitation services to firefighters suffering the detrimental effects of heat stress. Team members who have graduated from the CERT training program receive extensive training on the physiologic impact of heat stress and overall mitigation and management techniques. The team is an active participant within MABAS (Mutual Aid Box Alarm System) and regularly responds to calls within the Village, as well as mutual aid to neighboring communities. In addition to rehab services, the team also assists in teaching public education programs and provides CPR and first aid training to the public.

Fire Department Chaplain Program:

Chaplains provide intentional and purposeful holistic care to department members, their families, and command staff, as well as on-scene support for community residents during and after an incident. Fire Chaplains are trained in Fire Department culture and operations, pastoral care, crisis intervention, comprehensive critical incident stress management (CISM), and grief support. They interact with social services provided by the Village and outside agencies such as the Red Cross and The Salvation Army. Chaplains regularly respond to emergency incidents within the Village and mutual aid as part of the MABAS system. Chaplains are part of the MABAS disaster response team and have been deployed both within the state and nationally.

Environmental Committee:

The Environmental Committee has been in existence since the fall of 2008, is comprised of 9 members, and meets the fourth Tuesday of each month. They host an annual Household Recycling Day to allow for the disposal of household products, such as electronics, bicycles and eye glasses not fit for disposal through the weekly scavenger program, as well as hazardous products such as oil and antifreeze. The event also provides document collection and shredding. The Environmental Committee conducts an annual inlet stenciling program, marking inlets with “dump no waste, drains to river” and annually participates in the DuPage River Sweep. In 2011, they started a community apiary which continues to grow. In 2013, they constructed a demonstration rain garden along the south side of the Longmeadow Lane. In 2014, they constructed another rain garden on the west side of Village Hall.

Veterans Committee:

The Veteran’s Committee was established in 2008 and has 11 members. In 2012, the Village dedicated the new Veteran’s Memorial in front of Village Hall on Veteran’s Day. The Committee was instrumental in overseeing the completion of this project. The Committee maintains an honor roll list which contains the names of 153 residents and 20 employees of the Village who have served this country. They also continue to collect supplies for soldiers who are serving overseas and continue to host an annual Memorial Day and Veterans Day events. In 2014, they launched a fundraising effort to purchase a military dog sculpture.

Cultural Inclusion and Diversity Committee:

The Cultural Inclusion and Diversity Committee was created to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village. It creates a sense of shared community among residents, and affirms the value of each resident. The Committee acts as a catalyst in promoting social harmony in the Village and helps deter, through educational and action programs, prejudice, discrimination, and intolerance. The Committee assists the members of our community in any way possible by identifying cultural and social service needs of the residents of the Village and working with existing entities to address these needs in the most meaningful way.

CONNECT:

The Hanover Park Business CONECT (Committee on Networking, Education, and Community Teamwork) is a business-oriented economic development organization involved in the community. The goal of CONECT is to strengthen the Village's business community by encouraging retention and expansion of existing businesses. Through their efforts they strengthen the Village's economic base, while facilitating networking opportunities for the business community and serving as business liaisons to the Village.

The Hanover Park Business CONECT responsibilities include promoting Village business opportunities through promotional events and activities and providing feedback on business-related regulations and strategies. CONECT facilitates formal and informal networking opportunities at various Village functions and meetings with representatives of the business community. Specifically, they coordinate the following programs and activities on an ongoing basis:

- Coordinate and host annual activities promoting Hanover Park and encouraging networking among local businesses, including:
 - ✓ Host a Hanover Park Chamber of Commerce Business after Hours networking event.
 - ✓ Hold a Realtor and Business Reception to promote available resources and properties – Event was held on November 5, 2014, and was attended by realtors, service providers, and businesses.
 - ✓ Coordinate Ribbon Cuttings for new businesses and the Dine in Hanover Park restaurant coupon program
 - ✓ Manage the Mayor's Choice Business of the Year Award, including expanding the program to include small and large business categories
- Encourage outreach and public relations with the residential and commercial real estate community which included:
 - ✓ SCORE/ECC/Harper Workshops – In partnership with local banks, Chamber, ECC and Harper Colleges as well as Choose DuPage, publicize seminars, workshops, and events. Most of these events are free of charge and open to all resident.
 - ✓ Shop Hanover Park – CONECT continues to promote Shop Hanover Park program initiated by the Community and Economic Development Department. Along with promoting this opportunity through a press release, our cable channel, our website and in *Hi-Lighter* issues, a letter and information is sent to licensed businesses. Coupons were included in the May-June and November-December issues to encourage residents to shop locally and increase the sales for retail businesses, thus also generating additional sales tax.
 - ✓ Dine in Hanover Park – CONECT continues to promote this FREE service to area restaurants through the *Hi-Lighter* and our website.

Sister Cities Committee

Membership in the Hanover Park Sister Cities Committee is established through appointment by the Village President. There are presently eleven members on this Committee. The Village of Hanover Park has a Sister Cities relationship with two cities, the first of which was established in 1992 with Cape Coast, Ghana and the second, established in 2010 with Valparaiso, Zacatecas, Mexico. The twenty year anniversary of the Hanover Park-Cape Coast relationship was recognized by special activities throughout 2012.

All three cities hold membership in Sister Cities International, which is a nonprofit citizen diplomacy network that creates and strengthens partnerships between U.S. and international communities. Its objective is to build global cooperation at the municipal level, promote cultural understanding and stimulate economic development. Sister Cities International is a leader for local community development and volunteer action, motivating and empowering private citizens, municipal officials and business leaders to develop and conduct long-term sister city programs.

Development Commission:

The Development Commission creates and maintains the Comprehensive Plan for the Village by providing long-term policy direction, reviewing proposed developments and subdivisions in a timely and professional manner, providing thorough and concise recommendations to the Village Board, and conducting public hearings on petitions for zoning variations, special uses, planned unit developments, re-zonings (zoning map amendments), text amendments, and comprehensive plan amendments. They review and provide input on special community plans, most recently the Comprehensive Plan update, Zoning Ordinance update, Village Center Plan, and Irving Park Corridor Plan. All petitions are considered in a fair and equitable manner in accordance with the established standards and ordinances.

Specific projects that the Development Commission reviewed and provided recommendation to the Village Board on include:

- Continue assisting in implementation of the new Comprehensive Plan, taking the plan's goals and guidelines into consideration when reviewing development proposals and public hearing requests.
- Reviewed development proposals, including:
 - 5 development applications – including a special use for a college use for the Education and Work Center, special use and variance for a new outlot building at the Westview Center, special use and variance for a new Hanover Park Community Bank building, and 2 for cell antennas.
- Recommended Zoning Code text amendments to meet the goals of the Village and improve code consistency, including:
 - Accessory and Temporary Uses and Structures; Driveways and Fences
 - Lighting and Landscaping Standards;
 - Site plan review and variance procedures
 - Sign regulations

Finance Committee:

The Finance Committee has been in existence since 2009 and is comprised of 3 members, which includes two Trustees and a Hanover Park resident. The Village Manager, Finance Director, Assistant Finance Director and Director of Human Resources also actively participate. The Finance Committee is instrumental in the budgeting process. The budget is discussed in detail by the committee and their changes and direction aid in the budget approval process.

Labor & Employee Relations

The Village of Hanover Park has six labor unions which have ongoing collective bargaining. The labor contract for Teamsters (Public Works) was settled and approved by the Village Board in FY14B. Contracts for MAP Sergeants, MAP Police Officers, IAFF Firefighter/Paramedics and SEIU Part Time Firefighters are currently in effect. MAP Police Officers, IAFF Firefighters/Paramedics and SEIU Part Time Firefighters contracts will expire April 30, 2015. MAP Civilian (Police) is new bargaining unit created in Fiscal Year 2013. Negotiations for the new MAP Civilian contract are ongoing and the implementation is still subject to mutually agreed upon terms by both the union and the Village Board.

The Fiscal Year 2015 reflects a total of no new full time or part time employee positions.

Bond Rating

The Village's outstanding bond ratings are AA from Standard and Poor. This rating is considered to be highly creditable. Standard and Poor has initiated new rating criteria which have generally improved municipal ratings. The rating was most recently updated during the refinancing of the 2004 General Obligation Bonds during Fiscal Year 2012 and has been maintained at that level since then.

Award for Distinguished Budget Preparation

For the 25th consecutive year, the Government Finance Officers Association (GFOA) has presented an Award for Distinguished Budget Presentation to the Village of Hanover Park. To receive the Distinguished Budget Presentation award, a government entity must publish a budget document that meets program criteria as a policy document, operations guide, financial plan and communications device. We believe our current budget continues to meet program requirements and we will be submitting it to the GFOA to determine its eligibility for an award again this year.

Acknowledgements

I would like to express my appreciation to the Village Board and Finance Committee for providing leadership and direction during the preparation of this budget document. I would also like to thank the dedicated Village Department Heads and their key staff members who worked countless hours to prepare this budget. Lastly, I wish to particularly acknowledge the hard work and dedication of Interim Finance Director Gregory Peters, Assistant Finance Director Marilyn Clarke, Finance Director Rebekah Flakus, Human Resources Director Wendy Bednarek, and Executive Assistant Sue Krauser. Their collective contributions were essential to development of this financial plan and are truly appreciated.

I am confident that this budget will meet the needs of Hanover Park's citizens. I am proud of our accomplishments over this past year and confident the Village will continue to maintain its sound financial condition.

Sincerely,



Juliana Maller
Village Manager

EXHIBITS

This supporting section includes the following:

[Exhibit](#)

- A General and Demographic Information**
- B Financial Policies**
- C Basis for Budgeting**
- D Budget Process and Budget Calendar**
- E Fund Structure and Description of Funds**
- F Trends and Projections**
- G Projected Tax Levies and Blended Property Tax Rates**
- H Assessed Valuations/Annual Tax Levies**

Hanover Park

VILLAGE OF HANOVER PARK GENERAL AND DEMOGRAPHIC INFORMATION

Location

Hanover Park, Illinois is a suburban community located 30 miles northwest of Chicago. The Village has a population of 37,973 with a land area of over six square miles. The Village is located in both Cook and DuPage Counties.

Hanover Park is situated in the southwest portion of “The Golden Corridor,” so-named because of its phenomenal rate of growth. This corridor stretches northwest from O’Hare Airport along the Northwest Tollway (Interstate 90). As more and more major corporations choose to locate in the Golden Corridor, the halo effect from their presence attracts an increasing number of businesses, both large and small, wanting to locate in this thriving, modern center of commerce and industry. Nearby are some of the finest recreational areas in Chicagoland, where opportunities for hunting, fishing, water sports and leisure activities of all kinds abound. The outstanding cultural and entertainment opportunities in Chicago are an hour away.

History

Hanover Park was incorporated as a Village in 1958 with a population of 305 and a land area of less than one square mile. All of the land within the original boundaries was in Cook County. Some 750 acres of farmland in DuPage County were annexed in 1969, and this area of the Village dominated Hanover Park’s population growth during the 1970’s. The Village’s population was 12,000 in 1970, 28,850 in 1980 and 32,895 in 1990. In 1994, the results of a special census showed a population of 35,579. The 2000 census was 38,278. The 2010 census showed a slight decline to 37,973.

The council/manager form of government was adopted in 1971. The Village is governed by a President/Mayor and six Trustees who are elected at-large. The Village Manager is hired by the President and Board of Trustees to oversee the day-to-day operations of the Village and its 197 full-time employees. Pursuant to the 1970 State of Illinois Constitution, Hanover Park is a Home Rule Community.

The \$1.4 million municipal building complex was built in 1975. A \$2.6 million public works building, located adjacent to the municipal complex, was completed in the fall of 1984. A \$462,000 addition to the Butler Building, for increased vehicle storage, was completed in the spring of 2000. A \$450,000 Salt Storage Dome was constructed next to the Public Works Facility in calendar year 2010. A \$7.24 million headquarter Fire Station was completed in July 2006. The new \$19 million Police Department headquarters was completed in February 2012. Most recently in December, 2011 the Village purchase a \$2.8 million shopping center located on the west side of Barrington Road north of Lake Street.

Village Services

Police Protection

The Village of Hanover Park is served by 61 sworn full-time police officers and 38 civilian personnel. The Village has a fleet of 19 squad cars and participates in DuPage Communication (DU-COMM), a regional DuPage County telecommunications and emergency dispatch system.

Fire Protection

There are two fire stations located in Hanover Park staffed by 26 sworn full-time firefighters and 18 part-time firefighters. Firefighters are supplemented by a volunteer Chaplain and 15 volunteer Fire Corps Members. Additionally the department manages the Village’s Inspectional Services Division staffed by a Chief of Inspections, three inspectors and two permit coordinators. The Inspectional Services Office (ISO) has granted an advisory fire protection classification of four.

Public Works

A total of 46 Public Works employees are dedicated to keeping the Village running smoothly and looking its best. Crews plant, trim Village trees; repair curbs, gutters and sidewalks; plow over 99 miles of Village streets and repair potholes; provide water service, sewage treatment, and maintain over 206 miles of storm and sanitary sewers; and maintain the Village’s fleet of 150 vehicles.

EXHIBIT A

Statistics regarding the water utility include:

Population Served	37,973	
JAWA Lake Michigan Supplied	873,151	Kilo Gal.
Village Supplied	16,009	Kilo Gal.
Total Distribution Pumpage	889,160	Kilo Gal.
Daily Average Pumpage	2,436	Kilo Gal.
Miles of Water Mains	112.35	
Number of Metered Customers	10,402	

Park District and Library Services

The Hanover Park, Park District provides recreation services to the residents and maintains 22 parks and playgrounds. The Park District occupies a total park area of 171 acres throughout the Village.

The Village is served by two library districts, Poplar Creek and Schaumburg Township, which provide two branch libraries in Cook and DuPage Counties.

Building Statistics

<u>Calendar Year</u>	<u>Permits Issued</u>	<u>Construction Value (\$)</u>
2004	2,028	20,744,576
2005	1,633	31,996,153
2006	1,442	38,546,275
2007	1,794	19,191,323
2008	1,402	17,806,539
2009	1,233	29,395,864
2010	1,886	31,523,365
2011	1,050	10,569,184
2012	1,124	10,477,085
2013	1,102	15,637,308
2014	1,175	18,234,634

Taxes and Water and Sewer Charges

<u>Description</u>	<u>Rate</u>	<u>Applied to</u>
Municipal Taxes		
Municipal Sales Tax	1.0%	Retail Sales including groceries and drugs
Home Rule Sales Tax Rate	0.75%	Retail Sales excluding groceries and drugs
Food and Beverage Tax Rate	3.0%	Prepared food and liquor sales
Hotel/Motel Tax Rate	3.0%	Hotel/Motel stays
Real Estate Transfer Tax	\$1.50	Per \$500.00 in Real Estate Sales
Simplified Telecommunications Tax	6.00%	Telephone Bills
Natural Gas Use Tax*	2.25%	Natural Gas Use
Electric Use Tax*	2.25%	Electric Use

*Actual rates are per therm or kilowatt hours used, but approximate these percentages. The natural gas tax rate is 1.5 cents per therm used for and the electric tax rate varies based on the kilowatt hours used.

Water and Sewer Charges (Effective 1/1/2015)

Water Rate	\$9.35	Per 1,000 gallons of water Used
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Service Fee of \$25 applied to every Bi-Monthly bill

Sewer Rate

Cook County	\$2.07	Per 1,000 gallons of water used
DuPage County	\$5.57	Per 1,000 gallons of water used

Demographics ⁽¹⁾

Socio-Economic Data (per 2010 census)

Age, Female and Male Distribution

	<u>Subject</u>	<u>Number</u>	<u>Percent</u>
Population: 37,973	Male	19,176	50.5
Per Capita Income: \$22,643	Female	18,797	49.5
Median Household Income: \$63,649			
Total Employment: 19,669	Under 5 years	3,000	7.9
Unemployment Rate: 8.9%	Under 18 years	11,164	29.4
Median Value of Owner-Occupied Homes: \$219,400	Ages 19 to 64 years	21,493	56.6
Total Housing Units: 11,483	Age 65 and Older	2,316	6.1
Total Households: 11,019			
Home Ownership Rate: 80.2%			
Housing Units in multi-unit structures: 18.2%			
Persons Per Household: 3.43			

<u>Year</u>	<u>Population</u>	<u>% increase over previous census</u>
1960	451	---
1970	11,735	2,502%
1980	28,850	146%
1990	32,895	14%
1994	35,579	8%
2000	38,278	7%
2010	37,973	-1%

Population Characteristics

	<u>1990</u>		<u>1994</u>		<u>2000</u>		<u>2010</u>	
	<u>Total</u>	<u>%</u>	<u>Total</u>	<u>%</u>	<u>Total</u>	<u>%</u>	<u>Total</u>	<u>%</u>
White:	28,113	85.5%	29,894	84.0%	26,077	68.1%	14,423	38.0%
Hispanic/Latino: (per 2010 Census)							14,532	38.2%
Asian/Pacific Islander:	2,435	7.4%	3,314	9.3%	4,580	12.0%	5,711	15.0%
African/American:	1,188	3.6%	1,689	4.7%	2,348	6.1%	2,509	6.6%
American Indian/Eskimo:	75	.2%	121	.3%	109	.3%	62	.2%
Other:	<u>1,084</u>	3.3%	<u>561</u>	1.6%	<u>5,164</u>	13.5%	<u>736</u>	2.0%
Total:	32,895		35,579		38,278		37,973	
Hispanic Origin (Includes all races):		11.0%		15.4%		26.7%		38.2%

¹ 2010 Census of Population

VILLAGE OF HANOVER PARK
FINANCIAL MANAGEMENT POLICIES

INTRODUCTION

The Village of Hanover Park's financial policies have been formulated to provide for the continued financial health of the Village. The objectives of these policies are to assist the Village Board and Village management in making budgetary decisions based upon sound financial principles and to maintain or improve the Village's bond rating.

BUDGET POLICIES

The Village Manager shall submit an annual budget to the Village Board which is within the Village's ability to pay. The annual budget should provide for the following:

- The balanced annual budget should finance current operating expenditures, excluding major capital expenditures, with current revenues.
- The annual budget should allow for the implementation of as many of the Village Board's goals and objectives as financially possible.
- The annual budget should provide for the adequate funding of all pension systems (IMRF, Police Pension Fund, and Firefighters Pension Fund). An independent actuary should be used to determine the Village contributions to the Police Pension Fund and the Firefighters Pension Fund and determine if these pension funds are adequately funded.
- The annual budget should provide funding for the adequate maintenance of municipal equipment, municipal facilities, and infrastructure.
- The annual budget should set aside adequate funding (depreciation funding) for the future replacement of vehicles and major equipment. Annual depreciation funding for these replacements will eliminate major expenditure jumps in the annual budget when these acquisitions are made.
- The format of the annual budget should provide meaningful and understandable information to the Village residents, Village Board, Village Staff, and other readers. To accomplish this goal of a communications document, the Village will prepare its annual budget in conformance with the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award Program which the Village will apply for each fiscal year. Recommended improvements from this award program will be incorporated in the subsequent annual budgets.
- The annual budget will be monitored on a monthly basis. Revenue and expenditure budget reports will be prepared on a monthly basis. These reports will be distributed to Village management staff and will be available to the Village Board and the Finance Committee. A quarterly actual to budget summary report will be presented to the Village Board.

CAPITAL IMPROVEMENT POLICIES

The Village will prepare a multiple-year capital improvement program that is incorporated in the annual budget document. The multiyear capital improvement program will be used to identify and prioritize future capital needs and possible funding sources. This program will be reviewed during the Village's annual budget process.

The operating costs to maintain capital acquisitions and improvements will be included in the annual budget.

Depreciation financing, intergovernmental grant funding, and/or debt financing will be considered to finance capital improvement programs.

INVESTMENT POLICIES

The Village Board approves a separate Investment Policy whose goal is to provide guidelines for the prudent investment of the Village's temporary uninvested funds. This policy will be reviewed by Village staff on an annual basis and recommended changes, if any, will be submitted to the Village Board for approval.

CAPITAL ASSET POLICY

The Village Board approves a separate Capital Asset Policy whose goal is to safeguard Village assets and insure compliance with financial reporting standards as promulgated by the Governmental Accounting Standards Board (GASB).

DEBT POLICIES

As a home-rule unit of local government, the Village does not have a debt limit under the 1970 Illinois Constitution. Unlike home-rule units of government, non-home-rule units of government do have a debt limit of 8.625% of their most recent equalized assessed valuation (EAV).

Debt Guidelines

Although depreciation financing is the preferred method to finance capital projects, the Village will explore all options in financing its capital improvement program, including grants, developer contributions, and long-term debt paid by user charges (revenue bonds) or paid by Village wide taxes (general obligation bonds).

The Village will not use debt financing to finance current operating expenditures.

The term of the debt issued for capital improvement projects will not exceed the project's useful life and generally will not exceed 20 years.

Whenever possible, the Village will market its debt through the competitive bid process.

The Village will limit its outstanding general obligation debt to be paid by property taxes to 7.50% of its most recent EAV (using the 2012 EAV, the maximum outstanding general obligation debt to be paid by property taxes would be \$47 million).

The Village will comply with its Continuing Disclosure Requirements pursuant to the SEC Rule 15c-12(b)(5), including filing a Comprehensive Annual Financial Report (CAFR) with each of the nationally-recognized municipal information repositories (NRMIR's) within 210 days following the end of each fiscal year and disclosing certain material events on an occurrence basis.

The Village will maintain communications with the bond rating agencies concerning its financial condition and follow a policy of full disclosure on every bond prospectus.

Guidelines on the Refunding of Outstanding Debt by Issuing New Debt

Refunding of outstanding debt may be done to restructure existing debt to achieve annual debt service savings.

A financial advisor should be retained because of the complexities involved in a debt refunding.

The term of the bonds issued to refund outstanding debt should not be greater than the term of the outstanding debt being refunded.

A refunding should be considered if the net present value savings exceeds 3% of the refunded principal amount.

A refunding should not be considered if the total costs of the bond issue, including the underwriter's discount, exceeds the net present value savings of the proposed refunding.

REVENUE POLICIES

The Village will diversify its revenue sources in an attempt to avoid the adverse effects of shortfalls from any one revenue source and to reduce the reliance on the property tax.

User charges and fees should be set, at a minimum, to recover all direct and indirect costs, including interest and depreciation costs, related to these charges and fees. An analysis of these charges and fees should be conducted on a periodic basis to insure that, at a minimum, those direct and indirect costs are recovered.

RESERVE AND FUND BALANCE POLICIES

The General Fund unreserved fund balance should be maintained at a minimum of 25% of the General Fund total budgeted annual expenditures to provide financing for unanticipated expenditures and revenue shortfalls. The Village Board will be advised annually, during the budget process, of the General Fund unreserved fund balance.

If at any time the unreserved fund balance in the General Fund falls below the required minimum, subsequent years' budgets will be adopted to bring the unreserved fund balance to the required minimum within three years.

General Fund cash reserves should be maintained to address possible delays in the state distribution of shared revenues during economic downturns (state income tax, replacement taxes, local use tax) and other possible delays in revenues collected by the state and distributed to the Village (municipal sales tax, home-rule sales tax, simplified telecommunications and other utility taxes). The reserve level should be established to insure that General Fund obligations are paid on time and to address a potential six-month delay of these revenues.

Many other Funds have been created by the Village whose purposes were to accumulate funds on an ongoing basis for future capital purchases (Central Equipment Fund), meet temporary needs (Capital Project Funds and Debt Service Funds), account for specific programs (Special Service Area Funds), or meet legal requirements (Motor Fuel Tax Fund). The focus of each Fund is different; each Fund may have significantly different cash requirements, and each Fund may have very different revenue sources. The Village will insure that the reserves of these Funds are maintained at an adequate level to meet their unique needs.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

The Village will have an annual audit conducted on its financial records by a qualified, independent public accounting firm. The Village should request proposals from qualified independent accounting firms to conduct the annual audit of its financial statements every five to seven years by the use of a request for proposal (RFP) process.

The Village will contract with an independent actuary to determine the Village's annual contribution to the Police Pension Fund and Firefighters Pension Fund. The Village should obtain request proposals from qualified independent actuaries every five to seven years by the use of a request for proposal (RFP) process.

The Village will submit its Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program.

The Village's financial statements will be prepared according to generally-accepted accounting principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB).

Adopted: March 9, 1981

Revised: March 20, 2003

BASIS FOR BUDGETING

Individual funds are accounted for as required by Generally Accepted Accounting Principles. The Village implemented Governmental Accounting Standards Board statement number 34 in Fiscal Year 2003. This statement requires two different financial statement presentations for governmental funds. For the governmental fund types, the accrual basis of accounting is used in the entity-wide financial statements, and the modified accrual basis is used in the fund financial statements. The Village's governmental funds are budgeted using the modified accrual basis of accounting, as reported in the Village's fund financial statements. Under the modified accrual system, revenues are recognized when measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recognized when the related fund liability is incurred.

The proprietary and pension trust funds are budgeted using the accrual basis of accounting with a few exceptions. With this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The exceptions are as follows:

1. Capital expenditures are budgeted in the year the item is purchased or constructed.
2. Debt principal payments are budgeted as an expense, rather than the reduction of a liability.
3. Transfers to Internal Service funds are budgeted as expenses.
4. Depreciation expense is only budgeted in the Water and Sewer Fund in order to insure that adequate funds are set aside for future capital replacements.

BUDGET PROCESS

The budget process is developed to provide public input and foster decision-making. The Fiscal Year 2015 Budget calendar is included in this exhibit. On August 7, 2014, a public hearing was held to allow the residents to speak about any topic relevant to the Village budget. On August 7, 2014, a public hearing was also held to allow Elected Officials to discuss the public input, community needs, personnel, expenditures, fees and revenues, and policies and goals. A budget instruction manual was prepared and distributed to everyone participating in the budget process on June 17, 2014. The manual included the Village Board goals, a preliminary budget calendar, and instructions for completing budget forms and reports.

Departments prepare operating and capital project expenditure requests. The budget team, comprised of the Village Manager, Finance Director, Assistant Finance Director, and Finance Committee, review departmental submittals. The Finance Director projects major General and Water and Sewer Fund revenues. All departmental budgets were submitted to the Village Manager in August, 2013.

The Finance Committee is an integral component of the budget preparation process. The Finance Committee advised the Village Board on matters concerning Finance. At Finance Committee meetings held on August 5, 2014, September 10, 2014, October 1, 2014 and November 3, 2014, staff presented the preliminary budget to the Finance Committee. They provided feedback and input to staff.

The preliminary budget is developed based on Board policies and the review of departmental submittals. New initiatives and resource enhancement requests are outlined in the preliminary operating and capital budget reports submitted to the Village Board. At the Village Board Workshop on October 2, 2014 the proposed budget was presented to the Village Board and public to solicit comments and input. This session occurred prior to the formal budget document development. Following public input and Board direction, the final budget document was assembled. The Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award evaluation comments were reviewed and, if possible, improvements were incorporated into the final document.

The final budget was placed on file for public review on November 19, 2014, and a Budget Law Public Hearing was conducted on December 4, 2014. The document was presented to the President and Board of Trustees for adoption prior to the beginning of the fiscal year on December 4, 2014.

The budget may be amended after its adoption. The Village Manager is authorized to revise the budget within any separate fund as may be required. The Village Board, by a vote of two-thirds of the members then holding office, has the authority to amend the budget by transferring monies from one fund to another or adding to any fund. No revision of the annual budget shall be made increasing the budget in the event monies are not available to do so. (Village of Hanover Park Municipal Code section 24-6).

The document herein is the product of this budgetary process. The budget establishes revenues and expenditures for the period from January 1, 2015 through December 31, 2015.

FISCAL YEAR 2015 BUDGET CALENDAR

2014

JUNE

17 Distribute Budget Instruction Manual

AUGUST

5 Finance Committee Meeting – Preliminary Budget discussion

7 Fiscal Year 2015 Budget Elected Official & Public Input at 7:00 p.m.

11 All specific budget assigned areas, i.e. salaries, insurance, utility costs, etc. are to be available to Department Heads. Departments develop “final” budgets.

18 All department, committee and commission budgets are to be submitted to the Village Manager’s Office by 4:30 p.m.

25-28 Budget Team review with Department Heads

SEPTEMBER

10 Finance Committee Meeting

OCTOBER

1 Finance Committee Meeting

2 Present preliminary FY ’15 Budget to Village President and Board of Trustees at Board Workshop

NOVEMBER

3 Finance Committee Meeting

6 Draft 2014 Property Tax Levy and draft FY’15 budget for Village Board review

19 Put FY’15 Budget on file for public review (10 days before Budget Law Hearing)

DECEMBER

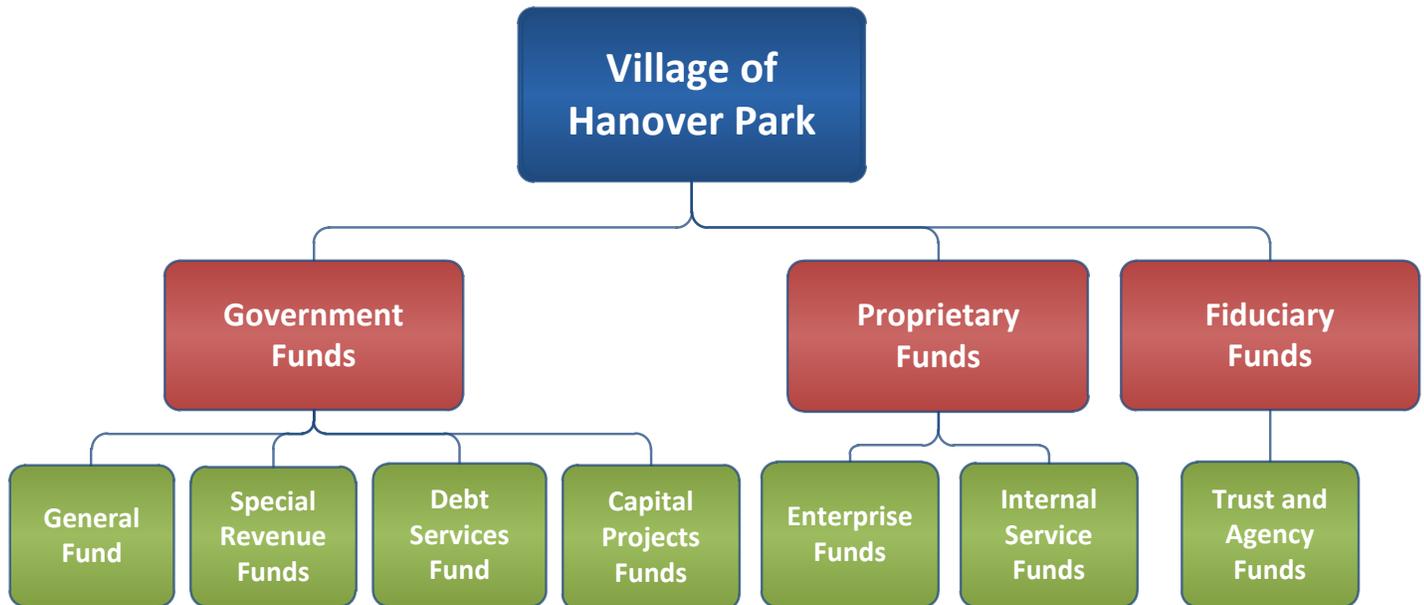
4 7:30 p.m. Budget Law Public Hearing on FY’15 Budget

4 7:30 p.m. Board Meeting - Pass Budget Ordinance adopting FY’15 Budget

JANUARY

1 Start of Fiscal Year 2015

FUND STRUCTURE AND DESCRIPTION OF FUNDS



The following major funds are budgeted:

Governmental Funds

General Fund, Motor Fuel Tax

Proprietary Fund

Waterworks and Sewerage Fund

All other budgeted funds are non-major funds. All budgeted funds are included in the Village’s Comprehensive Annual Financial Report (CAFR). A description of all of the Village’s funds follows:

GOVERNMENTAL FUNDS

General Fund

The General Fund accounts for resources traditionally associated with the Village's operations which are not required legally or by sound financial management to be accounted for in another fund. The Village's General Fund is divided into the following functional areas:

- Village Board/Clerk/Committees/Commissions
- Administrative Services
- Finance Department
- Public Works Department
- Fire Department
- Police Department
- Community Development Department

Special Revenue Funds

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes.

Road and Bridge Fund

The Road and Bridge Fund accounts for the revenues and expenditures for the operation and maintenance of Village roads and bridges. Financing is provided by Township annual property tax levy.

Motor Fuel Tax Fund

The Motor Fuel Tax Fund accounts for the revenues and expenditures for the operation and maintenance of street and storm sewer programs and capital projects authorized by the Illinois Department of Transportation. Financing is provided from the Village's share of State motor fuel taxes. State law requires that these taxes be used to maintain streets.

Special Service Area #3 Fund

The Special Service Area #3 Fund accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Astor Avenue. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

Special Service Area #4 Fund

The Special Service Area #4 Fund accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lanes. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

Special Service Area #5 Fund

The Special Service Area #5 Fund accounts for the financing of public improvements, and scavenger and snow removal services, for the Tanglewood multifamily housing units. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

Tax Increment Finance Area #3 Fund

The Tax Increment Finance Area #3 Fund accounts for the financing of improvements in the Village Center Tax Increment Financing Redevelopment Project Area. Initial financing has been provided by a transfer from the General Fund.

Tax Increment Finance District #4 Fund

The Tax Increment Finance (TIF) District #4 Fund accounts for the financing of improvements in the TIF redevelopment district located at Barrington and Irving Park Roads. Initial funding was provided by a transfer from the General Fund. Revenues include incremental property taxes from the TIF district.

Tax Increment Finance Area #5 Fund

The Tax Increment Finance Area #5 Fund accounts for the financing of improvements in the Irving Park Road East Tax Increment Financing Redevelopment Project Area. Financing is provided by property tax increment within the district.

(Metropolitan Water Reclamation District) MWRD Fields Fund

The MWRD Fields Fund accounts for the revenues and expenditures for the maintenance of the MWRD Fields that were acquired in a 39 year lease agreement with the district. Financing is provided from the Village's share of gaming tax revenue and the annual sale of gaming terminal licenses.

State Restricted Fund

The State Restricted Fund accounts for the revenues and expenditures associated with police activities that require the funds generated by those activities to be accounted for in a special revenue fund that can only be spent on approved items directly related to police enforcement activities. Examples of activities that require this type of segregation are Court Supervision fees; DUI seizure fees; Drug Seizure fees.

Federal Restricted Fund

The Federal Restricted Fund accounts for the revenues and expenditures associated with police activities that require the funds generated by those activities to be accounted for in a special revenue fund that can only be spent on approved items directly related to police enforcement activities. Examples of activities that require this type of segregation currently are Drug Seizure fees associated with the department cooperating in enforcement activities with federal law enforcement agencies.

Debt Service Funds

Debt Service Funds are used to account for the accumulation of resources and payment of bond principal and interest.

General Obligation Bonds Series of 2010

The General Obligation Bond Series of 2010 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2010. Financing is provided by property tax revenues. Proceeds of the debt were used for the construction of a new police station.

General Obligation Bonds Series of 2010A

The General Obligation Bond Series of 2010A Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2010. Financing is provided by property tax revenues. Proceeds of the debt were used for the construction of a new police station.

General Obligation Bonds Series of 2011

The General Obligation Bond Series of 2011 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2004 and 2011. Financing is provided by property tax revenues. Proceeds of the 2004 debt were used for the construction of a new fire station and other capital improvements. Proceeds of the 2011 debt were used to refund the 2004 debt.

Capital Projects Funds

Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds and trust funds.

Special Service Area #6 Fund

The Special Service Area #6 Fund accounts for the financing of public improvements and eventually scavenger services, for the Hanover Square multifamily housing units. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

General Capital Projects Fund

The General Capital Projects Fund accounts for the purchase of land, machinery, office equipment and furniture and for various capital improvements. Financing is provided by transfers from other Village funds.

PROPRIETARY FUNDS

Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the Village Board is that the cost of providing these services be financed or recovered through user charges.

Water and Sewer Fund

The Water and Sewer Fund accounts for the provision of water and sewer services to the residents of the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, billing and collection. The fund includes the following divisions:

Administration
Water Treatment
Water Maintenance
Water Meter Operations
Sewage Treatment
Sewer Maintenance
Depreciation and Debt Service

Municipal Commuter Parking Lot Fund

The Municipal Commuter Parking Lot Fund accounts for the provision of parking services at the commuter train station located in the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, operations, maintenance and collections.

Hanover Square Fund

The Hanover Square Fund accounts for the activities of a shopping center property purchased in Fiscal Year 2012 by the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, operations, maintenance and rent collections.

Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments of the village on a cost reimbursement basis.

Central Equipment Fund

The Central Equipment Fund is responsible for the purchase of all Village vehicles for various other funds throughout the Village. Financing is provided through transfers from the General, Water and Sewer and Municipal Commuter Parking Lot Funds. This fund is reported in the Governmental Activities column in the Village's Government-Wide Financial Statements.

I.T. Equipment Replacement Fund

The I.T. Equipment Replacement Fund is a newly created fund in the 2015 budget and will be responsible for the purchase of all Village information technology equipment for various other funds in the Village. Financing will be provided mainly through transfers from the General and Water and Sewer Funds. This fund will be reported in the Governmental Activities column in the Village's Government-Wide Financial Statements beginning for its fiscal year ending December 31, 2015..

FIDUCIARY FUNDS

Trust and Agency Funds

Trust funds are used to account for assets held by the Village in a trustee capacity.

Police Pension Fund

The Police Pension Fund accounts for the accumulation of resources to be used for retirement annuity payments for the participants. Resources are contributed by police employees at a rate fixed by law and by the Village based on an actuarial analysis.

Firefighters Pension Fund

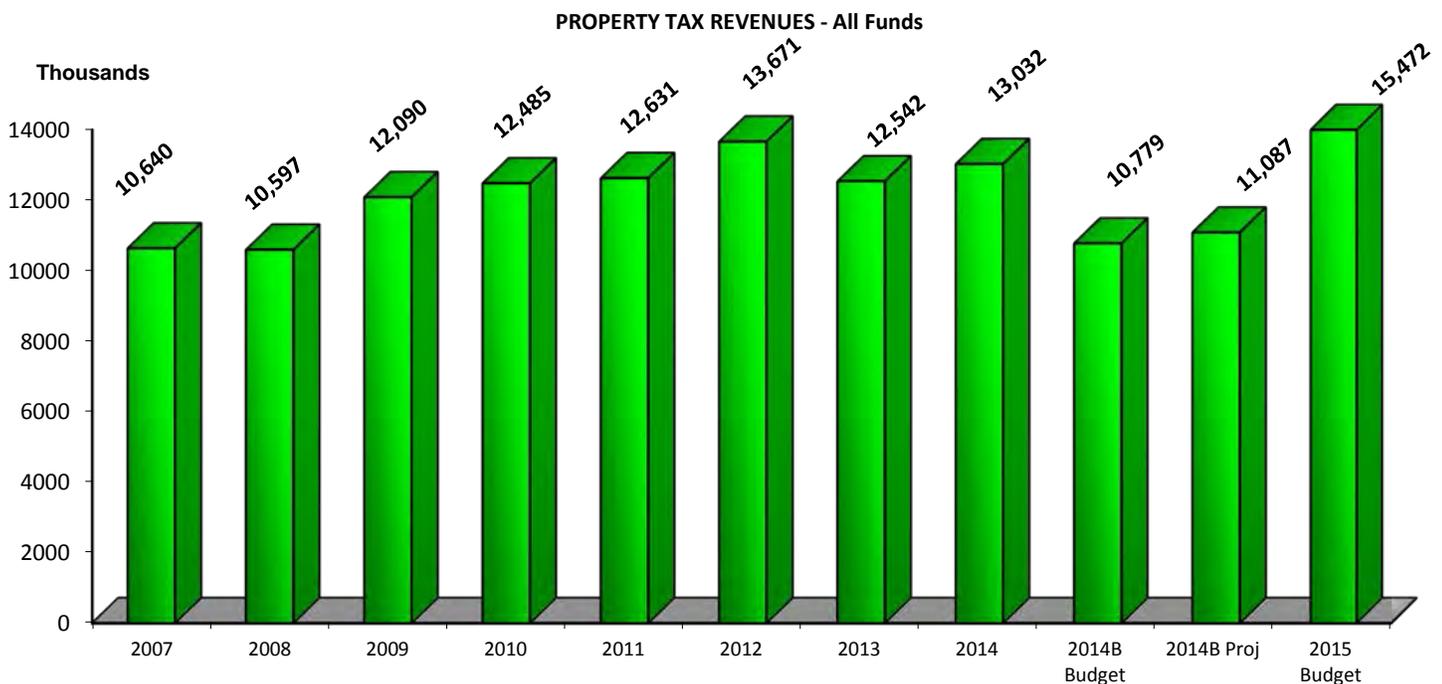
The Firefighters Pension Fund accounts for the accumulation of resources to be used for retirement annuity payments for the participants. Resources are contributed by fire employees at a rate fixed by law and by the Village based on an actuarial analysis.

REVENUE TRENDS AND PROJECTIONS

Property Taxes – This category includes Property taxes, Personal Property Replacement taxes, Road and Bridge taxes and all Special Service Area and Tax Increment Financing District taxes. Property taxes are the Village’s single largest source of revenue. Property taxes, including tax revenues for special service areas and tax increment districts, account for 26% of total revenues for the Village.

The Village Board has attempted to limit property tax increases with the emphasis on trying to reduce the impact on the average taxpayer. It is considered revenue of last resort and attempts are continually made to find other sources of revenue to fund Village operations before property taxes are raised. There is a 3.00% property tax increase budgeted in Fiscal Year 2015. Various user fees were increased in Fiscal Year 2005 and in Fiscal Year 2013 to reduce the Village’s reliance on the property tax. In Fiscal Year 2006, the Simplified Telecommunications Tax rate was increased from 3.25% to 6.0% to continue this trend and make the Village comparable to other surrounding communities. In addition, the Village increased the Home Rule Sales Tax from 0.50% to 0.75% starting in Fiscal Year 2014, making it more in line and comparable with surrounding communities.

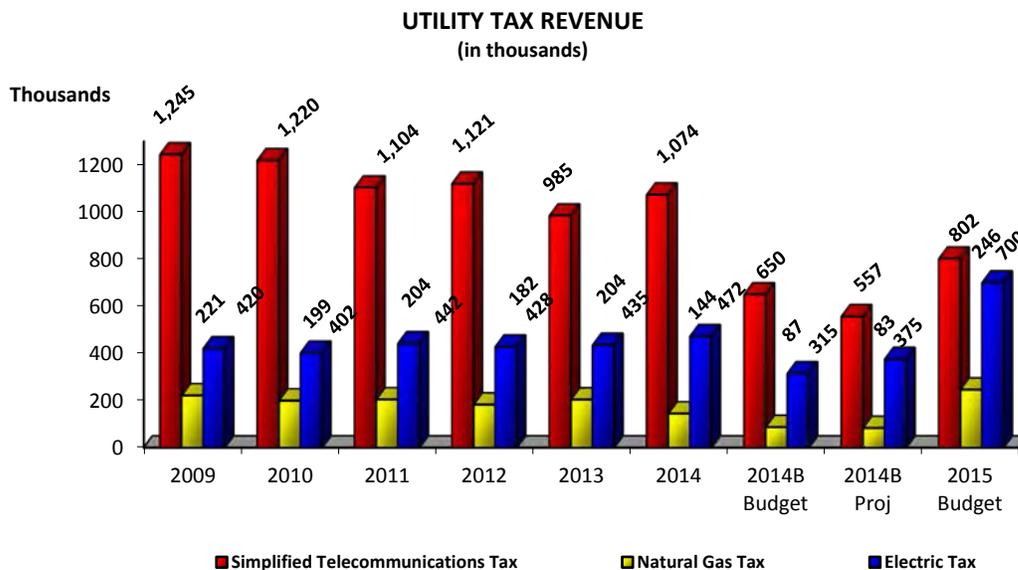
The Village of Hanover Park is located within two counties; DuPage and Cook. The Village’s blended property tax rate represents an average of both counties. Property taxes are assessed on all the property contained in the Village at one-third the market value. Assessed valuations are determined by the townships and the counties and then an equalization factor is applied by the State Department of Revenue. The Village levies the dollars it requires from property taxes and the County Clerks determine the property tax rate necessary to produce the amount that the Village levies.



2007 - 2014: Actual Revenues.

The Village has attempted to maintain the assessed value within the Village and to not increase the total levy by more than 5% over the prior year’s extended levy. Property tax revenues in the Fiscal Year 2006 budget increased more than 5% due to the issuance of the General Obligation Bonds, Series 2004 during the previous fiscal year. In Fiscal Year 2012, these bonds were refinanced to reduce the costs. These bonds are to be financed by property tax revenues. The increase from 2011 to 2012 was due to the 2010 and 2010A General Obligation

Bonds being issued. There is a 3.00% budgeted increase in property taxes for FY 2015. Additional information and graphs regarding property taxes and assessed values are contained in Exhibits G and H later in this section.

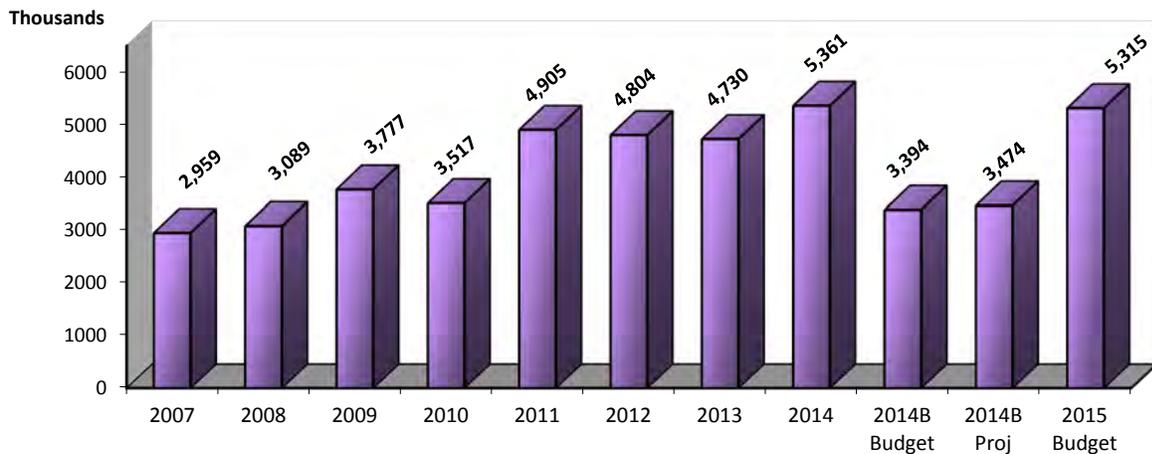


2009 – 2014: Actual Revenues

Utility Taxes – Utility taxes include the Simplified Telecommunications Tax and a natural gas and electric use tax. During Fiscal Year 2003, the Village instituted the utility/use tax on telecommunications, natural gas and electric to reduce the Village’s reliance on property tax revenue and allow for the elimination of vehicle stickers. The tax rate on electric and gas approximates 2.25%. In Fiscal Year 2004, the 1% infrastructure maintenance fees on telecommunications were combined with the 2.25% telecommunications tax via the new State Simplified Telecommunication Tax for a total of 3.25%. The Simplified Telecommunications Tax had performed very well, however; natural gas and electric use tax revenues were less than originally anticipated.

Simplified Telecommunication Tax revenues increased significantly in Fiscal Year 2006 due to an approved increase in the Simplified Telecommunications Tax rate. The rate was raised from 3.25% to 6.0% effective July 1, 2005. However, a decrease has been budgeted for this revenue in Fiscal Year 2015 over the prior year’s budget amount based on the trended performance from 2007 through 2013. Fiscal Year 2013 showed a decrease due to the reduced electricity bills with the implementation of the Village’s Municipal Electric Aggregation Program. In Fiscal Year 2014 the Program savings decreased. The Fiscal Year 2015 budget shows a significant increase compared to the 2014 Projections, due to both the timing of the revenues earned within the shortened Fiscal Year compared to a full 12 month Fiscal Year as well as the increase in ate taking full effect in 2015.

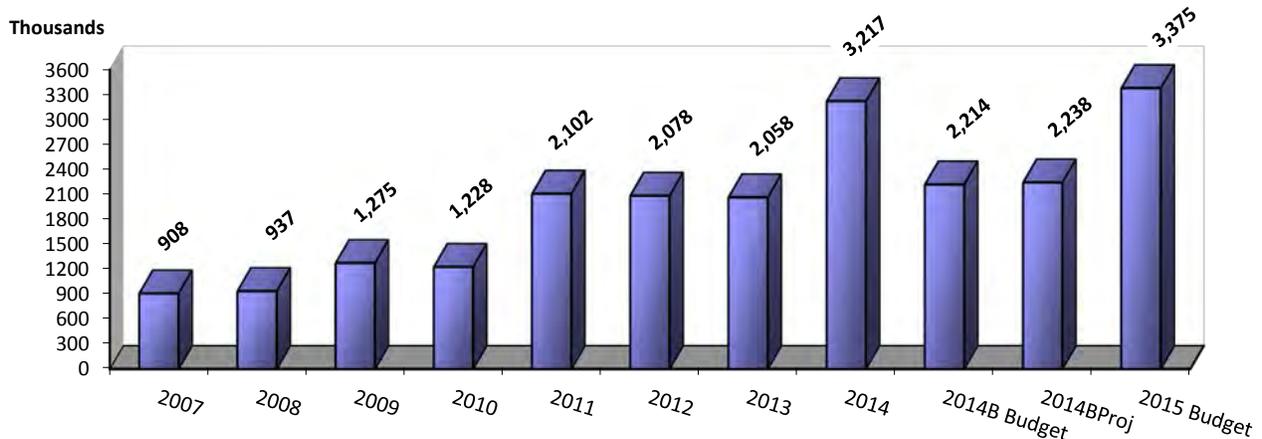
SALES AND USE TAX REVENUES



2007 – 2014: Actual Revenues

Sales and Use Tax – Another major source of revenue for the Village is sales tax revenues. The Village receives one cent (\$0.01) per dollar of retail sales, which is collected by the State and then distributed to the Village. This source of revenue is directly related to economic development activity in the Village and is also influenced by general economic conditions. Sales tax revenues rose significantly in 2009 due to Insight, a mail-order computer product company, moving its headquarters to the Village and a new larger Menard’s home improvement store that was constructed in the Village. Sales at other businesses in the Village have now either remained steady or have moderately increased due to the improving economy. An increase in sales use tax revenues is expected mirror the sales tax. In the future, sales tax revenues are expected to increase even more due to additional economic development in the new Village Shopping Center and an overall improvement in economic conditions.

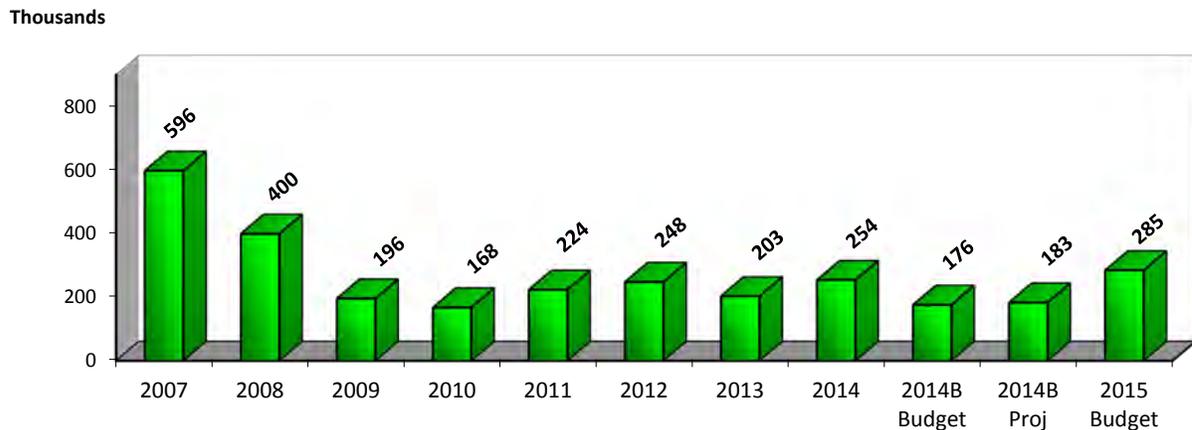
HOME-RULE SALES TAX REVENUES



2007 – 2014: Actual Revenues

Home-Rule Sales Tax Revenues – The Village of Hanover Park is a home-rule municipality. State statutes allow home-rule municipalities the ability of imposing an additional sales tax on all retail sales items except food and drugs. The Village instituted a home-rule sales tax of one-half of one percent (1/2%) in Fiscal Year 1995 and increased the tax to three-fourth of one percent (3/4%) in Fiscal Year 2014. This revenue has followed the pattern of general sales tax revenue in being impacted by economic development and the performance of the local economy.

REAL ESTATE TRANSFER TAX REVENUES

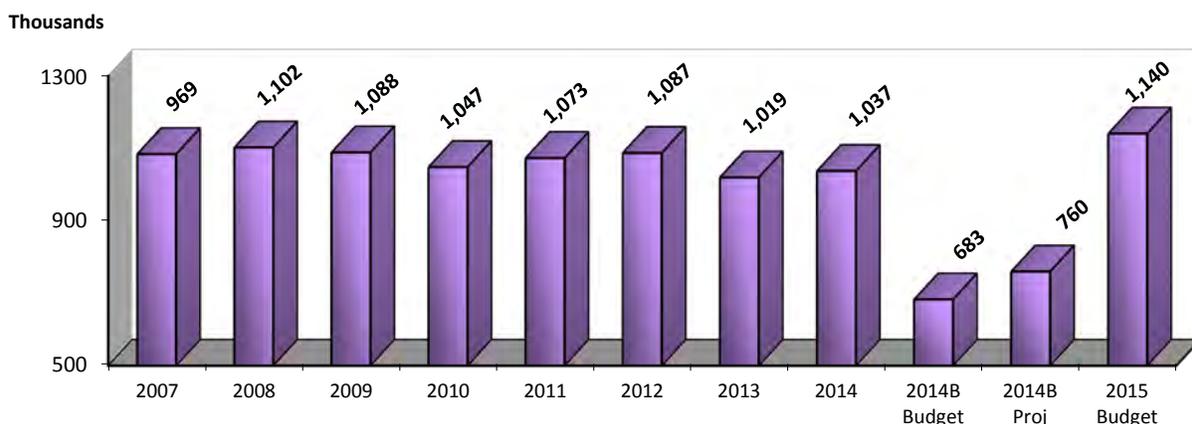


2007 - 2014: Actual Revenues

Real Estate Transfer Tax – The Village’s real estate transfer tax is \$1.50 per \$500.00 in property value and is paid by the seller of the property. This tax was instituted in Fiscal Year 1997 to pay for approximately 50% of the annual debt service of the 1996 General Obligation Bond Issue. This bond issue was refunded by the 2002 General Obligation Refunding Bonds. The tax was intended to fund the majority of the 2002 debt payments through Fiscal Year 2012. Once the Bonds were paid, all real estate transfer tax revenues began flowing through the General fund. In Fiscal Year 2014, the Village reviewed the tax and decided not to increase it. A benefit of this tax is that the Village is able to collect unpaid accounts receivable balances for water and sewer services and parking tickets. All outstanding amounts must be paid in full before the real estate transfer tax stamp can be issued.

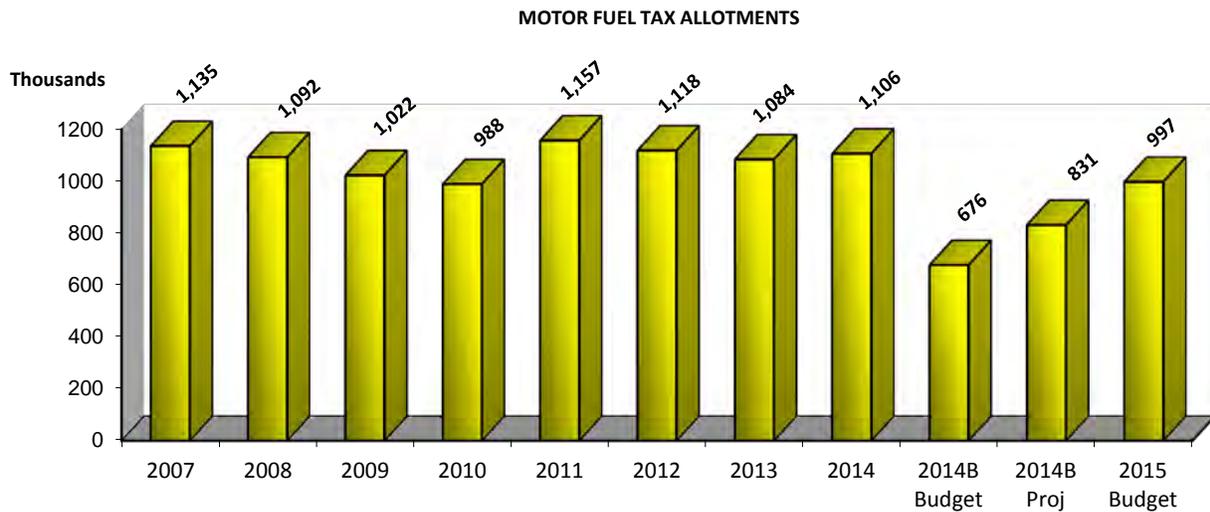
Beginning in 2006 through 2014, Real Estate Transfer Tax revenue had declined due to the downturn in the housing market, increase in foreclosure homes and a decrease in home values. Fiscal Year 2015 projections are showing an increase over the previous fiscal year due to a general trend in increased housing values as the housing market improves.

FOOD & BEVERAGE TAX REVENUES



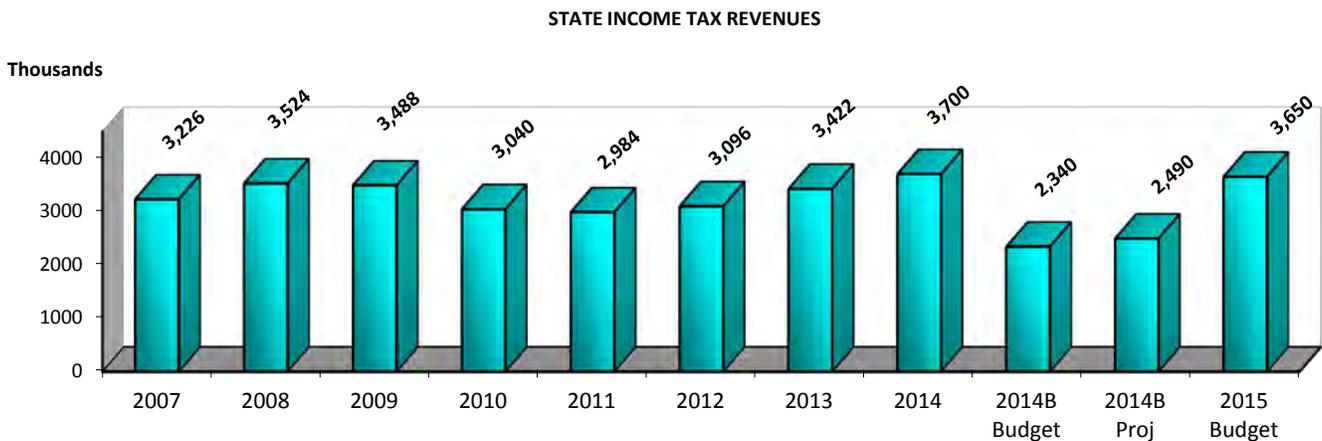
2007 - 2014: Actual Revenues

Food and Beverage Tax Revenues – The Village implemented a three percent (3%) tax on prepared food and beverages in the 1980s. Small fluctuations have occurred, with openings and closing of restaurants and stores, but for the most part, this revenue has been relatively constant from 2008 through 2014 except for the data that reflects the 2014B fiscal period. Fiscal Year 2015 revenues are expected to increase at inflationary levels.



2007 - 2014: Actual Revenues

Motor Fuel Tax – This State-shared source of revenue is derived from taxes on gasoline and diesel fuels and is distributed based on population. These revenues are affected by use of motor vehicles and also fluctuations in gasoline prices. A slight decrease in this revenue occurred in Fiscal Year 2010 caused by reduced consumption due to economic conditions, but recovered in Fiscal Year 2011. Fiscal Year 2015 revenues are estimated to decline compared to the Fiscal Year 2014 mostly due to the increase in more fuel efficient vehicles. State government has begun to address the distribution model for this tax and changes in future year allocations may be a result.

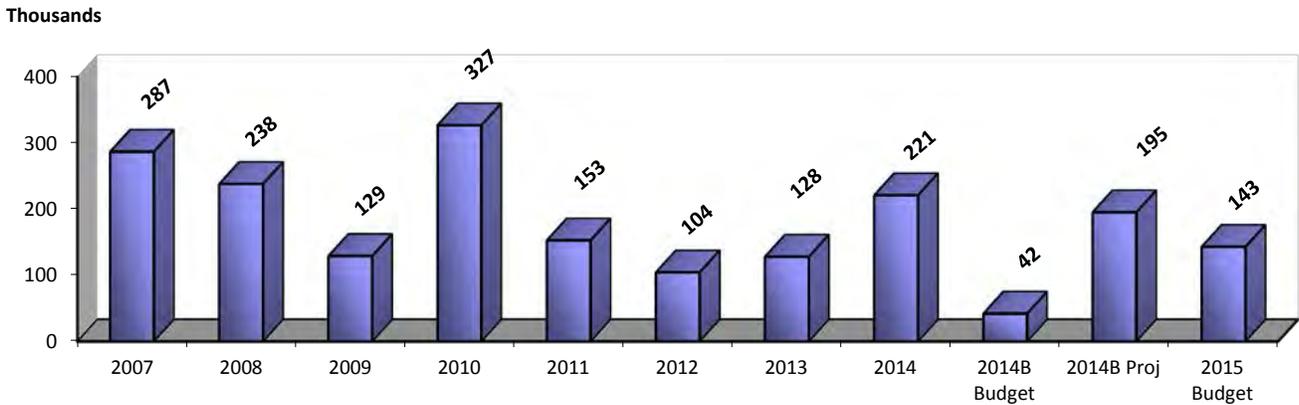


2007 - 2014: Actual Revenues

State Income Tax – Income Tax is also a state-shared revenue that is distributed based on population. Revenues declined steadily from 2010 through 2011 due to statewide economic conditions. An increase in this revenue was realized in Fiscal Years 2012 due to slight improvements in the economic condition of the State economy and a decrease in the unemployment rate. In Fiscal Year 2013, revenues increased, showing signs of additional

economic recovery and continued to increase through Fiscal Year 2014. Future revenues are conservative for Fiscal Year 2015 and is projected to remain relatively stable at the same level as 2014,.

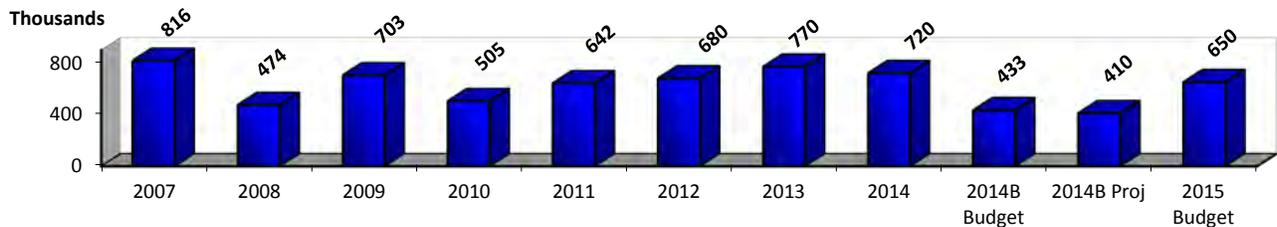
BUILDING PERMIT REVENUES



2007 - 2014: Actual Revenues

Building Permit Revenue – Building permit revenues are directly tied to economic growth and development within the Village. The Village experienced the majority of its residential growth in the 60s, 70s and 80s. Growth during the 1990s and through Fiscal Year 2002 was due mainly to development of several business parks within the Village. Construction of a new mixed-use development, Church Street Station, began in 2005 and continued through 2008 until the developer filed for bankruptcy. A significant portion of construction of the new Church Street Station development in Cook County was in Fiscal Years 2007 and 2008. In 2010, construction began again in this development by M/I Homes, the developer that purchased the property in a bankruptcy sale. This is a transit-oriented development near the commuter station and combines residential and commercial units. Commercial development also occurred in 2010 in the Village’s Tax Increment Financing Districts, including the construction of a Nursing Care facility and various large expansion projects in the Village’s industrial parks. Since 2010, building permit revenues decreased and remained stagnant through 2013 as the economic conditions for building or renovating facilities was slow to recover. Activity increased in 2014 due to an increase in home and commercial remodeling and is projected to remain stable.

VEHICLE IMPOUNDMENT FEES



2007-2014: Actual Revenues

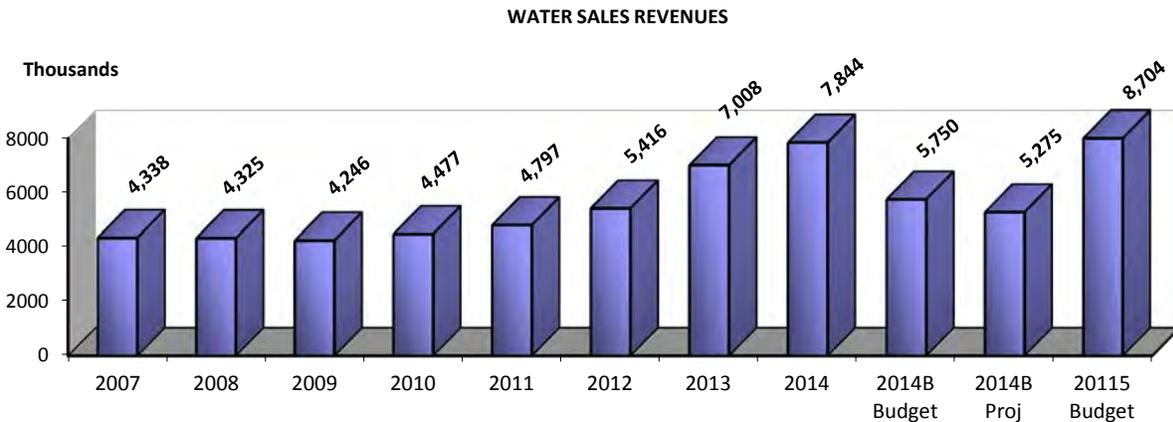
Vehicle Impoundment Fees – The Village instituted a \$500 vehicle impoundment fee during Fiscal Year 2004. This revenue is intended to partially offset the substantial cost of police officer time on vehicle impoundments associated with driving under the influence and suspended or revoked license enforcement. The fee was expanded during Fiscal Year 2005 to include the following additional violations: driving with no valid driver’s license, drag racing, firearms offense and fleeing or attempting to elude. The fee applies when a person is

arrested for any of the above violations and their vehicle is impounded. Fiscal Year 2008 revenues decreased due to modifications to the ordinance during Fiscal Year 2007 in response to a court case. Gradual increases have occurred from Fiscal Year 2010 through 2013, but the Village anticipates a decrease in Fiscal Year 2014 compared to the Fiscal Year 2013 Budgeted amount due to the State of Illinois’ temporary Driver’s License Program. The Fiscal Year 2015 Budget reflects the revenue from this source to be consistent with previous 12 month fiscal years.



2007–2014: Actual Revenues

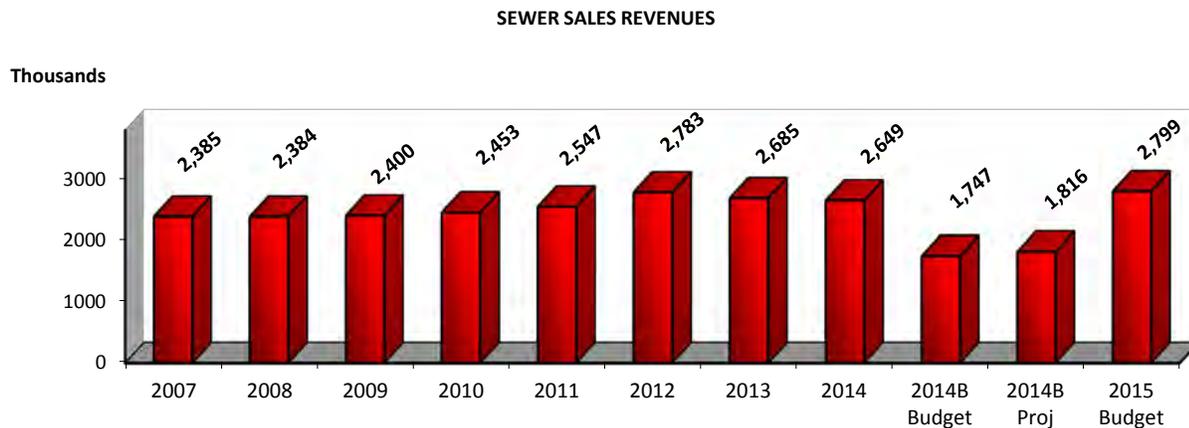
Ambulance Fees – Ambulance fees are directly associated with Fire Department paramedic activities. Ambulance fees were increased in Fiscal Year 2005 to offset the cost of additional Fire Department personnel. Since 2008, gradual increases in ambulance revenues have occurred due to an increase in call volume. Starting in Fiscal Year 2012, the Fire Department implemented non-emergency ambulance transfers through the Claremont rehabilitation center as well as village-wide.



2007 - 2014: Actual Revenues

Water Sales Revenues – Water revenues are based on the number of gallons used by individual homes and businesses. Water rates are developed to recover the cost of providing potable water to the Village users. The Village is a member of the Northwest Suburban Municipal Joint Action Water Agency (JAWA) and receives its water from Lake Michigan through the City of Chicago. Water consumption fluctuated in Fiscal Years 2006 through Fiscal Year 2010, increasing and decreasing due to weather related water consumption changes. In wetter summers, the water consumption would decrease.

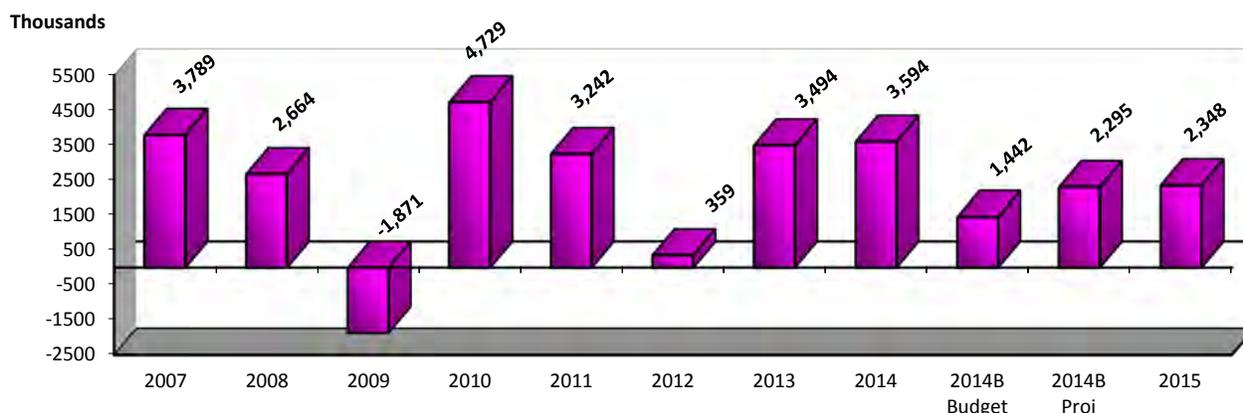
Because the Village obtains its water from the City of Chicago, the Village is subject to any increase the City issues. In January, 2012, the City of Chicago announced a four-year set of rate increases starting in 2012 through 2015. As part of this rate adjustment, the minimum bill consumption amount was eliminated and replaced with a flat bi-monthly service fee. Since the rate change, the Village has seen decreases in overall water consumption. Fiscal Year 2013 and 2014 revenues were higher due to scheduled water rate increases that went into effect each year. Fiscal Year 2015 revenues are also projected to be higher because of the scheduled water rate increase. Water sales revenues are continually monitored to ensure that they are sufficient to cover operating expenses and partially fund future capital replacements.



2007 - 2014: Actual Revenues

Sewer Sales Revenues – Sewer sales revenues have increased and decreased in a similar pattern to water sales. Residents in the Cook County portion of the Village pay reduced rates because their sewage is treated by the Metropolitan Water Reclamation District of Greater Chicago’s treatment facilities, which recover revenues through a property tax levy. DuPage County residents have their sewage treated by the Village’s wastewater treatment plant. Revenues are determined by the amount of water sold to individual homes and businesses. Through 2005, a summer sewer credit based on winter water consumption was applied to two bills each year to reduce the bill for outside watering, which does not enter the sewer system. In Fiscal Year 2006 this credit was expanded to include three bills each year to encompass all the summer months. Fiscal Years 2008 through 2012 have shown slight increases due to a previous four-year rate increase. Due to the City of Chicago raising water rates again in early calendar year 2012, a four-year rate increase has been approved effective May 1, 2012 through 2015. Fiscal Year 2015 budgeted revenues include the planned rate increase.

INVESTMENT REVENUES



2007 - 2014: Actual Revenues

Investment Revenues – Investment revenues are an important source of funding for Village services. Investment revenues include interest and the Net Change in Fair Value of investments. This category of revenue is dependent upon invested balances, as well as current trends in interest rates nationally and the stock market. As interest rates, equity markets and the invested balances rise, revenues will rise; as they fall, the opposite will occur. Interest and investment results in the Village’s pension funds are included in this category. The State Legislature has enabled the Village’s two pension funds opportunities for investment in mutual funds and stocks.

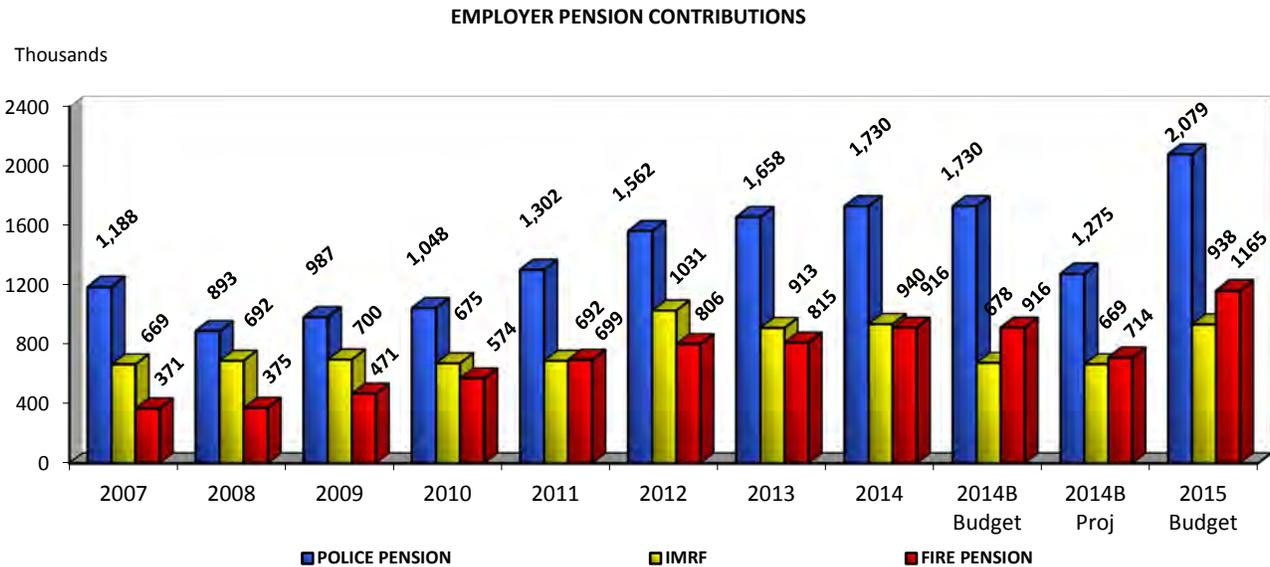
Revenues increased in 2006 and 2007 due to an improvement in the stock market and an increase in interest rates. In Fiscal Year 2008, revenues declined due to lower interest rates and a decline in stock market performance. In 2009, interest rates continued to decline and the stock market dropped by almost 50%. This resulted in negative earning in both pension funds. Fiscal Year 2010 revenues increased due almost entirely to a rebound in the stock market and the recovery in value in the pension funds and interest on fixed income investments. A large decrease occurred in 2012 due to the fair values of investments declining, but they regained value in the following year. Fiscal Year 2013 increased primarily due to a positive investment year with both the Police and Firefighter Pensions. Fiscal Year 2015 is projected to earn less than the previous full year due to continued market fluctuations in the equity marketplace and low investment yields in fixed income investments.

EXPENDITURE TRENDS AND PROJECTIONS

Personal Services – Regular salaries and overtime compensation together with various benefits provided to employees make up the single largest expenditure item in the Village’s budget. Total Personal Services expenditures are budgeted at \$28,864,826, approximately 48% of total Village expenditures. The Village currently has six unionized labor groups that have collective bargaining agreements. Teamster Local No. 714 represents the Public Works employees. The Police Department has three unions. The Police Patrol Officers, Police Sergeants and Police Civilian employees each belong to a union with the Metropolitan Alliance of Police (MAP). The Firefighters are represented by the International Association of Firefighters (IAFF). The paid-on-call firefighters are represented by the Service Employees International Union (SEIU). The Fiscal Year 2015 budgeted salary amounts include provisions for these contracts.

Employer Pension Contributions – The Village funds three pensions including the Police Pension, the Firefighters’ Pension and the Illinois Municipal Retirement Fund (IMRF). The IMRF plan covers all full-time non-sworn municipal employees.

The amount of the budgeted employer pension contribution for Police and Fire Pension Funds is based on an annual actuarial analysis. Eligible Police and Fire Department employees contribute 9.91% and 9.455% of their salary to the funds respectively. Participating members in IMRF contribute 4.5% of their annual salary. The Village is required to contribute the remaining amounts necessary to fund the IMRF as specified by statute.



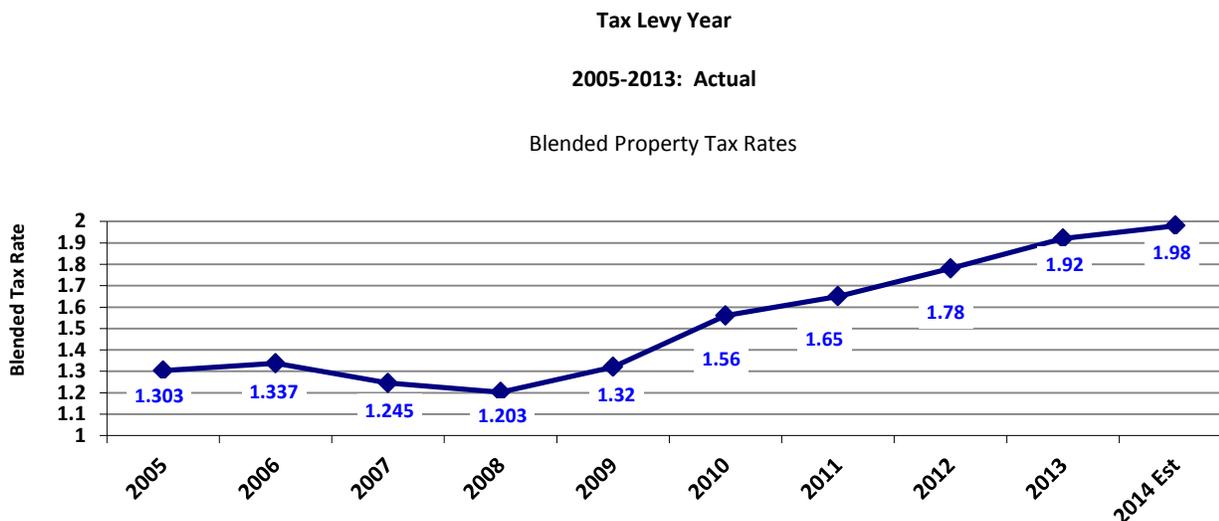
2007 - 2014: Actual Expenditures

All pension fund contributions are expected to increase in Fiscal Year 2015 due to the recent actuarial analysis of the two public safety pension funds as a slight employer increase in percent of salaries to the IMRF.

EXHIBIT G

VILLAGE OF HANOVER PARK, ILLINOIS Property Tax Levies and Blended Tax Rates

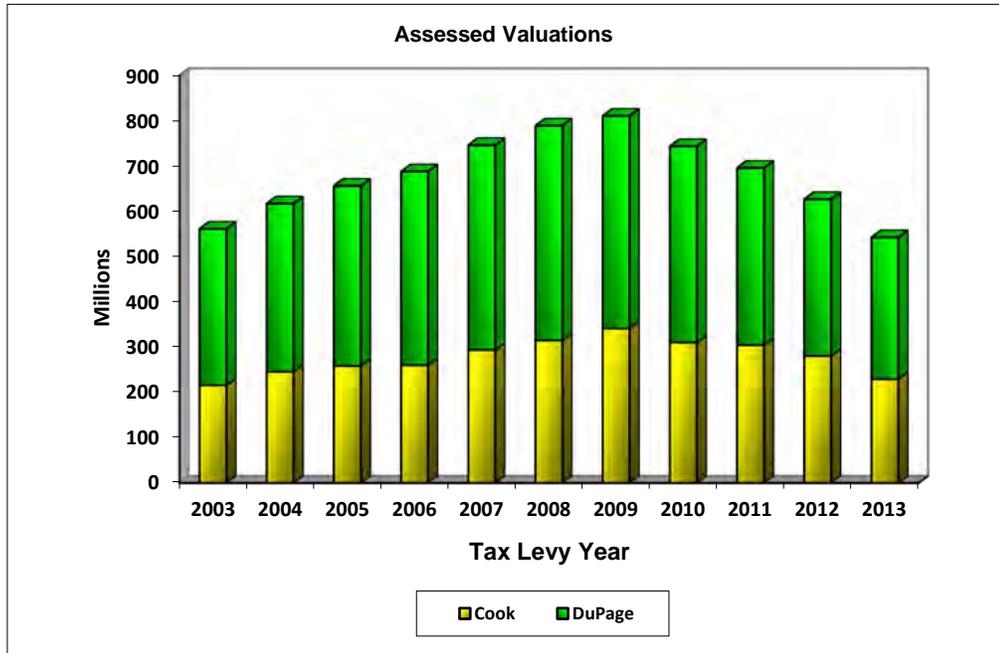
Fiscal Year	2013		2014		2014B		2015	
Tax Levy Year	2011 Extended		2012 Extended		2013 Extended		2014 Estimated	
General	\$	5,091,702	\$	5,644,505	\$	5,926,165	\$	6,184,350
General-Fire	\$	4,639,450	\$	4,965,746	\$	5,213,537	\$	5,462,792
Total Corporate	\$	9,731,152	\$	10,610,251	\$	11,139,702	\$	11,647,142
Debt Service								
2011 GO Bonds	\$	658,039	\$	671,476	\$	641,513	\$	646,812
2010 GO Bonds	\$	674,409	\$	645,941	\$	617,283	\$	614,020
2010A GO Bonds	\$	92,628	\$	256,057	\$	293,741	\$	341,090
Net Debt Service Levy	\$	1,425,076	\$	1,573,474	\$	1,552,537	\$	1,601,922
Total Levy	\$	11,156,228	\$	12,183,725	\$	12,692,239	\$	13,249,064
Blended Tax Rate		\$1.650		\$1.650		\$1.487		\$1.512



The Village of Hanover Park is located within two counties; DuPage and Cook. The blended tax rate represents an average of both counties. The rate decreased in 2005, 2008, and 2011 due to the triennial reassessment in Cook County. The Village rate increased in 2004 as a result of the levy for the 2004 General Obligation Bonds, as well as in 2010 due to the additional Debt Service Bonds issued for the new police building. The 2012 Levy year saw the tax rate increase significantly due to additional principal payments on the outstanding G.O. Bonds at the same time the EAV (Equalized Assessed Value) of properties within the Village decreased. Since 2010 in Cook County and 2008 in DuPage County, the Village's EAV has decreased. The result is that when the value decreases, the tax rate increases.

EXHIBIT H

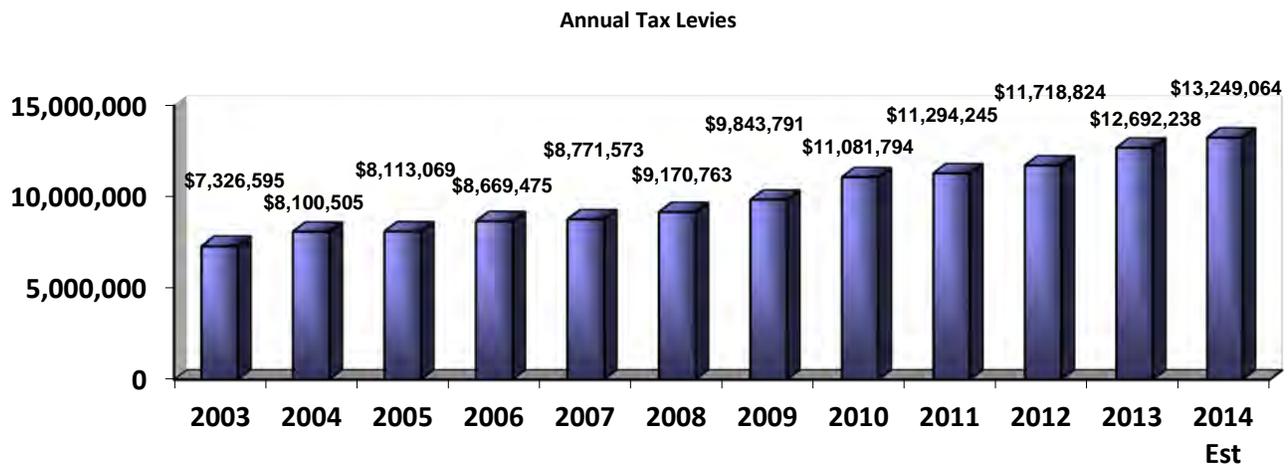
Assessed Valuations/ Annual Tax Levies



Total Assessed Value In Millions	
2003	561,449
2004	617,180
2005	656,485
2006	687,946
2007	746,188
2008	789,205
2009	810,756
2010	743,653
2011	695,936
2012	626,686
2013	542,402

2003-2013: Actual

The Village's total assessed value had increased steadily through 2008. The EAV in 2009 remained flat in Cook County and decreased 1.00% in DuPage County for an overall decrease of about 1%. Since 2010, the EAV has decreased in Cook County and DuPage County due to declines in property values based upon declining home values due to the economic downturn.



2003-2013: Actual Extended Levy 2014: Estimated Levy

The levy increases have been limited to no more than 5% except in 2004 and 2010. The total levy increases are higher in 2004 and 2010 as a result of issuing the 2004, 2010 and 2010A General Obligation Bonds. The 2014 Levy for FY 2015 Revenue is estimated at a Board approved 3.00% increase compared to the 2013 extended tax levy.

BUDGET SUMMARY

**Budget Summary-Total by Fund-Revenues and Other
Financing Sources**

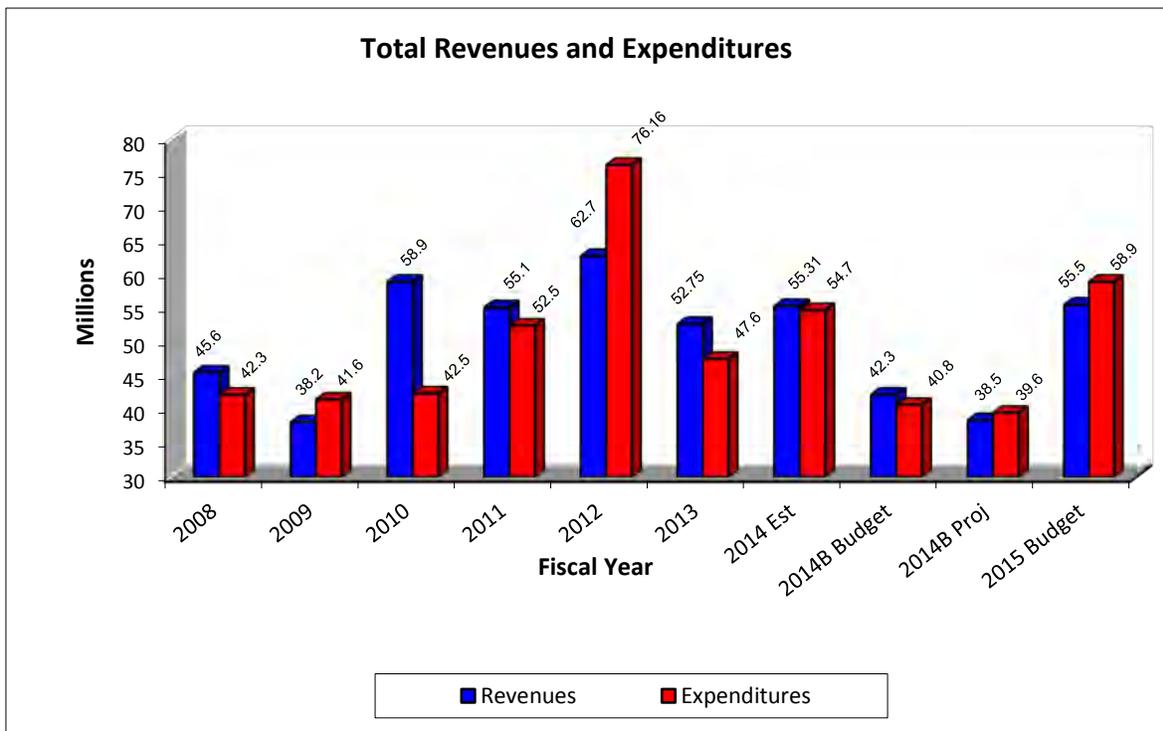
**Budget Summary-Total by Fund-Expenditures and Other
Financing Uses**

Budget Summary - Total by Category and Fund

Budget Summary by Account - All Funds

Statement of Revenues, Expenditures and

Changes in Fund Balance/Unrestricted Net Assets



Fiscal years 2008 through 2015: Actual Revenues and Expenditures

Increase in revenues and expenditures in the 2010, 2011 and 2012 fiscal year is due to the issuance and of bonds and the related expenditures for the construction of the new police station.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Fund
 Fiscal Year Ending December 31, 2015

Fund	2012-2013 Actual	2013-2014 Actual	2014 B Budget	2014 B Projected	2015 Budget
Revenues and Other Financing Sources					
General	\$ 27,223,886	\$ 30,627,230	\$ 21,363,923	\$ 21,749,893	\$ 31,779,808
Special Revenue Funds					
Road and Bridge	158,925	215,282	191,500	90,778	124,450
Motor Fuel Tax	1,121,567	1,110,273	1,395,700	834,733	1,003,200
State Restricted	-	-	-	-	-
Federal Restricted	-	-	-	-	-
MWRD Fields	-	-	-	-	61,950
SSA #3	19,812	18,176	15,634	17,538	14,915
SSA #4	38,479	30,385	23,115	27,005	18,100
SSA #5	313,505	276,928	274,406	122,699	272,900
TIF #3	1,731,523	876,822	1,406,148	965,535	1,438,048
TIF #4	104	69	27,000	-	-
TIF #5	-	-	-	826	4,420
	<u>3,383,915</u>	<u>2,527,935</u>	<u>3,333,503</u>	<u>2,059,114</u>	<u>2,937,983</u>
Debt Service Funds					
2010 General Obligation Bonds	829,995	876,822	794,632	794,531	790,348
2010A General Obligation Bonds	194,805	240,139	398,741	398,681	445,512
2011 General Obligation Bonds	630,447	703,716	641,941	641,841	646,925
	<u>1,655,247</u>	<u>1,820,677</u>	<u>1,835,314</u>	<u>1,835,053</u>	<u>1,882,785</u>
Capital Projects Funds					
SSA #6	75,511	75,692	38,948	69,000	75,775
General Capital Projects	733,476	1,516,442	1,100,530	1,101,878	1,285,094
Municipal Building Fund	1,269,636	-	-	-	-
	<u>2,078,623</u>	<u>1,592,134</u>	<u>1,139,478</u>	<u>1,170,878</u>	<u>1,360,869</u>
Enterprise Funds					
Water and Sewer	10,883,235	11,077,306	8,463,214	7,354,908	11,899,179
Commuter Parking Lot	317,688	371,372	319,170	228,396	342,535
Hanover Square	748,282	710,703	983,185	493,155	739,670
	<u>11,949,205</u>	<u>12,159,381</u>	<u>9,765,569</u>	<u>8,076,459</u>	<u>12,981,384</u>
Internal Service Fund					
I.T. Equipment Replacement	-	-	-	-	300,000
Central Equipment	971,859	942,097	1,201,390	923,272	1,214,869
	<u>971,859</u>	<u>942,097</u>	<u>1,201,390</u>	<u>923,272</u>	<u>1,514,869</u>
Trust and Agency Funds					
Police Pension	4,305,358	4,430,309	2,668,496	2,663,580	3,653,959
Fire Pension	2,281,055	2,377,554	992,279	1,843,971	2,374,622
	<u>6,586,413</u>	<u>6,807,863</u>	<u>3,660,775</u>	<u>4,507,551</u>	<u>6,028,581</u>
Total Revenues	<u>\$ 53,849,148</u>	<u>\$ 56,477,317</u>	<u>\$ 42,299,952</u>	<u>\$ 40,322,220</u>	<u>\$ 58,486,279</u>

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Fund
 Fiscal Year Ending December 31, 2015

Fund	2012-2013 Actual	2013-2014 Actual	2014 B Budget	2014 B Projected	2015 Budget
Expenditures and Other Financing Uses					
General	\$ 27,223,886	\$ 27,935,787	\$ 23,646,703	\$ 21,126,500	\$ 31,687,433
Special Revenue Funds					
Road and Bridge	104,133	209,733	191,500	74,000	365,000
Motor Fuel Tax	1,929,247	1,413,764	1,395,700	1,322,402	1,816,878
State Restricted	-	-	-	-	16,850
Federal Restricted	-	-	-	-	-
MWRD Fields	-	-	-	-	96,500
SSA #3	15,757	29,734	14,815	-	14,815
SSA #4	24,139	28,327	18,000	-	18,000
SSA #5	527,917	251,845	272,800	-	272,800
TIF #2	62,128	107,990	31,675	-	-
TIF #3	666,979	241,676	1,406,148	1,401,448	2,812,652
TIF #4	47,210	26,023	22,000	9,760	80,000
TIF #5	13,364	2,793	-	-	45,000
	<u>3,390,874</u>	<u>2,311,885</u>	<u>3,352,638</u>	<u>2,807,610</u>	<u>5,538,495</u>
Debt Service Funds					
2010 General Obligation Bonds	795,788	795,788	794,191	794,191	790,748
2010A General Obligation Bonds	299,816	349,816	398,063	398,741	445,912
2011 General Obligation Bonds	640,025	641,441	641,941	641,612	646,912
	<u>1,735,629</u>	<u>1,787,045</u>	<u>1,834,195</u>	<u>1,834,544</u>	<u>1,883,572</u>
Capital Projects Funds					
SSA #6	68,128	107,990	31,675	-	47,800
General Capital Projects	837,195	1,664,884	975,080	975,280	1,285,094
	<u>905,323</u>	<u>1,772,874</u>	<u>1,006,755</u>	<u>975,280</u>	<u>1,332,894</u>
Enterprise Funds					
Water and Sewer	8,677,745	10,314,815	10,024,736	9,271,721	12,709,768
Commuter Parking Lot	280,838	387,584	283,479	282,882	389,356
Hanover Square	694,737	694,530	983,185	497,244	870,167
	<u>9,653,320</u>	<u>11,396,929</u>	<u>11,291,400</u>	<u>10,051,847</u>	<u>13,969,291</u>
Internal Service Funds					
I.T. Equipment Replacement	-	-	-	-	-
Central Equipment	1,123,474	207,709	1,273,313	1,223,606	1,612,000
	<u>1,123,474</u>	<u>207,709</u>	<u>1,273,313</u>	<u>1,223,606</u>	<u>1,612,000</u>
Trust and Agency Funds					
Police Pension	1,612,349	1,920,544	1,260,821	1,244,660	1,934,356
Fire Pension	802,814	892,314	610,108	630,722	1,006,706
	<u>2,415,163</u>	<u>2,812,858</u>	<u>1,870,929</u>	<u>1,875,382</u>	<u>2,941,062</u>
Total Expenditures	<u>\$ 46,447,669</u>	<u>\$ 48,225,087</u>	<u>\$ 44,275,933</u>	<u>\$ 39,894,769</u>	<u>\$ 58,964,747</u>

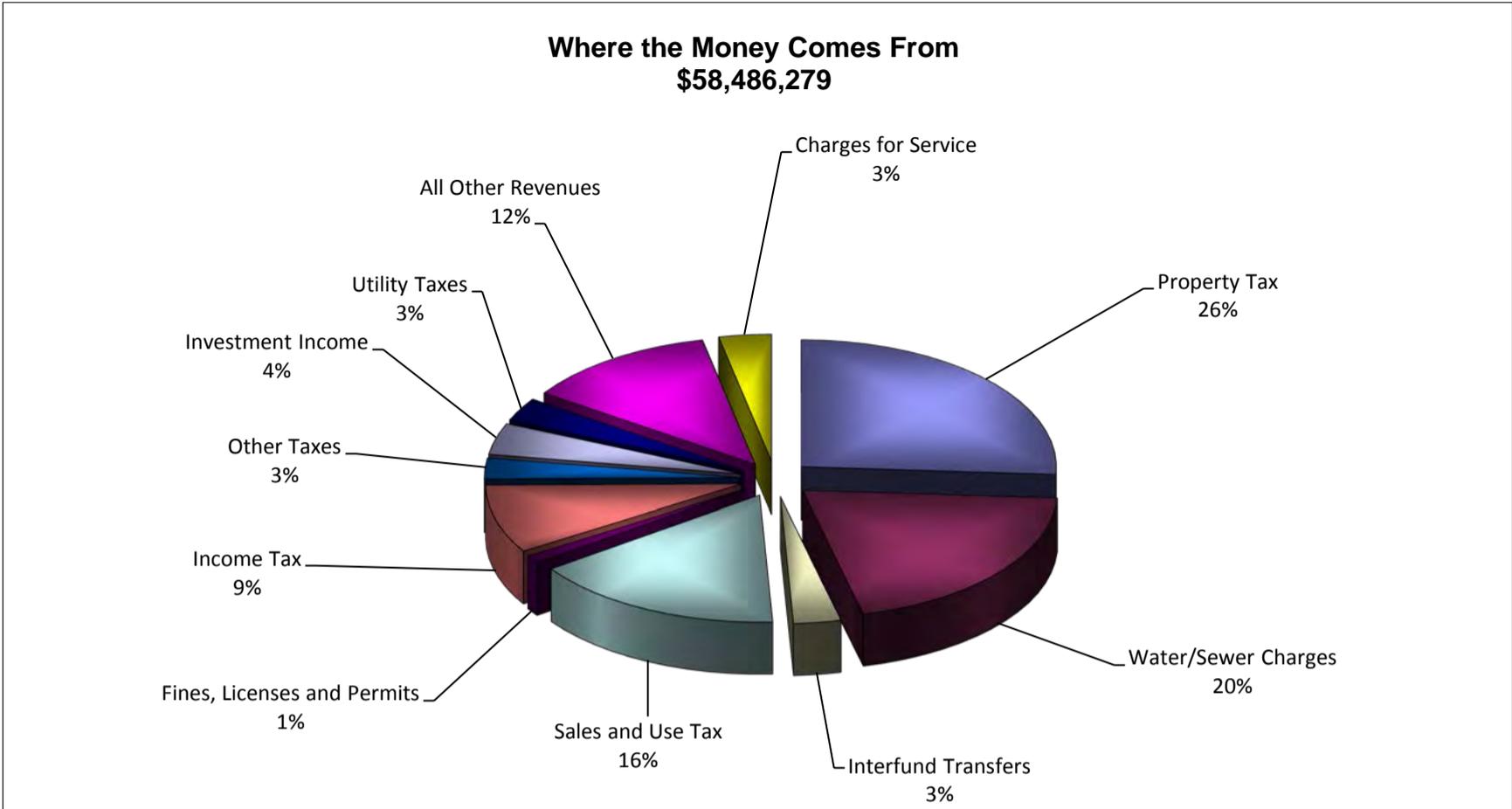
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Category and Fund
 Fiscal Year Ending December 31, 2015

	General	Road and Bridge	Motor Fuel Tax	SSA #3	SSA #4	SSA #5	SSA #6	TIF #3	TIF #4	TIF #5	MWRD Fields	State Restricted	Federal Restricted
Revenues and Other Financing Sources													
Property Taxes	\$ 11,647,142	\$ 120,000	\$ -	\$ 14,815	\$ 18,000	\$ 272,800	\$ 75,775	\$ 1,437,048	\$ -	\$ 4,420	\$ -	\$ -	\$ -
Utility Taxes	1,747,320												
Sales and Use Tax	9,357,000												
Other Taxes	1,496,500										51,950		
Total Taxes	24,247,962	120,000	-	14,815	18,000	272,800	75,775	1,437,048	-	4,420	51,950	-	-
Intergovernmental	3,761,500	2,000	997,000										
Licenses and Permits	599,340										10,000		
Charges for Services	1,923,205												
Fines and Forfeits	599,350												
Investment Income	50,170	2,450	3,900	100	100	100		1,000					
Miscellaneous	366,019		2,300										
Interfund Transfers	232,262												
Use of Fund Balance	-												
Total Revenues	\$ 31,779,808	\$ 124,450	\$ 1,003,200	\$ 14,915	\$ 18,100	\$ 272,900	\$ 75,775	\$ 1,438,048	\$ -	\$ 4,420	\$ 61,950	\$ -	\$ -

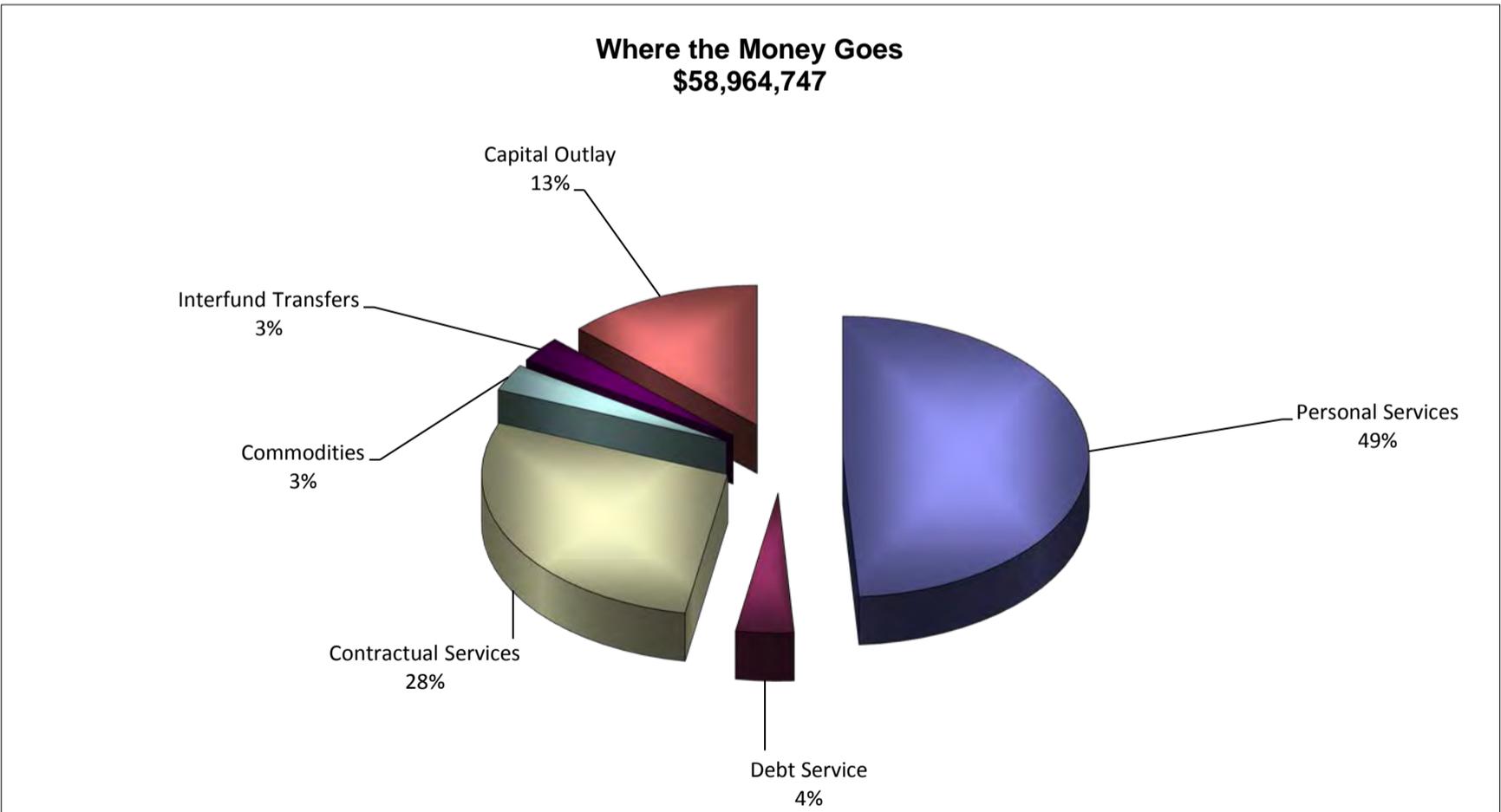
Expenditures and Other Financing Uses													
Personal Services	\$ 22,160,956												
Commodities	1,229,750		353,250										
Contractual Services	6,711,633	335,000	463,628	14,815	18,000	72,800	5,000	542,652	80,000	45,000	26,500	16,850	
Debt Service	-												
Transfers	1,585,094						42,800						
Capital Outlay		30,000	1,000,000		200,000			2,270,000			70,000		
Total Expenditures/Expenses	\$ 31,687,433	\$ 365,000	\$ 1,816,878	\$ 14,815	\$ 18,000	\$ 272,800	\$ 47,800	\$ 2,812,652	\$ 80,000	\$ 45,000	\$ 96,500	\$ 16,850	\$ -

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Summary - Total by Category and Fund
Fiscal Year Ending December 31, 2015
(Continued)

	2010 GO Bond	2010A GO Bond	2011 GO Bond	General Capital Projects	Water and Sewer	Municipal Commuter Lot	Hanover Square Fund	Central Equipment	I.T. Eqmpt Replacement	Police Pension	Fire Pension	Total
Revenues and												
Other Financing Sources												
Property Taxes	\$ 614,020	\$ 341,090	\$ 646,825	\$ -								\$ 15,191,935
Utility Taxes	-	-	-	-								1,747,320
Sales and Use Tax	-	-	-	-								9,357,000
Other Taxes	-	-	-	-								1,548,450
Total Taxes	614,020	341,090	646,825	-								27,844,705
Intergovernmental	176,228	104,322										5,041,050
Licenses and Permits					1,500							610,840
Charges for Services					11,820,129	342,415						14,085,749
Fines and Forfeits					8,700	120	120	5,800		1,250,000	1,025,000	2,347,860
Investment Income	100	100	100		68,850		739,550	1,209,069		2,403,959	1,349,622	6,139,369
Miscellaneous												
Transfers				1,285,094					300,000			1,817,356
Use of Fund Balance												-
Total Revenues	\$ 790,348	\$ 445,512	\$ 646,925	\$ 1,285,094	\$ 11,899,179	\$ 342,535	\$ 739,670	\$ 1,214,869	\$ 300,000	\$ 3,653,959	\$ 2,374,622	\$ 58,486,279
Expenditures and												
Other Financing Uses												
Personal Services					\$ 3,759,811	\$ 169,947				\$ 1,839,456	\$ 934,656	\$ 28,864,826
Commodities					228,501	11,944				1,000	2,500	1,826,945
Contractual Services					7,147,177	157,465	857,667			93,900	69,550	16,658,737
Debt Service	500	500	100		364,029							2,246,501
Interfund Transfers	790,248	445,412	646,812		125,250							1,753,144
Capital Outlay				1,285,094	1,085,000	50,000	12,500	1,612,000				7,614,594
Total Expenditures/Expenses	\$ 790,748	\$ 445,912	\$ 646,912	\$ 1,285,094	\$ 12,709,768	\$ 389,356	\$ 870,167	\$ 1,612,000	\$ -	\$ 1,934,356	\$ 1,006,706	\$ 58,964,747



The Village's primary source of revenue is the Property Tax.



Public Safety, including the Police and Fire, accounts for 33% of Village expenditures. Public Works provides for the construction and maintenance of Village equipment, buildings and infrastructure including streets, storm sewers and the commuter parking lot.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2015

Account	Description	2012-2013 Actual	2013-2014 Estimated	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources						
	Real Property Tax	\$ 12,542,161	\$ 13,032,035	\$ 10,343,746	\$ 10,764,330	\$ 14,971,095
	Personal Prop.Replacement	82,764	88,002	49,606	38,207	94,850
	Township Tax Levy	122,058	119,460	88,460	86,900	120,000
	S.S.A. #3, 4, 5 & 6 Property Tax	445,957	406,621	346,724	235,892	381,390
	Simplified Telecommunications	982,864	1,031,032	649,550	556,731	801,690
	Natural Gas Use Tax	203,930	203,940	87,197	83,349	245,630
	Electric Use Tax	435,060	434,307	314,536	375,000	700,000
	Sales Tax	4,729,737	5,273,623	3,394,223	3,474,440	5,315,000
	Use Tax	605,067	634,149	499,820	458,756	667,000
	Home Rule Sales Tax	2,059,366	3,255,209	2,213,542	2,237,500	3,375,000
	Real Estate Transfer Tax	203,400	244,676	176,174	183,443	285,000
	Hotel/Motel Tax	36,686	45,138	32,369	24,950	47,000
	Food & Beverage Tax	1,018,775	994,701	683,160	760,250	1,140,000
	Motor Fuel Tax	1,083,565	915,149	676,394	830,600	997,000
	Video Gaming Tax	-	10,000	7,000	30,309	51,950
	State Income Tax	3,422,147	3,671,989	2,339,945	2,490,000	3,650,000
Total Taxes		27,995,202	30,360,031	21,902,446	22,630,657	32,842,605
	Business Licenses	87,509	94,516	11,000	11,000	89,000
	Liquor Licenses	50,688	63,674	63,674	63,175	63,175
	Contractor Licenses	35,470	34,000	25,885	36,700	47,200
	Vendor/Solicitor Licenses	370	650	200	2,100	2,050
	Animal Licenses	980	700	400	440	550
	Penalties on Licenses	11,075	18,836	7,400	4,700	7,500
	Multi-Family Licenses	91,025	93,000	58,150	58,150	87,225
	Single Family Rental Licenses	73,450	77,000	51,300	51,300	67,300
	Building Permits-Cook	64,949	99,207	25,000	58,600	87,890
	Building Permits-DuPage	63,115	90,311	17,000	136,580	143,000
	Sign Permits	4,986	4,200	2,700	2,775	5,500
	Video Gaming Terminal Permit	-	11,000	1,000	2,500	10,000
	Wastewater Discharge	-	-	500	-	-
Total Licenses and Permits		483,617	587,094	264,209	428,020	610,390
	Solid Waste Franchise Fee	117,142	118,031	83,103	80,910	108,000
	Building Reinspect Fee	1,875	2,350	1,600	2,200	2,800
	Inspection Fees - Misc	300	700	-	1,100	1,100
	Plan Review-Comm Devel	22,493	45,705	10,000	78,600	118,000
	Cable Franchise Fee	380,445	377,428	282,090	198,000	385,000
	Parking Lot Meter Fees	128,472	127,228	104,417	98,861	148,292
	Parking Lot Permit Fees	188,973	176,704	214,603	129,415	194,123
	Ambulance Fees	608,450	640,000	395,000	458,000	650,000
	Non-911 Ambulance Transport	-	200	200	1,318	1,600
	CPR Fees	2,755	2,500	1,500	1,200	1,500
	Vehicle Impoundment Fees	769,500	687,000	433,333	410,000	650,000
	ADT Administrative Fee	3,929	5,634	4,200	2,800	4,000
	Pulic Safety Admin Fee	520	4,760	3,944	1,000	1,000
	Child Safety Seat Install	205	100	100	185	205
	Water Sales-Cook Cty	3,599,634	3,955,499	2,890,227	2,680,788	4,423,950
	Water Sales-DuPage Cty	3,408,131	3,913,707	2,859,690	2,594,211	4,280,450
	Sewer Sales-Cook Cty	819,154	826,435	544,524	512,685	825,250
	Sewer Sales-DuPage Cty	1,865,960	1,831,618	1,202,457	1,303,121	1,974,240
	Water Penalties	191,280	192,300	155,175	130,359	195,539
	Water Tap-On Fees-Cook	39,195	14,167	13,015	2,000	3,000
	Water Tap-On Fees-DuPage	-	-	-	1,100	1,600
	Sewer Tap-On Fees-Cook	40,262	13,884	12,755	1,000	1,500
	Sewer Tap-On Fees-DuPage	-	-	-	5,400	8,100
	Water Meters-Cook Cty	7,424	1,560	1,300	800	1,200
	Water Meters-DuPage Cty	372	-	-	-	-
Total Charges for Services		12,196,971	12,937,510	9,213,233	8,695,053	13,980,449

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2015

Account	Description	2012-2013 Actual	2013-2014 Estimated	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources (Continued)						
	Traffic Fines-Cook	135,298	114,272	80,000	55,000	115,000
	Traffic Fines-DuPage	40,788	37,012	25,333	22,000	38,000
	Ordinance Violations	273,559	242,579	178,860	187,340	270,000
	Warning Tickets	470	136	150	-	150
	Police False Alarm Fines	4,575	4,550	3,000	3,000	4,500
	DUI Fines	25,538	1,400	1,900	-	25,000
	Fire False Alarm Fines	4,425	5,000	4,000	2,450	3,700
	Traffic Court Supervision	28,682	40,000	-	-	-
	Fines-Red Light Cameras	145,743	114,733	94,667	101,880	142,000
	Kennel Fees	1,525	2,250	1,000	550	1,000
	Total Fines and Forfeits	660,603	561,932	388,910	372,220	599,350
	Interest on Investments	1,040,772	716,083	510,741	1,444,623	1,497,190
	Net Change in Fair Value	2,453,082	1,906,952	930,953	850,440	850,670
	Total Investment Income	3,493,854	2,623,035	1,441,694	2,295,063	2,347,860
	Printed Materials	5,862	4,640	3,094	1,500	4,000
	Rental Income	303,991	315,463	239,906	565,195	939,450
	Police Pension Contributions	475,746	468,156	309,716	304,800	325,000
	Fire Pension Contributions	282,142	243,331	177,530	177,530	185,000
	Drug Forfeiture	1,000	3,800	5,000	-	8,000
	Reimb Expenditures	-	62,400	-	-	-
	Reimb Exp-ILEOT Board	2,855	9,000	6,000	6,000	8,000
	Reimb Exp-Property Damage	23,252	52,500	32,586	-	-
	Reimb Exp-Police Programs	-	50,600	600	4,270	4,000
	Reimb Exp-Fire	24,377	11,500	5,300	13,870	15,000
	Reimb Exp-Miscellaneous	113,597	32,583	13,500	26,000	31,000
	Reimb Exp-MFT	31,201	1,050	-	1,533	2,300
	IL EMA Disaster Grant	569	-	-	-	-
	IDOT Reimbursement	31,498	-	-	-	-
	DuPage Cty Mowing Reimb	14,959	14,959	14,959	11,000	14,959
	FEMA Grant	-	-	-	-	-
	ILEAS Reimbursement	855	2,188	-	1,250	2,000
	Hazardous Materials	17,315	5,000	3,300	-	-
	OJP Bullet Proof Vest	1,818	3,600	2,440	-	5,260
	BAB Federal Subsidy	284,987	269,075	258,107	258,107	280,550
	Rental Income	635,531	630,000	416,424	564,870	939,000
	Common Area Maintenance Fee	33,563	42,500	28,336	26,750	40,100
	Late Fee	575	350	233	325	450
	Miscellaneous Income	128,953	120,284	63,040	79,798	117,650
	Corporate Partnership Prog	2,050	9,500	6,500	1,000	3,000
	Loan Interest-DuPage Mayors	32	40	35	-	-
	Leachate Treatment Rev	175,595	180,000	151,000	70,254	105,300
	Veteran's Memorial	12,560	-	-	-	-
	Total Miscellaneous	2,604,883	2,532,519	1,737,606	2,114,052	3,030,019

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2015

Account	Description	2012-2013 Actual	2013-2014 Estimated	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources (Continued)						
	Transfer from General Fund	3,757,396	4,558,800	3,661,746	975,280	1,460,094
	Transfer from SSA #6	-	64,207	26,675	26,675	42,800
	Transfer from TIF #3	-	-	505,656	-	-
	Transfer from TIF #4	-	-	-	-	-
	Transfer from Municipal Building	217,217	-	-	-	-
	Transfer from 2001 GODS	-	-	-	-	-
	Transfer from Water & Sewer	590,011	1,084,378	597,278	323,914	314,462
	Transfer from Central Equipment	633,282	-	-	314,680	276,714
	Transfer from Comp Abs	-	-	-	-	-
	Transfer from Employee Benefits	-	-	-	-	-
Total Interfund Transfers		5,197,906	5,707,385	4,791,355	1,640,549	2,094,070
	Gain on Sale of Capital Assets	7,569	-	-	-	-
	Loss on Sale of Capital Assets	-	-	-	-	-
	Capital Contributions	105,650	-	-	-	-
	GO Bonds	-	-	-	-	-
	Premium on 2011 Bonds	-	-	-	-	-
	Use of Fund Balance	-	-	2,560,499	324,836	-
Total Other		113,219	-	2,560,499	324,836	-
Total Revenues and Other Financing Sources		52,746,255	55,309,506	42,299,952	38,500,450	55,504,743

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2015

Account	Description	2012-2013 Actual	2013-2014 Estimated	2014B Budget	2014B Projected	2015 Budget
Expenditures and Other Financing Uses						
	Refunds	27,240	145,522	72,761	50,000	60,000
	Salaries-Regular	13,604,772	14,159,175	9,675,288	9,639,849	15,199,452
	Salaries-Part Time	670,269	750,618	572,635	550,916	786,607
	Overtime Compensation	950,889	1,133,566	728,797	728,197	1,081,897
	Court Appearances	188,545	177,000	118,001	118,001	175,000
	Holiday Pay	151,279	149,600	117,567	116,567	157,001
	Compensation Adjustment	8,089	7,200	5,562	5,562	8,400
	Language Proficiency	21,024	18,850	21,500	21,500	17,950
	On-Call Premium Pay	30,374	34,876	22,341	22,941	34,132
	Employee Incentive	17,587	26,950	20,819	20,819	26,950
	State Retirement	913,369	1,076,458	677,747	669,030	938,229
	Social Security	988,946	1,070,571	751,758	747,974	1,101,727
	Police/Fire Pension	4,744,370	5,263,415	3,685,895	3,715,939	5,957,693
	Employee Insurance	2,608,651	2,913,682	2,067,775	2,057,850	3,218,142
	Special Pension	36,136	39,934	33,972	33,972	39,770
	Unempl Compensation	83,199	84,437	83,381	23,166	36,876
	OPEB	4,938	24,600	20,140	20,000	25,000
	Portability Transfer	-	122,846	-	-	-
	Total Personal Services	25,049,677	27,199,300	18,675,939	18,542,283	28,864,826
	Office Supplies	128,695	110,029	69,330	67,669	92,604
	Membership & Subscriptions	109,230	113,527	101,100	99,277	143,783
	Books, Publications, Maps	13,139	12,656	11,618	11,969	14,030
	Gasoline & Lube	357,094	411,795	275,023	275,023	412,295
	Auto Parts & Accessories	110,861	120,000	80,000	80,000	120,000
	Communication Parts	11,690	9,350	7,917	9,200	9,550
	Ammunition	-	2,000	2,000	2,000	2,000
	Bulk Chemicals	12,765	21,572	19,840	17,585	27,790
	Materials & Supplies	417,775	487,120	241,061	236,974	709,731
	Cleaning Supplies	25,779	28,494	20,085	20,085	30,599
	Part & Access-Non Auto	42,079	46,600	57,240	54,140	56,550
	Uniforms	74,894	78,134	59,503	59,195	84,125
	Safety & Protective Equip	28,072	21,013	18,859	18,584	26,947
	Small Tools	28,141	19,080	20,190	20,393	28,305
	Evidence	5,149	5,000	3,333	3,333	5,000
	Photo Supplies	1,261	1,745	1,100	883	1,670
	Resale Merchandise	5,400	9,400	9,400	9,400	9,376
	Employee Recognition	36,077	22,824	24,240	24,240	31,940
	Miscellaneous Expen.	19,356	4,050	3,620	14,700	20,550
	Total Commodities	1,427,457	1,524,389	1,025,459	1,024,650	1,826,845

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Summary by Account-All Funds
Fiscal Year Ending December 31, 2015

Account	Description	2012-2013 Actual	2013-2014 Estimated	2014B Budget	2014B Projected	2015 Budget
Expenditures and Other Financing Uses (Continued)						
	Telephone	225,974	266,740	221,752	211,472	250,180
	Postage	84,546	84,249	62,224	50,496	108,190
	Electricity	213,624	238,152	180,303	160,972	237,144
	Natural Gas	28,109	36,146	15,828	32,340	46,200
	Street Lighting	54,110	67,565	67,565	48,000	95,000
	Property Taxes	431,149	392,268	261,528	341,625	575,000
	Tax Incentive Payments	1,862,942	2,192,284	1,335,487	1,220,000	2,072,547
	Liability Insurance Program	454,242	878,749	542,579	542,575	845,800
	M & R- Auto Equipment	63,609	51,500	34,400	34,400	51,500
	M & R- Office Equipment	7,496	7,360	2,059	1,942	2,550
	M & R- Comm Equipment	224	3,885	3,901	3,884	1,735
	M & R- Buildings	149,310	264,225	219,074	116,662	170,765
	M & R- Streets & Bridges	611,719	687,701	564,231	563,871	905,131
	Maintenance Agreements	538,808	587,578	582,974	599,317	733,821
	M & R- Other Equipment	49,108	31,163	33,210	32,887	40,010
	M & R-Forestry	139,726	193,076	86,000	86,000	86,000
	M & R-Accident Claims	4,928	5,000	1,000	1,000	5,000
	M & R- Sewage Treat Plant	75,556	85,500	59,500	59,500	71,500
	M & R- Sewer Lines	8,918	44,240	16,000	16,000	22,000
	M & R- Wells	23,316	10,500	10,500	10,500	13,000
	M & R- Water Mains	27,554	13,500	12,000	12,000	20,500
	M & R- Water Tanks	148,696	118,395	11,330	11,330	478,500
	M & R- Water Meters	-	2,000	500	500	22,000
	Equipment Rentals	922,262	1,021,011	813,008	702,103	1,004,001
	Vehicle Maint & Replace	1,167,610	1,226,908	1,379,176	1,379,176	1,401,792
	Furniture Replacement	20,000	26,958	13,336	13,336	20,000
	Real Property Rental	775	775	775	775	775
	Consulting Services	365,979	448,986	294,000	276,465	451,029
	Legal Services	315,567	353,212	260,158	257,960	347,070
	Auditing Services	31,702	36,932	37,175	39,175	41,201
	Engineering Services	160,760	348,290	444,100	265,213	772,500
	Medical Examinations	19,559	35,384	26,550	23,500	26,750
	Investment Expense	69,931	77,400	60,000	59,950	88,000
	Legal Publications	7,358	11,000	7,330	7,000	9,000
	Uniform Rentals	6,246	6,120	4,145	4,145	7,120
	Testing Services	27,237	31,550	24,206	22,650	29,850
	Binding & Printing	63,059	69,128	47,650	41,400	53,909
	Schools, Conf, Meetings	183,496	205,296	191,829	160,782	257,704
	Transportation	36,954	40,626	29,284	26,930	43,717
	Elected Officials Initiative	13,238	14,000	14,500	12,000	14,000
	Fire Corp	1,334	750	1,000	1,000	3,800
	TIF Redevelopment Agreements	349,128	240,000	99,948	99,948	477,652
	JAWA-Fixed Cost	813,186	958,848	767,080	767,080	767,080
	Shelter Inc	3,000	3,000	3,000	3,000	3,000
	Miscellaneous Programs	12,030	12,000	15,700	15,200	15,700
	Court Supervision	50,000	40,000	-	-	-
	PACE Bus Service	15,680	15,680	10,456	10,456	-
	Pk Dist Youth Programs	4,000	4,000	3,000	3,000	3,000
	IEPA Discharge Fee	18,500	18,500	18,500	18,500	18,500
	Special Events	50,596	45,178	38,643	36,596	45,425
	Drug Forfeiture	1,000	3,800	5,000	5,000	9,000
	Depreciation	1,448,194	1,031,009	1,074,547	1,074,547	1,081,383
	DUI Expen.	797	2,850	1,900	1,900	7,850
	WAYS	2,000	2,000	2,000	2,000	2,000
	Collection Service	37	100	750	4,750	8,000
	JAWA-Operating Costs	2,770,346	2,762,931	2,337,505	2,337,505	2,762,931
	Contingency	700	200,000	10,000	10,000	10,000
	Miscellaneous Expen.	123,120	52,323	37,470	19,327	21,125
Total Contractual Services		14,279,045	15,608,321	12,397,666	11,859,642	16,658,937
Total Operating Expenditures		40,756,179	44,332,010	32,099,064	31,426,575	47,350,608

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2015

Account	Description	2012-2013 Actual	2013-2014 Estimated	2014B Budget	2014B Projected	2015 Budget
Expenditures and Other Financing Uses (Continued)						
	Debt Service payment	67,977	-	-	-	-
	Principal- G.O. Bonds	280,000	335,000	875,000	875,000	945,000
	Interest- G.O. Bonds	1,003,845	975,361	958,089	958,088	937,472
	Installment Note Payment	450,000	524,707	534,707	-	-
	Principal-IEPA Loan	-	322,309	216,326	165,626	340,344
	Interest-IEPA Loan	49,576	41,719	24,457	17,518	23,585
	Total Debt Service	1,851,398	2,199,096	2,608,579	2,016,232	2,246,401
	Transfer to General Fund	-	64,200	26,675	-	42,800
	Transfer to Gen Cap Projects	686,794	1,852,319	1,100,530	1,100,530	1,710,344
	Transfer to 2010 GODS	217,217	-	-	-	-
	Total Interfund Transfers	904,011	1,916,519	1,127,205	1,100,530	1,753,144
	Land	62,888	2,385	5,000	1,500	-
	Buildings	423,233	313,192	1,885,383	1,505,750	2,117,500
	Impr Other Than Buildings	2,369,314	2,794,200	1,492,000	1,287,000	2,315,000
	Office Equipment	193,867	1,488,825	174,000	174,000	334,500
	Automobiles	-	90,000	32,000	64,000	214,000
	Trucks	-	980,000	82,000	675,000	1,133,000
	Other Equipment	230,957	148,000	556,280	604,576	465,594
	Sewage Treatment Plant	658,025	75,000	-	-	100,000
	Sewer Lines	73,909	140,000	240,000	240,000	435,000
	Water Mains	78,097	200,000	500,000	500,000	500,000
	Water Wells	-	12,000	13,000	13,000	-
	Total Capital Outlay	4,090,290	6,243,602	4,979,663	5,064,826	7,614,594
	Total Other Expenditures	6,845,699	10,359,217	8,715,447	8,181,588	11,614,139
	Total Expenditures and Other Financing Uses	47,601,878	54,691,227	40,814,511	39,608,163	58,964,747

VILLAGE OF HANOVER PARK, ILLINOIS
 Statement of Revenues, Expenditures and
 Changes in Fund Balance/Unrestricted Net Assets (Estimated)
 Fiscal Year Ending December 31, 2015

	Special Revenue Funds											
	General	Road & Bridge	Motor Fuel Tax	SSA#3	SSA#4	SSA#5	TIF#3	TIF #4	TIF #5	MWRD Fields	State Restricted	Federal Restricted
Total Revenues	\$ 31,779,808	\$ 124,450	\$ 1,003,200	\$ 14,915	\$ 18,100	\$ 272,900	\$ 1,438,048	\$ -	\$ 4,420	\$ 61,950	\$ -	\$ -
Use of Fund Balance	-	-	-	-	-	-	-	-	-	-	-	-
Revenues less Use of Fund Balance	31,779,808	124,450	1,003,200	14,915	18,100	272,900	1,438,048	-	4,420	61,950	-	-
Total Expenditures	31,687,433	365,000	1,816,878	14,815	18,000	272,800	2,812,652	80,000	45,000	96,500	16,850	-
Excess Rev Over Exp	92,375	(240,550)	(813,678)	100	100	100	(1,374,604)	(80,000)	(40,580)	(34,550)	(16,850)	-
Beginning Fund Balance/Unrestricted Net Assets (Estimated) - Dec 31, 2014	13,509,036	893,225	845,288	74,490	100,946	270,769	1,746,492	(24,297)	(15,331)	45,000	170,255	1,480
Ending Fund Balance/Unrestricted Net Assets (Estimated) - Dec 31, 2015	\$ 13,601,411	\$ 652,675	\$ 31,610	\$ 74,590	\$ 101,046	\$ 270,869	\$ 371,888	\$ (104,297)	\$ (55,911)	\$ 10,450	\$ 153,405	\$ 1,480
Percentage of FY 2015 Expenditures	<u>36.60%</u>											

Fund Balance applies to General, Special Revenue Funds.

VILLAGE OF HANOVER PARK, ILLINOIS
Statement of Revenues, Expenditures and
Changes in Fund Balance/Unrestricted Net Assets (Estimated)
Fiscal Year Ending December 31, 2015

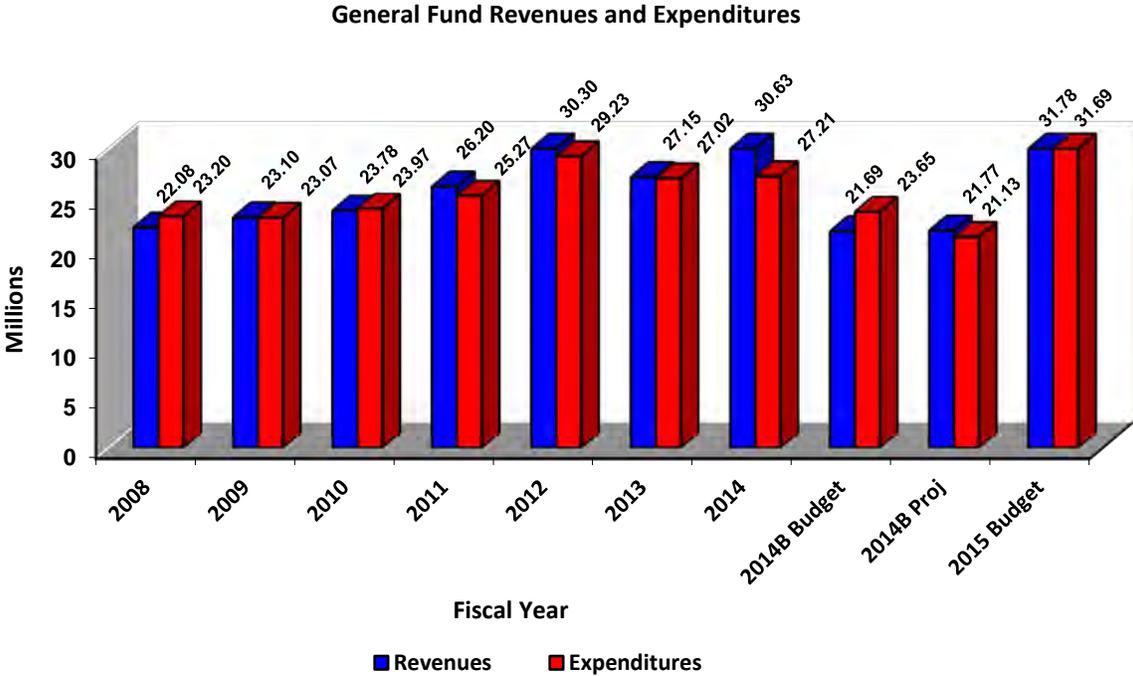
	Debt Service Funds			Capital Projects Funds			Enterprise Funds			Internal Service Funds			Pension Trust Funds		
	2010 GO Bonds	2010A GO Bonds	2011 GO Bonds	SSA#6	General Capital Projects	Water & Sewer	Commuter Lot	Hanover Square	Central Equipment	I.T. Equip Replacement	Police Pension	Fire Pension			
Total Revenues	\$ 790,348	\$ 445,512	\$ 646,925	\$ 75,775	\$ 1,285,094	\$ 11,899,179	\$ 342,535	\$ 739,670	\$ 1,214,869	\$ 300,000	\$ 3,653,959	\$ 2,374,611			
Use of Fund Balance															
Revenues less Use of Fund Balance	790,348	445,512	646,925	75,775	1,285,094	11,899,179	342,535	739,670	1,214,869	300,000	3,653,959	2,374,611			
Total Expenditures/Expenses	790,748	445,912	646,912	47,800	1,285,094	12,709,768	389,356	870,167	1,612,000	-	1,934,356	1,006,706			
Excess Rev Over Exp	\$ (400)	\$ (400)	\$ 13	\$ 27,975	\$ -	\$ (810,589)	\$ (46,821)	\$ (130,497)	\$ (397,131)	\$ 300,000	\$ 1,719,603	\$ 1,367,905			
Beginning Fund Balance/Unrestricted Net Assets (Estimated) - Dec 31, 2014	\$ 242,563	\$ (84,248)	\$ 246,710	\$ (254,199)	\$ 251,201	\$ 6,666,850	\$ 135,990	\$ (162,445)	\$ 3,657,431	\$ -	\$ 27,641,124	\$ 16,028,806			
Ending Fund Balance/Unrestricted Net Assets (Estimated) - Dec 31, 2015	\$ 242,163	\$ (84,648)	\$ 246,723	\$ (226,224)	\$ 251,201	\$ 5,856,261	\$ 89,169	\$ (292,942)	\$ 3,260,300	\$ 300,000	\$ 29,360,727	\$ 17,396,711			

Fund Balance applies to Debt Services & Capital Projects Funds. Unrestricted Net Assets applies to Enterprise, Internal Service and Trust and Agency Funds.

GENERAL FUND

The General Fund accounts for resources traditionally associated with the Village's operations, which are not required legally or by sound financial management to be accounted for in another fund. The Village's General Fund is categorized into functional areas as follows:

- Village Board, Village Clerk, Committees and Commissions
- Administrative Services
- Finance Department
- Public Works Department
- Fire Department
- Police Department
- Community Development Department

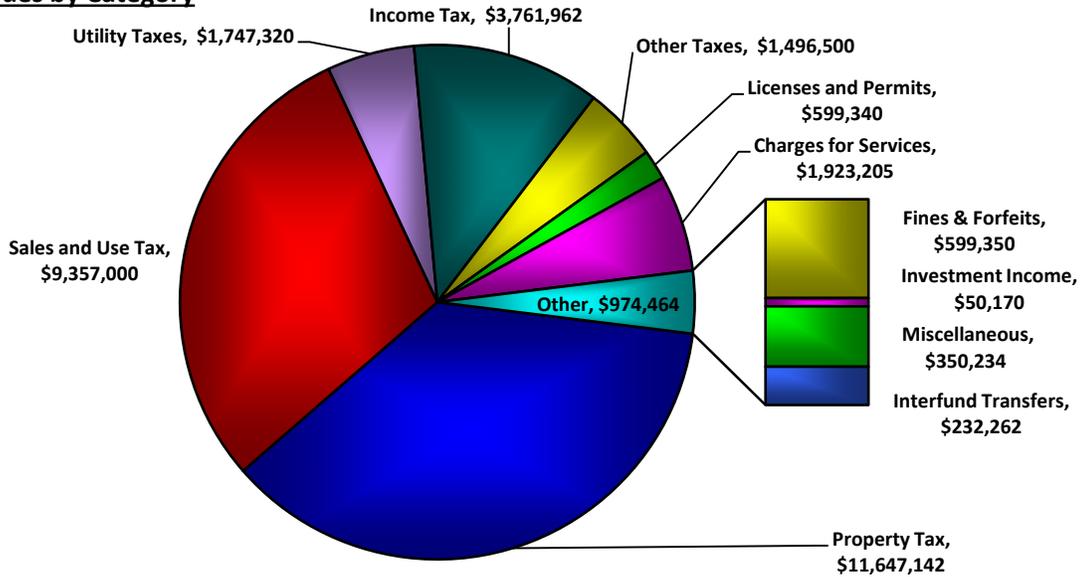


Fiscal Years 2008 – 2014: Actual Revenues and Expenditures

Total General Fund budgeted revenues are budgeted to increase in Fiscal Year 2015 projected revenues. This is primarily due to both an increase in some of the Village's economic sensitive revenues such as sales and income taxes; a moderate property tax increase and the return to a 12 month Fiscal Year as compared to the shortened 8 month 2014B fiscal period. The Village is converting from an April 30th year end to a Calendar Year End Expenditures are also significantly greater than the Fiscal Year 2014B projected amounts for the reason.

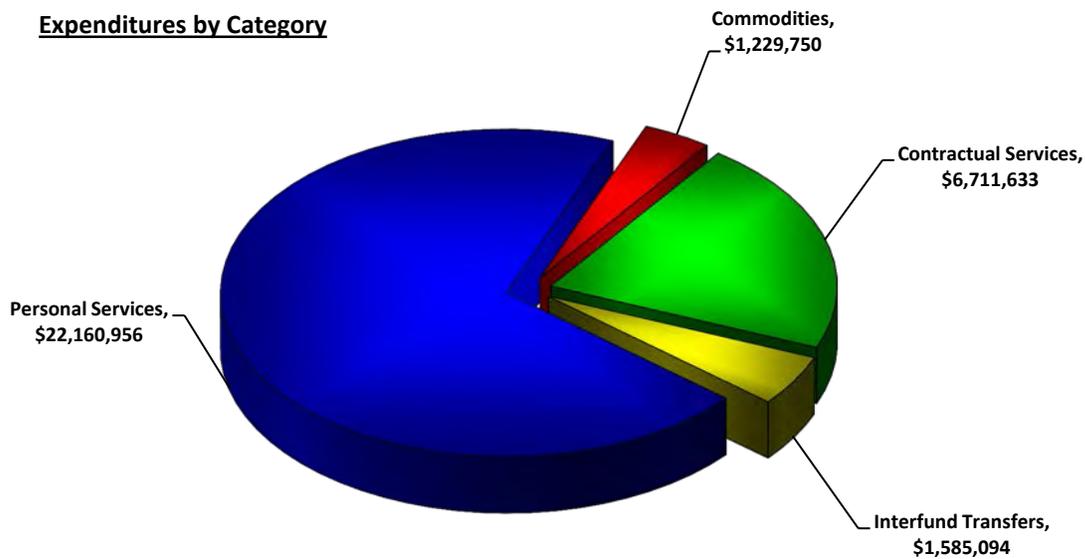
GENERAL FUND Fiscal Year 2015 Budget

Revenues by Category



Property tax revenue is the largest revenue source in the General Fund. The property tax levy was increased by 3.0% for Fiscal Year 2015. Overall budgeted revenues increased 48.5% over the 2014B Budget, primarily due to the comparison to the previous 8 month Fiscal Year.

Expenditures by Category



Personal Services account for 69% of the General Fund budget. Fiscal Year 2015 General Fund budgeted expenditures have increased by 34.0% over the Fiscal Year 2014B budget due to the 8 month Fiscal Year created during the Fiscal Year conversion.

VILLAGE OF HANOVER PARK, ILLINOIS
Revenue Summary by Account
Fiscal Year Ending Decemer 31, 2015

Fund 001 - General Fund

Description	FY 2013 Actual	FY 2014 Actual	FY 2014B Budget	FY2014B Projection	FY 2015 Budget
Revenues and Other Financing Sources					
Real Property Tax	\$ 9,442,081	\$ 10,766,348	\$ 8,466,174	\$ 8,547,159	\$ 11,647,142
Personal Prop Replacement	80,386	91,993	47,890	36,207	92,850
Simp Telecommunications	982,864	908,052	649,550	556,731	801,690
Natural Gas Tax	203,930	244,507	87,197	83,349	245,630
Electric Tax	435,060	435,611	314,536	375,000	700,000
Sales Tax	4,729,737	5,361,445	3,394,223	3,474,440	5,315,000
Use Tax	605,067	669,932	499,820	458,756	667,000
Home Rule Sales Tax	2,059,366	3,217,418	2,213,542	2,237,500	3,375,000
Real Estate Transfer Tax	203,400	254,394	176,174	183,443	285,000
Hotel/Motel Tax	36,686	43,687	32,369	24,950	47,000
Food & Beverage Tax	1,018,775	1,036,661	683,160	760,250	1,140,000
Foreign Fire Insurance Tax	21,665	24,211	-	24,211	24,500
Video Gaming Tax	-	23,416	7,000	30,309	-
State Income Tax	3,422,147	3,700,323	2,339,945	2,493,000	3,650,000
Total Taxes	23,241,162	26,777,998	18,911,580	19,285,305	27,990,812
Business Licenses	87,509	87,354	11,000	11,000	89,000
Liquor Licenses	50,688	63,099	63,674	63,175	63,175
Contractor Licenses	35,470	46,675	25,885	36,700	47,200
Vendor/Solicitor Licenses	370	610	200	2,100	2,500
Animal Licenses	980	985	400	440	550
Penalties on Licenses	9,295	19,904	6,500	3,200	6,000
Multi-Family Licenses	91,025	91,500	58,150	58,150	87,225
Single Family Rental Licenses	73,450	86,650	51,300	51,300	67,300
Building Permits-Cook	64,949	113,561	25,000	58,600	87,890
Building Permits-DuPage	63,115	107,471	17,000	136,580	143,000
Sign Permits	4,986	5,007	2,700	2,775	5,500
Video Gaming Terminals	-	18,792	1,000	2,500	-
Total Licenses and Permits	481,837	641,608	262,809	426,520	599,340
Solid Waste Franchise Fee	117,142	118,969	83,103	80,910	108,000
Building Reinspect Fee	1,875	3,150	1,600	2,200	2,800
Inspection Fees-Misc	300	1,207	-	1,100	1,100
Plan Review-Comm Devel	22,493	61,714	10,000	78,600	118,000
Cable Franchise Fee	380,445	377,788	282,090	198,000	385,000
Ambulance Fees	608,450	667,364	395,000	458,000	650,000
Non-911 Ambulance Transports	-	-	200	1,318	1,600
CPR Fees	2,755	2,340	1,500	1,200	1,500
Vehicle Impoundment Fees	769,500	719,500	433,333	410,000	650,000
ADT Administrative Fee	3,929	5,719	4,200	2,800	4,000
Public Safety Application Fee	520	4,560	3,944	1,000	1,000
Sex Offender Registration Fees	-	-	-	-	650
Child Safety Seat Install	205	105	100	185	205
Elevator Inspection Fee	500	-	-	(343)	-
Highlighter Advertising	-	1,000	-	-	-
Total Charges for Services	1,908,115	1,963,416	1,215,070	1,234,970	1,923,855

VILLAGE OF HANOVER PARK, ILLINOIS
Revenue Summary by Account
Fiscal Year Ending Decemer 31, 2015

Fund 001 - General Fund

Description	FY 2013 Actual	FY 2014 Actual	FY 2014B Budget	FY2014B Projection	FY 2015 Budget
Traffic Fines-Cook	135,298	95,739	80,000	55,000	115,000
Traffic Fines-DuPage	40,788	44,863	25,333	22,000	38,000
Ordinance Violations	273,559	248,187	178,860	187,340	270,000
Warning Tickets	470	140	150	-	150
Police False Alarm Fines	4,575	7,350	3,000	3,000	4,500
DUI Fines	25,538	36,979	1,900	-	25,000
Fire False Alarm Fines	4,425	5,125	4,000	2,450	3,700
Traffic Court Supervision	28,682	19,241	-	-	-
Fines-Red Light Cameras	145,743	131,817	94,667	101,880	142,000
Kennel Fees	1,525	1,525	1,000	550	1,000
Total Fines and Forfeits	660,604	590,966	388,910	372,220	599,350
Interest on Investments	91,658	143,361	18,309	33,000	49,500
Net Change in Fair Value	614	-	50	440	670
Total Investment Income	92,272	143,361	18,359	33,440	50,170
Printed Materials	5,862	3,766	3,094	1,500	4,000
Rental Income	303,991	294,211	239,906	98,870	240,000
Drug Forfeiture	1,000	-	5,000	-	8,000
Reimb Exp-ILEOT Board	2,855	8,952	6,000	6,000	8,000
Reimb Exp-Police Programs	24,377	14,195	600	4,270	4,000
Reimb Exp-Fire	80,984	16,150	5,300	13,870	15,000
Reimb Exp-Miscellaneous	-	39,682	12,000	24,000	28,000
IL EMA Disaster Grant	569	-	-	-	-
DuPage Cty Mowing Reimb	14,959	-	14,959	11,000	14,959
ILEAS Reimbursement	855	3,198	-	1,250	2,000
Hazardous Materials	17,315	492	3,300	-	-
OJP Bullet Proof Vest Grant	1,818	3,345	2,440	-	5,260
CCC Printing/Outreach Grant	-	-	-	-	-
IDOT Highway Safety Grant	-	-	-	-	-
Miscellaneous Income	57,443	116,390	51,100	34,550	51,800
Corporate Partnership Prog	2,050	9,500	6,500	1,000	3,000
Loan Repay- DuPage M&M	32	-	35	-	-
Volume Cap Fees	-	-	-	-	-
Total Miscellaneous	514,110	509,881	350,234	196,310	384,019
Trans from SSA #6	-	-	26,675	26,675	42,800
Water and Sewer Fund	274,594	-	90,286	198,664	189,462
Trans from Employee Benefits	-	-	-	-	-
Total Interfund Transfers	274,594	-	116,961	225,339	232,262
Total Revenues	\$ 27,172,694	\$ 30,627,230	\$ 21,263,923	\$ 21,774,104	\$ 31,779,808

VILLAGE OF HANOVER PARK, ILLINOIS
Expenditure Summary by Account
Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures and Other Financing Uses						
	Salaries-Regular	11,566,020	11,421,921	8,243,814	8,242,841	12,460,446
	Salaries-Part Time	630,120	698,890	520,677	513,040	751,807
	Overtime Compensation	802,837	926,472	648,807	648,207	977,913
	Court Appearances	188,545	159,300	118,001	118,001	175,000
	Holiday Pay	151,279	149,600	117,567	116,567	157,001
	Compensation Adjustment	8,089	7,200	5,562	5,562	8,400
	Language Proficiency	21,024	18,850	21,500	21,500	17,950
	On-Call Premium Pay	8,386	10,774	6,881	6,881	10,030
	Employee Incentive	17,587	26,950	20,819	20,819	26,950
	State Retirement	595,876	701,185	452,050	448,643	624,693
	Social Security	820,937	880,360	624,614	623,575	918,768
	Police/Fire Pension	2,473,003	2,645,283	1,989,927	1,989,927	3,243,581
	Employee Insurance	2,187,627	2,347,003	1,742,052	1,742,989	2,722,359
	Special Pension	27,657	31,118	27,881	27,881	31,026
	Unempl Compensation	79,039	80,215	80,215	20,000	35,032
	Total Personal Services	19,578,026	20,105,121	14,620,367	14,546,433	22,160,956
	Office Supplies	124,028	101,654	65,416	64,249	88,085
	Membership & Subscriptions	96,350	94,723	86,986	85,967	105,558
	Books, Publications, Maps	12,723	12,020	11,518	11,419	13,385
	Gasoline & Lube	357,094	397,795	274,523	274,523	411,795
	Auto Parts & Accessories	110,861	110,821	80,000	80,000	120,000
	Communication Parts	11,690	9,350	7,917	9,200	9,650
	Ammunition	-	2,000	2,000	2,000	2,000
	Bulk Chemicals	3,789	4,722	3,635	3,635	5,400
	Materials & Supplies	197,421	203,215	143,994	142,827	231,112
	Cleaning Supplies	23,633	25,474	17,300	17,300	27,295
	Part & Access-Non Auto	42,010	42,500	29,940	26,840	49,250
	Uniforms	72,572	74,281	56,283	56,125	80,625
	Safety & Protective Equip	19,383	15,795	13,708	13,433	18,295
	Small Tools	24,324	17,470	17,935	18,138	25,660
	Evidence	5,149	5,000	3,333	3,333	5,000
	Photo Supplies	1,261	1,675	1,100	883	1,650
	Employee Recognition	36,077	22,824	24,240	24,240	31,940
	Miscellaneous Expen.	19,356	4,050	3,620	2,700	3,050
	Total Commodities	1,157,721	1,145,369	843,448	836,812	1,229,750
	Telephone	171,078	195,226	144,768	144,768	194,080
	Postage	48,113	44,611	33,811	33,466	51,500
	Electricity	1,026	1,417	1,058	1,058	1,944
	Natural Gas	17,693	25,559	10,040	10,040	12,550
	Tax Incentive Payments	1,862,942	1,769,874	1,335,487	1,220,000	2,072,547
	Liability Insurance Program	346,818	439,607	363,528	363,528	535,000
	M & R- Auto Equipment	63,609	51,500	34,400	34,400	51,500
	M & R- Office Equipment	7,496	7,310	2,059	1,942	2,550
	M & R- Comm Equipment	224	3,575	3,901	3,884	1,675
	M & R- Buildings	53,998	66,200	42,200	42,200	73,200
	M & R- Streets & Bridges	254,380	287,471	181,871	181,871	444,771
	Maintenance Agreements	369,726	376,777	439,030	432,999	499,152
	M & R- Other Equipment	47,458	17,113	12,925	12,602	16,900
	M & R-Forestry	139,726	193,076	86,000	86,000	86,000

VILLAGE OF HANOVER PARK, ILLINOIS
Expenditure Summary by Account
Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures and Other Financing Uses (Continued)						
	M & R-Accident Claims	4,928	5,000	1,000	1,000	5,000
	Equipment Rentals	684,591	580,401	544,767	545,967	736,798
	Vehicle Maint & Replace	618,423	611,280	907,148	907,148	935,585
	Furniture Replacement	20,000	26,929	13,336	13,336	20,000
	Consulting Services	145,865	160,436	98,976	129,951	170,636
	Legal Services	278,471	306,212	226,408	225,500	300,570
	Auditing Services	20,878	24,384	24,234	26,234	27,734
	Engineering Services	25,125	2,500	2,500	-	2,500
	Medical Examinations	17,729	27,644	25,000	22,000	25,000
	Legal Publications	7,358	11,000	7,330	7,000	9,000
	Uniform Rentals	3,366	3,120	2,145	2,145	3,120
	Testing Services	1,533	1,700	-	-	1,700
	Binding & Printing	40,027	35,028	24,250	23,600	27,925
	Schools, Conf, Meetings	177,410	187,385	182,704	152,767	244,689
	Transportation	35,753	38,274	28,409	26,120	42,757
	Elected Officials Initiative	13,238	14,000	14,500	12,000	14,000
	Fire Corp	1,334	750	1,000	1,000	3,800
	Shelter Inc	3,000	3,000	3,000	3,000	3,000
	Miscellaneous Programs	12,030	12,000	15,700	15,200	15,700
	Court Supervision	50,000	40,000	-	-	-
	PACE Bus Service	15,680	15,680	10,456	10,456	-
	Pk Dist Youth Programs	4,000	4,000	3,000	3,000	3,000
	IEPA Discharge Fee	1,000	1,000	1,000	1,000	1,000
	Special Events	50,596	45,178	38,643	36,596	45,425
	Drug Forfeiture	1,000	3,800	5,000	5,000	-
	DUI Expen.	797	2,850	1,900	1,900	-
	WAYS	2,000	2,000	2,000	2,000	2,000
	Collection Service	-	-	-	4,000	6,000
	Contingency	700	-	10,000	10,000	10,000
	Miscellaneous Expen.	16,997	17,924	11,357	11,297	11,325
	Total Contractual Services	5,638,116	5,662,791	4,896,841	4,767,975	6,711,633
	Total Operating Expenditures	26,373,863	26,913,281	20,360,656	20,151,220	30,102,339
	Transfer to Gen Cap Projects	645,970	1,022,506	975,280	975,280	1,585,094
	Total Interfund Transfers	645,970	1,022,506	975,280	975,280	1,585,094
	Total Other Expenditures	645,970	1,022,506	975,280	975,280	1,585,094
	Total Expenditures and Other Financing Uses	27,019,833	27,935,787	21,335,936	21,126,500	31,687,433

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending December 31, 2015

Fund 10 - General Fund

Cost Center	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
1100	President and Board of Trustees	\$ 102,507	\$ 111,622	\$ 98,444	\$ 95,690	\$ 109,839
1200	Village Clerk	112,178	93,219	89,099	90,199	103,858
1250	Village Collector	69,931	76,885	49,883	49,883	75,304
1350	Environmental & Utility Committee	1,084	1,419	2,150	2,150	4,075
1600	CI & D Committee	2,775	2,836	2,550	2,400	3,950
1650	Sister Cities Committee	4,301	3,432	2,050	2,050	6,505
1700	Citizens Corp Council	3,313	2,463	1,800	1,800	2,300
1750	Veterans Committee	1,136	1,528	1,710	1,650	2,700
1800	Development Commission	1,578	108	1,850	1,325	1,500
1950	Hanover Park CONECT Committee	7,510	4,149	4,150	3,650	5,850
Total Village Board, Clerk, Committees and Commissions		306,313	297,662	253,686	250,797	315,881
4100	Village Manager	326,172	327,392	223,195	223,812	333,699
4400	Human Resources Department	382,704	375,136	305,153	291,181	451,992
4600	Special Events	20,507	19,917	21,525	20,451	12,525
4700	Information Technology	710,979	718,826	675,456	675,456	858,687
Total Administrative Services		1,440,362	1,441,271	1,225,329	1,210,900	1,656,903
5100	Administration	166,613	171,472	113,498	79,796	162,766
5200	Collections	145,877	148,005	95,288	94,093	153,572
5300	General Accounting	187,543	197,263	145,222	152,000	194,875
5400	General Administrative Services	3,338,621	2,989,436	3,230,679	858,289	1,058,808
Total Finance Department		3,838,654	3,506,176	3,584,687	1,184,178	1,570,021
6100	Administration	154,432	154,049	114,410	114,340	170,563
6200	Streets	1,248,595	1,291,269	989,035	989,035	1,397,492
6300	Forestry	467,944	490,734	410,917	410,917	702,048
6400	Public Buildings	547,172	590,492	396,748	388,073	633,756
6500	Fleet Services	1,167,799	994,860	748,625	764,595	1,117,893
6600	Engineering	290,113	260,383	194,641	190,178	279,951
6700	MWRD Fields	12,070	10,828	7,510	7,510	-
Total Public Works Department		3,888,125	3,792,615	2,861,886	2,864,648	4,301,703
7100	Fire Administration	521,078	543,217	391,578	391,478	583,993
7200	Fire Suppression	4,762,551	5,031,847	3,543,165	3,541,922	5,466,548
7300	Inspectional Services	554,835	630,039	428,193	440,959	659,771
7400	Non-Emergency 911	76,511	70,475	139,599	139,869	185,056
Total Fire Department		5,914,975	6,275,579	4,502,535	4,514,228	6,895,368
8100	Police Administration	807,285	766,133	568,402	568,222	821,455
8200	Patrol	6,480,030	7,211,041	5,262,701	5,262,701	7,994,828
8300	Investigations	1,664,890	1,567,409	1,164,677	1,164,637	1,792,439
8400	Community Services	478,658	99,751	62,895	62,643	93,985
8500	Staff Services	1,549,745	1,493,087	1,165,743	1,158,546	1,640,597
8600	Emergency Services	7,630	10,168	8,321	8,187	14,479
8700	Code Enforcement	485,185	413,992	395,804	394,804	538,188
Total Police Department		11,473,423	11,561,580	8,628,543	8,619,740	12,895,971
9200	Economic Development	153,418	333,167	1,614,757	1,506,729	2,466,492
9300	Inspection Services	208,616	-	-	-	-
Total Community Development		362,034	333,167	1,614,757	1,506,729	2,466,492
9900	Interfund Transfers	-	-	975,280	975,280	1,585,094
Total General Fund		\$ 27,223,886	\$ 27,208,051	\$ 23,646,703	\$ 21,126,500	\$ 31,687,433

INTER-FUND TRANSFERS

COST CONTROL CENTER

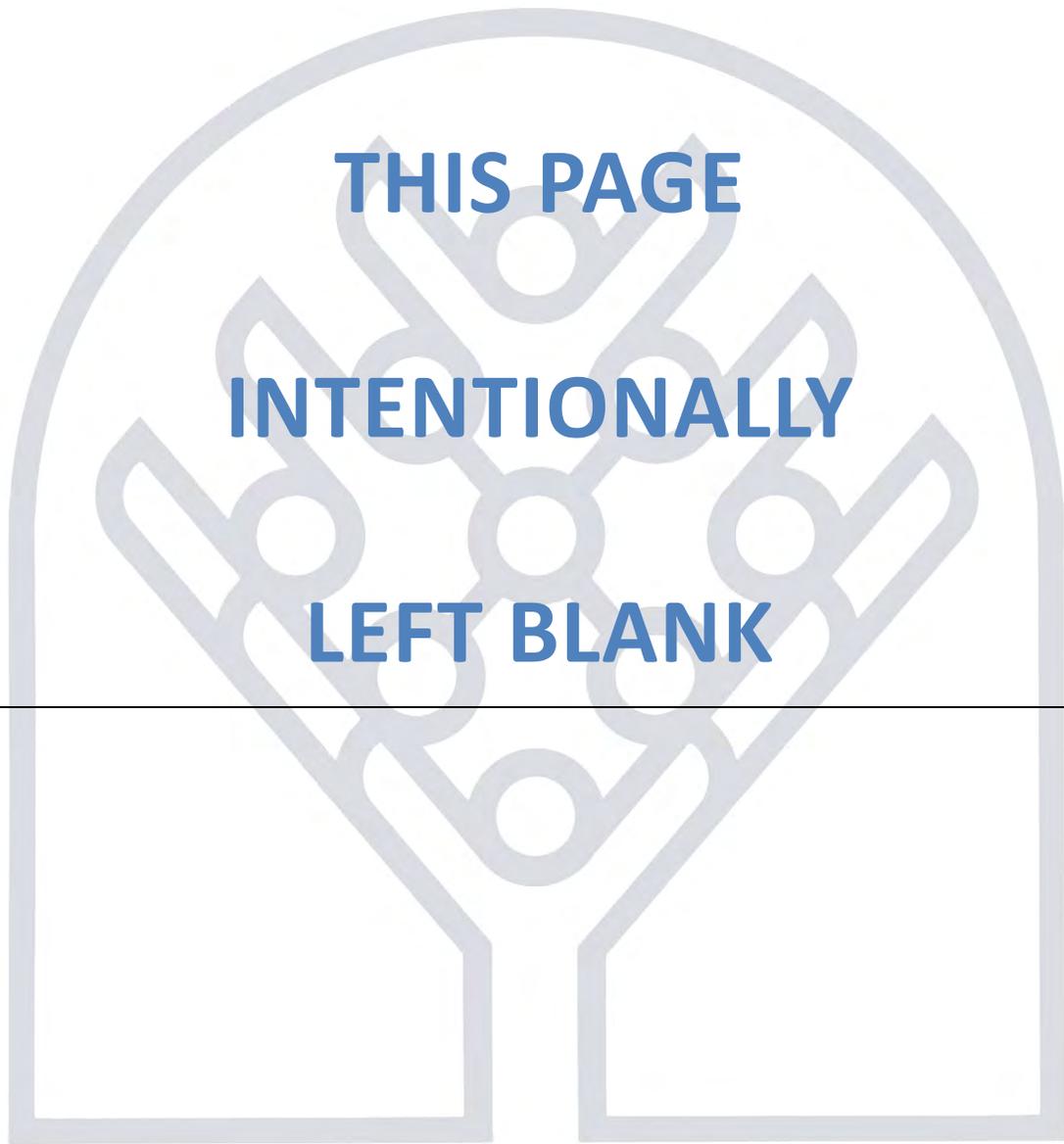
Inter-Fund Transfer	9900
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VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 9900 - Interfund Transfers

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
Interfund Transfer						
	Transfer to Capital - General	\$ -	\$ -	\$ 975,280	\$ 975,280	\$ 1,160,094
	Transfer to Capital - General	-	-	-	-	125,000
	Transfer to I.T/ Equipment	-	-	-	-	300,000
Total Interfund Transfer		-	-	975,280	975,280	1,585,094
Total Non-Operating Expenditures		-	-	975,280	975,280	1,585,094
Total Interfund Transfer		\$ -	\$ -	\$ 975,280	\$ 975,280	\$ 1,585,094



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Hanover Park

VILLAGE BOARD

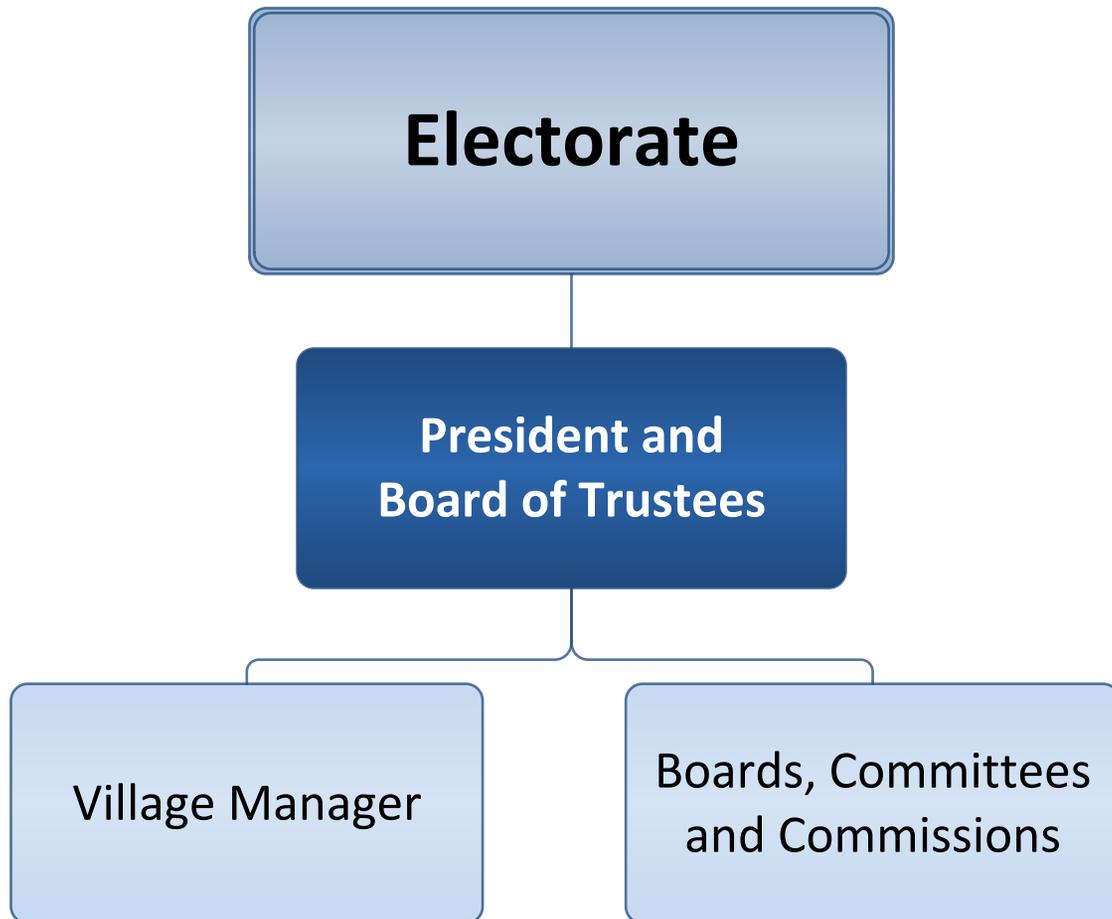
VILLAGE CLERK

COMMITTEES AND COMMISSIONS

Cost Control Centers

Village President and Board of Trustees	1100
Village Clerk	1200
Village Collector	1250
Environmental Committee	1350
Cultural Inclusion & Diversity Committee	1600
Sister Cities Committee	1650
Citizens Corp Council	1700
Veterans Committee	1750
Development Commission	1800
Hanover Park CONECT Committee	1950

1100 – Village Board



PRESIDENT AND BOARD OF TRUSTEES 1100 – ADMINISTRATION

MISSION STATEMENT

The mission of the Village is to provide responsive and effective municipal services toward the goal of maintaining a good quality of life for residents and businesses within the community.

DESCRIPTION OF FUNCTIONS

The Village President and Board of Trustees are the elected representatives and policy makers for the Village of Hanover Park. Their function is to formulate policies and ordinances necessary to guide the orderly development and administration of the Village. The Village Board also serves the residents through a system of public participation, public board meetings, and boards and commissions.

FY'15 VILLAGE BOARD VISION

To be recognized as a community that:

- I. Is a great place to live, work and do business**
- II. Offers convenience through technology**
- III. Is fiscally responsible and transparent**

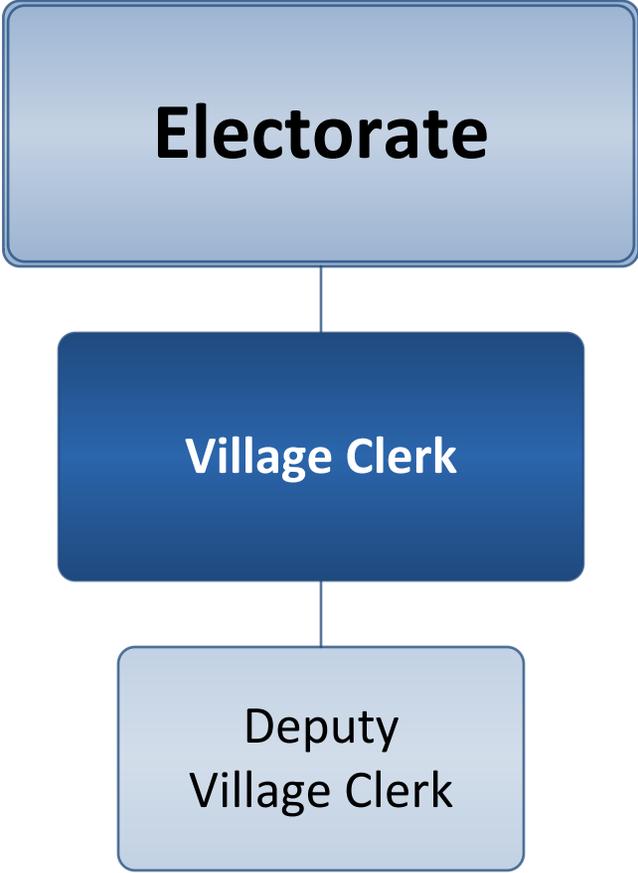
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 1100 - President & Board of Trustees

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Part Time	\$ 21,371	\$ 35,112	\$ 23,200	\$ 23,200	\$ 25,200
	Social Security	1,635	2,679	1,775	2,720	2,262
	Total Personal Services	23,006	37,699	24,975	25,920	27,462
	Office Supplies	1,107	1,098	800	500	1,200
	Memberships/ Subscriptions	47,929	45,282	45,339	45,300	45,637
	Materials & Supplies	1,023	69	600	600	500
	Uniforms	-	-	-	-	-
	Miscellaneous Expen.	2,131	1,889	1,600	800	1,250
	Total Commodities	52,190	48,338	48,339	47,200	48,587
	Postage	309	274	260	200	300
	Schools/Conf/Meetings	4,959	5,071	4,170	4,170	9,340
	Transportation	5,847	5,889	4,800	4,800	7,250
	Elected Officials Initiative	13,238	11,355	14,500	12,000	14,000
	3-91 Special Events	2,958	2,996	1,400	1,400	2,900
	Total Contractual Services	27,311	25,585	25,130	22,570	33,790
	Total Operating Expenditures	102,507	111,622	98,444	95,690	109,839
	Total President & Board of Trustees	\$ 102,507	\$ 111,622	\$ 98,444	\$ 95,690	\$ 109,839

1200 – Village Clerk



VILLAGE CLERK'S OFFICE 1200 – ADMINISTRATION

GOALS

The goals of the Village Clerk's Office are to continue to create and maintain accurate records and files of all Village documents; to index all of the records and maintain a comprehensive Records Management Program; to comply with the Public Information Act by providing information requested by the public and Village departments in a competent manner; to strive to improve job knowledge of staff members; to maintain good working relationships with the staff, the media, and legislative bodies.

DESCRIPTION OF FUNCTIONS

The Village Clerk is, by statute, the keeper of the official records of the municipality and as such, is responsible for maintaining accurate records of the proceedings of the President and Board of Trustees. The Village Clerk maintains a file of ordinances, resolutions, bonds, contracts and agreements, which are part of the official records of the Village. Legal publications for the Village such as public hearings, notices of annexation, etcetera, are published by the Village Clerk; all documents are recorded in their respective counties as required. The Village Clerk is the local Election Official and is Deputy Registrar for voter registration in both Cook County and DuPage County. The Village Clerk is responsible for issuance of solicitor's permits, Business Licenses, Taxi Licenses, and Contractor Licenses and is required to maintain complete records of same. The Clerk also serves as secretary to the Liquor Commission, recording the proceedings of the Commission and maintaining a complete record of each license, issuing all licenses as directed by the Commission. In addition, the Village Clerk's Office provides research and copies of documents as required by other departments and/or the public. The Village Clerk's Office is also responsible for administering the Open Meetings Act and the Freedom of Information Act. The Village Clerk maintains an up-to-date municipal code and prepares the weekly calendar of meetings.

2014 B OBJECTIVES AND ACCOMPLISHMENTS

I. Is a great place to live, work and do business

1. Deputy Clerk is to Attend Clerk's Institute Seminar, Village Clerk is to attend Clerk's Academy Program. (Third quarter)

Completed

2. Continue to Upgrade Records Maintenance System. (First through fourth quarters)

Continuing

II. Offers convenience through technologies

3. Provide Updates to Municipal Website. (First through fourth quarters)

Completed

2015 OBJECTIVES

I. Is a great place to live, work and do business

4. Village Clerk to attend Clerk's Academy Program. (Third quarter)
5. Continue to Upgrade Records Maintenance System. (First through fourth quarters)

II. Offers convenience through technologies

6. Provide Updates to Municipal Website. (First through fourth quarters)
7. Review and Update Liquor License Process (First quarter)
8. Develop process using New World to review and track Special Events, including costs (First and Second quarters)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 1200 - Village Clerk

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 47,116	\$ 51,196	\$ 34,374	\$ 34,374	\$ 49,967
	Salaries-Part Time	-	-	-	-	5,700
	State Retirement	5,995	5,079	5,074	5,074	7,560
	Social Security	3,162	2,565	2,630	2,630	4,259
	Employee Insurance	17,778	16,699	15,296	15,296	8,172
	Total Personal Services	74,051	75,539	57,374	57,374	75,658
	Office Supplies	531	905	400	800	1,675
	Memberships/Subscriptions	421	185	560	560	560
	Uniforms	168	-	150	150	250
	Total Commodities	1,120	1,090	1,110	1,510	2,485
	Postage	1,626	1,655	1,500	1,500	1,500
	Maintenance Agreements	6,307	610	400	1,100	1,000
	Consulting Services	-	-	7,000	7,000	7,000
	Legal Services	84	-	500	500	500
	Legal Publications	5,346	4,733	4,000	4,000	4,000
	Binding & Printing	11,171	4,321	6,000	6,000	6,000
	Schools/Conf/Meetings	11,190	4,044	9,850	9,850	4,350
	Transportation	1,283	1,228	1,365	1,365	1,365
	Total Contractual Services	37,007	16,590	30,615	31,315	25,715
	Total Operating Expenditures	112,178	93,219	89,099	90,199	103,858
	Total Village Clerk	\$ 112,178	\$ 93,219	\$ 89,099	\$ 90,199	\$ 103,858

1250 – Village Collector



VILLAGE COLLECTOR 1250 – ADMINISTRATION

GOALS

The goals of the Village Collector's Office are to provide information and assistance to Village citizens and the general public in matters concerning various services.

DESCRIPTION OF FUNCTIONS

Annually reviews the types of fees allowed for collection. Maintains satisfactory level of, and exercises control over, notification of business, liquor, taxi and contractor licenses as well as alarm applications. Answers public inquires about diverse areas of the Village such as giving directions, quoting various license and permit fees. Authorizes the intake of monies for business, liquor, taxi, contractor, raffle and special event licenses as well as solicitor permits and alarm applications. Ensures appropriate collector staffing for all hours of Village operation. Conducts a monthly and annual review of food and beverage taxes. If necessary, submits delinquent business accounts to Village Attorney for hearing proceedings. Reviews and signs liens. Serves as the Freedom of Information Act (FOIA) and Open Meetings Act Officer for the Village.

2014B OBJECTIVES AND ACCOMPLISHMENTS

I. Is a great place to live, work and do business

1. Continue to update the License and Registration Process in collaboration with other departments. (Second through Third Quarter)

Completed

II. Offers convenience through technologies

2. Provide updates to municipal website. (First through Fourth Quarters)

Completed

3. Coordinate with IT to create electronic and user-friendly processes for renewal of licenses and registrations. (First through Fourth Quarters)

Ongoing

2015 OBJECTIVES

I. Is a great place to live, work and do business

4. Continue to update the License and Registration Process in collaboration with other departments. (Second through Third Quarter)

II. Offers convenience through technologies

5. Provide updates to municipal website. (First through Fourth Quarters)

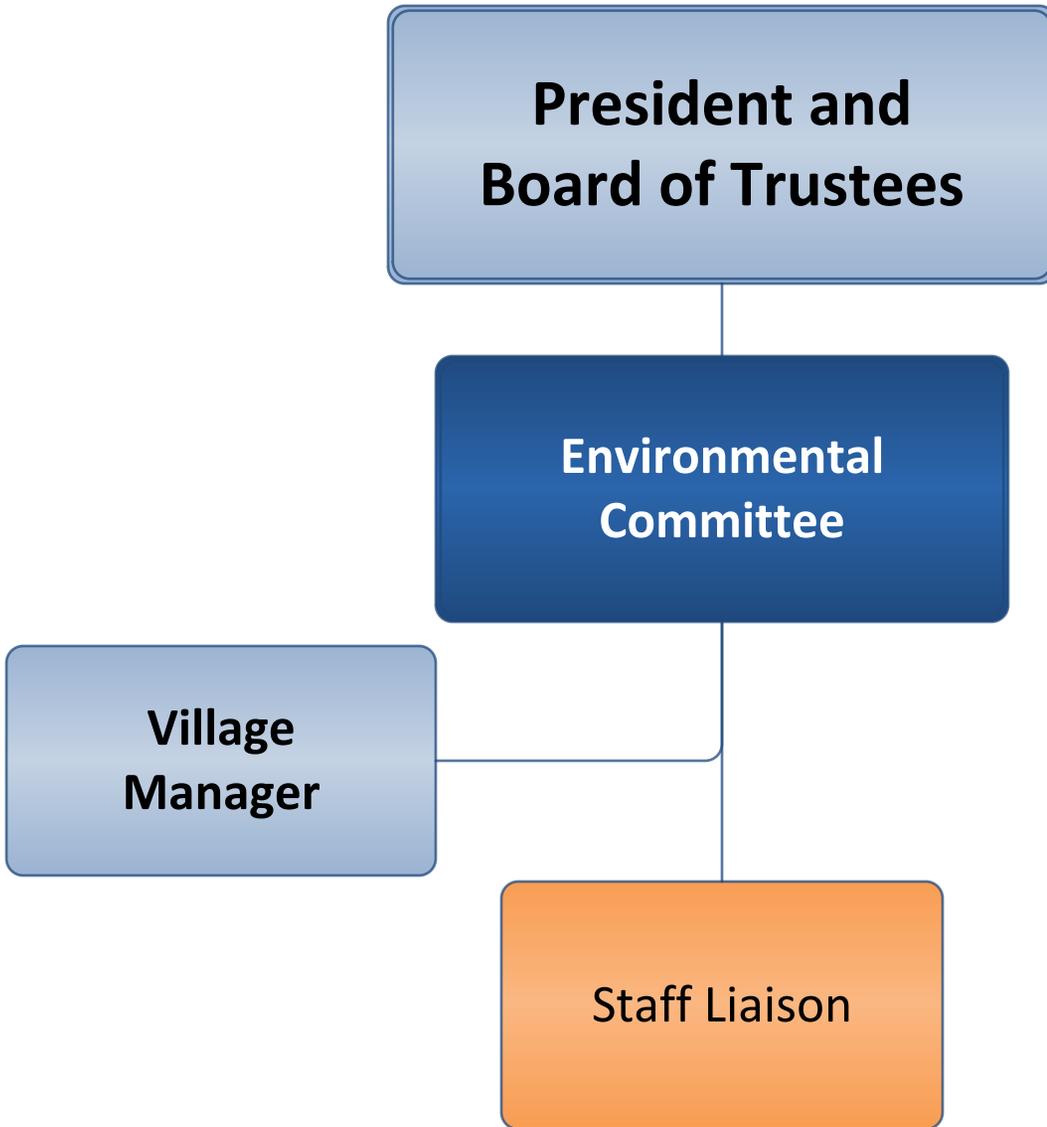
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 1250 - Village Collector

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 49,227	\$ 51,008	\$ 33,293	\$ 33,293	\$ 50,688
	State Retirement	8,284	8,632	4,914	4,914	6,883
	Social Security	4,092	4,384	2,547	2,547	3,878
	Employee Insurance	8,272	12,810	9,129	9,129	13,855
	Total Personal Services	<u>69,875</u>	<u>76,835</u>	<u>49,883</u>	<u>49,883</u>	<u>75,304</u>
	Office Supplies	56	50	-	-	-
	Total Commodities	<u>56</u>	<u>50</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Operating Expenditures	<u>69,931</u>	<u>76,885</u>	<u>49,883</u>	<u>49,883</u>	<u>75,304</u>
	Total Village Collector	<u>\$ 69,931</u>	<u>\$ 76,885</u>	<u>\$ 49,883</u>	<u>\$ 49,883</u>	<u>\$ 75,304</u>

1350 – Environmental Committee



PRESIDENT AND BOARD OF TRUSTEES

1350 – ENVIRONMENTAL COMMITTEE

GOALS

The goal of the Environmental Committee is to review and provide direction on items relating to environmental issues affecting the Village, its residents, and businesses.

DESCRIPTION OF FUNCTIONS

To present information and programs concerning environmental issues that affect the Village, its residents, and businesses; to create new or coordinate existing environmental programs suitable for achieving the goals of this committee; to cooperate with local, state, and national public and private agencies and individuals who are working on environmental programs; to provide advice to the Village President and Board of Trustees on environmental issues and programs; to recommend to the Village President and Board of Trustees such programs and staffing as may be appropriate to achieve the goals of this committee; and to complete projects assigned by the Village President or designated Trustee on environmental issues or programs.

2014 – 2014B OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business.

1. Plan and construct a rain garden at Village Hall. (Second quarter)

Rain garden has been constructed.

2. Continue to expand recycling opportunities for residents and villages. (Second quarter)

Committee investigating Fryer Oil Event Day after Thanksgiving.

3. Continue to improve area around apiary. (Third quarter)

Area was spread with Clover seed.

ADDITIONAL ACCOMPLISHMENTS

1. Annual River Sweep event.
2. Annual Drain Stenciling.
3. Annual Apiary Open House was held.
4. Annual Recycling Event was conducted.

2015 OBJECTIVES

1. Is a great place to live, work and do business.

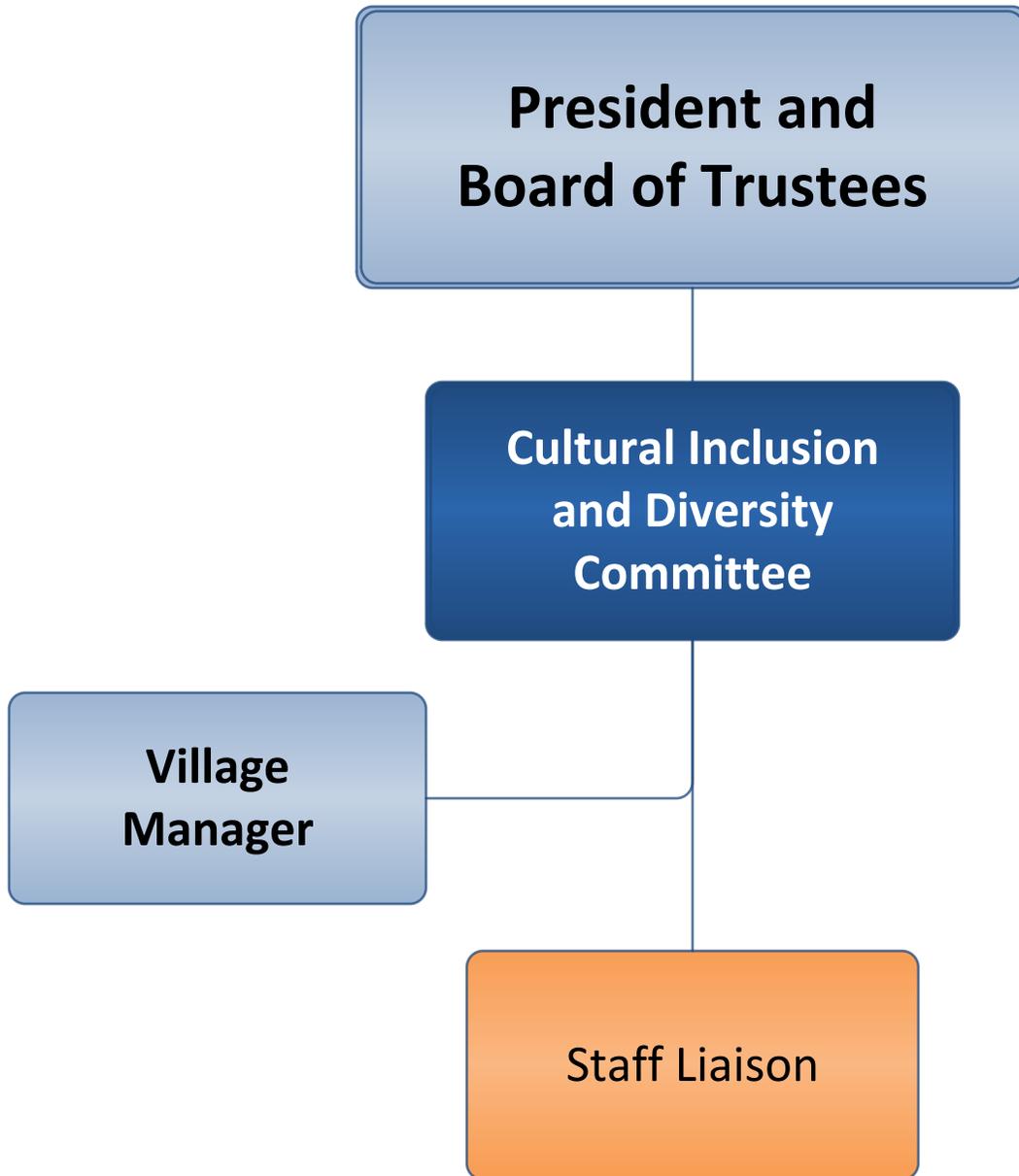
1. Continue to expand recycling opportunities for residents and villages. (Second quarter)
2. Continue to improve area around apiary. (Third quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 1350 - Environmental Committee

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Office Supplies	\$ 175	\$ -	\$ 50	\$ 50	\$ 100
	Memberships/Subscriptions	37	-	200	200	525
	Total Commodities	212	-	250	250	625
	Schools/Conf/Meetings	-	-	450	450	450
	Special Events	872	1,419	1,450	1,450	3,000
	Total Contractual Services	872	1,419	1,900	1,900	3,450
	Total Operating Expenditures	1,084	1,419	2,150	2,150	4,075
	Total Environmental Committee	\$ 1,084	\$ 1,419	\$ 2,150	\$ 2,150	\$ 4,075



PRESIDENT AND BOARD OF TRUSTEES

1600 – CULTURAL INCLUSION AND DIVERSITY COMMITTEE

GOALS

The goals of the Cultural Inclusion and Diversity Committee are to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village; to create a sense of shared community among residents; and to affirm the value of each resident. The committee will act as a catalyst in promoting social harmony in the Village and help deter, through educational and action programs, prejudice, discrimination, and intolerance.

DESCRIPTION OF FUNCTIONS

The functions of the Cultural Inclusion and Diversity Committee are to assist the members of our community in any way possible by identifying cultural and social service needs of the residents of the Village and working with existing entities to address these needs in the most meaningful way. The Cultural Inclusion and Diversity Committee will work closely with all community groups, local businesses and other public agencies in promoting a better understanding and tolerance for inclusion and diversity within the community by establishing and promoting programs that serve to educate and bring the community together.

2014B OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Support local community events which foster inclusion and cultural diversity through participation and financial donations. The anticipated events include HPCRC Basketball Tournament, Township Mental Health Fair and Interfaith Ramadan Event. (All year)

Provided \$500 donation to the HPCRC Basketball Tournament; held a Back-to-School Supply drive and handed out backpacks filled with supplies to local school children; and attended the Ramadan Interfaith Dinner held in July 2014.

2. To host two (2) workshops/seminars on relevant/pressing topics that focus on strengthening the community of Hanover Park. (All year)

Not Completed

3. Continue to host leadership training for committee members to strengthen the impact of the committee.

Ongoing

2015 OBJECTIVES

1. Is a great place to live, work and do business

1. Support local community events which foster inclusion and cultural diversity through participation and financial donations. The anticipated events include HPCRC Basketball Tournament, Arts Around the World – Streamwood, Township Mental Health Fair and Interfaith Ramadan Event. (All year)

2. To provide supporting sponsorship to an organization and attend a Martin Luther King, Jr. Remembrance and Celebration. (Third quarter)
3. To host two (2) workshops/seminars on relevant/pressing topics that focus on strengthening the community of Hanover Park. (All year)
4. Continue to host leadership training for committee members to strengthen the impact of the committee.

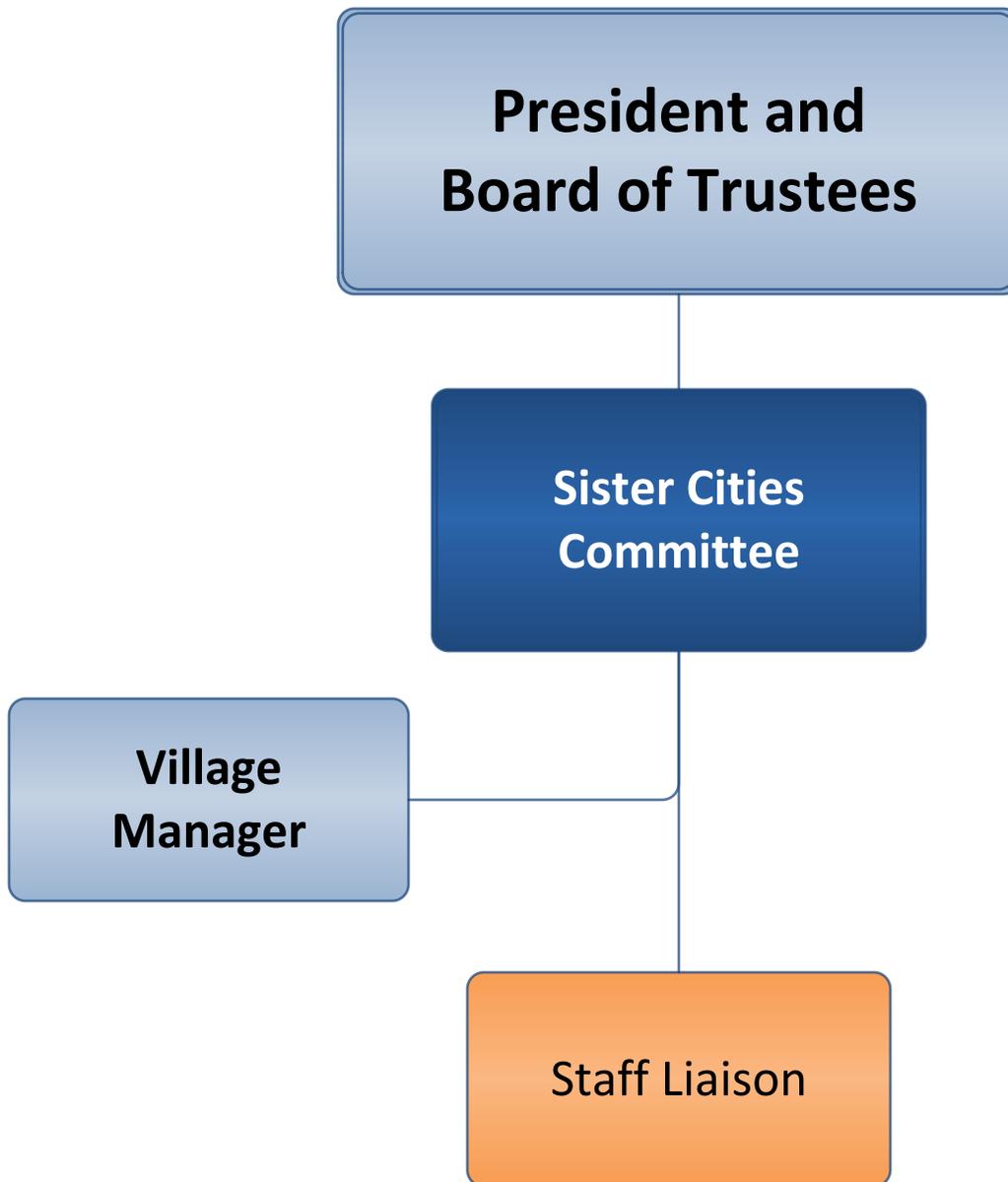
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 1600 - Cultural Inclusion and Diversity Committee

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2014B Budget
Expenditures						
	Office Supplies	\$ 13	\$ 48	\$ 150	\$ 100	\$ 200
	Memberships/Subscriptions	94	-	500	500	500
	Total Commodities	107	48	650	600	700
	Postage	-	-	100	100	150
	Schools/Conf/Meetings	1,125	56	150	150	250
	Transportation	-	-	50	50	100
	Special Events	1,543	2,733	1,600	1,500	2,750
	Total Contractual Services	2,668	2,789	1,900	1,800	3,250
	Total Operating Expenditures	2,775	2,836	2,550	2,400	3,950
	Total Cultural Inclusion and Diversity Committee	\$ 2,775	\$ 2,836	\$ 2,550	\$ 2,400	\$ 3,950

1650 – Sister Cities Committee



PRESIDENT AND BOARD OF TRUSTEES

1650 - SISTER CITIES COMMITTEE

GOALS

The goal of the Sister Cities Committee is to foster knowledge and understanding between the people of the Village and the people of other nations' cities.

DESCRIPTION OF FUNCTIONS

The functions of the committee are to promote, advance and publicize local, state, and national Sister Cities programs. The committee acts to support international municipal cooperation through aid and education.

2014B OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Recruit new members, especially those with expertise in education, grant-writing and publicity/brochure/and/or web page creation. (First through Fourth Quarters).

Recruitment is on-going.

2. Engage local Sister Cities Groups (e.g., Hoffman Estates, Palatine, Bartlett, Elk Grove Village) to meet together and share experiences on a quarterly basis; and participate in area cultural events, to include such activities as Mexican Independence Day Celebrations and Ghanafest. (First through Fourth Quarters).

In May, Hanover Park Committee members attended a reception co-hosted by the Mexican Counsel-General and Highland Park Sister Cities. A number of suburban Sister Cities organizations attended, and it was an excellent opportunity to network with other groups with Mexican SCI affiliations. In July, Committee members participated in the annual Zacatecanos Festival in Melrose Park; the Mayor of Valparaiso and two Town Council members were in attendance, as well as artisans from our Sister City. Also in July, Committee members participated in the annual Ghanafest in Chicago, the largest celebration of Ghanaian Culture outside continental Africa. In September, Committee members will participate in the St. Ansgar annual parade as well as the Hanover Park Park district's celebration of Mexican Independence Day.

3. Encourage more participation by elected officials in Hanover Park, Valparaiso, and Cape Coast, as well as Police and Fire Department Officials. (First through Fourth Quarters).

In April, Mrs. Phyllis Arthur-Simpson, a member of the Cape Coast Metropolitan Assembly, met with Mayor Craig and Village Manager Maller at our Village Hall, in order to understand the similarities, differences, and mutual challenges facing our two local governments. In July, the mayor of Valparaiso and two town council members attended the Zacatecano Festival, and visited with Committee members. In addition, the Committee is planning a visit to Valparaiso in November and Trustee James Kemper has expressed interest in joining our delegation on this trip.

4. Engage community service groups (e.g., Lions Club, Boy Scouts, and Girl Scouts) and Village Committees in opportunities to interact internationally. (First through Fourth Quarters).

In April, the Committee had a display of indigenous crafts, from both Cape Coast and Valparaiso, at the annual Art Appreciation Around the World, held at Poplar Creek Library. In April, Mrs. Phyllis Arthur-Simpson, who is both a Cape Coast Metropolitan Assembly member as well as a Ghana Lions Club official, spoke to the Hanover Park Lions and Leos Clubs about the organization's activities in Cape Coast, including the hearing assessment clinic at Cape Coast School for the Deaf.

5. Award scholarships to students in Cape Coast and Valparaiso. (Fourth Quarter).

Scholarships were awarded to students in both Sister Cities.

6. Assist with Cape Coast Primary School students' general needs. (First through Fourth Quarters).

Funds were issued in April 2014 for on-going maintenance at the Village's namesake school.

7. Attend local, state and international Sister City Conferences. (First and Fourth Quarters).

Two members attended the Illinois State Conference in Urbana in April, and one member will attend the International Conference in July. It should also be noted that at the request of Sister Cities International, the Village donated a Hanover Park Village flag to be used in the traditional Parade of Flags at the 2014 and subsequent annual conferences. The flag will be kept on display at Sister Cities Headquarters in Washington DC.

8. Pursue school-to-school relationships with Cape Coast and Valparaiso and Hanover Park with areas of focus being Pen Pal program, as well as competition in academics, art, writing and athletics and community service projects. (First through Fourth Quarters).

Sister Cities Committee had an informational booth at the annual Kids At Hope resource fair; members spoke to parents, students and teachers regarding Pen Pal programs and other activities for international understanding. Mrs. Phyllis Arthur-Simpson, who along with her duties with the Metropolitan Assembly and the Ghana Lions organization, is also Assistant Head of School for Mfantsipim School in Cape Coast; she met with U46 students and teachers and encouraged Pen Pal exchange. It is anticipated that when the Hanover Park delegation goes to Valparaiso in November, they will visit with local school officials and students..

9. Support and assist in the facilitation of Pen Pal program involving students of Hanover Park, Valparaiso, and Cape Coast. (First through Fourth Quarters).

See response to Question #8 (above).

10. Look for opportunities in the goals as stated above to include communication and activities with Negeshwari, Bangladesh. (First through Fourth Quarters).

At the current time, Negeshwari is experiencing civil unrest. However, we will continue to be open to ways to keep in contact with those in Negeshwari who are interested in a future Sister Cities relationship.

II. Is fiscally responsible and transparent

11. Explore grant and alternative funding that supports Sister Cities' activities. (First through Fourth Quarters)

Research is ongoing.

2015 OBJECTIVES

I. Is a great place to live, work and do business

1. Recruit new members, especially those with expertise in education, grant-writing and publicity/brochure/and/or web page creation. (First through Fourth Quarters).
2. Engage local Sister Cities Groups (e.g., Hoffman Estates, Palatine, Bartlett, Elk Grove Village) to meet together and share experiences on a quarterly basis; and participate in area cultural events, to include such activities as Mexican Independence Day Celebrations and Ghanafest. (First through Fourth Quarters).
3. Encourage more participation by elected officials in Hanover Park, Valparaiso, and Cape Coast, as well as Police and Fire Department Officials. (First through Fourth Quarters).
4. Engage community service groups (e.g., Lions Club, Boy Scouts, and Girl Scouts) and Village Committees in opportunities to interact internationally. (First through Fourth Quarters).
5. Award scholarships to students in Cape Coast and Valparaiso. (Third Quarter).
6. Assist with Cape Coast Primary School students' general needs. (First through Fourth Quarters).
7. Attend local, state and international Sister City Conferences. (First, Second, and Third Quarters).
8. Pursue school-to-school relationships with Cape Coast and Valparaiso and Hanover Park with areas of focus being Pen Pal program, as well as competition in academics, art, writing and athletics and community service projects. (First through Fourth Quarters).
9. Look for opportunities in the goals as stated above to include communication and activities with Negeshwari, Bangladesh. (First through Fourth Quarters).

II. Is fiscally responsible and transparent

10. Explore grant and alternative funding that supports Sister Cities' activities. (First through Fourth Quarters)

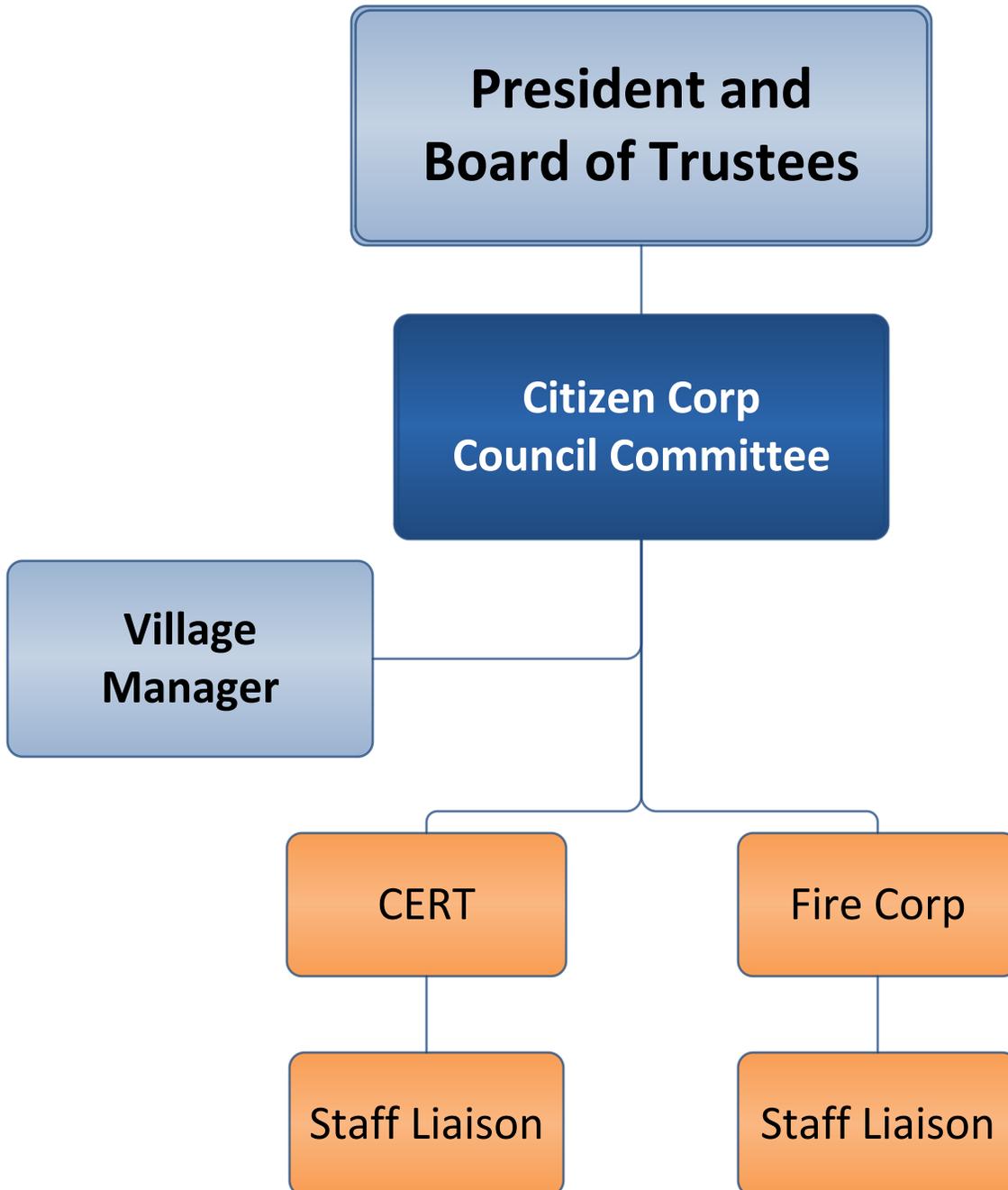
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 1650 - Sister Cities Committee

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Office Supplies	\$ 35	\$ -	\$ 100	\$ 100	\$ 100
	Memberships/Subscriptions	695	820	550	550	705
	Total Commodities	730	820	650	650	805
	Postage	33	-	100	100	200
	Schools/Conf/Meetings	1,138	375	1,000	1,000	2,700
	Special Events	2,400	2,237	300	300	2,800
	Total Contractual Services	3,571	2,612	1,400	1,400	5,700
	Total Operating Expenditures	4,301	3,432	2,050	2,050	6,505
	Total Sister Cities Committee	\$ 4,301	\$ 3,432	\$ 2,050	\$ 2,050	\$ 6,505

1700 – Citizen Corp Council Committee



PRESIDENT AND BOARD OF TRUSTEES

1700 - CITIZEN CORPS COUNCIL COMMITTEE

GOALS

The goals of the Citizen Corps Council are to match the needs of first responders with the skills and abilities of volunteers, educate the public on safety in an effort to help citizens take an active role in protecting themselves from harm, spearhead efforts to offer citizens new and existing volunteer opportunities, promote Citizen Corps programs and activities throughout the Village, and identify innovative practices that can be replicated in other communities.

DESCRIPTION OF FUNCTIONS

The Citizen Corps Council responsibilities include:

1. Promoting the Village's programs available to Hanover Park citizens who wish to volunteer their time and services
2. Providing recommendations and guidance regarding volunteer programs related to emergency management and Homeland Security.

2014 OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Maintain a database of all trained CERT members. (Second Quarter Quarter)

Completed. The Deputy Chief of Support Services maintains the database.

2. Quarterly Citizen Corps Councils held in 2014.

Completed. Meetings were held in May, August, and November.

ADDITIONAL ACCOMPLISHMENTS

1. 21 members of St. Ansgar Church were certified as CERT members upon completing CERT training.
2. CERT members volunteered to work in 10 events sponsored by the Village.
3. 2-CERT members were trained by the DuPage Co. Health department to respond and assist with a public health emergency.

2015 OBJECTIVES

1. Is a great place to live, work and do business

1. Maintain a database of all trained CERT members. (Fourth Quarter)
2. Quarterly Citizen Corps Councils will be conducted in 2014. (Fourth Quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

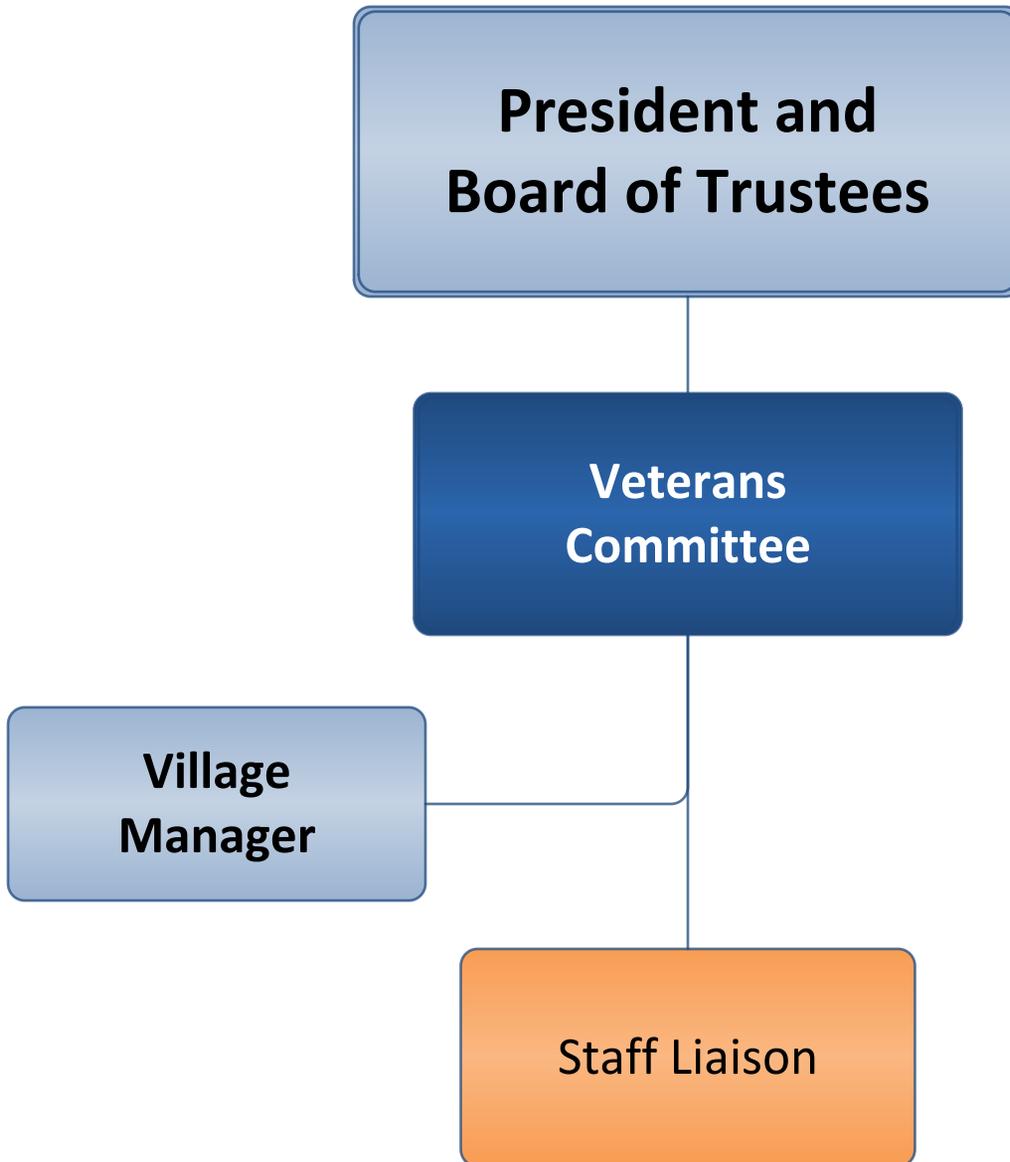
Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 1700 - Citizens Corp Council

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Office Supplies	\$ -	\$ -	\$ 500	\$ 500	\$ 500
	Memberships/ Subscriptions	-	-	200	200	200
	Books/Publications/Maps	-	-	50	50	50
	Communications Parts	114	-	100	100	100
	Materials & Supplies	-	1,000	500	500	500
	Uniforms	-	263	150	150	150
	Small Tools	-	200	100	100	100
	Total Commodities	114	1,463	1,600	1,600	1,600
	Postage	-	-	200	200	200
	Schools/Conf/Meetings	3,199	1,000	-	-	500
	Total Contractual Services	3,199	1,000	200	200	700
	Total Operating Expenditures	3,313	2,463	1,800	1,800	2,300
	Total Citizen Corp Council	\$ 3,313	\$ 2,463	\$ 1,800	\$ 1,800	\$ 2,300

1750 – Veterans Committee



PRESIDENT AND BOARD OF TRUSTEES

1750 – VETERANS COMMITTEE

GOALS

The goal of the Veterans Committee is to promote veterans issues and bring forward topics relating to Hanover Park veterans.

DESCRIPTION OF FUNCTIONS

To promote veteran awareness within the community and the value of those who served their country in the military; to promote and coordinate activities that bring merit to residents who have served their country including adding names to memorial plaques to honor all veterans as well as prisoners of war and those missing in action; to cooperate with local Veteran's Organizations and other groups who represent the interests of the veterans; to recommend to the President and Board of Trustees programs and support for veteran causes as may be appropriate to attain the purposes of the committee; and to complete such projects as are assigned by the Village President and Board of Trustees.

2014 – 2014B OBJECTIVES AND ACCOMPLISHMENTS

I. Is a great place to live, work and do business

1. Reach out to as many Veterans who reside or work in Hanover Park to make sure they are recognized by the Village and are made aware of the Veterans Committee activities. (First through Fourth quarters)

Committee has reached out by attending multiple Village events, and use of the Village website.

III. Is fiscally responsible and transparent

2. Continue to seek funding for the Memorial through brick sales. (First through Fourth quarters)

Brick forms have been on line, in the Hi-Lighter and at various Village functions.

3. Begin fundraising for Military Dog sculpture that would be added to the Veterans Memorial site. (First through Fourth quarters)

Committee has put together a flyer and has begun soliciting funds.

ADDITIONAL ACCOMPLISHMENTS

1. Participated in Touch a Truck, Memorial Day and Veteran's Day events.
2. Participated in 9/11 event.
3. Hosted a Veterans meeting in November.

2015 OBJECTIVES

I. Is a great place to live, work and do business

1. Reach out to as many Veterans who reside or work in Hanover Park to make sure they are recognized by the Village and are made aware of the Veterans Committee activities. (First through Fourth quarters)

III. Is fiscally responsible and transparent

2. Continue to seek funding for the Memorial through brick sales. (First through Fourth quarters)
3. Continue fundraising for Military Dog sculpture that would be added to the Veterans Memorial site. (First through Fourth quarters)

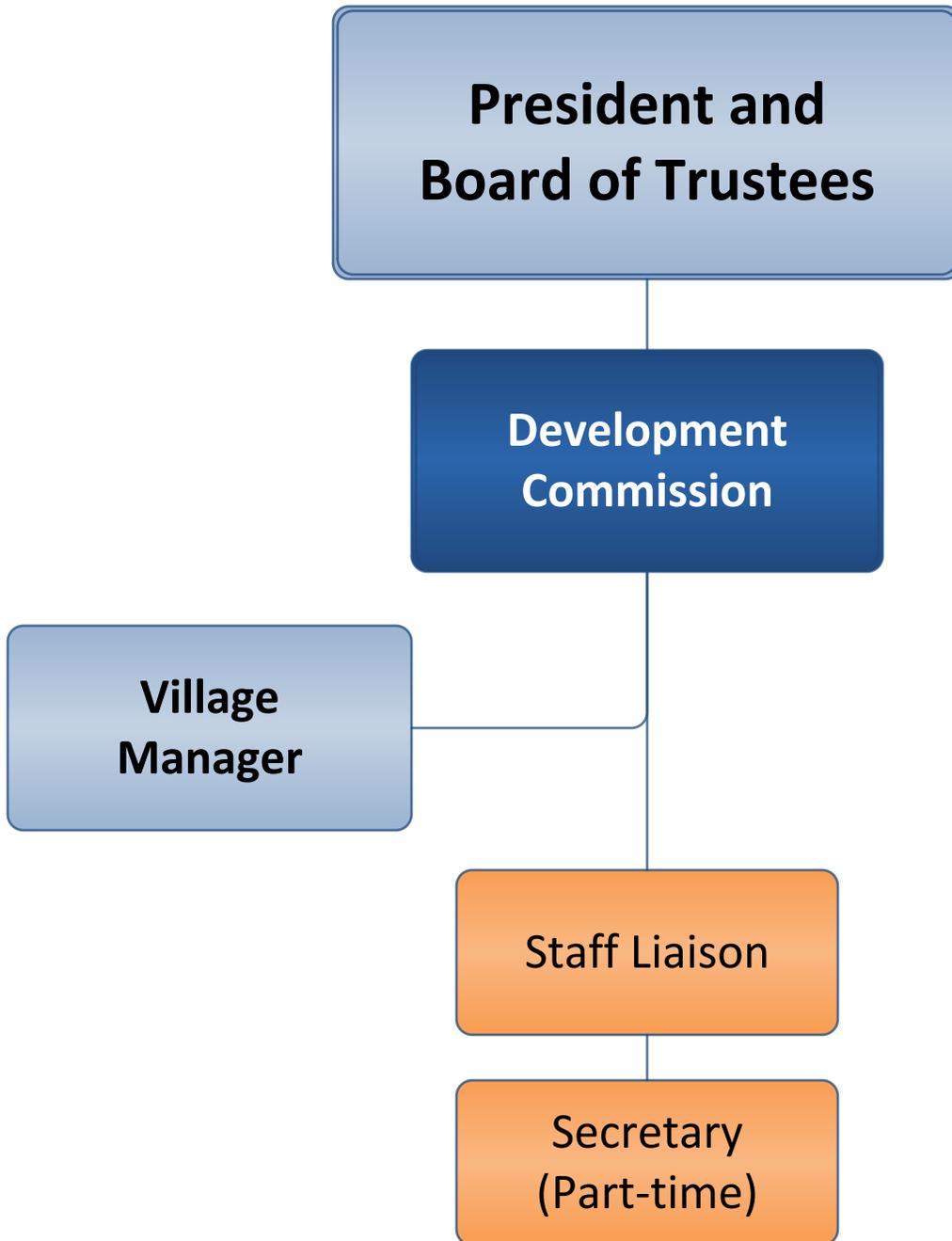
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 1750 - Veterans Committee

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Office Supplies	\$ 262	\$ 67	\$ 100	\$ 100	\$ 150
	Materials & Supplies	-	173	500	500	250
	Total Commodities	262	240	600	600	400
	Postage	46	39	50	50	50
	Special Events	828	1,249	1,060	1,000	2,250
	Total Contractual Services	874	1,288	1,110	1,050	2,300
	Total Operating Expenditures	1,136	1,528	1,710	1,650	2,700
	Total Veterans Committee	\$ 1,136	\$ 1,528	\$ 1,710	\$ 1,650	\$ 2,700

1800 – Development Commission



PRESIDENT AND BOARD OF TRUSTEES

1800 – DEVELOPMENT COMMISSION

GOALS

The goals of the Development Commission are to create and maintain the Comprehensive Plan and specific area plans for the Village to provide long-term policy direction, to review all proposed developments and subdivisions in a timely and professional manner and provide thorough and concise recommendations to the Village Board, to conduct public hearings on all petitions for zoning variations, special uses, planned unit developments, rezonings (zoning map amendments), text amendments, and comprehensive plan amendments. All petitions are considered in a fair and equitable manner, in accordance with the established standards and ordinances.

DESCRIPTION OF FUNCTIONS

Prepare and recommend to the Village Board a comprehensive plan for present and future development of the Village, review all subdivisions, zoning requests and proposed developments to ensure conformance with the comprehensive plan, zoning and subdivision regulations. Review and recommend revisions to the Comprehensive Zoning Ordinance and review decisions of the Zoning Administrator. Review and interpret the Zoning Ordinance and make recommendations on petitions for variations from the provisions of the Zoning Ordinance.

2014B OBJECTIVES AND ACCOMPLISHMENTS:

1. Maintain and focus on Economic Development and Redevelopment.

1. Provide timely recommendations to the Village Board on development applications related to subdivisions, variances, special uses, and zoning code amendments. (First through fourth quarters)

Ongoing. Reviewed a number of development applications in a timely and professional manner, providing meaningful comments and clear recommendations to the Board. Held public hearings for projects including a new bank building, new commercial outlot building, and two telecommunication related projects. Researched, analyzed and made recommendations for changes to several sections of the Zoning Code as part of the creation of the Unified Development Ordinance (UDO). Held public hearings recommending amendments to the Zoning Code, which were provided to the Village Board.

2. Support implementation of Village and special area plans, including the Comprehensive Plan, Village Center Plan, and Irving Park Corridor Study, by considering plan goals and zoning and design recommendations when reviewing development proposals. (First through fourth quarters)

Ongoing. Development applications are reviewed in light of Village Center plan, Comprehensive Plan and Irving Park Road Corridor study goals and recommendations, as applicable. Landscape standards, as identified in these plans for image improvement, as well as proposed in the zoning code update, are being applied for new development and redevelopment. Recommended updates to the Zoning Code take into account the recommendations of these studies.

3. Receive public comments related to development and business regulations, perform research, and provide recommendations for changes and improvements to regulations as needed. (First through fourth quarters)

Ongoing. Public notification sent for all public hearings; and comments are received and feedback incorporated during review. Best Practices are researched from surrounding communities as well as regional agencies prior to providing recommendations. Extensive research is being performed for the Zoning Code Text Amendments related to UDO update and

new zoning regulations pertaining to predatory lending businesses such as Payday loans, Title Loans, Cash for Gold, etc.

II. Overall and long-term Financial Health of the Village.

1. Evaluate and provide recommendations to the Village Board regarding development in all TIF Districts. (First through fourth quarters)

Ongoing. Reviewed one development application in TIF 3 related to a special use for the Education and Work Center in the Hanover Square Shopping Center and provided feedback based on goals of the district. Provided input to ensure updated Zoning Code regulations meet TIF goals.

III. Continue to improve the overall image and identity of the Village and in order to make the community a desirable place to live and raise a family.

1. Review and provide recommendations to complete Zoning Code update. (First and second quarters)

Ongoing. Researched, analyzed and made recommendations for changes to several sections of the Zoning Code. Proposed changes following research on comparable/surrounding municipalities and industry best practices. Held several meetings to craft updated regulations for lighting regulations driveways, fences, accessory structures and uses, site plan review, variations, sign and design guidelines. Following presentation of these sections, the Development Commission has held Public Hearings to gather input and feedback as well as formalize their recommendations. Final recommendations for changes were then forwarded to the Board for final action.

2. Recommend potential development strategies based upon applicable Village and special area plans. (First through fourth quarters)

Ongoing. Provided staff feedback on ongoing development activities, including any special area plans. Provided feedback on the DuPage County Lake Street Corridor Plan based upon overall Village goals.

IV. Provide Effective Governance.

1. Provide up-to-date information regarding Development Commission meetings and activities on the Village website. (First through fourth quarters)

Ongoing. Full meeting agendas, packets, and minutes provided on the Village website prior to every meeting. Village plans, including Comprehensive Plan, Village Center Plan, Irving Park Corridor Study, and DuPage County Lake Street Corridor study are available on the website. Timely and pertinent information is also disbursed via the Village Hi Lighter newsletter

2015 GOALS/PRIORITIES:

I. Maintain and focus on Economic Development and Redevelopment.

1. Provide timely recommendations to the Village Board on development applications related to subdivisions, variances, special uses, and zoning code amendments. (First through fourth quarters)
2. Support implementation of Village and special area plans, including the Comprehensive Plan, Village Center Plan, and Irving Park Corridor Study, by considering plan goals and

zoning and design recommendations when reviewing development proposals. (First through fourth quarters)

3. Receive public comments related to development and business regulations, perform research, and provide recommendations for changes and improvements to regulations as needed. (First through fourth quarters)

II. Overall and long-term Financial Health of the Village.

1. Evaluate and provide recommendations to the Village Board regarding development in all TIF Districts. (First through fourth quarters)

III. Continue to improve the overall image and identity of the Village and in order to make the community a desirable place to live and raise a family.

1. Review and provide recommendations to complete Zoning Code update. (First and second quarters)
2. Recommend potential development strategies based upon applicable Village and special area plans. (First through fourth quarters)

IV. Provide Effective Governance.

1. Provide up-to-date information regarding Development Commission meetings and activities on the Village website. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

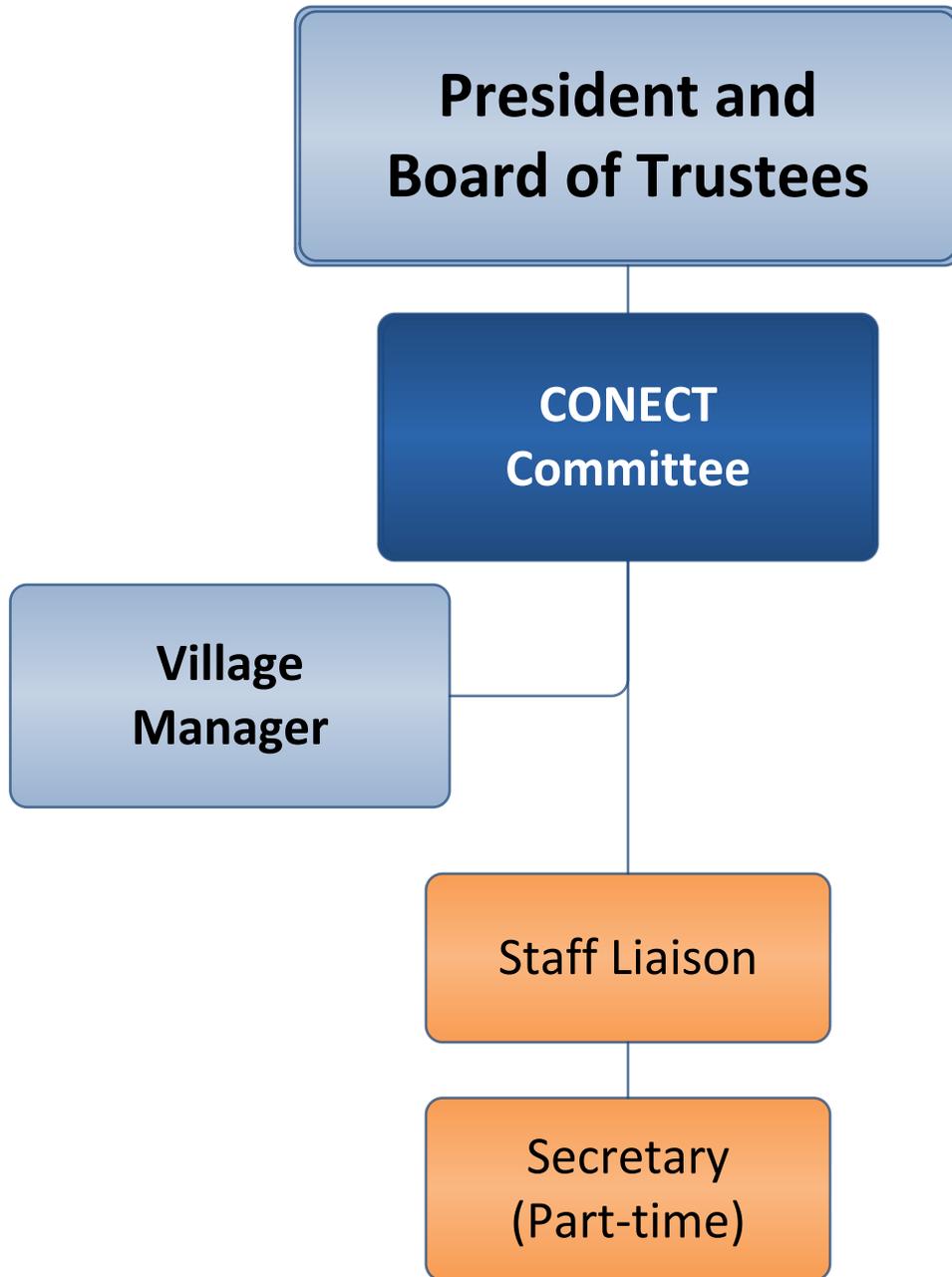
Fund 001 - General Fund

Department 1800 - Development Commission

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Overtime	\$ 422	\$ -	\$ -	\$ -	\$ -
	State Retirement	59	-	-	-	-
	Social Security	32	-	-	-	-
	Total Personal Services	513	-	-	-	-
	Office Supplies	-	-	100	25	-
	Memberships/Subscriptions	-	-	250	250	250
	Books/Publications/Maps	-	-	100	100	250
	Miscellaneous Expen.	25	28	100	100	200
	Total Commodities	25	28	550	475	700
	Postage	-	-	200	100	200
	Schools/Conf/Meetings	1,040	80	1,100	750	600
	Total Contractual Services	1,040	80	1,300	850	800
	Total Operating Expenditures	1,578	108	1,850	1,325	1,500
	Total Development Commission	\$ 1,578	\$ 108	\$ 1,850	\$ 1,325	\$ 1,500

1950 – Hanover Park CONECT Committee

(Committee on Networking Education and Community Teamwork)



PRESIDENT AND BOARD OF TRUSTEES 1950 - CONECT COMMITTEE

GOALS

The goals of the Committee on Networking, Education and Community Teamwork (CONNECT) are: Strengthen the Village's business community by encouraging the retention of existing businesses and attraction of new business; Serve as a business liaison, providing feedback on the impact of activities and regulations on businesses; and, Support and provide feedback on Village economic development activities related to business and development promotion and marketing, land use and transportation planning, workforce development, etc.

DESCRIPTION OF FUNCTIONS

The CONECT Committee's responsibilities include promoting the Village's business opportunities through events, activities and correspondence. CONECT consistently reviews and updates materials relating to the Committee's brochure, the Village's HiLighter newsletter, promotional flyers on numerous events, opportunities and meetings relating to specific Village happenings and projects. They ensure those attending Committee hosted events receive information from various service agencies and taxing bodies affiliated with the success of doing business in and with the Village. They also provide feedback on the impact of proposed activities and regulations on local businesses.

CONNECT facilitates formal and informal networking opportunities. Specifically, CONECT coordinates and hosts the following programs and activities on an ongoing basis:

Conducts "Welcome" visits to new businesses gifting them with a plant and providing them with pertinent Village information including a letter from the Mayor offering free marketing opportunities to increase exposure of their business, a current issue of the Village *HiLighter* Newsletter, a CONECT Brochure and Volunteer Application, and a Chamber Membership Application.

Coordinates and hosts annual activities promoting Hanover Park and encouraging networking among local businesses including Ribbon Cuttings, Realtor & Business Reception, Chamber "Business after Hours" and Mayor's Choice Business Award Program.

Continues outreach and public relations with businesses, developers, and residents by providing correspondence relevant to current projects and challenges being addressed by the Village, continuing the enhancement of the Village's image. Provides feedback on Business Retention and other surveys and outreach.

Encourages Village-licensed restaurants to participate in "Dine in Hanover Park" and "Shop Local" coupon programs. By participating in this program, businesses receive additional exposure through marketing in our Village *HiLighter* newsletter, and area residents receive savings on their purchases. This marketing is at low cost to the business. It's a "Win-Win."

Provides recommendations, guidance and opportunities regarding business retention and attraction activities. Staff continues to work with CONECT regarding development updates and potential business retention, expansion, and attraction proposals.

2014B GOALS/ACCOMPLISHMENTS:

I. Maintain and focus on Economic Development and Redevelopment.

1. Sponsor a “Business after-Hours” event through the Chamber of Commerce. (Fourth quarter)

Due to the timing of the annual event (Feb/March) and the shortened period of the fiscal year (May thru December), the event did not occur within Fiscal Year 2014B. The event will next be held in the first quarter of Calendar Year 2015.

2. Establish a “Shop Local” Program. Continue “Dine in Hanover Park” promotion whereby coupons for Village restaurants are distributed to residents through the Village HiLighter Newsletter and posted on our website. (First through fourth quarters)

Accomplished. The “Shop Local” program began in the May/June issue of the HiLighter. Coupons for 20 local businesses were included, generating \$1,000 in revenue which helped towards reducing the printing cost of the newsletter. The summer issue also contained a list of over 50 local restaurants and eateries within the community under a separate page “Dine Local”. Additional “Shop Local” coupons are to be included in the November/December issue of the HiLighter to encourage local holiday shopping.

3. Increase efforts to collect business emails addresses through business license forms and events. Contact businesses via email rather than through U.S. Postal mailings. (First through fourth quarters)

Business contact information has continued to be collected including email addresses. This has been done not only at the special events but also via direct phone calls. The businesses that participated in the “Shop Local” program also provided their contact information. This information has been used for sending reminders as well as information dispersion of Village events. However, the database completion is in process.

II. Overall and long-term Financial Health of the Village.

1. Create a “Business Retention” questionnaire and incorporate six month follow up visits with business owners. Share results with Committee and work to address issues and concerns of businesses. (First through fourth quarters)

Accomplished. A “Business Retention Survey” questionnaire was prepared and presented to the CONECT committee in June. Following feedback from members, the survey is being streamlined for ease of use. The survey will be finalized by December 2014.

III. Continue to improve the overall image and identity of the Village and in order to make the community a desirable place to live and raise a family.

1. Host a Realtor and Business Reception showcasing opportunities in Hanover Park. (Third quarter)

The event will be held on November 5, 2014. Based on the positive feedback received from last year's inclusion of the local businesses in this event, staff will continue to host the event at the Park District location.

2. Upon the completion of the Annual Realtor & Business Reception and Chamber Business after Hours events, conduct a survey of attendees. Results will measure success of the event and focus on areas that need improvement. (Third through fourth quarters)

A survey of attendees provided feedback for ideas that worked and changes that need to be made. The partnership with several local businesses reduced the overall cost to the Village. Changes were made to improve the formatting of the event.

3. Provide feedback on the impact of proposed activities and regulations on local businesses and hear local business concerns. (First through Fourth quarters)

Staff continued to obtain feedback from the CONECT committee regarding various regulations as well as economic development activities. Staff is also working with other entities to provide outreach to the Hispanic Business community.

2015 GOALS/PRIORITIES:

I. Maintain and focus on Economic Development and Redevelopment.

1. Sponsor a "Business after-Hours" event through the Chamber of Commerce. (First quarter)
2. Continue the "Shop Local" Program as well as the "Dine in Hanover Park" promotion whereby coupons for Village restaurants and businesses are distributed to residents through the Village HiLighter Newsletter and posted on our website. (First through fourth quarters)
3. Increase efforts to collect business emails addresses through business license forms and events. Contact businesses via email rather than through U.S. Postal mailings. Work towards an up-to-date, complete database for better communication. (First through fourth quarters)

II. Overall and long-term Financial Health of the Village.

1. Conduct a “Business Retention” survey and incorporate follow up visits with business owners. Share results with Committee and work to address issues and concerns of businesses. (First through fourth quarters)

III. Continue to improve the overall image and identity of the Village and in order to make the community a desirable place to live and raise a family.

1. Host a Realtor and Business Reception showcasing opportunities in Hanover Park. (Third quarter)
2. Upon the completion of the Annual Realtor & Business Reception and Chamber “Business after Hours” events, conduct a survey of attendees. Results will measure success of the event and focus on areas that need improvement. (Third through fourth quarters)
3. Provide feedback on the impact of proposed activities and regulations on local businesses and hear local business concerns. (First through Fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

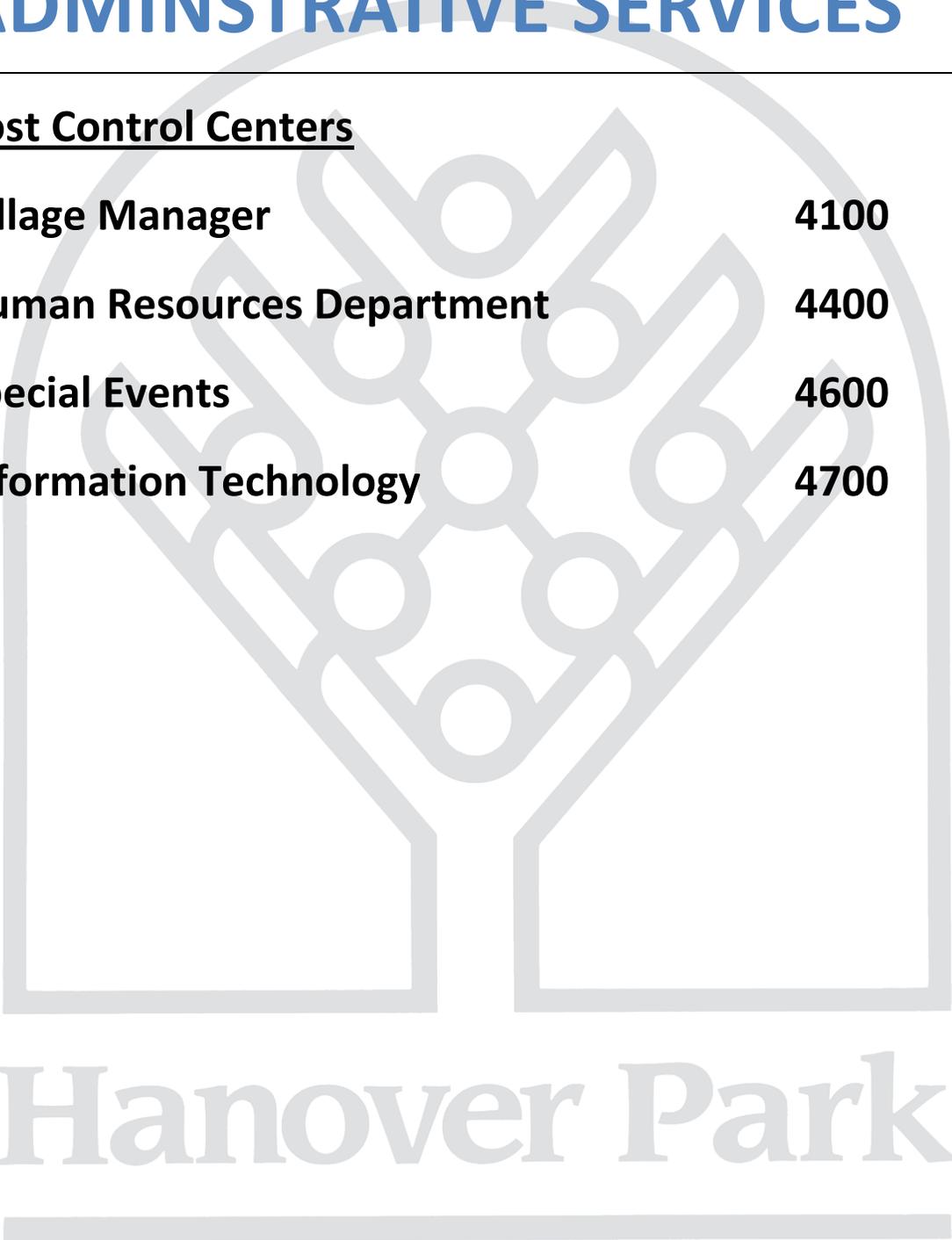
Department 1950 - Hanover Park CONECT Committee

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Memberships/Subscriptions	525	-	750	750	750
	Miscellaneous Expenses	-	-	50	-	-
	Total Commodities	525	-	800	750	750
	Postage	807	841	550	600	750
	Schools/Conf/Meetings	-	43	-	-	-
	Special Events	6,178	3,265	2,800	2,300	4,350
	Total Contractual Services	6,985	4,149	3,350	2,900	5,100
	Total Operating Expenditures	7,510	4,149	4,150	3,650	5,850
	Total Hanover Park CONECT Committee	\$ 7,510	\$ 4,149	\$ 4,150	\$ 3,650	\$ 5,850

ADMINISTRATIVE SERVICES

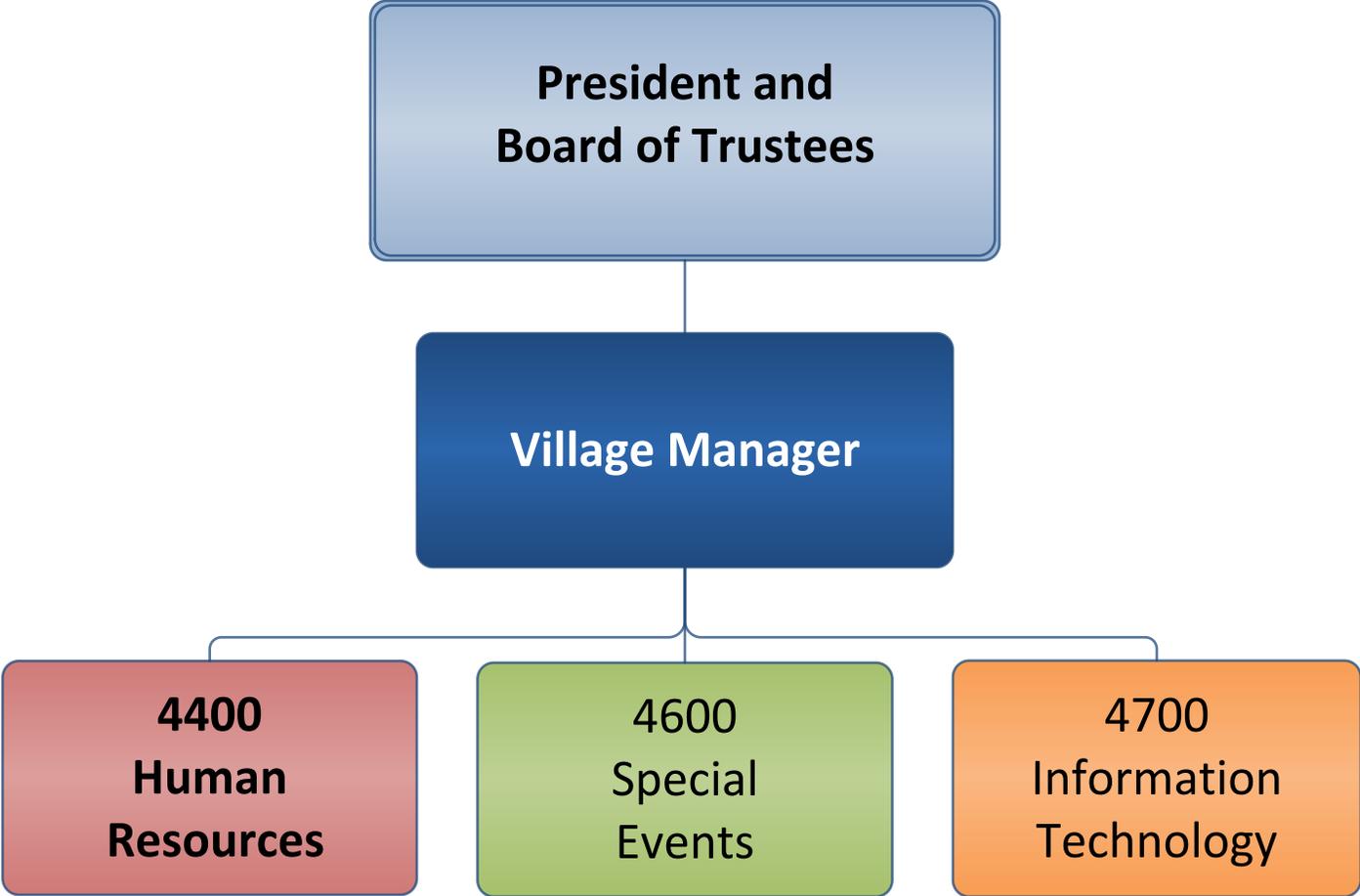
Cost Control Centers

Village Manager	4100
Human Resources Department	4400
Special Events	4600
Information Technology	4700

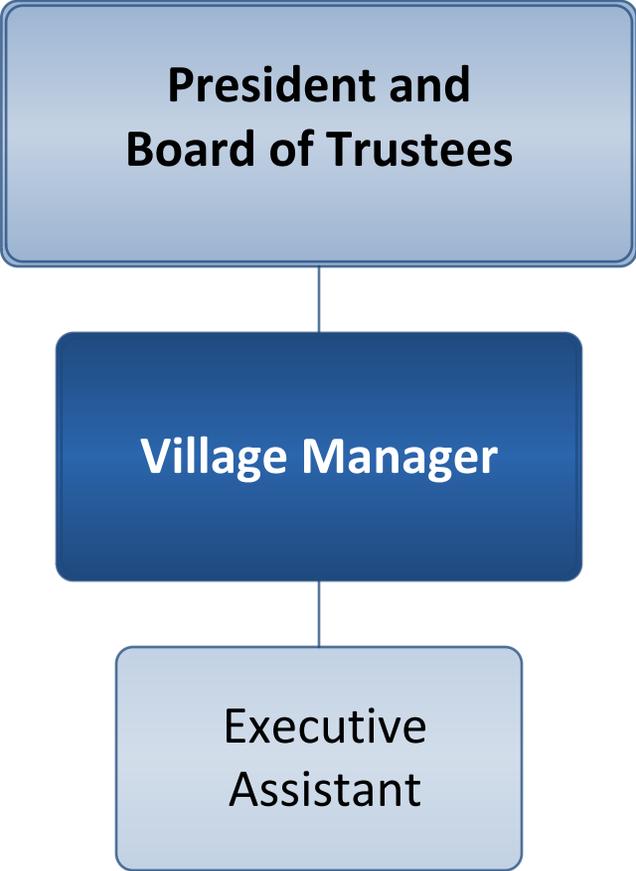


Hanover Park

Organization of Administrative Services



4100 – Village Manager



VILLAGE MANAGER

4100 - ADMINISTRATION

GOALS

The goal of the Village Manager's Office is to provide professional management of the Village operations and continually strive to improve the efficiency and effectiveness of all municipal services through the careful selection and maintenance of a qualified workforce. This means greater productivity, effective policy implementation, improved financial conditions, policy alternatives, public relations and increased communication between all levels of government.

DESCRIPTION OF FUNCTIONS

The Village Manager provides the day-to-day administrative functions necessary for the professional management of the Village. The Manager provides recommendations, options, and evaluations to the Village Board for their selection and direction. The Village Manager evaluates municipal services performed by each department and assures the effective and efficient delivery of municipal services in accordance with fiscal restraint and Board policies. The Manager responds to citizen inquiries and acts as a liaison between special interest groups and other governmental units and the elected officials of the Village.

2014 – 2015 OBJECTIVES AND ACCOMPLISHMENTS

I. Is a great place to live, work and do business

1. Continued with next steps of stabilizing Hanover Square and work to acquire new tenants and retain existing tenants. (First through Fourth Quarters)

Ongoing. Staff continues work on acquiring new tenants to the center. An agreement was finalized with Elgin Community College and Harper College for a Work Force Center to open in August 2014. Finally, a Request for Proposal for the sale of the property was sent out and staff is in negotiations with a potential buyer for the property.

2. Continued review and update administrative policies (First through Fourth Quarters)

Ongoing. Staff continue to review and update administrative policies as needed.

3. Updated the Boundary Agreement with the Village of Bloomingdale (Second Quarter)

Not yet begun.

4. Work towards finalizing the Collective Bargaining Agreement with the Metropolitan Alliance of Police Civilian and Public Works Teamsters.

Completed agreement with Public Works Teamsters. Negotiations continue with MAP Civilians.

II. Offers Convenience Through Technologies

1. Implementation of the new ERP System

Completed. Finance and Human Resources went live with new ERP software in May, 2014. The Police Department also went live with both the self-service night parking module and electronic parking ticket module. Utility billing and community development modules went live in October 2014. Development of the document management process continues.

III. Is fiscally responsible and transparent

1. Implementation of Administrative Adjudication.

Completed. The first hearing took place in May 2014 and Administrative Adjudication hearings now take place the first and third Tuesdays of each month.

2. Implementation of the transition from a Fiscal Year to a Calendar Year budget.

Completed. The first Calendar Year budget will be from January 1-December 31, 2015. In addition, a balance budget was presented to the Village Board for approval.

3. Implemented the new Strategic Plan

Completed. The Village Board passed a Resolution approving the Village's 2014 Strategic Plan at their Board meeting of June 5, 2014.

2015 OBJECTIVES

I. Is a great place to live, work and do business

1. Develop and finalize an Internal Communications Plan for the Village (Second Quarter)
2. Continue review and update of administrative policies (First through Fourth Quarters)

III. Is fiscally responsible and transparent

1. Investigate and implement an investment plan for funds maintained within the Sinking Fund Reserves (IT Replacement Fund, Central Equipment Fund, Capital Projects Fund and General Operating Fund). (Second Quarter)
2. Continue to work toward diversification of revenues.
3. Provide regular financial reports and updates

IV. Offers Convenience through technology

1. Evaluate and upgrade Village Website
2. Plan for improvements to Board room for presentations

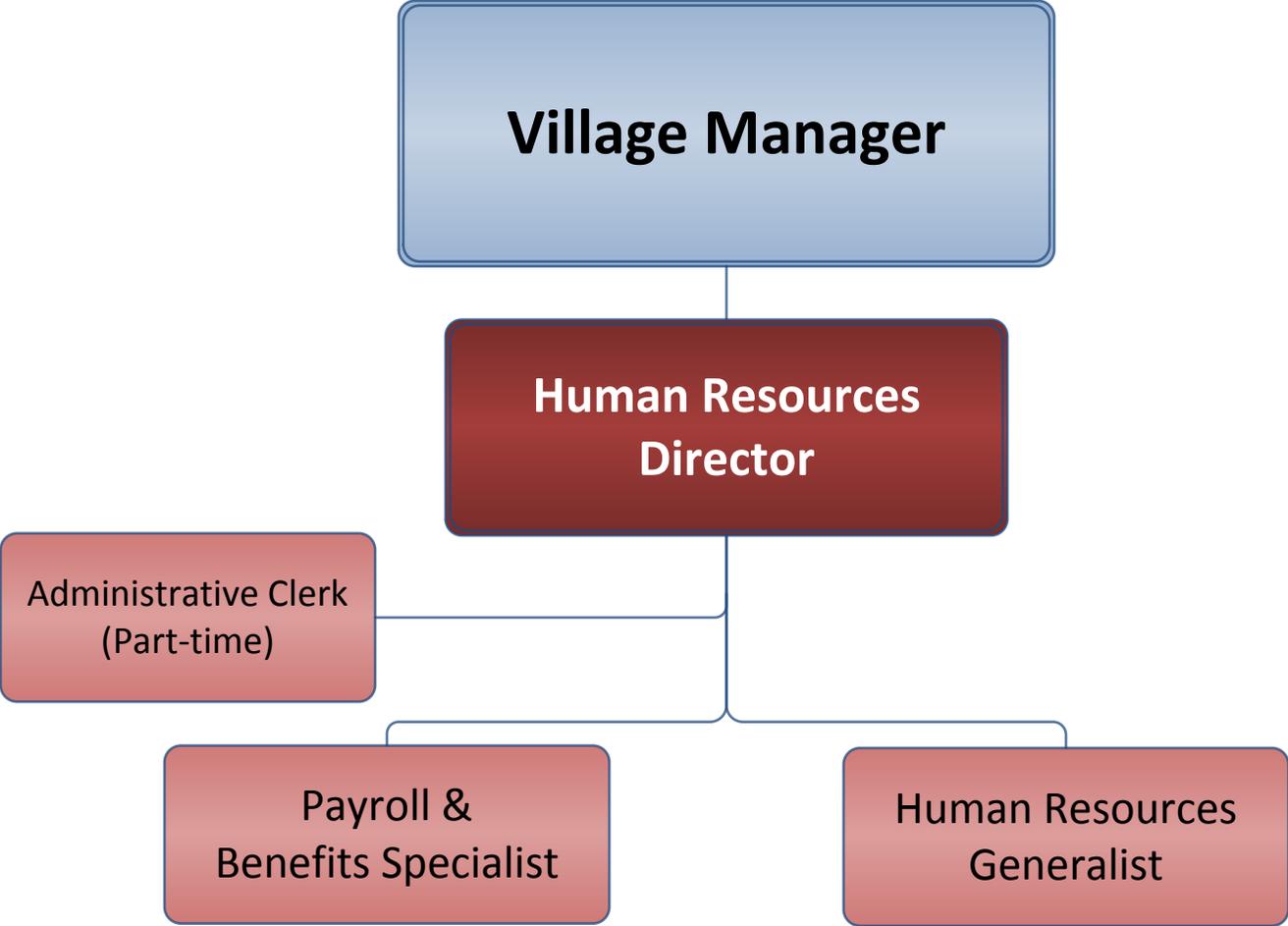
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 4100 - Village Manager

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 168,093	\$ 199,626	\$ 136,076	\$ 137,500	\$ 201,165
	Salaries-Overtime	26,049	16,254	10,400	10,400	20,000
	State Retirement	39,815	32,871	22,466	22,000	30,118
	Social Security	17,516	13,940	11,558	11,500	15,245
	Employee Insurance	20,018	25,967	18,422	18,600	27,828
	Total Personal Services	271,491	288,658	198,922	200,000	294,356
	Office Supplies	699	403	400	300	600
	Memberships/Subscriptions	2,118	2,093	2,093	1,927	2,288
	Materials & Supplies	15	-	-	-	-
	Miscellaneous Expen.	303	373	270	200	400
	Total Commodities	3,135	2,869	2,763	2,427	3,288
	Postage	254	159	200	75	225
	Consulting Services	42,000	25,500	16,000	16,000	24,000
	Schools/Conf/Meetings	2,068	3,621	4,335	4,335	5,130
	Transportation	137	644	600	600	700
	Special Events	7,058	5,942	375	375	6,000
	Miscellaneous Expen.	29	-	-	-	-
	Total Contractual Services	51,546	35,866	21,510	21,385	36,055
	Total Operating Expenditures	326,172	327,392	223,195	223,812	333,699
	Total Village Manager	\$ 326,172	\$ 327,392	\$ 223,195	\$ 223,812	\$ 333,699

4400 – Human Resources Department



4400 - HUMAN RESOURCES DEPARTMENT

GOALS

The goal of the Human Resources Department is to participate in and guide the selection and maintenance of the Village workforce. A well-administered Human Resources function provides residents with cost-effective services by Village employees. Without proper selection and retention of qualified employees, effective services could not be maintained at competitive costs.

DESCRIPTION OF FUNCTIONS

The function of a centralized Human Resources Department is to administer all aspects of personal services, including employee recruitment and selection; wage and benefit administration; position classification, training and development; risk management, labor and employee relations; and ensuring uniformity and consistency in applying rules and regulations throughout the Village.

The Human Resources Department maintains records and develops reporting procedures that inform management and employees of the related cost impact of personnel decisions and employee benefits.

Under the Village's Risk Management Program, the Human Resources Department provides adequate resources and coordination for the servicing and payment of claims for all Village risk management insurance programs which include workers' compensation, automobile, property and liability insurance. This function is maintained through a public entity risk pool described below:

The Village became a member of the Intergovernmental Risk Management Agency (IRMA) on May 1, 1995. IRMA is a public entity risk pool whose members are Illinois municipalities. IRMA manages and funds first-party property losses, third party claims, workers' compensation claims and public officials' liability claims of its member municipalities. The annual contribution to IRMA is based on eligible revenue as defined in the bylaws of IRMA; assessment factors based on past member experience and the funding need for the membership year.

As strategic staffing partners with operating departments, the Human Resources Department works to ensure the best qualified people are recruited and promoted while recognizing and encouraging the value of diversity in the workplace and maintaining such quality through the use of effective performance evaluation systems.

The Human Resources Department assists operating departments in carrying out any labor negotiations that arise as a result of State-mandated collective bargaining measures. It is also responsible for establishing, administering, and effectively communicating sound employment policies, rules, and practices that treat employees with dignity, respect, and equality, while maintaining Village compliance with all employment and labor laws, management directives, and labor agreements.

Some of the specific ongoing operations in the Human Resource Department in support of these functions include the following:

- Ongoing collective bargaining and labor contract administration for six labor unions: Hanover Park Professional Firefighters Association, Local 3452, I.A.F.F. representing full-time Firefighters and Lieutenants; Metropolitan Alliance for Police (M.A.P.) representing Police Officers; Metropolitan Alliance for Police, Hanover Park Sergeants Chapter #103 representing Police Sergeants; Local Service Employees International Union (S.E.I.U.) representing part-time Paid-on-Call Firefighters; Metropolitan Alliance for Police (M.A.P.) Civilians representing full-time and part-time non-sworn Police Department employees and Teamsters Local 714 representing full-time Public Works Employees.

- Wage and salary administration to include job analysis and evaluation and the development and maintenance of job descriptions for all Village positions, as well as any proposed new positions or reclassifications. Also included under this function is payroll administration with Human Resources staff processing twenty six payrolls a year. The Human Resources Department also is responsible for the design and administration of any incentive pay plans, such as the Language Competency Pay Program for non-represented employees, full-time firefighters/paramedics and police officers who demonstrate specific skills in foreign language.
- Ongoing recruitment responsibility for all departments, including management recruitment and promotional testing, as well as administering all facets of entry-level police and fire recruitment, to include working jointly with each department to determine testing and selection procedures.
- Working closely with all departments to identify training needs and coordinate efforts to provide employees with necessary training. The Human Resources Department also schedules employees for various computer skills courses with external training providers.
- Benefits design and/or administration to include insurance, deferred compensation, pension, unemployment, and flexible spending accounts, as well as the administration of the Village's vacation and other leave policies.
- Coordination of various annual employee events, such as the annual Employee Appreciation Picnic, Employee Holiday Luncheon, and Service Recognitions, etc.
- Ongoing administration and coordination with all departments regarding worker's compensation related to occupational injuries and illnesses. The Human Resources Department works closely with all departments in identifying and addressing safety issues, developing safety policies, conducting safety training and developing accident prevention programs. In addition, the Human Resources Department coordinates the Village's random drug testing program for all employees required to hold a commercial driver's license.

PERFORMANCE ACTIVITIES AND MEASURES

Description of Measurement	2009	2010	2011	2012	2013
Number of Full Time Employees	3	3	3	3	3
Number of Part Time Employees	0	0	1	1	1
Number of Full Time Employees Per 1,000 Population	.07	.08	.09	.09	.09
Village-Wide Full Time Employees	193	193	195	195	195
Village-Wide Part Time Employees	49	49	49	44	44
Number of Full Time Employees Per 1,000 Population	5.04	5.08	5.14	5.14	5.14
Employee Terminations	28	30	47	28	33
Applications Handed Out or Downloaded	472	534	10,344	11,892	12,060
Job Applications Received	391	456	1,098	1,193	1,160
Number of Candidates Interviewed	115	148	165	176	276
Number of New Hires	33	31	43	29	34
Number of In-House Training Sessions Conducted	9	7	11	14	21
Employee Recognition Events	5	5	14	5	5
Number of Employees	398	411	670	432	463
Wellness Events	4	3	2	4	1
Number of Employees	56	33	44	89	72

Description of Measurement	2009	2010	2011	2012	2013
Benefit Events	14	16	19	2	2
Number of Employees	35	32	189	47	53
Collective Bargaining Agreements Negotiated	1	3	5	4	5
Representation Elections/Card Check	0	0	0	1	0
Risk Management:					
Administration Departments/Divisions Insurance Claims:					
Total Worker Compensation Claims	1	0	1	0	1
Worker Compensation Losses	\$15,599	\$0	\$188	\$0	\$264
All Other Claims	1	0	0	0	0
Non-Worker Compensation Losses	\$43,418	\$0	\$0	\$0	\$0
Total Claims	2	0	1	0	1
Village-Wide Insurance Claims:					
Total Worker Compensation Claims	18	21	24	19	28
Worker Compensation Losses	\$694,718	\$85,795	\$930,665	\$152,716	\$479,181
All Other Claims (Auto, GL, Property)	24	21	9	17	19
Non-Worker Compensation Losses	\$123,727	\$320,117	\$117,186	\$146,708	\$72,913
Total Claims	42	42	33	36	47
Total Losses	\$818,445	\$405,913	\$1,047,851	\$299,424	\$552,094
Total Expenditures	\$404,892	\$436,989	\$327,621	\$395,108	\$382,704
Cost of Services Per Capita	\$10.58	\$11.51	\$8.63	\$10.41	\$10.08

2014B OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Conduct Police Officer recruitment process (First quarter).
Completed with Eligibility List in August 2014. Second recruitment process started October 2014.
2. Conduct full-time Firefighter/Paramedic recruitment process (First quarter).
Completed with Final Eligibility List in November 2014.
3. Continue negotiations of collective bargaining agreement with Teamsters Public Works and first contract for MAP Civilians. (First quarter – ongoing)
Teamsters Public Works contract approved in September 2014. MAP Civilian negotiations ongoing.
4. Initiate Wellness Program following the IPBC approved model which includes wellness committee, health screenings and measurement goals (First through Fourth quarters)
Deferred due to staff shortage
5. Conduct mandatory employee training:
 - a. Workplace Violence (Third quarter)
Deferred due to staff shortage
6. Implement HR module for new ERP software in payroll and the employee e-suite. (First through Third quarters)

Completed. Employee e-suite to be rolled out to employees in next fiscal year.

7. Implement Kronos Timekeeping module for Fire and Police Departments. (First/Second quarter)
Ongoing

Accomplishments

1. Completed Village wide IRMA Hazard Survey Visit.
2. Hired a new HR Generalist and conduct new hire training
3. Human Resources Director served on IPELRA Board of Director and also served as their training chair.

CALENDAR YEAR 2015 OBJECTIVES

1. Is a great place to live, work and do business

1. Conduct Police Officer recruitment process (First quarter).
2. Conduct part-time Firefighter recruitment process (Second quarter).
3. Conduct promotional Fire Lieutenant process (Second quarter)
3. Conduct negotiations of collective bargaining agreement with SEIU Part-Time Firefighters, IAFF Firefighters/Paramedics, wage reopener with MAP Police Officers and ongoing first contract for MAP Civilians. (First - Fourth quarters)
Teamsters Public Works contract approved in September 2014. MAP Civilian negotiations ongoing.
4. Initiate Wellness Program following the IPBC approved model which includes wellness committee, health screenings and measurement goals (First through Fourth quarters)
5. Conduct employee trainings. (First through Fourth quarters)
6. Continue with additional New World implementations (personnel action and e-suite). (First through Third quarters)
7. Complete Kronos Timekeeping module for Fire and Police Departments. (First/Second quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

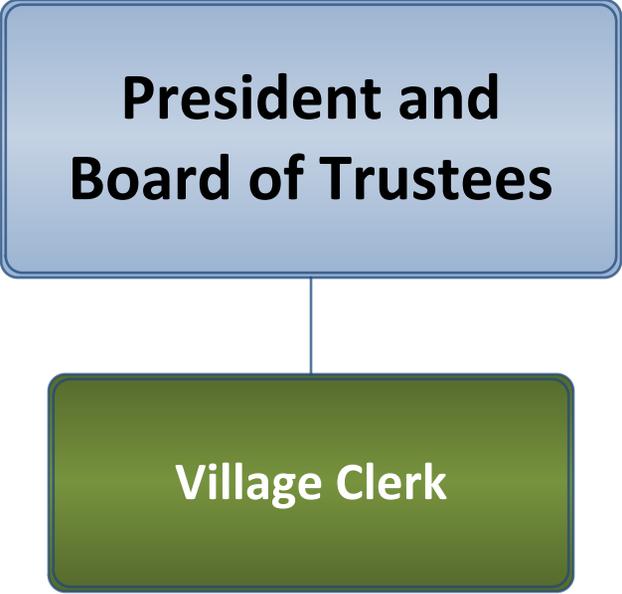
Budget Detail by Department

Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 4400 - Human Resources

Account	Description	2012-2013 Actual	2012-2013 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 190,595	\$ 167,697	\$ 130,458	\$ 130,237	\$ 202,717
	Salaries-Part Time	15,346	12,606	13,271	12,000	20,299
	Salaries-Overtime	284	4,477	1,800	2,000	2,500
	State Retirement	27,810	25,746	20,590	20,590	28,399
	Social Security	15,746	13,975	11,638	11,638	17,904
	Employee Insurance	23,986	21,126	28,022	28,022	40,418
	Total Personal Services	273,767	245,627	205,779	204,487	312,237
	Office Supplies	2,548	1,286	1,175	1,175	1,750
	Memberships/Subscriptions	1,583	1,189	1,534	1,534	1,889
	Books/Publications/Maps	36	17	100	100	600
	Materials & Supplies	332	44	265	265	400
	Employee Recognition	36,077	17,326	24,240	24,240	31,940
	Miscellaneous Expense	-	-	-	-	-
	Total Commodities	40,576	19,862	27,314	27,314	36,579
	Postage	936	986	730	730	1,100
	M & R- Office Equipment	-	-	225	225	450
	Maintenance Agreements	3,976	3,662	2,442	2,442	3,655
	Equipment Rentals	2,756	1,656	2,077	2,077	2,006
	Consulting Services	36,013	75,441	19,406	19,406	35,008
	Medical Examinations	15,467	19,615	25,000	22,000	25,000
	Legal Publications	2,012	1,672	3,330	3,000	5,000
	Schools/Conf/Meetings	5,635	6,212	18,350	9,000	29,957
	Transportation	1,362	403	500	500	1,000
	Total Contractual Services	68,361	109,647	72,060	59,380	103,176
	Total Operating Expenditures	382,704	375,136	305,153	291,181	451,992



4600 - SPECIAL EVENTS

GOALS

The goal of the Special Events Department is to coordinate annual special events sponsored by the Village of Hanover Park.

DESCRIPTION OF FUNCTIONS

The functions of the Special Events Department are to determine annual events to be included in the special events program, and to oversee, administer or assist in the coordination of each event in cooperation with other Village Departments and Committees under the direction of the Editorial Review Board.

Annual events coordinated by the Special Events Department include: May and September - Maxwell Street event, December - Village Holiday Tree Lighting, April - Arbor Day celebration, May/June - Touch A Truck, and August- Car Show. In addition, the Special Events Department coordinates the Community Appearance Awards and Deck the Homes Contests, and the STAARS (STudent Artist and AuthoRS) Program.

The Special Events Department also assists other departments in promotion and, if needed, planning/coordination of the special events.

2014B OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Host a "Touch a Truck" with an addition of a Food Truck Fest. (First Quarter)

Completed

2. Coordinate the Village's semi-annual Maxwell Street event. (First and Second Quarters)

Completed

3. Coordinate Village participation in local parades, including the St. Ansgar Church Parade. (Second Quarter)

Completed

4. Host the Car Show Event and successfully integrate an electronic voting system. (Second Quarter)

Completed

5. Host a Tree Lighting Ceremony. (Third Quarter)

Pending

6. Host an Arbor Day celebration at a Hanover Park School. (Fourth Quarter)

Completed

7. Coordinate the STAARS Program, including the Ontarioville Fine Art Exhibit. (First through Fourth Quarters)

Completed

8. Coordinate the Village's Coffee with the Board events. (First through Fourth Quarters)

Completed

II. Is fiscally responsible and transparent

9. Reevaluate budgeting for individual events and allocate funds to better plan events such as the tree lighting ceremony. (First Quarter)

Ongoing

2015 OBJECTIVES

I. Is a great place to live, work and do business

1. Host a "Touch a Truck" event with an addition of a Food Truck Fest.(First Quarter)
2. Coordinate the Village's semi-annual Maxwell Street event. (First and Second Quarters)
3. Coordinate Village participation in local parades parades, including the St. Ansgar Church Parade. (Second Quarter)
4. Host the Car Show Event and successfully integrate an electronic voting system. (Second Quarter)
5. Host a Tree Lighting Ceremony. (Third Quarter)
6. Host an Arbor Day celebration at a Hanover Park School. (Fourth Quarter)
7. Coordinate the STAARS Program, including the Ontarioville Fine Art Exhibit. (First through Fourth Quarters)
8. Coordinate the Village's Coffee with the Board events. (First through Fourth Quarters)

II. Is fiscally responsible and transparent

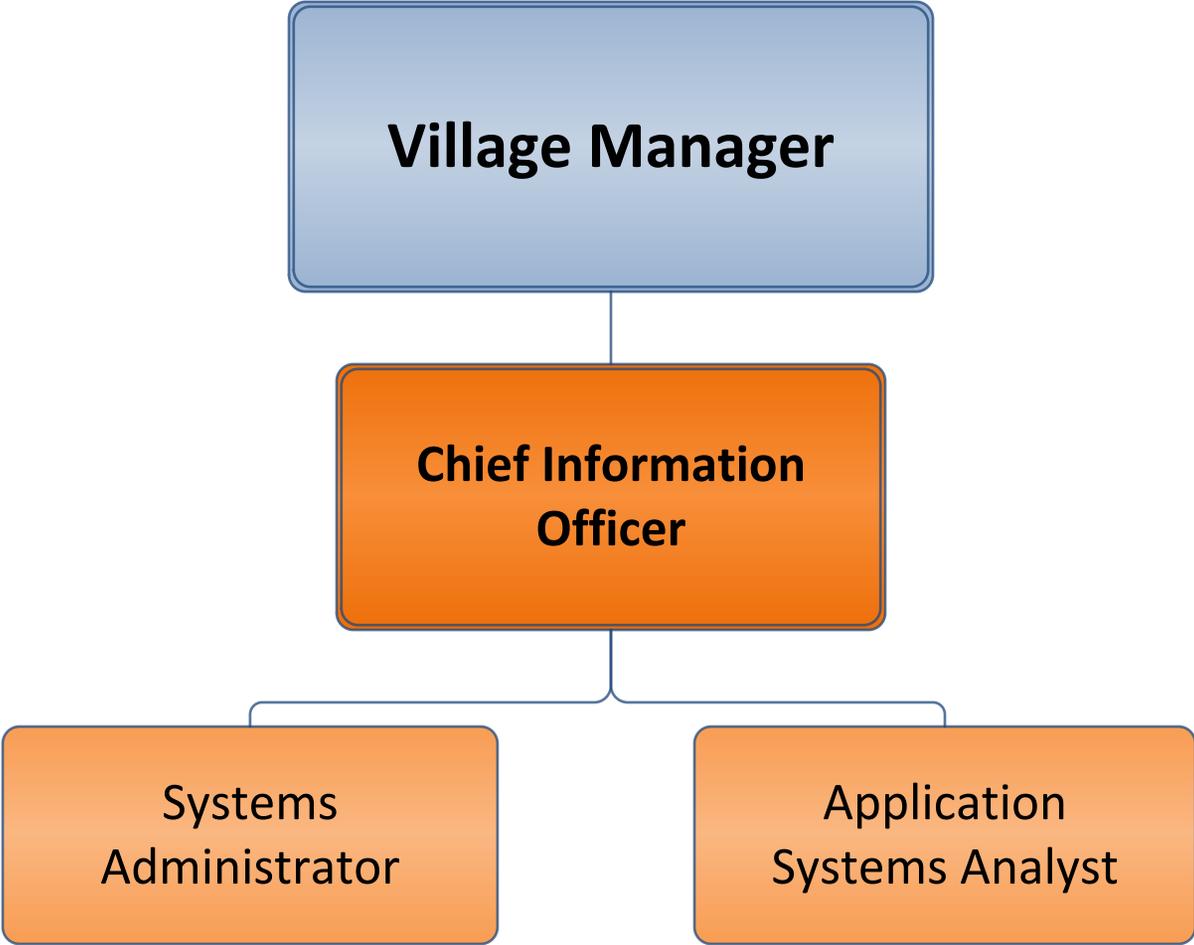
9. Reevaluate budgeting for individual events and allocate funds to better plan events such as the tree lighting ceremony. (First Quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 4600 - Special Events

Account	Description	2012-2013 Actual	2012-2013 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Postage	\$ 325	\$ 267	\$ 400	\$ 400	\$ 400
	Binding & Printing	-	569	400	400	400
	Special Events	20,182	19,081	20,725	19,651	11,725
	Total Contractual Services	<u>20,507</u>	<u>19,917</u>	<u>21,525</u>	<u>20,451</u>	<u>12,525</u>
	Total Operating Expenditures	<u>20,507</u>	<u>19,917</u>	<u>21,525</u>	<u>20,451</u>	<u>12,525</u>
	Total Special Events	<u>\$ 20,507</u>	<u>\$ 19,917</u>	<u>\$ 21,525</u>	<u>\$ 20,451</u>	<u>\$ 12,525</u>



4700 - INFORMATION TECHNOLOGY

GOALS

The goal of the Information Technology (IT) department is to provide the highest quality technology-based services in the most cost-effective manner, to facilitate the Village’s mission as it applies to the management and delivery of services to the departments and community as established by the Village Board under the direction of the Village Manager.

DESCRIPTION OF FUNCTIONS

Under the direction of the Chief Information Officer (CIO), the IT department is responsible for the administration, software licensing, and safe-keeping of all technology-based systems and data utilized by Village departments.

The IT department researches new technologies, analyzes existing processes and procedures, and works closely with staff to understand existing needs. Working in conjunction with staff, cost-effective plans for new technologies and processes that will address needs, improve communications, eliminate unnecessary redundancy between departments and lower operating costs are developed and implemented.

Finally, IT provides research and consultation on all technology-based questions that arise in the course of business. The IT department strives to educate staff, both through direct in-house training and through the coordinated use of outside services, on new technologies, as well as existing technologies, to ensure maximum return of technology investments.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2010	2011	2012	2013	2014
Number of Full Time Employees	3	3	3	3	3
Number of Full Time Employees Per 1,000 Population	.08	.08	.08	.08	.08
Total Information Technology Department Expenditures	\$377,822	\$515,678	\$727,848	\$727,766	\$878,687
Cost of Services Per Capita	\$9.87	\$13.58	19.17	19.16	23.14

2014 – 2014B OBJECTIVES

II. Offer Convenience through Technologies

1. Implement remaining modules for the Enterprise Resource Planning System for the entire Village. (First Quarter)

Completed. We are still in the early stages of this rollout but I have been monitoring the progress from the IT perspective and our involvement. We have been consistently meeting deadlines and working through some of the minor issues reported by Finance and HR. Those issues are being addressed and I continue to provide any support that is required. The IT Department was responsible for a large scale coordination between Departments and New World and scheduled training to accommodate the needs of both entities..

2. Replace 50 aging Desktop PCs to continue the 4 year replacement program. (Fourth Quarter)

Completed.

3. Replace 10 Police MDCs and 5 Fire MDCs. (Second Quarter)

Completed.

4. Replace the wireless link between Fire Station 2 and Evergreen Water Tower. (Fourth Quarter)

Another route was taken in order to provide the best possible solution. The decision was made to implement a new fiber link at the Police Station and utilize a private point-to-point link to Fire Station 2. This will provide the most cost effective measure to deliver the necessary bandwidth.

5. Replace and upgrade aging backup system. (Third Quarter)

Completed.

ADDITIONAL ACCOMPLISHMENTS

1. Implemented NetMotion for Polices to correct the cellular dropout issues that were being reported by Police when we switched over to tunnel all squad cars through our network and then over to Du-Comm. To Date, there have been very few issues reported since the rollout and those that have been reported are due to the lack of cellular coverage in specific areas such as Tanglewood.
2. Implemented the Time and Attendance System for Public Administration. Working together with HR and Public Works, we were able to implement the time and attendance system and are currently working on the integration with New World. This has already eliminated redundant paperwork in Public Works and once complete will reduce the payroll specialist's time required to enter hours into the ERP. The benefits of going electronic will lead to less error from human intervention.
3. Implemented Adjudication System for PD and Finance. This is in the early stages but IT worked diligently with Police and Finance to make the transition as smooth as possible. Two of the major highlights, is that IT has been able to remove redundant entries for parking tickets and were able to remove all of the entry out of Finance allowing for the department to spend time on other tasks. The other highlight is that the Police Department is now capable of allowing residents to submit overnight parking online and remove those duties from the radio operators. One item that was never mentioned, is the Police Department can now actively view data on a computer and see historical information. This was not possible before the implementation and Police had no way of knowing if there were repeat offenders or how often. We also moved the last 5 years of historical data and are working to bring over the remaining information at a later date

2015 OBJECTIVES

II. Offer Convenience through Technologies

1. Conduct remaining training sessions for the Enterprise Resource Planning System for the entire Village. (First and Second Quarter)
2. Replace 50 aging Desktop PCs to continue the 4 year replacement program. (First Quarter)
3. Replace 15 Police and Fire MDC to continue the 3 year replacement program. (Second Quarter)
4. Replace Police Department in car camera server. (Second Quarter)
5. Implement two form authentication for Police CJIS Mandate. (First Quarter)
6. Install Mass Notification System at Public Works and Village Hall. (First Quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

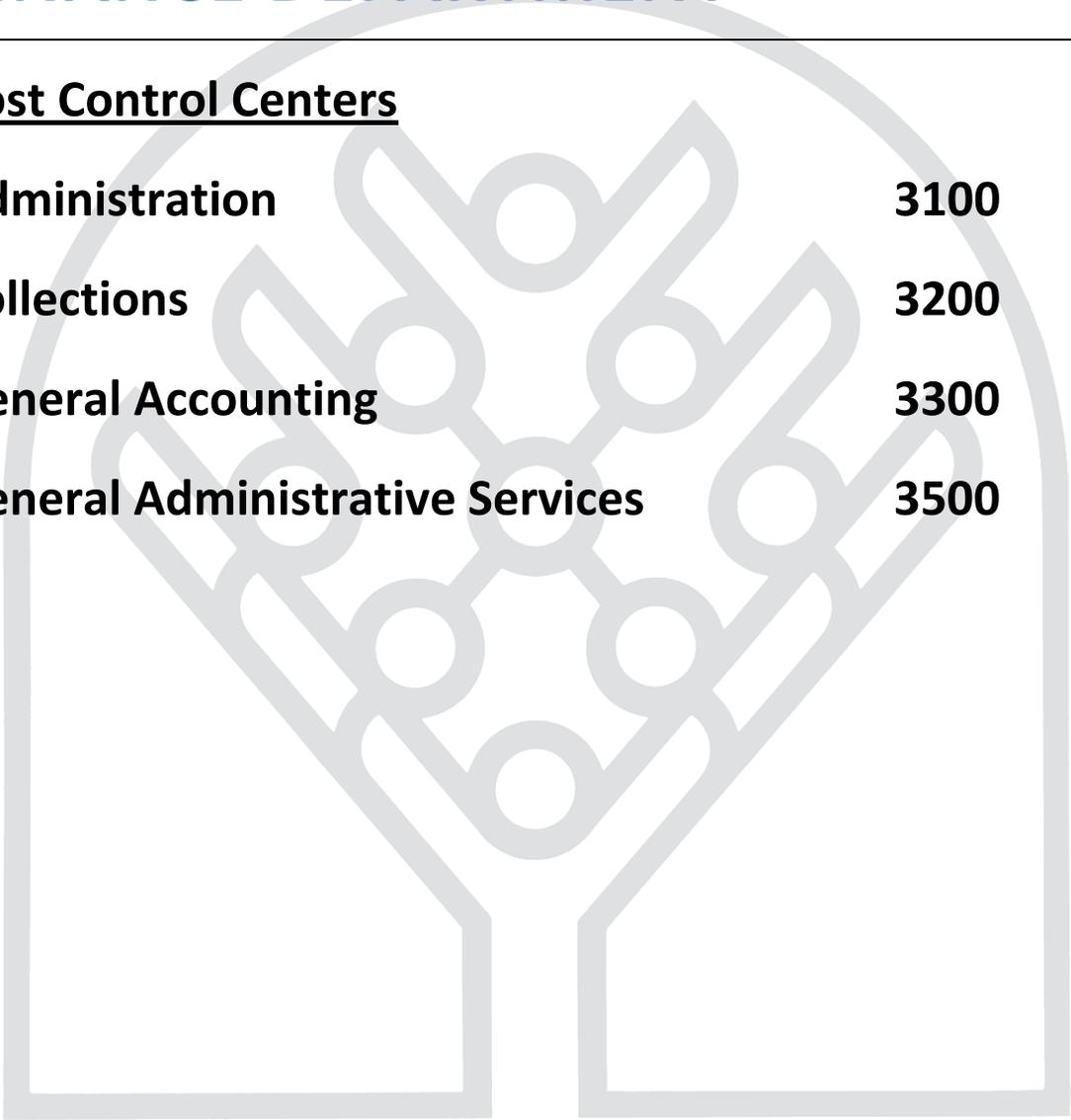
Department 4700 - Information Technology

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 174,977	\$ 179,182	\$ 119,374	\$ 119,374	\$ 183,914
	Salaries-Overtime	11,745	17,077	6,700	6,700	10,000
	State Retirement	27,119	29,990	18,763	18,763	26,489
	Social Security	14,307	15,213	9,720	9,720	14,909
	Employee Insurance	26,783	28,639	19,889	19,889	30,485
	Total Personal Services	254,931	270,100	174,446	174,446	265,797
	Office Supplies	86,322	81,192	46,952	46,952	60,000
	Memberships/Subscriptions	295		540	540	540
	Books/Publications/Maps	80		140	140	200
	Materials & Supplies	23,880	24,516	8,000	8,000	14,500
	Small Tools	183	230	100	100	1,500
	Total Commodities	110,760	105,938	55,732	55,732	76,740
	Telephone	170,181	158,833	144,088	144,088	193,000
	Postage	29	120	200	200	500
	M & R - Office Equipment	3,306		-	-	-
	Maintenance Agreements	157,361	170,471	293,040	293,040	273,150
	Consulting Services	3,279	10,000	3,000	3,000	10,000
	Schools/Conf/Meetings	9,718	2,684	4,500	4,500	38,050
	Transportation	1,003	236	-	-	1,000
	Miscellaneous Expen.	411	444	450	450	450
	Total Contractual Services	345,288	342,788	445,278	445,278	516,150
	Total Operating Expenditures	710,979	718,826	675,456	675,456	858,687
	Total Information Technology	\$ 710,979	\$ 718,826	\$ 675,456	\$ 675,456	\$ 858,687

FINANCE DEPARTMENT

Cost Control Centers

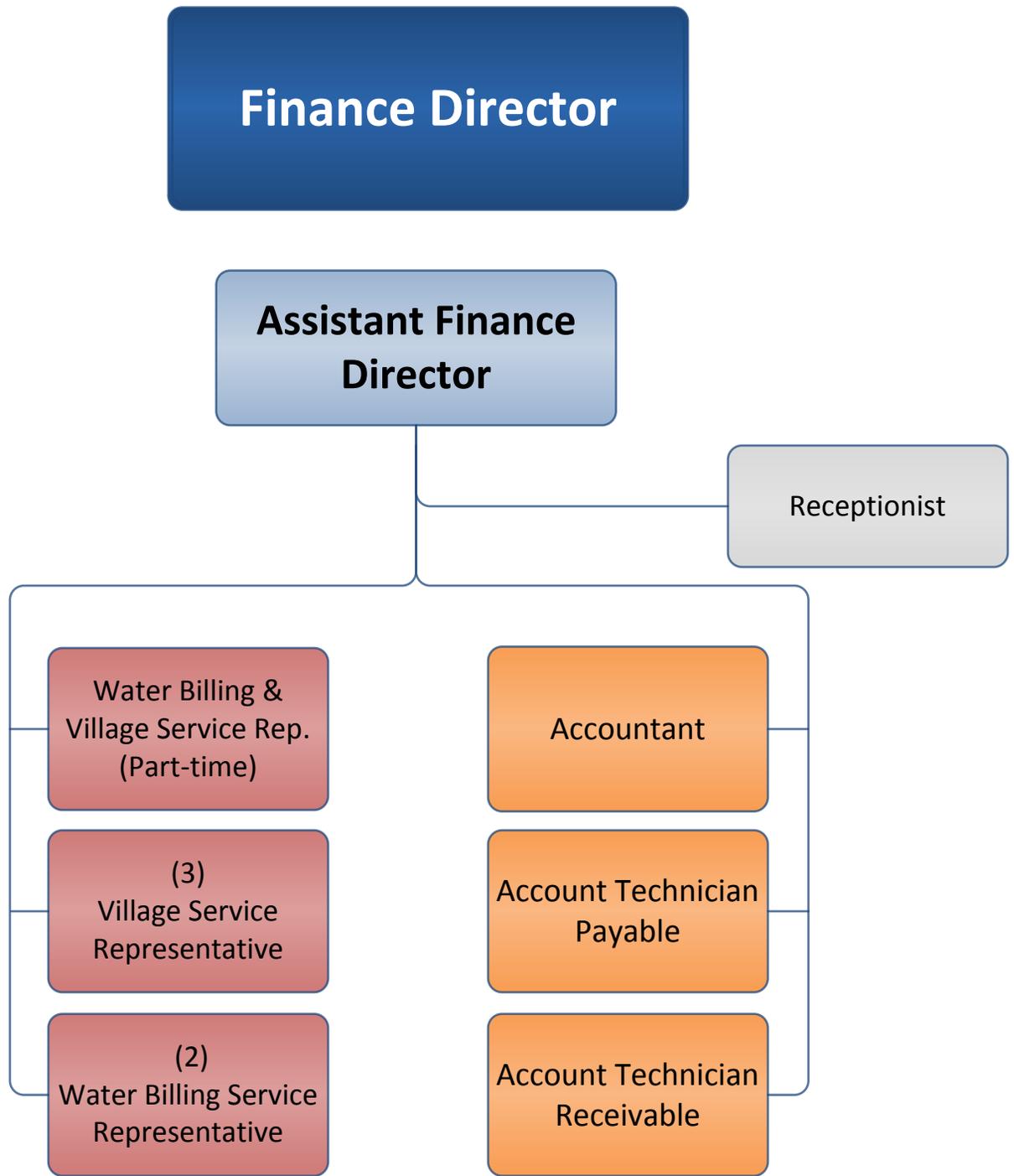
Administration	3100
Collections	3200
General Accounting	3300
General Administrative Services	3500



Hanover Park

Organization of the Finance Department







DEPARTMENT OF FINANCE 3100 – ADMINISTRATION

GOALS

Coordinate the financial activity in compliance with the financial policies established by the Village Board under the direction of the Village Manager.

DESCRIPTION OF FUNCTIONS

The Director of Finance is responsible for the financial administration of the Village. The administrative duties of the Director involve the overall accounting and financial reporting, budgeting, collections, investment and water billing functions. The duties involve providing technical assistance and financial information to department personnel, administration and Village officials as well as executing and monitoring compliance with the broad financial policies of the Village.

Description of Measurement	2010	2011	2012	2013
Number of Full Time Employees	12	10	10	10
Number of Part Time Employees	0	0	3	3
Number of Full Time Employees Per 1,000 Population	.31	.26	.26	.26
Total Finance Department Expenditures	\$1,262,880	\$3,381,713	\$3,497,173	\$3,192,684
Cost of Services Per Capita	\$32.99	\$89.06	\$91.36	\$84.08

2014 - 2015 OBJECTIVES

III. Is fiscally responsible and transparent

1. Work with the information technology department to oversee the successful implementation of a new financial reporting software package.

Ongoing and will continue into the next Fiscal year.

2. Work in conjunction with the information technology department to create and implement an Information Technology Fund, similar to the Central Equipment Fund.

Objective has been implemented by the creation of the fund in the 2015 fiscal year with an equity transfer of \$300,000 to occur in 2015 with budgeted expenditures to begin in 2016.

3. As part of the Department's succession plan, cross-train procedures between the Finance Director and Assistant Finance Director positions.

Ongoing.

ADDITIONAL ACCOMPLISHMENTS

1. The Village received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting award for Fiscal Year 2013.
2. The Village received the Government Finance Officers Association Distinguished Budget Award for Fiscal Year 2014.
3. Illinois Division of Insurance reports for the Police and Fire Pension were completed and submitted to the State for the Fiscal Year Ended April 30, 2014.
4. Municipal Compliance Report was completed for the Fire Pension for Fiscal Year Ended April 30, 2014.
5. The Village began the transition the Fiscal Year from an April 30th year-end to a Calendar year end, and created a stub year eight month budget from May 1, 2014 through December 31, 2014 (Fiscal Year 2014B).
6. The Finance Department implemented new ERP Software Conversion this year and the financial management system went live at the beginning of the fiscal year on May 1, 2014 and utility billing went live in early October, 2014.
7. Municipal Administrative Adjudication, in association with the Finance Department have been processing tickets with the new ticketing system.

2015 OBJECTIVES

III. Is fiscally responsible and transparent

1. Continue to work in conjunction with the information technology department to create and implement an Information Technology Fund, similar to the Central Equipment Fund. (First Quarter)
2. Successfully complete the transition from a Fiscal Year to a Calendar Year Fiscal Year.
3. Working with the IT Department, successfully complete the conversion of the Village's new ERP Software System.
4. Have all staff participate and complete training on Microsoft Systems including Excel & Access.
5. Participate in the New World Systems User Group for the new ERP software system to enhance knowledge and improve communications with other municipalities using the same software.
6. Begin steps for higher education for both the Finance Director and the Assistant Finance Director.

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

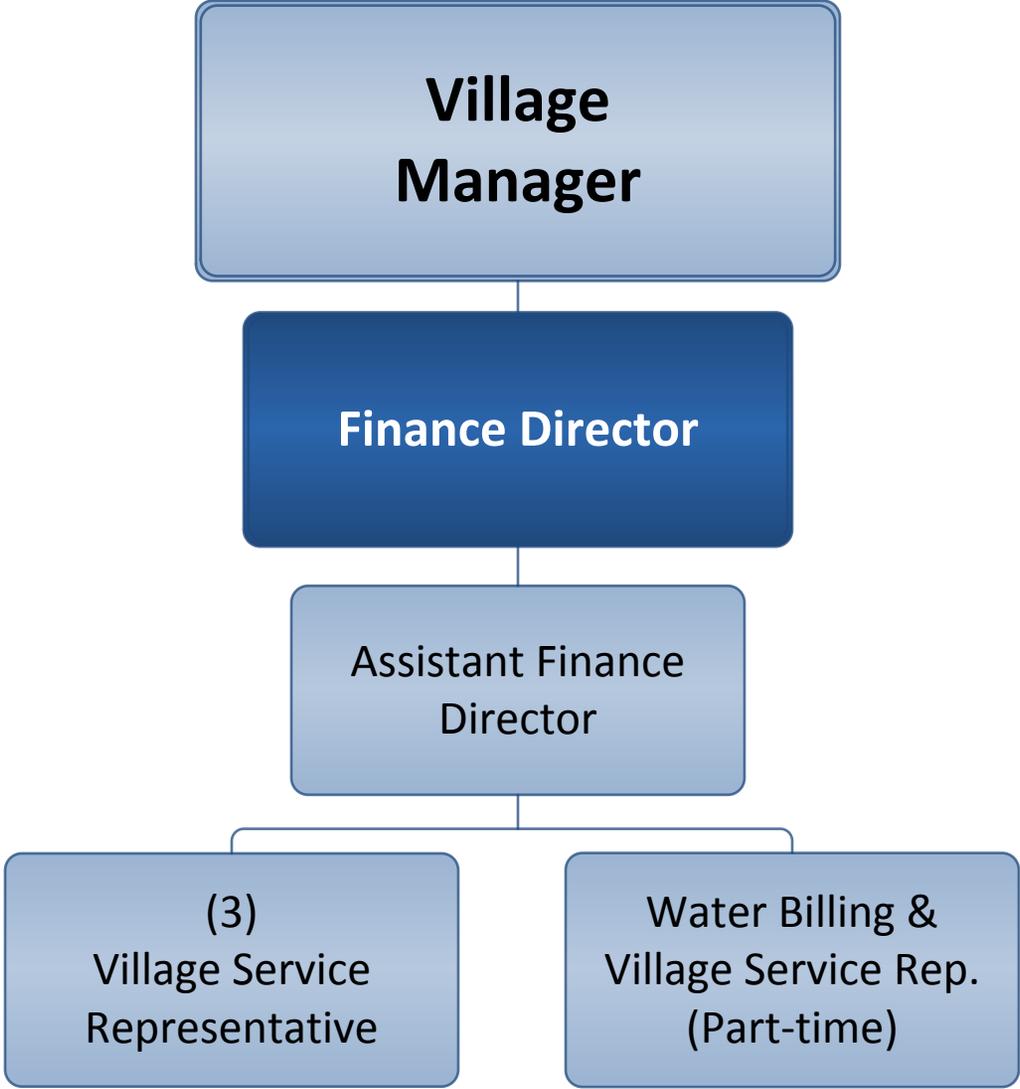
Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 3100 - Finance Administration

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 104,006	\$ 102,600	\$ 71,515	\$ 51,515	\$ 109,347
	Salaries-Overtime	-	-	-	-	-
	State Retirement	15,240	15,510	10,660	7,727	14,953
	Social Security	8,019	7,872	5,521	3,941	8,415
	Employee Insurance	17,858	16,633	12,117	12,117	19,084
	Total Personal Services	145,123	142,616	99,813	75,300	151,799
	Office Supplies	541	6,431	200	250	700
	Memberships/Subscriptions	878	600	750	450	1,085
	Books/Publications/Maps	159	-	150	150	160
	Uniforms	677	-	75	50	150
	Miscellaneous Expen.	30	632	-	-	-
	Total Commodities	2,285	7,664	1,175	900	2,095
	Postage	7	77	-	-	-
	Maintenance Agreements	-	1,423	1,746	1,746	2,978
	Equipment Rentals	14,841	14,473	-	-	-
	Schools/Conf/Meetings	3,611	3,552	9,674	-	4,679
	Transportation	622	1,473	1,090	1,500	1,215
	Miscellaneous Expen.	124	195	-	350	-
	Total Contractual Services	19,205	21,192	12,510	3,596	8,872
	Total Operating Expenditures	166,613	171,472	113,498	79,796	162,766
	Total Finance Administration	\$ 166,613	\$ 171,472	\$ 113,498	\$ 79,796	\$ 162,766

3200 – Village Collections



DEPARTMENT OF FINANCE 3200 - COLLECTIONS

GOALS

The goals of the Division are to continue to provide prompt, efficient and friendly service to all people who come in contact with the office; to handle funds in an accurate and professional manner; to provide the Department of Finance with cash flow information in a timely and accurate manner; to provide quality service and to strive for self-improvement in all areas of responsibility.

DESCRIPTION OF FUNCTIONS

This division is responsible for the collection of all cash funds that come into the Village, the majority of which are water and sewer payments. Collections processes all local citations issued by the Police Department, as well as setting court dates, handling booted vehicles and processing tickets for the collection agency. In addition, the Division is responsible for the issuance of animal licenses, commuter parking lot permits and real estate transfer stamps, the maintenance of all escrow agreements and the maintenance of the contractor's license database.

Description of Measurement	2010	2011	2012	2013
Animal Licenses	345	303	301	265
Parking Tickets Paid	6,805	6,982	7,710	7,001
Monthly Commuter Parking Permits	9,755	9,790	9,872	8,468
Contractor and Business Licenses	883	1,387	1,161	1,289
Real Estate Transfer Tax Stamps	742	706	985	1,178
Water Bill Payments Collected	59,491	59,032	58,662	58,808
Yard Waste Stickers	7,798	6,849	6,728	7,333
Parking Tickets Entered	9,721	11,699	13,786	11,983
Mediation Requests Processed	2,253	2,709	2,292	1,375
Tickets sent to Collections	3,528	3,662	1,858	4,376
Vehicles Placed on Boot List	106	99	124	272

2014 OBJECTIVES

I. Is a great place to live, work and do business

1. Complete selection process for new collection agency services.

This has been postponed until Fiscal Year 2015 so that the new system/vendor will be able to interface with the Village's new software modules.

II. Offers convenience through technologies

1. Begin to work towards the successful completion in the implementation of a new financial reporting software system.

This is ongoing through Fiscal Year 2015.

2014B OBJECTIVES

I. Is a great place to live, work and do business

1. Complete selection process for new collection agency services.

II. Offers convenience through technologies

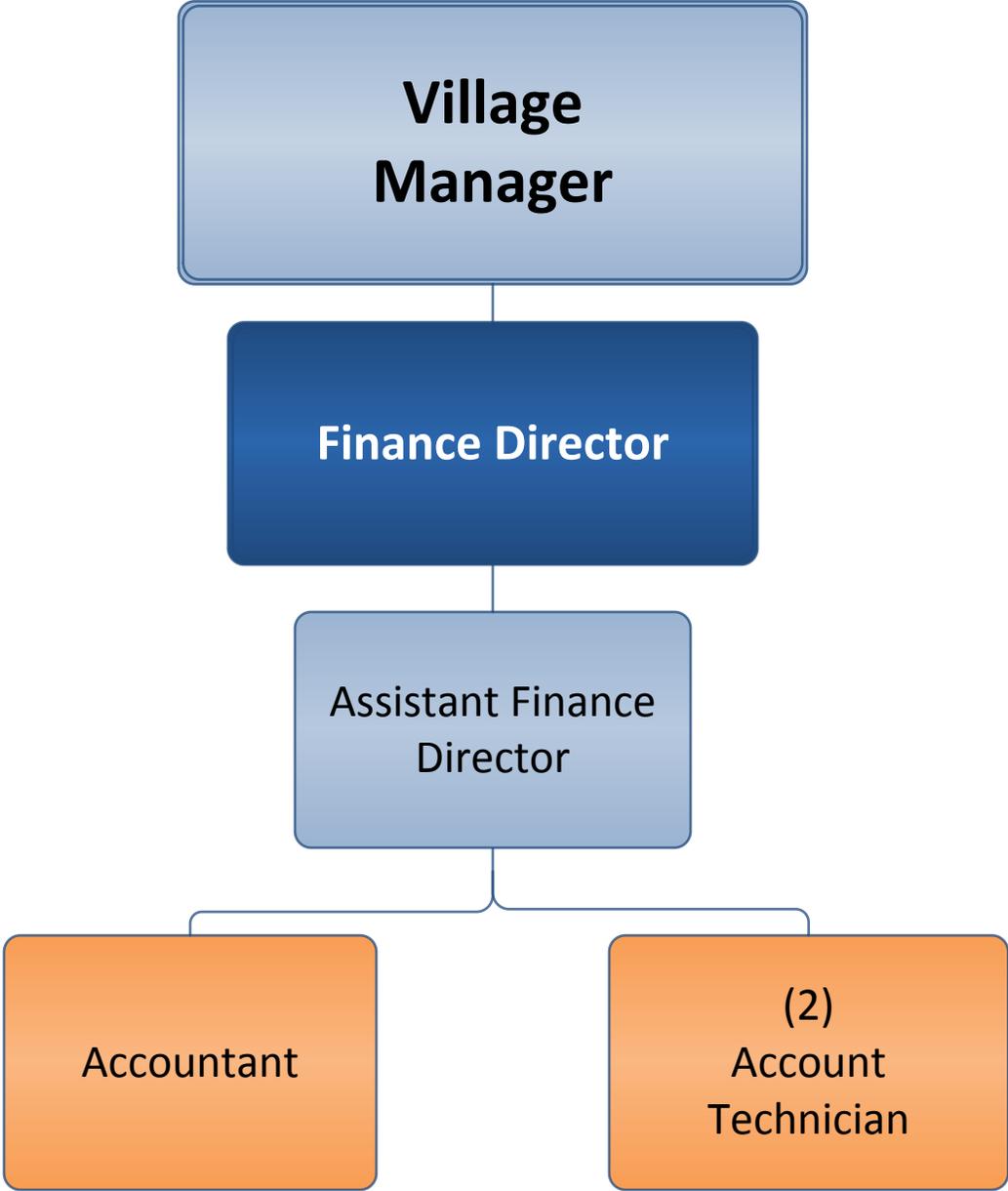
2. Convert the past five years of manually tracked Real Estate Transfer Tax Stamp sales to an electronic format.
3. Working with the IT Department, successfully complete the conversion of the Village's new ERP Software System. First stages of live conversion begin May, 2014 and continue through October, 2014.
4. Fully implement the Administrative Adjudication hearings within Village Hall. Transition will begin in Fiscal Year 2014 in phases to be completed in Fiscal Year 2014B.
5. Have all staff participate and complete training on Microsoft Systems including Word and Excel.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 3200 - Collections

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 78,746	\$ 80,831	\$ 53,733	\$ 53,733	\$ 83,789
	Salaries-Part Time	17,477	17,771	7,931	7,931	14,817
	Overtime Compensation	10	1	1,500	1,500	-
	State Retirement	11,216	11,937	8,097	8,097	11,545
	Social Security	7,256	7,495	4,827	4,827	7,623
	Employee Insurance	17,304	18,336	13,040	13,040	20,538
	Total Personal Services	132,009	136,372	89,128	89,128	138,312
	Office Supplies	10,455	8,621	3,650	2,650	5,675
	Uniforms	124	-	-	-	-
	Total Commodities	10,579	8,621	3,650	2,650	5,675
	Postage	2,999	3,002	2,120	2,120	9,000
	Schools/Conf/Meetings	279	-	350	175	525
	Transportation	11	10	40	20	60
	Total Contractual Services	3,289	3,012	2,510	2,315	9,585
	Total Operating Expenditures	145,877	148,005	95,288	94,093	153,572
	Total Collections	\$ 145,877	\$ 148,005	\$ 95,288	\$ 94,093	\$ 153,572



DEPARTMENT OF FINANCE 3300 - GENERAL ACCOUNTING

GOALS

To provide complete and accurate financial data in proper form on a timely basis to all responsible for the financial administration of the Village.

DESCRIPTION OF FUNCTIONS

This Division is responsible for all accounting functions including processing accounts payable, accounts receivable and purchase orders and general accounting for all departments in the Village. In addition, this Division maintains capital asset records, prepares financial reports and coordinates the annual audit.

Description of Measurement	2010	2011	2012	2013
Number of Invoices Processed	9,303	9,399	9,574	8,725
Number of Purchase Orders Processed	205	186	150	158
Number of Checks Issued	4,112	4,018	3,857	3,665

2014 - 2015 OBJECTIVES

I. Is a great place to live, work and do business

1. Review and update the internal process for creating purchase orders to create less paper usage and more efficiency.

The task is ongoing and will be completed when the new financial reporting software system is fully in place.

II. Offers convenience through technologies

2. Begin to work towards the successful implementation of a new financial reporting software system.

The task is ongoing and will be completed when the new financial reporting software system is in place.

III. Is fiscally responsible and transparent

3. As part of cross-training and planning, have various personnel in the department begin to learn daily and monthly tasks of other positions.

ADDITIONAL ACCOMPLISHMENTS

1. The Village received the Government Finance Officers Association Certificate for Achievement for Excellence in Financial Reporting for our Comprehensive Annual Report for the Fiscal Year Ended April 30, 2013.
2. Updated the Procurement Card and Purchasing policies with new purchasing and approval thresholds more in line with surrounding Municipalities.

2015 OBJECTIVES

II. Offers convenience through technologies

1. Successfully complete the implementation of the new financial reporting software system (ERP).
2. Have all staff participate and complete additional training on Microsoft Systems including Excel, Word and Access.

III. Is fiscally responsible and transparent

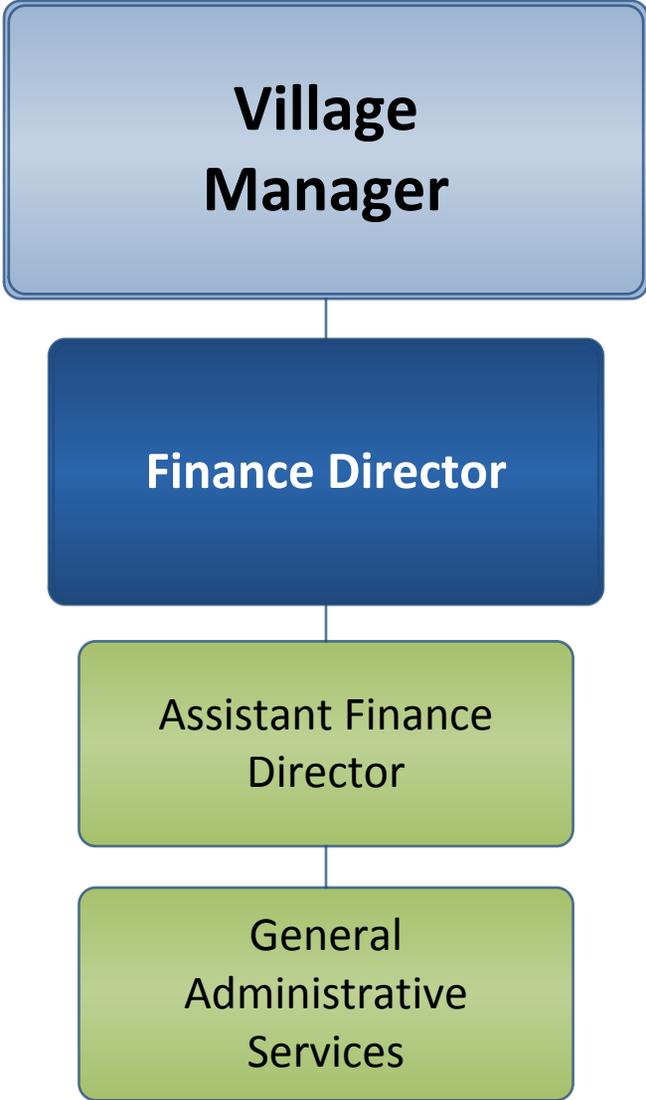
3. Successfully complete the financial audit of Fiscal Year Ended December 31, 2014 with assistance from the audit firm Sikich, LLP.
4. Prepare a comprehensive Request for Proposal for Auditing Services for Fiscal Years ending December 31st 2015; 2016 and 2017. (2nd Quarter)
5. Successfully complete the Village's Annual Financial Audit, Annual Financial Budget, and Annual Property Tax Levy concurrently.

VILLAGE OF HANOVER PARK, ILLINOIS
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail by Department
Fiscal Year Ending December 31, 2015
Fund 001 - General Fund

Department 3300 - General Accounting

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 108,286	\$ 108,236	\$ 73,387	\$ 73,387	\$ 104,012
	Salaries-Overtime	154	55	3,000	2,000	1,500
	State Retirement	15,643	16,574	11,266	11,266	14,559
	Social Security	8,262	8,436	5,900	5,900	8,243
	Employee Insurance	10,816	15,142	9,538	9,538	15,022
	Total Personal Services	143,161	148,443	103,091	102,091	143,336
	Office Supplies	179	453	175	100	175
	Memberships/Subscriptions	100	-	-	-	765
	Total Commodities	279	453	175	100	940
	Postage	2,565	5,661	1,910	1,850	2,600
	Maintenance Agreements	1,510	776	4,782	3,500	4,025
	Equipment Rentals	728	-	-	1,200	-
	Consulting Services	-	-	-	2,500	-
	Auditing Services	20,878	24,143	24,234	26,234	27,734
	Binding & Printing	4,470	2,799	2,150	1,800	2,025
	Schools/Conf/Meetings	-	-	250	125	375
	Transportation	-	-	60	30	90
	Collection Fee Service	-	-	-	4,000	6,000
	Miscellaneous Expen.	13,952	14,989	8,570	8,570	7,750
	Total Contractual Services	44,103	48,367	41,956	49,809	50,599
	Total Operating Expenditures	187,543	197,263	145,222	152,000	194,875
	Total General Accounting	\$ 187,543	\$ 197,263	\$ 145,222	\$ 152,000	\$ 194,875

3500 – General Administrative Services

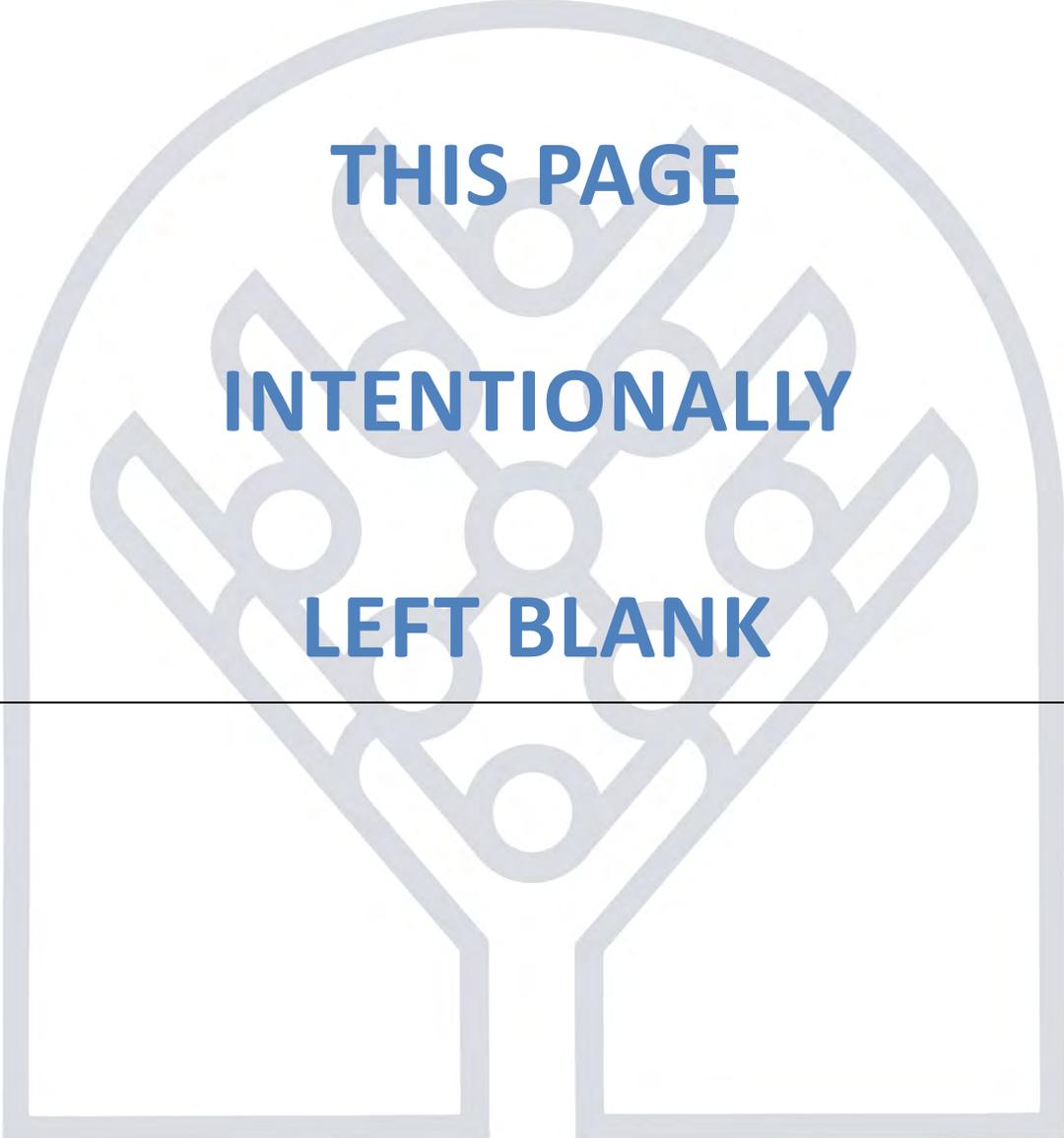


VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 3500 - Administrative Services

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ -	\$ -	\$ 171,068	\$ 171,068	\$ 160,289
	Language Proficiency	21,024	19,270	21,500	21,500	17,950
	State Retirement	11	150	11,706	11,706	6,071
	Social Security	-	87	8,520	8,520	10,696
	Special Pension	27,657	30,946	27,881	27,881	31,026
	Unempl Compensation	79,039	40,860	80,215	20,000	35,032
	Total Personal Services	127,731	91,312	320,890	260,675	261,064
	Telephone	897	1,018	680	680	1,080
	Light & Power	1,026	1,293	1,058	1,058	1,944
	Natural Gas	17,693	37,525	10,040	10,040	12,550
	Tax Incentive Payments	1,862,942	1,869,874	1,335,487	-	-
	Liability Insurance Program	346,818	569,608	303,844	303,844	428,400
	Furn & Equipment Replace	20,000	-	13,336	13,336	20,000
	Fence Escrow	-	6,950	-	-	-
	Legal Services	278,183	316,936	225,908	225,000	300,070
	Shelter Inc	3,000	-	3,000	3,000	3,000
	Miscellaneous Programs	12,030	74,992	15,700	15,200	15,700
	PACE Bus Service	15,680	15,680	10,456	10,456	-
	Pk Dist Youth Programs	4,000	2,250	3,000	3,000	3,000
	WAYS	2,000	2,000	2,000	2,000	2,000
	Contingency	700	-	10,000	10,000	10,000
	Total Contractual Services	2,564,920	2,898,124	1,934,509	597,614	797,744
	Total Operating Expenditures	2,692,651	2,989,436	2,255,399	858,289	1,058,808
	Transfer to Gen Capital Proj	645,970	-	975,280	-	-
	Total Interfund Transfers	645,970	-	975,280	-	-
	Total Other Expenditures	645,970	-	975,280	-	-
	Total Administrative Services	\$ 3,338,621	\$ 2,989,436	\$ 3,230,679	\$ 858,289	\$ 1,058,808

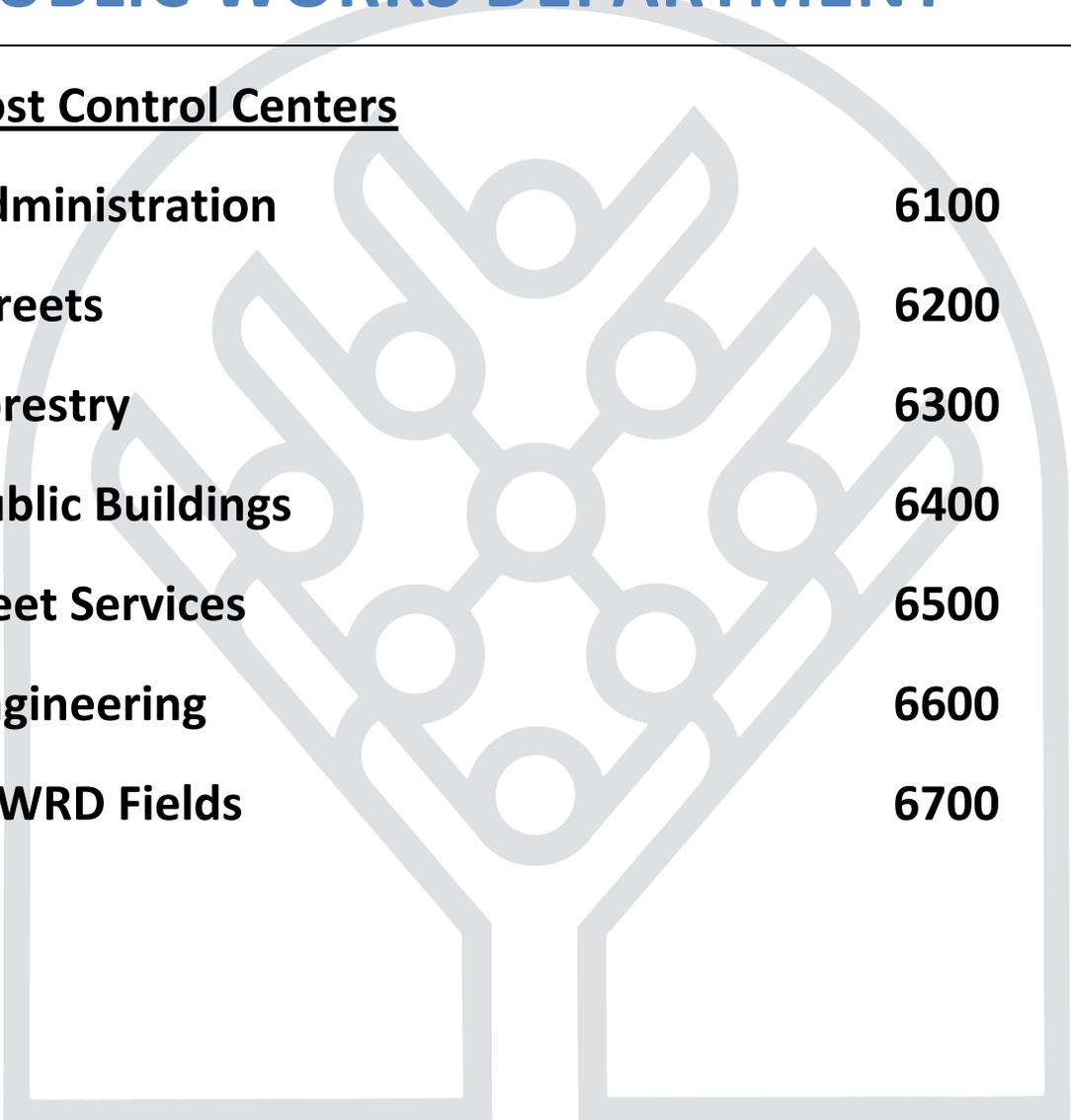


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Hanover Park

PUBLIC WORKS DEPARTMENT

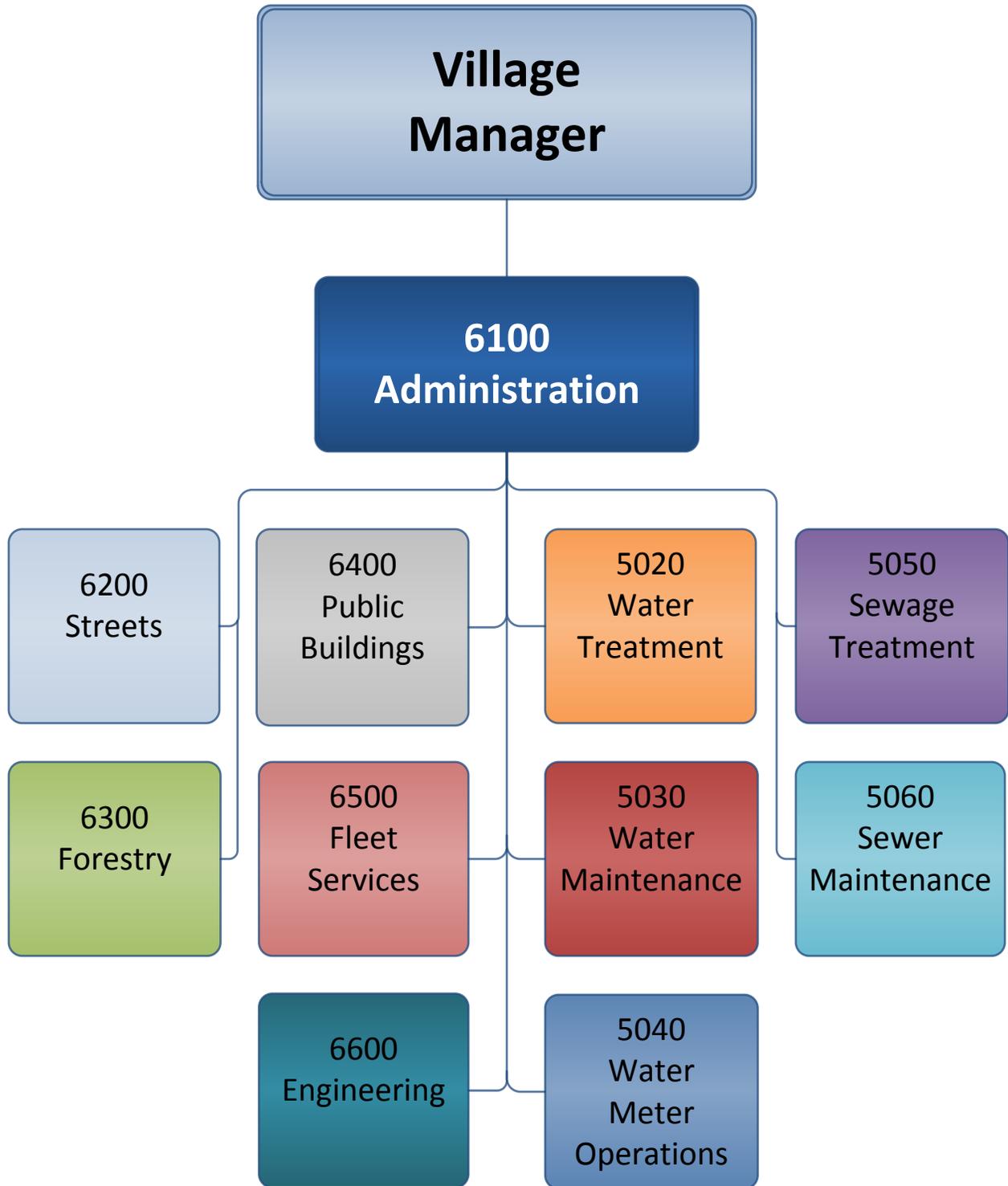
Cost Control Centers

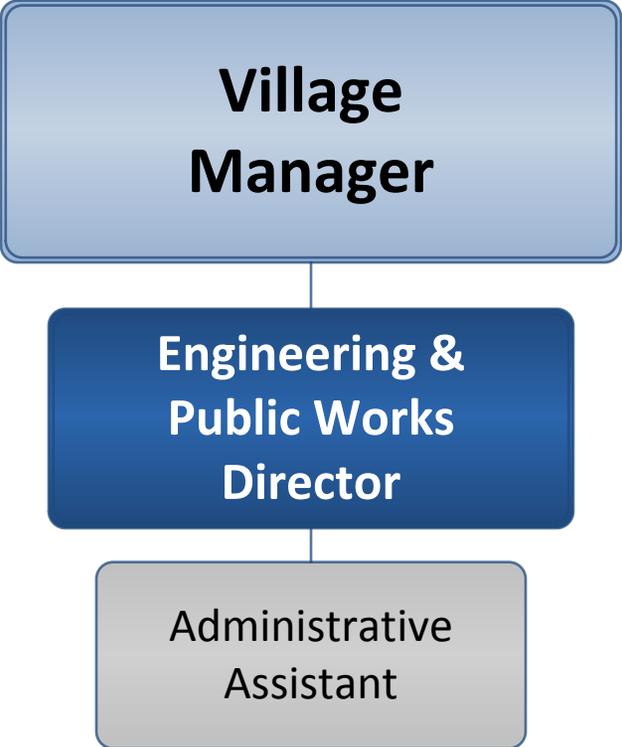


Administration	6100
Streets	6200
Forestry	6300
Public Buildings	6400
Fleet Services	6500
Engineering	6600
MWRD Fields	6700

Hanover Park

Organization of the Public Works and Engineering Department





DEPARTMENT OF PUBLIC WORKS 6100 - ADMINISTRATION

GOALS

Provide for safe, efficient and effective delivery of public services through the optimum administration of those departments responsible for such delivery.

DESCRIPTION OF FUNCTIONS

To develop intermediate and long-range plans; to propose policy as it relates to department personnel and operations; to formulate budgets for operation and capital improvements; and to evaluate the operations and revise them accordingly.

PERFORMANCE ACTIVITIES AND MEASURES				
Description of Measurement	2010	2011	2012*	2013
Number of Full Time Employees	42	43	46	46
Number of Part Time Employees	4	4	4	4
Number of Full Time Employees Per 1,000 Population	1.11	1.15	1.26	1.26
Public Works Department Insurance Claims:				
Total Worker Compensation Claims	8	4	9	7
Worker Compensation Losses	\$35,719	\$411,469	\$19,433	\$29,179
All Other Claims	11	6	8	12
Non Worker Compensation Losses	\$43,914	\$25,822	\$44,748	\$50,921
Total Claims	19	10	17	12
Total Losses	\$79,633	\$437,291	\$64,181	\$80,100
Total Expenditures	\$3,321,777	\$2,901,960	\$4,064,738	\$3,888,125
Cost of Services Per Capita	\$86.78	\$76.42	\$105.13	\$102.39

*Now includes Engineering Department

2014 – 2014B OBJECTIVES AND ACCOMPLISHMENTS

I. Is a great place to live, work and do business

1. Succession Planning – Ongoing Leadership Program. (Third quarter)

Ongoing

2. Continued remodel of Village Hall. (Third quarter)

Clerk's area, Community Development and old firing range have been completed.

RISK MANAGEMENT PROGRAM

2014 – 2014B OBJECTIVES AND ACCOMPLISHMENTS

I. Is a great place to live, work and do business

1. Continue to review and update Public Works safety policies and training. Finish implementation of four policies from FY13 and review next four including noise impacts. (First through Fourth quarter)

Updated blood borne pathogens, confined space entry, control of hazardous energy, hazard communications, and personal protective equipment.

2015 OBJECTIVES

I. Is a great place to live, work and do business

1. Succession Planning – Ongoing Leadership Program. (Third quarter)
2. Negotiate a new refuse contract. (First quarter)

RISK MANAGEMENT PROGRAM

2015 OBJECTIVES

I. Is a great place to live, work and do business

1. Continue to review and update Public Works safety policies and training. Finish implementation of four policies from FY13 and review next four including noise impacts. (First through Fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

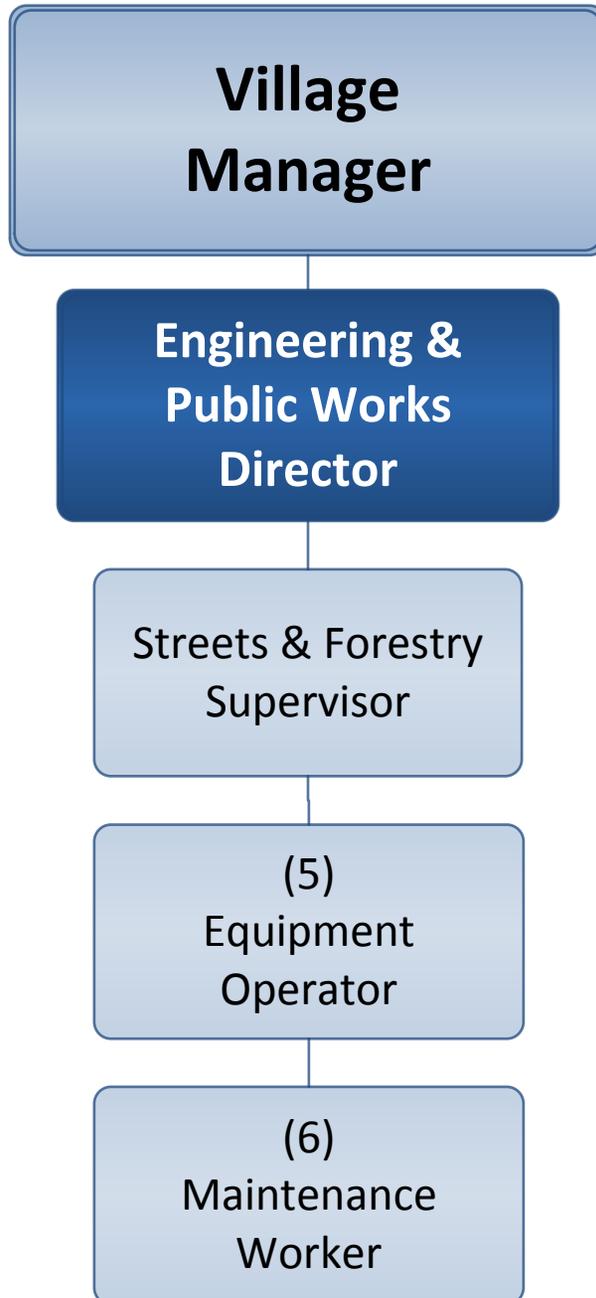
Budget Detail by Department

Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 6100 - Public Works Administration

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 105,169	\$ 106,561	\$ 77,177	\$ 77,177	\$ 116,417
	Salaries-Overtime	837	536	100	300	300
	State Retirement	15,425	16,220	11,639	11,639	16,057
	Social Security	7,140	7,193	6,024	6,024	9,026
	Employee Insurance	15,329	14,943	10,453	10,453	16,463
	Total Personal Services	143,900	145,454	105,393	105,593	158,263
	Office Supplies	1,517	1,504	550	550	1,045
	Memberships/Subscriptions	1,847	648	525	525	2,085
	Total Commodities	3,364	2,151	1,075	1,075	3,130
	Postage	1,172	952	600	600	600
	Maintenance Agreements	710	385	340	340	1,180
	Equipment Rentals	1,928	1,687	1,162	1,162	1,550
	Vehicle Maint & Replace	-	1,870	1,870	1,870	1,870
	Schools/Conf/Meetings	2,053	298	2,420	2,400	2,420
	Transportation	305	253	550	300	550
	IEPA Discharge Fee	1,000	1,000	1,000	1,000	1,000
	Total Contractual Services	7,168	6,444	7,942	7,672	9,170
	Total Operating Expenditures	154,432	154,049	114,410	114,340	170,563
	Total Public Works Administration	\$ 154,432	\$ 154,049	\$ 114,410	\$ 114,340	\$ 170,563



DEPARTMENT OF PUBLIC WORKS

6200 - STREETS

GOALS

To provide for the maintenance and upgrading of Village Streets, providing a safe and efficient transportation system for residents of the Village and to provide and maintain a system for controlling storm water on public thoroughfares.

DESCRIPTION OF FUNCTIONS

Maintenance of Village streets, including the following operations: street sweeping; graffiti removal; snow plowing and salting; pothole patching; crack filling; preparation work in conjunction with resurfacing programs; construction of asphalt patches on minor residential streets.

Maintenance of the Village storm sewer system, including the following operations: cleaning and removal of debris from inlets and catch basins; high-pressure hydraulic cleaning of storm sewers and ditch culverts; channel maintenance on the West Branch of the DuPage River; patching and rebuilding of existing catch basins, manholes and inlets.

Construction of new storm sewer system to alleviate drainage problems.

Construction, reconstruction, and maintenance of Village sidewalks, curbs and gutters.

Installation and maintenance of traffic regulatory signs and pavement markings necessary to ensure a safe and efficient transportation system.

Clean/vacuum 400 storm sewer basins and 35,000 linear feet of pipe for preventative storm sewer maintenance program. Cleaned 633 basins and 66,465 linear feet of pipe to date.

Provide rapid removal of graffiti utilizing in-house forces.

Provide contract administration to remove and replace 24,000 square feet of public sidewalk and 2,500 linear feet of curb and gutter.

Provide contract administration for the installation of 20,000 pounds of crack seal material with emphasis on previous year's overlay program areas.

Provide contract administration for the installation of 15,000 linear feet of thermoplastic pavement markings, with emphasis on school crossings.

Upgrade and repaint all stop bars and crosswalks in the Village.

Totally rebuild any failing storm sewer basins in the Village.

Continue to upgrade and maintain the signage throughout the Village, including maintenance of sign posts.

Asphalt patches – to remove and replace deteriorating asphalt to a minimum of 200 square yards.

PERFORMANCE ACTIVITIES AND MEASURES				
Description of Measurement	2010	2011	2012	2013
Miles of Streets	99.36	99.36	99.36	99.36
Miles of Public Sidewalks	155.13	155.15	155.15	155.15
Miles of Storm Sewer	112.65	112.81	112.9	112.9
Number of Storm Sewer Structures	6,404	6,421	6,422	6,429
Number of Streetlight Poles	1,130	1,138	1,138	1,073
Cost of Annual Resurfacing Program	\$647,921	\$550,713	\$917,493	\$799,039
Street Division Graffiti Removal	194	104	66	49
Sidewalk Replaced (sq. ft.)	25,100	26,361	30,159	23,600
Curb and Gutter Replaced (lin. ft.)	3,154	4,000	3,709	2,188
Crack Sealing (lbs. installed)	27,000	22,700	21,777	22,680
Thermoplastic Pavement Markings (lin. ft. installed)	12,557	18,000	16,277	30,926
Number of Storm Sewer Basins Rebuilt	18	19	16	14
Number of Snow/Ice Responses	20	22	13	20

2014 – 2014B OBJECTIVES AND ACCOMPLISHMENTS

I. Is a great place to live, work and do business

1. Continue to work with the Salt Creek Work Group to reduce chloride levels in the west branch of the DuPage River. (Third quarter)

Ongoing

2. Research and implement procedures to improve the quality of all new ADA detection ramps. (Fourth quarter)

Ongoing

ADDITIONAL ACCOMPLISHMENTS

1. Received Salt Award.
2. Assisted with three brush pickup cycles.

2015 OBJECTIVES

I. Is a great place to live, work and do business

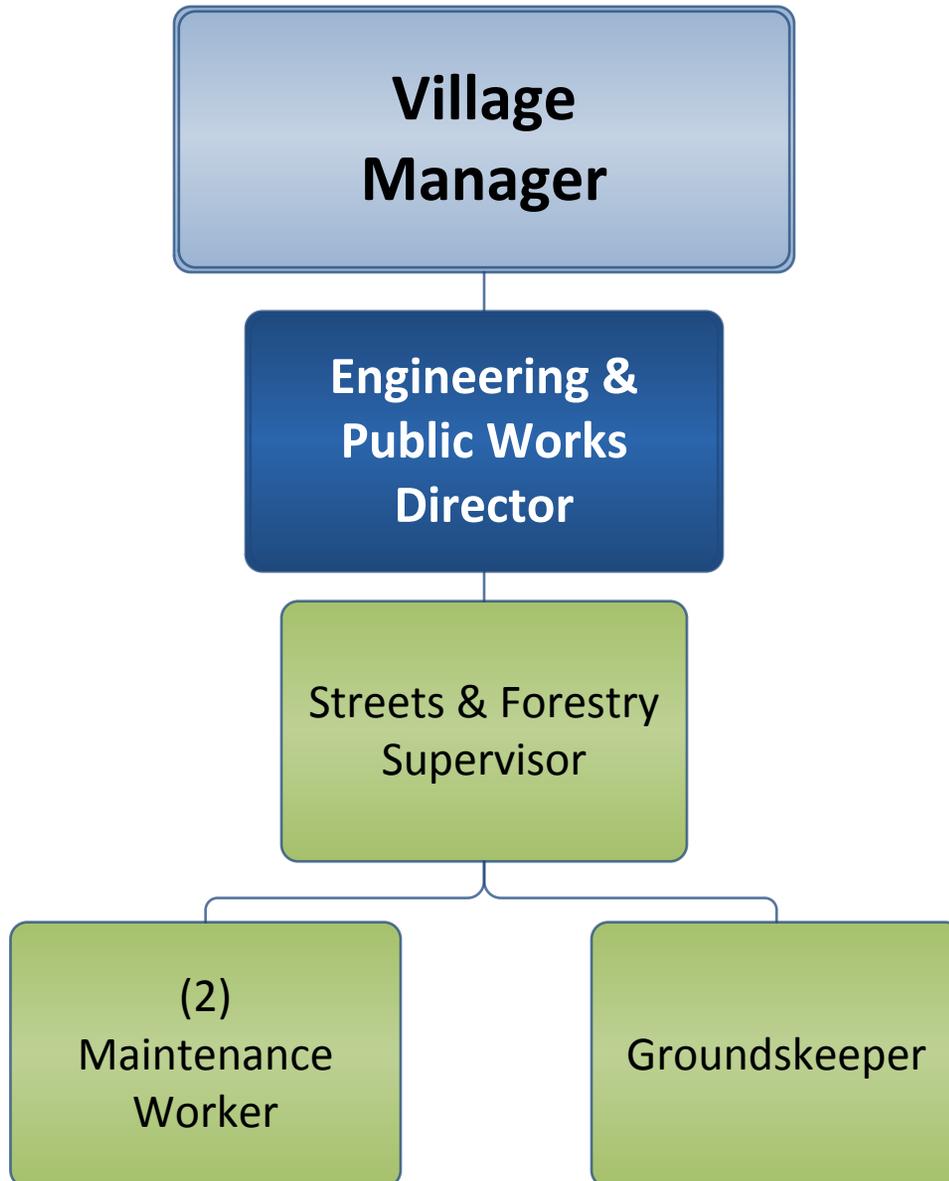
1. Continue to work with the Salt Creek Work Group to reduce chloride levels in the west branch of the DuPage River, and research possible reductions to help off-set additional chloride load from the Elgin O'Hare expansion. (Third quarter)
2. Research and implement procedures to improve the quality of all new ADA detection ramps. (Fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 6200 - Streets

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 517,516	\$ 491,882	\$ 382,570	\$ 382,570	\$ 544,310
	Salaries-Part Time	5,035	4,712	21,600	21,600	21,600
	Salaries-Overtime	46,586	104,535	20,000	20,000	55,000
	On-Call Premium Pay	1,941	1,829	2,000	2,000	3,000
	State Retirement	80,701	88,383	61,597	61,597	92,544
	Social Security	42,694	45,384	33,525	33,525	53,668
	Employee Insurance	124,549	133,916	105,403	105,403	166,010
	Total Personal Services	819,022	870,639	626,695	626,695	936,132
	Office Supplies	79	87	100	100	100
	Memberships/Subscriptions	409	411	160	160	245
	Books/Publications/Maps	133	-	50	50	50
	Gasoline & Lube	-	-	-	-	99,000
	Materials & Supplies	76,817	65,231	65,000	65,000	5,000
	Uniforms	2,266	1,865	3,000	3,000	5,000
	Safety & Protective Equip	3,856	2,527	2,660	2,660	2,000
	Small Tools	1,540	393	1,300	1,300	100
	Miscellaneous Expen.	53	260	-	-	-
	Total Commodities	85,153	70,774	72,270	72,270	111,495
	M & R - Comm Equipment	-	-	-	-	75
	M & R - Streets & Bridges	156,883	141,177	41,200	41,200	111,800
	M & R - Other Equipment	-	800	300	300	300
	M & R - Accident Claims	4,928	4,750	1,000	1,000	5,000
	Equipment Rentals	-	-	-	-	100
	Vehicle Maint & Replace	178,592	201,680	244,070	244,070	227,090
	Schools/Conf/Meetings	4,017	1,448	3,000	3,000	5,000
	3-72 Transportation	-	-	500	500	500
	Total Contractual Services	344,420	349,855	290,070	290,070	349,865
	Total Operating Expenditures	1,248,595	1,291,269	989,035	989,035	1,397,492
	Total Streets	\$ 1,248,595	\$ 1,291,269	\$ 989,035	\$ 989,035	\$ 1,397,492



DEPARTMENT OF PUBLIC WORKS 6300 - FORESTRY

GOALS

The Forestry Division goals are to continue to research and promote more effective forestry procedures to cut costs (i.e., manpower usage, equipment updating, equipment renewal, etc.). To set minimum standards for appearance of Village grounds and all public plantings. To maintain, treat and spray with proper chemicals all Village owned or maintained trees and properties. To continue the training and education of Forestry personnel. Also, to provide community service information on control of insects and rodents related to health and damage to forestry. Most importantly, to assist in the beautification of the Village.

DESCRIPTION OF FUNCTIONS

Maintenance of all trees, shrubs and planting features in Village right-of-ways and retention areas; treatment and maintenance of trees that are infested with various diseases; inspection, grooming, trimming and removal, as needed, of all forestry that is the responsibility of the Village; mowing and turf care of all large fields, retention areas, wells, Municipal Complex grounds, and right-of-ways under our jurisdiction; commuter parking complex turf, trees, shrub and planting feature maintenance; tree planting programs; removing snow and salting at Municipal Building and Commuter Lot walkways and parking lots; repair and maintenance of Forestry Department non-licensed equipment; rodent control, including baiting of fields, vacant lots, and problem breeding areas; resident assistance, answering questions and being helpful regarding trees, shrubs and turf; residential brush pickup and recycling program; municipal yardwaste recycling program; resident assistance with recycling; creek bank mowing/maintenance; landscape planning, upgrades and reviews; assisting other departments with priority projects; Banner Program – banners and maintenance.

<u>PERFORMANCE ACTIVITIES AND MEASURES</u>				
Description of Measurement	2010	2011	2012	2013
Number of Parkway Trees Planted	50	0	0	140
Number of Parkway Trees Trimmed:				
Contractual	1,743	1,668	1,640	1,652
In-House	351	643	483	218
Brush Pickup Program (Cubic Yards Collected)	1,765	1,465	1,640	1,400
Annual Cost	\$65,257	\$64,271	\$72,842	\$67,161
Cost per Cubic Yard Collected	\$36.97	\$43.80	\$47.46	\$47.97
Leaf Pickup Program (Cubic Yards Collected)	960	1,060	540	600

2014 – 2014B OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Continue to remove dead Ash trees. Complete removal program by CY18. (Second quarter)

Ongoing

2. Continue to renew the urban forest from the effects of the Emerald Ash Borer. (Second quarter)

Ongoing

ADDITIONAL ACCOMPLISHMENTS

1. Purchased, installed and filled 400 ± water bags on new tree plantings.
2. Oversaw construction and replanting of two entrance way signs.
3. Assisted with the spring cleanup and construction project at the baseball fields.

2015 OBJECTIVES

1. Is a great place to live, work and do business

1. Continue to remove dead Ash trees. Complete removal program by CY18. (Second quarter)
2. Continue to renew the urban forest from the effects of the Emerald Ash Borer. (Second quarter)
3. Redesign and replant the remaining five entranceway signs to improve the appearance of the Village. (Third quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

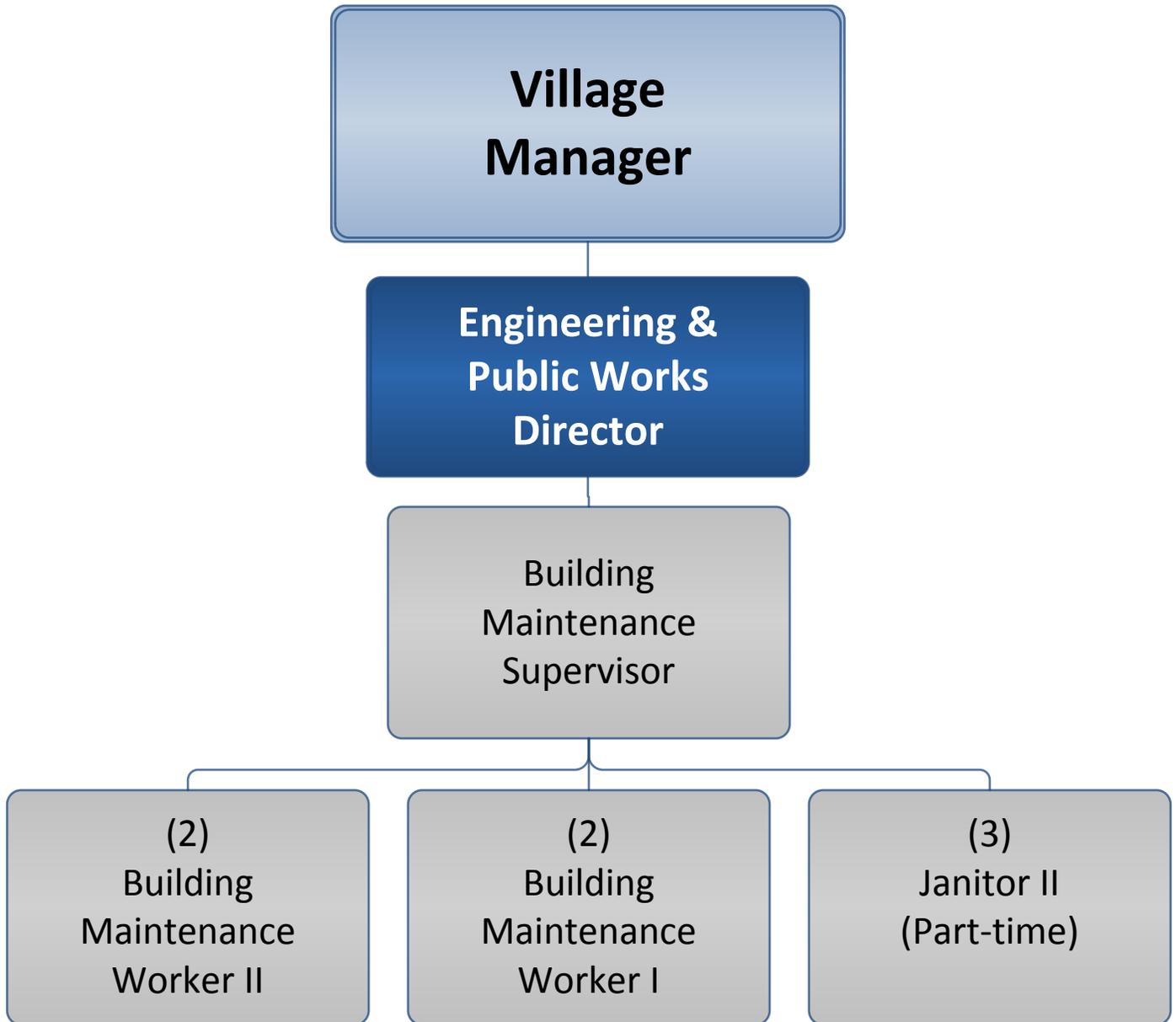
Budget Detail by Department

Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 6300 - Forestry

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 120,126	\$ 116,350	\$ 79,808	\$ 79,808	\$ 142,707
	Salaries-Part Time	12,973	16,347	28,800	28,800	28,800
	Salaries-Overtime	8,089	10,637	5,000	5,000	15,000
	On-Call Premium Pay	165	438	746	746	350
	State Retirement	18,513	19,179	13,411	13,411	21,572
	Social Security	10,781	10,993	9,148	9,148	14,342
	Employee Insurance	15,348	14,961	10,857	10,857	17,914
Total Personal Services		185,995	188,905	147,770	147,770	240,685
	Memberships/Subscriptions	190	35	210	210	300
	Books/Publications/Maps	-	-	50	50	-
	Materials & Supplies	5,592	5,490	3,020	3,020	4,020
	Part & Access-Non Auto	2,397	2,146	2,500	2,500	3,500
	Uniforms	1,234	200	1,000	1,000	1,400
	Safety & Protective Equip	2,077	956	1,200	1,200	2,000
	Small Tools	1,879	1,500	1,500	1,500	1,500
Total Commodities		13,369	10,327	9,480	9,480	12,720
	M & R - Comm Equipment	-	-	-	-	-
	M & R - Buildings	502	2,042	3,100	3,100	3,100
	M & R - Streets & Bridges	97,497	113,633	133,171	133,171	332,971
	M & R - Other Equipment	1,800	-	-	-	100
	M & R - Forestry	139,726	150,217	86,000	86,000	86,000
	Equipment Rentals	-	-	100	100	100
	Vehicle Maint & Replace	25,695	24,836	29,896	29,896	24,667
	Schools/Conf/Meetings	3,360	774	1,400	1,400	1,705
Total Contractual Services		268,580	291,502	253,667	253,667	448,643
Total Operating Expenditures		467,944	490,734	410,917	410,917	702,048
Total Forestry		\$ 467,944	\$ 490,734	\$ 410,917	\$ 410,917	\$ 702,048



DEPARTMENT OF PUBLIC WORKS

6400 - PUBLIC BUILDINGS

GOALS

The goals of the Department of Public Buildings are to maintain and enhance the appearance and function of the Village-owned buildings; to make available technical skills to do the jobs that may fall under departmental jurisdiction and to accomplish the work required in the most efficient and cost-effective manner.

DESCRIPTION OF FUNCTIONS

The functions of the Department of Public Buildings are the complete maintenance of all buildings and properties owned by the Village, to perform necessary tasks needed to keep the mechanical systems working, and to maintain the aesthetic appearance of all Village properties. The Department assists in snow removal. Also, preventative maintenance is utilized to reduce system failures. Departmental personnel are available to provide technical assistance to other departments.

2014 – 2014B OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Replace roof over Community Development Department in Village Hall. (First through fourth quarters)

Ongoing through fourth quarter

2. Assist with Village Hall generator replacement and electrical rewiring. (First through fourth quarters)

Ongoing through fourth quarter

3. Continue Village Hall improvements in Clerk and Community Development areas. (First through fourth quarters)

Ongoing through fourth quarter

4. Caulk Butler Building roof to prevent water leaks. (First through fourth quarters)

Ongoing through fourth quarter

ADDITIONAL ACCOMPLISHMENTS

1. Completed storage room in Village Hall.
2. Replaced 208 3-wire with 208 4-wire electric panel in Village Hall for additional power and code compliance.
3. Assisted with replacing roof at Schick road Well House.

2015 OBJECTIVES

1. Is a great place to live, work and do business

1. Replace outdated B.A.S. system for Public Works and Village Hall. (First through fourth quarters)
2. Replace several outdated fire panels in multiple buildings. (First through fourth quarters)

3. Install sprinkler system in Fire Station #2. (First through fourth quarters)
4. Replace Village Hall humidifiers. (First through fourth quarters)
5. Tuck pointing maintenance at Village Hall. (First through fourth quarters)
6. Replace Village Hall sump pump system. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

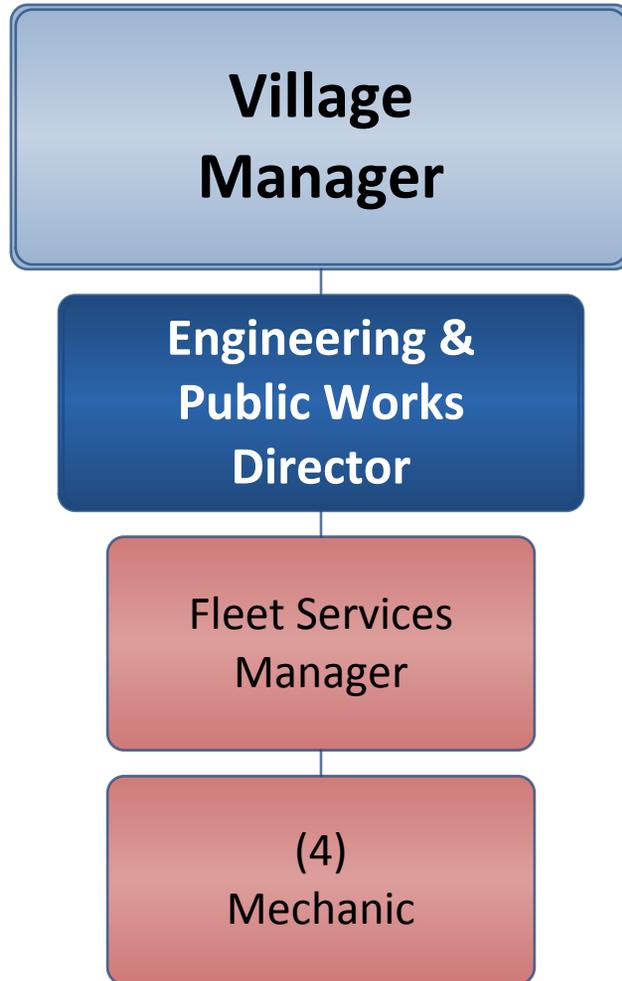
Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 6400 - Public Buildings

Account	Description	2012-2013 Actual	2012-2013 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 143,404	\$ 154,913	\$ 98,963	\$ 98,963	\$ 155,426
	Salaries-Part Time	30,724	29,183	25,894	25,894	44,988
	Salaries-Overtime	14,407	13,479	12,000	12,000	12,000
	On-Call Premium Pay	6,280	6,316	4,135	4,135	6,680
	State Retirement	23,232	25,792	17,361	17,361	24,184
	Social Security	14,651	15,467	10,967	10,967	16,841
	Employee Insurance	30,131	38,258	25,946	25,946	40,865
Total Personal Services		<u>262,829</u>	<u>283,409</u>	<u>195,266</u>	<u>195,266</u>	<u>300,984</u>
	Office Supplies	276	260	140	140	265
	Memberships/Subscriptions	242	286	130	130	-
	Materials & Supplies	45,894	53,393	36,000	35,000	59,000
	Cleaning Supplies	17,744	19,394	13,750	13,750	20,500
	Part & Access-Non Auto	15,819	17,988	10,600	8,500	19,000
	Uniforms	3,314	3,163	2,300	2,300	3,875
	Safety & Protective Equip	2,191	1,874	1,775	1,500	2,910
	Small Tools	3,571	3,607	2,000	2,000	3,800
	Miscellaneous Expen.	-	-	-	-	-
Total Commodities		<u>89,051</u>	<u>99,965</u>	<u>66,695</u>	<u>63,320</u>	<u>109,350</u>
	M & R - Buildings	53,183	56,064	39,100	39,100	70,100
	Maintenance Agreements	126,165	138,407	80,000	75,000	136,150
	M & R Other Equipment	-	706	500	200	600
	Equipment Rentals	-	-	-	-	50
	Vehicle Maint & Replace	11,110	8,820	13,887	13,887	13,022
	Schools/Conf/Meetings	4,834	3,122	1,300	1,300	3,500
Total Contractual Services		<u>195,292</u>	<u>207,119</u>	<u>134,787</u>	<u>129,487</u>	<u>223,422</u>
Total Operating Expenditures		<u>547,172</u>	<u>590,492</u>	<u>396,748</u>	<u>388,073</u>	<u>633,756</u>
Total Public Buildings		<u>\$ 547,172</u>	<u>\$ 590,492</u>	<u>\$ 396,748</u>	<u>\$ 388,073</u>	<u>\$ 633,756</u>

6500 – Fleet Services



DEPARTMENT OF PUBLIC WORKS 6500 - FLEET SERVICES

GOALS

To supply user Departments with the best possible vehicles and equipment at the lowest possible costs.

DESCRIPTION OF FUNCTIONS

This Department is responsible for the maintenance and repair of all Village vehicles and mobile equipment. This is accomplished through our aggressive preventative maintenance programs, in-house repairs, and outside vendor repairs when cost-effective. Computer data systems are used to supply information on inventory levels, equipment usage and unit costs. This information is used to determine cost-effective replacement recommendations and to develop specifications for new equipment that will achieve maximum utility and economy.

PERFORMANCE ACTIVITIES AND MEASURES				
Description of Measurement	2010	2011	2012	2013
Number of Vehicles Maintained	152	153	152	154
Fleet Maintenance & Replacement Cost	\$757,154	\$843,134	\$1,205,179	\$1,100,773
Average Cost Per Vehicle	\$4,981	\$5,510	\$7,929	\$7,148
Miles Driven	863,166	903,814	894,727	922,518
Total Fleet Miles	5,574,488	5,842,316	5,984,621	6,087,347

2014 – 2014B OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Begin a pilot program utilizing a GPS/AVL system to track fleet vehicles. This system will allow better resident services by optimizing vehicle routes. This will also allow feedback on operator performance and efficiency. (Second quarter)

We are in the process of collecting quotations on the hardware and services required. We expect completion of this project in the third quarter.

2. To modify Public Works radio system to allow communication with Police and Fire in emergency situations. (First quarter)

We are currently equipping our first Public Works supervisor vehicle with a compatible radio. This will be completed in the second quarter.

3. Develop specifications for new fire pumper in coordination with the Fire Department. We purchase a pumper every 5 years to maintain our 20 year cycle. (Third quarter)

We are currently in the process of developing the specifications with the Fire Department and Pierce Fire Equipment. We plan on having a specification for bidding by the end of the second quarter. Lead time for a fire pumper can be 10 to 15 months from order date.

ADDITIONAL ACCOMPLISHMENTS

1. Conducted operator training on several pieces of Fleet equipment including forklift and mowers.
2. Increased the quantity of liquid deicers we can blend with our granular salt as dispensed from our snow and ice vehicles.

3. Converted used ambulance into new Police Incident Command Unit. This unit will allow the Police to have a mobile office with lighting, power, and communications, for Police Command, at remote locations.

2015 OBJECTIVES

1. Is a great place to live, work and do business

1. Complete implementation of new CFA Fleet software to allow better tracking of Fleet costs. (Second quarter)
2. Develop specifications for new Fire aerial truck with the Fire Department. This purchase scheduled for CY16 will exceed \$1,000,000. (Third quarter)
3. Calibrate all our snow and ice equipment to achieve optimum levels of brine, beet deicer, and granular salt dispensed. This will provide maximum deicing of the roadways at lowest possible cost. (First quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

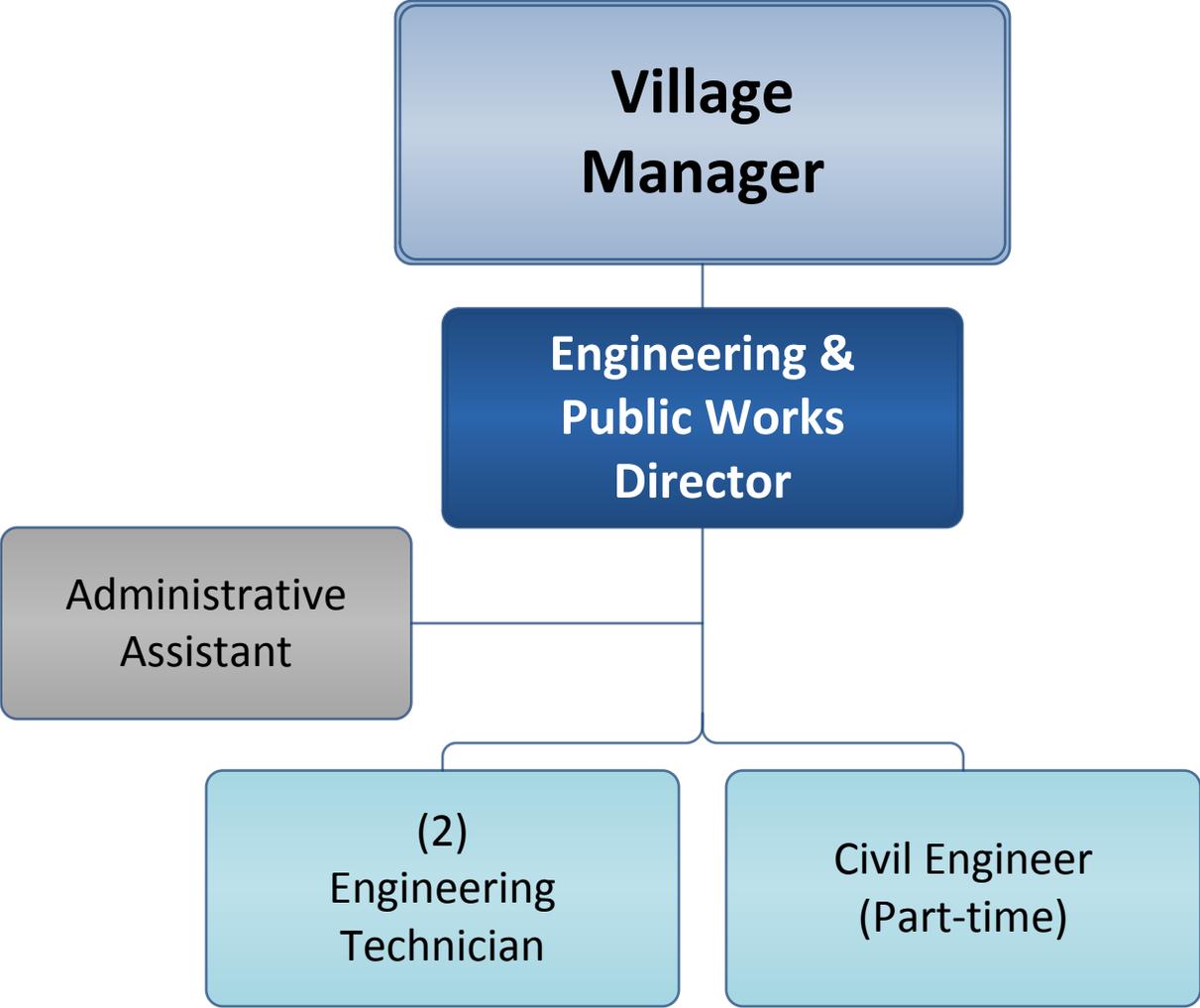
Budget Detail by Department

Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 6500- Fleet Services

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 392,500	\$ 285,469	\$ 202,302	\$ 202,302	\$ 297,704
	Salaries-Overtime	6,391	10,444	4,300	4,300	8,696
	State Retirement	57,248	44,324	29,270	29,270	42,110
	Social Security	30,229	22,424	18,497	18,497	25,241
	Employee Insurance	67,292	51,009	42,938	42,938	67,627
	Total Personal Services	553,660	413,671	297,307	297,307	441,378
	Office Supplies	417	143	334	334	500
	Memberships/Subscriptions	1,417	532	1,200	1,200	1,800
	Books/Publications/Maps	2,992	1,950	1,800	1,800	2,700
	Gasoline & Lube	357,094	332,538	273,863	273,863	411,795
	Auto Parts & Accessories	110,861	113,820	80,000	80,000	120,000
	Communications Parts	6,496	4,856	5,100	5,100	6,150
	Materials & Supplies	14,887	13,219	10,000	10,000	15,000
	Part & Access-Non Auto	15,546	11,273	14,840	14,840	23,000
	Uniforms	899	945	600	600	900
	Safety & Protective Equip	2,659	891	938	938	1,400
	Small Tools	5,568	3,012	4,670	4,670	6,000
	Total Commodities	518,836	483,179	393,345	393,345	589,245
	Postage	27	24	33	33	50
	M & R- Auto Equipment	63,609	60,496	34,400	34,400	51,500
	M & R- Comm Equipment	-	-	566	566	850
	M & R- Other Equipment	15,062	18,062	8,000	8,000	11,900
	Equipment Rentals	1,475	924	1,850	1,850	2,500
	Vehicle Maint & Replace	3,119	4,238	6,195	6,195	6,195
	Consulting Services	-	-	-	15,970	-
	Uniform Rentals	3,366	4,316	2,145	2,145	3,120
	Testing Services	1,533	3,047	-	-	1,700
	Schools/Conf/Meetings	3,996	4,245	2,750	2,750	6,405
	Transportation	807	459	567	567	850
	Miscellaneous Expense	2,309	2,200	1,467	1,467	2,200
	Total Contractual Services	95,303	98,010	57,973	73,943	87,270
	Total Operating Expenditures	1,167,799	994,860	748,625	764,595	1,117,893
	Total Fleet Services	\$ 1,167,799	\$ 994,860	\$ 748,625	\$ 764,595	\$ 1,117,893



DEPARTMENT OF PUBLIC WORKS

6600 - ENGINEERING

GOALS

To be responsible for the administrative and operational tasks related to overall planning, engineering, construction, inspection and acceptance of new improvements such as streets, sanitary, storm and water facilities and other related improvements. To promote the optimum physical and aesthetic integrity of the above improvements and thus, enhance the value of land and buildings in the Village of Hanover Park while providing the best possible environment for habitation. To provide and maintain a centralized record keeping facility for all plans, plats and specifications dealing with public and private land improvements for subdivisions and commercial developments within the Village.

DESCRIPTION OF FUNCTIONS

Enforcement of statutes, ordinances, and regulations pertaining to existing and newly-engineered Public Works and transportation facilities.

Procurement of funding and liaison for Motor Fuel Tax, Road and Bridge, Federal and State grants for Public Works projects and transportation projects.

Monitoring of all Public Works projects and new land developments to ensure compliance with all Village ordinances and specifications.

Design and/or approval of plans and specifications for all projects, including the following annual projects:

- Street resurfacing.
- Curb and gutter and sidewalk removal and replacement program.
- Improvements to the sewer and water systems, including water main replacements and sanitary sewer point repairs and relining.

Inspection of all projects and recommendation on all projects regarding payouts, security reductions, acceptance resolutions and approvals.

Consultation for the general public and other departments of the Village.

Maintenance of Village streetlight system.

Production and maintenance of all Village maps, including street maps, zoning maps, and utility atlases, as well as customized mapping for all Village departments.

Act as administrator for the Village Stormwater Management program.

Provide locating services for public streetlight cables as required through the Joint Utility Location Information for Excavators (JULIE) system.

2014 – 2015 OBJECTIVES

1. Is a great place to live, work and do business

1. To provide in-house design and construction savings for the street resurfacing program. (First Quarter)

Project completed.

2. To provide in-house design and construction services for the watermain project. (Second Quarter)

Project design was completed using an Engineering Firm.

2015 OBJECTIVES

1. Is a great place to live, work and do business

1. Provide in-house engineering for annual street resurfacing program. (First Quarter)
2. Coordinate Phase I and Phase II engineering services relating to Barrington Road traffic signal and street light STP project. (First or Second Quarter)
3. Coordinate Phase I engineering for Arlington Road Bridge replacement project. (First Quarter)
4. Evaluate options for street construction and prioritize streets. (First Quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 6600 - Engineering

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 155,710	\$ 164,211	\$ 98,242	\$ 98,242	\$ 141,716
	Salaries-Part Time	-	-	20,556	20,556	-
	Salaries-Overtime	8,886	10,685	6,139	6,139	10,252
	State Retirement	20,186	21,676	14,759	14,759	20,386
	Social Security	12,311	13,174	9,181	9,181	13,874
	Employee Insurance	37,085	35,682	25,942	25,942	40,859
	Total Personal Services	234,178	245,429	174,819	174,819	227,087
	Office Supplies	6,597	678	1,100	1,100	1,100
	Memberships/Subscriptions	255	-	165	165	165
	Books/Publications/Maps	692	-	200	200	200
	Materials & Supplies	333	302	400	400	400
	Uniforms	382	291	300	300	400
	Safety & Protective Equip	345	230	445	445	525
	Small Tools	269	80	200	200	200
	Total Commodities	8,873	1,582	2,810	2,810	2,990
	Postage	391	191	475	475	475
	M & R- Office Equipment	799	-	100	-	100
	Maintenance Agreements	1,260	1,260	1,275	800	1,800
	Vehicle Maint & Replace	5,546	5,583	7,174	7,174	4,571
	Consulting Services	12,883	6,175	3,228	3,000	39,228
	Engineering Services	25,125	-	2,500	-	2,500
	Schools/Conf/Meetings	1,058	-	2,010	1,000	950
	Transportation	-	163	250	100	250
	Total Contractual Services	47,062	13,372	17,012	12,549	49,874
	Total Operating Expenditures	290,113	260,383	194,641	190,178	279,951
	Total Engineering	\$ 290,113	\$ 260,383	\$ 194,641	\$ 190,178	\$ 279,951

6700 – Metropolitan Water Reclamation

District Property



DEPARTMENT OF PUBLIC WORKS 6700 – METROPOLITAN WATER RECLAMATION DISTRICT PROPERTY

GOALS

The goal of the Metropolitan Water Reclamation District fund is to provide a clean and safe recreational facility on the MWRD property.

DESCRIPTION OF FUNCTIONS

To provide adequate roadways and parking areas, aesthetically pleasing landscaping, and safe recreational facilities.

2014 – 2014B OBJECTIVES AND ACCOMPLISHMENTS

I. Is a great place to live, work and do business.

1. Improve appearance by enclosing storage areas. (Second quarter)

Delayed until CY15.

2. Continue to make incremental improvements to the internal roadway and parking areas. (Third quarter)

Minimal work was completed which consisted of leveling roadway and filling potholes.

ADDITIONAL ACCOMPLISHMENTS

1. Village hosted a Village-wide volunteer event to clean up property and improve appearance.

2015 OBJECTIVES

I. Is a great place to live, work and do business.

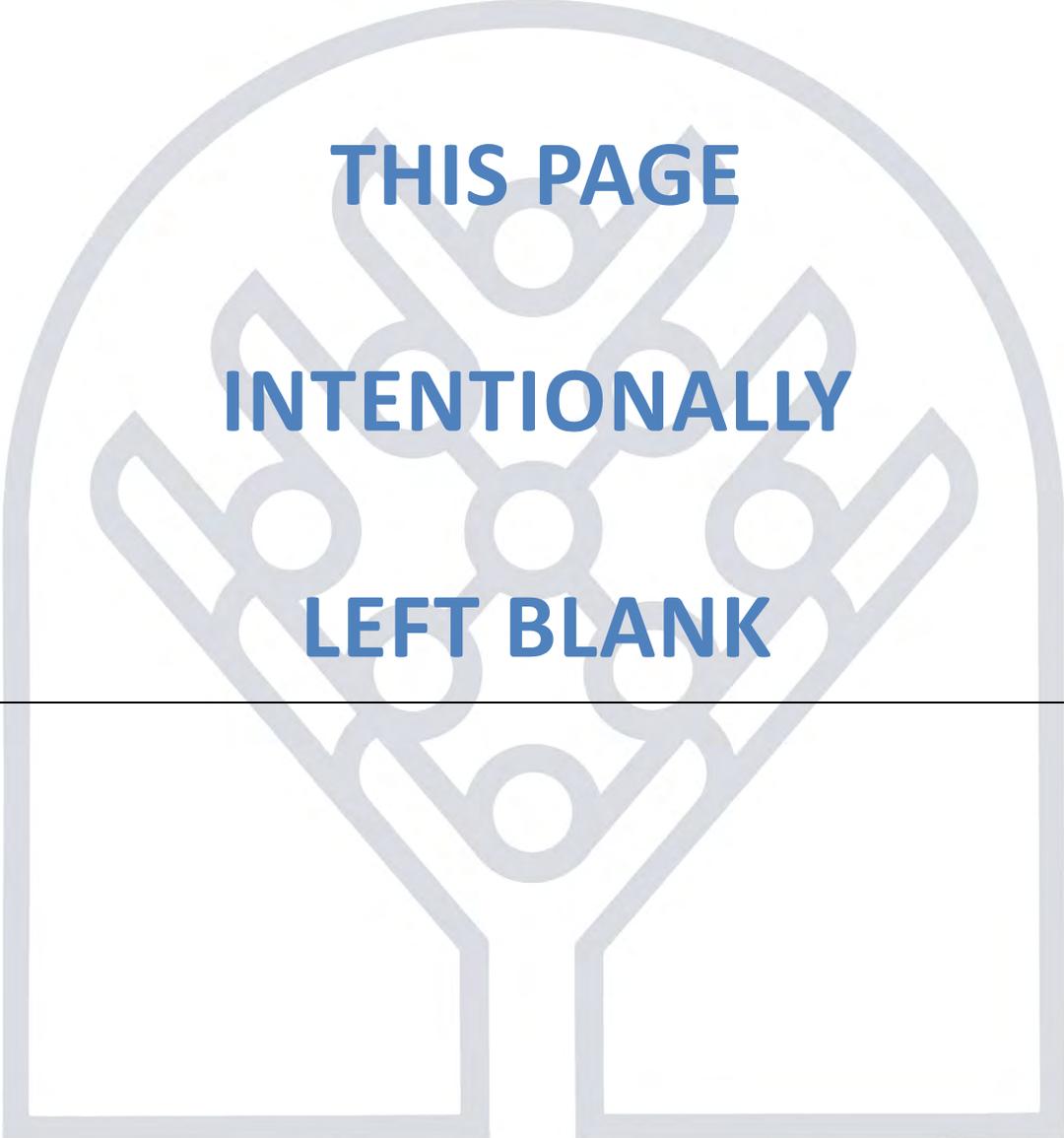
1. Install new sign board. (Second quarter)
2. Install dumpster enclosures. (Second quarter)
3. Install fencing along north side of property. (Second quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 6700 - Metropolitan Water Reclamation District Property

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	M & R- Streets & Bridges	-	7,882	7,500	7,500	-
	Consulting Services	12,070	2,946	-	-	-
	Miscellaneous Expense	-	-	10	10	-
	Total Contractual Services	12,070	10,828	7,510	7,510	-
	Total Operating Expenditures	12,070	10,828	7,510	7,510	-
	13-22 Improvemts other than Bldgs	-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-
	Total Other Expenditures	-	-	-	-	-
	Total MWRD Fields	\$ 12,070	\$ 10,828	\$ 7,510	\$ 7,510	\$ -



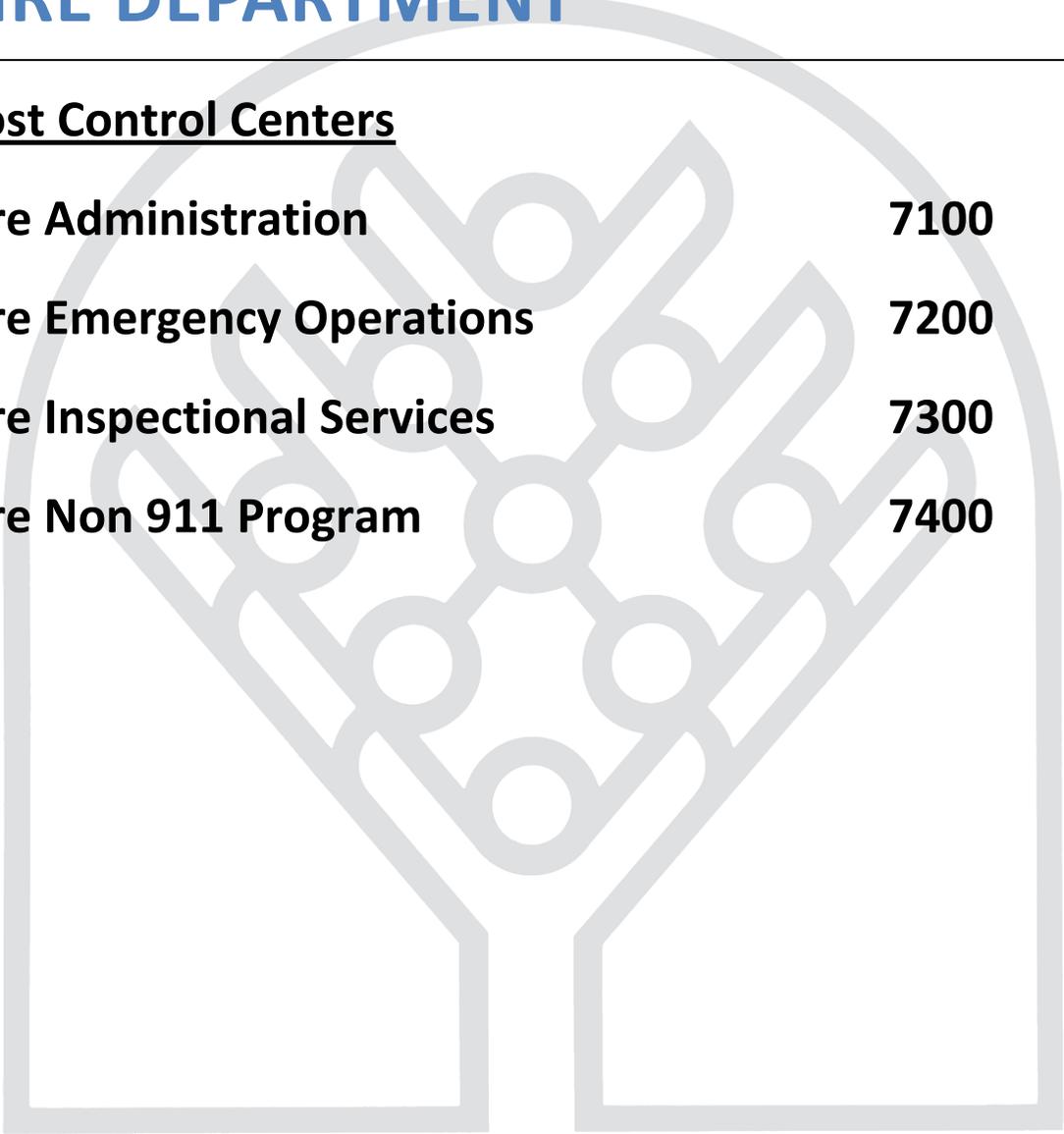
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Hanover Park

FIRE DEPARTMENT

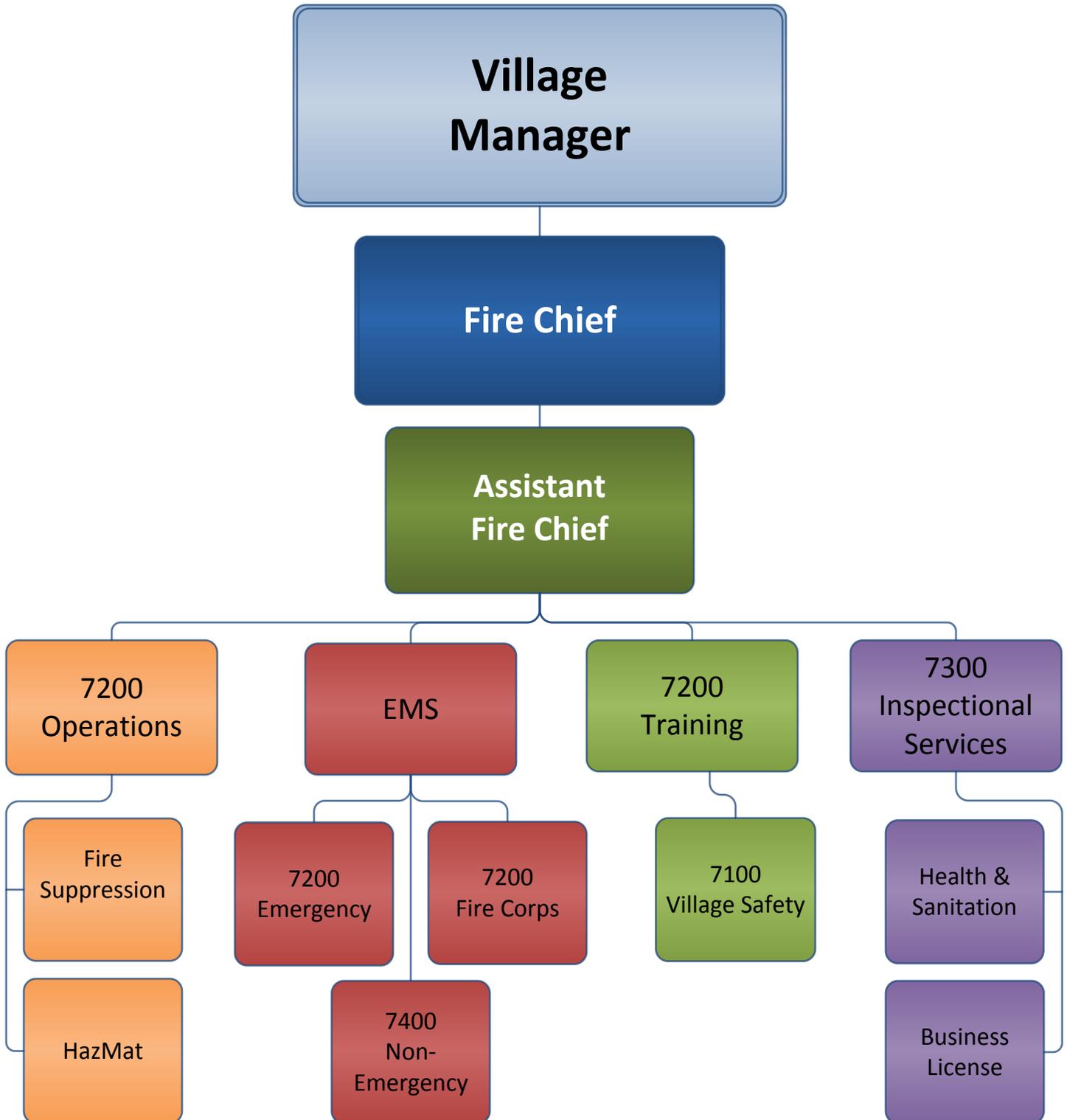
Cost Control Centers

Fire Administration	7100
Fire Emergency Operations	7200
Fire Inspectional Services	7300
Fire Non 911 Program	7400



Hanover Park

Organization of the Fire Department



7100 – Fire Administration



FIRE DEPARTMENT 7100 – ADMINISTRATION

GOALS

The goal of the Fire Department is to provide efficient and high quality service in the areas of Inspections and Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation as well as vehicle and basic technical rescue services. Administration provides leadership, oversight and support for each departmental division.

DESCRIPTION OF FUNCTIONS

Fire Department Administration consists of the Fire Chief, one Assistant Fire Chief, and one Administrative Assistant. Payroll and benefit funds also account for one quarter of the cost of the Battalion Chief of Training who is assigned the duties of Safety Coordinator for the Village.

Fire Administration is part of the executive staff of the Village of Hanover Park and reports to the Village Manager. Personnel assigned to this division regularly interact and support the initiatives of Village Elected Officials and are responsible to translate those initiatives into working directives to be accomplished by the department. The division interacts daily with other Village Departments and neighboring fire departments/districts. Personnel represent the department and its interests as part of the leadership within the Mutual Aid Box Alarm System (MABAS) Division and the Greater Elgin Mobile Intensive Care Program. Personnel also represent the department and Village at local, state and national events, including assignment to taskforces or projects that have a national fire service impact. The division is responsible for the department's financial management as well as short and long term planning. Labor Management, including negotiations, is handled by the division for contracts with the International Association of Firefighters Local 3452 and the Service Employees International Local 73. Recruitment and pre-employment testing as well as all promotional testing are managed by the division. Personnel currently have additional assigned responsibilities that include liaison to the Mallard Lake Landfill Methane Mitigation Project as well as management of the Village's Corporate Strategic Plan.

<u>PERFORMANCE ACTIVITIES AND MEASURES</u>					
Description of Measurement	2009	2010	2011	2012	2013
Fire Department Insurance Claims:					
Total Worker Compensation Claims	2	4	7	2	10
Worker Compensation Losses	\$25,762	\$3,056	\$437,073	\$12,605	\$210,802
All Other Claims	3	0	0	1	3
Non-Worker Compensation Losses	\$1,357	\$0	\$0	\$288	\$5,490
Total Claims	5	4	7	3	13
Total Losses	\$27,119	\$3,3056	\$437,073	\$12,893	\$216,292
Total Expenditures	\$4,796,525	\$5,092,377	\$5,308,477	\$5,770,618	\$5,914,972
Cost of Services Per Capita	\$125.31	\$133.04	\$138.68	\$150.76	\$155.77

2014B OBJECTIVES

III. Is fiscally responsible and transparent

1. Obtain a FEMA Aid to Firefighters Grant for the installation of Automatic Fire Sprinklers for Fire Station #2.

Completed. Work to begin January 2015.

2. Obtain an Office of the State Fire Marshal grant for firefighter rescue “bail out” devices.

Grant request denied.

ADDITIONAL ACCOMPLISHMENTS

1. Tested and established a full time hiring list.

2015 OBJECTIVES

I. Is a great place to live, work and do business

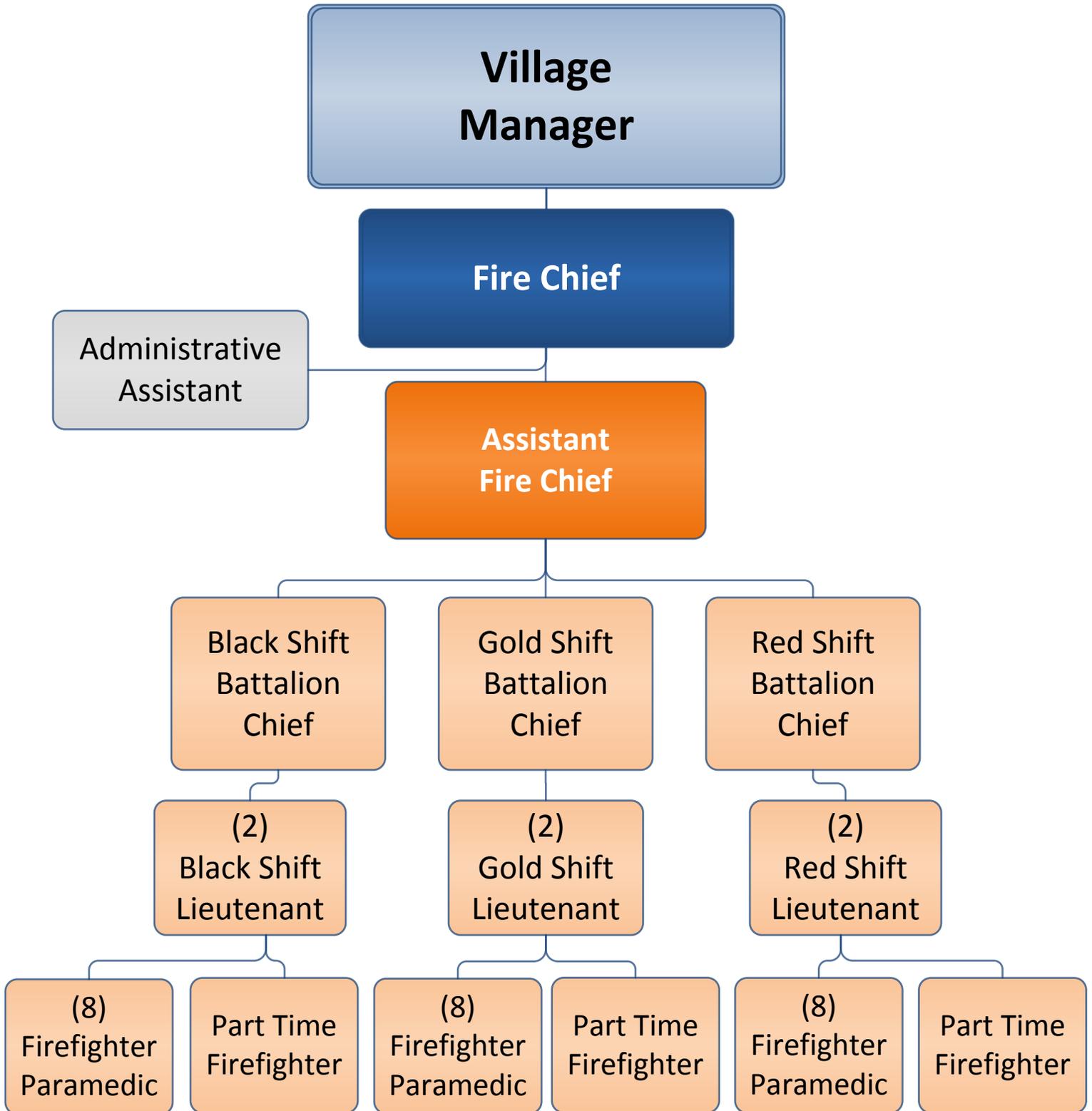
1. Conduct promotional testing to certify a new Lieutenants eligibility list. (Second quarter)
2. Complete the installation of the sprinkler system at Fire Station No. 2. (First quarter)
3. Move forward with the Board’s Goal of disconnection of the territory covered by Bloomingdale Fire Protection District but within the corporate boundaries of Hanover Park. Disconnection will occur either through negotiation or litigation. (First through fourth quarters)
4. Continue to manage the Village of Hanover Park’s Strategic Plan, including quarterly progress analysis with updates to the Board. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 7100 - Fire Administration

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 337,417	\$ 341,066	\$ 230,150	\$ 230,150	\$ 353,905
	Salaries-Overtime	2,518	2,981	1,950	1,950	3,000
	State Retirement	8,489	9,004	6,524	6,524	9,014
	Social Security	13,649	13,936	11,783	11,783	14,342
	Police/Fire Pension	79,413	86,462	63,340	63,340	112,043
	Employee Insurance	55,223	59,847	42,442	42,442	66,846
	Total Personal Services	496,709	513,297	356,189	356,189	559,150
	Office Supplies	2,209	1,755	1,500	1,500	2,500
	Memberships/Subscriptions	5,761	6,048	2,735	2,735	4,103
	Books/Publications/Maps	92	238	2,100	2,100	800
	Materials & Supplies	1,500	2,008	1,200	1,200	1,500
	Photo Supplies	114	229	200	150	200
	Miscellaneous Expense	39	46	700	700	100
	Total Commodities	9,715	10,324	8,435	8,385	9,203
	Postage	427	304	250	200	500
	Office Equipmnet	3,391	2,150	1,600	1,600	2,000
	Consulting Services	-	467	-	-	500
	Schools/Conf/Meetings	9,500	15,072	22,884	22,884	10,390
	Transportation	1,336	1,603	2,220	2,220	2,250
	Total Contractual Services	14,654	19,596	26,954	26,904	15,640
	Total Operating Expenditures	521,078	543,217	391,578	391,478	583,993
	Total Fire Administration	521,078	543,217	391,578	391,478	583,993



7200 – FIRE DEPARTMENT EMERGENCY OPERATIONS DIVISION

GOALS

The goal of the Fire Department is to provide efficient and high quality service in the areas of Inspections and Prevention, Fire Suppression, EMS (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation as well as vehicle and basic technical rescue services.

DESCRIPTION OF FUNCTIONS

The department responds from two stations utilizing a complement of 35 full-time and 20 part-time firefighters and officers. These personnel are supplemented by a full-time Administrative Assistant, a volunteer Fire Chaplain and 15 Fire Corps volunteers. Responses surpass 3,200 emergency calls annually with approximately 70% of these being EMS in nature. Services are provided using two staffed Paramedic Equipped Engine Companies, two Mobile Intensive Care Ambulances, one of which is a jump company to a Tower Ladder and a Battalion Commander, along with a myriad of other ancillary response equipment. All personnel are trained at a minimum to the level of Firefighter II as recognized by the Illinois State Fire Marshal's Office and the International Fire Accreditation Council as well as Illinois EMT-Basic. All full-time personnel are required to possess an Illinois Paramedic license. The department actively participates and responds as part of MABAS Division XII. The Department houses and transports the MABAS Division XII "Level A" Haz Mat Trailer, which provides technician level and decontamination services.

The EMS Division has responsibility for management of the department's Fire Corps program. Fire Corps is a component of the Village's Citizen Corps Council and functions as an operational team within the Fire Department. Fire Corps members are volunteers tasked with the responsibility of providing on-scene emergency rehab for firefighters. The team serves Hanover Park Fire Department and is an active part of the MABAS response system. Additionally, Fire Corps assists with public fire and life safety education, community events, fire ground/emergency incident support and emergency management activities. They also conduct public CPR training.

<u>PERFORMANCE ACTIVITIES AND MEASURES</u>					
Description of Measurement	2009	2010	2011	2012	2013
Number of Fire Stations	2	2	2	2	2
Number of Full Time Firefighters	35	35	35	35	35
Number of Paid On Call Firefighters	17	17	18	17	18
Total Full Time Employees	36	37	36	36	36
Number of Full Time Personnel Per 1,000 Population	0.94	0.94	0.94	0.94	0.94
ISO Rating	Class 4	Class 4	4	4	4
Fire Calls	830	923	956	910	1,035
EMS Calls	2,045	2,160	2,309	2,388	2,488
Total Number of Calls	2,875	3,083	3,265	3,298	3,523
Total Number of Patients Contacted	2,237	2,379	2,551	2,515	2,628
Number of Advanced Life Support Calls (ALS)	1,192	1,307	1,255	1,273	1,246
Number of Basic Life Support Calls (BLS)	1,045	853	1,042	1,087	1,171
Actual Property Loss Due To Fire	\$678,601	\$802,600	\$420,520	\$589,806	\$269,525
Number Auto/Mutual Aid Received	221	152	150	213	112

Description of Measurement	2009	2010	2011	2012	
Number Auto/Mutual Aid Given	349	465	523	500	712
Number of Overlapping Incidents	862	1,018	1,107	1,115	1,165
Property Value of Fire Damaged Property	\$15,323,590	\$7,156,695	\$8,634,475	\$6,896,709	\$10,883,835
Number of Structural Fire Calls	29	21	19	25	19
Number of Non-Structural Fire Calls	28	23	36	43	47
Number of Malicious False Alarm Calls	7	2	0	8	3
Number of Non-Malicious False Alarm Calls	256	263	307	182	222
Total False Alarm Calls	263	265	307	190	225
Average Emergency Response Time (fire calls only)	0:03:46	0:03:27	0:03:46	0:02:49	0:03:48
Fire Corps					
Incident Rehab Activity	38	34	28	34	51
Non-Incident Rehab Activities	4	5	2	6	17

2014B OBJECTIVES

I. Is a great place to live, work and do business

1. Expand our treatment of cardiac arrests by utilizing the most current technology (Lucas Device) incorporated with in depth analysis to include case review, crew feedback and scenario based practical training.

Completed.

- a. Implementation of Lucas Devices on Ambulances with critical Quality Assurance measures reported to Sherman Hospital
- b. Utilization of True CPR feedback devices on the Engine Companies.
- c. Develop new matrices for Cardiac Arrest Reporting to coincide with national standards (First quality study of its kind within Sherman Hospital EMS system).

2. Obtain recognition from the American Heart Association's Project Lifeline

Completed. Data Collection for submission in January 2015.

III. Is fiscally responsible and transparent

3. Purchase and place in service a new Command 306.

Ongoing – Discussing options for a new vehicle due to preferred vehicle no longer being available from manufacturer.

4. Work with MABAS Division 12 to combine equipment from Hanover Park Haz-Mat Squad 370 and MABAS Division XII Haz-Mat Trailer 2 into a single response unit (Squad 370), and develop an updated response policy for both Department and Division.

Completed. Squad 370 was placed in service July 2014 and the equipment from Division 12 Trailer moved to Squad 370. The squad is designated to respond on Division 12 call outs, a formal policy being reviewed and updated and will be complete by end of year.

ADDITIONAL ACCOMPLISHMENTS

Operations Division

1. Certified 1 new Office of State Fire Marshal – Fire Investigator (Paul Lanctot).

Training Division/Public Education

1. Applied for and received \$4,663.58 in State Training Reimbursement funds from the Illinois Office of the State Fire Marshal. Funds were received based on training conducted in calendar year 2013.
2. One (1) Lieutenant received Hazardous Materials Incident Command Certification from the Office of the Illinois State Fire Marshal.
3. One (1) Lieutenant received Training Program Manager Certification from the Office of the Illinois State Fire Marshal.
4. Three (3) personnel attended training on campus at the National Fire Academy.
5. Six (6) Part-time employees attended Fire College at the University of Illinois Fire Service Institute.
6. Three (3) personnel received rescue certifications in Vehicle and Machinery Operations from the Office of the Illinois State Fire Marshal.
7. Six (6) personnel received Rope Rescue Operations Certification from the Office of the Illinois State Fire Marshal.
8. Four (4) personnel received Rope Rescue Technician Certification from the Office of the Illinois State Fire Marshal.
9. Held 2014 Health Fair.
10. Held 2014 9/11 event.
11. Held 2014 Fire Department Open House.
12. Held 2014 Halloween event.

Emergency Medical Services Division

1. Attended 2014 Pinnacle EMS Leadership conference.
2. Upgrade all ambulance reporting hardware to Surface Tablets.
3. Upgraded EMS reporting software to the Image Trend Elite product.
4. Expanded CPR to offer free classes as a community outreach program to coincide with our cardiac arrest survival mission.
5. Implemented the Fire Corps Team Leader changes which were updated in 2014B.
6. Finalized and bid the new Rehab 374.

2015 OBJECTIVES

III. Is fiscally responsible and transparent

1. Purchase and place in service a new Command 306. (First quarter)
2. Purchase and place in service a new Rescue Pumper for use as the primary engine at Fire Station No. 2. (Fourth quarter)
3. Purchase and place in service a new Medic 382 moving the current unit to reserve status. (Third quarter)
4. Purchase and place in service a new Rehab unit (Squad 374) – Carried over from 2014. (Third quarter)
5. Replace/Upgrade Structural Firefighting Protective Gear for 25% of the Departments firefighting staff (approx. 13 sets). (First quarter)
6. Purchase new Thermal Imaging Camera. (Second quarter)
7. Replacement of all MSA SCBA cylinders that have reached their serviceable lifespan. (Second quarter)
8. Provide a minimum of six annual officer development training classes, open to all department members, specifically designed to focus on management and leadership issues needed for future career success. (First through fourth quarters)
9. Have all full time firefighters certified to the Advanced Technician Firefighter level. (First through fourth quarters)

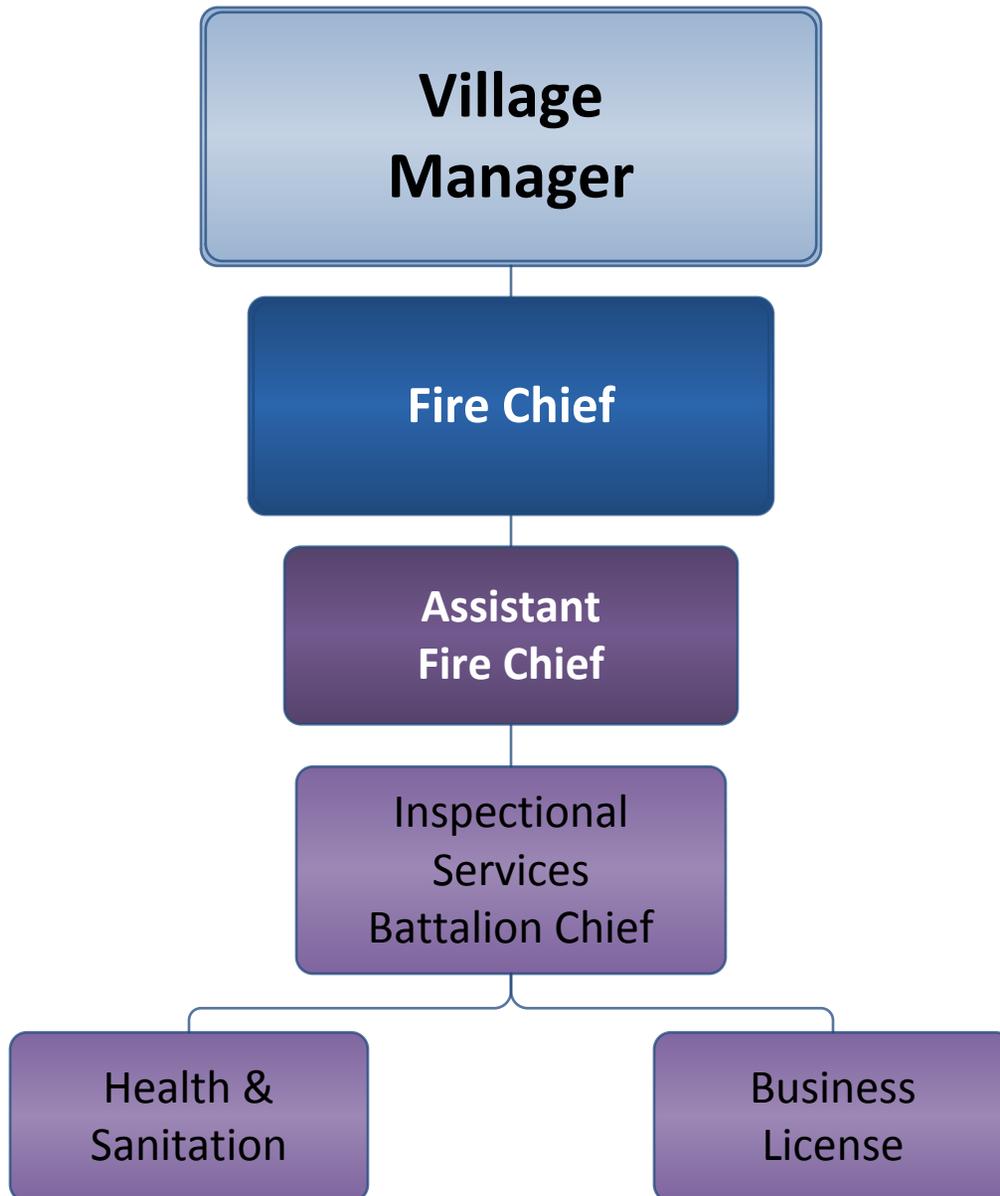
Budget Detail by Department
Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 7200 - Fire Suppression

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 2,522,459	\$ 2,538,573	\$ 1,717,672	\$ 1,717,672	\$ 2,704,629
	Salaries-Part Time	341,419	366,329	219,602	219,602	346,240
	Salaries-Overtime	233,712	291,122	166,042	166,042	248,364
	State Retirement	18	-	-	-	-
	Social Security	63,921	69,133	43,760	43,760	67,742
	Fire Pension	729,099	821,751	645,751	645,751	1,043,022
	Employee Insurance	438,802	485,636	343,402	343,402	540,858
	Unempl Compensation	-	-	-	-	-
	Total Personal Services	4,329,430	4,572,543	3,136,229	3,136,229	4,950,855
	Memberships/Subscriptions	996	202	865	865	865
	Books/Publications/Maps	4,996	165	4,900	4,900	5,240
	Gasoline & Lube	-	4,101	-	-	-
	Communication Parts	1,169	306	1,050	3,000	900
	Bulk Chemicals	3,789	4,457	3,335	3,335	5,400
	Materials & Supplies	7,870	11,104	5,141	5,141	9,720
	Cleaning Supplies	5,889	4,921	3,550	3,550	6,795
	Part & Access-Non Auto	8,248	977	2,000	1,000	3,750
	Uniforms	14,574	10,866	7,875	7,875	13,600
	Safety & Protective Equip	2,805	3,570	3,240	3,240	1,160
	Small Tools	7,384	-	5,750	6,010	7,190
	Photo Supplies	81	145	150	150	200
	Miscellaneous Expen.	35	79	100	100	100
	Total Commodities	57,836	40,892	37,956	39,166	54,920
	Postage	-	2	-	-	-
	Liability Insurance Program	-	26,526	-	-	-
	M & R - Buildings	313	326	-	-	-
	Maintenance Agreements	28,685	27,184	21,795	21,795	30,610
	M & R- Other Equipment	26,401	43,182	-	-	-
	Equipment Rentals	63,832	69,945	51,196	51,196	75,628
	Vehicle Maint & Replacement	216,105	223,559	252,284	252,284	300,500
	Auditing Services	2,262	2,439	-	-	-
	Schools/Conf/Meetings	35,869	23,213	33,630	31,177	40,650
	Transportation	319	292	575	575	575
	Fire Corp	1,334	479	1,000	1,000	3,800
	Special Events	65	1,139	8,400	8,400	8,900
	Miscellaneous Expense	100	127	100	100	110
	Total Contractual Services	375,285	418,412	368,980	366,527	460,773
	Total Fire Suppression	\$ 4,762,551	\$ 5,031,847	\$ 3,543,165	\$ 3,541,922	\$ 5,466,548

7300 – Inspectional Services



7300 – FIRE DEPARTMENT INSPECTIONAL SERVICES DIVISION

GOALS

The goal of the Fire Department is to provide efficient and high quality service in the areas of Inspections and Prevention, Fire Suppression, EMS (including emergency and non-emergency ambulance transport), Hazardous Materials response, and mitigation as well as vehicle and basic technical rescue services.

DESCRIPTION OF FUNCTIONS

In June of 2011 responsibility for inspectional services was transferred to the Fire Department. All inspection personnel previously assigned to the Community Development Department were transferred to the Fire Department. This reorganization made the Fire Department responsible for the Village's building permit process providing customer assistance and facilitation from project conception through issuance of a final certificate of occupancy. Structural, mechanical, and electrical plan reviews and inspections are performed by in-house staff. The Department also manages all business premise, fire protection systems, health, and property maintenance inspections. Business Premise inspections are conducted by on-duty fire companies, Inspectional Service inspectors, and some off-duty personnel working extra hours. Highly technical plan reviews and inspections for fire alarm, sprinkler systems, and wet/dry chemical systems are contracted to a third party vendor as well as plumbing inspections required by State law to be performed by an Illinois licensed plumber. In the area that lies within the corporate boundaries of the Village of Hanover Park and within the Bloomingdale Fire Protection District, the District conducts fire inspections and works with Inspectional Services to manage plan reviews for new construction as well as changes to existing properties. The Division works closely with staff from other Departments for code enforcement, fence and sign inspections, permit plan reviews, and Freedom of Information Act requests.

The Division includes a Battalion Chief assigned as the Chief of Inspectional Services, a Health and Sanitation Inspector, a plan reviewer, a building inspector, a full-time permit coordinator and a part-time permit coordinator.

The Chief of Inspectional Services also attends Development Review Commission meetings for any technical assistance as needed.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2009	2010	2011	2012	2013
Business License Inspections		827	863	845	838
School Inspections		33	15	16	15
Fire Protection System Inspections		216	203	195	244
Health Inspections		4	42	44	83
Food Service Inspections		122	489	505	509
Property Maintenance Inspections		72	437	523	614
Life Safety Inspections		24	13	30	13
Other			205	467	263

2014B OBJECTIVES

I. Is a great place to live, work and do business

1. The Division will administer all facets of an electrical contractor's exam process and establish a fee structure as appropriate.

Not Started.

2. Provide contractor/public education seminars on the updated ICC 2012 code provisions.

Partially completed. Codes updated – public education seminars not held.

II. Offers convenience through technologies

3. Complete updates of information on the website related to the new ICC 2012 codes including updated information on changes to zoning regulations.

On-going.

III. Is fiscally responsible and transparent

4. Upgrade the part-time permit coordinator position to a full-time permit coordinator/ customer service technician.

Not funded in FY'14B. Request resubmitted in CY'15.

5. Staff to complete an in-depth permit and plan review fee analysis.

Completed.

ADDITIONAL ACCOMPLISHMENTS

1. HTE building permit software user's manual was completed. Processes and procedures of the manual served as starting point for the upcoming New World user's manual.
2. Completed update of Health and Food Services ordinances.
3. Improved timeliness of compliance bond releases, and old file close-outs.
4. Began using Firefighters detailed to Inspectional Services to assist with special projects and/or coverage for inspector leave time vacancies.
5. Update to the 2014 Illinois Plumbing Code.

2015 OBJECTIVES

I. Is a great place to live, work and do business

1. Enhance current training activities for firefighters performing business premise inspections. (First through fourth quarters)
2. Staff to obtain additional certifications for plan review, inspection, and permit coordination. (First through fourth quarters)

III. Is fiscally responsible and transparent

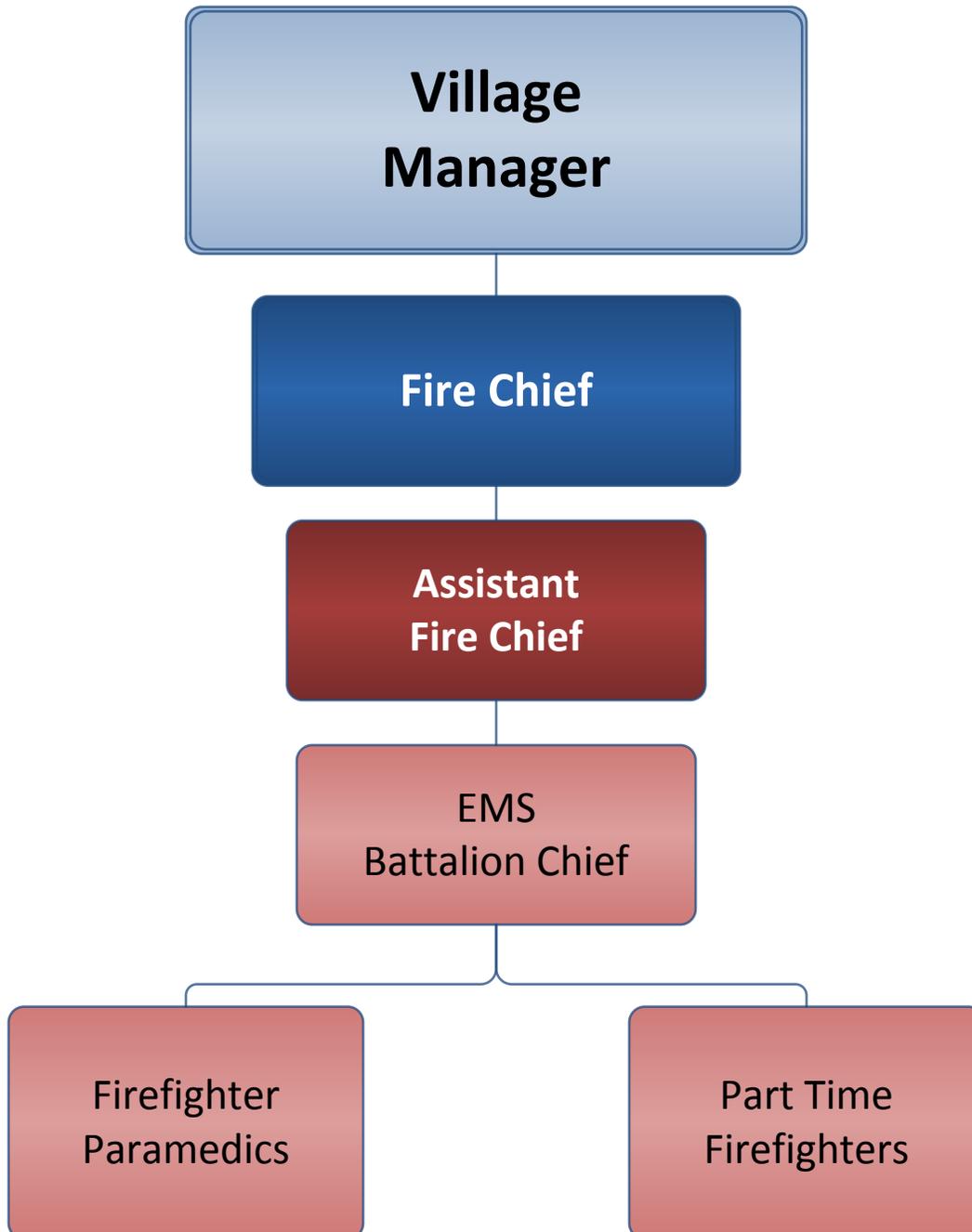
3. Expand the use of online continuing education training programs. (First through fourth quarters)
4. Continue to expand in-house training programs open to outside departments. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Department 7300 - Inspectional Services

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 346,371	\$ 359,962	\$ 225,927	\$ 225,927	\$ 362,758
	Salaries-Part Time	12,067	24,617	22,634	21,000	53,448
	Salaries-Overtime	20,554	32,835	30,417	30,417	33,801
	State Retirement	46,874	52,750	38,085	38,085	54,001
	Social Security	25,697	28,931	21,462	21,462	33,384
	Employee Insurance	63,739	77,384	53,174	53,174	83,749
	Total Personal Services	515,302	576,479	391,699	390,065	621,141
	Office Supplies	669	509	400	400	800
	Memberships/Subscriptions	1,552	1,661	1,739	1,739	845
	Books/Publications/Maps	2,835	1,506	800	800	2,075
	Materials & Supplies	68	163	100	100	260
	Uniforms	2,693	4,546	2,000	2,000	4,500
	Safety & Protective Equip	-	-	100	100	150
	Small Tools	124	53	335	335	250
	Photo Supplies	101	59	50	50	200
	Miscellaneous Expen.	-	100	100	100	-
	Total Commodities	8,042	8,598	5,624	5,624	9,080
	Postage	422	286	500	500	400
	Consulting Services	17,915	35,222	21,300	35,700	21,500
	Binding and Printing	242	636	1,200	1,200	1,000
	Schools/Conf/Meetings	5,540	2,516	7,670	7,670	6,150
	Transportation	93	472	100	100	500
	Special Events	7,279	5,730	-	-	-
	Miscellaneous Expen.	-	100	100	100	-
	Total Contractual Services	31,491	44,962	30,870	45,270	29,550
	Total Inspectional Services	\$ 554,835	\$ 630,039	\$ 428,193	\$ 440,959	\$ 659,771

7400 – Non-Emergency 911



7400 – FIRE DEPARTMENT

EMS DIVISION: NON-911 PROGRAM

GOALS

The goal of the Fire Department is to provide efficient and high quality service in the areas of Inspections and Prevention, Fire Suppression, EMS (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation as well as vehicle and basic technical rescue services.

