

Village of Hanover Park Graffiti Removal Policy

Reporting Graffiti

Reports of graffiti can be called into the Graffiti Hotline at (630) 823-5705. These calls are usually received from the Police Department, residents, commercial property owners, schools, etc.

The Hotline is checked each morning by the Public Works Department. (Except on weekends)

Signed Waiver

If the Village has a current signed waiver on file for the address where the graffiti is located, a work order is written and given to the Street Division for removal. Graffiti is removed free of charge, normally within 24 hours of receiving a report.

No Waiver

If the Village does not have a signed waiver for the address, we try to contact the owner of the property by telephone. If a telephone number is not available, a letter is sent informing the property owner that they have 7 days from the date of the letter to remove the graffiti. A blank waiver is included with the letter so the owner has the option of signing the waiver, returning it to the Village, and the Village removing the graffiti. If the owner chooses not to sign the waiver, the graffiti must be removed within 7 days or the Village will remove the graffiti and charge the property owner for its removal.

Waiver Renewal

Graffiti waivers are renewed yearly. A renewal letter and waiver is sent to the property owner the month the waiver is due to expire. Rental residential properties receive a Graffiti Removal Waiver in their yearly packet.

Village of Hanover Park Graffiti Removal Program

Request for Graffiti Removal and Waiver and Release of All Claims

PLEASE READ THIS FORM CAREFULLY AND BE AWARE THAT IN REQUESTING THAT THE VILLAGE OF HANOVER PARK REMOVE OR CONCEAL GRAFFITI FROM THE EXTERIOR OF YOUR PROPERTY YOU WILL BE WAIVING AND RELEASING ALL CLAIMS AGAINST THE VILLAGE FOR ANY DAMAGE AND/OR INJURIES YOU MAY SUSTAIN.

I, the undersigned, as owner or authorized agent of the owner, hereby request and authorize the Village of Hanover Park to enter upon my property described below for the purpose of attempting to remove or conceal graffiti from the exterior of the property, in conformance with the Village's Graffiti Removal Program.

I recognize and acknowledge that there are certain risks in the removal or concealment of graffiti from my property and I agree to assume the full risk of any injuries or loss I may sustain as a result and thereby waive and relinquish all claims I may have against the Village of Hanover Park, its officers, agents and employees related to the removal or concealment of graffiti.

I further understand that: (1) the removal will be performed as determined by the Village and may be in blocks, patches and strips and that the removal area may not match precisely the color on the remainder of the property; (2) some residue of the existing graffiti may remain or the removal process may require additional action by the undersigned to come into compliance with Village ordinances.

I further agree to save, indemnify and hold harmless and defend the Village of Hanover Park, its officers, agents and employees from any and all claims and liability for all injuries including death, damages and losses caused by or arising out of, connected with, or in any way associated with the removal or concealment of graffiti from the property by the Village of Hanover Park, its officers, agents or employees whether or not said loss, damage, injury or death is caused by or arises out of the negligence in whole or part of the Village, its officers, agents or employees.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE WAIVER AND RELEASE OF ALL CLAIMS

Signature: _____
(Authorized Agent or Owner)

Name: _____

Full Address: _____

Telephone No.: _____

Date: _____

Email: _____

This authorization shall be active for a period of one year, from the date of signature, however, the authorized agent or owner must contact the Village (phone #630-823-5705) and report **each** occurrence.

FOR SERVICE AT: