



Permit Application Requirements

Complete permit application, online or in-person.

If a contractor is hired, the contractor must register and bond with the Village of Hanover Park. Include a copy of their proposal with the application. If owner is doing the work, then the owner shall provide a scope of summary, list of materials and sign an owner Affidavit.

All electrical work shall comply with all requirements of the currently adopted National Electrical Code, ComEd electrical service requirements and all amendments of the Village of Hanover Park.

Submit a copy of a non-reduced Plat of Survey showing all existing structures and the proposed garage location with dimensions and setbacks in respect to property line and house structure.

Provide construction details for the garage by filling in information on the attached structure drawing, or by providing your own, or a manufacturer's drawings.

Call J.U.L.I.E. (Joint Utility Locating Information for Excavators) at 800-892-0123 at least 48 hours before any digging. The dig number MUST be on the permit prior to issuance. J.U.L.I.E. will mark the location of underground utilities. You should call JULIE immediately if an underground utility line is hit by accident during digging.

Construction Requirements

A detached garage may only be built in the rear yard or back yard behind the house.

The garage should be located at least ten (10) feet from the rear lot line, at least five (5) feet from the side lot line, and at least ten (10) feet from the house.

The garage can be no larger than seven hundred twenty (720) square feet (i.e., 24 x 30). Maximum height from grade to highest point of roofline is 15 feet.

The driveway to the garage must be paved with concrete, asphalt, or brick pavers. *Only one (1) driveway is permitted on lots with less than 150 feet of frontage.* An existing driveway that is not going to be used for the new garage must be removed and filled in with grass/landscaping.

Electricity is required in all garages and receptacles must have ground fault circuit interruption (G.F.I.) protection.

Provide 2 circuits to each garage, one for lighting and one for power. The conduit between the house and garage shall be rigid steel pipe buried more than 6" or may be PVC conduit when buried more than 18" and having rigid pipe risers at each end.

Any dirt removed for your project should be placed around the building foundation or other area that will not interfere with storm water drainage. Village regulations prohibit the filling of drainage swales. If you have any questions regarding where to place the dirt, contact the Engineering Department at 630-823-5700.

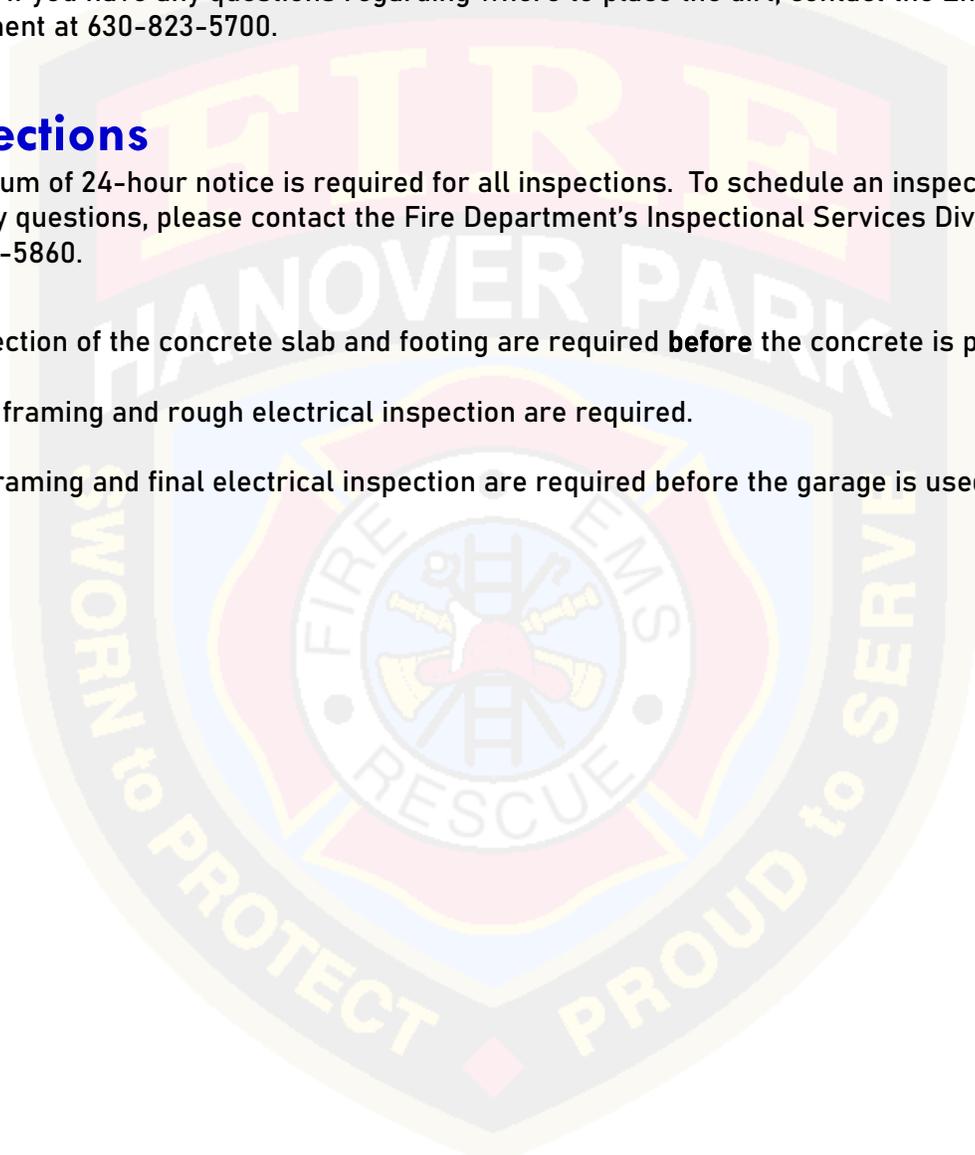
Inspections

A minimum of 24-hour notice is required for all inspections. To schedule an inspection, or if you have any questions, please contact the Fire Department's Inspectional Services Division at 630-823-5860.

An inspection of the concrete slab and footing are required **before** the concrete is poured.

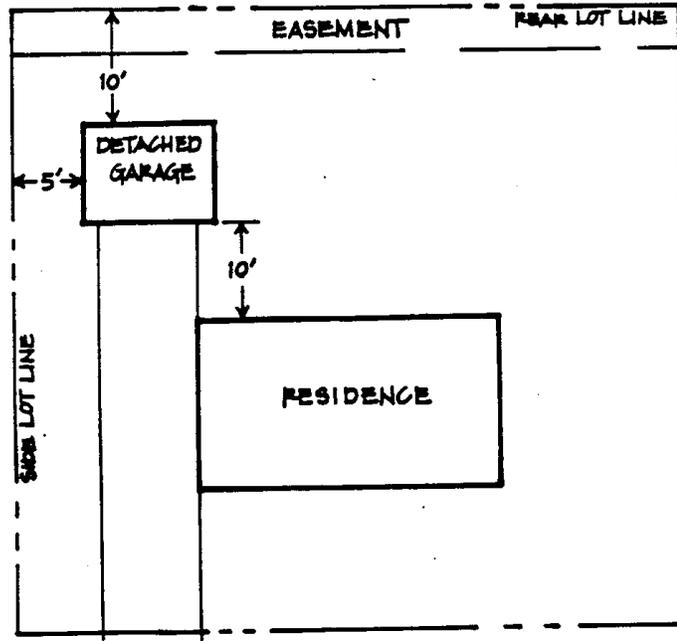
A rough framing and rough electrical inspection are required.

A final framing and final electrical inspection are required before the garage is used.

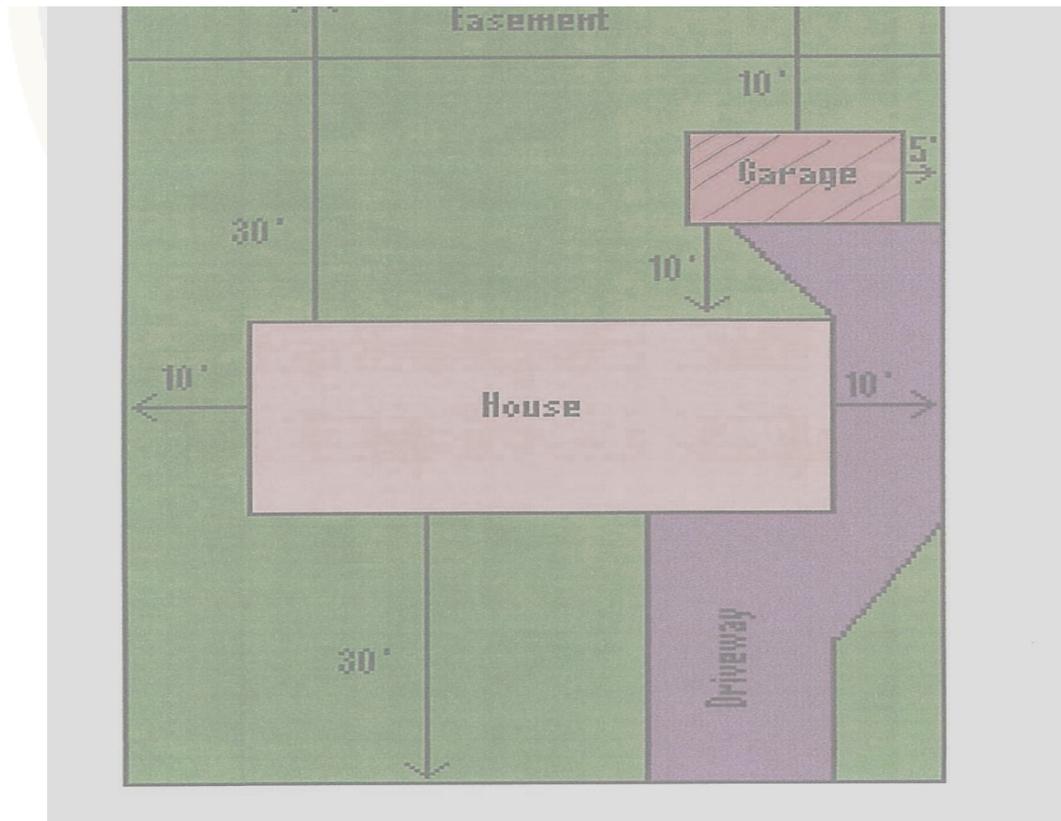


General Information and Reference

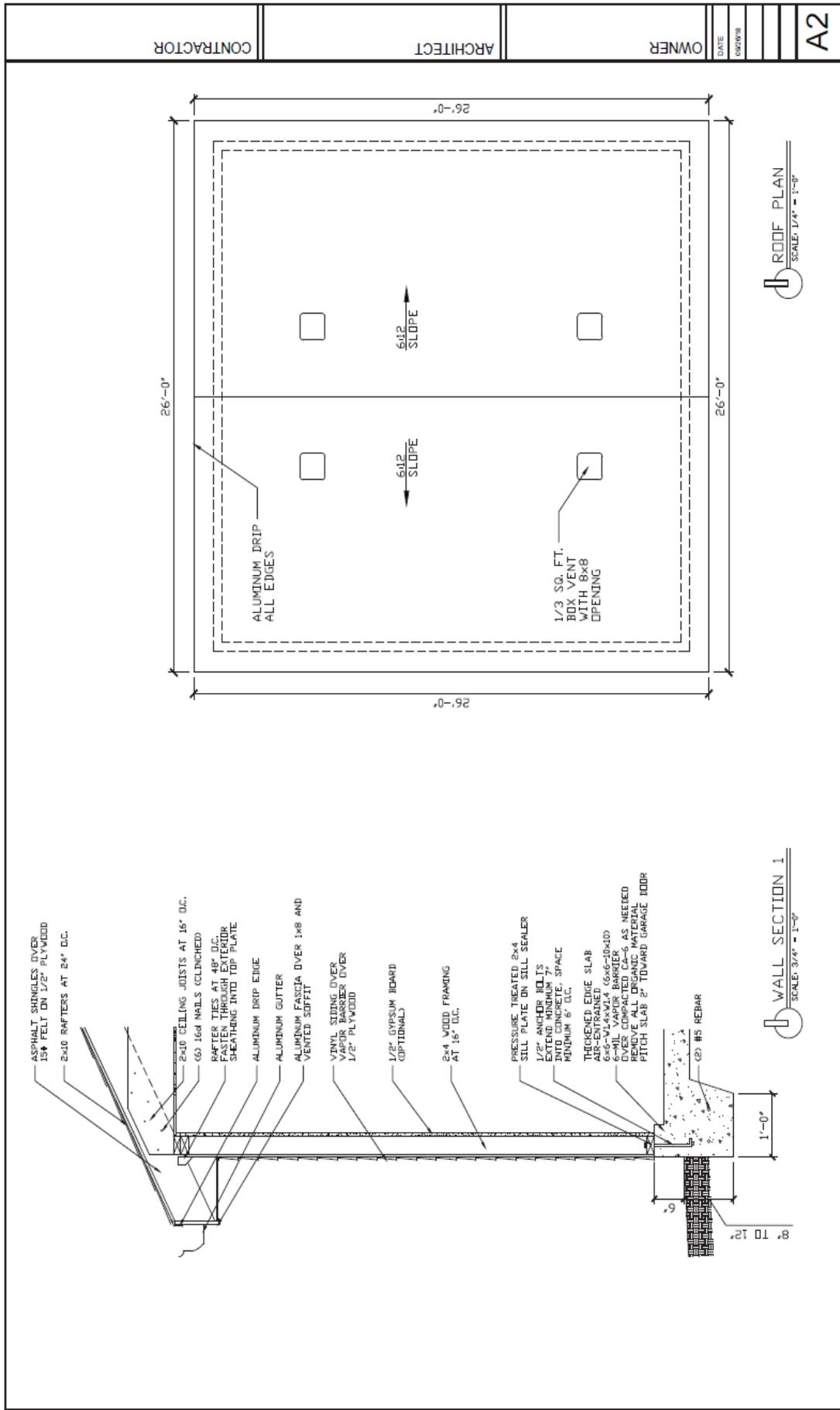
DETACHED GARAGE LOCATION



VILLAGE OF HANOVER PARK FIRE DEPARTMENT



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