DESCRIPTION OF FUNCTIONS

The cost of providing existing services continues to increase. The Non-911 Ambulance Transport Program is designed to enhance revenue and bring an increased level of financial sustainability to the provision of fire department services. It also is a significant enhancement to the services already offered by the Department. Under this program the Department's ambulances provide both emergency and non-emergency ambulance transport services.

Patients who are in a convalescent state frequently require stretcher transports as part of their overall care plan. These transports include the movement of patients between care facilities or their home for the purpose of diagnostic testing, specialized medical treatment procedures and rehabilitation services. Although these transports require an ambulance and skilled emergency medical technicians or paramedics, the transport is typically scheduled and is non-emergency in nature. Medicare and medical insurance regulations recognize that non-emergency ambulance transports are an integral part of a comprehensive patient care plan and reimburse for ambulance transport services that are deemed medically necessary and ordered by the patient's attending physician.

The department's goal is to be the preferred non-emergency ambulance provider within the Village of Hanover Park by offering exceptional service and competitive pricing. The department offers both local and long distance transport service.

PERFORMANCE ACTIVITIES AND MEASURES				
Description of Measurement	2010	2011	2012	2013
Non-Emergency Transfer	1	49	15	37

2014B OBJECTIVES

I. Is a great place to live, work and do business

1. File for expansion of role with our system hospital in order to conduct resident well-being checks.

Ongoing. Change pending IDPH approval of pilot program application and file for pilot program to include well-being checks and post discharge follow-up patient care. Continue working on State legislation.

2. Continue meeting/negotiations with area hospitals to institute Mobile Integrated Health.

Ongoing. Meeting and negotiations with potential Fire Department partners

III. Is fiscally responsible and transparent

3. Investigate revenue streams to support expanded services.

Ongoing. Continue to aid other departments with Mobile Integrated Health (MIH).

2015 OBJECTIVES

III. Is fiscally responsible and transparent

1. Review and report on current status of Mobile Integrated Health (MIH), continue to investigate new services and revenue streams. (First through fourth quarters)
2. Investigate FD Cares Initiatives. This program is a lessened version of Mobile Integrated Health (MIH) which incorporates community outreach programs. Fire department members work on connecting residents with assistance such as Human Services, food banks, and fall prevention devices. The program integrates with social services and primary care physicians and also addresses frequent users of the 911 system. Finally a database is shared between subscription users to track the efficacy as well as potential for more in depth MIH programs. The data set is reported on by systems around the country. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS

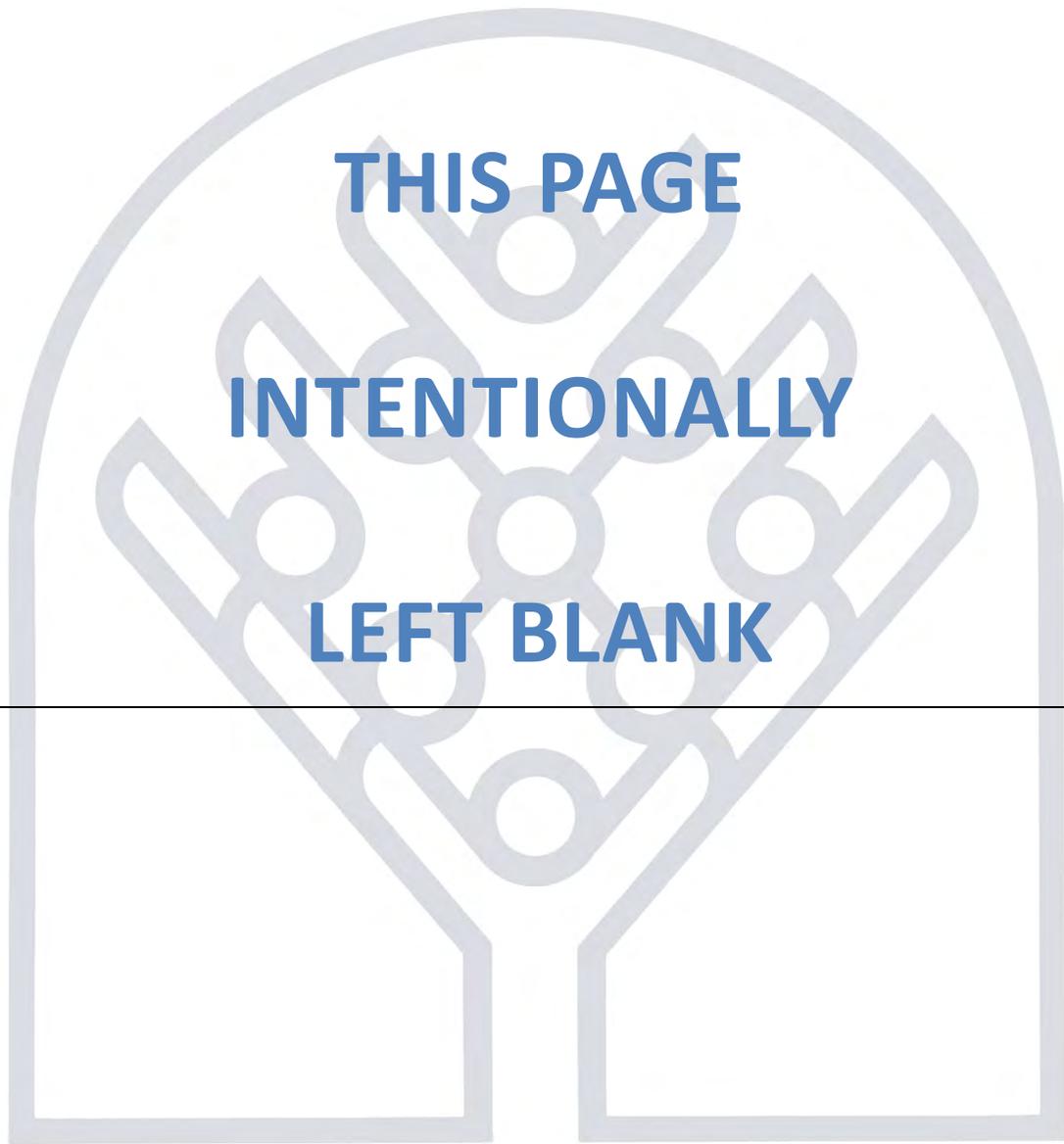
Budget Detail by Department

Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 7400 - Non-Emergency 911

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 18,821	\$ 18,801	\$ 16,021	\$ 16,021	\$ 24,782
	Salaries-Part Time	608	2,043	14,280	14,280	-
	Salaries-Overtime	160	35	608	608	-
	State Retirement	1	-	-	-	-
	Social Security	337	467	340	340	467
	Fire Pension	6,785	7,388	5,401	5,401	9,557
	Employee Insurance	4,574	1,041	730	1,000	1,150
	Total Personal Services	31,286	29,775	37,380	37,650	35,956
	Office Supplies	970	-	700	700	1,000
	Gasoline & Lube	-	-	660	660	-
	Bulk Chemicals	-	-	300	300	-
	Total Commodities	2,606	-	1,660	1,660	1,000
	Liability Insurance Program	-	-	59,684	59,684	106,600
	Equipment Rentals	265	700	875	875	1,500
	Vehicle Maint & Replacement	40,000	40,000	40,000	40,000	40,000
	Schools/Conf/Meetings	2,354	-	-	-	-
	Total Contractual Services	42,619	40,700	100,559	100,559	148,100
	Total Non-Emergency 911	\$ 76,511	\$ 70,475	\$ 139,599	\$ 139,869	\$ 185,056



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Hanover Park

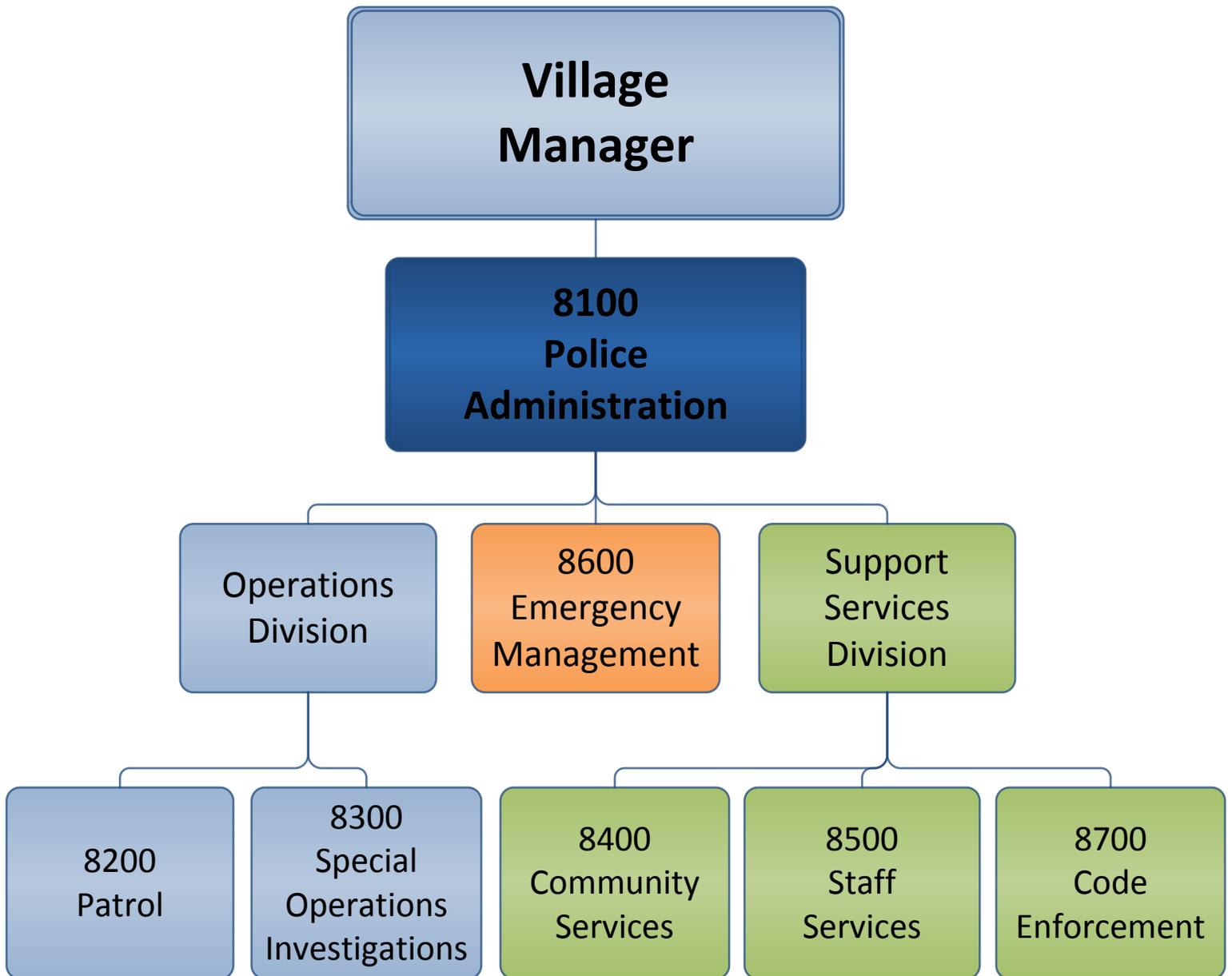
POLICE DEPARTMENT

Cost Control Centers

Police Administration	8100
Patrol	8200
Investigations	8300
Community Services	8400
Staff Services	8500
Emergency Services	8600
Code Enforcement	8700

Hanover Park

Organization of the Police Department





POLICE DEPARTMENT

8100 - ADMINISTRATION

GOALS

The Administration Division has four basic goals which are made up of several functions that present a total community oriented philosophy. When considered with the detail of the budget plan, they reveal Administration's plans to provide responsive, cost-effective service to the community. The Chief of Police is responsible for the goals, objectives and functions of this division.

The four goals are identified from which all objectives and strategies are developed. Two goals address the department's mission directly. Two goals address the institutional factors that must be in place to achieve the mission.

Community Livability Goals

The first and second goals address the Police Department's approach to reducing the impact of crime on community livability.

1. Reduce Crime and Fear of Crime. Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types. Giving priority to addressing those crimes and conditions that most directly impact community livability.
2. Involve and Empower the Community. Create a more involved, responsible community by building stronger community partnerships, improving customer service, providing more open and responsive communications and delivering programs that promote involvement in problem solving and crime prevention.

Department Institutional Goals

The third and fourth goals address the internal changes we will make to ensure that we have the personnel, training, planning, and management practices in place to support the first two goals.

3. Develop and Empower Personnel. Implement training, management, and organizational approaches that are consistent with the mission and values of community policing. Strengthen staff skill level and morale. Make sure recruiting, hiring, training, and promotional practices are consistent with community characteristics and needs. Ensure work environments are supportive of customer service, innovation, personal accountability, and team contribution.
4. Strengthen Planning, Evaluation, and Fiscal Support. Strengthen planning, evaluation, analysis, and fiscal mechanisms to ensure responsive feedback, practical long-range planning, and effective budgeting and fiscal management.

By working toward the above-described goals, the Police Department can monitor its performance on all levels. It can modify programs as needs arise in a proactive manner.

DESCRIPTION OF FUNCTIONS

The Administration of the Police Department directs the activities of the Operations and Support Services Divisions and coordinates their efforts toward achievement of department goals and objectives.

The planning and research function of the Department is provided by this division. Planning and research identifies needs and priorities for police service and management of the tools to monitor the efficiency and cost effectiveness of the Police Department. Manpower allocation, reports review and budget maintenance are the primary tasks.

Administration inspects the Police Department to guarantee maintenance of standards and goals. To this end, personnel evaluations are compiled, department inspections are held, reports are reviewed and evaluated for content, internal investigations are conducted, and recognition of superlative performance is awarded.

This division coordinates the training efforts of the Department, evaluating overall training needs and providing necessary resources. To accomplish this, the division is constantly reviewing court decisions, new technology, administrative regulations, and available training classes in an effort to provide up-to-date training for the lowest possible cost. Shared training programs with other Departments and in-service training in our facility are given special attention.

The maintenance, revision and enforcement of policy, procedures, rules and regulations of the Police Department, Personnel Board and the Village Personnel Rules and Regulations is a function of the Administrative Division. Ensuring compliance with requirements of collective bargaining agreements between department personnel and the Village is another function. The processes and principles established in these documents are explained and enforced by this division.

This division conducts and attends staff meetings at all levels of the Village government to ensure that each division is aware of its responsibilities to the goals of the Police Department and the Village of Hanover Park. It also maintains liaison with other law enforcement agencies, the judicial systems of Cook and DuPage Counties, and other governmental bodies that provide support services to the Police Department.

Finally, as part of the total concept of Public Safety, the Administrative Division directs the Emergency Management Agency (EMA), through a combination of volunteers, police department staff and other Village personnel. The EMA unit prepares the Village for severe emergencies by coordinating the various resources available through a comprehensive "Disaster Plan."

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2010	2011	2012	2013	2014
Number of Sworn Officers	57	61	61	61	61
Number of Sworn Members Per 1,000 Population	1.49	1.61	1.61	1.61	1.61
Part I Crime	587	498	481	384	
Part II Crime	4,476	5,019	5,611	4,807	
Activity (calls for service)*	42,226	44,698	47,775	40,792	
911 CFS	13,787	13,290	13,466	12,566	
Officer Initiated CFS	28,439	31,408	34,309	28,266	
Impounded Vehicles	1,322	1,543	1,793	1,530	
Graffiti Incidents	179	93	62	64	
"Y" (State) Tickets Issued	6,320	7,039	9,135	8,014	
"C" (Compliance) Tickets Issued	26	15	16	4	
"P" (Parking) Tickets Issued	12,161	11,918	13,786	11,980	
Traffic Fine Revenue - Cook County	\$68,384	\$112,610	\$118,588	\$131,695	
Traffic Fine Revenue - DuPage County	\$19,607	\$31,823	\$36,551	\$45,085	
Ordinance Violation Revenue	\$169,563	\$233,459	\$287,621	\$250,236	
False Alarm Fines	\$7,725	\$5,750	\$5,400	\$3,725	
Police Department Insurance Claims:					
Total Worker Compensation Claims	10	12	9	10	

Description of Measurement	2010	2011	2012	2013	2014
Worker Compensation Losses	\$63,061	\$122,799	\$16,840	\$238,964	
All Other Claims	15	5	4	4	
Non Worker Compensation Losses	\$45,835	\$3,457	\$25,803	\$16,502	
Total Claims	27	16	12	14	
Total Losses	\$129,659	\$126,256	\$42,643	\$255,466	
Total Expenditures	\$9,762,642	\$10,732,844	\$11,462,034	\$11,465,793	
Cost of Services Per Capita	\$255.05	\$282.64	\$301.85	\$301.95	
*=revised CFS data					

2014b OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Secure a Bureau of Justice Grant for Bullet Proof Vest Partnership. (Fourth Quarter)
Completed. The grant was applied for and received in 2014.
2. Identify and schedule appropriate leadership training for department personnel. (Third Quarter)
Completed. The training committee identified the appropriate personnel and scheduled training.
3. Develop a rotation procedure that increases officer exposure to special positions. (Third Quarter)
Completed. A rotational procedure was developed to rotate patrol officers into the SOG Unit and power shift.

RISK MANAGEMENT PROGRAM

2014b OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Continue to provide periodic driver training programs. (Third quarter)
Completed. In this fiscal year, 15 police officers have successfully completed IRMA approved driver training.
2. Test and review the Emergency Notification System. (Fourth quarter)
Complete. The Emergency Notification System was tested in conjunction with the Severe Weather drill.

ADDITIONAL ACCOMPLISHMENTS

1. The Police Department satisfactorily completed the IRMA Regulatory inspection of the Police Department.
2. The Police Department conducted a recruitment process and established a preliminary eligibility list of recruit officers.
3. The Deputy Chief of Operations conducted a compatibility analysis of red light camera system vendors.

4. Chief Webb met monthly with MAP Union reps to discuss issues.
5. A promotional process was created and completed for the positions of Deputy Chief and Lieutenant.
6. A new Deputy Chief was trained.
7. Deputy Chief Gatz participated in the DuPage Co. Heroin Symposium.
8. The Police Department applied for and received an Illinois Liquor Commission Tobacco Enforcement Grant.
9. The Police Department applied for and received an Illinois Housing development Authority Grant.

2015 OBJECTIVES

1. Is a great place to live, work and do business

1. Secure a Bureau of Justice Grant for Bullet Proof Vest Partnership. (Third Quarter)
2. Create a rotational position for patrol officers within the investigations division. (Second Quarter)
3. Develop a power user curriculum. (Fourth Quarter)

RISK MANAGEMENT PROGRAM

2015 OBJECTIVES

1. Is a great place to live, work and do business

1. Continue to provide periodic driver training programs. (Third Quarter)
2. Test and review the Emergency Notification System. (Third Quarter)
3. Conduct quarterly Safety Committee Meetings. (Fourth Quarter)

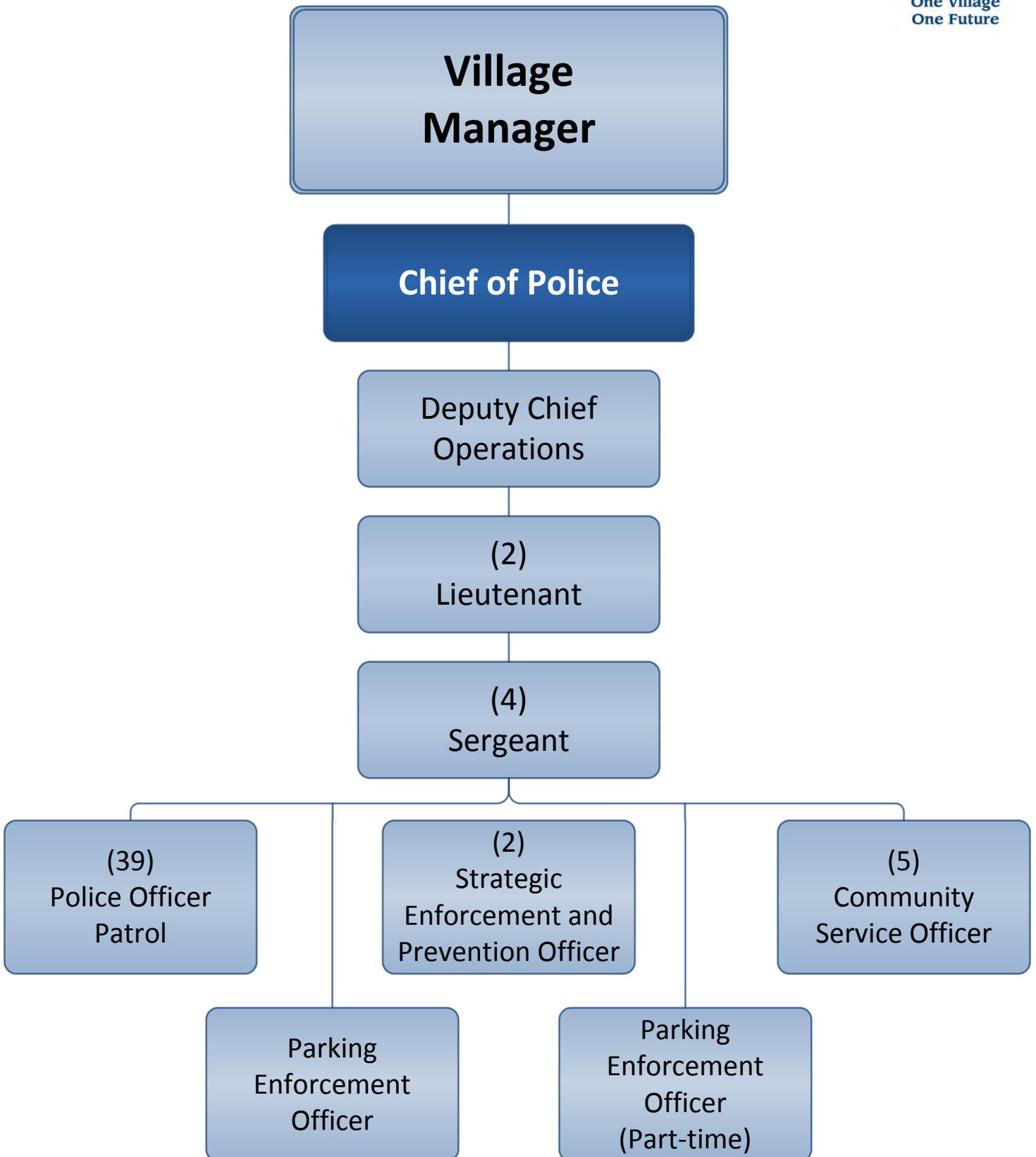
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 8100 - Police Administration

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 473,911	\$ 480,246	\$ 325,118	\$ 325,118	\$ 492,840
	Salaries-Overtime	4,251	1,538	4,667	4,667	7,000
	State Retirement	16,364	16,595	11,737	11,737	16,042
	Social Security	34,617	35,130	29,603	29,603	38,438
	Police Pension	125,940	128,854	111,571	111,571	160,350
	Employee Insurance	74,193	78,404	54,378	54,378	85,645
	Total Personal Services	729,276	740,767	537,074	537,074	800,315
	Memberships/Subscriptions	6,430	2,976	4,696	4,696	6,376
	Books/Publications/Maps	152	144	235	235	235
	Materials & Supplies	133	312	367	200	550
	Uniforms	1,831	456	1,400	1,400	1,400
	Small Tools	15		50	50	-
	Total Commodities	8,561	3,888	6,748	6,581	8,561
	Vehicle Maint & Replace	6,230	10,030	10,601	10,601	4,571
	Consulting Services	1,370	1,196	1,000	1,000	1,500
	Schools/Conf/Meetings	8,917	4,546	5,093	5,093	5,078
	Transportation	1,134	973	720	720	1,080
	Court Supervision Expense	50,000	-	-	-	-
	Special Events	-	-	33	20	-
	Drug Forfeiture Expen.	1,000	3,650	5,000	5,000	-
	DUI Expen.	797	992	1,900	1,900	-
	Miscellaneous Expen.	-	90	233	233	350
	Total Contractual Services	69,448	21,478	24,580	24,567	12,579
	Total Operating Expenditures	807,285	766,133	568,402	568,222	821,455
	Total Police Administration	\$ 807,285	\$ 766,133	\$ 568,402	\$ 568,222	\$ 821,455

8200 - Patrol



POLICE DEPARTMENT

8200 - PATROL

GOALS

The goals of the Patrol Division are to provide the proper deployment of patrol units to efficiently and effectively respond to calls for police service, prevent crime, and provide a visible presence to the public that instills confidence and security. The Deputy Chief of Operations is responsible for the goals, objectives and functions of this division.

Each patrol officer will be alert to the task of providing service to the community by preventing offenses against persons and property. Each Community Service Officer will be alert to the tasks of proactive enforcement of Village Codes.

The Patrol Division provides the primary police service, consisting of two main functions:

It initiates activity in the areas of criminal law enforcement, ordinance enforcement, crime prevention, and traffic law enforcement, while handling calls for service.

Its Police Patrol Officers and Community Service Officers provide input to support units of the Department to assist in planning, research, and development of departmental goals, objectives and directives.

Traffic and crime prevention services are provided to the community by this division through the Strategic Enforcement and Prevention Division.

DESCRIPTION OF FUNCTIONS

In addition to providing visible patrol to deter crime and antisocial behavior, personnel assigned to the division are responsible for the initial investigation of reported criminal and quasi-criminal offenses and violations of the Village Code. They are expected to investigate each reported incident in an effort to conclude the case, if possible, or to refer it to the proper authority for follow-up.

Patrol includes the necessary resources to provide the "first response" effort as well as immediate investigative effort such as evidence technicians, traffic accident investigators, and tactical units.

During routine patrol, the Police Patrol Officers are responsible for traffic enforcement, both random and selective. Each officer, while not assigned a specific job, is required to use his or her knowledge of problem areas to aggressively enforce the law.

The Community Service Officer, during routine patrol, is responsible for enforcing certain quasi-criminal, petty and local ordinance offenses, utilizing their knowledge of the Village Code. They also respond to animal control calls, provide traffic direction and control, process crime scenes, enforce parking regulations and provide services to other divisions within the department.

The Parking Enforcement Officer proactively enforces parking regulations throughout the Village as well as at specific locations for which the Village is directly responsible, such as the commuter parking lot. This Officer also provides services to the Finance Department, responds to directed patrol assignments relative to parking problems, supplements the Community Service Officers in code enforcement, and fills in for the crossing guards in their absence.

The Patrol Division is responsible for maintaining a professional relationship with other divisions of the Department, other departments of the Village, and other agencies of the criminal justice system. This relationship should result in the proper exchange of information and assistance in areas of mutual concern.

The Strategic Enforcement and Prevention Division under general supervision performs traffic control and enforcement, conduct traffic surveys, traffic accident investigation/reconstruction/total station tech, parking enforcement, organizes community events, maintains nuisance abatement program, maintains trespass program, review red light camera violations, serve as facilitator for administrative hearings, conducts taxi inspections, presents school assembly presentations, conducts Beverage Alcohol Sales and Service Education Training (BASSET) checks, prepares security surveys, monitors local pawn shops, tow yard inspections, finger prints individuals for alcohol business licensing, completes background checks of solicitors and employees of the local school districts, and conducts liquor and tobacco stings.

2014b OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Maintain 5-year average of low Part 1 Crime Rate. (Third Quarter)

Pending. Results will not be known until after publication of the FY15 Budget.

2. Conduct four neighborhood Area Response Team meetings in compliance with the Area Response Team Initiative. (Third Quarter)

Completed. Only three meetings were conducted in FY14b due to eight month budget year.

3. The Department will conduct two meetings in Spanish in compliance with the Area Response Team initiative. (Third Quarter)

Completed. Only one meeting was conducted in FY14b due to the eight month budget year.

4. Conduct monthly parking and traffic enforcement details at all schools in the Village. (Third Quarter)

Completed: SEP and Patrol Units partnered to conduct monthly parking and traffic enforcement details at all schools in the village.

5. Increase training for patrol personnel relating to SharePoint, MDC, Apriss, and building troubleshooting. (Second Quarter)

Pending. The training committee is developing a training curriculum to assist in training of personnel.

6. The Department range officer will research and develop a maintenance/replacement schedule for department issued Glock's. (Third Quarter)

Completed. The range officer developed a maintenance/replacement schedule for all Department issued Glock's.

ADDITIONAL ACCOMPLISHMENTS

1. Provide RAIDS/Crime Mapping tutorial at the Cops Day Picnic.
2. Researched the cost of replacing 12 CRT Tactical Vests.
3. Conduct meeting with Neighborhood Watch/Block Captains and provide tutorial of RAIDS/Crime Mapping.

4. Identified and trained three officers as Conducted Electrical Weapon Instructors.
5. Implemented the Conducted Electrical Weapon Trial Program.
6. Updated and revised Sergeant Training manual to include PACC Program and several other topics in preparation for promotions.
7. Trained four new Police Officers.
8. Updated ATL Manual.
9. Conducted an alcohol sting with the Illinois Liquor Commission within the Village.

2015 OBJECTIVES

1. Is a great place to live, work and do business

1. Implement a new red light camera system with a new vendor. (Fourth Quarter)
2. Incorporate RAIDS on line training for Neighborhood Watch/Block Captains during annual meetings. (Second Quarter)
3. The Department will conduct four quarterly Area Response Team Meetings in compliance with the Area Response Team initiative. (Fourth Quarter)
4. Conduct one Area Response Team Meeting in Spanish in compliance with the Area Response Team Initiative. (Fourth Quarter)
5. Maintain 5-year average of Part 1 Crime Rate. (Fourth Quarter)
6. Maintain a monthly temporary rotation of Patrol Officers within the Power Shift. (Fourth Quarter)
7. Develop a process to identify sworn officers with an interest and aptitude for future leadership. Provide training and practical opportunities to develop their leadership skill. (Second Quarter)
8. Evaluate the Departments Conducted Electrical Weapons Trial Program and make recommendation if the Department should continue the program. (Fourth Quarter)
9. Research an equipment manager program or software that electronically tracks the checking out of equipment. (Third Quarter)
10. Increase the number of juvenile officers in the patrol division so 75% of Patrol Officers have received training as a juvenile officer. (Fourth Quarter)
11. SEP Lieutenant will ensure that a manual back up process will be in place for Adjudication Hearings. (First Quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

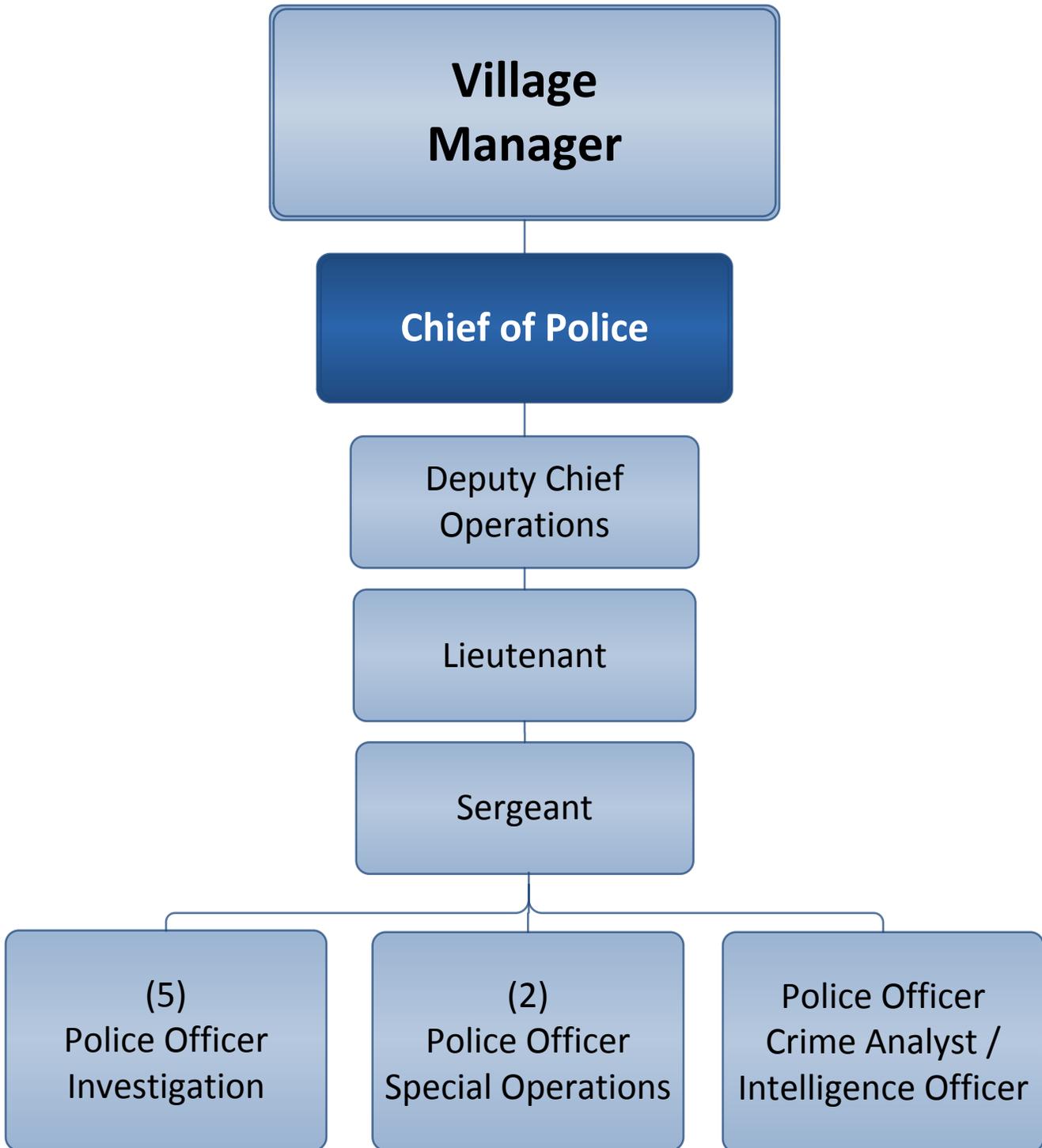
Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 8200 - Patrol

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 3,545,285	\$ 3,935,015	\$ 2,713,457	\$ 2,713,457	\$ 4,084,111
	Salaries-Part Time	-	10,621	19,239	19,239	28,292
	Salaries-Overtime	275,522	290,240	259,516	259,516	388,000
	Court Appearances	159,275	135,682	99,334	99,334	147,000
	Holiday Pay	112,748	118,786	86,965	86,965	120,001
	Employee Incentive	17,587	25,659	20,819	20,819	26,950
	State Retirement	43,717	45,074	36,807	36,807	42,184
	Social Security	307,659	339,579	246,048	246,048	361,475
	Police Pension	1,125,847	1,274,702	897,857	897,857	1,509,614
	Employee Insurance	675,292	762,627	576,325	576,325	907,712
Total Personal Services		6,262,932	6,937,985	4,956,367	4,956,367	7,615,339
	Memberships/Subscriptions	7,530	5,780	3,200	3,200	7,065
	Books/Publications/Maps	266	291	300	300	300
	Ammunition	-	2,020	2,000	2,000	2,000
	Materials & Supplies	8,770	7,143	5,447	5,447	10,673
	Uniforms	32,307	30,370	27,300	27,300	37,300
	Safety & Protective Equip	5,450	2,899	3,300	3,300	5,000
	Small Tools	1,698	1,220	1,046	1,046	1,570
Total Commodities		56,021	49,721	42,593	42,593	63,908
	Maintenance Agreements	-	35,297	20,000	20,000	30,000
	M & R- Other Equipment	-	65	67	67	-
	Vehicle Maint & Replace	109,948	134,737	210,816	210,816	235,916
	Schools/Conf/Meetings	32,844	36,636	21,774	21,774	32,663
	Transportation	18,285	16,600	11,000	11,000	17,002
	Miscellaneous Expen.	-	-	84	84	-
Total Contractual Services		161,077	223,335	263,741	263,741	315,581
Total Operating Expenditures		6,480,030	7,211,041	5,262,701	5,262,701	7,994,828
Total Patrol		\$ 6,480,030	\$ 7,211,041	\$ 5,262,701	\$ 5,262,701	\$ 7,994,828

8300 – Special Operations / Investigations



POLICE DEPARTMENT

8300 – SPECIAL OPERATIONS/INVESTIGATIONS

GOALS

The primary goal of the Special Operations/Investigation Division is to assist Patrol in the follow-up of cases that require investigative effort beyond the scope of the uniformed officer. The Special Operations/Investigation Division coordinates the resources of the Department to focus on the apprehension of criminals and the recovery of property. The Deputy Chief of Operations is responsible for the goals, objectives and functions of this division.

In conducting formal investigations, the goal of this Division is to aggressively follow up the cases generated by the preliminary investigations of the Patrol Division. A key responsibility of the Investigator is to inform Patrol, Administration, and complainant/victims of their progress in each case. This will assure continuity in all criminal matters handled by the Police Department.

The investigation, resolution, and station adjustment of juvenile offenders with redirection of behavior is another goal of the division.

Investigations will develop and maintain informational files to aid the Patrol Division in directing their efforts.

DESCRIPTION OF FUNCTIONS

The Special Operations/Investigation Division is responsible for follow-up investigation of crimes referred by constituted authority; gathering, coordinating, and disseminating criminal intelligence to other sections of the Police Department; investigating unusual incidents requiring the specialized skills and knowledge of trained detectives; conducting internal investigations when directed; maintaining a liaison with other investigative agencies/organizations; and effecting investigations of illegal alcohol, drugs and substance.

The coordination of enforcement activities related to the Illinois Juvenile Court Act is the responsibility of the Special Operations/Investigation Division. The Youth Officer assigned in this Division is responsible for administering the various programs aimed at the redirection of the behavior or adjudication of the criminal actions of the youthful offender. These include counseling, referral to social service agencies, station adjustment, and when necessary, petitioning into the juvenile court system.

Analyzing data related to crime and calls for service within the Village. The department Crime Analyst will provide bulletins and reports to various divisions of the department relative to crime trends, officer safety threats, and predictions of future activity.

The recovery of property, preparation of cases, and coordination of prosecution with all facets of the criminal justice system are responsibilities of this Division.

The priority of follow-up investigations is established with regard to community concerns, case solvability, severity of the crime, timeliness of the report, and available resources. To this end, the division is ever alert to detecting unreported criminal activity, such as vice, narcotics and gambling, that might go unnoticed without such effort. An Investigative Aide is assigned to the Investigations Division to assist during investigations and perform certain clerical duties.

2014b OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Conduct two sex offender compliance checks. (Third Quarter)
Completed. Two sex offender compliance checks were completed.
2. Continue to plan and implement a holiday/special events initiative. (Fourth Quarter)
Completed. Plans for each holiday and special event were developed and implemented.
3. Implement Rigid data gang data base with access to patrol. (Second Quarter)
Completed. Patrol was given access to Rigid gang data base.
4. A detective will receive crime analysis training to serve as the backup crime analyst. (Third Quarter)
Completed. A sworn officer was identified and trained as the backup crime analyst
5. Implement a cost free offender watch program. (First Quarter)
Completed. The program is free in DuPage but Cook County required a fee .
6. Increase PACC advertisement at high traffic areas.
Completed. PACC advertisement was increased in high traffic areas.
7. Conduct a virtual ride along. (Third Quarter)
Completed.
8. Implement a crime mapping program. (First Quarter)
Completed. Crime mapping programs were researched and BAIR analytics ATACRAIDS and RAIDS were implemented.

ADDITIONAL ACCOMPLISHMENTS

1. Added a sworn officer to the North Central Narcotics Task Force.
2. Provided online instructor led-training for the public on Bair Crime Mapping program.
3. Provided video tutorial for Bair Crime Mapping System to the public via the Department YouTube Channel.
4. Significantly increased public PACC participation.
5. Conducted live posting from the COPS Day Picnic via Departments PACC social media platforms.
6. Lt. Johnson was featured in IACP's Magazine. Johnson wrote an article for the Center in the Social Media section.

7. Filled Honor Guard vacancy.
8. Identified and appointed an investigator to MCAT.

2015 OBJECTIVES

1. Is a great place to live, work and do business

1. Maintain a monthly rotation of one sworn officer into the SOG Unit. (Fourth Quarters)
2. Conduct two sex offender checks. (Fourth Quarter)
3. Manage offender registration via Offender Watch System. (Fourth Quarter)
4. Continue to advertise PACC Program platforms to encourage increased participation. (Fourth Quarters)
5. Conduct a virtual ride along. (Second Quarter)
6. Conduct additional Bair Crime Mapping Program training for supervisory staff regarding predictive analysis. (Third Quarter)
7. Host a regional training at Police Headquarters on a topic relevant to social media or criminal investigations. (Fourth Quarter)

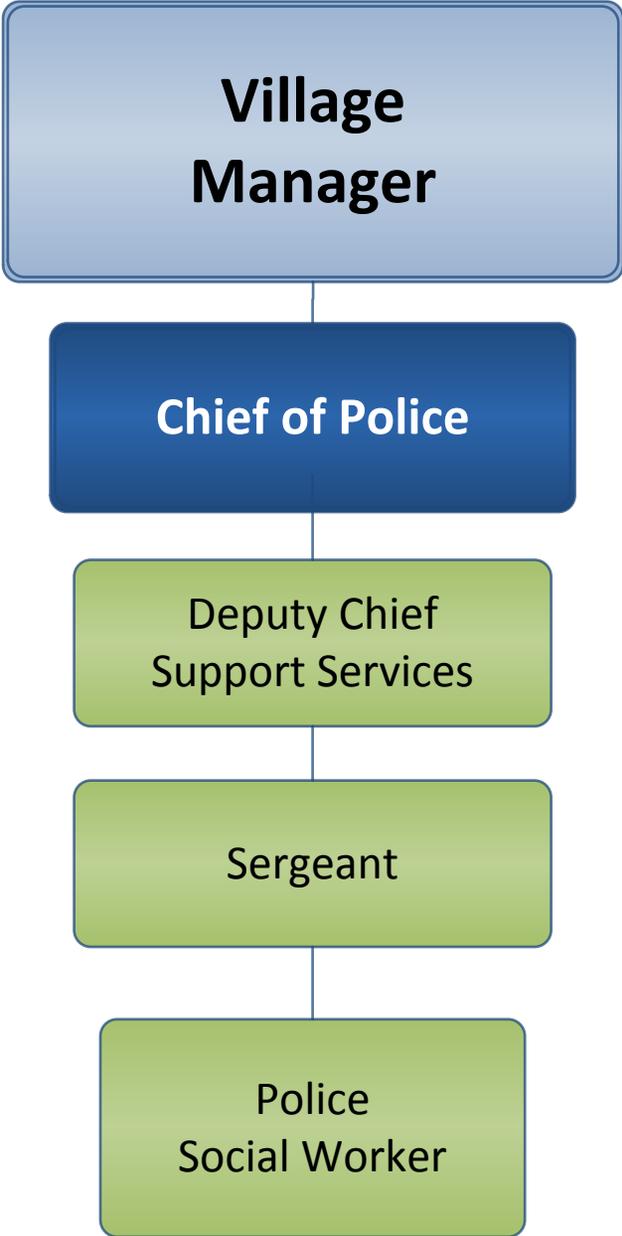
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 8300 - Investigations

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 898,349	\$ 797,824	\$ 571,101	\$ 571,101	\$ 877,047
	Salaries-Overtime	102,263	106,867	87,000	87,000	125,000
	Court Appearances	29,038	25,481	18,667	18,667	28,000
	Holiday Pay	27,140	23,602	21,244	21,244	27,500
	Compensation Adjustment	8,089	7,287	5,562	5,562	8,400
	Social Security	80,317	72,747	55,581	55,581	81,645
	Police Pension	307,421	291,211	204,003	204,003	365,520
	Employee Insurance	165,653	168,639	119,487	119,487	188,192
Total Personal Services		1,618,270	1,493,659	1,082,645	1,082,645	1,701,304
	Memberships/Subscriptions	11,836	16,678	15,320	15,320	22,120
	Books/Publications/Maps	100	115	134	134	175
	Uniforms	4,751	2,494	5,300	5,300	5,700
	Small Tools	1,911	132	667	667	1,000
Total Commodities		18,598	19,419	21,421	21,421	28,995
	M & R- Office Equipment	-	-	67	50	-
	M & R- Other Equipment	-	-	33	10	-
	Vehicle Maint & Replace	19,142	36,868	48,917	48,917	47,415
	Schools/Conf/Meetings	7,706	14,091	9,777	9,777	12,000
	Transportation	1,174	3,114	1,667	1,667	2,500
	Miscellaneous Expen.	-	258	150	150	225
Total Contractual Services		28,022	54,331	60,611	60,571	62,140
Total Operating Expenditures		1,664,890	1,567,409	1,164,677	1,164,637	1,792,439
Total Investigations		\$ 1,664,890	\$ 1,567,409	\$ 1,164,677	\$ 1,164,637	\$ 1,792,439

8400 – Community Services



POLICE DEPARTMENT

8400 - COMMUNITY SERVICES

GOALS

The primary goal of the Community Services Division is to provide support services to the other divisions of the Police Department. The Deputy Chief of Support Services is responsible for the goals, objectives and functions of this division. Personnel assigned to Community Services support the Patrol Division by relieving certain patrol and administrative duties. Ancillary services are provided to the Administrative Division in support of its goals and objectives. Social services are provided to the community by this division through the Police Social Worker.

DESCRIPTION OF FUNCTIONS

The Police Social Worker provides evaluation, short-term counseling and social services referrals to residents of the community both in crisis and non-crisis situations. It also provides marital and family counseling to adults and youths. The Police Social Worker gives support to the patrol division by responding to scenes of crises and major incidents, as well as support to the Hanover Park EMA team as the shelter and welfare liaison. The Police Social Worker assists victims and witnesses of violent crime, elderly victims of crime, victims of domestic and sexual abuse and child victims of crime by locating community based services, providing guidance with the criminal justice process, facilitating transportation and offering other appropriate services and/or referrals. The Police Social Worker provides information and referrals to callers and walk-in clients on issues including, but not limited to, homelessness, basic needs (food, clothing and shelter), financial assistance, housing, legal matters and mental illness. The Police Social Worker acts as an Outreach liaison with community organizations, neighborhood groups and educational institutions regarding topical issues such as substance abuse and child abuse. The Police Social Worker provides in-service training to law enforcement personnel on issues relevant to officers from a social service point of view.

2014b OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. The Police Social Worker will conduct a presentation of the available services the unit can provide at one of the ART meetings. (Third Quarter)

Completed. A presentation was conducted.

2. The Police Social Worker will conduct mental health training for all operations personnel. (Third Quarter)

Completed. All new personnel received training.

3. The Police Social Worker will create an article for the Hi-lighter to coincide with events such as domestic violence awareness and sexual assault awareness months. (Third Quarter)

Completed. Articles were written for the Hi-lighter regarding Domestic violence and sexual assault awareness months.

4. The Police social Worker will update all equipment and documentation in the Village's mass care kits. (Third Quarter)

Completed.

ADDITIONAL ACCOMPLISHMENTS

1. Developed a protocol regarding hoarding investigations and trained all personnel.
2. Participated in the Centro de Informacion mental health fair.
3. Participated in 2014 Cops Day Picnic at Springwood Middle School.
4. Participated in the Fire Departments Health Fair.
5. Conducted a legal rights presentation for teen mothers at Lake Park High School.
6. Coordinated Mayor Craig's Church leaders meeting at the PD.
7. Coordinated Mayor Craig's School Social Workers meeting at the PD.

2015 OBJECTIVES

1. Is a great place to live, work and do business

1. The Police Social Worker will conduct a presentation of the available services the unit can provide at one of the ART meetings. (Fourth Quarter)
2. The Police Social Worker will conduct mental health training for all new personnel. (Fourth Quarter)
3. The Police Social Worker will create an article for the Hi-lighter to coincide with events such as domestic violence awareness and sexual assault awareness months. (Second Quarter)
4. Update the Social Services Unit protocol. (Third Quarter)
5. Receive training from EMA Assistant in EOC set up. (First Quarter)
6. Post Social Services information on FaceBook. (Fourth Quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

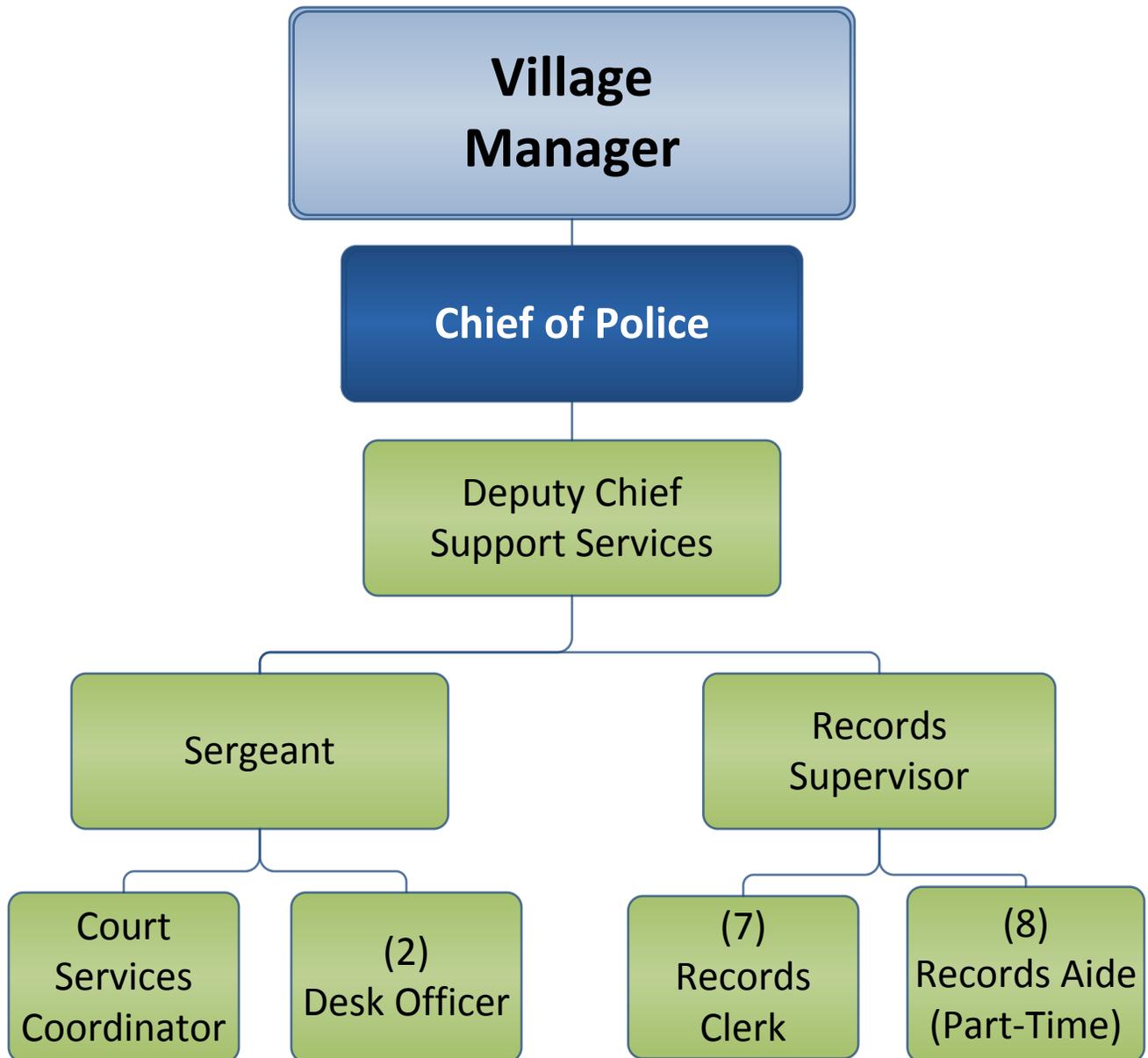
Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 8400 - Community Services

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 251,495	\$ 61,491	\$ 44,110	\$ 44,110	\$ 66,166
	Salaries-Part Time	10,542	(337)	-	-	-
	Salaries-Overtime	23,319	410	667	667	1,000
	Holiday Pay	6,173	-	-	-	-
	State Retirement	10,011	9,859	6,617	6,617	9,121
	Social Security	21,117	4,598	3,451	3,451	5,139
	Police Pension	61,643	-	-	-	-
	Employee Insurance	51,438	20,885	5,177	5,177	8,154
Total Personal Services		<u>435,738</u>	<u>96,906</u>	<u>60,022</u>	<u>60,022</u>	<u>89,580</u>
	Memberships/Subscriptions	65	100	25	25	385
	Books/Publications/Maps	-	-	25	25	-
	Materials & Supplies	2,354	30	67	67	100
	Uniforms	1,954	-	-	-	-
	Small Tools	-	-	50	25	-
Total Commodities		<u>4,373</u>	<u>130</u>	<u>167</u>	<u>142</u>	<u>485</u>
	Maintenance Agreements	35,657	-	-	-	-
	M & R- Other Equipment	-	-	25	25	-
	Consulting Services	2,300	1,980	1,667	1,500	2,500
	Schools/Conf/Meetings	580	709	787	787	1,080
	Transportation	10	27	67	67	100
	Miscellaneous Expen.	-	-	160	100	240
Total Contractual Services		<u>38,547</u>	<u>2,716</u>	<u>2,706</u>	<u>2,479</u>	<u>3,920</u>
Total Operating Expenditures		<u>478,658</u>	<u>99,751</u>	<u>62,895</u>	<u>62,643</u>	<u>93,985</u>
Total Community Services		<u>\$ 478,658</u>	<u>\$ 99,751</u>	<u>\$ 62,895</u>	<u>\$ 62,643</u>	<u>\$ 93,985</u>

8500 – Staff Services



POLICE DEPARTMENT 8500 - STAFF SERVICES

GOALS

The maintenance of a records system that collects crime data and records of operational activities allowing crime conditions and the effects of patrol operations to be systematically retrieved and evaluated. The Deputy Chief of Support Services is responsible for the goals, objectives and functions of this division.

The maintenance of an incident file that contains documentation of all crimes, traffic accidents and non-criminal incidents investigated by the Department and the offenders, victims, witnesses, and complainants associated with them.

To coordinate court services, facilitate citizen entry into the judicial process, liaison to the Cook and DuPage County Court systems, and maintain court case files and records of dispositions.

To operate and control the inventory of all property and evidence that the police department has taken custody of and ensure this property is available for court.

To maintain and improve access and contribution of data to the statewide Law Enforcement Agencies Data System (LEADS).

To ensure that the Department facilities and equipment are maintained and readily available for use.

To assist the other divisions of the Department in their efforts to accomplish the goals of the Department.

DESCRIPTION OF FUNCTIONS

Receiving, indexing, filing and retrieving all police records and case files; maintaining certain administrative records and rosters such as key-holder lists, business roster and the like.

Act as the initial answering point for all incoming calls and visitors to the police department. Handle those capable of and responsible for and refer all others to the appropriate person or office within the Department.

Perform security checks on prisoners at frequent intervals.

Supervision of all part-time clerical staff and receptionists.

Staff Services is responsible for establishing and implementing a program that provides for regular inspection, maintenance, and upgrading of Department facilities and equipment.

The Court Services Coordinator prepares court schedules, attends regular court calls to assist the Village prosecutor, is liaison to both county court systems, monitors and reports on court attendance and case dispositions and assists citizens with filing criminal complaints.

The responsibility for the control and operation of the Property Room, maintaining inventory of all property and evidence, which comes into the possession of the Police Department and maintaining records of the property flow is a function of this division. This property includes evidence, recovered property and department-owned property.

2014b OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. The Support services Sergeant will develop a training program, schedule, and tracking for the new CALEA training module. (Second Quarter)

Completed.

2. Develop and implement a field training program for the Court Services Coordinator and desk officer positions. (Third Quarter)

Completed. Both training programs were completed.

3. Conduct the annual Department-wide records destruction process. (Second Quarter)

Completed.

4. Identify and train a civilian employee to be the backup Court Services Coordinator. (Second quarter)

Completed. A civilian employee was identified and trained.

5. Create a power user curriculum and training schedule for the high end users to assist with Police Department technological troubleshooting. (Third Quarter)

Completed. A power user curriculum and a training schedule was created for technological troubleshooting.

6. Create a Hanover Park Police Headquarters trouble shooting manual. (Third Quarter)

Completed. A trouble shooting manual was created.

7. Assist with the implementation and transition of DACRA E-Ticketing Adjudication System. (Third Quarter)

Completed.

ADDITIONAL ACCOMPLISHMENTS

1. The Training Committee developed in-service training programs for implementing three new laws in 2014. Training programs were created for Concealed Carry, Medical Marijuana, and Administering Narcan.

2. The Support Services Sergeant trained Department personnel in the Kronos Software System.

3. Records Supervisor updated the annual technology survey for the DuPage Co. Records Managers Committee.

4. Records Supervisor represented the department on the DuPage Co. ETSB Systems Committee to develop an RFP for new CAD and Mobile Rms systems.

5. Implemented a night park request data base that allows the public to self-report night park requests.

6. Hired and trained two full-time records clerks.

2015 OBJECTIVES

I. Is a great place to live, work and do business

1. Conduct the annual department wide records destruction process. (Second Quarter)
2. Identify and train an additional Desk Clerk in the FOIA process. (Third Quarter)
3. Conduct an annual lockdown drill on the Village campus. (Second Quarter)
4. Conduct annual technology survey for DuPage County Records Managers Committee. (Second Quarter)
5. Train two additional records clerks to be DACRA Administrators. (Third Quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

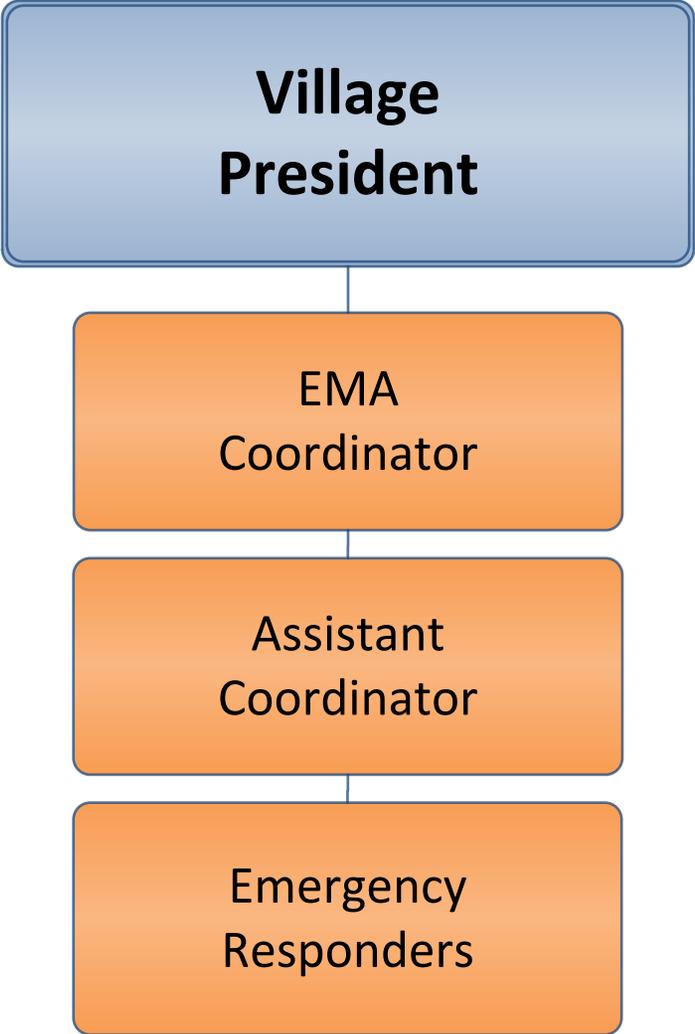
Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 8500 - Staff Services

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 484,979	\$ 436,818	\$ 307,105	\$ 307,105	\$ 461,906
	Salaries-Part Time	123,343	105,677	73,732	69,000	113,397
	Salaries-Overtime	14,718	15,320	12,334	12,334	18,500
	Court Appearances	232	-	-	-	-
	Holiday Pay	5,218	8,130	7,358	7,358	9,500
	State Retirement	57,160	50,463	38,687	38,687	60,431
	Social Security	47,248	42,088	31,437	31,437	46,390
	Police Pension	36,855	34,915	51,310	51,310	43,475
	Employee Insurance	120,411	121,714	104,155	104,155	164,044
	Total Personal Services	890,164	815,125	626,118	621,386	917,643
	Office Supplies	6,689	4,636	3,500	3,500	5,250
	Memberships/Subscriptions	376	414	414	350	620
	Books/Publications/Maps	-	25	25	25	-
	Communication Parts	2,275	108	1,667	1,000	2,500
	Materials & Supplies	7,929	7,625	5,720	5,720	7,580
	Uniforms	2,581	3,747	2,000	2,000	3,000
	Small Tools	21	144	67	67	-
	Evidence	5,149	4,371	3,333	3,333	5,000
	Photo Supplies	804	86	667	500	1,000
	Miscellaneous Expen.	51	33	50	50	-
	Total Commodities	25,875	21,189	17,443	16,545	24,950
	Postage	24,831	21,486	15,000	15,000	20,000
	M & R- Office Equipment	-	-	67	67	-
	M & R- Comm Equipment	224	1,350	3,268	3,268	750
	Maintenance Agreements	3,844	1,352	7,500	7,500	8,500
	Equipment Rentals	596,697	624,371	487,147	487,147	653,004
	Consulting Services	6,450	4,555	6,000	4,500	9,000
	Binding & Printing	416	308	500	500	1,500
	Schools/Conf/Meetings	1,011	3,351	2,500	2,500	5,000
	Transportation	161	-	167	100	250
	Miscellaneous Expen.	72	-	33	33	-
	Total Contractual Services	633,706	656,773	522,182	520,615	698,004
	Total Operating Expenditures	1,549,745	1,493,087	1,165,743	1,158,546	1,640,597
	Total Staff Services	\$ 1,549,745	\$ 1,493,087	\$ 1,165,743	\$ 1,158,546	\$ 1,640,597

8600 – Emergency Management



POLICE DEPARTMENT

8600 - EMERGENCY MANAGEMENT

GOALS

The goal of the Hanover Park Emergency Management Agency (EMA) is to coordinate the emergency readiness and disaster preparedness planning of the Village of Hanover Park. This will prepare the Village to respond promptly to save life, protect property and minimize damage when threatened or hit by an extraordinary emergency greater than that normally handled by local fire and police forces. The Deputy Chief of Support Services and the EMA Coordinator (Chief of Police) are responsible for the goals, objectives and functions of this division.

This includes the ability of key Village executives to coordinate the operation of police and fire forces, ambulance, hospitals, medical personnel, radio and television stations and all other people and units able to help under conditions of extraordinary emergency by a predetermined plan. It provides trained volunteers to support the regular forces, particularly in functions not normally performed by existing personnel, such as weather spotters and radiological monitoring.

EMA serves to assure coordination among operating departments of the Village with nongovernmental groups such as hospitals, medical professionals, and with higher and adjacent governments during non-emergency periods to take the lead in community-wide planning and other preparation needed to assure that the Village will be able to conduct coordination of operations should an emergency occur.

DESCRIPTION OF FUNCTIONS

The Emergency Management Agency provides the establishment of systems to warn the public of peacetime or attack disaster. It provides knowledge and advice to operating departments on the special conditions and operating requirements that would be imposed by extraordinary emergencies. It conducts tests and exercises to give key local officials practice in directing coordinated operations under simulated emergency conditions.

EMA develops and maintains the Village Emergency Operations Plan, outlining what local forces and supporting groups would do in disaster situations. EMA establishes systems for alerting key Village officials, activating Emergency Operating Centers, providing resources to the Police, Fire, and Public Works Departments, and establishing and exercising an Emergency Public Information System.

EMA coordinates welfare groups, developing emergency capabilities to care for people in disasters. It coordinates and participates in training programs for the public on disaster preparedness. It coordinates and maintains relationships with industry to develop support for the Village's emergency plans. It coordinates emergency communications planning, and assists in the establishment of mutual aid agreements to provide needed services, equipment or other resources in an emergency.

EMA prepares, submits and justifies the annual Emergency Management's Budget, secures matching funds and other assistance available through preparedness programs and through other federal programs. It prepares the annual program papers and other documents required for federal assistance programs.

2014b OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Conduct annual fit test of Department-issued gas masks. (Third Quarter)

Completed.

2. Review and update the National Incident Management System (NIMS) 2014 compliance for the Police Department. (Second Quarter)

Completed.

3. Train new Support Services Deputy Chief in emergency management function. (Third Quarter)

Completed.

4. The police department command staff and Village department heads will receive training to utilize the Emergency Operation plan (EOP) on the Comprehensive Emergency Management Plan (CEMP). (First Quarter)

Pending.

5. Conduct a tabletop exercise. (Third Quarter)

Completed.

ADDITIONAL ACCOMPLISHMENTS

1. Hosted Cook Co. Northern Illinois Emergency Management Consortium (NIEMC) monthly meeting.
2. EMA Assistant completed CERT training.
3. EMA Assistant completed CERT Train the Trainer Certification training.
4. Cook Co. Hazard Mitigation Plan was completed.
5. Support Services Deputy Chief and EMA Assistant attended three Virtual Tabletop exercises conducted by the Emergency Management Institute.
6. EMA Assistant completed IEMA's Emergency Managers Professional Development Series Certification.
7. EMA Assistant completed the FEMA Emergency Management Institutes Professional Continuity Certification.
8. Applied for and received an IEMA Citizen Corps Council Community Outreach Grant to train members of St. Ansgar Catholic Church congregation to obtain CERT certification.

2015 OBJECTIVES

1. Is a great place to live, work and do business

1. Conduct annual fit test of department-issued gas masks. (Fourth Quarter)
2. Review and update 2015 NIMS compliance for the Police Department. (Third Quarter)
3. EMA Assistant will create and add visual resource references for EOC. (Fourth Quarter)
4. The EMA Assistant will conduct a feasibility study of equipping the CEO/EMA Assistant vehicle with essential EMA supplies. (Second Quarter)
5. Research grant possibilities for enhancements to the Village's EOC. (Fourth Quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

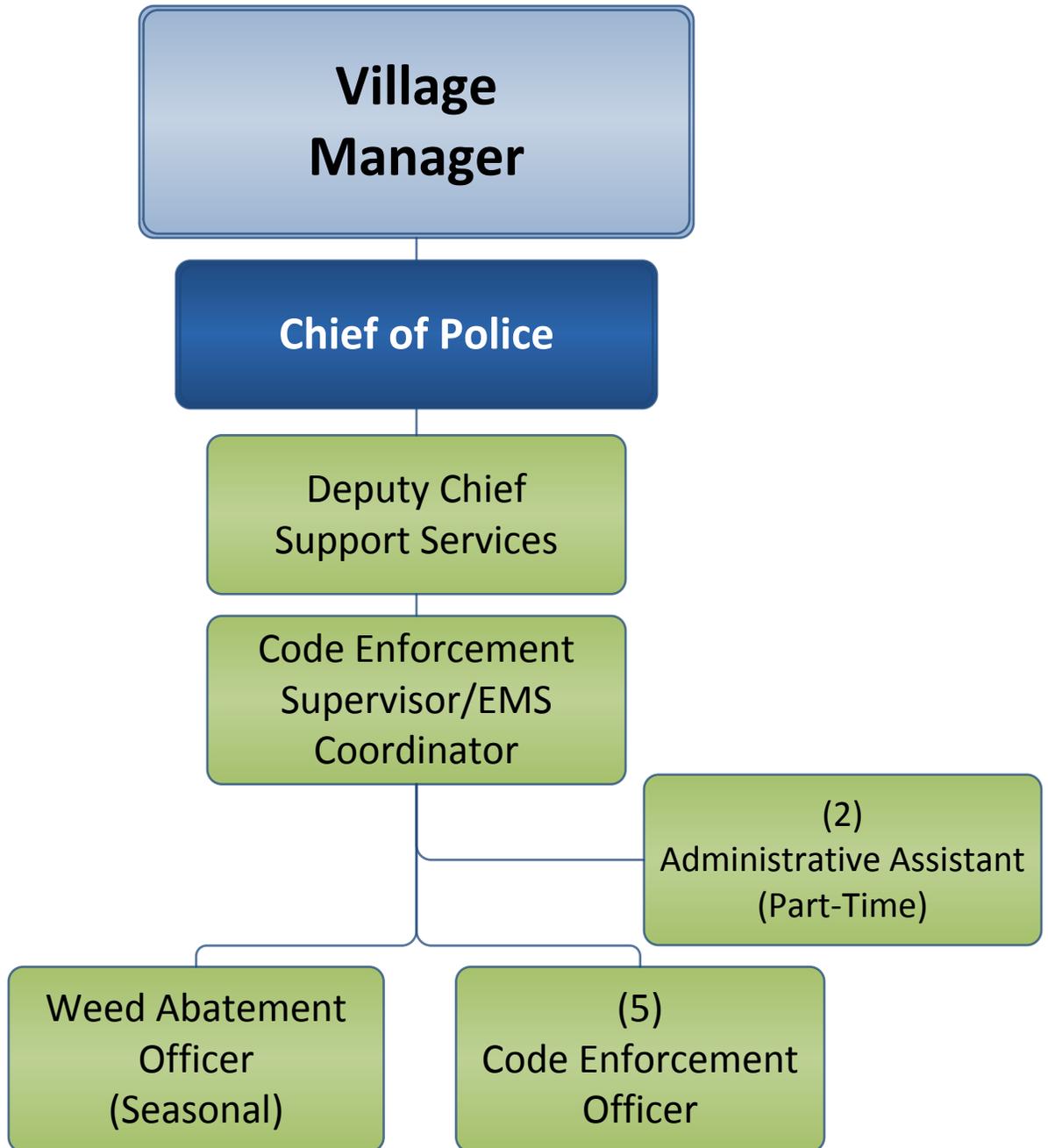
Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 8600 - Emergency Services

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Office Supplies	\$ -	\$ 62	\$ 67	\$ 50	\$ -
	Memberships/Subscriptions	-	-	36	36	50
	Books/Publications/Maps	-	-	84	60	-
	Materials & Supplies	24	1,548	1,667	1,667	7,159
	Uniforms	-	-	333	200	500
	Small Tools	-	-	67	35	-
	Total Commodities	24	1,610	2,254	2,048	7,709
	Postage	-	-	33	33	-
	M & R- Comm Equipment	-	-	67	50	-
	M & R- Other Equipment	4,195	4,638	4,000	4,000	4,000
	Equipment Rentals	2,118	2,227	360	360	360
	Schools/Conf/Meetings	1,251	1,628	1,540	1,540	2,310
	Transportation	42	65	67	156	100
	Total Contractual Services	7,606	8,558	6,067	6,139	6,770
	Total Operating Expenditures	7,630	10,168	8,321	8,187	14,479
	Total Emergency Services	\$ 7,630	\$ 10,168	\$ 8,321	\$ 8,187	\$ 14,479

8700 – Community Policing / Code Enforcement



POLICE DEPARTMENT

8700 - CODE ENFORCEMENT

GOALS

The goal of the Code Enforcement Division of the Police Department is to protect public health, safety and welfare. This goal is accomplished by performing health and property maintenance inspections throughout the Village. The purpose of the inspection program is to insure a safe and sanitary environment for rental residential property by enforcing the property maintenance codes adopted by the Village. This division also acts as an enforcement liaison with other Village departments such as the Community Development Department in coordinating efforts and enforcing zoning and property standard regulations.

DESCRIPTION OF FUNCTIONS

The functions of the Code Enforcement Division include: inspection for compliance with the Village's rental residential housing code; inspection and investigation of complaints regarding all residential buildings for compliance with property maintenance, health and sanitation codes; advise and provide educational programs in cooperation with other Village departments regarding code requirements to residents, residential property owners and associations.

2014b OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Conduct a scavenger service sweep and report on the rate of compliance. (Third Quarter)

Completed. XX residents were cited for no scavenger service in FY14 as opposed to XX in FY14b.

2. Conduct a bi-annual parking enforcement sweep of overnight parking violations. (Third Quarter)

Completed XXX overnight citations were issued in the two overnight parking sweeps.

3. The CEO Supervisor will identify and train a CEO to be the backup Crime Free Multi-Housing Coordinator. (Third Quarter)

Completed.

4. Code Enforcement Officers will each attend one ART Meeting. (Third Quarter)

Completed. Each attended two ART meetings.

ADDITIONAL ACCOMPLISHMENTS

1. CEO Brogan and CEO Foley successfully obtained their ICC Certification.
2. Hired and trained two new CEO's.
3. Hired and trained a new Administrative Assistant.
4. Hired and trained a new Appearance Officer.
5. Crime Free Multi-Housing Coordinator Utilized RAIDS during Crime Free Multi-Housing Seminars.
4. CEO Division and Crime participated in COPS Day Picnic.

2015 OBJECTIVES

I. Is a great place to live, work and do business

1. Conduct a bi-annual parking enforcement sweep of overnight parking violations. (Fourth Quarter)
2. Crime Free Multi-housing Coordinator will conduct monthly Crime Free Multi-Housing training sessions. (Third Quarter)
3. The CEO Supervisor will review and make appropriate updates to CEO Operations Manual. (Fourth Quarter)
4. The CEO Supervisor will review and make appropriate updates to the CEO FTO Manual. (Fourth Quarter)
5. Establish a notification process between patrol and Crime Free Multi-Housing Coordinator. (Fourth Quarter)
6. Develop a grass/weed abatement policy that prioritizes grass/weed enforcement in the months of April, May, and June. (First Quarter)
7. CEO's will attend two ART meetings. (Third Quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

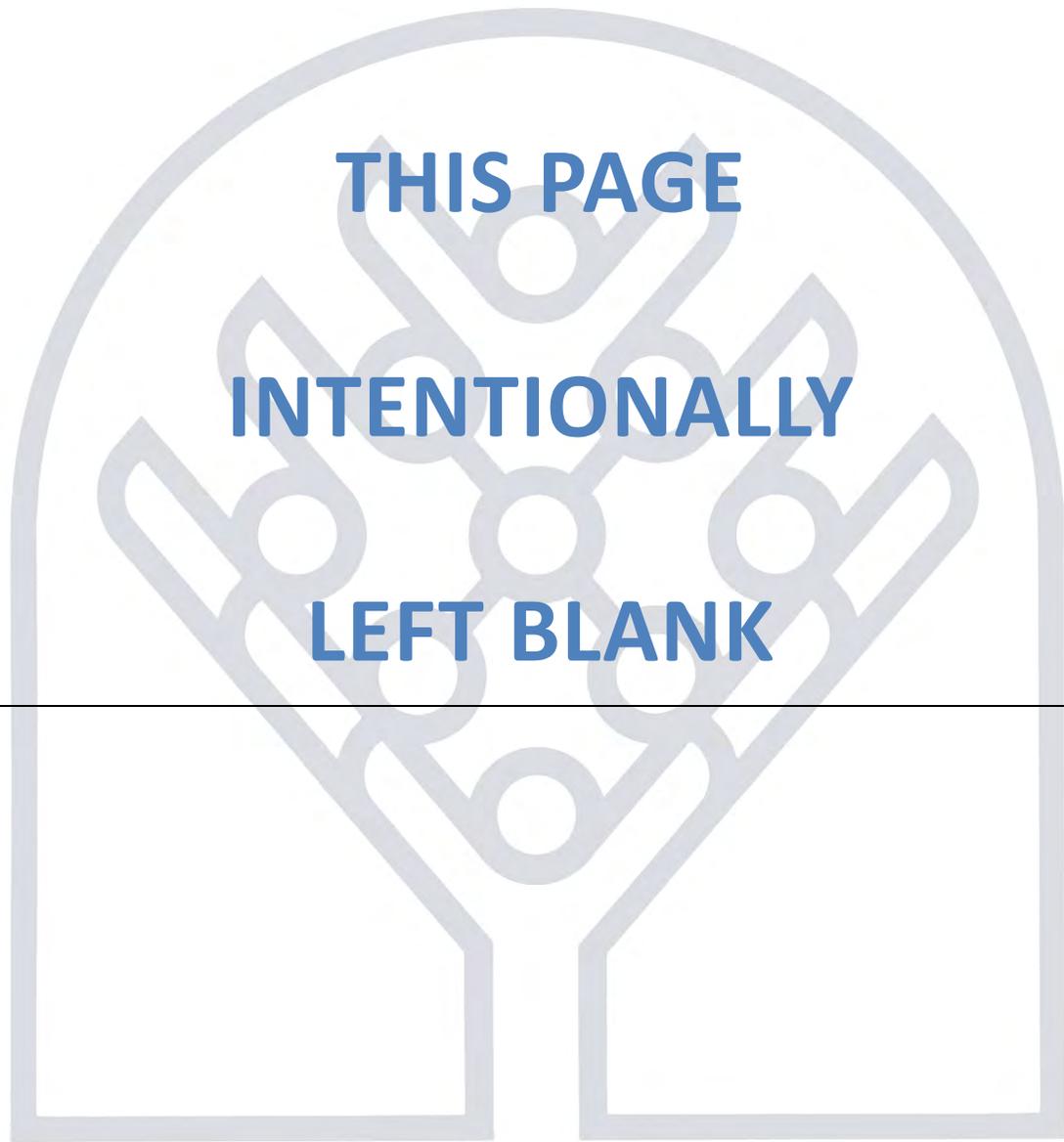
Budget Detail by Department

Fiscal Year Ending December 31, 2015

Fund 001 - General Fund

Department 8700 - Code Enforcement

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 274,494	\$ 221,266	\$ 179,501	\$ 179,501	\$ 267,867
	Salaries-Part Time	39,215	38,670	29,938	29,938	44,026
	Salaries-Overtime	1,307	3,729	4,667	4,667	8,000
	Holiday Pay	-	-	2,000	1,000	-
	State Retirement	38,755	33,336	28,098	28,098	38,970
	Social Security	23,692	20,025	16,831	16,831	25,322
	Police Pension	-	-	10,694	10,694	-
	Employee Insurance	97,945	77,069	73,310	73,310	115,463
Total Personal Services		475,408	394,095	345,039	344,039	499,648
	Office Supplies	455	694	1,273	1,273	1,200
	Memberships/Subscriptions	100	175	210	210	210
	Books/Publications/Maps	-	103	100	100	100
	Uniforms	2,817	5,078	2,500	2,500	2,500
	Safety & Protective Equip	-	-	50	50	150
	Small Tools	161	45	33	33	550
	Photo Supplies	161	-	33	33	50
	Miscellaneous Expen.	161	401	150	150	400
Total Commodities		3,855	6,495	4,349	4,349	5,160
	Maintenance Agreements	4,251	4,736	5,000	5,000	5,000
	Vehicle Maint & Replace	-	6,220	38,798	38,798	25,768
	Consulting Services	-	85	375	375	400
	Binding & Printing	431	503	500	500	500
	Schools/Conf/Meetings	1,240	1,859	1,710	1,710	1,712
	Transportation	-	-	33	33	-
Total Contractual Services		5,922	13,402	46,416	46,416	33,380
Total Operating Expenditures		485,185	413,992	395,804	394,804	538,188
Total Code Enforcement		\$ 485,185	\$ 413,992	\$ 395,804	\$ 394,804	\$ 538,188



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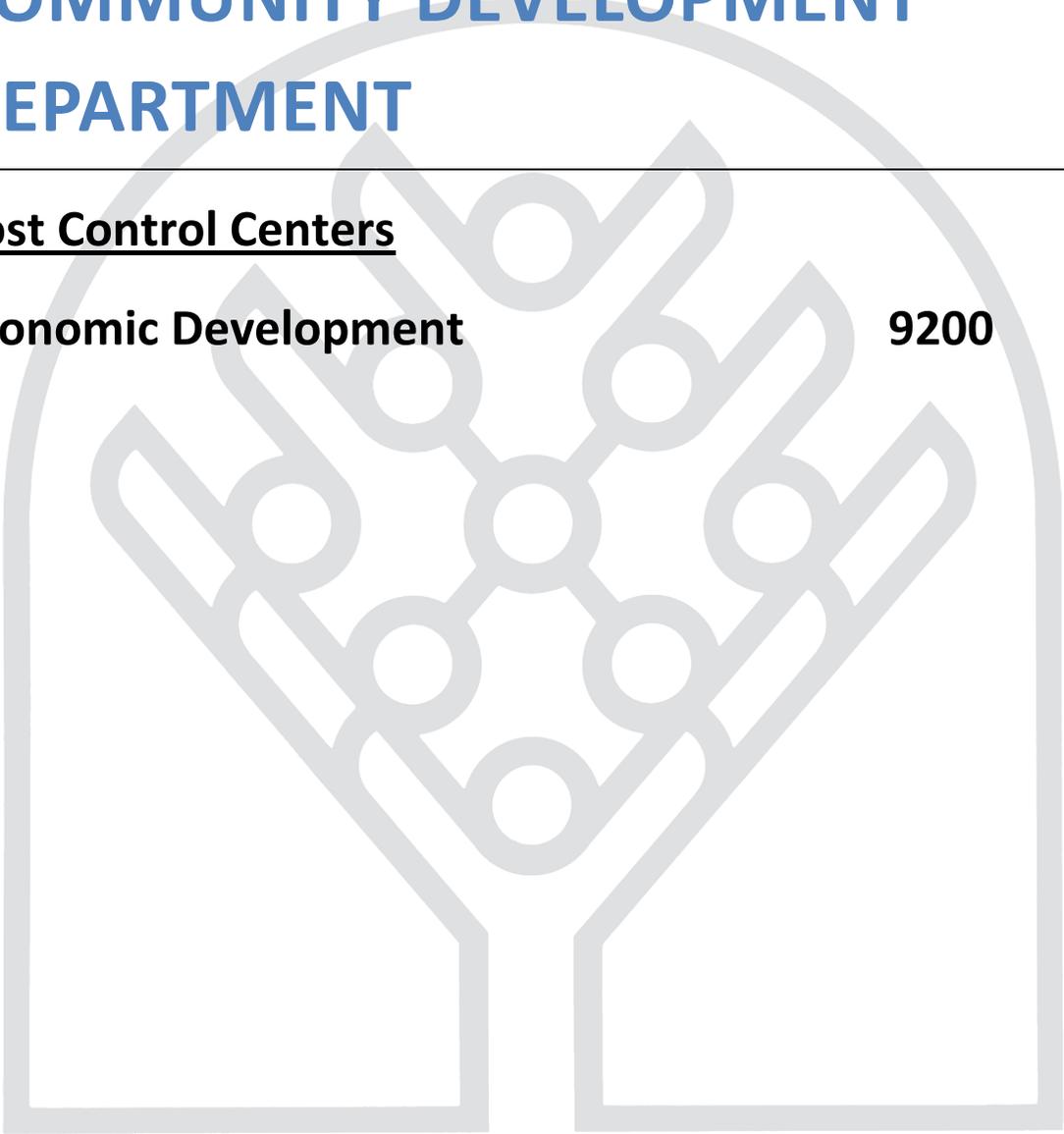
Hanover Park

COMMUNITY DEVELOPMENT DEPARTMENT

Cost Control Centers

Economic Development

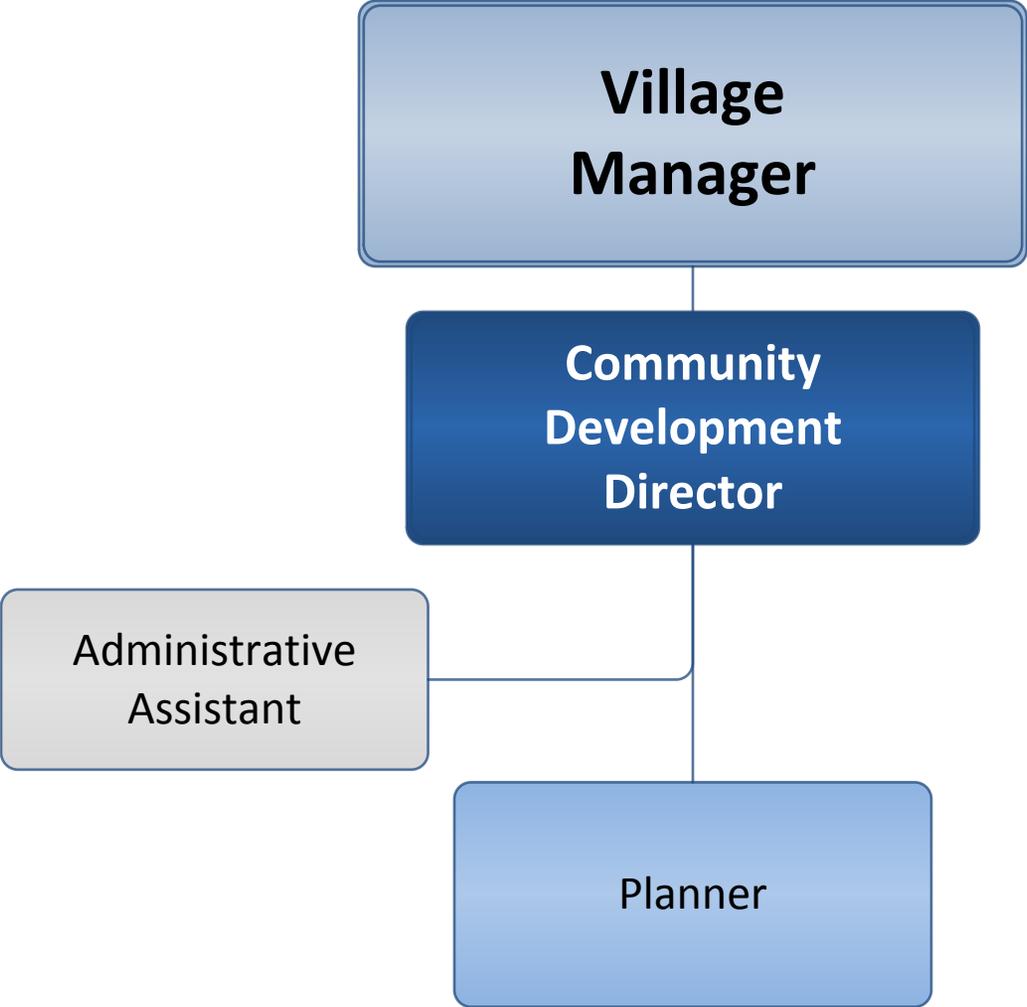
9200



Hanover Park

Organization of the Community Development Department





9200 - DEPARTMENT OF COMMUNITY DEVELOPMENT

GOALS

The goal of the Department of Community Development is to promote the use and development of land in a manner consistent with the goals and policies of the Hanover Park Comprehensive Plan. The Department works to encourage development that is safe, sustainable, and serves the needs and desires of residents. They promote economic growth by encouraging the retention and expansion of existing businesses and developments, as well as attracting new businesses and developments to the Village. These economic development efforts lead to the establishment of a solid, diversified tax base, increased property values, and an enhanced community image. Vital steps to achieving this goal include a thorough evaluation of new projects and careful long-range planning.

DESCRIPTION OF FUNCTIONS

The Department of Community Development's responsibilities include reviewing plans for proposed developments, administering land use regulations, long-range planning, and promoting economic development. Included in these responsibilities are providing staff and technical assistance to the Development Commission, CONECT Committee, and Development Review Committee, as well as creating, formatting, and distributing the Hi-Lighter newsletter.

Planning and zoning administration are major functions of the Department of Community Development. All proposals for commercial, industrial, and residential development are reviewed for compliance with Village zoning and subdivision requirements. New development proposals are taken to the internal Development Review Committee for conceptual and site plan review, as well as consideration of public and fire safety concerns. If a proposal requires development review by the Development Commission, the Staff prepares comments and recommendations for a public hearing. Following the public hearing, cases are forwarded to the Village Board for consideration and a final decision. The Staff works closely with developers, architects, and homeowners throughout this process to provide information and assistance.

Long-range planning activities include creation of redevelopment plans, evaluating projects and proposals, and periodic updating of the Comprehensive Plan, Zoning Ordinance, Subdivision Regulations, and Sign Code. Specifically, the Department of Community Development coordinates the following programs and activities on an ongoing basis:

1. Maintaining, updating, and revising presentation materials promoting business and industrial development in Hanover Park. Other miscellaneous information, such as top ten employment lists, vacant commercial properties, and the industrial buildings inventory are updated periodically.
2. Encouraging further development and redevelopment in existing industrial and commercial areas, including Turnberry Lakes, Hanover Corporate Center, Greenbrook Plaza, Hanover Square, Westview Center, Church Street Station, and major commercial corridors. Staff continues to work closely with various industrial and commercial property representatives to ensure continued success.
3. Attending various professional workshops and training seminars to obtain legislative updates, further technical skills, and maintain professional certification
4. Providing summary of economic development contacts on a regular basis. These summaries are included in the weekly Community Development update.

The Department of Community Development is also responsible for the Village's economic development marketing program. A major component of this program is the creation of the Hi-Lighter newsletter, a bi-monthly community newsletter distributed to the over 11,000 households and businesses in the Village. Other components of the marketing program include participation at trade shows, networking with real estate and development professionals, responding to inquiries and leads of businesses wishing to locate in the Village, and promoting the Village through press releases and articles in trade publications.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2010	2011	2012	2013	2014
Number of Full Time Employees	6	3	2	2	3
Number of Part Time Employees	2	-	1	-	-
Number of Full Time Employees Per 1,000 Population	0.16	0.08	0.06	0.06	0.08
Development Applications	2	7	4	3	3
Zoning Text Amendments	3*	4**	3	***	1 ***
Redevelopment Agreements (Amendments)	(1)	4	0	1	1
Total Expenditures	\$806,253	\$664,662	\$344,006	\$158,504	\$340,124
Cost of Services Per Capita	\$21.06	\$17.50	\$9.06	\$4.17	\$8.95

* - 2010 Comprehensive Plan Adopted

** - Village Center Plan Adopted

*** - Unified Development Ordinance/Comprehensive Zoning Update Drafted

Please note that the Department had an open position in 2013, which has now been filled.

2014B OBJECTIVES AND ACCOMPLISHMENTS:

I. Maintain and focus on Economic Development and Redevelopment.

1. Actively research and promote development opportunities in the Village Center and Irving Park Corridor planning areas. (First through fourth quarters)

Ongoing/Update: Construction and remodel of the Harbor Freight Tools is complete, for building and site, except for MWRD improvements. Redevelopment Agreement is in place and sale tax reimbursement will commence soon. Continued promotion of Village Center Plan, Elgin O'Hare Expressway Boulevard Extension, Irving Park Corridor and available properties in the area. These areas were specifically marketed at the ICSC National convention as well as regional events. Focus is on the properties in the northwest Quadrant of Lake Street and Barrington Road, as well as Village-owned properties. Staff met with property owners and brokers following an RTA-ULI panel's recommendations.

2. Prepare on-line database of all available sites and upload on Village and Choose DuPage websites.

Complete. The database of available sites has been completed and uploaded on the Village's website. The database lists retail/commercial sites separately from Industrial and also indicates whether they are for lease or sale. Each site is hot-linked to a detailed marketing flyer which provides contact information of the broker/realtor and site. A new map has also been generated using GIS, to show locations of each site. This information will also be uploaded to the Choose DuPage site for greater visibility.

3. Attend and/or host real estate and business developer and tenant events showcasing real estate and business opportunities within the Village. (First through third quarters)

Attended CONECT, Chamber and other networking events for business recruitment and development. Attended various ICSC events throughout the year to market available properties, meet with developers, and highlight specific development opportunities and any financial incentives available. These include a national retail real estate conference as well as Chicago Retail Live event. Staff will also host the Business and Realtor Reception in November, to showcase our local businesses.

4. Oversee management, renovation and strategic planning for the Hanover Square Shopping Center with the goal of improving it and determining when to return it to private ownership. (First through fourth quarters)

Wrote, issued and coordinated an RFP for the sale of the shopping center followed by retention of a consultant to manage negotiations. Continue to work with property managers and tenants to maintain the center, make improvements, streamline leases, and recruit potential tenants. Staff provided oversight in the management of the build-out of the 11,000 square foot Education and Work Center and the re-roofing of over 20,000 square feet of space during the year.

5. Oversee and encourage development and redevelopment in all TIF Areas (3, 4 and 5). (First through fourth quarters)

Continued promotion of Village Center Plan, Elgin O'Hare Expressway Boulevard Extension, and available properties in the TIF 3 area. Managed development/redevelopment process for Harbor Freight Tools and promotion of the Village-owned property at 1311 Irving Park Road (former Corfu restaurant) in the TIF 4 area. Continued promotion of available property in the TIF 5 area, specifically 900 Irving Park Road (former Menards site).

II. *Maintain and work to enhance the Village's infrastructure and assets.*

1. Implement infrastructure, land use, and development recommendations from the Village Center and Transit Oriented Development (TOD) Plan. (First through fourth quarters)

Assisted Mayor and Manager in coordinating and providing information for meetings with IDOT, the Tollway Authority and several neighboring communities regarding the extension of the Elgin O'Hare Expressway. These meetings led to IDOT initiating a feasibility study for the roadway. Provided a solution and implemented provision of parking for the patrons and employees of businesses in the Ontarioville area in the Metra lot for evening and weekend hours. Continue to meet with property owners and stakeholders to promote development.

2. Implement infrastructure, land use, and development recommendations from the Irving Park Road Corridor Study (Technical Assistance Panel) where practical. (First through fourth quarters)

Update: Several projects have either been completed or are being reviewed for construction in the Irving Park Road corridor. Building and site improvements for the Harbor Freight Tools is complete except for MWRD related improvements. Remodel of CarX at their previous location with a new operator is complete. Burger King has completed a remodel of their location along Irving Park Road and façade renovation will commence on the Westview Shopping Center.

III. Overall and long-term Financial Health of the Village.

1. Establish a Business Retention Program. (first through fourth quarters)

Accomplished. A "Business Retention Survey" questionnaire was prepared and presented to the CONECT committee in June. Following feedback from CONECT and other Village departments, the survey is being streamlined for ease of use. The survey will be finalized by December 2014.

2. Initiate a Shop Local Program (via Hi-Lighter). (first quarter)

Accomplished. The May/June issue of the HiLighter contained coupons for 20 local businesses. This was also a revenue generating source, whereby \$1,000 was generated which helped towards reducing the printing cost of the newsletter. The summer issue also contained a list of over 50 local restaurants and eateries within the community under a separate page "Dine Local". Feedback from local businesses that participated in the Shop Local program has been positive and staff has continued to receive interest from additional businesses for participation in the Holiday issue.

3. Continue research and submit for applicable grant programs to address needs as established. (First through fourth quarters)

Accomplished. Staff worked with regional agencies and applied for two planning grants-HOMES for a Changing Region housing study and Chicago Community Land Trust/IFF development feasibility study grants, and were successful in both! Neither grant requires a local funding match, thus enabling access to resources with minimal expense aside from staff time.

IV. Continue to improve the overall image and identity of the Village and in order to make the community a desirable place to live and raise a family.

1. Complete Zoning Code update/ creation of Unified Development Ordinance. (First and second quarters)

Update: Following presentation of several sections of the zoning code to the Development Commission, for review and feedback, the Commission has held Public Hearings to gather input and feedback as well as formalize their recommendations. These recommendations will be forwarded to the Board in 2014 for final action. Staff is working on other sections, and gathering feedback from other departments.

2. Assist in the implementation of current zoning and sign codes through timely review of building and sign applications, and processing of development applications. (First through fourth quarters)

Update: Over 330 building and sign applications reviewed between May and September 2014. Development applications processed in a timely manner, with an average of 5 day response time for larger projects. Four development applications brought before the Development Commission and Board.

3. Create an on-line Business Directory. (first and second quarter)

Ongoing. Staff is working with the Clerk's office as well as the Fire Department to create an up-to-date directory of businesses in various categories. The Business Directory will be a great resource to the community and will be online by the end of the year.

V. *Provide Effective Governance.*

1. Provide up-to-date information regarding demographics, regulations, and development potential on the Village website. (First through fourth quarters)

Update: Staff designed and generated new folders with updated information for the promotion of the Village. Demographic, business, and housing information maintained and regularly updated on the Village website. List of available properties list and flyers customized for various sites posted on the website, and also used as marketing materials during conferences. Sub-area and corridor plans and reports are uploaded on village website as well.

2. Training and continuing education for Director, Planner and Administrative Secretary to maintain current professional capacities and certifications and further zoning and economic development knowledge and skills. (First through fourth quarters)

Update: Director and Planner continued professional education through various seminars and events offered by the American Planning Association and other institutions to stay current on best practices and also receive continuing education credits required to maintain American Institute of Certified Planners Certification (AICP). Some of this training was free of cost, and taken during personal time.

3. Partner with Cook and DuPage Counties to use their GIS data to create user-friendly maps for residents and Village departments. (third and fourth quarter)

Staff partnered with DuPage County and was able to use their data to generate an up-to-date Zoning map for our use – free of cost to the Village. This map has already assisted staff in using the data for land use analysis. GIS was also used for the analysis related to the location of Medical Marijuana facilities and for the land use and zoning analysis related to predatory lending uses, which will be factored into zoning recommendations. The latest use of the technology has been for the creation of available properties maps, which are used to promote development and leasing of space to potential businesses and developers and posted on the Village website.

2015 GOALS/PRIORITIES:

I. *Maintain and focus on Economic Development and Redevelopment.*

1. Actively research and promote development opportunities in the Village Center and Irving Park Corridor planning areas. (First through fourth quarters)
2. Update on-line database of all available sites and upload on Village website.
3. Attend and/or host real estate and business developer and tenant events showcasing real estate and business opportunities within the Village. (First through third quarters)
4. Oversee management, renovation and strategic planning for the Hanover Square Shopping Center with the goal of improving it and determining when to return it to private ownership. (First through fourth quarters)
5. Oversee and encourage development and redevelopment in all TIF Areas (3, 4 and 5). (First through fourth quarters)

II. Maintain and work to enhance the Village's infrastructure and assets.

1. Implement infrastructure, land use, and development recommendations from the Village Center and Transit Oriented Development (TOD) Plan. (First through fourth quarters)
2. Implement infrastructure, land use, and development recommendations from the Irving Park Road Corridor Study where practical. (First through fourth quarters)

III. Overall and long-term Financial Health of the Village.

1. Conduct Business Retention Surveys of major employers in town to improve the business environment and address any major issues that are identified in the process. (First through fourth quarters)
2. Update the on-line Business Directory to provide information on local businesses. (First and second quarters)
3. Continue the Shop Hanover Park program, with coupons, information, and events. (First through fourth quarters)
4. Continue research and submit for applicable grant programs to address needs as established. (First through fourth quarters)

IV. Continue to improve the overall image and identity of the Village and in order to make the community a desirable place to live and raise a family.

1. Coordinate the establishment of a Historic Preservation Commission in the Village. (First quarter)
2. Complete Zoning Code update/ creation of Unified Development Ordinance. (First and second quarters)
3. Assist in the implementation of current zoning and sign codes through timely review of building and sign applications, and processing of development applications. (First through fourth quarters)
4. Coordinate with CMAP in providing data and developing a regional housing study (Homes for a Changing Region) to help project supply and demand trends and develop a long-term housing policy plan. (First through fourth quarters)
5. Provide staff support for the Chicago Community Land Trust/IFF development feasibility study towards local and regional goals. (First through fourth quarters)

V. Provide Effective Governance.

1. Provide up-to-date information regarding demographics, regulations, and development potential on the Village website. (First through fourth quarters)
2. Training and continuing education for Director, Planner and Administrative Secretary to maintain current professional capacities and certifications and further zoning and economic development knowledge and skills. (First through fourth quarters)
3. Partner with Cook and DuPage Counties to use their GIS data to create user-friendly maps for residents and Village departments. (Third and fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

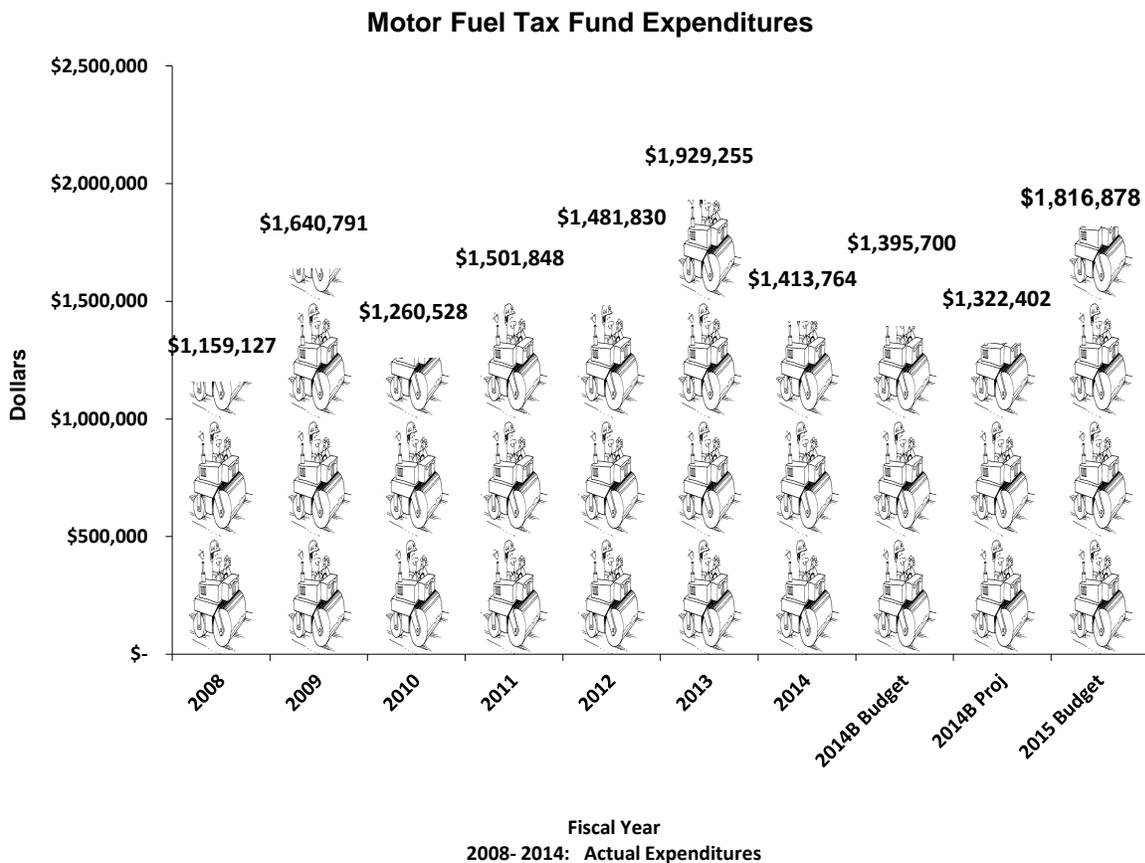
Fund 001 - General Fund

Department 9200 - Economic Development

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 56,120	\$ 186,095	\$ 151,312	\$ 169,136	\$ 220,267
	Salaries-Part-time	-	-	-	-	-
	Salaries-Overtime	653	16,092	10,000	10,000	15,000
	State Retirement	8,396	30,639	23,922	22,969	31,500
	Social Security	4,781	15,674	12,340	12,939	17,998
	Employee Insurance	4,463	25,187	22,480	22,969	35,406
	Total Personal Services	74,413	273,688	220,054	238,013	320,171
	Office Supplies	1,238	1,115	1,000	1,000	1,500
	Memberships/Subscriptions	2,218	2,536	2,590	2,140	3,130
	Books/Publications/Maps	190	21	175	100	250
	Miscellaneous Expen.	16,528	-	-	-	-
	Total Commodities	20,174	3,672	3,765	3,240	4,880
	Postage	10,841	4,179	8,400	8,400	12,300
	Tax Incentive Payments	-	-	1,335,487	1,220,000	2,072,547
	Maintenance Agreements	-	-	710	736	1,104
	Vehicle Maint & Replace	2,936	4,000	2,640	2,640	4,000
	Consulting Services	11,585	14,074	20,000	20,000	20,000
	Binding & Printing	23,297	22,765	13,500	13,200	16,500
	Schools/Conf/Meetings	8,249	10,306	8,280	-	10,770
	Transportation	1,819	483	1,421	300	3,470
	Special Events	104	-	500	200	750
	Total Contractual Services	58,831	55,808	1,390,938	1,265,476	2,141,441
	Total Operating Expenditures	153,418	333,167	1,614,757	1,506,729	2,466,492
	Total Economic Development	\$ 153,418	\$ 333,167	\$ 1,614,757	\$ 1,506,729	\$ 2,466,492

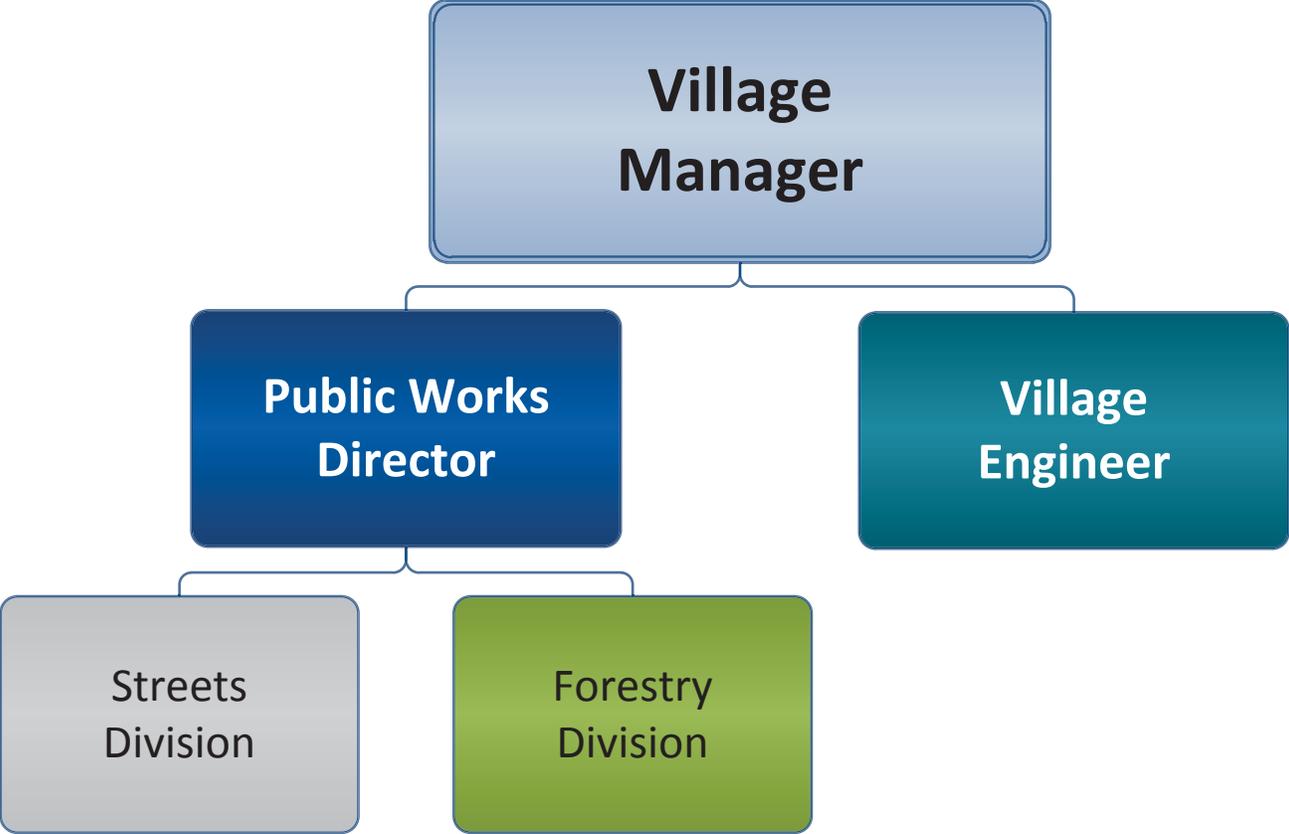
MOTOR FUEL TAX FUND

The Motor Fuel Tax Fund accounts for expenditures for the maintenance of streets and storm sewers authorized by the Illinois Department of Transportation. Financing is provided from the Village's share of State gasoline taxes. State law requires these gasoline taxes be used to maintain streets.



Village Street Resurfacing projects have been budgeted every year since Fiscal Year 2009. The resurfacing continues into Fiscal Year 2015 to complete old or concrete streets within the Village. Funding for the sidewalk, curb and gutter replacement programming is included in this budget.

011 – Motor Fuel Tax Fund



011 - MOTOR FUEL TAX FUND

GOALS

To assure the Village of Hanover Park receives its proportionate share of the Illinois State Fuel Tax. The funds provide for the construction, operation, and maintenance of the Village's transportation and drainage network.

DESCRIPTION OF FUNCTIONS

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2010	2011	2012	2013	2014
Street Resurfacing - Miles	3.3	2.2	3.5	3.04	3.38
Snow/Ice Response Incidents	20	22	13	20	26

Through this funding the Village provides the following activities:

Reconstruction and rehabilitation of existing Village streets including annual programs for resurfacing and sidewalk and curb and gutter replacement.

Provide local matching funds for federal grant programs under which arterial and collector streets in the Village are constructed or reconstructed.

Snow removal and ice control. This activity includes plowing of snow after two inches or more and the salting of all intersections.

Traffic signals. This activity includes an annual maintenance contract.

Maintenance of the Village's roadway lighting systems.

Capital improvements to the transportation system within the Village, including new traffic signals, roadway lighting, new sidewalk additions, etc.

2014 - 2015 OBJECTIVES AND ACCOMPLISHMENTS

III. Is fiscally responsible and transparent

1. To provide funding for the annual resurfacing of various Village streets at an expanded level. (Second Quarter) Completed 3.38 miles of resurfacing.
2. To provide funding for the annual sidewalk and curb and gutter replacement program at an expanded level. (Completed)
3. To provide funding for the annual crack filling program on various Village streets. (Completed)

2015 OBJECTIVES

III. Is fiscally responsible and transparent

1. To provide expanded funding for the annual street resurfacing program.

2. To provide funding for the annual sidewalk and curb and gutter replacement program at an expanded level. (Second Quarter)
3. To provide funding for the annual crack filling program on various Village streets. (Second Quarter)
4. Investigate using new methods to expand MFT resurfacing funds.

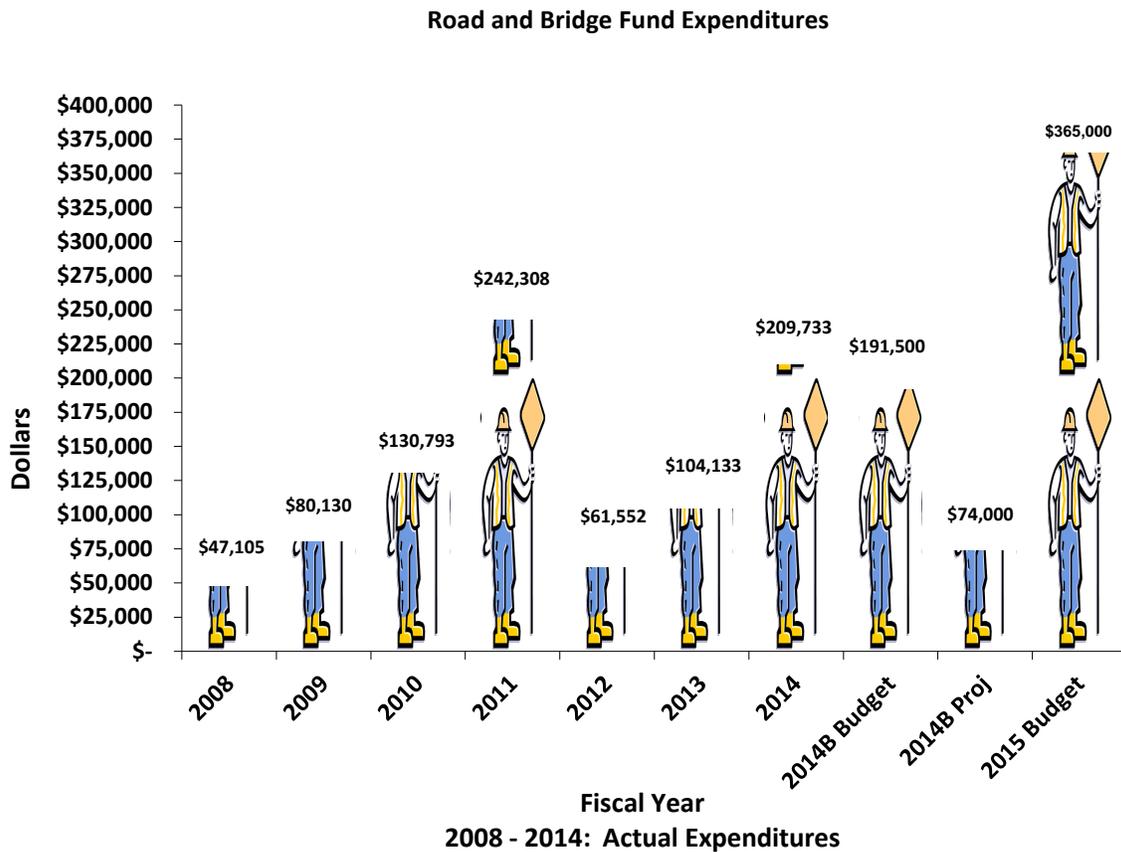
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Fiscal Year Ending December 31, 2015

Fund 11 - Motor Fuel Tax Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Motor Fuel Tax	\$ 1,083,565	\$ 1,105,799	\$ 676,394	\$ 830,600	\$ 997,000
	<u>1,083,565</u>	<u>1,105,799</u>	<u>676,394</u>	<u>830,600</u>	<u>997,000</u>
Interest on Investments	6,801	4,474	2,301	2,600	3,900
Net Change in Fair Value	\$ -	\$ -	\$ -	\$ -	\$ -
Total Investment Income	<u>6,801</u>	<u>4,474</u>	<u>2,301</u>	<u>2,600</u>	<u>3,900</u>
Reimbursed Expenditures	-	-	-	-	-
Reimb Exp-MFT	31,201	-	-	1,533	2,300
Miscellaneous Income	-	-	-	-	-
Total Miscellaneous Revenue	<u>31,201</u>	<u>-</u>	<u>-</u>	<u>1,533</u>	<u>2,300</u>
Use of Fund Balance	-	-	717,005	-	-
	<u>-</u>	<u>-</u>	<u>717,005</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 1,121,567</u>	<u>\$ 1,110,273</u>	<u>\$ 1,395,700</u>	<u>\$ 834,733</u>	<u>\$ 1,003,200</u>
Expenditures and Other Financing Uses					
Salaries-Regular	\$ 110,618	\$ 104,587	\$ 34,466	\$ -	\$ -
Overtime Compensation	26	348	5,310	-	-
State Retirement	15,750	15,552	2,745	-	-
Social Security	8,285	7,898	10,862	-	-
Employee Insurance	43,220	27,349	-	-	-
Total Personal Services	<u>177,899</u>	<u>155,734</u>	<u>53,383</u>	<u>-</u>	<u>-</u>
Materials and Supplies	134,233	110,493	6,000	6,000	353,250
Total Commodities	<u>134,233</u>	<u>110,493</u>	<u>6,000</u>	<u>6,000</u>	<u>353,250</u>
Street Lighting	54,110	51,740	67,565	48,000	95,000
M&R-Streets and Bridges	312,625	303,808	294,000	294,000	335,000
Maintenance Agreements	22,479	24,483	20,752	20,402	31,128
M&R-Other Equipment	220	102	4,000	4,000	2,500
Total Contractual Services	<u>389,434</u>	<u>380,133</u>	<u>386,317</u>	<u>366,402</u>	<u>463,628</u>
Total Operating Expenditures	<u>701,566</u>	<u>646,360</u>	<u>445,700</u>	<u>372,402</u>	<u>816,878</u>
Impr Other Than Buildings	1,227,681	767,404	950,000	950,000	1,000,000
Total Capital Outlay	<u>1,227,681</u>	<u>767,404</u>	<u>950,000</u>	<u>950,000</u>	<u>1,000,000</u>
Total Other Expenditures	<u>1,227,681</u>	<u>767,404</u>	<u>950,000</u>	<u>950,000</u>	<u>1,000,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 1,929,247</u>	<u>\$ 1,413,764</u>	<u>\$ 1,395,700</u>	<u>\$ 1,322,402</u>	<u>\$ 1,816,878</u>

ROAD AND BRIDGE FUND

The Road and Bridge Fund accounts for expenditures for the operation and maintenance of Village roads and bridges funded by the Townships' annual property tax levies.



Fiscal Year 2015 includes carryover funding for phase 1 of the Arlington Bridge reconstruction as well as engineering costs for Barrington Road Phase 2 engineering; street resurfacing materials testing services and a street/bike plan study.

012 – Road and Bridge Fund



VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending December 31, 2015

Fund 12 - Road and Bridge Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Personal Property Replacem	\$ 2,378	\$ 2,874	\$ 1,716	\$ 2,000	\$ 2,000
TIF Rebates	-	-	-	238	-
Township Tax Levy	122,058	122,016	88,460	86,900	120,000
Total Taxes	124,436	124,890	90,176	89,138	122,000
Interest on Investments	2,763	2,874	1,880	1,640	2,450
Net Change in Fair Value	228	-	-	-	-
Total Investment Income	2,991	2,874	1,880	1,640	2,450
Reimbursed Exp	-	-	-	-	-
Reimbursed Exp - Misc	-	-	-	-	-
IDOT Reimbursement	31,498	-	-	-	-
Energy Efficiency Grant	-	87,518	-	-	-
Total Miscellaneous	31,498	87,518	-	-	-
Miscellaneous Income	-	-	-	-	-
Use of Fund Balance	-	-	99,444	-	-
Total Other	-	-	99,444	-	-
Total Revenues and Other Financing Sources	\$ 158,925	\$ 215,282	\$ 191,500	\$ 90,778	\$ 124,450
Expenditures and Other Financing Uses					
Engineering Services	\$ 50,698	\$ 150,013	\$ 167,500	\$ 50,000	\$ 335,000
Total Contractual Services	50,698	150,013	167,500	50,000	335,000
Total Operating Expenditures	50,698	150,013	167,500	50,000	335,000
Impr Other Than Buildings	53,435	59,720	24,000	24,000	30,000
Total Capital Outlay	53,435	59,720	24,000	24,000	30,000
Total Other Expenditures	53,435	59,720	24,000	24,000	30,000
Total Expenditures and Other Financing Uses	\$ 104,133	\$ 209,733	\$ 191,500	\$ 74,000	\$ 365,000

012 - ROAD AND BRIDGE FUND

GOALS

To provide for a capital expansion program as well as a reconstruction program for the Village's transportation system, including streets, bridges, and accompanying drainage system.

DESCRIPTION OF FUNCTIONS

The Road and Bridge Fund provide monies needed to accomplish the following functions necessary to implement a transportation system improvement: corridor studies and specifications; right-of-way and easement acquisitions; construction costs; construction engineering; contract administration.

2014 - 2015 OBJECTIVES AND ACCOMPLISHMENTS

III. Is fiscally responsible and transparent

1. To provide funding for phase III engineering of the Longmeadow bridge over the West Branch of the DuPage River. (First Quarter)

Project was completed.

2. Provide funding for the installation of 4 new street lights at various locations. (Second Quarter)

Five lights were installed.

3. Provide funding for materials testing for the street resurfacing program. (Second Quarter)

Completed

2015 OBJECTIVES

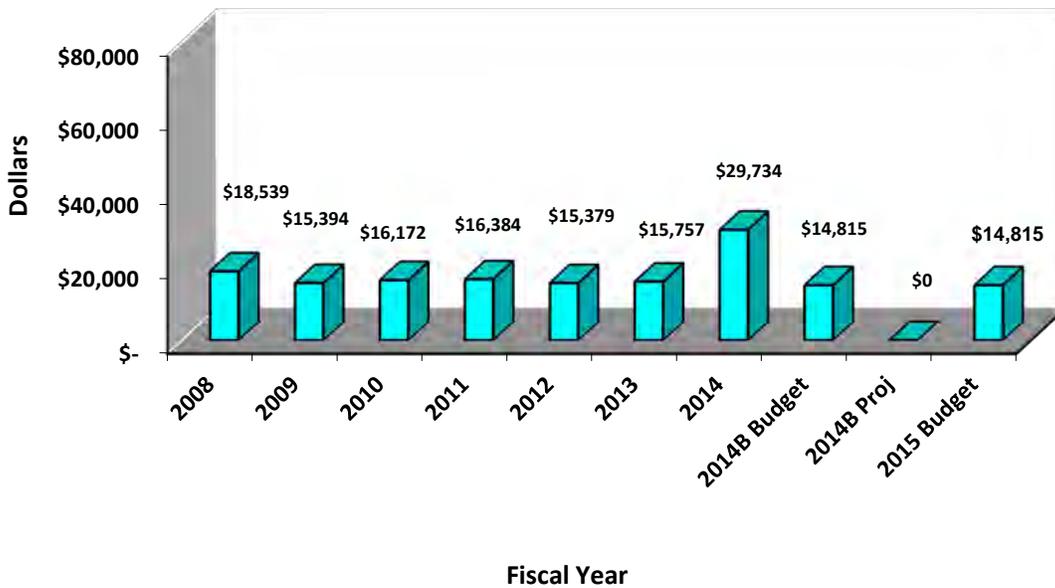
III. Is fiscally responsible and transparent

1. To provide for phase I and phase II engineering for the Barrington Road STP Project. (First Quarter)
Phase I underway.
2. To provide funding for the phase I and phase II engineering for the Arlington Road Bridge project. (Second Quarter) Phase I – (First Quarter)
3. Provide funding for the installation of 5 new street lights at various locations. (Third Quarter)
4. Provide funding for materials testing for the street resurfacing program. (Second Quarter)
5. Begin to design roadway construction/bike path construction plans for future year construction. (Third Quarter)
6. Conduct a Village wide pavement evaluation study. (Second Quarter)

SPECIAL SERVICE AREA #3 FUND

The Special Service Area #3 Fund accounts for the financing of street improvements, and scavenger and snow removal services, for multifamily housing units located on Astor Avenue. Initial funding was provided by an advance from the General Fund. Resources are provided by special service area property taxes.

Special Service Area #3 Fund Expenditures



2008 - 2014: Actual Expenditures

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending December 31, 2015

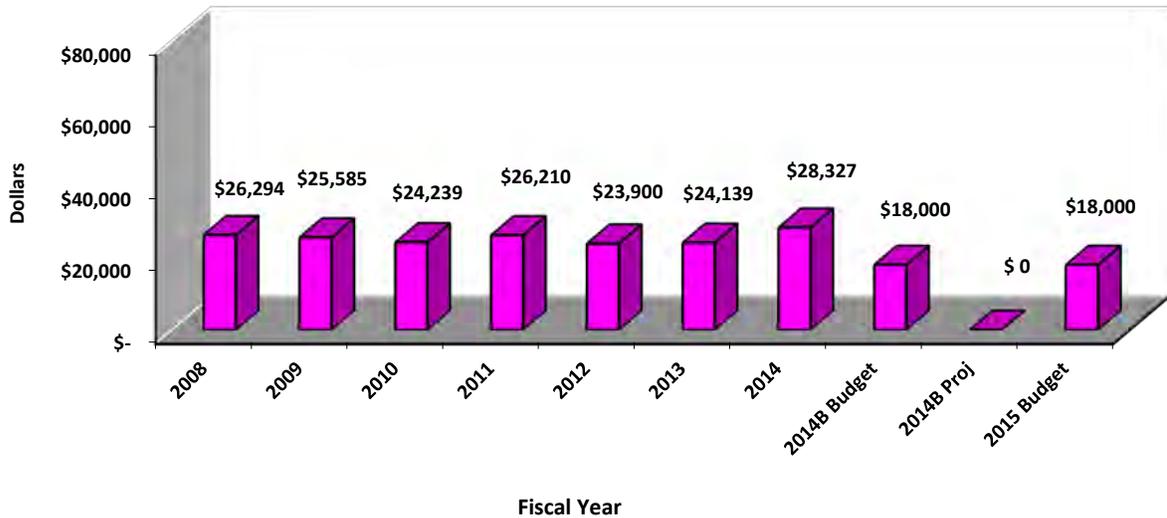
Fund 13 - Special Service Area #3 Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Property Taxes	\$ 19,640	\$ 18,010	\$ 10,506	\$ 17,438	\$ 14,815
Total Taxes	19,640	18,010	10,506	17,438	14,815
Interest on Investments	172	166	128	100	100
Total Investment Income	172	166	128	100	100
Use of Fund Balance	-	-	5,000	-	-
Total Other	-	-	5,000	-	-
Total Revenues and Other Financing Sources	\$ 19,812	\$ 18,176	\$ 15,634	\$ 17,538	\$ 14,915
Expenditures and Other Financing Uses					
Equipment Rentals	\$ 15,757	\$ 22,489	\$ 14,815	\$ -	\$ 14,815
Legal Services			\$ -	\$ -	\$ -
Total Contractual Services	15,757	22,489	14,815	-	14,815
Total Operating Expenditures	15,757	22,489	14,815	-	14,815
Transfer to General	-	-	-	-	-
Total Interfund Transfers	-	-	-	-	-
Impr Other Than Buildings	-	7,245	-	-	-
Total Capital Outlay	-	7,245	-	-	-
Total Expenditures and Other Financing Uses	\$ 15,757	\$ 29,734	\$ 14,815	\$ -	\$ 14,815

SPECIAL SERVICE AREA #4 FUND

The Special Service Area #4 Fund accounts for the financing of public improvements, and scavenger and snow removal services, for multifamily housing units located on Mark Thomas and Leslie Lanes. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

Special Service Area #4 Fund Expenditures



2008 - 2014: Actual Expenditures

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Fiscal Year Ending December 31, 2015

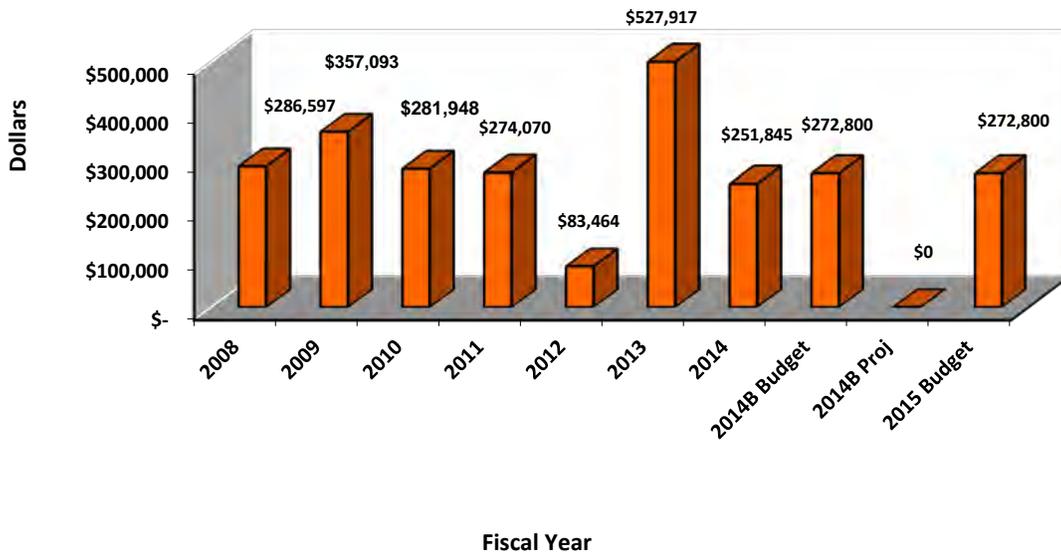
Fund 14 - Special Service Area #4 Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Total Taxes	\$ 38,351	\$ 30,274	\$ 23,021	\$ 26,905	\$ 18,000
	<u>38,351</u>	<u>30,274</u>	<u>23,021</u>	<u>26,905</u>	<u>18,000</u>
Total Investment Income	128	111	94	100	100
	<u>128</u>	<u>111</u>	<u>94</u>	<u>100</u>	<u>100</u>
Total Miscellaneous Income	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 38,479</u>	<u>\$ 30,385</u>	<u>\$ 23,115</u>	<u>\$ 27,005</u>	<u>\$ 18,100</u>
Expenditures and Other Financing Uses					
Total Contractual Services	\$ 24,139	\$ 28,327	\$ 18,000	\$ -	\$ 18,000
	<u>24,139</u>	<u>28,327</u>	<u>18,000</u>	<u>-</u>	<u>18,000</u>
Total Operating Expenditures	24,139	28,327	18,000	-	18,000
	<u>24,139</u>	<u>28,327</u>	<u>18,000</u>	<u>-</u>	<u>18,000</u>
Total Interfund Transfers	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 24,139</u>	<u>\$ 28,327</u>	<u>\$ 18,000</u>	<u>\$ -</u>	<u>\$ 18,000</u>

SPECIAL SERVICE AREA #5 FUND

The Special Service Area #5 Fund accounts for the financing of street improvements, and scavenger and snow removal services, for the Tanglewood multifamily housing units. Resources are provided by special service area property taxes.

Special Service Area #5 Fund Expenditures



2008 - 2014: Actual Expenditures

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending December 31, 2015

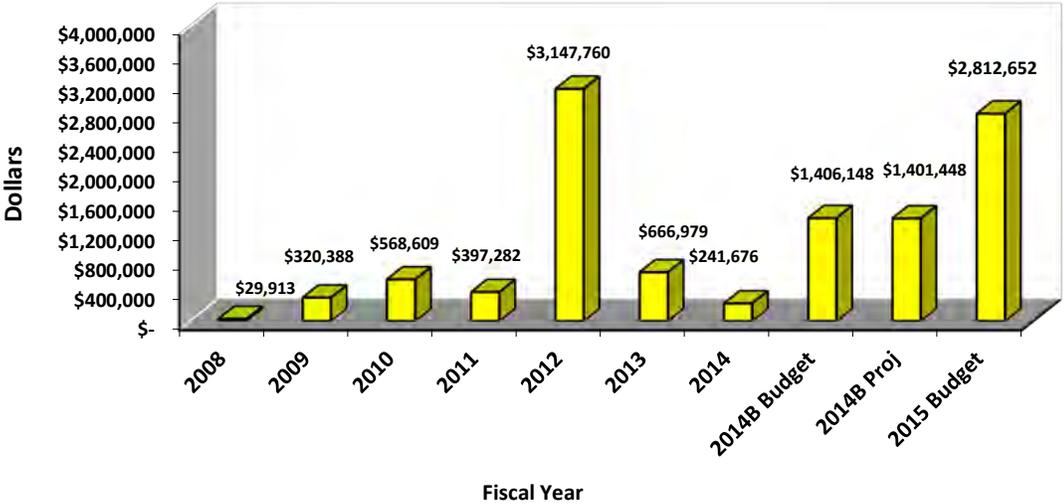
Fund 15 - Special Service Area #5

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Total Taxes	\$ 312,599	\$ 276,872	\$ 274,305	\$ 122,599	\$ 272,800
	312,599	276,872	274,305	122,599	272,800
Total Investment Income	906	56	101	100	100
	-	-	-	-	-
Total Investment Income	906	56	101	100	100
Total Miscellaneous	-	-	-	-	-
	-	-	-	-	-
Total Miscellaneous	-	-	-	-	-
Total Other	-	-	-	-	-
	-	-	-	-	-
Total Other	-	-	-	-	-
Total Revenues and Other Financing Sources	\$ 313,505	\$ 276,928	\$ 274,406	\$ 122,699	\$ 272,900
Expenditures and Other Financing Uses					
Total Contractual Services	89,483	96,690	72,800	-	72,800
	452	-	-	-	-
Total Contractual Services	89,483	96,690	72,800	-	72,800
Total Operating Expenditures	89,483	96,690	72,800	-	72,800
Total Capital Outlay	438,434	155,155	200,000	-	200,000
	438,434	155,155	200,000	-	200,000
Total Capital Outlay	438,434	155,155	200,000	-	200,000
Total Expenditures and Other Financing Uses	\$ 527,917	\$ 251,845	\$ 272,800	\$ -	\$ 272,800

TAX INCREMENT FINANCE DISTRICT #3 FUND

The Tax Increment Finance (TIF) District #3 Fund accounts for the financing of improvements in the Village Center TIF redevelopment district located at Barrington Road and Lake Street. Revenues include incremental property taxes from the TIF district.

TIF District #3 Fund Expenditures



2008 - 2014: Actual Expenditures

Consulting services, engineering, redevelopment agreement payments, and capital purchases and improvements in the TIF #3 project areas have been budgeted in Fiscal Year 2015.

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending December 31, 2015

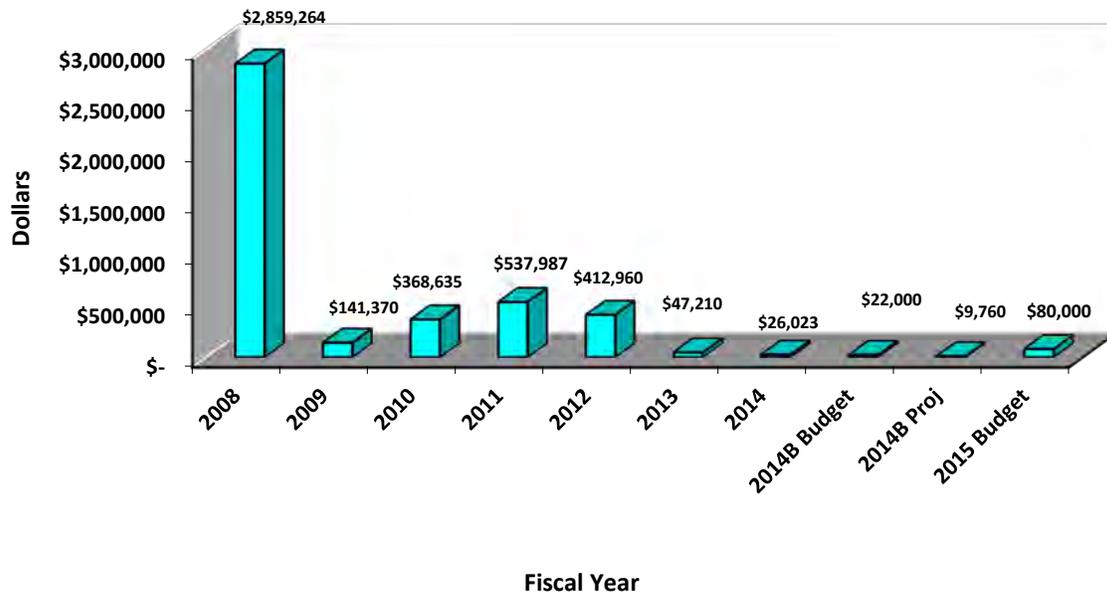
Fund 33 - Tax Increment Finance District # 3 Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Total Taxes	\$ 1,730,410	\$ 880,489	\$ 625,762	\$ 964,535	\$ 1,437,048
Property Taxes	1,730,410	880,489	625,762	964,535	1,437,048
Total Investment Income	1,113	2,477	1,356	1,000	1,000
Interest on Investments	1,113	2,477	1,356	1,000	1,000
Net Change in Fair Value	-	-	-	-	-
Total Other	-	-	779,030	-	-
Reimbursed Expenditures - Misc.	-	-	-	-	-
Use of Fund Balance	-	-	779,030	-	-
Total Revenues and Other Financing Sources	\$ 1,731,523	\$ 882,966	\$ 1,406,148	\$ 965,535	\$ 1,438,048
Expenditures and Other Financing Uses					
Total Personal Services	102,409	(2,490)	-	-	-
Salaries	54,970	(1,497)	-	-	-
Overtime Compensation	19,042	(539)	-	-	-
State Retirement	10,470	(302)	-	-	-
Social Security	5,538	(152)	-	-	-
Employee Insurance	12,389	-	-	-	-
Total Contractual Services	443,619	152,831	234,948	189,948	542,652
Property Taxes	7,919	-	-	-	-
Postage	-	44	-	-	-
Consulting Services	77,554	5,760	90,000	75,000	100,000
Legal Services	8,586	4,674	15,000	15,000	20,000
Engineering Services	432	-	30,000	-	30,000
TIF Redevelopment Agreements	349,128	142,353	99,948	99,948	392,652
Total Operating Expenditures	546,028	150,341	234,948	189,948	542,652
Total Interfund Transfers	-	-	-	-	-
Transfer out	-	-	-	-	-
Total Capital Outlay	120,951	91,335	1,171,200	1,211,500	2,270,000
Land	58,240	2,204	-	1,500	-
Buildings	7,061	82,940	1,161,200	1,200,000	1,750,000
Impr Other Than Buildings	55,650	6,191	10,000	10,000	520,000
Total Expenditures and Other Financing Uses	\$ 666,979	\$ 241,676	\$ 1,406,148	\$ 1,401,448	\$ 2,812,652

TAX INCREMENT FINANCE DISTRICT #4 FUND

The Tax Increment Finance (TIF) District #4 Fund accounts for the financing of improvements in the TIF redevelopment district located at Barrington and Irving Park Roads. Initial funding was provided by transfers from the General Fund. Revenues include incremental property taxes from the TIF district and developer reimbursements.

TIF District #4 Fund Expenditures



2008 - 2014: Actual Expenditures

A significant decline in expenditures occurred in Fiscal Year 2013 and has continued into Fiscal Year 2015 due to a decline in the Equalized Assessed Value of the TIF District.

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending December 31, 2015

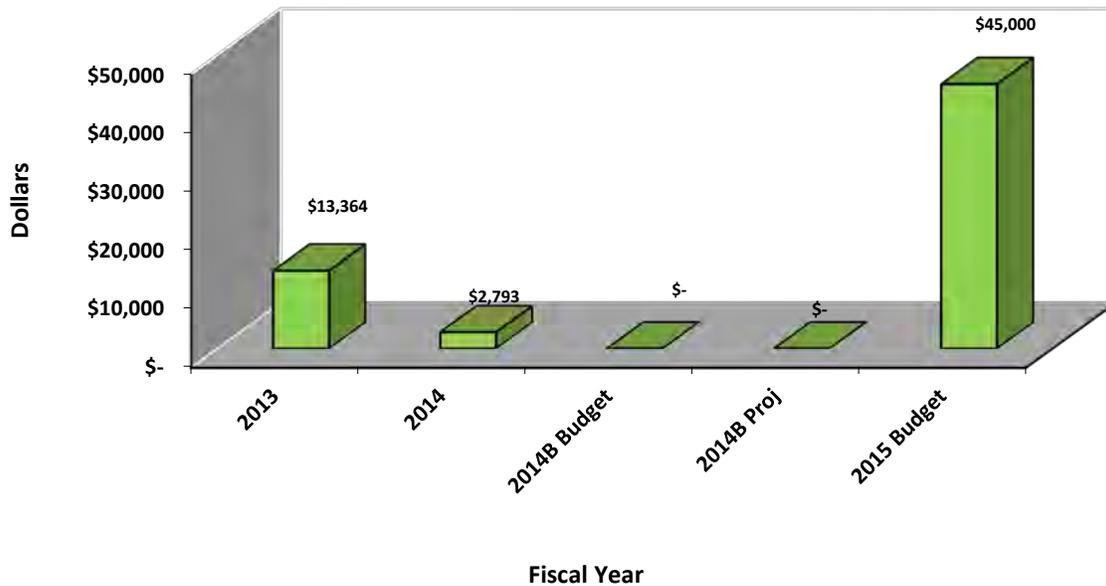
Fund 34 - Tax Increment Finance District # 4 Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Total Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Total Investment Income	104	42	47	-	-
Total Miscellaneous	-	27	-	-	-
Total Other	-	-	26,953	-	-
Total Revenues and Other Financing Sources	\$ 104	\$ 69	\$ 27,000	\$ -	\$ -
Expenditures and Other Financing Uses					
Total Contractual Services	38,906	12,076	6,000	5,000	5,000
Total Operating Expenditures	42,562	25,910	17,000	5,000	80,000
Total Interfund Transfers	-	-	-	-	-
Total Capital Outlay	4,648	113	5,000	4,760	-
Total Expenditures and Other Financing Uses	\$ 47,210	\$ 26,023	\$ 22,000	\$ 9,760	\$ 80,000

TAX INCREMENT FINANCE DISTRICT #5 FUND

The Tax Increment Finance (TIF) District #5 Fund accounts for the financing of improvements in the TIF redevelopment district located at Irving Park Road east of Barrington Road. Initial funding was provided by transfers from the General Fund. Revenues include incremental property taxes from the TIF district and developer reimbursements.

TIF District #5 Fund Expenditures



2013 - 2014: Actual Expenditures

TIF # 5 was opened in January 2013, towards the end of Fiscal Year 2013. Revenues were not received in Fiscal Year 2013 or 2014, so no expenditures were budgeted. 2015 Expenditures are budgeted for consulting and legal expenditures if needed.

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending December 31, 2015

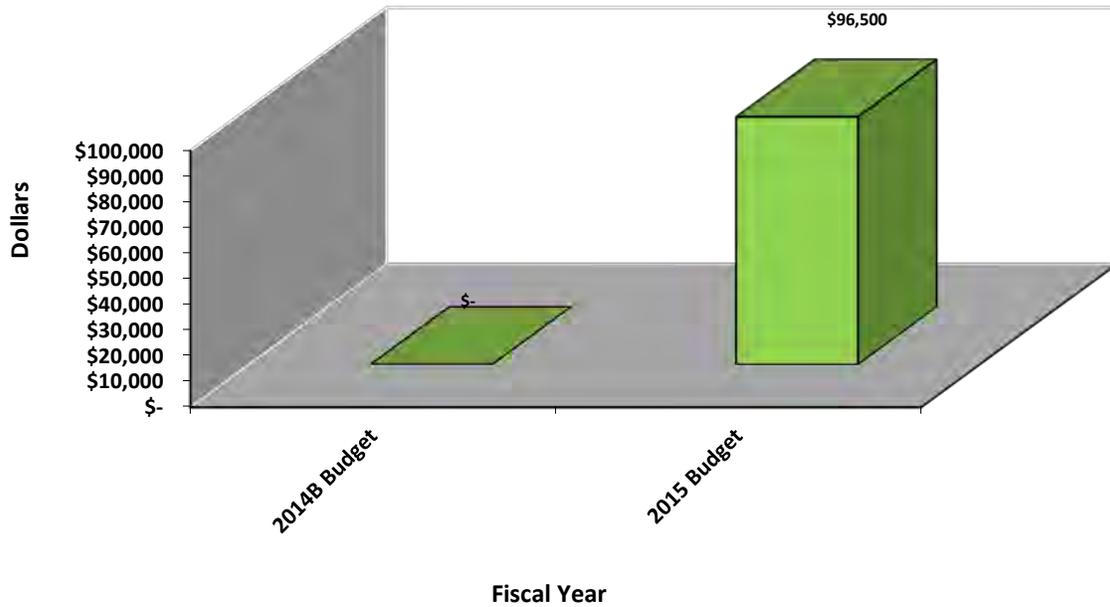
Fund 35 - Tax Increment Finance District # 5 Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Property Taxes	\$ -	\$ -	\$ -	\$ 826	\$ 4,420
Total Taxes	-	-	-	826	4,420
Interest on Investments	-	-	-	-	-
Net Change in Fair Value	-	-	-	-	-
Total Investment Income	-	-	-	-	-
Reimbursed Exp-Miscellaneous	-	-	-	-	-
Total Miscellaneous	-	-	-	-	-
Use of Fund Balance	-	-	-	-	-
Total Other	-	-	-	-	-
Total Revenues and Other Financing Sources	\$ -	\$ -	\$ -	\$ 826	\$ 4,420
Expenditures and Other Financing Uses					
3-16 Property Taxes	\$ -	\$ -	\$ -	\$ -	-
3-61 Consulting Services	-	-	-	-	10,000
3-62 Legal Services	13,364	2,793	-	-	20,000
3-79 Redevelopment Agreements	-	-	-	-	15,000
Total Contractual Services	13,364	2,793	-	-	45,000
Total Operating Expenditures	13,364	2,793	-	-	45,000
12-01 Transfer to General	-	-	-	-	-
Total Interfund Transfers	-	-	-	-	-
13-11 Land	-	-	-	-	-
13-22 Improvements other than Buildings	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
Total Expenditures and Other Financing Uses	\$ 13,364	\$ 2,793	\$ -	\$ -	\$ 45,000

MWRD Fields Fund

The Metropolitan Water Reclamation District (MWRD) Fields Fund was created by Village board action in November, 2014 to account for the activities associated with the maintenance and improvements to the leased athletic fields. Funding will be provided with a transfer of equity remaining in the general fund from the receipt of gaming tax and gaming video terminal licenses and future revenues from those two sources will be used to fund ongoing projects.

MWRD Fields Fund Expenditures



2014: Actual Expenditures

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

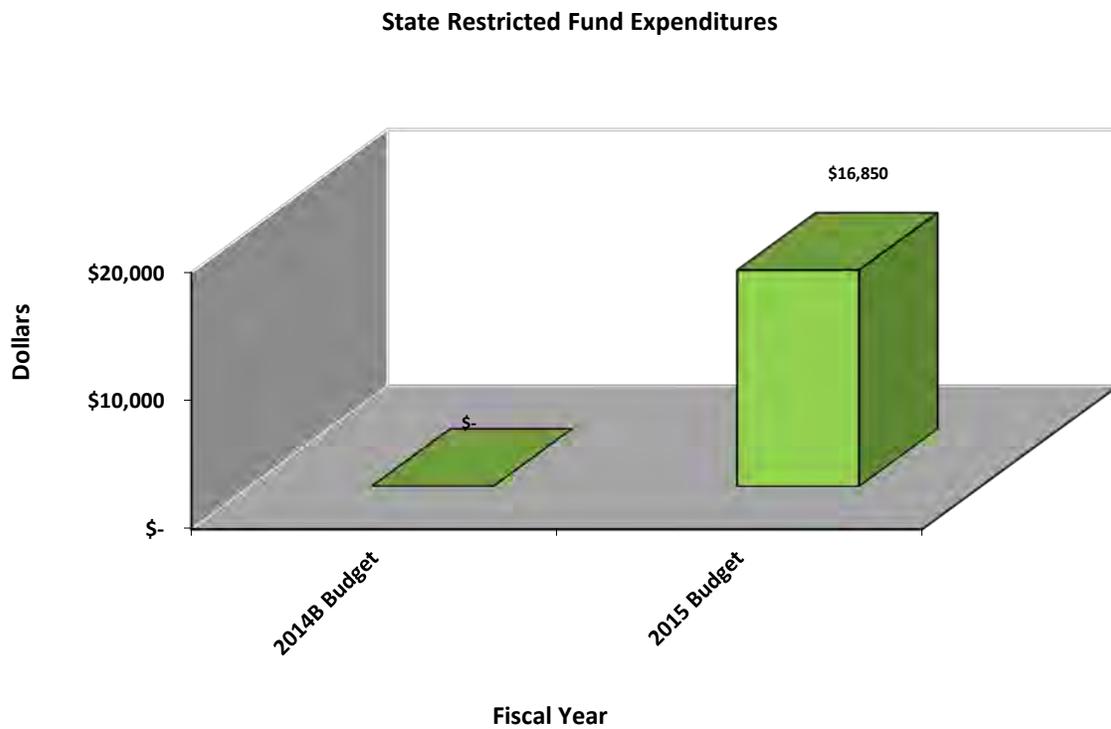
Fund 017 - MWRD Fund

Fund 17 - Metropolitan Water Reclamation District Fields Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources						
	Gaming Tax	\$ -	\$ -	\$ -	\$ -	\$ 51,950
Total Taxes		-	-	-	-	51,950
	Video Gaming Terminal Permits	-	-	-	-	10,000
Total Permits & Fees		-	-	-	-	10,000
Total Revenues		\$ -	\$ -	\$ -	\$ -	\$ 61,950
Expenditures						
	M & R- Streets & Bridges	-	-	-	-	26,500
	Consulting Services	-	-	-	-	-
Total Contractual Services		-	-	-	-	26,500
Total Operating Expenditures		-	-	-	-	26,500
	Improvements other than Bldgs	-	-	-	-	70,000
Total Capital Outlay		-	-	-	-	70,000
Total MWRD Fields		\$ -	\$ -	\$ -	\$ -	\$ 96,500

State Restricted Fund

The State Restricted Fund was created by in November, 2014 to account for the revenues and expenditures that are by state statute, restricted to only certain activities performed by the Hanover Police Department. Court Supervision and Drug and DUI Related court awarded fees are accounted for in this fund. The accounting for the activities previously provided for with this program have been transferred from the General Fund.



2014: Actual Expenditures

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail by Department
 Fiscal Year Ending December 31, 2015

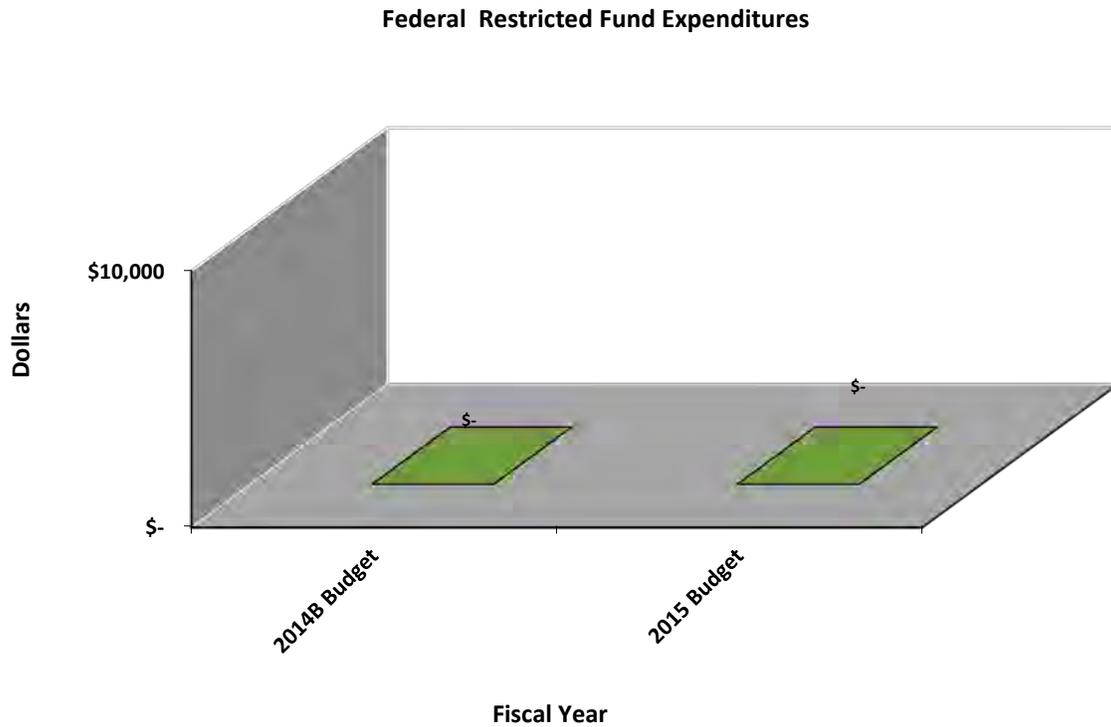
Fund 018 - State Restricted Fund

Fund 18 - State Restricted Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources						
	DUI Fines	\$ -	\$ -	\$ -	\$ -	\$ -
	Court Supervision Fees	-	-	-	-	-
	Drug Confiscations (State)	-	-	-	-	-
	Total Fines & Fees	-	-	-	-	-
	Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
	Allowable Court Supervision Expenses	-	-	-	10,500	-
	Allowable Drug Forfeiture Expenses	-	-	-	5,000	9,000
	Allowable DUI Expenses	-	-	-	2,000	7,850
	Total Contractual Services	-	-	-	17,500	16,850
	Total Operating Expenditures	-	-	-	17,500	16,850
	Vehicles	-	-	-	-	-
	Total Capital Outlay	-	-	-	-	-
	Total State Restricted Fund	\$ -	\$ -	\$ -	\$ 17,500	\$ 16,850

Federal Restricted Fund

The Federal Restricted Fund was created in November, 2014 to account for the revenues and expenditures that are by federal law, restricted to only certain activities performed by the Hanover Police Department. Drug related court awarded fees are accounted for in this fund. The accounting for the activities previously provided for with this program have been transferred from the General Fund.



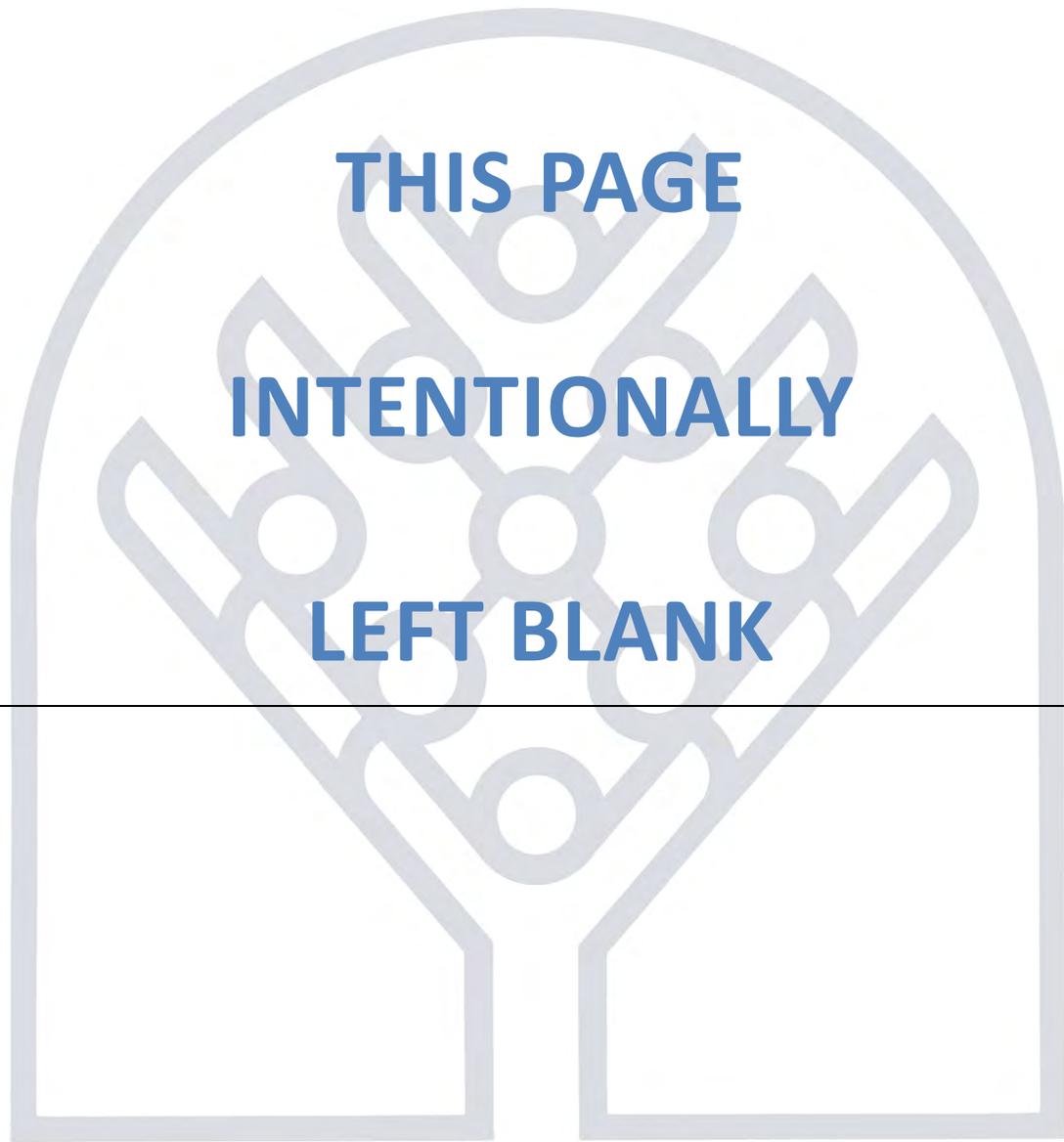
2014: Actual Expenditures

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 019 - Federal Restricted Fund

Fund 19 - Federal Restricted Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources						
	Drug Confiscations (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Total Fines & Fees		-	-	-	-	-
Total Revenues		\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
	Allowable Drug Forfeiture Expenses	-	-	-	-	-
Total Contractual Services		-	-	-	-	-
Total Federal Restricted Fund		\$ -	\$ -	\$ -	\$ -	\$ -



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Hanover Park

VILLAGE OF HANOVER PARK, ILLINOIS
Schedule of Legal Debt Margin
December 31, 2015

The Village of Hanover Park is a home rule municipality.

Article VII, Section 6(k) of the Illinois Constitution governs computation of legal debt margin.

The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property ... (2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent: indebtedness which is outstanding on the effective date (July 1, 1971) of this constitution or which is thereafter approved by referendum ... shall not be included in the foregoing percentage amounts.

To date the General Assembly has set no limits for home rule municipalities.

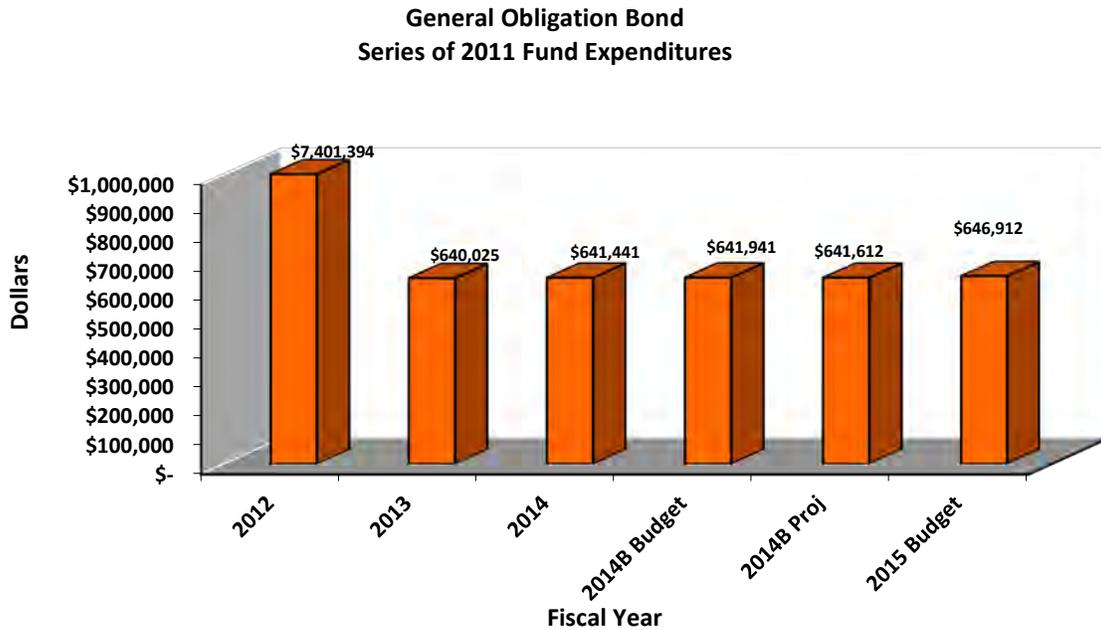
VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bond Summary
December 31, 2015

Tax Levy Year	General Obligation Bond Series 2010	General Obligation Bond Series 2010A	General Obligation Bond Series 2011	Total
2013	793,513	398,063	641,512	1,833,088
2014	790,248	445,412	646,812	1,882,472
2015	790,218	465,912	641,812	1,897,942
2016	783,780	484,438	646,712	1,914,930
2017	775,604	476,038	651,312	1,902,954
2018	771,903	467,038	649,277	1,888,218
2019	761,629	457,238	655,650	1,874,517
2020	753,808	446,838	655,114	1,855,760
2021	740,448	435,838	657,712	1,833,998
2022	731,818	424,138	664,712	1,820,668
2023	722,648	437,438	665,962	1,826,048
2024	1,432,938	448,375	-	1,881,313
2025	1,407,164	457,750	-	1,864,914
2026	1,382,755	439,875	-	1,822,630
2027	1,355,480	447,000	-	1,802,480
2028	1,330,300	426,000	-	1,756,300
2029	-	1,605,000	-	1,605,000
	<u>\$ 15,324,254</u>	<u>\$ 8,762,391</u>	<u>\$ 7,176,587</u>	<u>\$ 29,658,232</u>

Detailed debt schedules are included in the Debt Service Funds section of this document.

GENERAL OBLIGATION BOND SERIES OF 2011 FUND

The General Obligation Bond Series of 2011 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bonds Series of 2004 and 2011. Financing is provided by property tax revenues.



2008 - 2014: Actual Expenditures

The 2004 Bonds were issued in Fiscal Year 2004 primarily to finance the construction of a new fire station headquarters. The General Obligation Bonds Series of 2004 was refunded in the amount of \$7,000,000 in Fiscal Year 2011 by the General Obligation Bonds of 2011 in the amount of \$7,030,000.

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bonds, Series 2011
December 31, 2015

Date of Issue November 1, 2011
Date of Maturity December 1, 2024
Authorized Issue \$7,030,000
Denomination of Bonds \$5,000
Interest Rates 2.00% - 3.25%
Interest Dates December 1 and June 1
Principal Maturity Date December 1
Payable at BNY Mellon Trust Company, Chicago, IL

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2013	485,000	156,512	641,512	2014	78,256	2014	78,256
2014	500,000	146,812	646,812	2015	73,406	2015	73,406
2015	505,000	136,812	641,812	2016	68,406	2016	68,406
2016	520,000	126,712	646,712	2017	63,356	2017	63,356
2017	535,000	116,312	651,312	2018	58,156	2018	58,156
2018	545,000	104,277	649,277	2019	52,138	2019	52,139
2019	565,000	90,650	655,650	2020	45,325	2020	45,325
2020	580,000	75,114	655,114	2021	37,557	2021	37,557
2021	600,000	57,712	657,712	2022	28,856	2022	28,856
2022	625,000	39,712	664,712	2023	19,856	2023	19,856
2023	645,000	20,962	665,962	2024	10,481	2024	10,481
	<u>\$ 6,105,000</u>	<u>\$ 1,071,587</u>	<u>\$ 7,176,587</u>		<u>\$ 535,793</u>		<u>\$ 535,794</u>

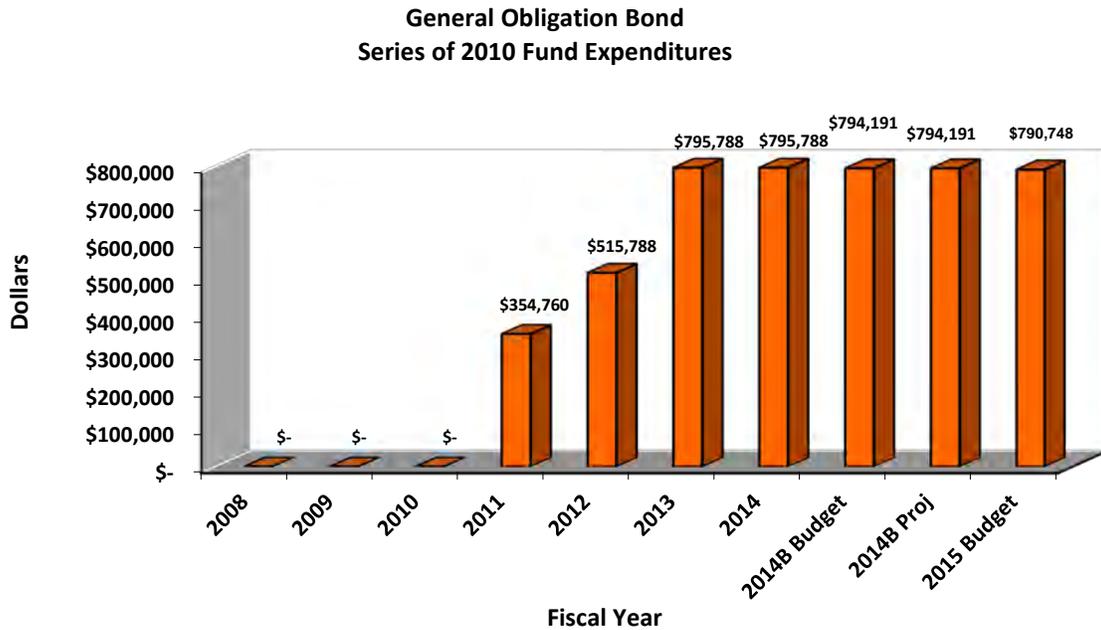
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending December 31, 2015

Fund 46 - General Obligation Bond Series of 2011 Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Total Taxes	\$ 630,201	\$ 703,639	\$ 574,500	\$ 574,500	\$ 646,825
Total Charges for Services	-	-	-	-	-
Total Investment Income	246	77	200	100	100
Total Other	-	-	67,241	67,241	-
Total Revenues and Other Financing Sources	\$ 630,447	\$ 703,716	\$ 641,941	\$ 641,841	\$ 646,925
Expenditures and Other Financing Uses					
Total Contractual Services	\$ 428	\$ 428	\$ 428	\$ 100	\$ 100
Total Operating Expenditures	428	428	428	100	100
Total Debt Service	450,000	475,000	485,000	485,000	500,000
Total Debt Service	189,597	166,013	156,513	156,512	146,812
Total Debt Service	639,597	641,013	641,513	641,512	646,812
Total Other Financial Uses	-	-	-	-	-
Total Other Expenditures	639,597	641,013	641,513	641,512	646,812
Total Expenditures and Other Financing Uses	\$ 640,025	\$ 641,441	\$ 641,941	\$ 641,612	\$ 646,912

GENERAL OBLIGATION BOND SERIES OF 2010 FUND

The General Obligation Bond Series of 2010 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bonds Series of 2010. Financing is provided by property tax revenues.



2008 - 2014: Actual Expenditures

The 2010 Build America Bonds were issued in Fiscal Year 2010 to finance the construction of a new police station headquarters. The debt payments have been structured so that they are lower in the earlier years, while the 2011 bond issue is outstanding.

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bonds, Series 2010
December 31, 2015

Date of Issue April 29, 2010
Date of Maturity December 1, 2029
Authorized Issue \$10,000,000
Denomination of Bonds \$5,000
Interest Rates Unknown
Interest Dates December 1 and June 1
Principal Maturity Date December 1
Payable at BNY Mellon Trust Company, Chicago, IL

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2013	290,000	503,513	793,513	2014	251,756	2014	251,757
2014	295,000	495,248	790,248	2015	247,624	2015	247,624
2015	305,000	485,218	790,218	2016	242,609	2016	242,609
2016	310,000	473,780	783,780	2017	236,890	2017	236,890
2017	315,000	460,604	775,604	2018	230,302	2018	230,302
2018	325,000	446,903	771,903	2019	223,451	2019	223,452
2019	330,000	431,629	761,629	2020	215,814	2020	215,815
2020	340,000	413,808	753,808	2021	206,904	2021	206,904
2021	345,000	395,448	740,448	2022	197,724	2022	197,724
2022	355,000	376,818	731,818	2023	188,409	2023	188,409
2023	365,000	357,648	722,648	2024	178,824	2024	178,824
2024	1,095,000	337,938	1,432,938	2025	168,969	2025	168,969
2025	1,130,000	277,164	1,407,164	2026	138,582	2026	138,582
2026	1,170,000	212,755	1,382,755	2027	106,378	2027	106,377
2027	1,210,000	145,480	1,355,480	2028	72,740	2028	72,740
2028	1,255,000	75,300	1,330,300	2029	37,650	2029	37,650
	<u>\$ 9,435,000</u>	<u>\$ 5,889,254</u>	<u>\$ 15,324,254</u>		<u>\$ 2,944,626</u>		<u>\$ 2,944,628</u>

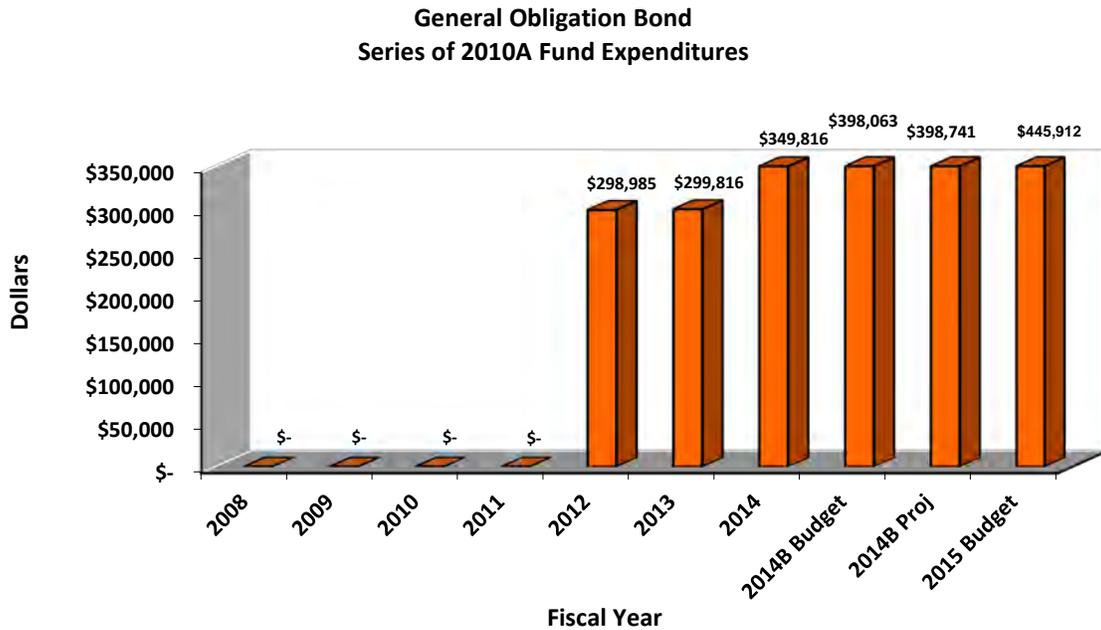
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Fiscal Year Ending December 31, 2015

Fund 47 - General Obligation Bond Series of 2010 Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Total Taxes	\$ 649,448	\$ 712,377	\$ 575,100	\$ 575,100	\$ 614,020
	649,448	712,377	575,100	575,100	614,020
Total Investment Income	258	68	201	100	100
	-	-	-	-	-
	258	68	201	100	100
Total Miscellaneous	180,289	164,377	162,131	162,131	176,228
	180,289	164,377	162,131	162,131	176,228
Total Interfund Transfers	-	-	-	-	-
	-	-	-	-	-
Total Other	-	-	57,200	57,200	-
	-	-	57,200	57,200	-
Total Revenues	\$ 829,995	\$ 876,822	\$ 794,632	\$ 794,531	\$ 790,348
	829,995	876,822	794,632	794,531	790,348
Expenditures and Other Financing Uses					
Total Contractual Services	\$ 678	\$ 678	\$ 678	\$ 678	\$ 500
	678	678	678	678	500
Total Operating Expenditures	678	678	678	678	500
	678	678	678	678	500
Total Debt Service	280,000	285,000	290,000	290,000	295,000
	515,110	510,210	503,513	503,513	495,248
	795,110	795,210	793,513	793,513	790,248
Total Other Expenditures	795,110	795,210	793,513	793,513	790,248
	795,110	795,210	793,513	793,513	790,248
Total Expenditures	\$ 795,788	\$ 795,888	\$ 794,191	\$ 794,191	\$ 790,748
	795,788	795,888	794,191	794,191	790,748

GENERAL OBLIGATION BOND SERIES OF 2010A FUND

The General Obligation Bond Series of 2010A Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bonds Series of 2010. Financing is provided by property tax revenues.



2008 - 2014: Actual Expenditures

The 2010A Build America Bonds were also issued in Fiscal Year 2011 to finance the construction of a new police station headquarters.

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bonds, Series 2010A
December 31, 2015

Date of Issue December 2, 2010
Date of Maturity December 2, 2030
Authorized Issue \$5,000,000
Interest Rates Varied
Interest Dates December 1 and June 1
Principal Maturity Date December 1, 2030
Payable at BNY Mellon Trust Company, Chicago, IL

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2013	100,000	298,063	398,063	2014	149,031	2014	149,032
2014	150,000	295,412	445,412	2015	147,706	2015	147,706
2015	175,000	290,912	465,912	2016	145,456	2016	145,456
2016	200,000	284,438	484,438	2017	142,219	2017	142,219
2017	200,000	276,038	476,038	2018	138,019	2018	138,019
2018	200,000	267,038	467,038	2019	133,519	2019	133,519
2019	200,000	257,238	457,238	2020	128,619	2020	128,619
2020	200,000	246,838	446,838	2021	123,419	2021	123,419
2021	200,000	235,838	435,838	2022	117,919	2022	117,919
2022	200,000	224,138	424,138	2023	112,069	2023	112,069
2023	225,000	212,438	437,438	2024	106,219	2024	106,219
2024	250,000	198,375	448,375	2025	99,187	2025	99,188
2025	275,000	182,750	457,750	2026	91,375	2026	91,375
2026	275,000	164,875	439,875	2027	82,437	2027	82,438
2027	300,000	147,000	447,000	2028	73,500	2028	73,500
2028	300,000	126,000	426,000	2029	63,000	2029	63,000
2029	1,500,000	105,000	1,605,000	2030	52,500	2030	52,500
	<u>\$ 4,950,000</u>	<u>\$ 3,812,391</u>	<u>\$ 8,762,391</u>		<u>\$ 1,906,194</u>		<u>\$ 1,906,197</u>

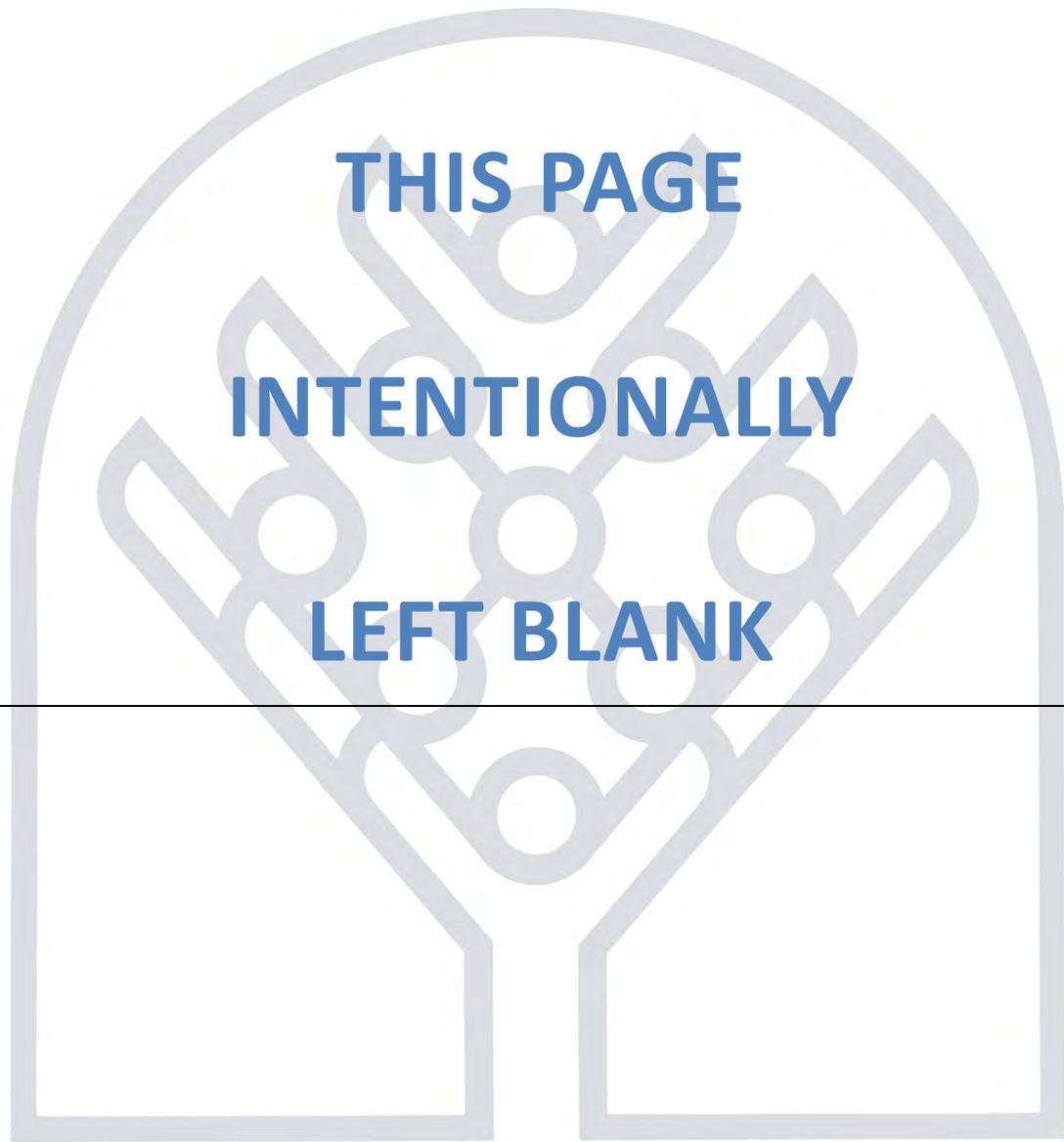
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Fiscal Year Ending December 31, 2015

Fund 48 - General Obligation Bond Series of 2010A Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Total Taxes	\$ 90,021	\$ 143,753	\$ 102,210	\$ 102,210	\$ 341,090
	90,021	143,753	102,210	102,210	341,090
Total Investment Income	86	11	160	100	100
	-	-	-	-	-
	86	11	160	100	100
Total Miscellaneous	104,698	96,375	95,976	95,976	104,322
	104,698	96,375	95,976	95,976	104,322
Total Other	-	-	200,395	200,395	-
	-	-	200,395	200,395	-
Total Revenues	\$ 194,805	\$ 240,139	\$ 398,741	\$ 398,681	\$ 445,512

Expenditures and Other Financing Uses

Total Contractual Services	\$ 678	\$ 678	-	\$ 678	\$ 500
	678	678	-	678	500
Total Debt Service	299,138	50,000 299,138	100,000 298,063	100,000 298,063	150,000 295,412
	299,138	349,138	398,063	398,063	445,412
Total Expenditures	\$ 299,816	\$ 349,816	\$ 398,063	\$ 398,741	\$ 445,912



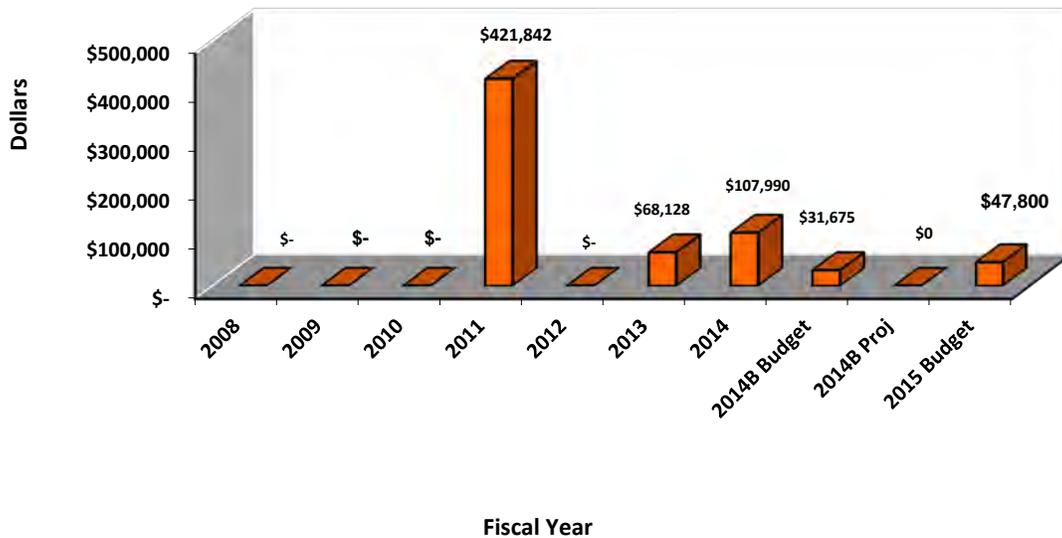
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Hanover Park

SPECIAL SERVICE AREA #6 FUND

The Special Service Area #6 Fund accounts for the financing of street improvements and scavenger service, for the Hanover Square multifamily housing units. Initial recourses were provided as an advance from the General Fund. Resources are provided by special service area property taxes.

Special Service Area #6 Fund Expenditures



2008 - 2014: Actual Expenditures

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Fiscal Year Ending December 31, 2015

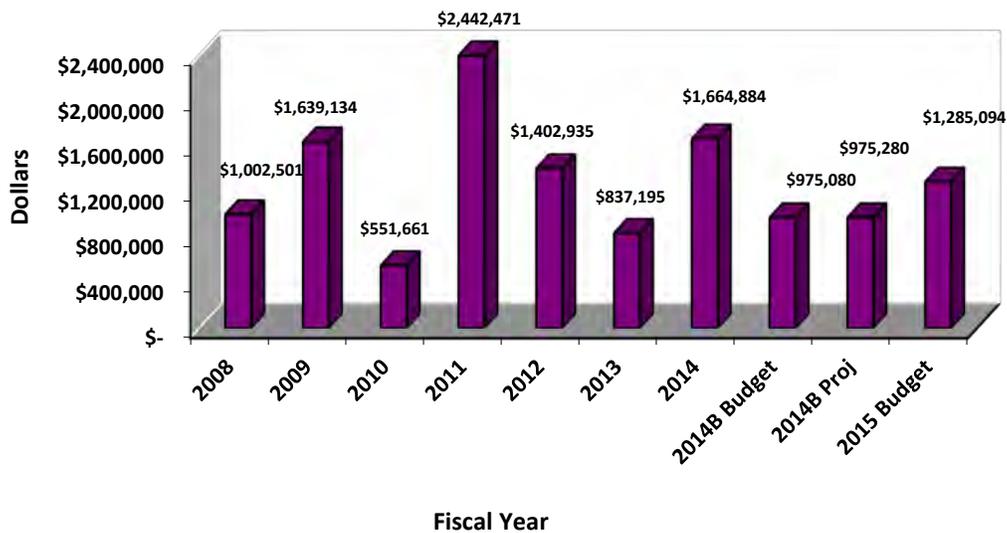
Fund 16 - Special Service Area #6 Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Total Taxes	\$ 75,367	\$ 75,653	\$ 38,892	\$ 68,950	\$ 75,775
	75,367	75,653	38,892	68,950	75,775
Total Investment Income	144	39	56	50	-
	-	-	-	-	-
Total Other	-	-	-	-	-
	-	-	-	-	-
Total Revenues and Other Financing Sources	\$ 75,511	75,692	38,948	69,000	\$ 75,775
Expenditures and Other Financing Uses					
Total Contractual Services	-	-	5,000	-	\$ 5,000
	151	-	5,000	-	5,000
Total Interfund Transfers	-	107,990	-	-	-
	-	107,990	-	-	-
Total Interfund Transfers	67,977	-	26,675	-	42,800
	67,977	-	26,675	-	42,800
Total Capital Outlay	-	-	-	-	-
	-	-	-	-	-
Total Expenditures and Other Financing Uses	\$ 68,128	\$ 107,990	\$ 31,675	\$ -	\$ 47,800

GENERAL CAPITAL PROJECTS FUND

The General Capital Projects Fund accounts for the purchase of land, office equipment, furniture and other equipment, and for various capital improvements. Resources are provided by transfers from other funds.

General Capital Projects Fund Expenditures



2008 - 2014: Actual Expenditures

The General Capital Projects Fund was established in Fiscal Year 2003 to account for miscellaneous capital expenditures including land acquisition, furniture replacement and other equipment and improvements. Fiscal Year 2015 Capital requests will be funded with transfers from the General Fund and the Water & Sewer Fund.

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending December 31, 2015

Fund 31- General Capital Projects Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Interest on Investments	\$ 563	\$ 64			
Net Change in Fair Value	228	-	-	-	-
Total Investment Income	791	64	-	-	-
Rental Income	-	-	-	-	-
Reimb Expenditures - Misc	3,331	-			
Intergovernmental	-	70,000			
Miscellaneous Revenue	10,000	2,077			
Veteran's Memorial	12,560	-		260	
Other Memorial	-	-		1,088	
Total Miscellaneous Revenue	25,891	72,077	-	1,348	-
General Fund	665,970	1,078,760	975,280	975,280	1,160,094
Water/Sewer Fund	40,824	365,541	125,250	125,250	125,000
Total Interfund Transfers	706,794	1,444,301	1,100,530	1,100,530	1,285,094
Use of Fund Balance	-	-	-	-	-
Total Other	-	-	-	-	-
Total Revenues and Other Financing Sources	\$ 733,476	\$ 1,516,442	\$ 1,100,530	\$ 1,101,878	\$ 1,285,094
Expenditures and Other Financing Uses					
Property Taxes	\$ -				
Total Contractual Services	-	-	-	-	-
Transfer to Municipal Building	-	-	-	-	-
Total Interfund Transfers	-	-	-	-	-
Land	-	-	-	-	-
Buildings	180,842	132,625	245,000	245,000	355,000
Impr Other Than Buildings	317,562	190,534	263,000	263,000	445,000
Office Equipment	193,867	1,278,682	174,000	174,000	334,500
Other Equipment	144,924	63,043	293,280	293,280	150,594
Total Capital Outlay	837,195	1,664,884	975,280	975,280	1,285,094
Total Expenditures and Other Financing Uses	\$ 837,195	\$ 1,664,884	\$ 975,280	\$ 975,280	\$ 1,285,094

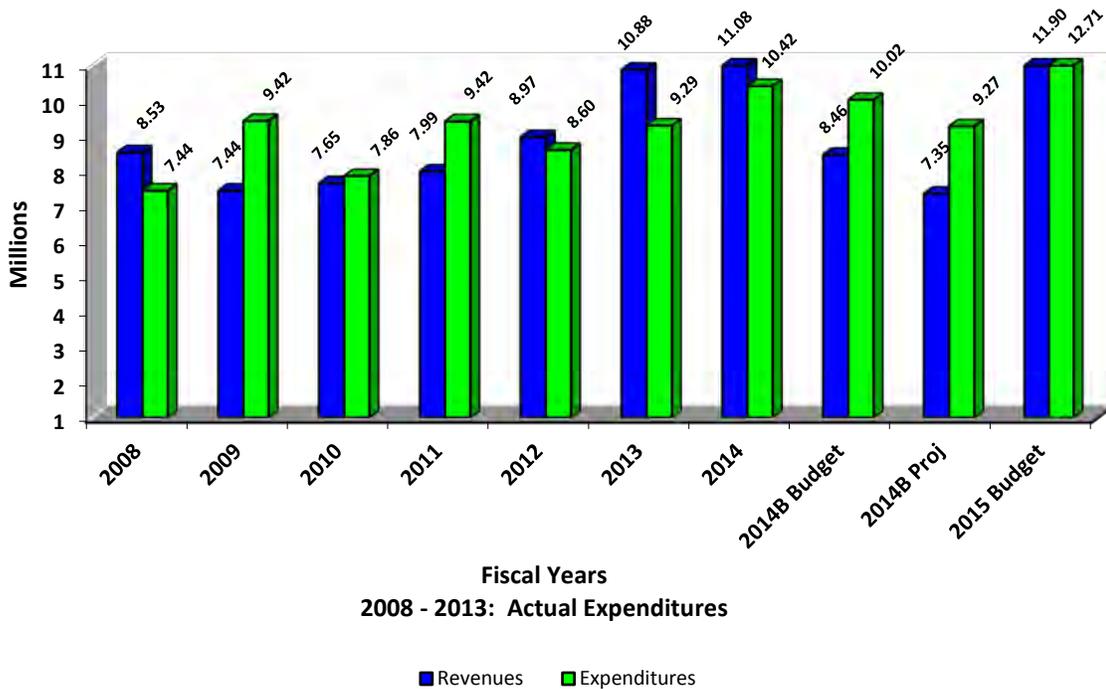
WATER AND SEWER FUND

The Water and Sewer Fund accounts for the provision of water and sewer services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection.

Cost Control Centers

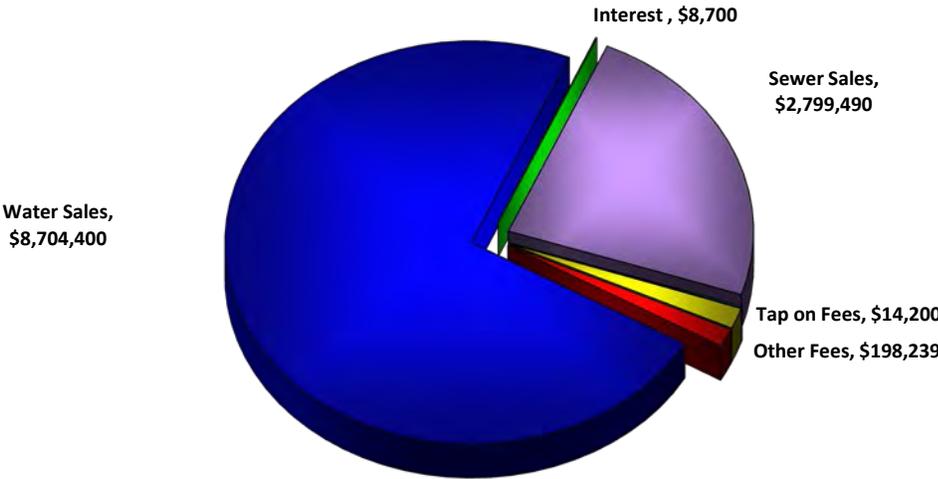
Administration	5010
Water Treatment	5020
Water Maintenance	5030
Water Meter Operations	5040
Sewage Treatment	5050
Sewer Maintenance	5060
Depreciation and Debt Service	5070

Water and Sewer Fund Revenues and Expenditures



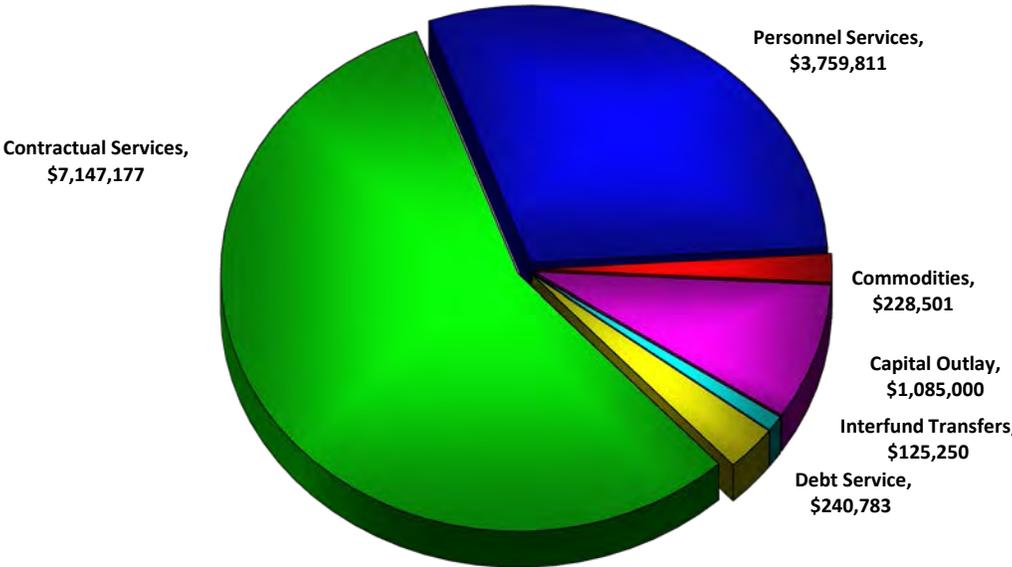
WATER AND SEWER FUND

Revenues by Category



Water and sewer sales account for 96.0% of the revenues in the Water and Sewer Fund.

Expenditures by Category

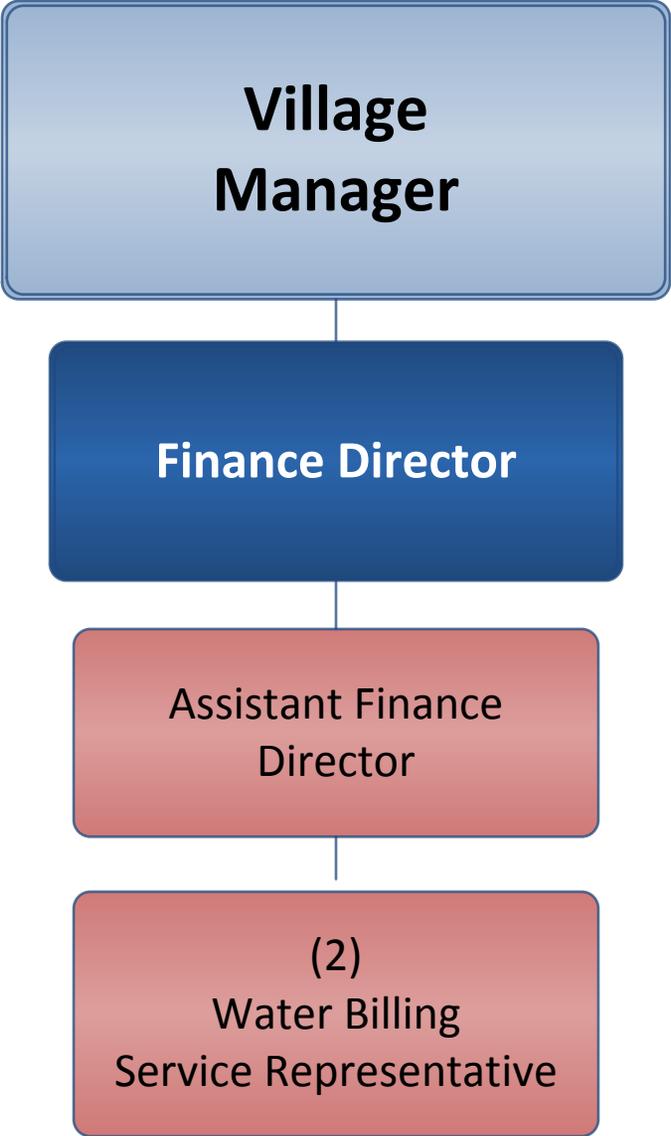


Contractual Services, the largest expenditure category, includes payments to the Joint Action Water Agency for water, operations and fixed costs.

VILLAGE OF HANOVER PARK, ILLINOIS
 Water & Sewer Fund Budget Summary
 Fiscal Year Ending December 31, 2015

Fund	2012-2013 Actual	2013-2014 Actual	2014 B Budget	2014 B Projected	2015 Budget
Revenues and Other Financing Sources					
Water & Sewer Related Charges	\$ 9,971,412	\$ 10,829,405	\$ 7,830,143	\$ 7,301,718	\$ 11,820,129
Licenses & Permits	1,780	1,400	1,400	1,500	1,500
Investment Income	10,295	8,073	9,750	5,790	8,700
Miscellaneous	266,467	246,501	13,690	45,900	68,850
Debt Transactions	-	-	608,231	-	-
Gain Sale of Capital Assets	633,282	-	-	-	-
Totals	10,883,236	11,085,379	8,463,214	7,354,908	11,899,179
Expenditures and Other Financing Uses					
Personal Services	2,746,215	2,925,504	2,115,131	2,101,509	3,759,811
Commodities	126,632	173,757	165,442	172,338	228,501
Contractual Services	6,082,397	5,902,689	5,816,608	5,773,184	7,147,177
Debt Service	49,576	322,308	240,783	183,144	364,029
Interfund Transfer	40,824	421,795	125,250	125,250	125,250
Capital Outlay	245,957	990,557	868,000	916,296	1,085,000
Total Expenditures & Other Financing Uses	\$ 9,291,601	\$ 10,736,610	\$ 9,331,214	\$ 9,271,721	\$ 12,709,768
Revenues Over/Under Expenditure	\$ 1,591,635	\$ 348,769	\$ (868,000)	\$ (1,916,813)	\$ (810,589)
Less Capital Outlay			\$ 868,000	\$ 916,296	\$ 1,085,000
Revenues Over/Under Expenditures w/o Capital Outlay			\$ -	\$ (1,000,517)	\$ 274,411

5010 – Water and Sewer Administration



WATER AND SEWER FUND 5010 - ADMINISTRATION

GOALS

Coordinate the financial activity of the Water and Sewer Fund under the direction of the Village Manager.

DESCRIPTION OF FUNCTIONS

The Director of Finance is responsible for the financial administration of the Water and Sewer Fund. The duties of this department include billing residents for water and sewer service on a bimonthly basis, collection of amounts billed and maintenance of customer account records. This department also handles customer inquiries regarding water and sewer accounts.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2009	2010	2011	2012	2013
Number of Water Bills:					
Original Bills	62,511	62,314	62,289	61,509	67,618
First Late Notice	16,950	16,296	17,961	17,177	17,778
Second Late Notice	6,951	7,069	8,128	8,379	9,787
Turn Offs	1,172	966	931	835	833
Final Bills	1,190	1,285	1,161	1,333	1,509
Work Orders Requested	6,479	6,363	7,116	6,926	7,028

2014-2015 OBJECTIVES

III. Is fiscally responsible and transparent

1. Seek additional training opportunities for accounting and utility billing staff.

As the ERP conversion workload diminishes, training will take place utilizing the New World Users Group to allow for interaction with other municipal clients.

2. Begin to work towards the successful implementation of a new utility billing software system.

Go-Live with the new system was implemented in October, 2014.

ADDITIONAL ACCOMPLISHMENTS

1. Successfully implemented the new system with minimal interruption to the Village residents.

2014-2015 OBJECTIVES

II. Offers convenience through technologies

1. Working with the IT Department, completed the conversion of the Village's new ERP Software System in October, 2014. Additional enhancements relating to on-line bill payment are to be implemented in 2015.

2. At least one staff member attend additional user or user group training/seminar on the Utility Management Module of the new ERP Software System. (Third Quarter)

III. Is fiscally responsible and transparent

3. Continue to review processes and streamline where possible to reduce workload. (Ongoing)
4. Reduce Utilize the New World System interface with other departments to ensure transfer stamp process results in all outstanding liens and property issues are resolved before stamp issuance. (First Quarter)
5. As part of cross-training and succession planning, train all Village Service Representatives main Utility Billing Division functions including answering phone calls, taking deposits and opening accounts, transferring accounts and closing accounts. (First Quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

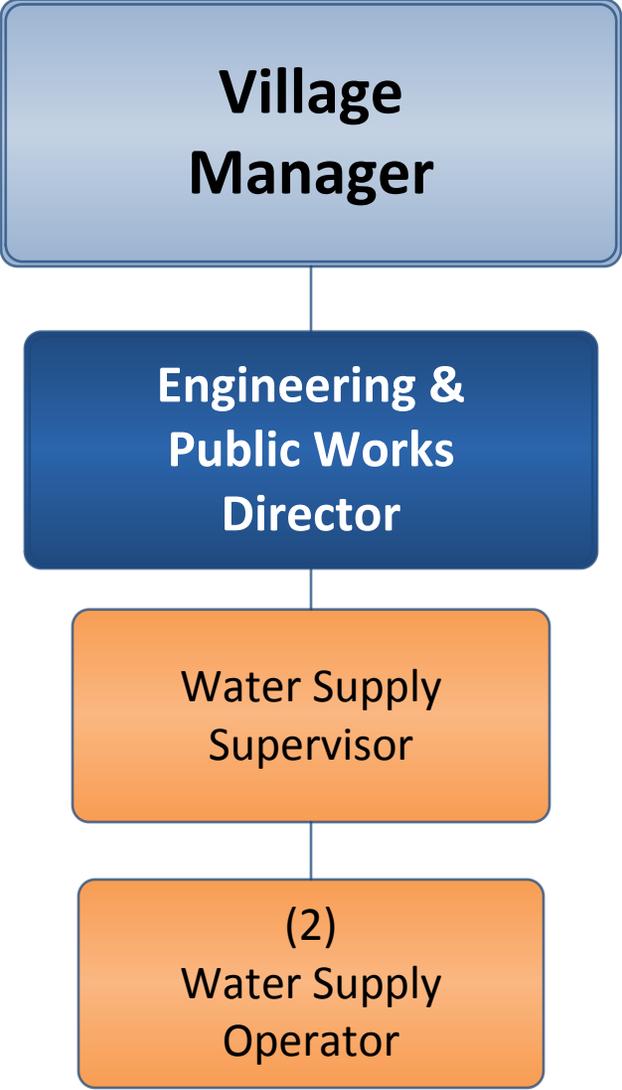
Fiscal Year Ending December 31, 2015

Fund 050 - Water and Sewer Fund

Department 5010 - Water & Sewer Administration

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 734,702	\$ 825,111	\$ 590,713	\$ 590,713	\$ 1,481,230
	Salaries-Part Time	21,018	18,853	16,582	2,500	-
	Salaries-Overtime	15,583	22,807	16,515	16,515	16,515
	On-Call Premium Pay	-	15	-	600	-
	State Retirement	108,442	127,393	89,512	89,512	127,924
	Social Security	56,446	63,977	53,288	53,288	76,897
	Employee Insurance	129,757	138,501	109,276	109,276	182,110
	Special Pension	8,479	8,351	6,091	6,091	8,744
	Unempl Compensation	4,160	2,151	3,166	3,166	1,844
	OPEB	4,938	14,497	20,140	20,000	25,000
Total Personal Services		1,083,525	1,221,656	905,283	891,661	1,920,264
	Office Supplies	2,000	695	1,500	1,300	1,850
	Memberships/Subscriptions	4,874	3,471	5,114	5,085	5,210
	Books/Publications/Maps	416	-	-	450	425
	Uniforms	153	-	150	-	-
	Miscellaneous Expense	-	-	-	12,000	17,500
Total Commodities		7,443	4,166	6,764	18,835	24,985
	Telephone	34,590	38,941	56,280	46,000	35,200
	Postage	34,053	35,856	27,383	16,000	55,390
	Liability Insurance Program	101,346	249,145	168,199	168,199	294,000
	Maintenance Agreements	34,837	50,952	54,590	95,000	73,407
	Equipment Rentals	7,746	7,316	7,626	5,498	5,898
	Consulting Services	-	19,659	-	7,500	21,000
	Auditing Services	10,824	12,548	12,941	12,941	13,467
	Printing & Binding	21,270	21,646	21,600	16,000	24,184
	Collection Services	37	-	750	750	2,000
	Miscellaneous Expense	27,380	30,945	18,308	1,500	1,500
Total Contractual Services		272,083	467,008	367,677	369,388	526,046
Total Operating Expenditures		1,363,051	1,692,830	1,279,724	1,279,884	2,471,295
Total Water & Sewer Administration		\$ 1,363,051	\$ 1,692,830	\$ 1,279,724	\$ 1,279,884	\$ 2,471,295

5020 – Water Treatment



WATER AND SEWER FUND

5020 - WATER TREATMENT

GOALS

The goal of Water Treatment is to provide water of adequate quantity and quality that is free of health hazards and aesthetically acceptable for household, commercial and industrial use at a reasonable cost.

DESCRIPTION OF FUNCTIONS

To meet all applicable water quality and testing standards. To monitor all plant operations and perform routine and preventative maintenance on pumping equipment. To schedule major repairs for water treatment facilities.

To monitor “source of supply” for future requirements of the community.

To contact outside contractor or consulting engineer services for major repairs, upgrading and maintenance of the treatment system.

To research possible system improvements and advise management of alternatives for improved service.

To keep informed of changing standards and new processes in water treatment techniques and equipment.

To complete annual Consumer Confidence Report.

To oversee the Village's Backflow Preventer Certification program.

To stay in compliance with Environmental Protection Agency Safe Drinking Water Act rules and regulations.

To provide all drinking water reports to the Illinois Environmental Protection Agency.

2014 – 2014B OBJECTIVES AND ACCOMPLISHMENTS

II. Offers convenience through technology

1. Develop a scope of changes to improve and upgrade the SCADA System. (Third quarter)

To be completed fourth quarter. Reviewing proposals and design options.

III. Is fiscally responsible and transparent

2. Monitor the effects to the Village’s water supply from NSMJAWA during the rebuilding and widening of I-90 “Jane Addams Memorial Tollway”. (Third quarter)

Ongoing. The relocation of NSMJAWA’s transition water main may continue into CY15.

3. Review and assess existing water supply interconnections between Hanover Park and four other municipalities. (Third quarter)

To be completed fourth quarter.

ADDITIONAL ACCOMPLISHMENTS

1. Work with SAC Wireless to remove U.S. Cellular equipment, and restore areas of Morton and Hartmann elevated tanks where cabling and antennas were attached.

2015 OBJECTIVES

II. Offers convenience through technology

1. Continue to work on SCADA Upgrade. (Third quarter)

III. Is fiscally responsible and transparent

2. Monitor the effects to the Village's water supply from NSMJAWA during the rebuilding and widening of I-90 "Jane Addams Memorial Tollway". (Second quarter)
3. Rehab Morton elevated tank. (Third quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending December 31, 2015

Fund 050 - Water and Sewer Fund

Department 5020 - Water Treatment

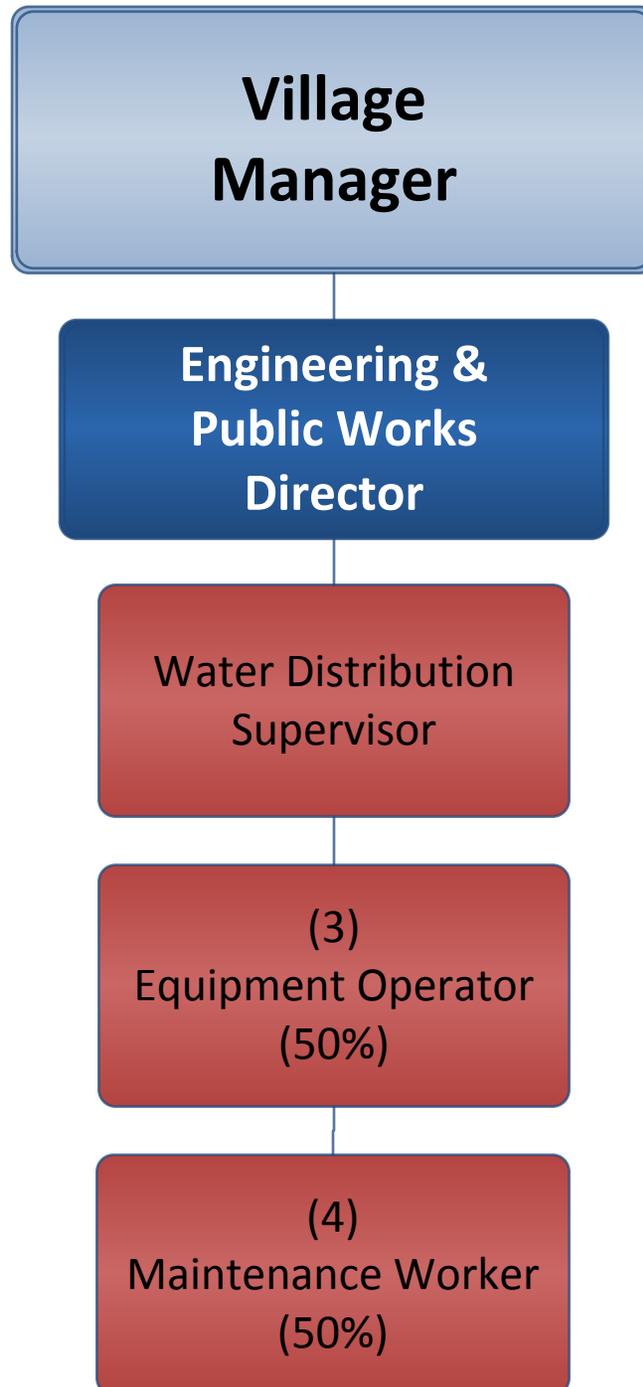
Account	Description	2012-2013 Actual	2012-2013 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 209,519	\$ 180,555	\$ 233,763	\$ 158,815	\$ 245,159
	Salaries-Overtime	23,383	23,842	20,570	14,209	20,570
	On-Call Premium Pay	6,120	5,452	6,462	4,300	6,462
	State Retirement	38,234	30,203	41,401	26,174	36,086
	Social Security	18,278	15,367	19,951	13,565	20,329
	Employee Insurance	36,318	34,397	35,282	24,232	39,310
	Total Personal Services	331,852	289,816	357,429	241,295	367,916
	Office Supplies	112	162	325	170	325
	Memberships/Subscriptions	244	145	350	100	350
	Books/Publications/Maps	-	-	150	-	150
	Gasoline & Lube	4,935	-	-	-	-
	Bulk Chemicals	378	968	2,880	2,200	2,825
	Materials & Supplies	10,445	12,175	20,805	12,500	23,260
	Cleaning Supplies	-	-	320	215	320
	Uniforms	498	-	700	470	700
	Safety & Protective Equip	2,360	1,639	3,120	2,093	6,196
	Small Tools	101	88	150	100	200
	Photo Supplies	-	-	50	-	50
	Total Commodities	19,073	15,177	28,850	17,848	34,376
	Telephone	10,282	14,465	14,736	10,304	10,300
	Postage	2,039	2,034	2,020	230	400
	Electricity	59,789	62,871	66,138	45,600	68,500
	Natural Gas	18,446	5,242	6,478	11,600	17,500
	M & R- Office Equipment	-	-	50	-	50
	M & R- Comm Equipment	-	-	50	-	50
	M & R- Buildings	5,238	36,708	31,400	6,500	21,150
	Maintenance Agreements	12,996	13,885	13,586	10,100	14,750
	M & R- Other Equipment	3,964	1,727	18,310	15,810	19,810
	M & R- Wells	(3,778)	-	10,500	10,500	13,000
	M & R- Water Tanks	5,159	120,816	137,000	11,330	478,500
	Equipment Rentals	-	-	50	-	50
	Vehicle Maint & Replace	9,520	23,419	23,419	13,470	13,470
	Engineering Services	4,613	47,004	50,000	60,000	70,000
	Medical Examinations	-	-	300	300	300
	Testing Services	9,983	16,548	14,850	13,150	13,850
	Binding & Printing	1,609	1,700	3,500	1,800	1,800
	Schools/Conf/Meetings	245	1,256	1,450	2,665	2,665
	Transportation	-	-	150	150	150
	JAWA-Operating Costs	2,254,256	3,039,155	2,762,931	2,337,505	2,762,931
	Total Contractual Services	2,394,361	3,386,830	3,156,918	2,551,014	3,509,226
	Total Operating Expenditures	2,745,286	3,691,823	3,543,197	2,810,157	3,911,518

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 050 - Water and Sewer Fund

Department 5020 - Water Treatment

Account	Description	2012-2013 Actual	2012-2013 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures (Continued)						
	Buildings	-	-	17,000	50,000	-
	Improvements other than Bldgs	-	7,748	12,000	-	-
	Water Wells	-	-	12,000	13,000	-
	Total Capital Outlay	-	7,748	41,000	63,000	-
	Total Other Expenditures	-	7,748	41,000	63,000	-
	Total Water Treatment	\$ 2,745,286	\$ 3,699,571	\$ 3,584,197	\$ 2,873,157	\$ 3,911,518



WATER AND SEWER FUND 5030 - WATER MAINTENANCE

GOALS

To provide an adequate measure of potable water for consumption by our residents as well as continuing supply for the Fire Department's use in the protection of life and property.

DESCRIPTION OF FUNCTIONS

Provide maintenance on the Village's water distribution system, including the following operations:

- Repair water main breaks and repair fire hydrants.
- Emergency repair of b-boxes for breakage, leaking, etc.
- Emergency repair of water distribution valves.
- Evaluate the water system for installation of new distribution valves to reduce the number of homes that must be shut off during main breaks.
- Annual fire hydrant flushing of 1,475 hydrants.
- Yard restoration after a dig-up, water main break, sewer repair, b-box, valves, etc.
- Locate and exercise water distribution valves.
- JULIE location of Village underground utilities.
- Assist other Public Works Departments as needed - snow plowing, brush pickup, etc.

<u>PERFORMANCE ACTIVITIES AND MEASURES</u>				
Description of Measurement	2010	2011	2012	2013
Miles of Water Mains	112.35	112.35	112.35	112.35
Number of Fire Hydrants	1,474	1,475	1,475	1,475
Number of System Valves	1,529	1,530	1,530	1,530
B-Box (clean, locate, repair)	186	336	198	218
Gate/Auxiliary Valves (clean, locate, repair)	20	45	30	73
Water Main Breaks	38	51	74	51
Water Main Breaks – Possible	45	49	73	44
JULIE Locates	2,559	2,118	4,445	2,744
B-Box – Installation	7	3	0	4
Hydrants Flushed	1,474	1,526	1,569	1,493
Hydrants Painted	0	613	5	58
Hydrants Repaired	53	144	67	51
Yard Preparation – hours	1,248	1,313	1,540	1,410
Yard Repairs - Square Yards	10,499	8,641	11,125	10,318

2014 – 2014B OBJECTIVES AND ACCOMPLISHMENTS

I. Is a great place to live, work and do business

- 1. Water main replacement. (Second quarter)

Cook County:

300 Feet	Church Street	(Park Avenue to Evergreen Avenue)
600 Feet	Walnut Avenue	(Center Avenue to East Avenue)
550 Feet	Walnut Avenue	(Edgebrook Lane to Hawthorne Lane)
200 Feet	Northway Drive	(At Creek Crossing)

DuPage County:

350 Feet	Gable Court	(Reroute water main from Celebrity Circle along Hardy Drive to Greenbrook Boulevard)
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To be completed third quarter.

ADDITIONAL ACCOMPLISHMENTS

- 1.

2015 OBJECTIVES

I. Is a great place to live, work and do business

- 1. Water main replacement. (Second quarter)

Cook County:

600 Feet	Maplewood Avenue	(Valley View Road to Valve #1328)
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DuPage County:

500 Feet	Beverly Court	(Valve #1756 to Valve #1762)
550 Feet	Monroe Lane	(Valve #2338 to Valve #2558)
600 Feet	Woodlake Drive	(Valve #3312 to Valve #3580)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

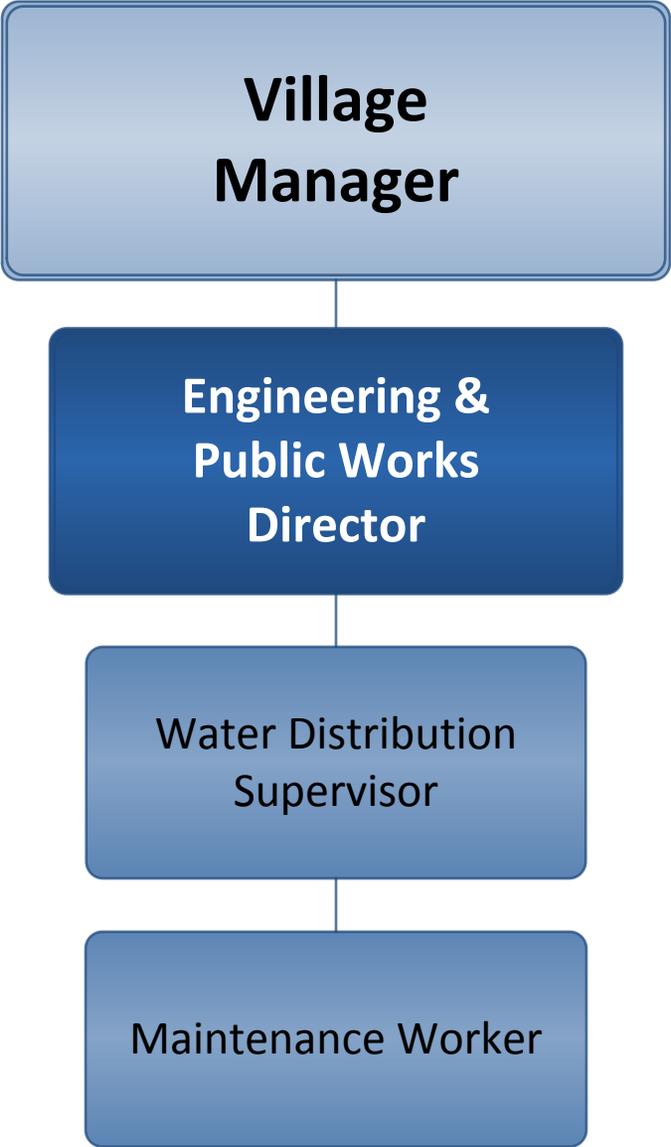
Fiscal Year Ending December 31, 2015

Fund 050 - Water and Sewer Fund

Department 5030 - Water Maintenance

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 203,838	\$ 251,008	\$ 137,625	\$ 137,625	\$ 216,736
	Salaries-Part Time	3,630	3,509	7,344	7,344	7,200
	Salaries-Overtime	39,041	49,260	22,000	22,000	30,000
	On-Call Premium Pay	3,280	2,817	1,500	1,500	2,200
	State Retirement	35,325	40,589	24,092	24,092	33,817
	Social Security	18,962	20,910	13,038	13,038	19,576
	Employee Insurance	39,971	40,408	29,028	29,028	45,719
	Total Personal Services	344,047	408,501	234,627	234,627	355,248
	Office Supplies	-	-	-	-	-
	Memberships/Subscriptions	140	75	65	65	195
	Materials & Supplies	38,131	55,306	38,000	38,000	48,000
	Uniforms	54	698	700	700	1,300
	Safety & Protective Equip	683	3,515	840	840	1,289
	Small Tools	3,074	1,382	1,885	1,885	1,885
	Photo Supplies	-	-	-	-	20
	Total Commodities	42,082	60,976	41,490	41,490	52,689
	M & R- Comm Equipment	-	-	-	-	300
	M & R- Streets & Bridges	4,513	9,400	65,000	65,000	65,000
	M & R- Other Equipment	-	-	-	-	400
	M & R- Water Mains	27,554	34,897	12,000	12,000	20,500
	Equipment Rentals	-	1,341	-	638	640
	Vehicle Maint & Replace	141,616	158,838	162,972	162,972	162,972
	Testing Services	4,956	4,227	3,000	3,000	4,300
	Schools/Conf/Meetings	1,293	90	1,500	1,500	1,500
	Total Contractual Services	179,932	208,793	244,472	245,110	255,612
	Total Operating Expenditures	566,061	678,270	520,589	521,227	663,549
	Water Mains	78,097	(34,688)	500,000	500,000	500,000
	Total Capital Outlay	78,097	(34,688)	500,000	500,000	500,000
	Total Other Expenditures	78,097	(34,688)	500,000	500,000	500,000
	Total Water Maintenance	\$ 644,158	\$ 643,582	\$ 1,020,589	\$ 1,021,227	\$ 1,163,549

5040 – Water Meter Operations



WATER AND SEWER FUND 5040 - WATER METER OPERATIONS

GOALS

Operate the Water Meter Operations Division effectively; attain complete meter registration accuracy on all accounts; improve the relationship between the consumer and the Village and to improve upon the interrelationship with the Finance Department.

DESCRIPTION OF FUNCTIONS

Billing Department:

- A. Final read - move outs, hang deposit tag
- B. Turn water on/off
- C. Meter checks - high water bill
- D. Meter leaking
- E. No water - frozen service/low pressure
- F. Hang red tags for delinquent promissory note or NSF check

Monthly meter reading.

Water turn off for nonpayment of bill.

Water off/on at resident's request for repair of plumbing, etc.

Final inspections - seal new meters, install R900 system, inspect meter and b-box for new construction as needed.

Meter reading system repairs - repairs to meters that do not read during billing cycle, cable chewed by dogs, new siding, meter stopped working, etc.

Test water meters for high bills.

Replace frozen/broken water meters.

To assist in repair of water main breaks, sanitary sewer backups and other work related to the Water and Sewer Department.

Disassemble, clean, assemble and test reconditioned meters.

Assist other Public Works Divisions as needed - snow plowing, brush pickup, etc.

<u>PERFORMANCE ACTIVITIES AND MEASURES</u>				
Description of Measurement	2010	2011	2012	2013
Water Meters Read	66,861	69,019	67,094	68,284
Water Meters Replaced (5/8 x 3/4)	62	58	14	48
Water Meter Service Requests	6,139	6,493	6,050	6,517
Water Turn On/Off	2,419	5,899	2,612	2,917
Install R900 Radios	144	131	116	156
Meter Repair/Cable/Register/Reseal Meter	445	285	272	291
Meter Checks - High Water Bill	135	152	208	217

Description of Measurement	2010	2011	2012	2013
Meter Leaking	34	18	19	14
Meters Tested	45	91	167	165
Meters Tested/High Billing	7	1	2	1
No Water - Frozen Service/Low Pressure	7	10	5	15
Replace Meters - Frozen/Broken Bottom	32	31	17	34
Replace Meters - Test/High Bill	3	0	2	3
Seal New Meters/Install RF900-New Construction	13	8	17	22
Service Status	1,008	1,053	744	724
Tags – Red	217	20	6	60
Tags - Service/Deposit	1,732	1,953	1,843	2,143
Tags - Theft of Service	71	26	58	51

2014 – 2014B OBJECTIVES AND ACCOMPLISHMENTS

II. Offers convenience through technologies

1. Improve the efficiency of the customer service request process. (Fourth quarter)

Ongoing

III. Is fiscally responsible and transparent

2. Installation of meters and radios in new construction. (Fourth quarter)

Ongoing

3. Continue improving the efficiency and accuracy of the entire water meter testing process including rebuilding, high bill, etc. (Fourth quarter)

Ongoing

2015 OBJECTIVES

II. Offers convenience through technologies

1. Improve the efficiency of the customer service request process. (Fourth quarter)

III. Is fiscally responsible and transparent

2. Installation of meters and radios in new construction. (Fourth quarter)

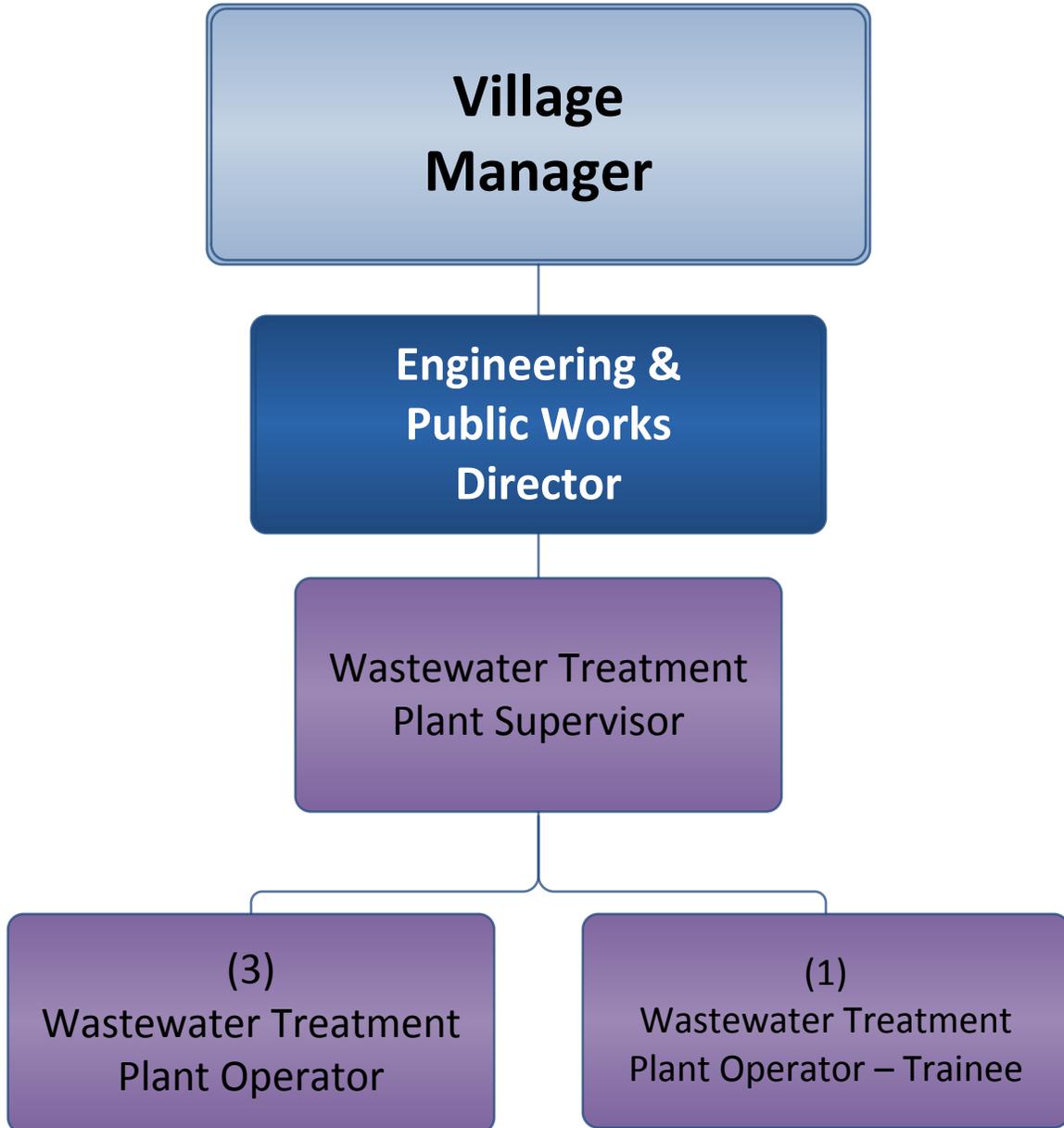
3. Continue improving the efficiency and accuracy of the entire water meter testing process including rebuilding, high bill, etc. (Fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 050 - Water and Sewer Fund

Department 5040 - Water Meter Operations

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 95,890	\$ 86,213	\$ 59,605	\$ 59,605	\$ 92,637
	Salaries-Overtime	8,791	5,583	9,000	9,000	9,000
	On-Call Premium Pay	6,920	6,563	4,500	4,500	7,000
	State Retirement	16,443	14,514	10,791	10,791	13,802
	Social Security	8,672	7,357	5,593	5,593	7,776
	Employee Insurance	9,398	7,640	18,801	18,801	29,612
	Total Personal Services	146,114	127,870	108,290	108,290	159,827
	Office Supplies	324	151	450	450	650
	Memberships/Subscriptions	192	161	-	-	310
	Materials & Supplies	13,169	28,832	11,847	11,847	20,547
	Uniforms	230	330	400	400	600
	Safety & Protective Equip	514	207	335	335	442
	Small Tools	260	-	-	-	150
	Resale Merchandise	5,400	-	9,400	9,400	12,434
	Total Commodities	20,089	29,681	22,432	22,432	35,133
	Telephone	456	456	400	400	600
	Postage	22	-	-	-	200
	M & R- Other Equipment	-	-	-	-	100
	M & R- Water Meters	-	-	500	500	22,000
	Vehicle Maint & Replace	32,012	31,493	23,997	23,997	23,997
	Schools/Conf/Meetings	35	-	150	150	150
	Other Equipment	9,875	-	10,000	10,000	-
	Total Contractual Services	42,400	31,949	35,047	35,047	47,047
	Total Water Meter Operations	\$ 208,603	\$ 189,500	\$ 165,769	\$ 165,769	\$ 242,007



WATER AND SEWER FUND

5050 - SEWAGE TREATMENT

GOALS

The primary goal is to protect the receiving stream water quality by continuous and efficient plant performance and produce a quality effluent that meets the parameters set forth by the Federal and State Environmental Protection Agencies. Also, to continue the practice of high safety work methods.

To keep operational problems to a minimum, to operate at maximum efficiency, and to maintain a safe, neat, and clean plant appearance.

In the field of public relations, to explain the purpose and operations of the treatment plant to visitors, civic organizations, and school classes.

DESCRIPTION OF FUNCTIONS

The Sewage Treatment Plant treats all wastewater from the Hanover Park community for properties lying in DuPage County. We have to maintain and keep lift stations running; filters, blowers, pumps and motors in good operating condition. We inspect, observe, and record conditions and make calculations to determine the plant is working effectively.

To provide the necessary maintenance needs to assure continuous effective operations of the plant through a preventative maintenance program. To perform all necessary laboratory testing, analyze results, and make all necessary adjustments to keep the treatment plant in compliance.

To operate an efficient and cost-effective biosolids management program and comply with all Federal and State biosolids regulations.

2014 – 2014B OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Continue Zinc program and permitting process in the Turnberry Industrial Park. (Fourth quarter)

Ongoing

2. Continue industrial sampling and testing in the Turnberry Industrial Park. (Fourth quarter)

Ongoing

3. Issue four additional industrial permits in the Turnberry Industrial Park. (Fourth quarter)

Ongoing

ADDITIONAL ACCOMPLISHMENTS

1. Painted clarifier #1.
2. Installed replacement Muffin Monster.
3. Installed new grit system control panel.
4. Rebuilt return sludge pump #2.

2015 OBJECTIVES

1. Is a great place to live, work and do business

1. Continue Zinc program and permitting process in the Turnberry Industrial Park. (Fourth quarter)
2. Continue industrial sampling and testing in the Turnberry Industrial Park. (Fourth quarter)
3. Issue additional industrial permits in the Turnberry Industrial Park. (Fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 050 - Water and Sewer Fund

Department 5050 - Sewage Treatment

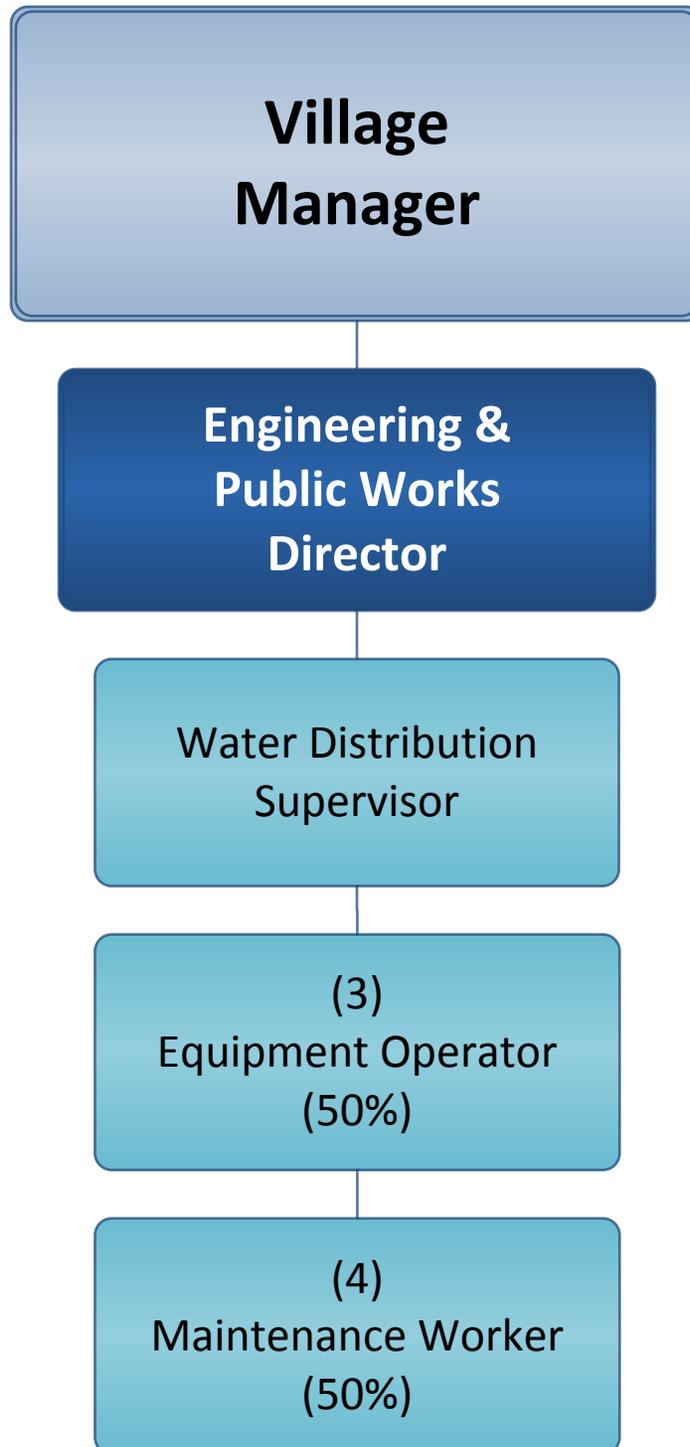
Account	Description	2012-2013 Actual	2012-2013 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 331,872	\$ 348,735	\$ 232,219	\$ 232,219	\$ 365,040
	Salaries-Part Time	3,795	4,580	6,000	6,000	6,000
	Salaries-Overtime	31,106	32,749	15,266	15,266	22,899
	On-Call Premium Pay	5,879	6,129	4,160	4,160	6,240
	State Retirement	52,200	57,086	36,529	36,529	51,995
	Social Security	27,734	29,318	19,994	19,994	30,223
	Employee Insurance	112,038	120,760	86,200	86,200	135,765
	Total Personal Services	564,624	599,357	400,368	400,368	618,162
	Office Supplies	394	295	250	250	400
	Memberships/Subscriptions	6,782	12,782	7,660	7,660	28,660
	Books/Publications/Maps	-	-	-	-	70
	Gasoline & Lube	-	-	500	500	500
	Bulk Chemicals	6,354	4,342	12,040	10,500	15,565
	Materials & Supplies	19,143	22,437	14,680	13,000	20,880
	Cleaning Supplies	1,226	1,494	1,670	1,670	2,084
	Part & Access-Non Auto	38	96	-	-	200
	Uniforms	378	436	500	500	700
	Safety & Protective Equip	1,940	1,523	1,083	1,083	1,133
	Small Tools	200	241	150	150	250
	Total Commodities	36,455	43,646	38,533	35,313	70,442
	Telephone	798	13,507	10,000	10,000	10,000
	Postage	171	204	500	500	600
	Electricity	110,488	109,877	108,000	82,500	122,000
	Natural Gas	2,486	5,934	2,823	6,900	10,400
	M & R- Comm Equipment	-	-	-	-	-
	M & R- Buildings	11,515	11,833	17,295	17,295	12,295
	Maintenance Agreements	1,914	1,460	1,100	1,100	2,200
	M & R- Other Equipment	30	-	75	75	150
	M & R- Sewage Treat Plant	75,556	52,353	59,500	59,500	71,500
	M & R- Sewer Lines	3,043	11,176	13,000	13,000	19,000
	Equipment Rentals	100,998	152,305	150,000	150,000	150,000
	Vehicle Maint & Replace	74,254	40,651	30,903	30,903	30,903
	Engineering Services	38,553	45,963	89,000	80,213	215,000
	Uniform Rentals	2,880	3,044	2,000	2,000	4,000
	Testing Services	9,545	5,106	6,500	6,500	10,000
	Schools/Conf/Meetings	2,666	759	1,500	1,500	2,800
	Transportation	468	13	-	-	-
	IEPA Discharge Fee	17,500	17,500	17,500	17,500	17,500
	Total Contractual Services	452,865	471,685	509,696	479,486	678,348
	Total Operating Expenditures	1,053,944	1,114,688	948,597	915,167	1,366,952

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2015

Fund 050 - Water and Sewer Fund

Department 5050 - Sewage Treatment

Account	Description	2012-2013 Actual	2012-2013 Actual	2014B Budget	2013-2014 Projected	2014B Budget
Expenditures (Continued)						
	Other Equipment	59,333	(10,109)	55,000	103,296	50,000
	Sewage Treatment Plant	24,743	28,808	-		100,000
	Total Capital Outlay	84,076	18,699	55,000	103,296	150,000
	Total Other Expenditures	84,076	18,699	55,000	103,296	150,000
	Total Sewage Treatment	\$ 1,138,020	\$ 1,133,387	\$ 1,003,597	\$ 1,018,463	\$ 1,516,952



WATER AND SEWER FUND

5060 - SEWER MAINTENANCE

GOALS

To ensure a healthy environment for the residents of Hanover Park by maintaining the Village's sanitary sewer system in a clean, free-flowing condition for conveyance to the treatment facility.

DESCRIPTION OF FUNCTIONS

Provide maintenance of the Village's sanitary sewer collection system, including the following operations:

- Respond to residents' complaints about sewer backups.
- Annual preventative maintenance of sanitary sewers (jetting/root cutting) in Cook County, consisting of 222,117 feet or 42.05 miles. Additionally, bi-annual preventative maintenance of sanitary sewers in DuPage County consisting of 273,873 feet or 51.89 miles including inspection of manhole conditions.
- Emergency dig up due to complete blockage of roots or collapsed section of sewer main.
- Repair or reconstruct sanitary sewer manhole due to deteriorating condition, as needed.
- Visual inspection of sewer lines using portable television camera and monitor, as needed, when problems occur during preventative maintenance; and to assist residents to determine responsibility of sewer problem.
- Assist other Public Works Divisions as needed – snow plowing, brush pickup, etc.

<u>PERFORMANCE ACTIVITIES AND MEASURES</u>				
Description of Measurement	2010	2011	2012	2013
Miles of Sanitary Sewers	93.76	93.8	93.8	93.8
Number of Manholes	2,343	2,346	2,347	2,346
Sanitary Sewer Backups	11	8	14	10
Sanitary Sewer Backup – Possible	55	86	81	61
Sanitary Sewer Inspections	1,423	2,510	1,342	1,061
Sanitary Sewer PM Root Cut/Jet (in. ft.)	265,247	362,867	287,313	186,928
Sanitary Sewer Televising (ft.)	38,865	30,063	26,589	2,801
Sanitary Sewer Repair – Each	1	5	2	0

2014 – 2014B OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Continue televising Cook County sanitary sewers to evaluate the rehab priorities. (Fourth quarter)

Ongoing

2. Determine locations and severity of infiltration entering into the sanitary system. (Fourth quarter)

Ongoing

3. Reline sanitary sewers in Cook County. Locations to be determined. (Third quarter)

Postponed due to sanitary sewer force main collapse.

ADDITIONAL ACCOMPLISHMENTS

Sanitary Sewer Improvement Program

<u>Televising of Sanitary Sewer Lines Completed by Calendar Year (feet)</u>		<u>Relining of Sanitary Sewer Lines Completed by Calendar Year (feet)</u>	
1989	18,576	1989	0
1990	17,864	1990	0
1991	14,491	1991	6,943
1992	19,679	1992	10,636
1993	51,207	1993	12,053
1994	18,355	1994	3,684
1995	22,227	1995	5,054
1996	0*	1996	2,875
1997	49,007	1997	0
1998	0*	1998	0
1999	37,051	1999	0
2000	66,218	2000	1,580
2001	42,065	2001	2,816
2002	30,917	2002	0
2003	1,320	2003	222
2004	505	2004	182
2005	20,551	2005	0
2006	25,547	2006	0
2007	39,422	2007	1,400
2008	3,851	2008	2,764
2009	41,425	2009	0
2010	38,865	2010	2,338
2011	30,063	2011	2,324
2012	26,089	2012	2,512
2013	1,315	2013	2,338
2014	600	2014	0**
Total:	631,984 feet or 119.693 Miles	Total:	59,721 feet or 11.312 Miles

*No televising due to loss of vehicle.

**Postponed due to sanitary sewer force main collapse.

2015 OBJECTIVES

1. Is a great place to live, work and do business

1. Continue televising Cook County sanitary sewers to evaluate the rehab priorities. (Fourth quarter)
2. Determine locations and severity of infiltration entering into the sanitary system. (Fourth quarter)
3. Reline sanitary sewers in Cook County. Locations to be determined. (Third quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending December 31, 2015

Fund 050 - Water and Sewer Fund

Department 5060 - Sewer Maintenance

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	Salaries-Regular	\$ 204,005	\$ 182,792	\$ 137,625	\$ 137,625	\$ 216,736
	Salaries-Part Time	11,706	12,432	22,032	22,032	21,600
	Salaries-Overtime	5,074	1,220	3,000	3,000	5,000
	On-Call Premium Pay	436	1,013	1,000	1,000	2,200
	State Retirement	30,069	27,901	21,214	21,214	30,422
	Social Security	16,765	15,123	12,670	12,670	18,766
	Employee Insurance	39,945	37,826	27,727	27,727	43,670
Total Personal Services		<u>308,000</u>	<u>278,307</u>	<u>225,268</u>	<u>225,268</u>	<u>338,394</u>
	Gasoline & Lube	-	-	-	-	-
	Materials & Supplies	6,186	17,708	7,200	7,200	15,300
	Part & Access-Non Auto	31	477	27,300	27,300	7,300
	Uniforms	1,417	1,012	1,000	1,000	1,000
	Safety & Protective Equip	2,530	823	800	800	2,082
	Small Tools	136	90	120	120	160
Total Commodities		<u>10,300</u>	<u>20,110</u>	<u>36,420</u>	<u>36,420</u>	<u>25,842</u>
	M & R- Comm Equipment	-	-	-	-	60
	M & R- Streets & Bridges	1,566	10,870	2,000	2,000	11,000
	M & R- Other Equipment	1,087	-	400	400	400
	M & R- Sewer Lines	5,875	25,239	3,000	3,000	3,000
	Vehicle Maint & Replace	277,163	283,227	240,686	240,686	240,686
	Engineering Services	44,610	53,718	75,000	75,000	100,000
	Schools/Conf/Meetings	210	5	700	700	1,400
	Transportation	27	25	60	60	60
Total Contractual Services		<u>330,538</u>	<u>373,084</u>	<u>321,846</u>	<u>321,846</u>	<u>356,606</u>
Total Operating Expenditures		<u>648,838</u>	<u>671,501</u>	<u>583,534</u>	<u>583,534</u>	<u>720,842</u>
	Sewer Lines	73,909	11,200	240,000	240,000	435,000
Total Capital Outlay		<u>73,909</u>	<u>11,200</u>	<u>240,000</u>	<u>240,000</u>	<u>435,000</u>
Total Other Expenditures		<u>73,909</u>	<u>11,200</u>	<u>240,000</u>	<u>240,000</u>	<u>435,000</u>
Total Sewer Maintenance		<u>\$ 722,747</u>	<u>\$ 682,701</u>	<u>\$ 823,534</u>	<u>\$ 823,534</u>	<u>\$ 1,155,842</u>

5070 – Debt Service and Depreciation



VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending December 31, 2015

Fund 050 - Water and Sewer Fund

Department 5070 - Depreciation & Debt Service

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Expenditures						
	JAWA-Fixed Cost	\$ 813,186	\$ 963,339	\$ 767,080	\$ 767,080	\$ 767,080
	Depreciation	912,294	949,955	1,014,213	1,014,213	1,014,213
	Total Contractual Services	<u>1,725,480</u>	<u>1,913,294</u>	<u>1,781,293</u>	<u>1,781,293</u>	<u>1,781,293</u>
	Total Operating Expenditures	<u>1,725,480</u>	<u>1,913,294</u>	<u>1,781,293</u>	<u>1,781,293</u>	<u>1,781,293</u>
	Principal-IEPA Loan	-	-	216,326	165,626	340,444
	Interest-IEPA Loan	49,576	41,719	24,457	17,518	23,585
	Total Debt Service	<u>49,576</u>	<u>41,719</u>	<u>240,783</u>	<u>183,144</u>	<u>364,029</u>
	Transfer to General Capital	40,824	421,795	125,250	125,250	125,250
	Total Interfund Transfers	<u>40,824</u>	<u>421,795</u>	<u>125,250</u>	<u>125,250</u>	<u>125,250</u>
	Total Other Expenditures	<u>90,400</u>	<u>463,514</u>	<u>366,033</u>	<u>308,394</u>	<u>489,279</u>
	Total Depreciation & Debt Service	<u>\$ 1,815,880</u>	<u>\$ 2,376,808</u>	<u>\$ 2,147,326</u>	<u>\$ 2,089,687</u>	<u>\$ 2,270,572</u>

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
1997 Illinois Environmental Protection Agency Note
December 31, 2015

Date of Issue	April 9, 1997
Date of Maturity	April 9, 2017
Authorized Issue	\$3,750,000
Interest Rates	2.815%
Interest Dates	April 9 and October 9
Principal Maturity Date	April 9 and October 9
Payable at	Illinois Environmental Protection Agency

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
4/9/2015	114,926	8,319	123,245
10/9/2015	116,544	6,701	123,245
4/9/2016	118,184	5,061	123,245
10/9/2016	119,848	3,397	123,245
4/9/2017	121,535	1,710	123,245
	\$ 591,037	\$ 25,188	\$ 616,225
	\$ 591,037	\$ 25,188	\$ 616,225

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
2000 Illinois Environmental Protection Agency Note
December 31, 2015

Date of Issue	April 12,2000
Date of Maturity	July 1,2019
Authorized Issue	\$1,784,916
Interest Rates	2.625%
Interest Dates	January 1 and July 1
Principal Maturity Date	January 1 and July 1
Payable at	Illinois Environmental Protection Agency

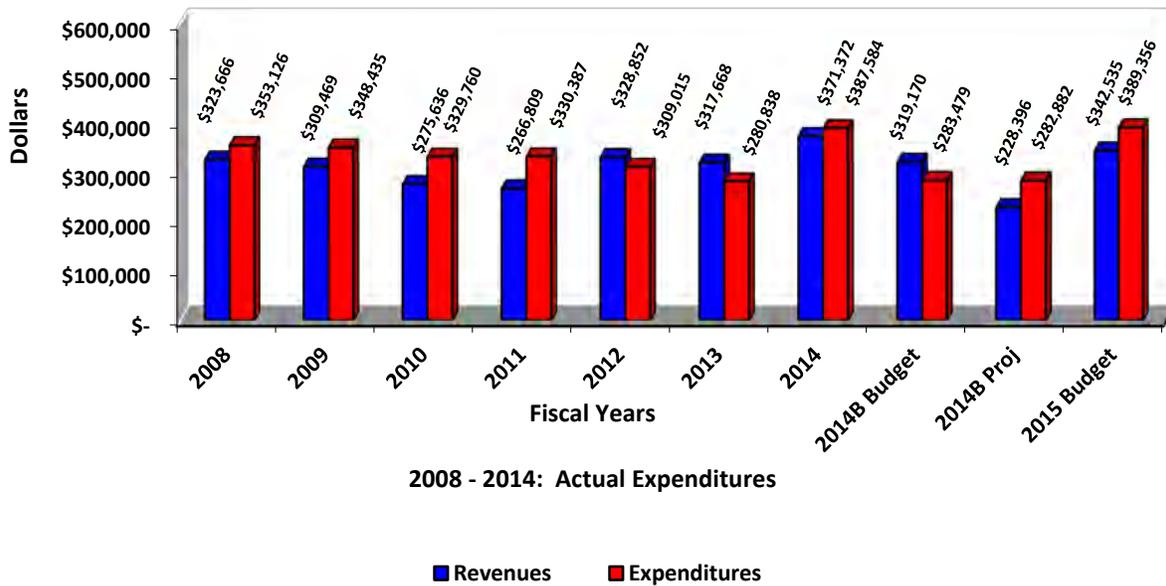
CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
1/1/2015	51,833	6,936	58,769
7/1/2015	52,513	6,256	58,769
1/1/2016	53,203	5,566	58,769
7/1/2016	53,901	4,868	58,769
1/1/2017	54,608	4,161	58,769
7/1/2017	55,325	3,444	58,769
1/1/2018	56,051	2,718	58,769
7/1/2018	56,787	1,982	58,769
1/1/2019	57,532	1,237	58,769
7/1/2019	36,694	482	37,176
	\$ 528,447	\$ 37,650	\$ 566,097
	\$ 528,447	\$ 37,650	\$ 566,097

MUNICIPAL COMMUTER PARKING LOT FUND

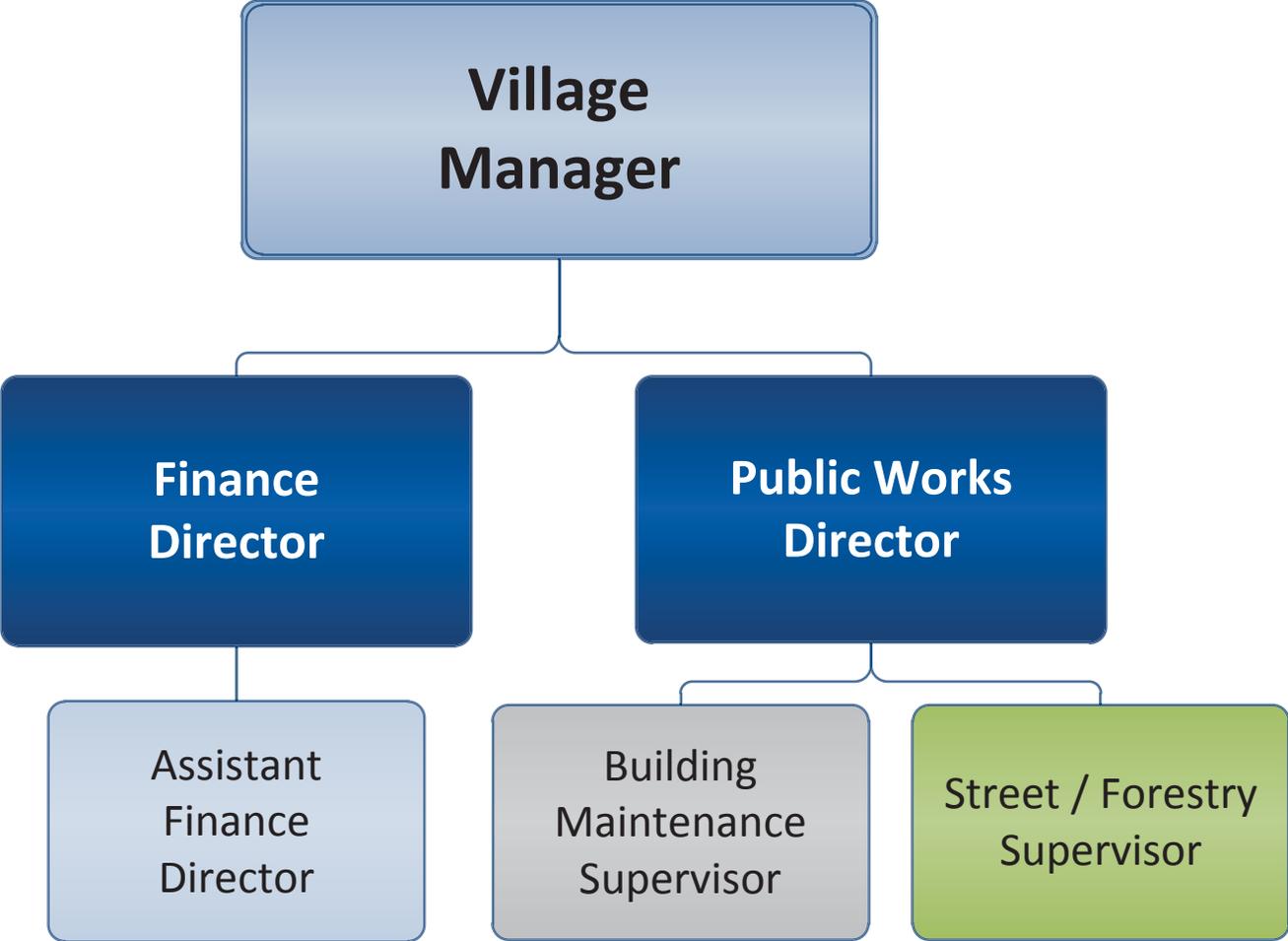
The Municipal Commuter Parking Lot Fund accounts for the provision of commuter parking services to the residents of the Village of Hanover Park and surrounding communities. Resources include permit and daily parking fees.

**Municipal Commuter Parking Lot Fund
Revenues and Expenditures**



Municipal Parking lot fees increased in Fiscal Year 2011 from \$1.00 to \$1.25 and again in 2013 to \$1.50. The FY 2015 Budget includes improvements to the parking lot light poles and fixtures.

051 – Municipal Commuter Parking Lot



51 - MUNICIPAL COMMUTER PARKING LOT

GOALS

The goal of the Municipal Commuter Parking Lot is to maintain a clean and safe facility.

DESCRIPTION OF FUNCTIONS

To provide adequate parking places; assure safe and clean drives, walks, ramps and stairs; and to maintain, on a daily basis, the Commuter Station.

2014 – 2014B OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business.

1. Restripe all parking lots. (Second quarter)

Completed fall 2014

ADDITIONAL ACCOMPLISHMENTS

1. New bus shelter installed at Church Street, along with new sidewalk extension.

2015 OBJECTIVES

1. Is a great place to live, work and do business.

1. Replace parking lot lighting with new energy efficient fixtures. (Third quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Fiscal Year Ending December 31, 2015

Fund 51 - Municipal Commuter Lot Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Penalties on Licenses	\$ -	\$ -	\$ -	\$ -	\$ -
Parking Lot Meter Fees	128,472	147,223	104,417	98,861	148,292
Parking Lot Permit Fees	188,973	223,962	214,603	129,415	194,123
Total Charges for Services	317,445	371,185	319,020	228,276	342,415
Interest on Investments	223	187	150	120	120
Net Change in Fair Value	-	-	-	-	-
Declared IPBC Dividend	-	-	-	-	-
Total Investment Income	223	187	150	120	120
Rental Income	-	-	-	-	-
Miscellaneous Income	-	-	-	-	-
Total Miscellaneous Revenue	-	-	-	-	-
Gain (Loss) on Sale of Fixed Assets	-	-	-	-	-
Use of Fund Balance	-	-	-	-	-
Total Other	-	-	-	-	-
Total Revenues and Other Financing Sources	\$ 317,668	\$ 371,372	\$ 319,170	\$ 228,396	\$ 342,535
Expenditures and Other Financing Uses					
Salaries-Regular	\$ 112,739	\$ 114,106	\$ 80,406	\$ 80,406	\$ 121,468
Salaries-Part Time					
Overtime Compensation	6,696	131			
Language Proficiency					
On-Call Premium Pay	3	81			
State Retirement	17,125	17,086	12,075	12,075	19,490
Social Security	8,869	8,542	6,251	6,251	9,392
Employee Insurance	1,081	53,199	19,597	19,597	19,597
Total Personal Services	146,513	193,145	118,329	118,329	169,947
Office Supplies	1,446	1,053	1,394	1,200	1,394
Bulk Chemicals		2,024	1,250	1,250	4,000
Materials & Supplies	5,650	3,019	5,650	5,600	5,650
Cleaning Supplies	867	839	900	900	900
Small Tools					-
Miscellaneous Expense		-	-	-	-
Total Commodities	7,963	6,935	9,194	8,950	11,944
Expenditures and Other Financing Uses (Continued)					
Postage	223	254	300	300	300
Electricity	14,166	12,666	9,440	11,200	16,800
Natural Gas	1,789	3,200	549	3,800	5,750
Liability Insurance Program	6,078	15,400	10,852	10,848	16,800
M & R- Buildings	5,335	4,842	5,000	5,000	5,000
M & R- Streets & Bridges	38,635	66,333	21,360	21,000	49,360
Maintenance Agreements	12,180	11,880	12,180	12,180	12,180
Real Property Rental	775	775	775	775	775
Depreciation	43,656	43,656	47,000	47,000	47,000
Miscellaneous Expense	3,525	4,116	3,500	3,500	3,500
Total Contractual Services	126,362	163,122	110,956	115,603	157,465
Total Operating Expenditures	280,838	363,202	238,479	242,882	339,356
Buildings	-	-	-	-	-
Improvements Other Than Buildings	-	24,382	45,000	40,000	50,000
Total Capital Outlay	339-	24,382	45,000	40,000	50,000

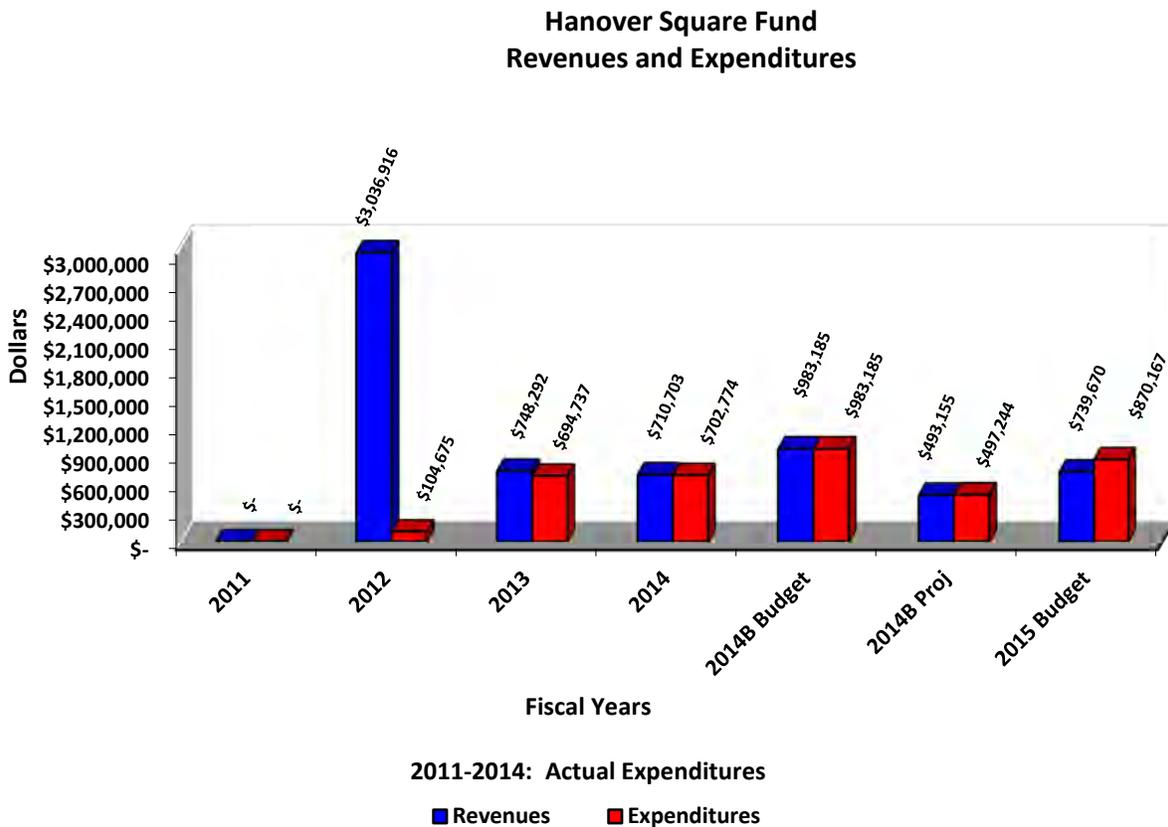
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Fiscal Year Ending December 31, 2015

Fund 51 - Municipal Commuter Lot Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Total Other Expenditures	-	24,382	45,000	40,000	50,000
Total Expenditures and Other Financing Uses	\$ 280,838	\$ 387,584	\$ 283,479	\$ 282,882	\$ 389,356

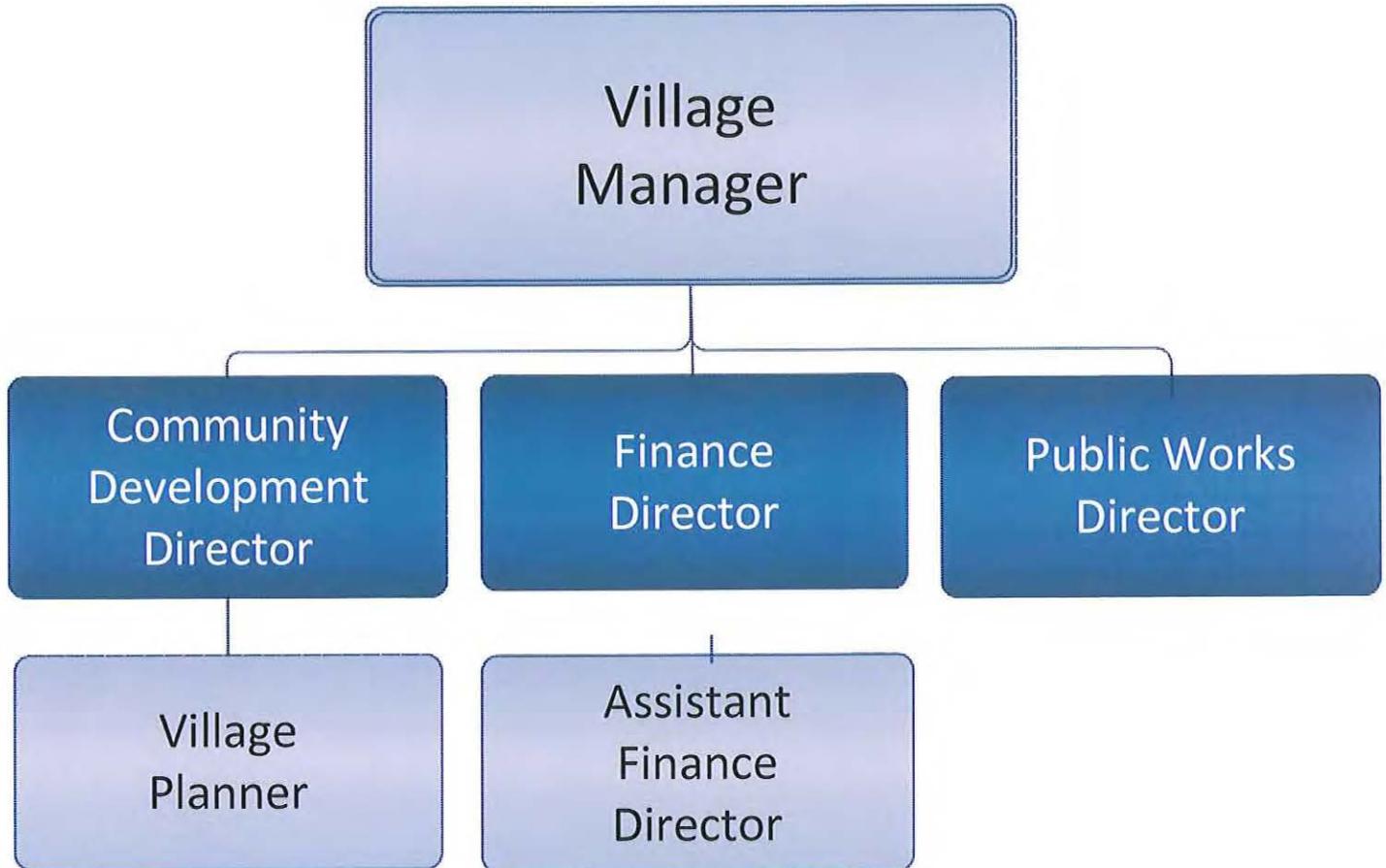
HANOVER SQUARE FUND

The Hanover Square Fund accounts for the revenues and expenses at the Hanover Square Shopping Center on Barrington Road within Hanover Park. This fund was opened in Fiscal Year 2012, when the property was purchased by the Village. All activities relating to Hanover Square are accounted for in this Fund.



Fiscal Year 2012 shows revenues lower than expenditures. This is due to property taxes expense paid in Fiscal Year 2012. They were accrued when the Village purchased Hanover Square as a liability, so there is not any revenue to offset it. The Fiscal Year 2015 budget includes the revenues and expenditures related to property taxes, improvements and rental income.

052 – Hanover Square



052 – HANOVER SQUARE FUND

GOALS

The goal of the Hanover Square Fund is to rejuvenate the Hanover Square Shopping Center and return it to an attractive and profitable enterprise. The fund supports work to improve the appearance and quality of the Hanover Square Shopping Center, rent the vacant tenant spaces, and return the property to private ownership. In accordance with the Strategic Plan Goals, the project will work to improve the overall image of the Village and help to make the Village an attractive location for business. The Village's initial investment in the area will help to catalyze the development of the Village Center, as outlined in the Comprehensive Plan and the Village Center Plan. Finally, it will further the objectives of the Village Center Tax Increment Financing Redevelopment Plan (TIF #3) by encouraging rehabilitation of existing buildings through high-quality physical, aesthetic, and public improvements.

DESCRIPTION OF FUNCTIONS

The Hanover Square Fund is utilized for the operation, maintenance, and improvement of the Hanover Square Shopping Center. The Fund supports the day-to-day operations of the center, including utilities, taxes, and management. The fund also supports costs and professional services related to maintenance and repair, as well as capital improvements.

Under the direction of the Village Board, the Hanover Square Fund is managed by the Property Management firm of Schermerhorn Commercial Real Estate, LLC. The Schermerhorn firm provides property management and real estate consulting services for the Hanover Square Shopping Center. They represent the Village as owner in the following activities:

Property Management

1. Administration and Accounting – Develop annual budget, maintain legal and financial records, pay bills for taxes, utilities and services, collect tenant rent, and provide a monthly statement of income and expenses.
2. Tenant Relations – Serve as primary contact with tenants, providing notices as needed, hearing and addressing concerns, enforcing lease terms, and collecting rent.
3. Regular Maintenance – Regularly inspect property, manage standard maintenance of building and property and repairs to common areas and tenant spaces as needed, and execute maintenance agreements.
4. Major Repairs – Manage implementation of major repairs to the center, as directed by the Village, soliciting quotes and bids as needed, formulating contracts, and monitoring construction.

Real Estate Consulting

1. Tenant Build-out – Plan for and manage owner-funded build-out of new tenant spaces and monitor tenant funded improvements.
2. Leasing Agent – Serve as primary communication with leasing agent, collecting reports and feedback, and providing recommendations for leads.
3. Lease Execution – Provide recommendations as to viable tenants and lease terms and work with Village Attorney and tenant to draft and execute lease.
4. Manage Design and Construction of Improvements - Work with Village, tenants, and other professionals such as architects and construction managers to develop and execute plans for improvements to the center, and monitor construction and contracts.

2014B OBJECTIVES AND ACCOMPLISHMENTS:

I. Maintain and focus on Economic Development and Redevelopment.

1. Work with leasing agents to market and obtain tenants for vacant spaces in center. (first through fourth quarters)

Ongoing. Worked with leasing agents from Coldwell Banker Commercial to market center and available spaces at through individual outreach, real estate websites, and trade shows.

2. Work to prepare lease space for an Education and Work Center. Work with construction management firm to develop plans and perform buildout of space for center. (first through fourth quarter)

Complete. Contract secured with construction manager Innovative Construction Solutions to design and buildout Education and Work Center space. Buildout completed on schedule and tenant began occupancy of space in August 2014.

3. Plan for and perform buildout of vacant spaces throughout center as needed for new tenants. (first through fourth quarter)

Ongoing. Contract secured with construction manager to design two white box spaces adjacent to Education and Work Center. Design completed and ready for buildout when new tenants are secured or otherwise directed by the Village Board.

4. Maintain regular and open communication with leasing agent regarding potential tenant feedback, addressing concerns as feasible. (first through fourth quarter)

Ongoing. Held weekly meetings between staff and property managers and periodic meetings including leasing agents. Leads forwarded to leasing agents on a regular basis.

II. Maintain and work to enhance the Village's infrastructure and assets.

1. Identify and perform repairs to capital assets of the center as needed, including repairs to HVAC, electrical, and life safety systems. (first through fourth quarters)

Ongoing. Maintenance repairs performed on a regular basis as needed, including repairs to existing façade and columns, parking lot restriping, and lighting repairs. Major roofing replacement performed, as well as ongoing repairs.

2. Work with industry professionals to evaluate quality of roofing on main building, assess appropriate repair, and establish contracts for improvements. (first and second quarter)

Ongoing. Based upon professional assessment of roofing condition and needs identified by tenant space conditions, replaced over 20,000 square feet of roofing. Staff obtained quotes and established a contract for replacement of roof decking and roofing over the Education and Work Center, Barber, State Farm, and Quickwash tenants. Staff worked with contractor to manage construction and cleanup of major project, making every effort to minimize impact on tenant operations.

III. Overall and long-term Financial Health of the Village.

1. Develop a yearly budget for management and improvement of the center, providing monthly reports of income and expenses. (first through fourth quarters)

Complete. Yearly budget prepared and implemented. Monthly reports provided to staff, with details including income and expenses.

2. Manage administrative and accounting duties for the center, managing finances, holding records, executing contracts, paying bills, and collecting rent. (first through fourth quarters)

Ongoing. Property managers manage center finances, and present monthly reports.

3. Execute ongoing maintenance and service contracts in an open manner in conformance with Village policy and state law, including landscaping, snow removal, waste collection, and janitorial services. (first through fourth quarters)

Ongoing. Contracts executed for maintenance and service, including snow removal, waste collection and janitorial services. Staff, property managers and construction managers work together to execute expenses in conformance with purchasing policy.

IV. Continue to improve the overall image and identity of the Village and in order to make the community a desirable place to live and raise a family.

1. Maintain appearance of newly acquired property at 6794 Barrington Road (old Shires). (first through fourth quarter)

Complete. Lot is cleared and sodded. Grass is maintained as a part of the overall landscape contract.

2. Move forward with next steps for redevelopment of the center. Evaluate responses to RFP for sale and redevelopment of the center and work with construction management firm to prepare for and install façade improvements at the center. Following evaluation of options, proceed as directed by the Village Board (first through fourth quarters)

Ongoing. Based upon direction from the Village Board, began negotiations with the preferred RFP responder regarding sale and redevelopment of the center. Worked with property managers and construction managers to continue with buildout of Education and Work Center space, planning for buildout of additional spaces, and ongoing maintenance and improvements.

V. Provide Effective Governance.

1. Communicate with tenants as necessary regarding individual leases, building concerns, center maintenance, and upcoming improvements and repairs. (first through fourth quarters)

Ongoing. Weekly meetings held between staff and property managers, and regular contact made with tenants. Special meeting held with tenants to discuss plans and coordination for the reroofing project. Leases renewed with a number of tenants throughout the year.

2. Respond to tenant needs and requests in a prompt and professional manner, providing information and repairs as appropriate. (first through fourth quarters)

Ongoing. As primary contact for tenants, property managers quickly respond to tenant inquiries, and concerns. They have responded quickly to make repairs to the roof and address ice and snow issues during an extreme winter, particularly for the Little Bear Daycare and Dino's Finer Foods tenants.

2015 GOALS/PRIORITIES:

I. Maintain and focus on Economic Development and Redevelopment.

1. Market and obtain tenants for vacant spaces in center. (first through fourth quarters)
2. Plan for and perform buildout of vacant spaces throughout center as needed for new tenants. (first through fourth quarter)
3. Maintain regular communication with property managers regarding tenant feedback, and addressing concerns as feasible. (first through fourth quarter)

II. Maintain and work to enhance the Village's infrastructure and assets.

1. Identify and perform repairs to capital assets of the center as needed, including repairs to HVAC, electrical, and life safety systems. (first through fourth quarters)

III. Overall and long-term Financial Health of the Village.

1. Develop a yearly budget for management and improvement of the center, providing monthly reports of income and expenses. (first through fourth quarters)
2. Coordinate with Property Managers regarding administrative and accounting duties for the center, managing finances, holding records, executing contracts, paying bills, and collecting rent. (first through fourth quarters)
3. Execute ongoing maintenance and service contracts in an open manner in conformance with Village policy and state law, including landscaping, snow removal, waste collection, and janitorial services. (first through fourth quarters)

IV. Continue to improve the overall image and identity of the Village and in order to make the community a desirable place to live and raise a family.

1. Work with industry professionals for improvement of parking and landscaping.
2. Move forward with next steps for redevelopment of the center, including major capital and aesthetic improvements, as necessary and directed by the Village Board. (first through fourth quarters)

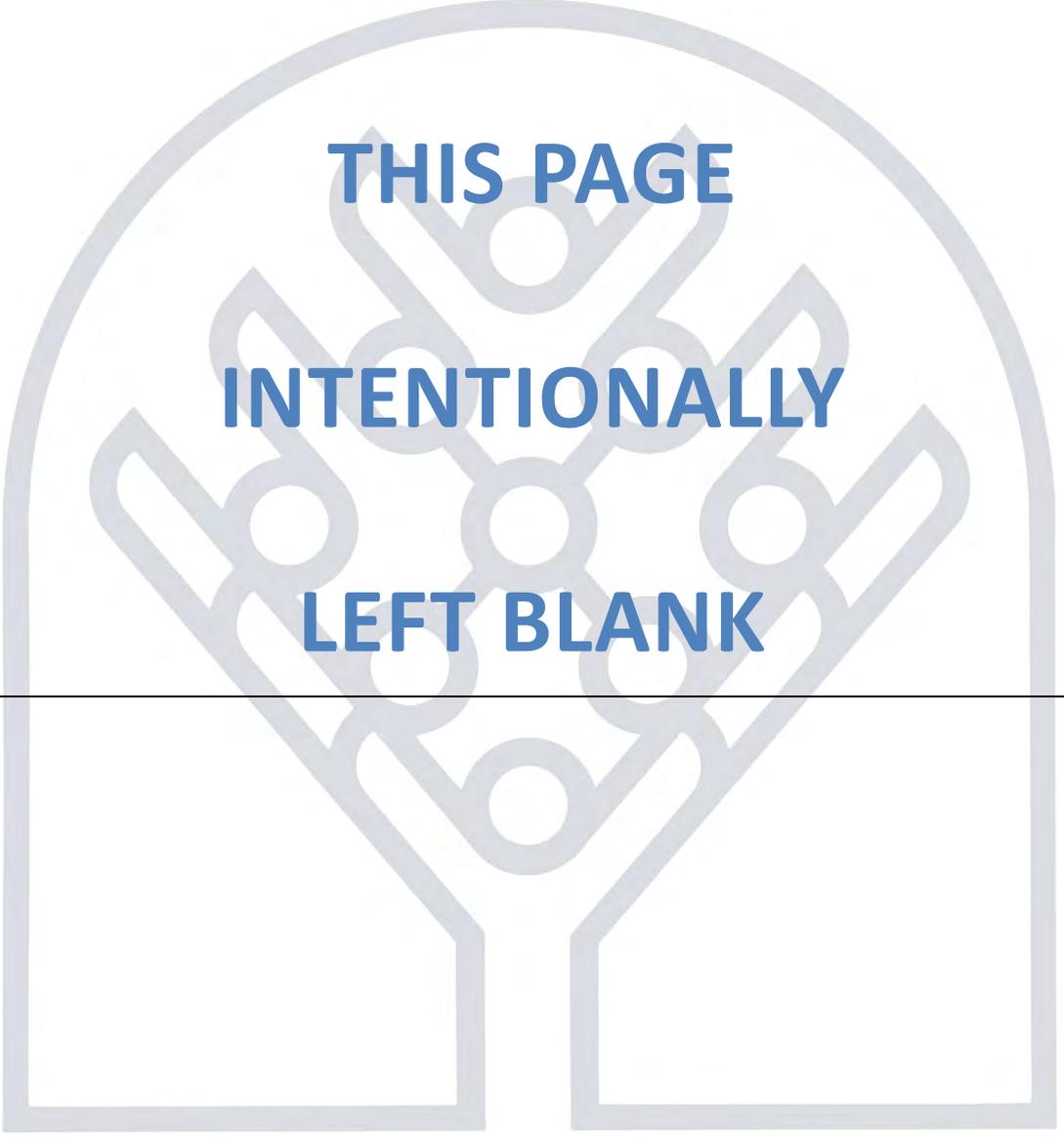
V. Provide Effective Governance.

1. Communicate with tenants as necessary regarding individual leases, building concerns, center maintenance, and upcoming improvements and repairs. (first through fourth quarters)
2. Respond to tenant needs and requests in a prompt and professional manner, providing information and repairs as appropriate. (first through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending December 31, 2015

Fund 52 - Hanover Square Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Investment Income	\$ 308	\$ -	\$ 200	\$ 80	\$ 120
Total Investment Income	308	-	200	80	120
Capital Contributions	55,650	-	-	-	-
Reappropriation	-	-	-	-	-
Total Other	55,650	-	-	-	-
Rental Income	635,531	667,735	416,424	466,000	699,000
Common Area Maintenance	33,563	42,614	28,336	26,750	40,100
Late Fee Revenue	575	354	233	325	450
Total Rental Income	669,669	710,703	444,993	493,075	739,550
Reimb Expnd - Property Damage	22,665	-	32,336	-	-
Total Reimbursed Expenditures	22,665	-	32,336	-	-
Transfer from TIF #3	-	-	505,656	-	-
Total Interfund Transfers	-	-	505,656	-	-
Total Revenues and Other Financing Sources	\$ 748,292	\$ 710,703	\$ 983,185	\$ 493,155	\$ 739,670
Expenditures and Other Financing Uses					
Utilities - Electricity	\$ 30,228	\$ 42,836	\$ 20,634	\$ 20,614	\$ 27,900
Property Taxes	423,230	419,727	261,528	341,625	575,000
M&R Building	69,160	58,763	141,279	45,667	59,120
Maintenance Agreements	83,950	113,350	44,402	27,536	74,504
Consulting Services	63,215	38,125	72,604	37,594	100,993
Professional Services	33	36	-	-	-
Office Supplies	133	375	100	50	-
Depreciation	18,877	-	13,334	13,334	20,000
Miscellaneous Expense	12	88	121	74	150
Total Operating Services	688,838	673,300	554,002	486,494	857,667
Buildings	5,899	29,474	429,183	10,750	12,500
Total Capital Outlay	5,899	29,474	429,183	10,750	12,500
Total Expenditures and Other Financing Uses	\$ 694,737	\$ 702,774	\$ 983,185	\$ 497,244	\$ 870,167

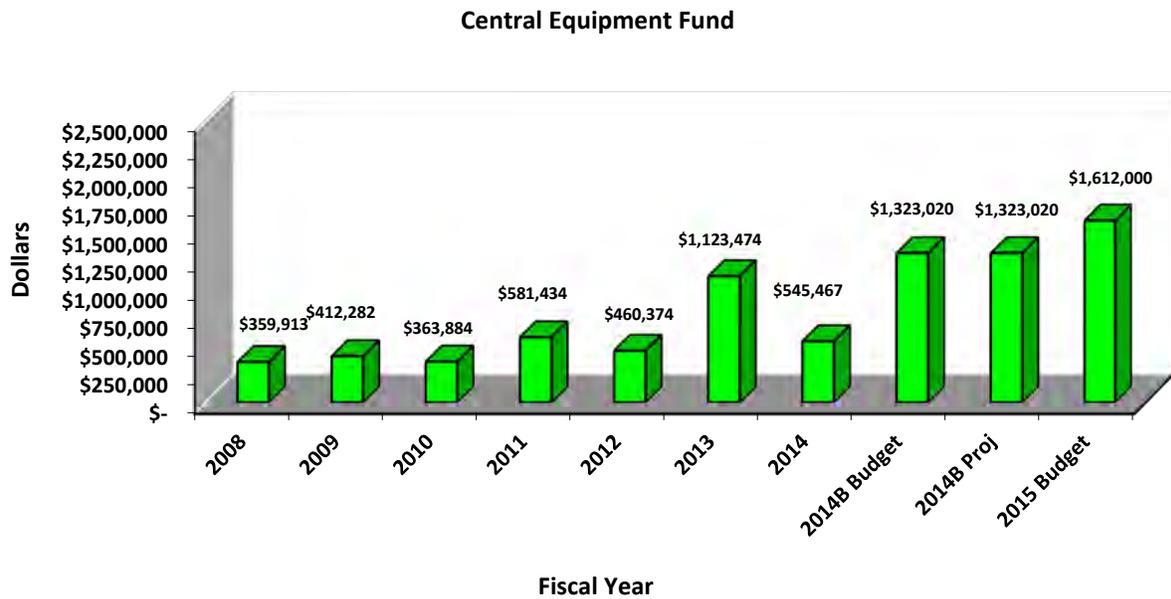


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Hanover Park

CENTRAL EQUIPMENT FUND

The Central Equipment Fund accounts for the purchase of all vehicles for other Village funds. Financing is provided through transfers from the General and Water and Sewer Funds.



2008 - 2014: Actual Expenditures

Central Equipment Fund expenditures vary from year to year based on fleet replacement requirements and recommended additions to the fleet. Funds are transferred to the Central Equipment Fund annually in order to accumulate funding for the cost of the vehicle by the scheduled replacement year.

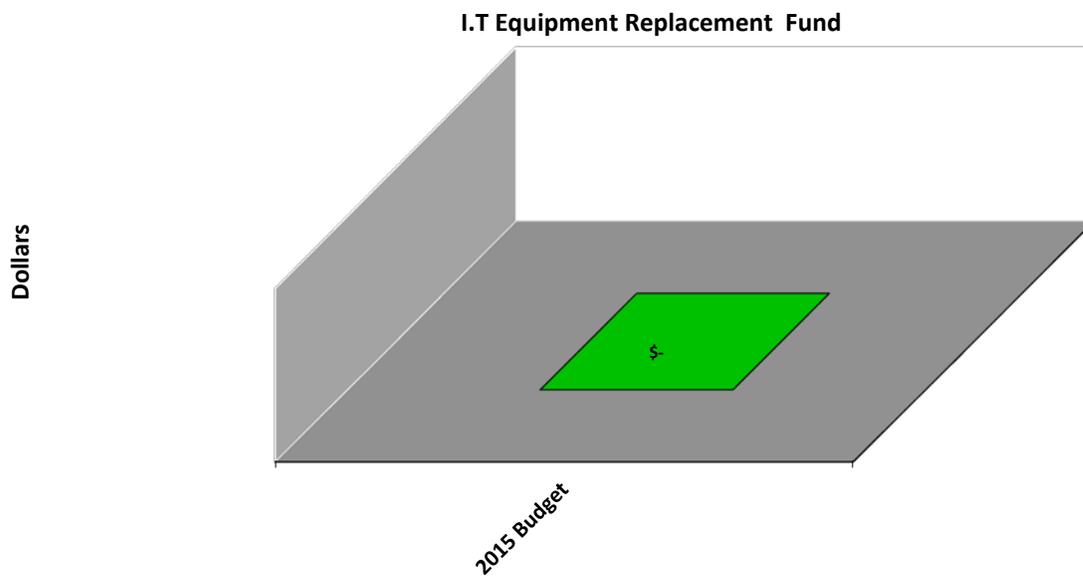
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending December 31, 2015

Fund 61 - Central Equipment Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Interest on Investments	\$ 20,886	\$ 17,134	\$ 12,500	\$ 3,840	\$ 5,800
Net Change in Fair Value	388		-	-	-
Total Investment Income	21,274	17,134	12,500	3,840	5,800
Reimb Expend - Property Damage	-	-	-	-	-
Total Reimbursed Expenditures	-	-	-	-	-
General Fund	618,423	663,572	907,148	604,752	932,355
Water & Sewer Fund	274,593	278,525	281,742	314,680	276,714
Commuter Lot Fund	-	-	-	-	-
Total Interfund Transfers	893,016	942,097	1,188,890	919,432	1,209,069
Gain-Sale of Capital Assets	7,569	47,174			
Loss-Sale of Capital Assets	-	-			
Capital Contributions	50,000	-			
Use of Fund Balance	-	-	-	-	-
Total Other	57,569	47,174	-	-	-
Total Revenues and Other Financing Sources	\$ 971,859	\$ 1,006,405	\$ 1,201,390	\$ 923,272	\$ 1,214,869
Expenditures and Other Financing Uses					
Depreciation	\$ 473,367	\$ 491,831	\$ -	\$ -	\$ -
Total Contractual Services	473,367	491,831	-	-	-
Total Operating Expenditures	473,367	491,831	-	-	-
Installment Note Payment	-	-	-	-	-
Total Debt Service	-	-	-	-	-
Automobiles			32,000	64,000	214,000
Trucks			1,043,313	961,606	1,133,000
Other Equipment	16,825	53,636	198,000	198,000	265,000
Water & Sewer	633,282		-		
Total Capital Outlay	650,107	53,636	1,273,313	1,223,606	1,612,000
Total Expenditures and Other Financing Uses	\$ 1,123,474	\$ 545,467	\$ 1,273,313	\$ 1,223,606	\$ 1,612,000

I.T. EQUIPMENT REPLACEMENT FUND

The I.T. Equipment Replacement Fund will be created with an equity transfer of funds (\$300,000) from the General Fund in Fiscal Year 2015. The fund will account for the purchase of all technology related equipment in future years beginning in FY 2016. Financing will be provided through transfers from the General and Water and Sewer Funds.



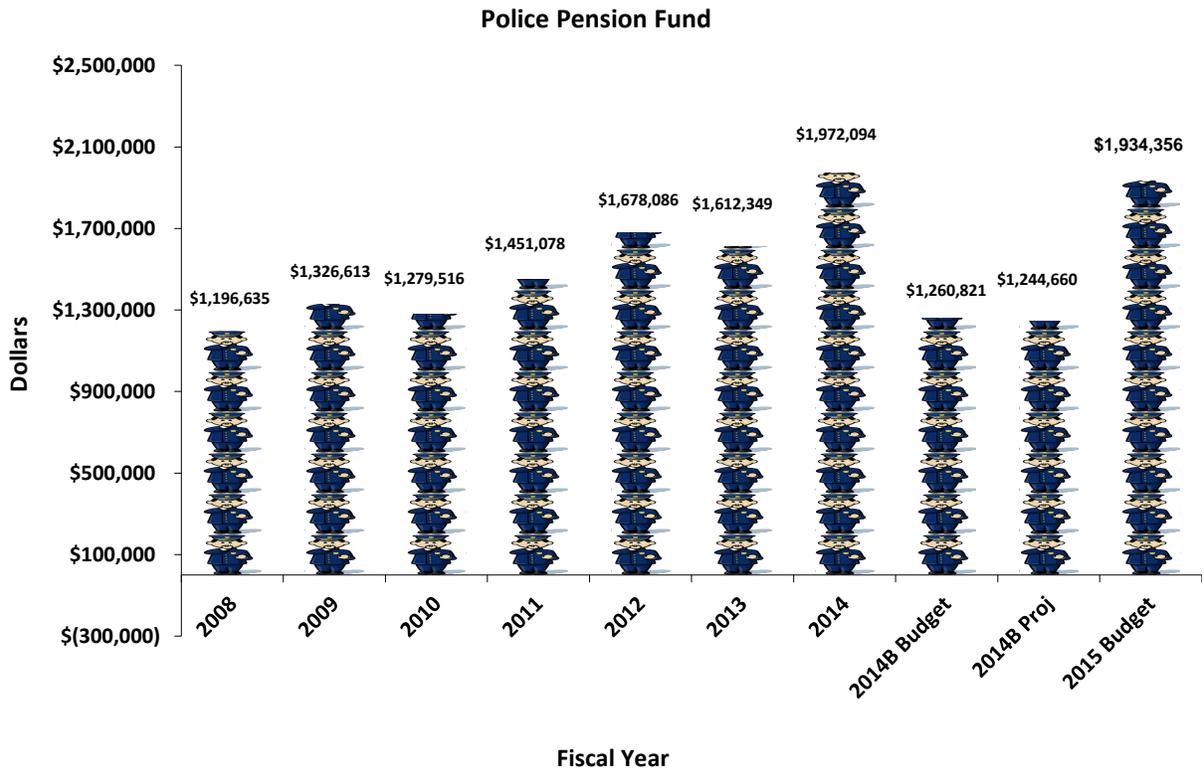
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Fiscal Year Ending December 31, 2015

Fund 62 - I.T. Equipment Replacement Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Interest on Investments	\$ -	\$ -	\$ -	\$ -	-
Net Change in Fair Value	-	-	-	-	-
Total Investment Income	-	-	-	-	-
Reimb Expend - Property Damage	-	-	-	-	-
Total Reimbursed Expenditures	-	-	-	-	-
General Fund	-	-	-	-	300,000
Water & Sewer Fund	-	-	-	-	-
Commuter Lot Fund	-	-	-	-	-
Total Interfund Transfers	-	-	-	-	300,000
Gain-Sale of Capital Assets	-	-	-	-	-
Loss-Sale of Capital Assets	-	-	-	-	-
Capital Contributions	-	-	-	-	-
Use of Fund Balance	-	-	-	-	-
Total Other	-	-	-	-	-
Total Revenues and Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Expenditures and Other Financing Uses					
I.T. Equipment - Maintenance	\$ -	\$ -	\$ -	\$ -	-
Total Contractual Services	-	-	-	-	-
I.T. Equipment - Servers	-	-	-	-	-
I.T. Equipment - PC/Laptops	-	-	-	-	-
I.T. Equipment - Software	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
Total Expenditures and Other Financing Uses	\$ -	\$ -	\$ -	\$ -	-

POLICE PENSION FUND

The Police Pension Fund is a trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible police personnel. Resources include employee and employer contributions and investment income.



2008 - 2014: Actual Expenditures

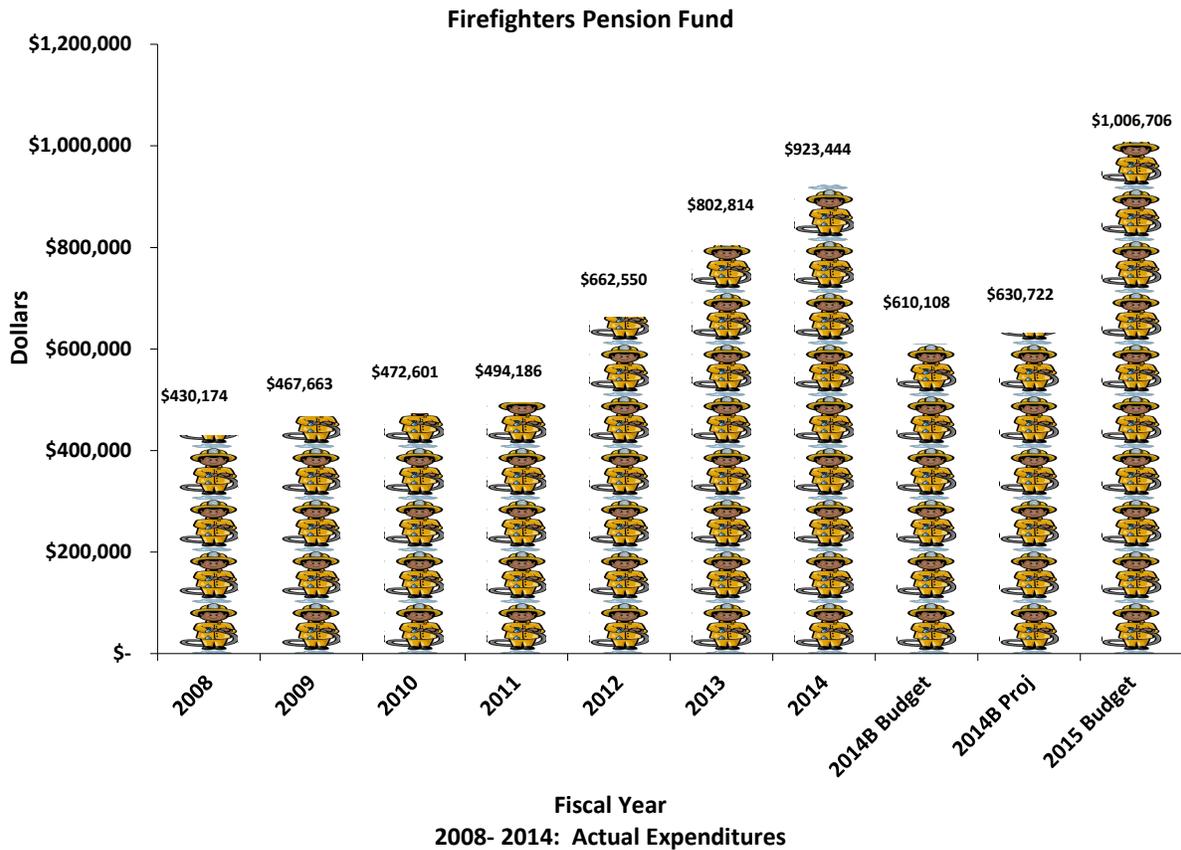
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending December 31, 2015

Fund 70 - Police Pension Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Interest on Investments	\$ 582,425	\$ 616,916	\$ 320,000	\$ 1,250,903	\$ 1,250,000
Net Change in Fair Value	1,589,277	1,605,571	930,903	-	
Total Investment Income	2,171,702	2,222,487	1,250,903	1,250,903	1,250,000
Police Pension Contributions	475,746	478,029	309,716	304,800	325,000
Repayment of Refunds	-	-			
Transfer of IMRF Service	-	-			
Miscellaneous	204	111			
Total Miscellaneous	475,950	478,140	309,716	304,800	325,000
Employer Contribution/General Fund	1,657,706	1,729,682	1,107,877	1,107,877	2,078,959
Total Interfund Transfers	1,657,706	1,729,682	1,107,877	1,107,877	2,078,959
Total Revenues and Other Financing Sources	\$ 4,305,358	\$ 4,430,309	\$ 2,668,496	\$ 2,663,580	\$ 3,653,959
Expenditures and Other Financing Uses					
Refunds	\$ 27,240	\$ 197,128	\$ 72,761	\$ 50,000	\$ 45,000
Police Pension	1,520,930	1,633,299	1,134,000	1,142,100	1,794,456
Portability Transfer	-	64,023			
Total Personal Services	1,548,170	1,894,450	1,206,761	1,192,100	1,839,456
Membership & Subscription	775	775	775	500	1,000
Total Commodities	775	775	775	500	1,000
Consulting Services	11,995	16,035	12,160	12,160	31,500
Legal Services	2,613	4,040	1,800	1,800	4,900
Auditing Services					
Medical Examinations			500	500	750
Investment Expense	43,037	51,550	37,050	37,000	54,000
Schools, Conf, Meetings	1,475	835	1,610	500	2,500
Transportation	189	162	165	100	250
Miscellaneous Expense	4,095	4,247	-		
Total Contractual Services	63,404	76,869	53,285	52,060	93,900
Total Operating Expenditures	1,612,349	1,972,094	1,260,821	1,244,660	1,934,356
Total Expenditures and Other Financing Uses	\$ 1,612,349	\$ 1,972,094	\$ 1,260,821	\$ 1,244,660	\$ 1,934,356

FIREFIGHTERS PENSION FUND

The Firefighters Pension Fund is a trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible fire personnel. Resources include employee and employer contributions and investment income.



VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Fiscal Year Ending December 31, 2015

Fund 71 - Fire Pension Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Budget	2014B Projected	2015 Budget
Revenues and Other Financing Sources					
Interest on Investments	\$ 325,340	\$ 325,217	\$ 143,308	\$ 145,000	\$ 175,000
Gain on Sale of Investments	862,347	866,894		850,000	850,000
Total Investment Income	1,187,687	1,192,111	143,308	995,000	1,025,000
Fire Pension Contributions	278,071	269,842	177,530	177,530	185,000
Repayment of Refunds	-	-			
Interest Received from Members	-	-			
Miscellaneous Income	-	-			
Total Miscellaneous	278,071	269,842	177,530	177,530	185,000
Employer Contribution/General Fund	815,297	915,601	671,441	671,441	1,164,622
Total Interfund Transfers	815,297	915,601	671,441	671,441	1,164,622
Total Revenues and Other Financing Sources	\$ 2,281,055	\$ 2,377,554	\$ 992,279	\$ 1,843,971	\$ 2,374,622
Expenditures and Other Financing Uses					
Refunds	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Fire Pension	750,437	856,143	561,698	583,912	919,656
Total Personal Services	750,437	856,143	561,698	583,912	934,656
Membership & Subscription	-	1,533	500	-	2,500
Total Commodities	-	1,533	500	-	2,500
Consulting Services	11,900	15,355	14,260	14,260	21,900
Legal Services	8,275	8,887	5,950	5,900	6,600
Auditing Services	-	-		-	-
Medical Examinations	1,830	7,190	750	700	1,000
Investment Expense	26,894	31,130	22,950	22,950	34,000
Schools, Conf, Meetings	417	600	1,000	1,000	2,000
Transportation	517	203	500	500	500
Miscellaneous Expense	2,544	2,403	2,500	1,500	3,550
Total Contractual Services	52,377	65,768	47,910	46,810	69,550
Total Expenditures and Other Financing Uses	\$ 802,814	\$ 923,444	\$ 610,108	\$ 630,722	\$ 1,006,706

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a multiyear planning instrument used to identify needed capital projects for improvements to Village-owned and operated infrastructure and to coordinate the financing and timing of these improvements. The first long-range Capital Improvement Program for the Village of Hanover Park was developed in Fiscal Year 1984.



Village of Hanover Park Capital Improvement Program Fiscal Years 2015 through 2019

Introduction

The Capital Improvement Program (CIP) is a multiyear planning instrument used to identify necessary capital purchases and improvements and to coordinate the financing and timing of these improvements. The first long-range Capital Improvement Program was developed in Fiscal Year 1984. Each year, the Capital Improvement Program is updated to incorporate new capital projects, changing goals and priorities, and available funding sources. The document includes information regarding the Capital Improvement Program process, funding sources, program highlights, and the current and future impact of the Capital Improvement Program on the operating budget. The *Program Highlights* section provides narrative on significant capital improvements included in the program.

The tables after the narrative section itemize all approved Capital Improvement Program requests. **Table I** provides detailed information on each project included in the Fiscal Year 2015 budget by fund. **Tables II** and **III** display the Fiscal Year 2015 Capital Improvement Program by fund and category. **Table IV** provides the five-year Capital Improvement Plan by Fund.

Fiscal Year 2015 capital improvements are incorporated into the annual budget. Capital budget appropriations lapse at the end of the fiscal year; however, they may be reallocated in a subsequent fiscal year until the completion of the project. The annual budget authorizes and provides the basis for control of expenditures, including operating and maintaining new capital facilities. Projects are programmed for Fiscal Years 2015 through 2019 based on information currently available, including Village Board goals and the need for the improvement. In future years, actual capital budgets enacted may vary from the amount included in the CIP. Financial constraints may make it impossible to budget for the entire amount programmed. Conversely, unexpected financial availability may make it possible to initiate projects earlier than scheduled.

All capital expenditures for \$10,000 and over are included in the CIP. Capital equipment purchases for multiple items with a total of over \$10,000 are also included. The following capital items are incorporated into the Capital Improvement Program:

1. Purchase, improvement, or development of land.
2. Construction of new facilities.
3. Remodeling or expansion of existing facilities.
4. Street construction, reconstruction, or resurfacing.
5. Water and sewer system improvements.
6. Purchase of equipment and machinery.

Capital Improvement Program Process

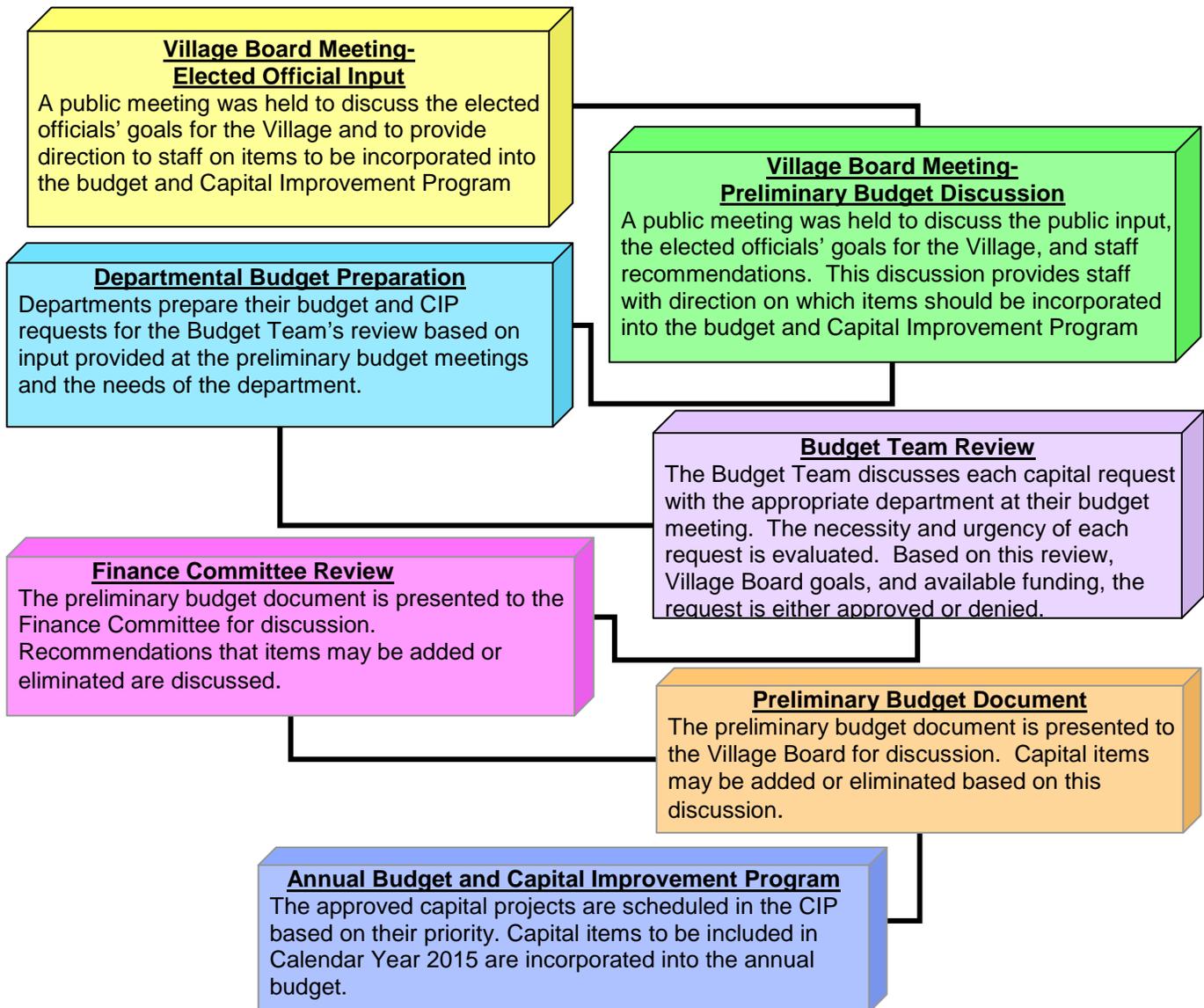


Exhibit 1

The development of the long-range Capital Improvement Program is a comprehensive process held in conjunction with the annual budgetary process. Village officials and management recognize the importance of planning and budgeting for future capital needs. A public meeting is held to elicit elected official input. Following these meetings, a preliminary budget meeting is held to discuss the public's priorities, elected officials' goals, and staff recommendations. At this planning meeting the goals and policies of the organization are solidified. Capital needs are also discussed and priorities are established. Each department is required to submit their capital requests to the Budget Team on designated forms in August. A *Capital Request Form* is prepared for each capital item to be included in the current fiscal year's budget. A *Five-Year Summary of Capital Requests* is also prepared, which itemizes each anticipated capital request for the current budget year plus four years into the future.

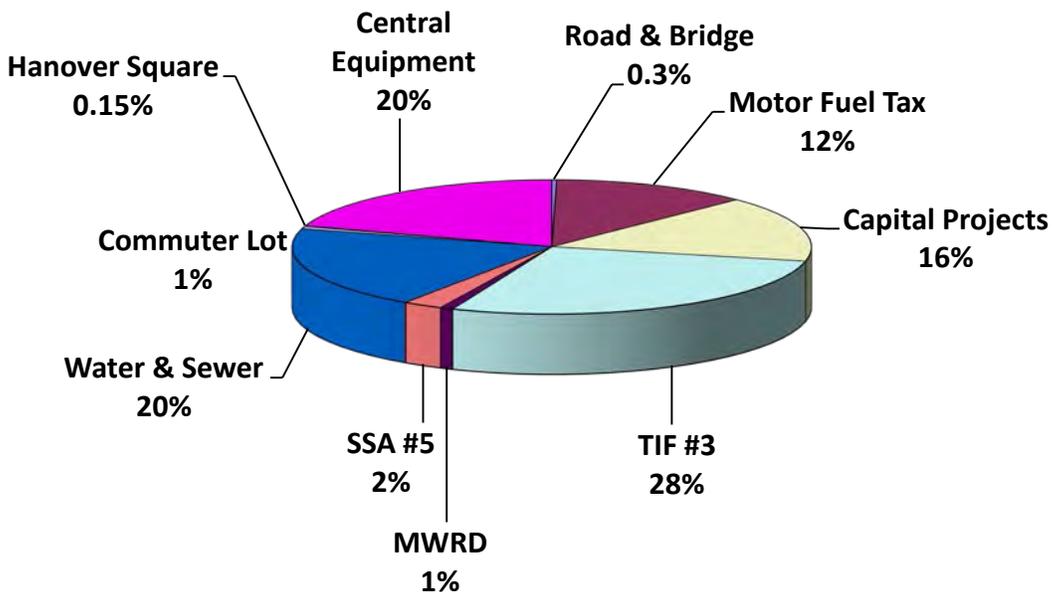
Representatives from each department meet with the Budget Team during August. At this time, the department's capital requests are evaluated by the Budget Team comprised of the Village Manager, Finance Director, Assistant Finance Director and Human Resources Director. The Budget Team examines

each request to ensure that all required elements have been included and that long-term operating budget impacts have been considered. The Budget Team considers overall affordability, in terms of capital and operating costs, community concerns, available alternatives, coordination with other projects (including projects being considered by other governmental entities), impacts on services, and the beneficiaries of the project. The satisfaction of Village Board goals, timeframes, funding sources, and the implications of deferring the project are also considered. Each capital request is either approved or denied based on this evaluation. Each approved request is prioritized for inclusion in the Capital Improvement Program and the annual budget.

Additional budget meetings with the Village Board are held each year in September or October, at which time a draft budget is presented. All capital requests are reviewed and evaluated by the Village Board at this time. The Board makes a final determination on which requests are to be included in the fiscal year’s final budget submittal and in the Capital Improvement Program. The Capital Improvement Program is included in the annual budget document and is approved by the Village Board in December of each year.

Funding Sources

Capital Improvement Program 2015 Budget Summary by Fund



Fund	Projected	Budget	Planned			
	2014B	2015	2016	2017	2018	2019
Road and Bridge Fund	\$ 24,000	\$ 30,000	\$ -	\$ -		\$ -
Motor Fuel Tax Fund	950,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Capital Projects Funds	975,280	1,285,094	6,096,000	1,350,000	1,875,000	1,875,000
TIF #3*	1,211,500	2,250,000				
TIF #4*	4,760	-				
SSA #3*	-	-				
SSA #5*	-	200,000				
MWRD Fields	-	70,000				
Water and Sewer Fund	916,296	1,605,000	1,675,000	1,725,000	1,110,000	1,110,000
Commuter Parking Lot Fund	40,000	50,000	350,000	150,000	200,000	200,000
Hanover Square Fund*	10,750	12,500				
Central Equipment Fund	937,000	1,612,000	1,942,000	551,000	1,038,600	1,038,600
Total	\$ 5,069,586	\$ 8,114,594	\$ 11,063,000	\$ 4,776,000	\$ 5,223,600	\$ 5,223,600

*The Village does not project Capital Improvements beyond the Current Budget Year as the Capital Projects are dependent on revenues generated.

Each capital item is allocated to a Village fund or funds based on the nature of the project and the financial resources required for the project. A listing of the Village funds used to finance capital purchases, including a listing of the revenue sources for that fund, and the types of projects allocated to the fund are described below:

011 - Motor Fuel Tax Fund

Motor Fuel Tax revenues are provided by the Village's share of state motor fuel taxes. These funds are primarily used for the annual street resurfacing program and, in addition, street and storm sewer improvements and maintenance as authorized by the State of Illinois.

012 - Road and Bridge Fund

Road and Bridge Fund revenues are provided by township property tax revenues. The funds are used for road and bridge improvements and maintenance.

017 - MWRD Fields Fund

The MWRD (Metropolitan Water Reclamation District) Fields Fund was authorized by Village Board action in November, 2014 to account for the financial activities associated with the maintenance and improvements of the athletic fields that have been leased to the Village for 39 year.

031- Capital Projects Funds

Revenues are provided by transfers from the General, Water and Sewer and TIF Funds. Revenues may also be provided by federal, state, and local grants.

033, 034, 035 - Tax Increment Financing District Funds

Revenues are provided by property tax increments generated within the TIF boundaries. These funds are used only for TIF eligible expenses.

013, 014, 015, 016 - Special Service Area Funds

Special Service Area Fund revenues are provided by the area property tax revenues. These funds are used for improvements and maintenance within the special service area.

050 - Water and Sewer Enterprise Fund

Water and Sewer Fund revenues are provided by water and sewer sales revenues and penalties, tap-on fees, and water meter sales. Funds are used for improvements to, and capital equipment used in the operation of, the water and sewer system.

051 - Municipal Commuter Parking Lot Enterprise Fund

The Municipal Commuter Parking Lot Fund accounts for the provision of commuter parking services to the residents of the Village of Hanover Park and surrounding communities. Resources include permit and daily parking fees.

052 – Hanover Square Shopping Center Fund

The Hanover Square Shopping Center Fund revenues are provided by rental income received from shopping center tenants. Funds are used for improvements to, and capital equipment used in the operation of the Hanover Square Shopping Center.

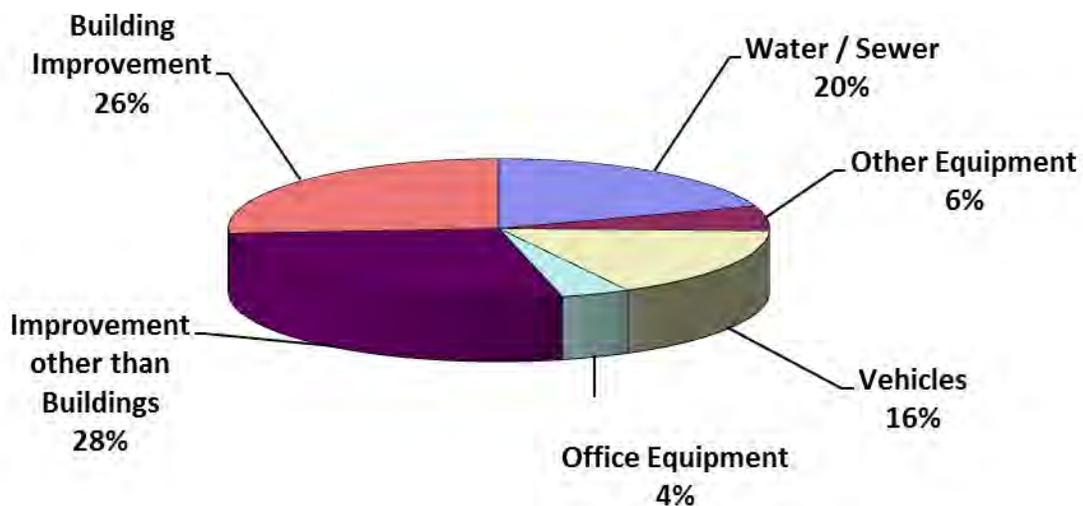
061 - Central Equipment Fund

Each department that utilizes vehicles contributes annually for their replacement via transfers to the Central Equipment Fund. The General and Water and Sewer Funds each contribute based on the expected replacement cost and expected useful life of each vehicle. The fund is structured such that adequate funding for each vehicle will be accumulated by the scheduled replacement date.

Program Highlights

The Fiscal Year 2015 Capital Improvement Program totals \$8,114,594 or 13.8% of the total annual budget of all funds of \$58,964,747. Following is a summary of capital items by category:

**Capital Improvement Program
2015 Budget
Summary by Category**



Capital Improvement Program
Summary by Category

<u>Category</u>	<u>2015 Budget</u>
Improvements other than Buildings	\$2,245,000
Vehicles	1,347,000
Water and Sewer Improvements	1,605,000
Office Equipment	334,500
Other Equipment	465,594
Buildings	2,117,500
Total	<u>\$8,114,594</u>

Buildings

All improvements to buildings are expenditures under the Buildings category. Fourteen separate improvements are budgeted for Calendar Year 2015. Three of these improvements are related to the Hanover Square Shopping Center Fund and TIF #3 Fund. \$1,500,000 has been budgeted for TIF related building improvements within the Hanover Square Shopping Center, which includes white box build-out and roof repairs. In addition to these improvements, \$250,000 was budgeted in TIF #3 for historic property improvements.

Remodeling of the Village Hall has been needed after the Police Department transferred to their new building. Remodeling began in Fiscal Year 2013. \$100,000 is budgeted this year to continue the remodel and reconfiguration. In addition to the remodel, several other projects have been budgeted to include fire panels for the Butler Building, Fire Station #2, Public Works and Village Hall, as well as a sprinkler system in Fire Station #2 and other smaller miscellaneous projects to Village Hall which includes humidifiers, a sump pump, tuckpointing and a Village Hall/Public Works HVAC computer.

Improvements other than Buildings

This category includes expenditures associated with the construction of new roadways, the maintenance of existing roadways, curb and sidewalk replacement, streetlights, landscaping improvements, and commuter parking facility improvements.

Street Improvements

The majority of the roadway construction and improvement projects is funded via the Motor Fuel Tax Fund or the Road and Bridge Fund. In Fiscal Year 2015, it is anticipated that 1 mile of streets will be resurfaced at a cost of \$300,000 and \$700,000 is budgeted for Celebrity Drive rehabilitation. Five additional streetlights will be placed within the Village at a cost of \$30,000.

These street improvements address the Village Board goals to *Maintain and Enhance Village Infrastructure, Enhance the Village Appearance as a Quality Community, and Improve Public Safety.*

Concrete street reconstruction and street resurfacing is also programmed in Fiscal Years 2015 through 2018. Streets will be selected based on the condition of the pavement. The Road and Bridge and Motor Fuel Tax Funds will finance these improvements.

Other Improvements

Some other improvements include \$200,000 budgeted for improvements in Special Service Area #5 (Tanglewood/Greenbrook area). The Fiscal Year 2015 Budget also includes \$15,000 for the replacement of old and worn out Streetlight Banners. Most of these Banners have not been replaced at their scheduled time due to budget restraints, but a portion will be replaced this fiscal year. There is also \$70,000 budgeted for improvements to the MWRD fields, which includes a sign and garbage enclosures. Additionally, \$50,000 is budgeted for replanting of five entryway signs, as well as \$300,000 for the Parkway Tree Removal program.

All of these improvements seek to address the Village Board goal to *Maintain and Enhance Village Infrastructure* and/or to *Enhance the Village Appearance as a Quality Community.* The annual impact on the operating budget for each of these projects, if any, is included in Table I.

Office Equipment

Office equipment category includes all computers, printer, servers and other equipment used within the offices of the Village. Fiscal Year 2015 Office Equipment Capital Expenditures includes annual replacement of equipment including computers, printers, and public safety computer equipment. It also includes software upgrades and the mass notification system in Village Hall, Public Works and the Butler Building. These equipment purchases will support the Village Board goal of 'Offers convenience through technologies'. The annual impact on the operating budget for these projects is also included in Table I.

Other Equipment

In the other equipment category, \$465,594 is budgeted for various equipment. This includes \$125,000 for a utility tractor, \$80,000 for a compact excavator and \$50,000 for pump replacement and ditch shaft rebuild. There is also additional equipment budgeted for our Police and Fire Departments, which are listed in Table III.

Vehicles

The Vehicles category, which is integrated into the Central Equipment Fund, includes Police Department squad cars and other automobiles, Fire Department trucks and ambulances, and other various department vehicles. In Fiscal Year 2015, \$1,347,000 has been budgeted for vehicle replacements. The vehicle replacement budget in Fiscal Year 2015, includes the purchase of a 5 ton dump truck, fire pumper and ambulance, as well as five police squads. While these are large purchases, the equipment does have a long useful life.

These vehicle and equipment purchases will maintain and enhance Public Safety and Village Infrastructure. The current and future operating budgets are not expected to be significantly impacted by these purchases. A detailed schedule of all Fiscal Year 2015 budgeted vehicle purchases is included in Table I. Summary listings of all Fiscal Year 2015 budgeted Vehicles by fund and category are included in Tables II and III.

Water and Sewer Improvements

This category includes expenses for improvements to the water and sewer utility system in the Village, including water and sewer main replacement, sewage treatment plant equipment and facility improvements, and water tower and well house improvements. These projects are funded via Water and Sewer Fund revenues. All these improvements support the Village Board goal to *Maintain and Enhance Village Infrastructure*.

A total of \$1,605,000 is included in the Fiscal Year 2015 budget for water and sewer improvements. This allocation includes \$500,000 for an expanded water main replacement program throughout both counties. Each year water main replacements are scheduled based on the level of deterioration of the pipe determined by the number of breaks that have occurred on the line.

Water and sewer improvements budgeted also include relining sanitary sewers costing \$100,000, an Inflow / Infiltration Study at \$100,000, replacement of Sanitary Sewer at \$200,000, and installation of sanitary backup prevention systems costing \$35,000. Additional projects are listed in Table III.

Impact of the Capital Improvement Program on Current and Future Operating Budgets

The impact of the Capital Improvement Program on current and future operating budgets is described and enumerated in Table I, Capital Improvement Program Detail by Fund. The impact for each significant non-routine capital item is discussed in the ***Program Highlights*** section of the Capital Improvement Program narrative. The nature and amount of the impact of each improvement are developed using the best information currently available and inflated for future years. These costs may include additional staffing or increased maintenance or other cost of operation. This impact is considered at the time the capital request is evaluated. These costs have been incorporated into the Fiscal Year 2015 operating budget.

The operating budget must also pay interest and principal payments on all bonded debt and notes used for capital acquisitions and improvements. In addition, departments must contribute annually to the Central Equipment Fund for future vehicle replacements. The amount of the annual required contribution increases when new vehicles are added to the fleet. These transfers are budgeted within each cost control center in Account 03-52, Vehicle Maintenance and Replacement.

The General and Water and Sewer Funds finance miscellaneous capital projects via the transfer of fund reserves to the General Capital Projects Fund. The amount of the transfer is calculated based on the expenditures budgeted in the fund, less any revenues earmarked to fund the expenditures; for example, grant revenues. These transfers are included in the operating budget of the appropriate funds.

Conclusion

The Capital Improvement Program is a multi-year planning instrument that identifies necessary capital improvements. The importance of long-range planning and replacement and modernization of infrastructure in the Village is recognized by Village Officials. Funding sources, such as grants, bonds, fund revenues, and reserves and the impact of the project on the operating budget are carefully evaluated prior to inclusion in the Capital Improvement Program. This program will be updated annually as part of the annual budget process.

Special thanks to Juliana Maller, Village Manager, Howard Killian, Public Works Director and Susan Krauser, Executive Assistant to the Village Manager, for their assistance in the preparation of the Capital Improvement Program.

Table I
Village of Hanover Park
2015 Capital Improvement Program - Detail by Fund

Table 1 provides detailed information on each capital improvement included in the Calendar Year 2015 Budget. The table displays the project description, the amount included in the 2015 Budget, Cost Control Center, if any, Account, the justification for the project, and the annual anticipated dollar impact on the operating budget in the calendar year with a description of the nature of the impact. The funding source, cost control center and account to be charged are also indicated. Tables II and III provide summary information on the Calendar Year 2015 Capital Improvement Program. Table IV provides summary information on the Fiscal Year 2016 to 2019 Projected Capital Improvement Program.

010, 011 and 012 SPECIAL REVENUE FUNDS

\$1,100,000



Description	2015 Budget	Cost Control Center	Account
Information Sign	\$50,000	6700	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This is a new non-electronic sign board for the ball field property. Cost includes base, electricity, sign, letters and landscaping.		Increase	

Description	2015 Budget	Cost Control Center	Account
Garbage Enclosures	\$20,000	6700	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
New garbage enclosures for the ball field property to clean up the site.		Increase	

Description	2015 Budget	Cost Control Center	Account
Additional Streetlights	\$30,000	2600	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Five new streetlights at various locations throughout the Village.			

Description	2015 Budget	Cost Control Center	Account
Celebrity Drive Rehabilitation	\$700,000	2600	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Street in poor condition and there is a substantial need for rehabilitation.			

Description	2015 Budget	Cost Control Center	Account
Street Resurfacing Program	\$300,000	2600	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The annual resurfacing of various Village streets. It is anticipated approximately 1 mile of streets will be resurfaced.			

031 CAPITAL PROJECTS

\$1,285,094



Description	2015 Budget	Cost Control Center	Account
Village Hall Improvements	\$100,000	6100	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Continuing Village Hall renovations, which started in Fiscal Year 2013, after the Police Department moved to its new facility.			

Description	2015 Budget	Cost Control Center	Account
Parkway Tree Removal Program	\$300,000	2300	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Removal of 400 dead Ash trees and planting of 400 replacement trees.		None	Should decrease after CY'18

Description	2015 Budget	Cost Control Center	Account
Holiday Decorations	\$10,000	2300	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Purchase of 20 new LED snowflakes to be installed along Lake Street corridor during the holiday season. Final year of replacement program. Current lights are over 9 years old and experiencing failure and increased maintenance costs.		None	None

Description	2015 Budget	Cost Control Center	Account
Replanting of Five Entry Way Signs	\$50,000	2300	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Replanting of five entry way signs throughout the Village to improve the appearance of the older landscaped areas.		Increase	Operating budget to increase for weekly maintenance.

Description	2015 Budget	Cost Control Center	Account
Replacement Banners	\$15,000	2300	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Purchase of 100 banners to be installed other than Lake Street to replace Freedom Way banners.		None	None

Description	2015 Budget	Cost Control Center	Account
VH/PW HVAC Computer	\$25,000	2300	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Village Hall and Public Works HVAC Building Automation System is outdated and needs to be replaced to the same system that Police Department and Fire Station #1 are on to function properly.		None	

Description	2015 Budget	Cost Control Center	Account
Village Hall Tuckpointing	\$15,000	2300	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Tuck pointing for Village Hall is a maintenance item that needs to be completed every few years to ensure the buildings bricks do not fall apart and allow water to infiltrate.		None	

Description	2015 Budget	Cost Control Center	Account
Village Hall Fire Panel	\$45,000	2300	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Village Hall fire panel is original, parts are obsolete, and does not comply with the Village code.		None	

Description	2015 Budget	Cost Control Center	Account
Public Works Fire Panel	\$25,000	2300	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Public Works fire panel is original, parts are obsolete, and does not comply with Village code.		None	

Description	2015 Budget	Cost Control Center	Account
Fire Station #2 Fire Panel	\$20,000	2300	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Fire Station #2 fire panel needs to be upgraded to accommodate the new sprinkler system installation.		None	

Description	2015 Budget	Cost Control Center	Account
Fire Station #2 Sprinkler System	\$80,000	2300	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Board approved acceptance of a FEMA Aid to Firefighter Grant (AFG) to design and install an automatic fire sprinkler system at Fire Station 2. The cost will be off-set by a 90% reimbursement (\$65,475) by FEMA at the completion of the project by May 2015.		Increase	Will require annual testing by a third party at a cost not yet determined.

Description	2015 Budget	Cost Control Center	Account
Butler Building Fire Panel	\$10,000	2300	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Butler Building fire panel is original and outdated. Currently does not comply with Village code.		None	

Description	2015 Budget	Cost Control Center	Account
Village Hall Humidifiers	\$25,000	2300	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Village Hall humidifiers are very old and rusting out. They have surpassed their life expectancy.		None	

Description	2015 Budget	Cost Control Center	Account
Village Hall Sump Pumps	\$10,000	2300	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Village Hall sump pump system is original. The system should be upgraded to ensure reliability and equipped with an alarm system to notify us when there is an issue.		None	

Description	2015 Budget	Cost Control Center	Account
MWRD Fields – Garbage Enclosures	\$20,000	6700	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
New garbage enclosures for the ball field property to clean up the site.		Increase	

Description	2015 Budget	Cost Control Center	Account
MWRD Fields - Sign	\$50,000	6700	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This is a new non-electronic sign board for the ball field property. Cost includes base, electricity, sign, letters and landscaping.		Increase	

Description	2015 Budget	Cost Control Center	Account
Firefighter Protective Gear	\$37,044	7200	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Firefighter Protective Equipment is the primary life safety tool utilized by firefighters. It has been department's experience that the life expectancy of protective pants, coats and escape harnesses is about 5-years. Each year the department budgets to replace 12-sets, which allow replacement of the protective ensemble for all staff including modifications/new gear purchases for replacement firefighters. During the five year period, repairs to the gear are made due to excessive wear, rips and tears. Prior to the purchase and issuance of a new ensemble, each firefighter's gear is inspected. Those with gear showing the most wear and damage are those who are issued new gear. Currently there are a number of sets of gear that have been used extensively, show signs of wear and have developed failures of key components such as knee pads and wristlets. Many sets have been sewn and re-sewn and will become unusable in this fiscal year.		None	None

Description	2015 Budget	Cost Control Center	Account
Large Diameter Hose	\$10,000	2300	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
New inventory to replace old and out of service 4" water supply hose for fire apparatus to be used during firefighting operations.		None	Purchase of a new large diameter hose will have no immediate impact on general operating budget. After purchase, the hose will be routinely cleaned and maintained.

Description	2015 Budget	Cost Control Center	Account
Thermal Imaging Camera	\$10,500	7200	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
New inventory to be placed on fire apparatus and used for fire suppression and search operations.		None	Purchase of a new thermal imaging camera will have no immediate impact on general operating budget except for very rare camera repairs after the camera goes out of warranty (1 year entire unit – 2 year core of the unit).

Description	2015 Budget	Cost Control Center	Account
Cardiac Monitor	\$36,750	7200	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This monitor will be a replacement of our oldest LifePak 12, which is in use. The older model has been in service for 12 years. The proposed purchase increases our patient care by implementing the latest technology available within our care. The newer version of monitor has streamlined the actual usage by incorporating changes in the monitor layout and increased the screen size as well as added color. This enables our crews to collect and analyze data at a faster pace with increased accuracy. They have also improved the ruggedness of the monitor, which will increase the life expectancy as well as decrease the annual cost of replacement items.		Decrease	The annual costs of replacement items will decrease, however it will be minimal. The long term replacement of LifePak 15s is currently being tracked as to estimate a potential savings over the life expectancy.

Description	2015 Budget	Cost Control Center	Account
SCBA Cylinders	\$16,800	7200	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
New inventory to replace expired SCBA air tanks. Approximately 12 new tanks will need to be replaced. Used by Firefighters in hazardous atmospheres during fire, rescue and hazmat operations.		None	Purchase of MSA SCBA bottles will have no immediate impact on general operating budget except routine maintenance and Hydrostatic testing.

Description	2015 Budget	Cost Control Center	Account
Protective Vests	\$19,000	2300	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Per contractual agreements with the Sgts. and Patrolman's unions, the Village is required to purchase protective vests for its sworn personnel. In 2015, 13 protective vests are due to be replaced for sworn PD personnel and 11 CRT Members.		None	

Description	2015 Budget	Cost Control Center	Account
In Car Video Replacement	\$10,000	2300	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Police Department utilizes in-car video in 14 of its 16 marked squad cars. Two marked squads do not have in-car video, which does not allow the Police department to use these vehicles on patrol. With the addition of two new in car video cameras the entire fleet will be equipped with in car video cameras allowing the Police Department to deploy all its fleet on patrol. Squads equipped with video cameras assist in DUI, other traffic and criminal prosecutions with the evidence captured on video from these incidents. The cameras are also a valuable tool to utilize when investigating citizen complaints against HPPD officers. Viewing the video footage from the videos allow supervisors and command staff access to each traffic stop or incident that occurs when the camera is activated.		None	

Description	2015 Budget	Cost Control Center	Account
Glock Handguns	\$10,500	2300	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Police Department is in need of replacing all of its supply of Glock handguns issued to its officers. In 2002 the Department purchased and issued a majority of the current in-service Glock's, which are in need or replacement. All sworn officers qualify with their handguns quarterly on an annual basis and those who are on the CRT team train with their handgun on a bi-monthly basis. All of the qualifications each handgun has endured as well as the daily normal wear and tear of getting in and out of squad cars as well as exposure to the elements have necessitated the need to replace the current stock of Glocks with new ones.		None	

Description	2015 Budget	Cost Control Center	Account
PD In-Car Server	\$20,000	2300	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Police Department's in-car camera Server will no longer be supported by the vendor as of 2015. They have indicated that the Village will need to purchase a new one in order to continue to use the equipment. The life expectancy of this server is 5 years and the company has ended the life of the product we currently have. In order to the Police Department to continue to provide the in car video, the Village will need to replace the existing equipment or find another vendor to supply the entire infrastructure. Replacing the server is the smallest impact financially to the Village.		Increase	It will increase the current and future operating budget.

Description	2015 Budget	Cost Control Center	Account
Annual Computer Replacements	\$60,000	2300	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
<p>After looking at the current computers owned by the Village, IT has determined that most of them are outdated. Several of them are over 10 years old and many are over 7, these systems are in need of replacement. When I view the replacement of PC's, I take into consideration any new software purchases that may have an impact on hardware. From an IT's perspective, software dictates what hardware is needed. Although, this year we have not added new software packages to our systems, there have been a number of updates that have been applied. As an example, our antivirus software company continually pushes out their latest software and we must maintain their current rollout to protect the Village data. It is a recommended practice in the industry to implement a replacement program. IT's recommendation is to schedule ¼ of the inventory for replacement every year so that we can reduce incompatibility in hardware and also reduce the number of personal computer related failures. Technology advances at an incredible pace which renders computers over 5 years in age obsolete.</p>		Increase	It will increase the current and future operating budget.

Description	2015 Budget	Cost Control Center	Account
Toughbooks (10)	\$50,000	2300	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
<p>The Police Department currently has thirty (30) toughbooks in production in their vehicles that should be placed on an annual program. The IT Departments recommendation is to schedule 2/3 of the inventory for replacement every year so that we can reduce incompatibility in hardware and also reduce the number of personal computer related failures. As these Toughbooks are heavily depended on by the Police Department and utilized every day, the need to replace these computers on a set schedule is required. These Toughbooks are out in the elements and consistently being put through rigorous abuse. Technology advances at an incredible pace which renders these computers over 3 years in age obsolete.</p>		Increase	It will increase the current and future operating budget.

Description	2015 Budget	Cost Control Center	Account
Toughbooks (5)	\$25,000	0720	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
<p>The Fire Department currently has fifteen (15) toughbooks in production in their ambulances, command vehicles, and engines that should be placed on an annual program. The IT Departments recommendation is to schedule 2/3 of the inventory for replacement every year so that we can reduce incompatibility in hardware and also reduce the number of personal computer related failures. Technology advances at an incredible pace which renders computers over 5 years in age obsolete.</p>		Increase	It will increase the current and future operating budget.

Description	2015 Budget	Cost Control Center	Account
Windows CALS	\$7,500	2300	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
<p>In order for the Village to keep compliant with today's technology and ensure systems are running at optimal performance, it is necessary to continue to stay current with our operating systems. Compatibility and future functionality must be considered as the Village looks to improve the level of support. As Microsoft recently announced, Windows XP and Windows 2003 Server are both end of life and Microsoft has recently announced that Windows 7 and Windows 2008 Server will also be discontinued in the near future. As such it is imperative that the Village makes every effort to keep up with the evolution in technology. As the Village upgrades the Windows Server Operating Systems, it is required to also upgrade the Client Licensing as well as the Windows Client Operating System.</p>			

Description	2015 Budget	Cost Control Center	Account
Windows Server OS	\$32,000	2300	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
<p>In order for the Village to keep compliant with today's technology and ensure systems are running at optimal performance, it is necessary to continue to stay current with our operating systems. Compatibility and future functionality must be considered as the Village looks to improve the level of support. As Microsoft recently announced, Windows XP and Windows 2003 Server are both end of life and Microsoft has recently announced that Windows 7 and Windows 2008 Server will also be discontinued in the near future. As such it is imperative that the Village makes every effort to keep up with the evolution in technology. As the Village upgrades the Windows Server Operating Systems, it is required to also upgrade the Client Licensing as well as the Windows Client Operating System.</p>			

Description	2015 Budget	Cost Control Center	Account
Windows Client OS	\$25,000	2300	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
<p>In order for the Village to keep compliant with today's technology and ensure systems are running at optimal performance, it is necessary to continue to stay current with our operating systems. Compatibility and future functionality must be considered as the Village looks to improve the level of support. As Microsoft recently announced, Windows XP and Windows 2003 Server are both end of life and Microsoft has recently announced that Windows 7 and Windows 2008 Server will also be discontinued in the near future. As such it is imperative that the Village makes every effort to keep up with the evolution in technology. As the Village upgrades the Windows Server Operating Systems, it is required to also upgrade the Client Licensing as well as the Windows Client Operating System.</p>			

Description	2015 Budget	Cost Control Center	Account
Windows System Center Management	\$25,000	2300	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
With the rapid advancement in technology, the Village needs to be able to manage the systems in an efficient manner. Uniform system management is key to allowing the Information Technology Department to continue to proactively maintain current and future operating levels, as well as centrally manage all systems within the Village. System Center allows for all Microsoft products to be centrally managed, as well as proactively reporting issues to the Information Technology Staff. These systems are required to be operational 24 hours a day and patched to ensure hackers cannot gain unauthorized access into the systems.			

Description	2015 Budget	Cost Control Center	Account
Printer Replacements	\$10,000	2300	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
There are numerous printers that are nearing the end of their useful life and will cost the village more to maintain them then to purchase a new one. It is difficult to tell what the total cost of a replacement will be since we could potentially lose a \$4,000 printer or a \$300 one. When we look at replacing printers, we rely on the department's discretion as to whether the printer is necessary for their job function.		Increase	It will increase the current budget.

Description	2015 Budget	Cost Control Center	Account
Adjudication Software Upgrade	\$30,000	2300	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Cook County has required all municipalities to update to their newly enacted electronic format. This will required the Village to upgrade the current adjudication software to the latest version. Unfortunately this requirement is out of the control of the Village and must be performed in order to continue to submit information electronically to the county.		Increase	It will increase the current and future operating budget.

Description	2015 Budget	Cost Control Center	Account
VH/PW/Butler Mass Notification System	\$30,000	2300	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
As indicated several times over the past year with the mass notification drills performed by the Police Department, the Village has significant need for areas that are currently not penetrated with the phone system. Additional speakers to supplement the phone system is required in order to ensure safety of our employees. As such the IT Department has secured a quote to provide the additional speakers for Village Hall, Public Works, and the Butler buildings.		Increase	It will increase the current and future operating budget.

Description	2015 Budget	Cost Control Center	Account
Police Two Form Authentication (CJIS Mandate)	\$20,000	2300	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Federal Government requires the Police Department throughout the nation to conform to new security requirements to access LEADS information and the deadline for implementing the new security protocol is this year. As such the IT Department must acquire new software to adhere to the requirement.		Increase	It will increase the current and future operating budget.

015, 033 SPECIAL REVENUES

\$720,000

Description	2015 Budget	Cost Control Center	Account
SSA #5 Public Improvements	\$200,000	2100	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Various Public improvements in the Special Service Area within the Tanglewood townhome development. The improvements are part of a multi-year Street Lighting Project.		None	None

Description	2015 Budget	Cost Control Center	Account
TIF #3 Improvements	\$520,000	2200	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Various Public improvements in the Tax Incremental Financing district, including landscaping and parking lot repair at Hanover Square.		None	None

Description	2015 Budget	Cost Control Center	Account
TIF #3 Improvements (buildings)	\$1,750,000	2200	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Various Public improvements in the Tax Incremental Financing district, including historical property improvements, roof repairs and white box for Hanover Square.		None	None

050 WATER AND SEWER FUND



Description	2015 Budget	Cost Control Center	Account
Morton Tank Rehab	\$450,000	5020	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Tank is in need of rehab (sandblasting and painting) inside and outside. The current paint on there is reaching its end of its useful life.			

Description	2015 Budget	Cost Control Center	Account
Water Main Replacement	\$500,000	5030	413-472
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Replacement of water mains due to severe deterioration and numerous water main breaks on these lines. Cook County – 600 Feet – Maplewood Avenue (Valley View Road to Valve #1328) DuPage County – 500 Feet – Beverly Court (Valve #1756 to Valve #1762) 550 Feet – Monroe Lane (Valve #2338 to Valve #2558) 600 Feet – Woodlake Drive (Valve #3312 to Valve #3580)		None	None

Description	2015 Budget	Cost Control Center	Account
Large Meter Change Out	\$20,000	5040	403-446
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The large water meter measuring chambers have worn with age and they are losing accuracy of the volume of usage.		None	None

Description	2015 Budget	Cost Control Center	Account
Pump Replacement/Rehab	\$50,000	5050	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Wastewater Department has approximately 30 pumps throughout the collection system and STP 1. Several of these pumps are at an age where it is not cost prohibitive to repair them. These dollars will only be used in situations where repairs to pumps outweigh the cost of a new pump.		Decrease	

Description	2015 Budget	Cost Control Center	Account
Oxidation Ditch Bearing Replacement	\$100,000	5050	413-461
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Replacement of the STP 1 oxidation ditch shaft bearings. The STP 1 oxidation ditch has been in service for 17 years. The shaft bearings have exceeded their life expectancy. Our service contractor has recommended replacing all bearings so that we do not damage the shafts that the bearings are connected to. Shaft replacement costs can exceed \$20,000 installed. Most plants with this system see bearing life between 12 to 14 years.		Decrease	Reduce potential for future shaft replacement.

Description	2015 Budget	Cost Control Center	Account
Inflow/Infiltration Study	\$100,000	5060	403-464
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
To determine locations and severity of infiltration entering into the sanitary system which causes increased treatment costs.		None	None

Description	2015 Budget	Cost Control Center	Account
Sewer Relining/Rehab	\$100,000	5060	413-462
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Reline sanitary sewers that have multi-cracks, holes in pipe, separated joints, and heavy root infestation through joints. Locations to be determined from ongoing televising.		None	None

Description	2015 Budget	Cost Control Center	Account
Manhole Sealing	\$100,000	5060	413-462
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Sanitary manholes were found during the I and I Study to be leaking/infiltrating storm water into the sanitary sewer system causing excessive volume and a much increased risk of residential backups.		None	None

Description	2015 Budget	Cost Control Center	Account
Overhead Sewer Program	\$35,000	5060	?
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
As residents experience basement backups, this is a strategy to help prevent that in the future.		None	None

Description	2015 Budget	Cost Control Center	Account
Sanitary Sewer Replacement	\$200,000	5060	413-462
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Rerouting of Plum Tree Lift Station force main at Sycamore Avenue.		None	None

051 COMMUTER PARKING LOT FUND
\$50,000

Description	2015 Budget	Cost Control Center	Account
Parking Lot Lighting	\$50,000	2500	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Replacement of parking lot poles and installation of LED lights.		Decrease	

052 HANOVER SQUARE**\$12,500**

Description	2015 Budget	Cost Control Center	Account
HVAC Replacement	\$12,500	2500	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
HVAC Replacement at the Hanover Square Shopping Center.			

061 CENTRAL EQUIPMENT FUND**\$1,612,000**

Description	2015 Budget	Cost Control Center	Account
Police Squads (5)	\$185,000	2500	413-441
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
These squads are all approaching 100,000 miles and are suffering increasing break downs and rising maintenance costs.		None	None

Description	2015 Budget	Cost Control Center	Account
Unmarked Detective Sedan	\$29,000	2500	413-441
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Full sized sedan to replace our current Dodge Charger with 93,000 miles. We will maintain this unit in investigations for an additional 2 years in a back-up role.		None	None

Description	2015 Budget	Cost Control Center	Account
Fire Pumper	\$590,000	2500	413-442
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This pumper is 27 years old and is too small for current fire operations. The cab is open seating which does not meet current standards.		None	None

Description	2015 Budget	Cost Control Center	Account
Ambulance	\$240,000	2500	413-442
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This will replace an 11 year old ambulance currently used as a backup. This will allow us the ability to run three front line ambulances, the oldest unit being 5 years old. This current ambulance has had ongoing engine problems and has not proved to be dependable.		None	None

Description	2015 Budget	Cost Control Center	Account
5 Ton Dump Truck	\$170,000	2500	413-442
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This unit is no longer dependable for major snow and ice response. Over last winter it was out of service for three weeks with differential repairs. We project increased down time over future winters.		None	None

Description	2015 Budget	Cost Control Center	Account
Utility Truck	\$53,000	2500	413-442
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This truck is the Assistant Chief's command vehicle. It currently has 103,000 miles and is no longer dependable. We will continue to utilize this unit in Fire as a backup command vehicle.		None	None

Description	2015 Budget	Cost Control Center	Account
1/2 Ton Pickup	\$33,000	2500	413-442
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This Engineering truck is used daily for inspections and general engineering duties. This unit can be better utilized in the Forestry Division for an additional 3 to 4 years.		None	None

Description	2015 Budget	Cost Control Center	Account
Compact Pickup	\$24,000	2500	413-442
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This 2006 Dodge Dakota is starting to suffer body corrosion. This unit is assigned to the Inspectional Services Supervisor and needs replacement.		None	None

Description	2015 Budget	Cost Control Center	Account
Compact Pickup	\$23,000	2500	413-442
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This unit has exceeded its projected life in Water and Sewer. Due to an accident in 2010, this unit is prone to increased maintenance costs. It will perform well in Police, replacing a 1999 Dodge Dakota the Police need but is lightly utilized.		None	None

Description	2015 Budget	Cost Control Center	Account
Utility Tractor	\$125,000	2500	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This additional piece of equipment is needed for snow removal at the Metra Station, the bike paths, and some sidewalks. It would be a small tractor designed for use with plow, snow blower or broom that would fit on sidewalks and would be capable of heavy snow removal.		None	None

Description	2015 Budget	Cost Control Center	Account
Compact Excavator	\$80,000	2500	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Small excavator for excavation in back and side yards. Our full-sized backhoes create damage and are ineffective in these small areas.		None	None

Description	2015 Budget	Cost Control Center	Account
Brush Chipper	\$50,000	2500	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Our current brush chipper is inadequate for the increased usage with our tree removal program. The new unit will be more productive and safer for our application.		None	None

Description	2015 Budget	Cost Control Center	Account
Graffiti Blaster	\$10,000	2500	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This is a high pressure washer with the capability to introduce abrasives to remove graffiti. Our current unit is 10 years old and losing power.		None	None

Table II
Village of Hanover Park
2015 Capital Improvement Program by Fund

Fund	CCC	Account	Description	FY'15 Cost
011		413-422	Celebrity Drive Rehabilitation	\$700,000
		413-422	Street Resurfacing Program	\$300,000
				\$1,000,000
				12.32%
012		413-422	Additional Streetlights	\$30,000
				\$30,000
				0.37%
015		413-422	SSA #5 Public Improvements	\$200,000
				\$200,000
				2.46%
017		413-422	Information Sign	\$50,000
		413-422	Garbage Enclosures	\$20,000
				\$70,000
				0.86%
031	4700	413-431	PD In-Car Server	\$20,000
	4700	413-431	Annual Computer Replacements	\$60,000
	4700	413-431	Toughbooks (10)	\$50,000
	4700	413-431	Toughbooks (5)	\$25,000
	4700	413-431	Windows CALS	\$7,500
	4700	413-431	Windows Server OS	\$32,000
	4700	413-431	Windows Client OS	\$25,000
	4700	413-431	Windows System Center Management	\$25,000
	4700	413-431	Printer Replacements	\$10,000
	4700	413-431	Adjudication Software Upgrade	\$30,000
	4700	413-431	VH/PW/Butler Mass Notification System	\$30,000
	4700	413-431	Police Two Form Authentication (CJIS Mandate)	\$20,000
	6100	413-421	Village Hall Improvements	\$100,000
	6200	413-422	Holiday Decorations	\$10,000
	6200	413-422	Replanting of Five Entry Way Signs	\$50,000
	6200	413-422	Replacement Banners	\$15,000
	6300	413-422	Parkway Tree Removal Program	\$300,000
	6400	413-421	Village Hall/Public Works HVAC Computer	\$25,000
	6400	413-421	Village Hall Tuckpointing	\$15,000
	6400	413-421	Village Hall Fire Panel	\$45,000
	6400	413-421	Public Works Fire Panel	\$25,000
	6400	413-421	Fire Station #2 Fire Panel	\$20,000
	6400	413-421	Fire Station #2 Sprinkler System	\$80,000
	6400	413-421	Butler Building Fire Panel	\$10,000
	6400	413-421	Village Hall Humidifiers	\$25,000
	6400	413-421	Village Hall Sump Pumps	\$10,000
	7200	413-443	Firefighter Protective Gear	\$37,044
	7200	413-443	Large Diameter Hose	\$10,000
	7200	413-443	Thermal Imaging Camera	\$10,500
	7200	413-443	Cardiac Monitor	\$36,750
	7200	413-443	SCBA Cylinders	\$16,800
	8100	413-443	Protective Vests	\$19,000
8100	413-443	In Car Video Replacement	\$10,000	
8100	413-443	Glock Handguns	\$10,500	
				\$1,215,094
				14.97%

Table II
Village of Hanover Park
2015 Capital Improvement Program by Fund

Fund	CCC	Account	Description	FY'15 Cost
033		413-421	TIF #3 - Historic Property Improvement	\$250,000
		413-421	TIF #3 - Roof Repairs	\$750,000
		413-421	TIF #3 - White Box	\$750,000
		413-422	TIF #3 - Landscaping - Parking Lot (Hanover Square)	\$10,000
		413-422	TIF #3 - Landscaping - Village on Lake Street	\$10,000
		413-422	Parking Lot Repair - Hanover Square	\$500,000
				\$2,270,000
			27.97%	
050	5020	403-445	Morton Tank Rehab	\$450,000
	5030	413-472	Water Main Replacement	\$500,000
	5040	403-446	Large Meter Change Out	\$20,000
	5050	413-443	Pump Replacement and Ditch Shaft Rebuild	\$50,000
	5050	413-461	Replacement of Oxidation Ditch Bearings (32 Bearings)	\$100,000
	5060	403-464	Inflow / Infiltration Study - Highlands	\$100,000
	5060	413-462	Reline Sanitary Sewers	\$100,000
	5060	413-462	Manhole Sealing	\$100,000
	5060	413-462	Sanitary Sewer Backup Prevention Program	\$35,000
	5060	413-462	Sanitary Sewer Replacement	\$200,000
				\$1,655,000
				20.40%
051		413-422	Parking Lot Lighting	\$50,000
				\$50,000
			0.62%	
052		413-421	HVAC Replacement	\$12,500
				\$12,500
			0.15%	
061	5040	413-442	Compact Pickup	\$23,000
	5060	413-443	Compact Excavator	\$80,000
	6200	413-442	5 Ton Dump Truck	\$170,000
	6200	413-443	Utility Tractor	\$125,000
	6200	413-443	Graffiti Blaster	\$10,000
	6300	413-443	Brush Chipper	\$50,000
	6600	413-442	1/2 Ton Pickup	\$33,000
	7200	413-442	Compact Pickup	\$24,000
	7200	413-442	Fire Pumper	\$590,000
	7200	413-442	Ambulance	\$240,000
	7200	413-442	Utility Truck	\$53,000
	8200	413-441	Police Squads (5)	\$185,000
	8300	413-441	Unmarked Detective Sedan	\$29,000
				\$1,612,000
				19.87%
Grand Total				\$8,114,594

**Table III
Village of Hanover Park
2015 Capital Improvement Program by Category**

Fund	CCC	Account	Description	FY'15 Cost
Buildings				
031	6100	413-421	Village Hall Improvements	\$100,000
031	6400	413-421	Village Hall/Public Works HVAC Computer	\$25,000
031	6400	413-421	Village Hall Tuckpointing	\$15,000
031	6400	413-421	Village Hall Fire Panel	\$45,000
031	6400	413-421	Public Works Fire Panel	\$25,000
031	6400	413-421	Fire Station #2 Fire Panel	\$20,000
031	6400	413-421	Fire Station #2 Sprinkler System	\$80,000
031	6400	413-421	Butler Building Fire Panel	\$10,000
031	6400	413-421	Village Hall Humidifiers	\$25,000
031	6400	413-421	Village Hall Sump Pumps	\$10,000
033		413-421	TIF #3 - Historic Property Improvement	\$250,000
033		413-421	TIF #3 - Roof Repairs	\$750,000
033		413-421	TIF #3 - White Box	\$750,000
052		413-421	HVAC Replacement	\$12,500
				\$2,117,500
				26.09%
Improvements Other Than Buildings				
011		413-422	Celebrity Drive Rehabilitation	\$700,000
011		413-422	Street Resurfacing Program	\$300,000
012		413-422	Additional Streetlights (5)	\$30,000
015		413-422	SSA #5 Public Improvements	\$200,000
017	6700	413-422	MWRD Fields - Garbage Enclosures	\$20,000
017	6700	413-422	MWRD Fields - Sign	\$50,000
031	6200	413-422	Holiday Decorations	\$10,000
031	6200	413-422	Replanting of Five Entry Way Signs	\$50,000
031	6200	413-422	Replacement Banners	\$15,000
031	6300	413-422	Parkway Tree Removal Program	\$300,000
033		413-422	TIF #3 - Landscaping - Parking Lot (Hanover Square)	\$10,000
033		413-422	TIF #3 - Landscaping - Village on Lake Street	\$10,000
033		413-422	Parking Lot Repair - Hanover Square	\$500,000
051		413-422	Parking Lot Lighting	\$50,000
				\$2,245,000
				27.67%
Office Equipment				
031	4700	413-431	PD In-Car Server	\$20,000
031	4700	413-431	Annual Computer Replacements	\$60,000
031	4700	413-431	Toughbooks (10) for PD	\$50,000
031	4700	413-431	Toughbooks (5) for FD	\$25,000
031	4700	413-431	Windows CALS	\$7,500
031	4700	413-431	Windows Server OS	\$32,000
031	4700	413-431	Windows Client OS	\$25,000
031	4700	413-431	Windows System Center Management	\$25,000
031	4700	413-431	Printer Replacements	\$10,000
031	4700	413-431	Adjudication Software Upgrade	\$30,000
031	4700	413-431	VH/PW/Butler Mass Notification System	\$30,000
031	4700	413-431	Police Two Form Authentication (CJIS Mandate)	\$20,000
				\$334,500

**Table III
Village of Hanover Park
2015 Capital Improvement Program by Category**

Fund	CCC	Account	Description	FY'15 Cost
				4.12%
Other Equipment				
031	7200	413-443	Firefighter Protective Gear	\$37,044
031	7200	413-443	Large Diameter Hose	\$10,000
031	7200	413-443	Thermal Imaging Camera	\$10,500
031	7200	413-443	Cardiac Monitor	\$36,750
031	7200	413-443	SCBA Cylinders	\$16,800
031	8100	413-443	Protective Vests	\$19,000
031	8100	413-443	In Car Video Replacement	\$10,000
031	8100	413-443	Glock Handguns	\$10,500
050	5050	413-443	Pump Replacement and Ditch Shaft Rebuild	\$50,000
061	5060	413-443	Compact Excavator	\$80,000
061	6200	413-443	Utility Tractor	\$125,000
061	6200	413-443	Graffiti Blaster	\$10,000
061	6300	413-443	Brush Chipper	\$50,000
				\$465,594
				5.74%
Vehicles				
061	8200	413-441	Police Squads (5)	\$185,000
061	8300	413-441	Unmarked Detective Sedan	\$29,000
061	5040	413-442	Compact Pickup	\$23,000
061	6200	413-442	5 Ton Dump Truck	\$170,000
061	6600	413-442	1/2 Ton Pickup	\$33,000
061	7200	413-442	Compact Pickup	\$24,000
061	7200	413-442	Fire Pumper	\$590,000
061	7200	413-442	Ambulance	\$240,000
061	7200	413-442	Utility Truck	\$53,000
				\$1,347,000
				16.60%
Water and Sewer Improvements				
050	5020	403-445	Morton Tank Rehab	\$450,000
050	5030	413-472	Water Main Replacement	\$500,000
050	5040	403-446	Large Meter Change Out	\$20,000
050	5060	403-464	Inflow / Infiltration Study - Highlands	\$100,000
050	5050	413-461	Replacement of Oxidation Ditch Bearings (32 Bearings)	\$100,000
050	5060	413-462	Reline Sanitary Sewers	\$100,000
050	5060	413-462	Manhole Sealing	\$100,000
050	5060	413-462	Sanitary Sewer Backup Prevention Program	\$35,000
050	5060	413-462	Sanitary Sewer Replacement	\$200,000
				\$1,605,000
				19.78%
Grand Total				\$8,114,594

Table IV
Village of Hanover Park
Fiscal Year 2016 - 2019 Capital Improvement Plan

Fund	CCC	Description	FY'16	FY'17	FY'18	FY'19
General Fund Capital Improvements						
001	1350	STP 2/Apairy Site Improvements			\$ 100,000.00	
001	4700	Annual Computer Replacement	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
001	4700	Annual Toughbook Replacement PD	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
001	4700	Annual Toughbook Replacement FD	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
001	4700	Exchange CALS for Email	\$ 30,000.00		\$ 30,000.00	
001	4700	SharePoint	\$ 35,000.00			
001	4700	Microsoft Exchange	\$ 75,000.00		\$ 75,000.00	
001	4700	Microsoft SQL Upgrade (PD, VH, FD, PW)	\$ 9,000.00			
001	4700	Microsoft SQL CALS	\$ 7,500.00			
001	4700	Windows Client OS	\$ 25,000.00			
001	4700	Printer Replacements	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
001	4700	backup server replacement	\$ 25,000.00			\$ 25,000.00
001	4700	Wireless Access Points			\$ 30,000.00	
001	4700	VH/PW/PD/FD UPS Battery Replacement	\$ 30,000.00			
001	4700	Village Hall SAN Storage		\$ 120,000.00		
001	4700	Police Department SAN Storage		\$ 120,000.00		
001	4700	Village Hall/Fire/PW Video Surveillance				\$ 40,000.00
001	4700	Village Hall/Fire/PW Server Replacement			\$ 100,000.00	
001	4700	Police Department Server Replacement			\$ 100,000.00	
001	4700	Fire HQ Audio/Video Replacement		\$ 50,000.00		
001	4700	Village Hall Audio/Video Replacement	\$ 150,000.00			
001	4700	Public Access Channel System		\$ 30,000.00		
001	4700	Public Safety Software Enhancement (Auctioning)	\$ 20,000.00			
001	4700	VH/PW/Butler Mass notification System	\$ 40,000.00			
001	4700	Fiber Network to Fire Station 2			\$ 1,000,000.00	
001	4700	GIS Server Software/Hardware	\$ 25,000.00			
001	4700	GIS Development	\$ 120,000.00			
001	4700	PD Call Recording System			\$ 25,000.00	
001	4700	Fire Plotter			\$ 8,000.00	
001	4700	Website Upgrade	\$ 35,000.00			
001	4700	Agenda Management Software	\$ 30,000.00			
001	4700	iPad Replacement	\$ 17,500.00			
001	4700	PD Scanners Replacement	\$ 21,000.00			
001	4700	Fire SmartBoard	\$ 15,000.00			
001	4700	PW Butler Building Fiber	\$ 15,000.00			
001	6100	Village Hall Parking lots	\$ 550,000.00	\$ 500,000.00		
001	6100	PW storage Fence	\$ 75,000.00			
001	6100	Village Hall Improvements	\$ 200,000.00	\$ 150,000.00	\$ 150,000.00	
001	6200	Box Culvert Cleaning	\$ 250,000.00			
001	6200	Creek Bank Repairs	\$ 50,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
001	6200	Lighted Street Name Signs			\$ 80,000.00	\$ 40,000.00
001	6200	Morton Pond Excavation		\$ 200,000.00		
001	6300	Parkway Tree replacement	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00
001	6300	Holiday Decorations	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 45,000.00
001	6300	Lake Street Planter Boxes	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	
001	6300	Entrance Signs	\$ 10,000.00		\$ 10,000.00	
001	6300	Replacement Banners	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
001	6400	VH Rooftop Units	\$ 750,000.00			
001	6400	VH Boilers	\$ 150,000.00			
001	6400	PW Tuckpointing	\$ 15,000.00			
001	6400	FH#1 Tuck pointing				\$ 15,000.00
001	6400	VH Tuckpointing			\$ 15,000.00	
001	6400	PW Womens Locker room	\$ 20,000.00			
001	6400	PW Garage Door operators		\$ 40,000.00		
001	6400	PW Roof			\$ 600,000.00	
001	6400	Firestation #1 2nd Floor Replacement	\$ 25,000.00			
001	6400	Police Department Garage Doors	\$ 100,000.00			
001	6400	Butler Building Gas detection system	\$ 50,000.00			
001	6400	Triangle Park Electric	\$ 60,000.00			
001	6400	Demo 2152	\$ 50,000.00			
001	6400	VH Roof over Admin.	\$ 75,000.00			
001	6400	VH High Roof			\$ 75,000.00	
001	6400	VH Old PD Roof		\$ 350,000.00		
001	6400	PW Generator				\$ 100,000.00
001	6400	PW Carpet				\$ 30,000.00
001	6400	PW Water Heaters		\$ 10,000.00		
001	6600	GPS Equipment	\$ 25,000.00	\$ 25,000.00		
001	6600	Traffic Counters		\$ -	\$ 25,000.00	
001	6600	Bike Path Construction		\$ -	\$ 250,000.00	\$ 250,000.00
001	6600	Arterial Fence	\$ 75,000.00			
001	6700	Parking Lot and driveway	\$ 350,000.00			
001	6700	Backstops	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00	\$ 30,000.00
001	6700	Landscaping	\$ 50,000.00	\$ 50,000.00		
001	6700	Goal Posts		\$ 15,000.00		
001	6700	Concession stands			\$ 200,000.00	
001	6700	MWRD Front Property			\$ 8,000,000.00	
001	7100	FS 1 Kitchen	\$ 25,000.00			

Table IV
Village of Hanover Park
Fiscal Year 2016 - 2019 Capital Improvement Plan

Fund	CCC	Description	FY'16	FY'17	FY'18	FY'19
001	7100	Repaint Station 1	\$ 10,000.00			
001	7200	FF Protective Gear	\$ 38,896.00	\$ 40,841.00	\$ 42,883.00	\$ 45,027.00
001	7200	Hurst Rescue Tools	\$ 39,000.00			
001	7200	Thermo Imaging Camera	\$ 11,025.00	\$ 11,576.00	\$ 12,155.00	\$ 12,763.00
001	7200	Cardiac Monitor	\$ 38,588.00	\$ 40,517.00	\$ 42,543.00	\$ 44,670.00
001	7200	CPR Units	\$ 14,700.00	\$ 15,435.00	\$ 16,207.00	\$ 17,017.00
001	7200	SCBA Cylinders			\$ 339,000.00	
001	8100	In car automated Ticket Printers			\$ 10,000.00	
001	8100	Protective Vests	\$ 16,500.00	\$ 10,000.00		
001	8100	Tasers	\$ 10,000.00			
001	8100	Records Management System	\$ 10,000.00			
001	8100	CCTV System	\$ 10,000.00			
001	8100	Starcom 21 radios				\$ 25,000.00
001	8100	Radar Detectors				\$ 10,000.00
001	8100	Breathalyzers	\$ 10,000.00			
Total General Fund Capital Improvements			\$ 4,498,709	\$ 2,493,369	\$ 12,050,788	\$ 1,309,477
			42.50%	39.69%	73.66%	29.38%
Motor Fuel Tax Fund Capital Improvements						
011	MFT		\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Total Motor Fuel Tax Fund Capital Improvements			\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
			9.45%	15.92%	6.11%	22.44%
Commuter Park Lot Fund Capital Improvements						
051		Station improvements	\$ 200,000.00			
051		Parking lot resurfacing	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
051		Parking lot lighting		\$ 50,000.00		
051		Entryway Monuments		\$ 75,000.00		
Total Commuter Park Lot Fund Capital Improvements			\$ 450,000	\$ 375,000	\$ 250,000	\$ 250,000
			4.25%	5.97%	1.53%	5.61%
Water & Sewer Fund Capital Improvements						
050	5020	Well 4 Generator	\$ 300,000.00			
050	5020	Well House 4 improvements	\$ 100,000.00			
050	5020	Electrical Upgrade to Schick Rd			\$ 280,000.00	
050	5020	Scada Upgrade		\$ 100,000.00		
050	5020	Well 4 north tank	\$ 230,000.00			
050		Water Distribution	\$ 500,000.00	\$ 500,000.00	\$ 750,000.00	\$ 750,000.00
050	5040	Large meter change out	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
050	5040	Fixed reading network		\$ 300,000.00		
050	5040	Meter Reading Laptop			\$ 15,000.00	
050	5050	Sludge Storage Building	\$ 350,000.00			
050	5050	Plum Tree pump Rebuild	\$ 20,000.00			\$ 20,000.00
050	5050	Turnberry Pump Rehab		\$ 30,000.00		
050	5050	Savannah Pump Rehab			\$ 25,000.00	
050	5050	Bayside Pump Rehab		\$ 50,000.00		\$ 20,000.00
050	5050	Muffin monser rebuild	\$ 20,000.00		\$ 20,000.00	
050	5050	SCADA Improvements	\$ 150,000.00			
050	5050	RAS Pump Replacement	\$ 60,000.00		\$ 60,000.00	
050	5050	Return Pump Rehab	\$ 20,000.00			
050	5050	Sludge Tank Repairs		\$ 10,000.00		\$ 10,000.00
050	5050	pump rehab	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
050	5050	Bayside Bar Screen repair/replace				\$ 200,000.00
050	5050	Sludge Tank Rehab				\$ 10,000.00
050	5050	STP UV Replacement			\$ 200,000.00	
050	5060	I and I study	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
050	5060	Sewer Relining	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
050	5060	Manhole Sealing	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
050	5060	Overhead Sewer Program	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
050	5060	Sanitary Sewer Replacement	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
Total Water & Sewer Fund Capital Improvements			\$ 2,355,000	\$ 1,595,000	\$ 1,955,000	\$ 1,615,000
			22.25%	25.39%	11.95%	36.24%

Table IV
Village of Hanover Park
Fiscal Year 2016 - 2019 Capital Improvement Plan

Fund	CCC	Description	FY'16	FY'17	FY'18	FY'19
Central Equipment Fund Improvements						
061	6110	Pick up				\$ 33,000
061	6110	Sign truck	\$ 115,000			
061	6110	Pick up	\$ 32,000			
061	6110	Crane/sewer			\$ 103,600	
061	6110	2 1/2 ton dump		\$ 180,000		
061	6110	5 ton dump			\$ 190,000	
061	6110	Service truck			\$ 44,500	
061	6110	Pick up				\$ 34,500
061	6110	Compact van			\$ 26,000	
061	6110	2 1/2 ton dump	\$ 175,000			
061	6110	Utility truck	\$ 52,000			
061	6110	Pick up	\$ 35,000			
061	6110	Compact pick up			\$ 26,000	
061	6110	Pick up		\$ 32,000		
061	6110	Pickup		\$ 36,000		
061	6110	Vactor	\$ 412,000			
061	6110	PD car			\$ 42,000	
061	6110	PD car			\$ 42,000	
061	6110	Utility truck		\$ 40,000		
061	6110	SUV		\$ 40,000		
061	6110	SUV	\$ 39,000			\$ 43,000
061	6110	SUV			\$ 42,000	
061	6110	PD car			\$ 42,000	
061	6110	SUV			\$ 42,000	
061	6110	SUV				\$ 43,000
061	6110	SUV	\$ 39,000			\$ 43,000
061	6110	SUV	\$ 39,000			\$ 43,000
061	6110	PD car		\$ 40,000		
061	6110	SUV	\$ 39,000			\$ 43,000
061	6110	SUV		\$ 40,000		
061	6110	PD car		\$ 40,000		
061	6110	PD car	\$ 32,000			
061	6110	Compact van	\$ 26,000			
061	6110	PD car			\$ 35,000	
061	6110	Compact van			\$ 28,000	
061	6110	SUV	\$ 32,000			
061	6110	Pick up			\$ 24,000	
061	6110	Compact van		\$ 24,000		
061	6110	Ladder	\$ 1,200,000			
061	6110	Ambulance			\$ 230,000	
061	6110	Loader		\$ 200,000		
061	6110	Roller			\$ 32,500	
061	6110	Saw		\$ 17,000		
061	6110	Tractor	\$ 15,000			
061	6110	Mower		\$ 17,000		
061	6110	Mower			\$ 18,000	
061	6110	Scissor lift		\$ 27,000		
061	6110	Skid steer		\$ 70,000		
061	6110	Mower		\$ 15,000		
061	6110	Backhoe			\$ 136,000	
Total Central Equipment Fund Capital Improvements			\$ 2,282,000	\$ 818,000	\$ 1,103,600	\$ 282,500
			21.56%	13.02%	6.75%	6.34%
TOTAL Fiscal Year 2015 - 2018 Capital Improvement Plan			\$10,585,709	\$6,281,369	\$16,359,388	\$4,456,977

APPENDIX

This supporting section includes the following:

Appendix

- A Employee History**
- B Three Year Comparison of Budgeted Positions**
- C Schedule of Direct and Overlapping Bonded Debt**
- D Assessed Value and Actual Value of Taxable Property**
- E Direct and Overlapping Property Tax Rates – Cook County**
- F Direct and Overlapping Property Tax Rates – DuPage County**
- G Property Tax Levies and Collections**
- H Principle Property Taxpayers**
- I Ratios of Outstanding Debt by Type**
- J Ratios of General Bonded Debt Outstanding**
- K Principal Employers**
- L Glossary of Key Terms**

Village of Hanover Park Employee History

	FY2005	FY2006	FY2007	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014
Police	68.75	70.75	72.75	73.75	76.75	76.75	84.65	84.65	84.65	84.65
Fire	27.00	30.00	30.00	33.00	36.00	36.00	36.00	36.00	41.00	41.00
Public Works	41.25	40.25	40.25	40.25	39.35	39.35	36.65	36.65	40.00	40.00
Community Development	9.18	9.18	9.18	9.18	8.18	8.18	8.00	8.00	2.00	3.00
Finance	6.10	6.10	6.10	6.10	6.10	6.10	6.07	6.07	4.80	4.80
Information Technology	0.00	0.00	0.00	1.95	1.95	1.95	1.95	1.95	1.95	1.95
Water & Sewer	10.69	10.69	10.69	11.94	11.94	11.39	11.42	11.42	9.94	9.94
Commuter Lot	3.00	3.00	3.00	3.00	3.00	2.90	2.40	2.40	2.50	2.50
Other (Administration, Engineering, etc.)	12.03	12.03	12.03	12.03	10.83	10.83	8.86	7.86	8.16	8.16
TOTAL FULL-TIME:	182.00	182.00	187.00	193.00	196.00	196.00	196.00	195.00	195.00	196.00
Added (Full-time Positions):	4	2	5	8	4	4	4	1	2	1
Deleted (Full-time Positions):	6	0	0	2	1	1	1	2	2	0
	FY2005	FY2006	FY2007	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014
	+ (3) FF/Paramedics + Senior Planner - Asst. Dir. Comm. Dev. - HR Assistant - Maintenance Worker (Streets Div.) - Maintenance Worker (Water & Sewer Div.) - Admin. Secretary (Comm. Dev.) - Village Services Rep.	+ Police Sergeant + Police Records Clerk	+ (3) FF/Paramedics + (2) Police Officers	+ (3) FF/Paramedics + (2) Police Records Clerks + IT Director + CSO Code Enforcement + Maintenance Worker + Equipment Operator + Water Billing Service Representative	+ (2) Police Officers + (2) CSO Code Enf. - Village Collector	+ Chief of Inspectional Services + Building Maintenance Worker II - Community Development Director - Chief Building Official	+ Comm. & Econ. Dev. Dir.			
	FY2005	FY2006	FY2007	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014
	+ (3) FF/Paramedics + Senior Planner - Asst. Dir. Comm. Dev. - HR Assistant - Maintenance Worker (Streets Div.) - Maintenance Worker (Water & Sewer Div.) - Admin. Secretary (Comm. Dev.) - Village Services Rep.	+ Police Sergeant + Police Records Clerk	+ (3) FF/Paramedics + (2) Police Officers	+ (3) FF/Paramedics + (2) Police Records Clerks + IT Director + CSO Code Enforcement + Maintenance Worker + Equipment Operator + Water Billing Service Representative	+ (2) Police Officers + (2) CSO Code Enf. - Village Collector	+ Chief of Inspectional Services + Building Maintenance Worker II - Community Development Director - Chief Building Official	+ Comm. & Econ. Dev. Dir.			

Hanover Park Employees

3-Year Comparison of Budgeted Positions

DEPARTMENT	FY 11/12	FY 12/13	FY 13/14
<u>ELECTED OFFICIALS</u>			
Village President	1	1	1
Village Clerk	1	1	1
Trustee	6	6	6
Total Elected Officials	8	8	8
<u>VILLAGE CLERK</u>			
Deputy Village Clerk	1	1	1
Total full-time employees	1	1	1
<u>VILLAGE COLLECTOR</u>			
Village Collector	1	1	1
Total full-time employees	1	1	1
<u>VILLAGE ADMINISTRATION</u>			
Village Manager	1	1	1
Administrative Assistant	1	1	1
Total full-time employees	2	2	2
<u>HUMAN RESOURCES DEPARTMENT</u>			
Human Resources Director	1	1	1
Payroll & Benefits Specialist	1	1	1
Human Resources Generalist	1	1	1
Human Resources Clerk (P.T.)	P.T. 1	P.T. 1	P.T. 1
Total full-time employees	3	3	3
<u>INFORMATION TECHNOLOGY DEPARTMENT</u>			
Chief Information Officer	1	1	1
Application Systems Analyst	1	1	1
Network Systems Administrator	1	1	1
Total full-time employees	3	3	3
<u>FINANCE DEPARTMENT</u>			
Finance Director	1	1	1
Assistant Finance Director	1	1	1
Accountant	1	1	1
Account Technician	2	2	2
Water Billing Representative	3	1	1
Village Services Representative	3	3	3

APPENDIX B

DEPARTMENT	FY 11/12	FY 12/13	FY 12/13
Receptionist	1	1	1
Water Billing/Village Services Representative (P.T.)	0	P.T. 3	P.T. 3
Total full-time employees	12	10	10

PUBLIC WORKS DEPARTMENT

Public Works Director	1	1	1
Fleet Services Manager	1	1	1
Wastewater Treatment Plan Supervisor	1	1	1
Water Supply Supervisor	1	1	1
Building Maintenance Supervisor	1	1	1
Distribution/Meter Supervisor	1	1	1
Streets Supervisor	1	1	1
Mechanic	4	4	4
Wastewater Treatment Plant Operator	4	3	3
Wastewater Treatment Plant Operator Trainee	0	1	1
Water Supply Operator	2	2	2
Building Maintenance Worker II	1	2	2
Equipment Operator	7	7	7
Maintenance Worker	12	13	13
Building Maintenance Worker I	2	2	2
Groundskeeper	1	1	1
Administrative Assistant	1	1	1
Janitor II (P.T.)	P.T. 3	P.T. 1	P.T. 1
Janitor I (P.T.)	P.T. 1	P.T. 2	P.T. 2
Seasonal Laborers	P.T. 8	P.T. 8	P.T. 8
Total full-time employees	41	43	43

ENGINEERING DEPARTMENT

Village Engineer	1	0	0
Engineering Technician	2	2	2
Administrative Assistant	1	1	1
Civil Engineer	0	0	P.T. 1
Total full-time employees	4	3	3

FIRE DEPARTMENT

Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Battalion Chief	3	3	3
Fire Lieutenant	6	6	6
Firefighter/Paramedic	24	24	24
Administrative Assistant	1	1	1
P.T. Firefighter (+/-25)	P.T.	P.T.	P.T.
Chief of Inspectional Services	1	1	1
Plan Reviewer/Project Coordinator	1	1	1
Health Officer/Commercial Code Official	1	1	1
Building Inspector	1	1	1
Permit Coordinator	1	1	1

APPENDIX B

DEPARTMENT	FY 11/12	FY 12/13	FY 12/13
Permit Coordinator (P.T.)	P.T. 1	P.T. 1	P.T. 1
Total full-time employees	41	41	41

POLICE DEPARTMENT

Police Chief	1	1	1
Deputy Chief	2	2	2
Lieutenant	3	3	3
Sergeant	6	6	6
Police Officer	49	49	49
Police Social Worker	1	1	1
Court Services Coordinator	1	1	1
Community Service Officer (CSO)	4	4	4
Community Service Officer – Property Custodian	1	1	1
Code Enforcement Officer	5	5	5
Code Enforcement Supervisor	1	1	1
Administrative Assistant	1	1	1
Police Accreditation & Grants Manager	1	1	1
Police Records Supervisor	1	1	1
Police Records Clerk	7	7	7
Parking Enforcement Officer	1	1	1
Parking Enforcement Officer (P.T.)	P.T. 1	P.T. 1	P.T. 1
Police Desk Officer (P.T.)	P.T. 2	P.T. 2	P.T. 2
Police Records Aide (P.T.)	P.T. 9	P.T. 9	P.T. 9
Seasonal Appearance Officer (P.T.)	P.T. 1	P.T. 1	P.T. 1
Administrative Assistant – Code Enforcement (P.T.)	P.T. 2	P.T. 2	P.T. 2
Total full-time employees	85	85	85

COMMUNITY DEVELOPMENT DEPARTMENT

Community Development Director	1	0	1
Planner	1	1	1
Administrative Assistant	1	1	1
Total full-time employees	3	2	3

<u>VILLAGE-WIDE TOTALS</u>	=====	=====	=====
NO. OF FULL-TIME EMPLOYEES:	196	195	196
NO. OF PART-TIME EMPLOYEES; (Excluding seasonal & elected officials)	49	41	41
	=====	=====	=====
GRAND TOTAL ALL EMPLOYEES	245	236	237

VILLAGE OF HANOVER PARK, ILLINOIS

Schedule of Direct and Overlapping Bonded Debt
December 31, 2014

Governmental Unit	Gross Debt	Percentage to Debt Applicable to Village (1)	Village's Share of Debt
Village of Hanover Park	\$ 20,490,000	100.00%	\$ 20,490,000
School District # 20	5,170,000	35.54%	1,837,450
School District #93	15,330,000	8.62%	1,321,034
High School District #87	30,060,000	1.90%	572,383
High School District #108	42,200,000	6.97%	2,940,619
High School District #211	16,430,000	1.76%	289,539
Community School District #46	259,950,777	5.11%	13,271,463
Community College District #502	238,105,000	0.59%	1,397,287
Community College District #509	199,330,329	2.06%	4,105,184
Community College District #512	175,310,000	0.70%	1,234,236
Total School Districts	<u>981,886,106</u>		<u>26,969,195</u>
Cook County	3,572,060,000	0.18%	6,526,495
DuPage County	45,085,000	0.96%	430,650
Cook County Forest Preserve District	124,455,000	0.18%	227,391
DuPage County Forest Preserve District	174,143,156	0.96%	1,663,407
Metropolitan Water Reclamation District	2,458,515,565	0.18%	4,382,715
Bartlett Park District	28,475,000	3.17%	903,410
Hanover Park Park District	1,287,065	94.93%	1,221,852
Schaumburg Park District	11,465,000	1.33%	152,594
Poplar Creek Library District	19,390,000	34.51%	6,691,689
Bloomington Fire Protection District	1,745,000	5.38%	93,836
Total Others	<u>6,436,620,786</u>		<u>22,294,039</u>
Total Overlapping Debt	<u>7,418,506,892</u>		<u>49,263,234</u>
Total Direct and Overlapping Debt	<u>7,438,996,892</u>		<u>69,753,234</u>

Data Source: Cook and DuPage County Clerk's

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the Village. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the Village. Every resident is not responsible for paying the debt of each overlapping government.

- (1) Determined by the ratio of assessed value of property in the Village subject to taxation by the Governmental Unit to the total assessed value of property of the Governmental Unit using the 2012 tax levy year equalized assessed values for Cook County and the 2013 tax levy year equalized assessed values for DuPage County.

APPENDIX D

VILLAGE OF HANOVER PARK, ILLINOIS

**Equalized Assessed Value of Taxable Property - Last Ten Fiscal Years
December 31, 2014**

Tax Levy Year	Residential Property	Farm	Commerical Property	Industrial Property	Total	Railroad	Total Assessed Value
2004	465,976,955	23,693	73,997,708	77,174,413	617,172,769	7,429	617,180,198
2005	499,096,061	23,971	77,236,570	80,121,173	656,477,775	7,429	656,485,204
2006	528,502,161	22,857	73,203,317	86,207,031	687,935,366	11,078	687,946,444
2007	582,778,860	20,611	78,601,640	84,771,160	746,172,271	15,750	746,188,021
2008	619,345,489	22,138	81,118,955	88,697,614	789,184,196	20,597	789,204,793
2009	646,155,690	23,096	78,379,577	86,172,595	810,730,958	25,317	810,756,275
2010	591,605,225	25,245	71,549,079	80,447,378	743,626,927	26,401	743,653,328
2011	534,597,946	27,576	77,215,814	84,071,033	695,912,369	23,933	695,936,302
2012	480,379,181	30,168	74,230,983	72,016,294	626,656,626	29,291	626,685,917
2013	406,835,524	33,020	67,553,125	67,949,060	542,370,729	31,070	542,401,799

Data Source: Cook and DuPage County Clerk's and Treasurer's Offices

VILLAGE OF HANOVER PARK, ILLINOIS

Direct and Overlapping Property Tax Rates-Cook County
December 31, 2014

	Last Ten Tax Levy Years									
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Village of Hanover Park										
General Corporate rate	1.269	1.191	1.249	1.150	1.063	1.053	1.305	1.385	1.686	2.309
Debt Service Rate	0.168	0.152	0.153	0.136	0.120	0.114	0.244	0.205	0.253	0.328
Total Direct Tax Rate	1.437	1.343	1.402	1.286	1.183	1.167	1.549	1.590	1.939	2.637
Overlapping Rates (1)										
School District #46	4.945	4.746	4.874	4.565	4.435	4.339	5.026	5.507	6.540	7.580
School District #509	0.434	0.421	0.347	0.348	0.331	0.354	0.434	0.475	0.546	0.638
Hanover Park Park District	0.469	0.441	0.471	0.423	0.386	0.371	0.429	0.442	0.511	0.629
County including Forest Preserve										
District and TB Sanitarium	0.654	0.598	0.562	0.499	0.466	0.443	0.474	0.545	0.594	0.629
Hanover Township	0.242	0.237	0.250	0.224	0.223	0.239	0.248	0.287	0.324	0.391
Metropolitan Water Reclamation District	0.347	0.315	0.284	0.263	0.252	0.261	0.274	0.320	0.370	0.417
Northwest Mosquito Abatement District	0.009	0.009	0.009	0.008	0.008	0.008	0.009	0.010	0.011	0.013
Poplar Creek Library	0.318	0.304	0.310	0.367	0.357	0.350	0.394	0.449	0.515	0.631
Community Mental Health	0.036	0.035	0.037	0.033	0.033	0.033	0.038	0.044	0.050	0.061
Consolidated Elections	-	0.014	-	0.012	-	-	-	-	-	0.031
Total Direct and Overlapping Tax Rate	8.891	8.463	8.546	8.028	7.674	7.565	8.875	9.669	11.400	13.657

N/A - Currently Not Available

Data Source: Cook County Clerk

Note: Overlapping rates are those of local and county governments that apply to property owners within the Village. Not all overlapping rates apply to all Village property owners.

VILLAGE OF HANOVER PARK, ILLINOIS

Direct and Overlapping Property Tax Rates-DuPage County
December 31, 2014

	Last Ten Levy Years									
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Village of Hanover Park:										
General Corporate rate	1.1960	1.1419	1.1635	1.0978	1.1095	1.2555	1.3739	1.5272	1.8829	2.1283
Debt Service Rate	0.1411	0.1297	0.1262	0.1146	0.1104	0.1200	0.2091	0.1994	0.2498	0.2658
Total Direct Tax Rate	1.3371	1.2716	1.2897	1.2124	1.2199	1.3755	1.5830	1.7266	1.5830	1.7266
Overlapping Rates										
School District #93	3.3667	3.5070	3.6473	3.6473	3.6442	3.7112	3.9130	4.1112	4.6112	5.0165
School District #87	1.7716	1.7200	1.7210	1.6612	1.6507	1.6749	1.8378	2.0199	2.2868	2.4877
Community College #502	0.1968	0.1874	0.1929	0.1888	0.1858	0.2127	0.2349	0.2495	0.2681	0.2956
Hanover Park Park District	0.4267	0.4055	0.4059	0.3801	0.3801	0.4091	0.4250	0.4554	0.5614	0.5673
County including Forest Preserve										
District and Airport	0.3421	0.3266	0.3199	0.3008	0.2923	0.2919	0.3138	0.3356	0.3639	0.3875
Wayne Township	0.1450	0.1400	0.1370	0.1289	0.1253	0.1268	0.1378	0.1479	0.1626	0.1796
Poplar Creek Library	0.3022	0.3004	0.3131	0.3696	0.3522	0.4003	0.4158	0.4553	0.5977	0.6249
Total Direct and Overlapping Tax Rate	7.8882	7.8585	8.0268	7.8891	7.8505	8.2024	8.8611	9.5014	10.9844	11.9532

Data Source: DuPage County Clerk

Note: Overlapping rates are those of local and county governments that apply to property owners within the Village. Not all overlapping rates apply to all Village property owners.

VILLAGE OF HANOVER PARK, ILLINOIS

Property Tax Levies and Collections
December 31, 2014

Tax Levy Year	Fiscal Year Ended April 30	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
			Amount	Percentage of Levy		Amount	Percentage of Levy
2004	2005	7,940,587	1,461,007	18.40%	6,513,435	7,974,442	100.43%
2005	2006	8,113,730	1,597,398	19.69%	6,401,963	7,999,361	98.59%
2006	2007	8,669,475	1,581,476	18.24%	6,985,693	8,567,170	98.82%
2007	2008	8,771,573	1,643,467	18.74%	7,003,039	8,646,506	98.57%
2008	2009	8,997,079	1,689,164	18.77%	7,087,709	8,776,873	97.55%
2009	2010	9,360,557	1,840,527	19.66%	7,134,770	8,975,297	95.88%
2010	2011	11,081,993	1,677,810	15.14%	8,978,384	10,656,194	96.16%
2011	2012	11,294,245	2,548,018	22.56%	8,275,352	2,548,018	95.83%
2012	2013	11,718,824	2,478,683	21.15%	9,221,590	11,700,273	99.84%
2013	2014	12,692,238	2,787,865	21.97%	N/A	2,787,865	21.97%

N/A - Currently Not Available

Note: Levies for all Special Service Areas have been excluded from this table.

Data Source: Village Records

VILLAGE OF HANOVER PARK, ILLINOIS

Principal Property Tax Payers - Current Year and Nine Years Ago
December 31, 2014

Taxpayer	2014			2005		
	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value
AMB-Turnberry Lakes	\$ 12,259,340	1	2.26%	6,438,740	3	1.20%
New Excel Realty	11,093,894	2	2.05%	-		0.00%
Hanover Park Village	7,975,263	3	1.47%	-		0.00%
Reality Associates Fund IX	7,750,480	4	1.43%	-		0.00%
Menards	6,517,034	5	1.20%	3,743,682	7	0.70%
Liberty Property LTD	5,537,570	6	1.02%	10,628,960	1	1.90%
Fisher Scientific Company	3,470,440	7	0.64%	-		0.00%
NEQ/EOLA - Turnberry Lakes	3,325,240	8	0.61%	4,374,050	5	0.80%
National Shopping Plaza	2,718,222	9	0.50%	-		0.00%
Cardinal Capital Partners	2,685,930	10	0.50%			
Norcor Tradewinds	-		0.00%	8,870,054	2	1.60%
Wheaton Bank Trust 1238	-		0.00%	5,174,059	4	0.90%
Fellowes Manufacturing	-		0.00%	4,301,020	6	0.80%
Individual Taxpayer - Pebblewood Court Apts	-		0.00%	3,436,369	8	0.60%
CNC - Prairie Station Apts	-		0.00%	3,540,300	9	0.40%
Circuit City	-		0.00%	2,409,550	10	0.40%
	<u>\$ 63,333,413</u>		<u>11.68%</u>	<u>\$ 52,916,784</u>		<u>9.30%</u>

Data Source: Office of the Cook and DuPage County Clerk's

VILLAGE OF HANOVER PARK, ILLINOIS

Ratios of Outstanding Debt By Type - Last Ten Fiscal Years
December 31, 2014

Fiscal Year Ended April 30	Governmental Activities			Business-Type Activities		Total Equalized Assessed Value (EAV)	Percentage of EAV
	General Obligation Bonds	Notes Payable	Tax Increment Revenue Bonds	IEPA Loan	Total Primary Government		
2005	13,850,000	502,846	7,400,000	3,890,457	25,643,303	617,180,198	4.15%
2006	12,970,000	369,264	6,325,000	3,631,523	23,295,787	656,485,204	3.55%
2007	12,060,000	232,021	4,900,000	3,365,405	20,557,426	687,946,444	2.99%
2008	11,120,000	131,834	3,350,000	3,091,905	17,693,739	746,188,021	2.37%
2009	10,150,000	49,250	1,650,000	2,810,817	14,660,067	789,204,793	1.86%
2010	19,140,000	-	-	2,522,513	21,662,513	810,756,275	2.67%
2011	23,095,000	-	-	2,225,029	25,320,029	743,653,328	3.40%
2012	22,030,000	-	-	1,919,889	23,949,889	695,936,302	3.44%
2013	21,289,045	-	-	1,606,283	22,895,328	626,685,617	3.76%
2014	20,477,418	-	-	1,283,975	21,761,393	542,401,799	2.53%

Data Source: Village's Records

VILLAGE OF HANOVER PARK, ILLINOIS

Ratios of General Bonded Debt Outstanding - Last Ten Fiscal Years
December 31, 2014

Fiscal Year Ended April 30	Gross General Obligation Bonds	Less: Amounts Available in Debt Service Funds	Total	Percentage of Equalized Assessed Value	Per Capita
2005	\$ 13,850,000	\$ 742,290	\$13,107,710	2.12%	\$ 342.43
2006	12,970,000	949,405	12,020,595	1.83%	314.03
2007	12,060,000	881,208	11,178,792	1.62%	292.04
2008	11,120,000	790,270	10,329,730	1.38%	269.86
2009	10,150,000	512,014	9,637,986	1.22%	251.79
2010	19,140,000	169,528	18,970,472	2.34%	495.60
2011	23,095,000	-	23,095,000	3.11%	608.20
2012	22,030,000	234,149	21,795,851	3.13%	573.98
2013	21,289,045	370,984	20,918,061	3.34%	550.87
2014	20,477,418	553,653	19,923,765	3.67%	524.98

Data Source: Village Records

VILLAGE OF HANOVER PARK, ILLINOIS

Principal Employers - Current Fiscal Year and Nine Fiscal Years Ago
December 31, 2014

Employer	2014 (1)			2004 (2)		
	Employees	Rank	Percentage of Total Village Employment	Employees	Rank	Percentage of Total Village Employment
Maines Paper & Food Service	400	1	8.00%			
Fischer Scientific	300	2	6.00%	345	1	6.98%
Insight Enterprises, Inc.	250	3	5.00%	250	2	
Camcraft, Inc.	225	4	4.50%	200	2	4.05%
Everpure, LLC	200	5	4.00%			
AMPAC	200	5	4.00%			
Village of Hanover Park	193	7	3.86%	182	5	3.68%
Fuji Film	150	8	3.00%	185	3	3.64%
Fellowes Manufacturing	150	8	3.00%	120	7	2.43%
Wilson Pet Supply	120	9	2.40%	150	6	3.72%
General Binding Corp				200	3	4.05%
Fischer Scientific Distribution Center				100	9	2.00%
MAXRAD, Inc	100	10	2.00%	100	10	2.00%
	<u>2,288</u>		<u>45.76%</u>	<u>1,832</u>		<u>32.55%</u>

Data Sources: Village Community Development Department Records and U.S. Census Bureau.

(1) 2011 Illinois Manufacturers Directory, 2011 Illinois Services Directory and a selective telephone survey.

(2) 2004 Illinois Manufacturers Directory, 2004 Illinois Services Directory and a selective telephone survey.

VILLAGE OF HANOVER PARK

GLOSSARY OF KEY TERMS

ABATEMENT - A deduction from the full amount of a tax. Usually related to reduction of tax levies for payment of principal and interest on general obligation bonds

ACCOUNTING SYSTEM - The total set of records and procedures which are used to record, classify and report information on the financial status and operations of an entity or fund

ACCRUAL – Being a method of accounting that recognizes income when earned and expenses when incurred regardless of when cash is received or disbursed

ACLS - Advance Cardiac Life Support

ACTIVITY - An organization classification composed of related work programs aimed at accomplishing a major service or regulatory program for which a government is responsible. Activity expenditure functions relate to the principal purpose/service for which expenditures are made

ADA - Americans with Disability Act. A law requiring public facilities to be accessible to all

AIPC – American Institute of Certified Planners

APIARY – A place where beehives of honey bees are kept

APPROPRIATION - A legal authorization granted by the Village Board to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended

ARB - Automatic Reading and Billing. A device located on the exterior of buildings to allow remote reading of water meters

ASSESSED VALUATION - A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the County Assessor.)

ASSETS - Property owned by a government

ATM – Advanced Tactical Mapping

AUDIT - A systematic collection of sufficient, competent evidential matter needed to attest to the fairness of the presentation of the Village's financial statements. The audit tests the Village's account system to determine whether the internal accounting controls are both available and being used

AVL – Auto Vehicle Locators

AWWA – American Water Works Association

B-BOX – Water service shut off

BALANCE SHEET - The portion of the Village's financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date

BALANCED BUDGET - Operating revenues shall equal or exceed operating expenditures; capital equipment purchases (or transfers and associated capital grants) are not part of the operating budget

BASIS OF ACCOUNTING - A term used when revenues, expenditures, expenses, transfers, assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash, modified accrual or the accrual method

BASSET - Beverage Alcohol Sales and Service Education Training. A training program for liquor sellers and servers

BOND - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for the financing of capital improvements

BTLS - Basic Trauma Life Support

APPENDIX L

BUDGET - A plan of Village financial operations which includes an estimate of proposed expenditures and a proposed means of financing them. The term used without any modifier usually indicates a financial plan for a single operating year. The budget is the primary means by which the expenditure and service levels of the Village are controlled

BUDGET MESSAGE - The opening section of the budget which provides the Village Board and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years and the views and recommendations of the Village Manager.

CAAS - Commission on Accredited Ambulance Services

CAD - Computer Aided Dispatch or Computer Aided Drawing

CALEA - Commission on Accreditation for Law Enforcement Agencies

CAPITAL IMPROVEMENT PROGRAM (CIP) - A multiyear planning instrument used to identify needed capital acquisition and to coordinate the financing and timing of purchases/improvements

CAPITAL OUTLAY - Capital items are defined as tangible items such as vehicles, machinery, desks and tools costing more than \$10,000 each and having a useful life of more than one year

CASH MANAGEMENT - The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the balance of the highest interest and return, liquidity and minimal risk with these temporary cash balances

CDBG - Community Development Block Grant

CEO - Code Enforcement Officer

CEMP - Comprehensive Emergency Management Plan

CERT - Community Emergency Response Team

CHARGES FOR SERVICE - User charges for services provided by the Village to those specifically benefiting from those services.

CIP - Capital Improvement Program

CJIS - Criminal Justice Information System

CMAP - Chicago Metropolitan Agency for Planning

CMAQ - Congestion Mitigation and Air Quality

COMMODITIES - Items of expenditure in the Operating Budget which, after use, are consumed or show a material change in their physical condition, and which are generally of limited value and are characterized by rapid depreciation. Office supplies and small fixed assets are examples of commodities

CONNECT - Committee on Networking, Education and Community Teamwork

CONTINGENCY - Those funds included in the Budget for the purpose of providing a means to cover minor unexpected costs during the budget year

CONTRACTUAL SERVICES - Items of expenditure from services the Village received primarily from an outside company. Utilities, rent, travel and advertising are examples of contractual services

COST CONTROL CENTER - The primary organizational breakdown within many Village funds. Each cost control center serves a specific function or functions within the given fund entity

CPAP - Continuous Positive Airway Pressure

CRT - Critical Response Team

DARE - Drug Awareness and Resistance Education. An educational program presented by local law enforcement agencies in elementary schools

APPENDIX L

DEBT - A financial obligation resulting from the borrowing of money. Debts of government include bonds, notes and land contracts

DEBT SERVICE - Payments of principal and interest to lenders or creditors on outstanding debt

DEFICIT - The excess of expenditures or expenses over revenues or income during a single accounting period

DEPARTMENT - Departments are subdivided into cost control centers. While a department may refer to a single activity, it usually indicates a grouping of related activities. Cost control centers within a department are listed on the index tabs for each department

DEPRECIATION - The allocation of the cost of a fixed asset over the asset's useful life. Through this process the entire cost of the asset less any salvage value is ultimately charged off as an expense. This method of cost allocation is used in proprietary funds

DMS - Document Management System

DU-COMM - DuPage Communications. An intergovernmental agency providing emergency dispatch services to member communities and fire districts

DUI - Driving Under Influence

DUMEG - DuPage Metropolitan Enforcement Group. A drug enforcement agency consisting of police officers from member communities

EFO – Executive Fire Officer

EMPLOYEE BENEFITS - Contributions made by the Village to designated funds to meet commitments or obligations for employee fringe benefits. Included are the Village's share of costs for social security and the various pension, medical and life insurance plans.

EMA - Emergency Medical Agency

EMS - Emergency Medical Service

EMT - Emergency Medical Technician

EMT A - Emergency Medical Technician - Ambulance

EMT B/D - Emergency Medical Technician – Defibrillator

EMT P - Emergency Medical Technician - Paramedic

ENTERPRISE FUND - A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of the revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes

EQUALIZED ASSESSED VALUE (EAV) – The assessed valuation of each property multiplied by the equalization factor

EQUALIZATION FACTOR– A factor established by the Illinois Department of Revenue, used to bring the aggregate value of assessments within each County to 33.3% of estimated fair market value of all real property within the County

EOC - Emergency Operations Center

EPA - Environmental Protection Agency

EPO – Exclusive Provider Organization

ERP - Enterprise Resource Planning

ESDA - Emergency Services and Disaster Agency

EXPENDITURES - Decreases in net financial resources. Expenditures include current operating expenses requiring the present of future use of net current assets, debt service and capital outlays, and intergovernmental transfers

EXPENSES - Charges incurred, whether paid or unpaid, resulting from the delivery of Village services

FAE - Fire Apparatus Engineer

FIDUCIARY FUND – Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension trust funds, investment trust funds, private-purpose trust funds, and agency funds

FISCAL POLICY - The Village's policies with respect to revenues, spending and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding

FISCAL YEAR (FY) - The accounting period for which an organization budgets is termed the fiscal year. In Hanover Park, the fiscal year begins May 1 and ends April 30 of the following year

FIXED ASSETS - Assets of a long-term character which are intended to continue to be held or used. Examples of fixed assets include items such as land, buildings, machinery, furniture and other equipment

FOIA – Freedom of Information Act

FTO – Field Training Officer

FUND - A set of interrelated accounts to record revenues and expenditures associated with a specific purpose. A brief description of the purpose of a fund appears on the white index page preceding each fund

FUND BALANCE - The fund equity of governmental funds. Changes in fund balances are the result of the difference of revenues to expenditures. Fund balances increase when revenue exceeds expenditures and decrease when expenditures exceed revenues

GASB - Governmental Accounting Standards Board

GASB STATEMENT NO. 34 – BASIC FINANCIAL STATEMENTS AND MANAGEMENT'S DISCUSSION AND ANALYSIS. This new financial reporting model includes many aspects of conventional financial reporting, and in addition, several new features including: government-wide financial statements and management's discussion and analysis. This statement was developed to make financial reports easier to understand and more useful for oversight bodies, investors, and citizens

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB)

GENERAL FUND - Accounts for all revenues and expenditures which are not accounted for in specific purpose funds. It finances the regular day-to-day operations of the Village. The General Fund is often referred to as the General Corporate Fund

GENERAL OBLIGATION BONDS - Bonds that finance a variety of public projects such as streets, buildings and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government

GFOA - Government Finance Officers Association

GIS - Geographic Information System

GOAL - A purpose or outcome toward which activities are directed

APPENDIX L

GOVERNMENTAL FUNDS – Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects and permanent funds

GPS - Global Positioning System

GRANT - An amount provided by a governmental unit or other type organization in aid or support of a particular governmental function or program

HI-LIGHTER - The Village of Hanover Park Newsletter

HMO – Health Maintenance Organization

HPCRC – Hanover Park Community Resource Center

HR SALES TAX - A 3/4 of 1% Home Rule Sales Tax on sales other than groceries and prescriptions

HTE - The provider of all Village centralized computer applications

HVAC - Heating, Ventilation and Air Conditioning system

IAFF - International Association of Firefighters

IACP - International Association of Chiefs of Police

ICSC - International Council of Shopping Centers

IDDE - Illicit Discharge Detection and Elimination

IDOC - Illinois Department of Conservation

IDOT - Illinois Department of Transportation

IDNR - Illinois Department of Natural Resources

IEPA - Illinois Environmental Protection Agency

IFSAP - Illinois Fire Service Administrative Professionals

ILEOT - Illinois Law Enforcement Officers Training Board. An organization promoting training to local enforcement agencies

IPSI – Illinois Public Service Institute

INCOME - A term used in proprietary fund-type accounting to represent (1) revenues, or (2) the excess of revenues over expenses.

INTERFUND TRANSFERS - Amounts transferred from one fund to another fund, primarily for work or services provided

INTERGOVERNMENTAL REVENUES - Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes

IPAC – Illinois Police Accreditation Coalition

IPBC - Intergovernmental Personnel Benefits Cooperative. An intergovernmental pool providing employee health and life insurance coverage for Village employees

IPSI – Illinois Public Service Institute

IRMA - Intergovernmental Risk Management Agency. An intergovernmental pool providing liability, worker's compensation, automobile and property coverage for the Village

ISO - Insurance Standards Office

ISP - Illinois State Police

ISTEA - Intermodal Surface Transportation Efficiency Act

ITEP – Illinois Transportation Enhancement Program

JAWA - Northwest Suburban Joint Action Water Agency. A joint venture of seven northwest suburban municipalities to secure Lake Michigan water through a purchase agreement with the City of Chicago

JPR – Job Performance Ratings

JSA – Job Safety Analysis

JULIE - Joint Utility Location Information for Excavators

APPENDIX L

LAN/WAN - Local Area Network/Wide Area Network

LEADS - Law Enforcement Agencies Data System

LESO - Law Enforcement Support Office

LEVY - (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments or service charges imposed by the Village

LIABILITY - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date

MABAS - Mutual Aid Box Alarm System

MAJOR FUND - Governmental fund or enterprise fund reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report. The general fund is always a major fund. Funds meeting criteria specified in GASB Statement No. 34 must also be reported as a major fund. Any other governmental or proprietary fund may be reported if the Village Officials believe that fund is particularly important to financial statement users

MAP - Metropolitan Alliance for Police

MCAT – Major Crimes Assistance Team

METRA - A commuter rail system serving the six county northeast Illinois region

MDT – Mobile Data Terminal

MDC – Mobile Data Computer

MFT - Motor Fuel Tax

MWRD - Metropolitan Water Reclamation District

MODIFIED ACCRUAL BASIS - The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual that is when they become both "measurable" and "available" to finance expenditures of the current period. "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting

MUNICIPAL ELECTRIC AGGREGATION - Section 1-92 of the Illinois Power Agency Act allows for the aggregation of electric load by municipalities and counties (i.e., government aggregation). This means a municipality or county can negotiate for the purchase of the combined electric supply of its residents and eligible small businesses.

MUTCD – Manual on Uniform Traffic Control Devices

NET ASSETS – The difference between assets and liabilities as reported in the Government wide Financial Statement of the CAFR

NET INCOME - Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over-operating expenses, non-operating expenses and operating transfers-out

NEXTEL - A telecommunications company and system which provides two-way radio, cellular, paging and online messaging capabilities in a single cellular telephone unit

NFPA - National Fire Protection Agency

NIPAS – Northern Illinois Police Alarm System

APPENDIX L

NIMS – National Incident Management System

NIMEC – Northern Illinois Municipal Electricity Cooperative. NIMEC is the Village's broker going out for supplier bids on various Village electric accounts and for the Municipal Aggregation.

NPDES – National Pollution Discharge Effluent System

NSA - Neighborhood Strategy Area

NWSMTD - Northwest Suburban Mass Transit District

OBJECTIVE - An individual aim or course of action which activities are directed

OSFM - Office of the State Fire Marshal

OSHA - Occupational Safety and Health Administration

PACC – Police And Citizens Connected

PASS - Police Area Service Specialist

PERSONAL SERVICES - All costs related to compensating employees, including employee benefit costs such as the Village's contribution for retirement, social security and health and life insurance

PHCS - Private Health Care System

POC - Paid on Call Firefighter

PPO – Preferred Provider Organization

PROPERTY TAX - Property taxes are levied on real property according to the property's valuation and the tax rate

PROPRIETARY FUND – Funds that focus on the determination of operating income, changes in net assets, financial position and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds

PVC – Poly Vinyl Chloride

R&B - Road and Bridge Fund

REAPPROPRIATION - Utilization of existing reserves to fund future budgeted expenditures
RETAINED EARNINGS - An equity account reflecting the accumulated earnings of the Village's Proprietary Funds

REVENUE - Funds that the government receives as income. It includes such items as tax receipts, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income

RFP - Request for Proposals

RFQ - Request for Qualifications

RMS – Records Management System

ROW - Right of Way

RTA - Regional Transportation Authority

SAN – Storage Area Network

SCADA - Supervisory Control and Data Acquisition System

SCBA – Self Contained Breathing Apparatus

SEIU - Service Employees International Union

SEP – Strategic Enforcement and Prevention

SOG – Standard Operating Guidelines

SOG – Special Operations Group

SPEAR – Sexual Predator Enforcement Apprehension and Registration

SRB – Safety Review Board

SSA - Special Service Area

STAARS Program - Student Artists and AuthoRS Program

STP - Sewage Treatment Plant. Sewage Treatment Plant #1 is located at 5600 Greenbrook Boulevard in Hanover Park

STEP - Selective Traffic Enforcement Program

STT – Simplified Telecommunication Tax

SURRI – Single Unit Rental Residential Inspections

SWAP – Sheriffs Work Alternative Program

TAC - Tactical Unit. A contingent of police officers performing special directed enforcement activities.

TAX EXTENSION - The total amount of taxes applied to properties within a taxing district as a result of a tax levy. Extensions in Illinois are increased by a loss factor to ensure that each taxing body receives the full amount of its levy after recognition that a small amount of taxes will not be paid

TAX INCREMENT FINANCE DISTRICT - A legal entity created by local resolution to promote improvements, jobs, etc. The taxes generated from the assessed value "increment" above the base year is used to finance the costs of the improvements which generate the increased assessed valuation

TAX LEVY - An ordinance that directs the County Clerk to assess a tax proportionately against all properties located with a taxing district for the purpose of raising a specific amount of tax for the taxing district

TAX RATE - The amount of tax levied for each \$100 of assessed valuation

TEA-21 - Transportation Efficiency Act of the 21st Century

TIC – Thermal Imaging Camera

TIF DISTRICT - Tax Increment Finance District

TRUST FUNDS - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds

TQM - Total Quality Management. A strategy to improve the quality of the organization by encouraging communication, participation and empowerment of employees throughout the Village

UNRESTRICTED NET ASSETS – Net assets not invested in capital assets, net of related debt, that are accessible for the general use of the fund

UPS – Uninterrupted Power Supply

UTILITY TAX – An approximately 2.25% tax on telecommunications, electric and natural gas

UV – Ultraviolet

UCMR2 - Unregulated Contaminate Monitoring Regulation



Hanover Park

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